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SCHOOL COMMITTEE

(Official Report)

Monday, January 6, 1936,
12 O'Clock Noon.

First meeting of the year called for the purposes of organization and for such other business as may come before the committee.

Members present: Mayor Lynch, Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood.

Mayor Lynch in the chair.

Mr. Robart moved that the Committee proceed to the election of a secretary. Mr. Wood amended this motion to read that the temporary secretary be clerk of this meeting. No action was taken on this motion as amended.

Mr. Wood stated that according to the rules the first order of business is the election of a Vice-Chairman.

It was voted that the clerk take the minutes of the meeting.

The Committee then proceeded to the election of a Vice-Chairman.

Dr. Cassidy placed in nomination the name of Committeeman Russell A. Wood for Vice-Chairman. This nomination was seconded by Mr. Galgay.

Mr. Robart placed in nomination the name of Committeeman James F. Fitzgerald for Vice-Chairman. This nomination was seconded by Mrs. Brooks.

The Chairman announced that there being no further nominations, nominations were now closed and instructed the clerk to call the roll. The following roll-call resulted:

Mrs. Brooks voted for James F. Fitzgerald.
Dr. Cassidy voted for Russell A. Wood.
Mr. Fitzgerald voted for James F. Fitzgerald.
Mr. Galgay voted for Russell A. Wood.
Mr. Robart voted for James F. Fitzgerald.
Mr. Wood voted for Russell A. Wood.
Mayor Lynch voted for Russell A. Wood.

The Chairman declared that Russell A. Wood had been elected Vice-Chairman.

Mr. Wood moved that the Committee adjourn until the night of January 13, 1936, at eight o'clock in Room 24, City Hall. Mr. Robart raised a point of order to the effect that the Committee had not elected a Secretary in accordance with the rules. Mr. Wood withdrew his motion to adjourn.

Mr. Wood moved that Edward J. O'Connell be elected temporary secretary. Mr. Robart amended the motion that Edward J. O'Connell be elected permanent secretary. On the following roll-call the amendment was lost: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no. On the following roll-call it was voted to adopt Mr. Wood's motion that Edward J. O'Connell be elected temporary secretary: Dr. Cassidy, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks and Mr. Fitzgerald voting no. A motion by Dr. Cassidy to reconsider this vote was lost.

The Chairman appointed the following members to approve bills and payrolls:

JANUARY—Mrs. Brooks, alternate Dr. Cassidy.
FEBRUARY—Dr. Cassidy, alternate Mr. Fitzgerald.
MARCH—Mr. Fitzgerald, alternate Mr. Galgay.
APRIL—Mr. Galgay, alternate Mr. Robart.
MAY—Mr. Robart, alternate Mr. Wood.
JUNE—Mr. Wood, alternate Mrs. Brooks.

Mr. Wood moved that the Committee adjourn until Monday, January 13, 1936, at eight o'clock, in Room 24, City Hall. Mr. Fitzgerald asked permission to speak on the motion but Mr. Wood raised a point of order to the effect that a motion to adjourn is not debatable. On the following roll-call it was voted to adopt Mr. Wood's motion: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no.

ADJOURNED.

EDWARD J. O'CONNELL,
Temporary Secretary.

SCHOOL COMMITTEE

(Official Report)

January 13, 1936.

ADJOURNED MEETING:

Members present: Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood.

Mr. Wood in the chair.

It was voted on motion by Mr. Robart that the records of the meeting of January 6, be approved as printed.

On motion by Mr. Robart it was voted to proceed to the election of a permanent secretary.

Mr. Fitzgerald nominated Edward J. O'Connell as permanent secretary. Mr. Robart seconded the nomination. On motion by Mr. Fitzgerald it was voted that nominations close.

On the following roll-call Edward J. O'Connell was elected permanent secretary to the School Committee: Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes.

On motion by Mr. Robart it was voted to suspend the rules for the purpose of changing the date of the next regular meeting. On motion by Mr. Robart it was voted that the next regular meeting of the School Committee be held on Monday, February 3, at 8:00 p.m., in Room 24, City Hall.

On motion by Mr. Robart it was voted that the rules of the School Committee for 1934-35 be adopted as the rules of the School Committee of 1936-37.

Vice-Chairman Wood read the following communication, from the WPA Independent Yiddish Theatre Company of Chelsea, Mass.:

"Mr. G. T. Liston,
Cambridge School Committee,
City Hall, Cambridge, Mass.
Dear Sir:

I hereby apply for permission to use the Longfellow School for a WPA presentation of a Yiddish play free to the general public of Cambridge at a date to be arranged by my manager with your Committee.

The Cambridge Civic Association, under whose auspices this Yiddish performance will be presented, will pay for the janitor's fee which must be paid in connection with any public function of such a nature.

Your co-operation in this matter will be appreciated by all the Cambridge citizens who understand the Yiddish language in which this performance will be presented.

I understand that the Cambridge School Committee will hold a regular meeting on Monday, January 13, 1936, at the City Hall. Mr. Levy, the manager, will be at this meeting to answer any questions that any members of your worthy body would like to know in connection with said performance. If you grant me the permission for the use of the Longfellow School, Mr. Levy will arrange a date with your committee at this meeting.

Hoping that you will co-operate with me in this matter, I remain,

Cordially yours,
SAMUEL BECHERMAN,
Supervisor and General Director".

On motion by Mr. Robart it was voted that the rules be suspended so that Mr. Levy could address the Committee. Mr. Levy appeared before the committee and thanked the members for the privilege accorded to him and explained that the Cambridge Civic Association would pay the janitor's fee, and that there would be no admission charged. Mr. Levy further informed the Committee that while the play would be presented in Yiddish, and therefore of interest principly to Yiddish speaking people, it was nevertheless open to the public and anyone who wished might attend.

On motion by Mr. Robart it was voted that authority be granted the WPA Independent Yiddish Theatre Company to present this play on a date satisfactory to the Superintendent of Schools and the Master of the Longfellow School.

Vice-Chairman Wood presented an invitation from Cambridge Squadron No. 27, inviting the members of the School Committee to attend the installation of officers and reception of colors on Sunday, January 19, at 3:00 p.m., in New Legion Hall, Central Square, Cambridge.

On motion by Mr. Fitzgerald it was voted that the invitation be accepted. It was further voted on motion by Dr. Cassidy that a letter of thanks be extended to Squadron No. 27 for their kind invitation.

Vice-Chairman Wood read the following communication received from Garrett Foley, Faculty Manager of the High and Latin School:

"To The School Committee,
City Hall,
Cambridge, Mass.

Gentlemen:

On the evening of December 29, 1935, about 6:30 to 7:00 p.m., my home, located at 276 Huron Avenue, was broken into by thieves who gained entrance by means of false keys.

The following money and valuables were stolen:

Approximately $200 in Athletic Association monies, made up of the following:

a. About $100 which I had on hand to pay a series of transportation bills to the Boston Elevated Railway. There had been a mistake in my account with this company and I intended to go to their office the next day, Monday, and after correcting the mistake pay the bill.
b. Fifty dollars made from the sale of hockey tickets. This money had been collected from the members of the hockey squad after the games were over on Saturday. The boys had taken these tickets and had sold them in the school.
c. The remainder represented money received from the sale of car checks to the students. These car checks are sold to the students for 5 cents in order to stimulate the sale of hockey tickets. By this method the cost to attend the games at the Boston Garden is reduced from 45 cents to 35 cents.

It has been my custom to roll this money and bank it as soon as possible. In addition to the school money $50. of my own was stolen, and also my wife's diamond wrist watch and bracelet, a gold tie clasp, and a carton of 50 razor blades. The thieves ransacked my home from top to bottom.

Respectfully yours,
GARRETT D. FOLEY."

On motion by Mr. Robart it was voted that the communication be made part of the records.

The Superintendent recommended that the following books be adopted for use in the Cambridge Public Schools:

Published by Rand McNally & Company:
- Living in Different Lands.
- Everyday Living.
- Helpful Living.
- Science in Living.
- Progress in Living.

Published by D. C. Heath & Company:
- Wheat and Jones ARITHMETICS:
  - Book I for Grades 3 and 4.
  - Book II for Grades 5 and 6.
  - Books III for Grades 7 and 8.

Published by Chas. Scribner's Sons:
- Reading for Appreciation: by Grady & Klapper.
  - Fifth Year, First & Second Half.
  - Sixth Year, First & Second Half.
  - Book One, Parts One & Two.
  - Book Two, Parts One & Two.
- Childhood Readers, Second & Third Reader.
- Literature & Living by Lyman & Hill, Books One and Two.
- Some Merry Adventures of Robin Hood, by Pyle.
- Johnny Bear, Lobo & other Stories by Seton.
- Komoki of the Cliffs by Harrington.
- A Story about Big Trees by Read.
- A Story about Tall Buildings, by Read.

Published by Charles E. Merrill Company:
- Today's English: by Trabue-Goodrich.
  - Third Year.
  - Fourth Year.
  - Fifth Year.
  - Sixth Year.
  - Elementary Book (3, 4).
  - Intermediate Book (5, 6).
- Interest Trails in Literature — by Helene Willey Hartley.
  - Seventh Year.
  - Eighth Year.

The Vice-Chairman stated that under the rules this recommendation lays on the table.

The Superintendent read the following communication from the State Department of Education:

"Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

The Division of Physical Education has annually conducted a Conference for the Teachers and Supervisors of

Physical Education of the State, and will hold its next conference on March 20 and 21.

It has always been my desire to use the facilities of newly constructed school buildings so that the teachers participating in the conference could observe the newer types of facilities that are being used in the field of physical education.

I would like, through you, to request of your school committee that we may have the privilege of using the facilities of the Rindge Technical High School for this purpose. Our conference runs through two days, Friday afternoon and evening, and Saturday morning. On Friday afternoon and evening we should like to use the auditorium, and on Saturday morning the gymnasium.

I conferred with Mr. Smith last spring as to the possibility of so doing, and he encouraged me to approach you with this request. I am sure that the Department of Education would be most grateful for the grant of this request, and I assure you that the teachers attending the conference will be equally gratified in being able to associate so intimately with the facilities of this new schoolhouse.

Thanking you for your personal interest in this matter, I am,

Sincerely yours,
CARL L. SCHRADER,
Supervisor of Physical Education."

The Superintendent recommended that permission be granted and the State Department of Education be invited to use our facilities. On motion by Mr. Fitzgerald it was voted to adopt the Superintendent's recommendation.

The Superintendent reported that Mrs. Brooks has been ill and was not able to attend this meeting but she requested him to present the following communication:

Dear Madam Regent:

The D. A. R. Good Citizenship Pilgrimage is now an established fact. Will you please appoint a Chairman and send name to me? Otherwise the Regent will act as Chairman.

Put the plans before your School Committee, and then before Principals of Senior High Schools. This is not for scholarship, but for high moral character, not only for school days, but over week ends as well.

The winner is to be chosen by ballot vote of the graduating class in collaboration with the faculty. The selection of the winner is to be based on the choice of the best citizen. The girl, who through dependability, service, leadership, and patriotism, has shown the highest qualifications of citizenship. No essay contest is required.

The winners in the various schools will be invited to our March State Conference where the drawing will take place. Therefore you must send in your winner's name during the first week in March.

A girl is to be chosen from each State. They will arrive in Washington April 17th and return on April 21st. They will be under the chaperonage of Mrs. Charles J. Bullock, and will be entertained at Hotel Martinique. All expenses to be paid by the National Society D. A. R.

It is desired that every Senior High School take part in this contest.

Yours truly,
MRS. HARRY HARCOURT,
Chairman, Good Citizenship Pilgrimage Comm.

The Superintendent stated that Mrs. Brooks asked to have this plan approved and he (the Superintendent) recommended that approval be granted. On motion by Mr. Robart it was voted to adopt the Superintendent's recommendation.

The Superintendent read the following communication received from the Board of Health:

Mr. M. E. Fitzgerald,
Superintendent of Schools,
City of Cambridge, Mass.

Dear Sir:

At a meeting of the Board of Health held January 6, 1936, it was voted to call your attention to the letter from the Board of Health dated November 5, 1935, and to the several letters to the School Committee under dates of May 7, 1935, November 7, 1934, and August 14, 1934, relative to unsanitary conditions found in school houses during the Board of Health Survey in 1934 and subsequent reports of School Physicians.

Information is respectfully requested as to what has or is being done to remedy these conditions.

Respectfully,
JOHN D. CROWLEY,
Clerk of the Board.

Mr. Robart moved that this communication be referred to the Committee on Buildings and Grounds when appointed.

The Superintendent presented the resignation of Madeleine C. Connelly, teacher in the Oral English Department of the High and Latin School and on motion by Mr. Robart it was voted that the resignation be accepted with regret.

The Superintendent reported the death on December 20, 1935, of Elizabeth L. O'Brien, a teacher in the Houghton School. On motion by Mr. Robart it was voted that the Superintendent express the sincere regrets of the Committee to Miss O'Brien's next of kin.

The Superintendent presented the following communication from Mr. Wood, Head Master of the Rindge Technical School:

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Sir:

Ravenel L. Collins, a student of the Rindge Technical School from September 17, 1923, to February 9, 1925 has made application for a diploma. We have checked his training since leaving school and have given him an examination in subjects not covered by outside certificates and are ready to recommend that he be given a diploma of the Rindge Technical School as of June, 1926.

Very truly yours,
JOHN W. WOOD,
Head Master.

The Superintendent recommended that the person named in Mr. Wood's letter be awarded a diploma from the Rindge Technical School. On motion by Mr. Robart it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the following transfers in appropriation be made:

From Excess Receipts to Lunch Room Supplies	$850.00
From Teachers' Salaries to Supplies	300.00
From Teachers' Salaries to Text Books	77.00
From Care of Truants to P.W.A. Supplies (Pre-Nursery Classes)	65.00

On the following roll-call it was voted to adopt a motion by Mr. Robart that the Superintendent's recommendation be adopted: Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes.

Mayor Lynch in the chair.

It was voted to adopt a motion by Mr. Robart that the Superintendent be instructed to earmark $20,000.00 in the 1936 budget for WPA projects.

It was voted on motion by Mr. Robart that the Superintendent of Buildings be directed to proceed forthwith to prepare and bring in WPA projects.

Mr. Robart moved that the Chairman appoint a committee of five to redraft the rules and organization of the School Department of the City of Cambridge. Mr. Wood amended this motion by adding the words "revise" and "recommend". It was voted to adopt this motion as amended.

It was voted on motion by Mr. Fitzgerald that the Superintendent study and report at the next meeting, as to whether or not the School Department can defray the cost of supplying milk and crackers in the class rooms which are now distributing same.

It was voted on motion by Mr. Fitzgerald that the Superintendent study the advisability of having Oral English made a compulsory part of the English course in the High School and of having Oral English studied during some period of the day in the elementary schools, in the seventh and eighth grades.

On motion by Dr. Cassidy it was voted that the Secretary furnish each member of the committee a mimeographed copy of the minutes of the meetings as expeditiously as possible.

The Chairman appointed the following committee to redraft, revise and recommend a set of rules: Mr. Robart, Mr. Wood, Mr. Fitzgerald, Mr. Galgay and Dr. Cassidy.

On motion by Mr. Robart it was voted that the Committee convene into executive session.

It was voted that Thomas W. Mohan be assigned as custodian of the Kelley School.

It was voted that Jeremiah T. Collins, former custodian of the Kelley School be temporarily assigned to the Rindge Technical School, and that the Superintendent confer with Mr. Collins, prior to the next meeting, regarding salary.

It was voted not to adopt a motion that Miss Toomey be transferred from the Fletcher School to the Thorndike School to take the place of the matron recently deceased. Mr. Fitzgerald and Mr. Galgay are recorded as voting yes.

It was voted that the vacancy of matron in the Thorndike School be filled by transfer of a matron within the system and that the Superintendent be instructed to transfer a matron and report to the Committee the new arrangement.

It was voted that James J. Reagan be assigned as custodian of the Russell School and Matthew J. Mahoney be assigned as custodian of the Houghton School. Mr. Fitzgerald is recorded as voting no.

It was voted that the following communication, received from John E. Gardner, custodian of the Harvard School, be referred to the Superintendent:

Dear Mr. Fitzgerald:

Before the last School Committee meeting for the year 1935, I was called to your office concerning a complaint from the WPA supervisor about not heating the building at night. You told me at that time that you would endeavor to straighten it out for me, but to date I have heard nothing from you.

During the Christmas vacation I worked every day until late in the evening for the WPA. Will you kindly inform me as to whether or not I should continue this?

Very truly yours,
JOHN E. GARDNER.

It was voted that the Committee reconvene into open session.

On motion by Mr. Robart it was voted that the votes passed in executive session be ratified.

It was voted on motion by Mr. Wood that the Committee adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, February 3, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood.

Vice-Chairman Wood in the chair.

Mr. Robart moved that the minutes of the meeting of January 13, be approved. Mr. Fitzgerald amended this motion to correct the records by adding the words "in the classrooms which are now distributing same" to the motion instructing the Superintendent to report as to whether milk and crackers could be supplied at the expense of the department. It was voted to adopt this motion as amended.

Mayor Lynch in the chair.

The Chairman read the following communication received from John J. Terry, Superintendent of Buildings:

Building Department
City of Cambridge
February 3, 1936.

Cambridge School Committee,
Cambridge, Massachusetts.

Gentlemen:

On Tuesday, February 4, John J. Moran, W. P. A. Administrator will have in his possession the makeup for projects in the following school buildings: Peabody, Agassiz, Willard, Webster, Morse, Fletcher, Ellis, Sleeper, and the Wellington.

The total amount of money to be expended under these projects when approved will amount to $20,120 95 as the city's contribution for materials. Primarily, the renovations will consist of painting the entire interior and exterior wood trim of these buildings. In order to complete this operation in each building, it is essential that plastering, carpentry, masonry, and plumbing and heating repairs be done, and are included in the projects.

The greatest amount of work in the schools above mentioned to be performed will be done on the Webster School, and as an example the following is a general description of the same.

WEBSTER SCHOOL: It is necessary to install complete new girls' toilet room increasing the number of fixtures to comply with the minimum requirements by Law and remove to a new location the toilet room in order to properly connect to sewer, to provide lighting and proper ventilation.

The Boys' toilet in the annex of this school is in such a condition that I find it necessary to renew all toilet bowls, drains, and ventilation adding four new hoppers to bring up to the minimum total number of toilets as required by Law. These toilets are in a very unsatisfactory condition. I have also included in this project to remove all wood toilet partitions, replacing with metal compartments. Included also is a simple domestic hot water system, painting the entire exterior and interior, placing non-absorbent concrete floor and sanitary bases in the toilet rooms, placing metal ceilings in the old section of the building where plastering is in a very poor condition, and removing the bell cupola which is dangerous and unsafe and roofing over the same.

The above is an example of what we are attempting to do in preparing these projects of renovation, each operation of which is essential, important, and required. The objective to be reached in most of the buildings is a painting job throughout, and in order to perform the same, the patching of plastering, repairing of the heating, ventilating, and plumbing systems, repairs to woodwork and floors, and any other minor repairs necessary should be done before the painting is started.

As soon as these projects are approved by the Federal Government the work may be started. You will note that the total of $20,130.95 exceeds the amount allocated by $120.95, the amount of which I respectfully request to be allocated at this meeting of February 3rd. Before the next regular meeting, I shall have more projects with the amount necessary to appropriate which will in all probability take in the remaining school buildings in the City.

During my inspection of the above

buildings, I note in the Morse, Ellis, Sleeper, and Wellington Schools that all the roofs are leaking and have been for some time, and I recommend that the sum of $475.00 be appropriated for the above repairs and that bids be solicited from reputable roofing contractors to perform this work as I feel that the result would be more satisfactory and safer for the workmen than placing the same in any W. P. A. project.

In the Webster School, there is no system of ventilation in nine classrooms in the old section, and to provide the same and install properly a scientific layout should be planned and specified by a reputable mechanical engineer and not included in a W.P.A. project.

Respectfully submitted,
JOHN J. TERRY,
Superintendent of Public Buildings.

It was voted on motion by Mr. Robart that in addition to the amounts heretofore earmarked that a sum of $120.95 be earmarked for P. W. A. projects, and the Superintendent of Buildings be instructed to proceed forthwith to carry out these projects.

The Chairman presented the following communication from the Edward W. Quinn Public Speaking Medal Committee, of the Knights of Columbus:

Cambridge Council No. 74
Knights of Columbus

January 27, 1936.

The Honorable, the School Committee,
Cambridge, Massachusetts.

Dear Sirs:

Cambridge Council No. 74 Knights of Columbus has again authorized a committee to arrange for a Public Speaking Contest for pupils of high schools in Cambridge this year. The winners of this competition will be awarded the Edward W. Quinn Public Speaking Medals.

From the enclosed outline of procedure, it will appear that the contest is open to pupils of Cambridge High and Latin School, and of Rindge Technical School, as well as those of the Parish High Schools.

It is the hope of the committee that you will approve the idea of the contest, the arrangements we are making for it, and the participation in it of pupils of the schools mentioned above.

We would assure you that it is our purpose to conduct the contest on the high plane of last year. In carrying out this project, our committee is of the opinion that the activity can tie in closely with the Oral English studies in these schools and practically need entail no extra work on anyone.

May we have your approval of the plan and your permission to contact the heads of these schools again this year and carry out the contest.

Yours very respectfully,
FRANCIS J. O'HARA,
Chairman.

On motion by Mr. Wood it was voted that the request be approved and permission be granted.

The Chairman presented a communication from the City Solicitor transmitting House Bill No. 281 and Senate Bill No. 98. It was voted on motion by Mr. Wood that they be placed on file.

The Chairman presented the following communication from St. John's Polish Club:

January 31, 1936.

To the Honorable — The School
Committee:

The undersigned representing the St. John's Club of 205 Sixth Street, would like permission to use the Thorndike School for a basketball game and dance on the evening of February 5th, and 12th, 1936.

This Club is affiliated with St. Hedwig's Church of this city and has arranged games with different Polish Church teams from nearby cities.

An admission fee of twenty-five cents would be charged on each evening, and as the attendance will be very small, the club would like the above permission granted at the lowest rental fee possible.

Very truly yours.
CHARLES J. CHICK, Mgr.,
69 Sixth Street,
Cambridge, Mass.

On motion by Mr. Robart it was voted that it be referred to the Assistant Business Agent to be acted on in accordance with the rules.

The Chairman presented the following communication from the Jefferson Club of Cambridge:

Jefferson Club of Cambridge,
81-89 Austin Street,
Cambridge, Mass.

Cambridge School Committee,
Cambridge, Mass.

Gentlemen:

In addition to the privilege already granted us, that of using the Longfellow School Auditorium for our Annual Minstrel Show, on the evenings of February 17, and 18, we request the further privilege of using this auditorium on Sunday afternoon, February 16, for the purpose of holding a dress rehearsal, from 1:00 P. M. to 6:00 P. M.

As you know, the Jefferson Club is the largest organization of its kind in the city, and its civic and charitable work is well recognized by the citizens of Cambridge.

In connection with the Minstrel Show on the evenings mentioned, we desire also to have dancing. Will you kindly see that facilities for this purpose are provided?

Very truly yours,
THEODORE R. O'KEEFE,
Chairman.

Mr. Fitzgerald moved that the added privilege be granted the Jefferson Club. Mr. Robart offered a substitute motion that the communication be referred to the Assistant Financial Agent insofar as the two paragraphs are concerned and the Secretary inform the writer of the School Committee rules concerning dancing in the Longfellow School. It was voted to adopt Mr. Robart's substitute motion.

The Chairman read the following communication from the Cambridge Chapter-World War Mothers:

January 24, 1936.

Cambridge School Committee,
Cambridge, Mass.

Dear Sirs and Madam:

The Cambridge Chapter of the World War Mothers is most anxious to raise a little money to be used in caring for the sick mothers within our organization.

The Chapter is eager to have a Whist and Bridge for this cause. Would the honorable committee contribute towards this charitable work by allowing us the use of the Agassiz School Hall on Monday evening, February 17, 1936.

Respectfully yours,
MARY DUFFY,
Treasurer.

It was voted that this communication be referred to the Assistant Financial Agent.

The Chairman read the following communication from the Father Coughlin Unit of Ward One:

Gentlemen:

As we are a "Father Coughlin Unit" the first in Cambridge and also in Ward 1, we would like to have the Thorndike School donated free for Friday evening, February 14, at 7:30 P. M., to hold a meeting for the people of Ward 1, in the interest of "Father Coughlin Units."

This is positively not a political meeting but is a "National Unit for Social Justice".

Hoping you will give this deep consideration in our favor, and thanking you, we are,

Very truly yours,
GEORGE W. HAGGIE
JOHN MAHONEY

Mr. Wood moved that permission be granted the Father Coughlin Unit to use the Thorndike School on the date mentioned, at the lowest possible cost. It was voted to adopt a substitute motion by Mr. Robart that the communication be referred to the Assistant Financial Agent to be acted on in accordance with the rules.

The Chairman presented the following communication received from the Federal Theatre Project:

Works Progress Administration
January 28, 1936.

Mr. G. T. Liston,
Cambridge School Department,
805 Massachusetts Ave.,
Cambridge, Mass.

Dear Sir:

The Federal Theatre project is interested in presenting a play of strong patriotic character depicting George Washington at "Valley Forge", at the Rindge Memorial Hall on the evenings of February 17 and 18.

This production, as you know, is conducted on a nonprofit making basis, any monies accruing from admissions charged being utilized to defray transportation expenses of the cast, play royalties, and equipment.

This is a professional project of state wide scope, employing actors and stage craft from cities and towns in the Commonwealth.

With a profound appreciation of the strong educational value of this professional presentation, I am asking that you grant us permission to use the above named auditorium; that your community may be privileged to witness this unique patriotic production which vividly portrays the terrific hardships endured and the important contribution this campaign made to the ultimate victory of the American arms.

We shall appreciate your co-operation in keeping the rental within the actual cost, because of limited funds.

Respectfully,
WILLIAM C. NIXON,
Program Supt.,
Professional Drama Project.

It was voted that the Secretary communicate with the petitioners suggesting to them the use of the Longfellow School which accommodates twelve hundred people and which could be procured at one-third the cost.

The Superintendent presented the following communication received from His Honor, Mayor Lynch:

Office of the Mayor
Cambridge, Massachusetts
January 27, 1936.

To Heads of Departments and
Executive Boards:

At the suggestion of the Central Square Ministers' Association and other citizens, I desire to call your attention to the necessity of inaugurating a Clean Campaign for Cambridge, as suggested in the following paragraph:

> "Please inaugurate a Clean Cambridge Campaign. This will not mean necessarily that more men must be added to the Street Department and the payroll increased, but rather a Campaign of Education which will secure the co-operation of the School Department, training the children to help keep our streets clean, extending also to the janitors and the householders and the amateur junkmen and the newsboys and the men of the Street Department too. This year will bring hosts of visitors to our city and we should all do our best to help make Cambridge a Spotless Town. The 300th anniversary of the University will cause many people to visit and comment upon our city. Let us all give them something worth looking at".

Will you please take whatever steps that you think may be helpful in your department to bring out the co-operation that will result in making our city more clean and beautiful, especially during this tercentenary year.

Yours truly,
JOHN D. LYNCH,
Mayor.

The Superintendent recommended that the Masters and Principals inaugurate a plan by which this suggestion be carried out. On motion by Mr. Wood it was voted that the Superintendent's recommendation be approved.

The Superintendent presented the following communications from Mayor John D. Lynch and Professor McClintock:

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge.

Dear Sir:

Enclosed you will find communication from Professor Miller McClintock of Harvard University, Bureau for Street Traffic Research, dated January 20, 1936, announcing the availability of fellowships in the field of street and highway traffic control and administration.

I wonder if the officials of the School Department might have in mind anyone to suggest as being available for this very attractive opportunity?

Yours very truly,
JOHN D. LYNCH,
Mayor.

Harvard University
Bureau for Street Traffic Research

Dear Sir:

The Bureau for Street Traffic Research in Harvard University is pleased to announce, in accordance with the conditions contained in the attached folder, the availability of fifteen graduate fellowships in the field of street and highway traffic control and administration.

This Bureau was organized in 1925 for the purpose of providing basic research in connection with traffic accidents and congestion and for the training of men in the technical and administrative problem of traffic regulation. Former students of the Bureau now hold many important positions.

The current expansion of the training activities of this Bureau has been made possible through grants to Harvard University by the Automobile Manufacturers Association.

We seek your cooperation in selecting the personnel for this training course. May we ask that you be good enough to bring the attached announcement to the attention of those who might be interested in an appointment to one of these fellowships. Furthermore, we would like your assistance in advising us as to the ability of such men as may apply.

In addition to sound training, the men should have such character and personality as would make them likely to succeed in positions requiring cooperative effort and administrative ability.

Additional copies of the printed announcement will be sent upon request.

Thanking you for your assistance, I am,

Sincerely yours,
MILLER McCLINTOCK

On motion by Mr. Robart it was voted that the communication from the Mayor, transmitting the letter from Professor McClintock, be received and acknowledged with thanks, and that the proposed fellowship be referred to the Superintendent who shall provide each member with a copy and report at a future meeting. This motion was seconded by Mr. Wood.

The Superintendent presented a communication from Leslie L. Cleveland, Head Master of the High and Latin School, advising that the senior class desires to have dancing after their dramatics on the evening of February 21, but as the dramatics will probably not be over much before eleven o'clock, Mr. Cleveland requested permission to allow them to dance until one o'clock in the Rindge Gymnasium.

On motion by Mrs. Brooks it was voted that permission be granted the Seniors to hold their dance until 1:00 A. M.

The Superintendent reported that Mr. Jeremiah T. Collins, former custodian of the Kelley School, has been transferred to the Rindge Technical School at a salary of $40.00 and the transfer and salary are agreeable to Mr. Collins. Also that Miss Coyle has been transferred as matron at the Longfellow School to Matron at the Thorndike School to fill the place left vacant by the death of Mrs. McCarthy; Matthew Mahoney transferred as custodian from the Russell School to the Houghton School and Mr. James J. Reagan as custodian from the Houghton School to the Russell School.

The Superintendent recommended that an examination, to fill the vacancy of Master at the Haggerty School, be held on Saturday, March 14, 1936, at the High and Latin School at 9:00 A. M., and that the following rules shall govern the examination:

> The examination shall be limited to residents at present in the service. Applicants must have at least seven years' successful experience in teaching.
>
> Sixty (60) points shall be allowed for a written examination on "Organization, Administration and Supervision of an Elementary School".
>
> Forty (40) points shall be allowed as follows:
>
> 5 points—Exceptional experience beyond the requirements.
> 5 points—Extra Education along lines of supervision.
> 10 points—Power to teach and control.
> 10 points—Successful executive experience (not more than five years.)
> 10 points—Personal fitness (Personality, Professional Spirit, Loyalty, Attitude towards work and associates.)

Mr. Robart moved that this recommendation be adopted, and Mr. Fitzgerald seconded the motion. Mr. Wood offered a substitute motion that Mr. Raymond A. Fitzgerald be reinstated as Master of the Haggerty School. Mr. Fitzgerald raised a point of order and quoted the following rule of the

School Committee: "REAPPOINTMENT AND REINSTATEMENT: Any person who resigns from the service in the public schools of Cambridge for any reason and who applies for reappointment or reinstatement shall be required to take the usual examinations for permanent appointment. If successful, his or her name shall be placed on the permanent list according to the mark he or she receives in the examinations and when appointed shall be placed on minimum salary". Mr. Wood was given unanimous consent to withdraw his substitute motion. Mr. Wood then moved to lay the recommendation of the Superintendent on the table. For the purpose of debating the subject Mayor Lynch relinquished the chair to Vice-Chairman Wood.

Mr. Wood in the chair.

After considerable debate Vice-Chairman Wood ruled that the Superintendent's recommendation was an amendment to the rule governing examinations and under the rules of the School Committee must lay on the table until the next meeting.

Mayor Lynch in the chair.

Mr. William Fitzgerald advised the Committee that Mr. John Quinn, who had previously been appointed temporary fireman at the High and Latin School at the meeting of December 16, 1935, has declined the position and presented a new list of persons eligible, received from the Civil Service. It was voted on motion by Mrs. Brooks that Stanley A. Matheson be appointed temporary fireman at a salary of $30.00 a week until April 1, 1936.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools.

PUBLISHED BY
BOBBS-MERRILL COMPANY

Toots in School

PUBLISHED BY
McGRAW HILL BOOK COMPANY

Airplane Construction and Repair by Younger and Ward

PUBLISHED BY
THE MACMILLAN COMPANY

The Junior Speech Arts by Craig
The Speech Arts by Craig
Pleasant Pathways by Harper-Hamilton
Winding Roads by Harper - Hamilton
Far-away Hills by Harper - Hamilton
Heights and Highways by Harper - Hamilton
Mountain Gateways by Harper-Hamilton
Journey's End by Harper - Hamilton
Nature and Science Readers: Book 6 by Patch - Howe
Work of Scientists
American History by Marshall
Easy Book by Ayer
Picnic Book by Ayer
Little Chart by Gates
Reading to Learn, Books 1, 2, 3 — By Yoakam - Bagley - Knowlton

The Chairman ruled that these text books lay on the table until the next meeting under the rules.

On motion by Mrs. Brooks it was voted to approve the payment of the following bills and payrolls for the month of January 1936:

Payrolls	$143,557.38
Bills	15,583.40
Pensions	163.63
W.P.A. Bills	1,122.92
TOTAL	$160,427.33

It was voted that the following Financial Report be made part of the records:

FINANCIAL REPORT FOR DECEMBER 31, 1935.

	Appropriation	Expended to Dec. 1, 1935	Expended during December, 1935	Total	Balance
Administration Salaries	$71,142.83	$64,641.49	$5,925.65	$70,567.14	$575.69
General Expenses	9,182.00	6,385.05	1,819.53	8,204.58	977.42
Teachers' Salaries	1,477,549.63	1,354,966.44	122,262.20	1,477,288.64	320.99
Substitutes' Salaries	25,975.14	21,502.00	2,519.00	24,021.00	1,954.14
Text Books	31,877.00	26,922.67	4,949.78	31,872.45	4.55
Supplies	38,350.00	33,496.79	4,852.34	38,349.13	.87
Lunch Room Supplies	30,850.00	23,852.90	6,218.96	30,071.86	778.14
Tuition to Other Cities	3,650.00	1,841.45	1,792.89	3,634.34	15.66
Transportation of Pupils	2,213.00	1,437.50	567.50	2,005.00	208.00
Fuel	40,858.94	22,980.24	3,962.28	26,942.52	8.96
Heat at Rindge		11,012.81	2,894.65	13,907.46	....
Light		8,186.25	4,066.59	12,252.84	....
Power	19,200.00	971.18	465.09	1,436.27	6.31
Light and Power at Rindge		3,824.98	1,679.60	5,504.58	....
Janitors' Supplies	4,000.00	3,817.85	175.29	3,993.14	6.86
Janitors' Salaries	142,350.49	130,240.79	11,179.81	141,420.60	929.89
Repairs	14,422.98	12,713.52	1,623.09	14,336.61	86.37
Furniture and Furnishings	1,550.00	1,069.42	332.63	1,402.05	147.95
Care of Truants	232.00	108.86	100.00	208.86	23.14
Other Expenses	8,665.00	5,061.18	3,364.34	8,425.52	239.48
Minors License Refunds	70.00	63.00	6.75	69.75	.25
Pensions	1,900.00	1,716.72	183.28	1,900.00	....
Athletic Clothing	2,700.00	1,573.04	1,098.73	2,671.77	28.23
Travel Outside State	100.00	100.00	....	100.00	....
Museum Supplies	500.00	131.30	75.21	206.51	293.49
Retirement Fund	5,224.86	5,224.86	....	5,224.86	....
Automobile	743.00	617.00	....	617.00	126.00
Red Cross Donation	60.00	20.89	39.11	60.00	....
W.P.A. Nursery Classes	65.00	....	49.35	49.35	15.65
E.R.A. Projects	10,608.06	4,931.27	551.20	5,482.47	5,125.59
	$1,944,039.93	$1,749,411.45	$182,754.85	$1,932,166.30	$11,873.03

E. R. A. PROJECTS

	Appropriation	Expended to December 1	Expended during December	Total	Balance
Harvard School 1849-B4-275	$505.43	$505.43	…………	$505.43	…………
Putnam School 1849-B4-271	334.50	334.50	…………	334.50	…………
Willard School 1849-B4-347	800.48	800.48	…………	800.48	…………
Webster School 1849-B4-267	98.27	98.27	…………	98.27	…………
Thorndike School 1849-B4-352	1,121.25	1,121.25	…………	1,121.25	…………
Latin Gym Roof 1849-B4-294	533.59	533.59	…………	533.59	…………
Harvard Yard 1849-B4-304	780.00	420.80	…………	420.80	$359.20
Wyman Painting 1849-B4-319	430.15	430.15	…………	430.15	…………
Weatherstripping:					
Ellis School 1849-B4-233	121.92	121.92	…………	121.92	…………
Wellington School 1849-B4-234	236.47	235.95	…………	235.95	.52
Willard School 1849-B4-235	61.28	61.28	…………	61.28	…………
Sleeper School 1849-B4-236	90.19	90.19	…………	90.19	…………
Kelley School 1849-B4-237	173.30	173.30	…………	173.30	…………
Morse School 1849-B4-239	30.90	4.16	…………	4.16	26.74
General:					
Latin Athletic Field	1,625.00	…………	…………	…………	1,625.00
Grading Latin Field	410.00	…………	…………	…………	410.00
Fence at Latin Field	735.00	…………	…………	…………	735.00
W. P. A.					
Russell School No. 65-14-5075	1,600.00	…………	$436.53	436.53	1,163.47
Weatherstripping at High and Latin No. 65-14-5541	920.33	…………	114.67	114.67	805.66
	$10,608.06	$4,931.27	$551.20	$5,482.47	$5,125.59

SUMMARY OF 1935 EXPENDITURES

From Tax Levy	$1,698,545.76
From Income Tax Returns	54,606.64
From School Fund	136,970.00
Excess Receipts, 1934	13,977.53
Receipts, 1935	43,301.30
Red Cross Donation	60.00
	$1,947,461.23
Total Expenditures	1,932,166.30
Balance	$15,294.93
Balance of W. P. A.	5,125.59
Net Balance	$10,169.34

The Superintendent presented the following schedule of expenditures for the month of January 1936, and it was voted that it be made part of the records:

EXPENDITURES FOR JANUARY, 1936

Administration Salaries		$6,131.71
General Expenses		906.73
Teachers' Salaries		120,319.65
Substitutes		4,320.00
Text Books		3,892.89
Supplies		2,891.64
Lunch Room Supplies		671.14
Transportation of Pupils		100.00
Fuel		4,850.76
Light		3.94
Janitors' Salaries		12,786.02
Repairs		1,176.13
Furniture & Furnishings		114.86
Janitors' Supplies		498.75
Other Expenses		4.30
Minors License Refunds		6.75
Athletic Clothing		115.00
Museum Supplies		318.01
Pensions		163.63
		$159,304.41
W. P. A. Weather-stripping	$635.11	
W. P. A. Russell School	487.81	
		1,122.92
Total		$160,427.33

On motion by Mr. Robart it was voted that no substitute matrons be appointed without vote of the School Committee.

Mr. Robart, Chairman of the Committee appointed to revise, redraft and recommend a set of rules, submitted the following reports:

First Meeting, January 13: It was voted that Edward J. O'Connell serve as Secretary at a stipend of $50.00.
It was voted that the Secretary secure copies of the rules and regulations of School Departments in other cities and towns.

Second Meeting, January 29: It was voted that this sub-committee meet every Wednesday evening. It was voted to recommend that two amendments to the rules be made at once. No. 1: Amend the rule relating to the Committee on Personnel by striking out the word "7:30 P. M." No. 2: Amend the rule relating to parliamentary questions by striking out the words "Cushing's Manual" and inserting in place thereof the words "Robert's Rules of Order Revised".

On motion by Mr. Robart it was voted that the recommendations of the sub-committee on rules be adopted as progressive and the amendments suggested be adopted under suspension of the rules.

It was voted to suspend the rules. It was voted that the rule relating to the Committee on Personnel be amended by striking out the words "7:30 P. M."

It was voted to suspend the rules. It was voted that the rule relating to parliamentary questions be amended by striking out the words "Cushing's Manual" and inserting in place thereof the words "Robert's Rules of Order Revised".

The Superintendent reporting on the matter of supplying crackers and milk reported that while he was studying the matter he was afraid that we would not be able to do this without a great deal of criticism but nevertheless he would like more time on this question.

The Superintendent reported that the Association of National Superintendents will hold their convention on February 21 and that he had been asked to address the convention. Mr. Fitzgerald moved that the Superintendent and Assistant Superintendent be given permission to accept the invitation and attend the convention, and that $200. be appropriated to pay expenses. Mr. Fitzgerald was then given unanimous consent to withdraw his motion.

Mr. Wood submitted the following amendment to the rules: "A sub-committee on Finance is hereby created. The committee on finance shall review, examine and pass recommendation on all bills and expenditures of the School Department. It shall have full powers for investigation of any expenditures. Three members of the School Committee shall comprise the committee, said members and chairman to be designated by the Mayor. The Finance Committee shall report at each regular meeting of the School Committee or as the occasion may require". The Chairman stated that this proposed amendment shall lay on the table in accordance with the rules of the School Committee.

Mr. Fitzgerald moved that the Superintendent place in the budget an amount sufficient for the purchase of three hundred seats for the Thorndike School and that weather stripping projects for this school be drawn up. On motion by Mr. Robart it was voted that this motion be referred to the Supt. of Buildings.

Mr. Robart submitted the following order:

> ORDERED: That His Honor, the Mayor, be requested and authorized to appoint an architect for the purpose of drawing plans and specifications for a twelve-room and auditorium addition to the Cambridge High and Latin School
> and it is further ORDERED: That His Honor, the Mayor, petition the Public Works Administration of the Federal Government for funds to carry out the construction of this addition to the High School.

On motion by Mr. Robart it was voted to adopt this order.

Mr. Robart submitted the following order:

> ORDERED: That His Honor, the Mayor, be requested and authorized to appoint an architect to draw plans and specifications for a new health school to replace the present Wyman School
> and be it further ORDERED: That His Honor, the Mayor petition the Public Works Administration for funds to carry out the construction of the new health school.

It was voted on motion by Mr. Robart to adopt this order.

Mr. Robart submitted the following order:

> ORDERED: That the Superintendent of Buildings be directed to ascertain the cost of installing a public address system in the High and Latin School, and to further ascertain whether the installation of this public address system could be accomplished with Public Works Administration funds.

On motion by Mr. Robart it was voted to adopt this order.

Mr. Robart submitted the following order:

> ORDERED: That the Superintendent of Schools be requested to conduct a survey to determine the actual number of classroom vacancies for teachers and report same to the School Committee as expeditiously as possible.

On motion by Mr. Robart it was voted to adopt this order.

On motion by Mr. Wood it was voted that the School Committee members be notified of the completion of the budget and that the Chairman be notified to call a special meeting for its inspection.

It was voted to adjourn.

ADJOURNED

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, February 17, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, and Mr. Wood.

Vice-Chairman Wood in the chair.

On motion by Mr. Fitzgerald it was voted to correct the records of February 3, by changing the motion to refer a motion for the purchase of seats and make-up of a weatherstripping project for the Thorndike School to read "be referred to the Superintendent of Buildings" instead of "be referred to the Committee on Buildings and Grounds."

It was voted that the minutes of the meeting of February 3 be approved as corrected.

The Chairman read the following communications from His Honor, Mayor Lynch, and the Board of Library Trustees:

Office of the Mayor
February 17, 1936.

To the School Committee,
City of Cambridge,
Massachusetts.

To the Honorable School Committee:

I transmit herewith a communication from the Secretary of the Board of Trustees of the Cambridge Public Library, requesting that the Branch Library be placed in the Webster School or the Municipal Building at Green Street.

I respectfully recommend the use of the basement of the Webster School for this purpose.

Respectfully,
JOHN D. LYNCH,
Mayor.

Cambridge Public Library,
February 13, 1936.

His Honor the Mayor,
John D. Lynch,
City Hall, Cambridge.

Sir:

At the annual organization meeting of the Board of Library Trustees held on Wednesday, February 12, 1936 at 8:00 P. M., in the Trustees' Room, the following motion was adopted unanimously:

Motion:

> "The Board of Library Trustees notify His Honor the Mayor, John D. Lynch, that it is desirable to vacate the present Central Square Branch Library at 580 Massachusetts Avenue, Cambridge, and to acquire some other suitable location in that district."

The Board recommends that this branch library be placed in the Webster School or the Municipal Building at Green Street.

The Board believes this to be an economical measure which will save the city approximately two thousand, four hundred dollars ($2,400.00) in annual rental.

Very truly yours,
BOARD OF TRUSTEES,
Cornelius P. Cronin, Secretary.

To the School Committee,
City of Cambridge,
Massachusetts.

To the Honorable School Committee:

I respectfully request that you grant the use of the basement of the Webster School House for Branch Library purposes.

Very truly yours,
JOHN D. LYNCH,
Mayor.

On motion by Mr. Robart it was voted that the communications be referred to the Committee on Buildings and Grounds for report.

The Chairman presented a communication from Raymond A. Fitzgerald, applying for reinstatement as Master of the Haggerty Grammar School. On motion by Mr. Robart it was voted that the communication be received, acknowledged, and placed on file.

The Chairman presented the following communication received from Jeremiah Sullivan, Councillor of Ward 11, in behalf of one Arthur Gagnon of North Cambridge:

February 14, 1936.

School Committee,
City Hall,
Cambridge, Mass.

Gentlemen:

I am writing to you in behalf of Arthur Gagnon, 5 Yerxa Road, North

Cambridge, who is desirous of securing a hall in one of the public schools in the North Cambridge section for a Father Coughlin Unit. The unit is just being organized and at present it cannot pay anything for the use of the hall.

I would appreciate it, therefore, if you would consider allowing Mr. Gagnon and the unit to use one of the public school halls in that vicinity, free of charge for the time being.

Very truly yours,
JEREMIAH J. SULLIVAN,
Councillor, Ward 11.

On motion by Mr. Robart it was voted that the communication be referred to the Assistant Financial Agent in accordance with the rules.

The Chairman presented the following communication from the Oxford School of Business Administration:

Oxford School of Business Administration
33 Washington Avenue
Cambridge, Mass.

February 1, 1936.

To the Cambridge School Committee:

We wish to make application for the use of the basketball floor of Rindge High School on the evenings of the following dates:

February 12
February 19
February 22
February 27

There will not be a large gathering at any one game. On February 12 and 27 the number probably will not exceed 50; February 19 and 22 possibly 100. We do not make a charge for admission.

For a number of years we have hired Hemenway Gymnasium for practice and games, but it is closed this year. This year we have hired a gym at the Sargent School for practice, but we cannot use it for games.

We are making this application to you because we have been unable to find a place to play our games in this city. We appreciate we are asking for a favor and we are willing to pay a reasonable compensation or reciprocate in some way.

Very truly yours,
FRED MILLER, Dean.

It was voted on motion by Mr. Robart that the communication be referred to the Assistant Financial Agent under the rules.

The Superintendent presented the following recommendation:

February 17, 1936.

RECOMMENDED:

That the following dates for the Americanization meeting and the evening school graduations be approved.

Americanization meeting and elementary evening school graduation on Tuesday, February 25, at 8:00 P. M., in the Latin School hall.

Evening Industrial School and Evening High School on Thursday, February 27, at 7:30 P. M. and 8:30 P. M. respectively.

It was voted on motion by Mr. Fitzgerald that the Superintendent's recommendation be adopted.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools:

THE UNIT-ACTIVITY READING SERIES, by Dr. Nila Banton Smith:
Tom's Trip (Pre-Primer)
At Home and Away (Primer)
In City and Country (First Reader)
Round About You (Second Reader)
Near and Far (Third Reader)
THINKING, SPEAKING, AND WRITING, by Veit, Fox, Sweeing, and others.
Third Year
Fourth Year
Fifth Year
Sixth Year
Seventh Year
Eighth Year

Under the rules these text books lay on the table.

The Superintendent read the following communication received from the Sisters of Nazareth of St. Hedwig's Parish:

To the School Committee:

Our Society of St. Hedwig's Parish is celebrating their Silver Jubilee on May 10, 1936. Could we use the Thorndike School Auditorium for a banquet which the Society wishes to hold on this occasion? This banquet will take place on the given date of May 10, 1936 from 3:00 P. M. to 10:00 P. M. A little program of speeches and songs will be held at intervals.

Yours truly,
SISTERS OF NAZARETH.

On motion by Mr. Robart it was unanimously voted to suspend the rules to take action on this request.

On motion by Mr. Robart it was voted that the request of St. Hedwig's Parish be granted. This motion was seconded by Mr. Fitzgerald.

The Superintendent presented a communication from the Department of Education concerning instruction for physically handicapped children. On motion by Mr. Robart, and seconded by Mr. Fitzgerald, it was voted that the communication apart from the names be made part of the record and the names be referred to the Superintendent's files:

Department of Education
State House, Boston, Mass.

February 11, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Mr. Fitzgerald:

Home instruction is approved for the following physically handicapped children: (See above motion).

You will be pleased to know that Miss MacDonald has written us that the School Department of Cambridge has worked out the most successful plan for taking care of High School pupils under home teaching that her department has observed. We wish to congratulate the Cambridge School Department on this splendid piece of work.

The School Department should not feel obliged to provide instruction under the provisions of the act for the following:

Beyond the age of twenty-one and not classifiable as children.
Mental or nervous disorder rather than physical unable to make further progress.

Very truly yours,
WILLIAM J. O'KEEFE,
Supervisor of Special Schools and Classes.

The Superintendent advised the Committee that the P.W.A. has requested the use of another room in the Harvard School for a woman's sewing unit. The Superintendent further advised that they already have the use of two rooms, one of which is filled up, but the other could easily accommodate about forty more women. Mrs. Brooks moved that the Superintendent be authorized to consult with the P.W.A. head relative to filling up this second room before any further action is taken. Mrs. Brooks was given unanimous consent to withdraw this motion. It was then voted to adopt a motion by Mr. Galgay that permission be granted temporarily to the W. P. A. with the understanding that the administrator will get in touch with the Superintendent and make provision for quarters elsewhere. It was informally agreed that the W. P. A. should fill up the room which the Superintendent reported was only being partially used.

The Superintendent presented a communication from the Shakespearian Unit W.P.A. advising that they were now starting bookings for the presentation of "Twelfth Night". On motion by Mr. Robart it was voted that the Communication be received and placed on file.

The Superintendent reported that Mr. Leverett L. Preble, teacher of Machine Shop for many years at the Rindge Technical School has a very serious illness for which he must have a very serious operation, and he may be out of school for some time. The Superintendent further advised that there is only one man on the list for machine shop and that he has been called several times within the past year but he has been working. A person who was sent to his home last Friday talked with his wife and she said she would send us word which she has not done.

On motion by Mr. Fitzgerald it was voted that this matter be referred to executive session. Motion seconded by Mr. Robart.

On motion by Mr. Fitzgerald it was voted that the committee convene in to executive session prior to adjournment.

The Superintendent advised the committee that he had received from the assessors the amount of valuation from which we receive our allotment of $9.00 per $1,000.00 of assessed valuation, and that this assessed valuation has decreased twelve million dollars since 1931 which reduced our budget in 1934 by $45,000.00; in 1935 by $27,000.00; in 1936 by $33,000.00. This means that we have $105,000.00 less in our budget this year than we had three years ago. The Superintendent further advised that the actual decrease in our budget this year over last year was $43,000.00 but that this figure was lowered by an unexpended balance from last year amounting to $10,000.00 which will make our budget this year $33,000.00 less this year over last year's budget.

It was voted that the text books recommended by the Superintendent at the meetings of February 3 and January 13, be adopted.

It was voted that the recommendation of the Superintendent concerning examination for the position of Master at the Haggerty School be referred to executive session.

It was voted on motion by Mr. Robart to adopt the amendment to the rules proposed by Mr. Wood at the meeting of February 3, as follows:

> "A sub-committee on Finance is hereby created. The Committee on Finance shall review, examine and pass recommendation on all bills and expenditures of the School Department. It shall have full powers for investigation of any expenditures. Three members of the School Committee shall comprise the Committee, said members and chairman to be designated by the Mayor. The Finance Committee shall report at each regular meeting of the School Committee or as the occasion may require."

The Superintendent, complying with instructions of the Committee to study the advisability of having Oral English made a compulsory part of the English course in the High School and of having Oral English studied during some period of the day in the elementary schools in the seventh and eighth grades, reported that he had talked with principals and masters in other school systems and found that it was compulsory in most places. The Superintendent recommended that Oral English be adopted in the elementary schools in the 7th and 8th grades, but that it not be made compulsory in the High Schools until such time as we have the money to do it. Mr. Robart moved that the Superintendent's recommendation be received and placed on file. Mr. Robart was given unanimous consent to withdraw his motion. Mr. Robart offered another motion that the Superintendent's recommendation be referred to the budget committee, but this motion was also withdrawn by unanimous consent. It was then voted to adopt a motion made by Mr. Robart that the report be referred back to the Superintendent for trial.

The Superintendent advised that at the present time, because of lack of funds, the School Department could not supply milk and crackers to children needing same, free of charge. Committeeman Fitzgerald asked the Superintendent if it were not possible, in view of the inability to carry out this plan, to separate the children during the time they are having crackers and milk so that those children who need these foods but cannot afford to buy them, will not be in the room during this collation period. The Superintendent said that this plan could be arranged.

It was voted on the following roll-call to adopt a motion by Mr. Robart that the sum of $475.00 be appropriated for the purpose of repairing the roofs of the Morse, Ellis, Sleeper and Wellington Schools, and that the Superintendent of Buildings proceed forthwith in the regular way to accomplish such repairs: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes.

It was voted on motion by Mr. Robart that the Superintendent of Buildings be requested to prepare a P.W.A. project whereby the first floor of the Harvard School shall be so altered as to provide administrative offices for the Superintendent, Assistant Superintendent, the School Department, all supervisory officials and a room for the School Committee, and he shall submit plans for the required rooms of the department at the next meeting of the School Committee.

It was voted to adopt the following order presented by Mr. Galgay: ORDERED: That the Superintendent of Buildings be requested to make a survey of the coat room facilities at the High and Latin School, and that he ascertain the probable cost of installing lockers, and report same as soon as possible to the Committee. This motion was seconded by Mr. Robart.

Dr. Cassidy moved to amend the rules as follows: "That in the future the School Committee shall meet in the Cambridge City Council Chamber." Under the rules this proposed amendment lays on the table.

On motion by Mr. Galgay it was voted that the Cambridge Kiwanis Club, in recognition of the many donations made directly to the School children of Cambridge, be granted the use of the Rindge auditorium for the purpose of holding a dress rehearsal on Sunday, February 23, from 2 to 6 P. M., it being understood that the Cambridge Kiwanis Club shall pay directly the personnel of the School Department present at this dress rehearsal.

On motion by Dr. Cassidy it was voted to convene to executive session.

The Superintendent asked permission to amend his recommendation concerning examination for the position of Master at the Haggerty School by striking out "The examination shall be limited to residents at present in the service. Applicants must have at least seven years' successful experience in teaching" and inserting "The examination shall be limited to residents. Applicants must have at least seven years' successful experience in teaching in the Cambridge Public School System." A motion was made that the first sentence in this amendment be stricken out so that it would read "Applicants must have at least seven years' successful experience in teaching in the Cambridge Public School System." It was voted that the original recommendation, the proposed amendment and the motion to strike out the first sentence in the proposed amendment lay on the table until the next meeting.

It was voted that a notice be inserted in the Cambridge Sun that there is a temporary vacancy for machine shop teacher at the Rindge Technical School. The Superintendent shall specify in the advertisement the requirements, and the Committee on Personnel will interview candidates who shall present their qualifications in writing.

It was unanimously voted to suspend the rules for the purpose of taking action on an abatement of charges to the Sacred Heart Parish.

It was voted that the Sacred Heart Parish be abated the sum of $40.00 for two meetings which were held in Thorndike School Hall for charitable purposes.

A motion that the Sacred Heart Parish be given the use of the Thorndike School Hall at no cost was lost on the following roll call: Mr. Fitzgerald voting yes; Mrs. Brooks, Mr. Galgay, Mr. Robart and Mr. Wood voting no.

It was voted to suspend the rules to take action on the request of the Sacred Heart Parish for permission to use the Thorndike School Hall.

It was voted that permission be given to the Sacred Heart Parish to use the Thorndike School Hall for Friday, February 21, on payment of janitor's fees.

It was voted to lay on the table a motion that Matthew J. Mahoney be transferred from the Houghton School to the Russell School and that James J. Reagan be transferred from the Russell School to the Houghton School.

It was voted that the Parent Association in the Peabody School District be given authority to provide the Master with postal cards which shall be addressed within the school and sent out to the parents for the purpose of the Parent Organization.

It was voted to reconvene to open session.

It was voted to ratify the votes passed in executive session.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, March 2, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Mr. Robart it was voted that the minutes of the meeting of February 17 be approved as printed.

The Chairman presented the following communication from St. Peter's Catholic Club:

St. Peter's Catholic Club
of Cambridge

To the members of the School
Committee:

The Callanan Debating Society respectfully requests that the honorable School Committee allow them the use of either the Lincoln School or the Russell School on the night of March 16.

The purpose is to hold a debate with Harvard University in the School Hall.

Respectfully yours,
JOSEPH COUGHLIN,
Debate Manager.

It was unanimously voted to suspend the rules to take action on this request.

On motion by Mr. Fitzgerald and seconded by Mr. Galgay it was voted that the St. Peter's Catholic Club be granted the use of the Lincoln School Hall at the minimum cost on the night of March 16, for the purpose of conducting a debate.

The Chairman presented the following communication from the Dillon

Dillon Club

March 2, 1936.

School Committee,
Cambridge, Mass.

As President of the Dillon Club, I request the use of the Kelly School Hall, Sunday, March 29, 1936, at 10:00 A. M. Purpose of hiring the hall is to hold a Communion Breakfast.

Sincerely yours,
FRANCIS C. ROGERS,
President.

It was unanimously voted to suspend the rules to take action on this request.

On motion by Dr. Cassidy and seconded by Mr. Galgay, it was voted that the Dillon Club be granted the use of the Kelly School Hall at the minimum cost for the morning of March 29, for the purpose of holding a Communion Breakfast.

The Chairman presented a communication from the Superintendent of Buildings transmitting a report of condition of the various shower baths, said survey having been made by order of the City Council. It was voted that the communication be referred to the Committee on Buildings and Grounds for report. Motion seconded by Mr. Galgay.

The Chairman presented three communications from the Superintendent of Buildings concerning weather-stripping project for the Thorndike School, coat room facilities at the High and Latin School, and the altering of the Harvard School. It was voted that these communications be received and placed on file.

The Chairman presented the following communication received from the Superintendent of Buildings:

City of Cambridge
Building Department

March 2, 1936.

Cambridge School Committee,
Cambridge, Massachusetts.

Gentlemen:

We have submitted to Mr. Moran, W.P.A. Administrator, the Haggerty, Gannett, Russell, Lowell, Roberts, and Longfellow School projects, amounting to $15,801.18 for materials. This is in addition to projects submitted as noted in my letter to you of February 3rd which contained projects for the Peabody, Agassiz, Willard, Webster, Morse, Fletcher, Ellis, Sleeper and Wellington Schools, with materials amounting to $20,120.95, for which I understand you have allocated this amount.

Relative to the above amount of

$15,801.18, I await your action, but will notify you when the projects are approved by the Works Progress Administration.

Very truly yours,
JOHN J. TERRY,
Supt. of Public Buildings.

On motion by Mr. Robart it was voted that the communication be laid on the table.

It was voted that the following communication from His Honor, the Mayor, concerning sub-committees be made part of the records:

Office of the Mayor
February 20, 1936.

Mr. Edward J. O'Connell,
Secretary, School Committee,
Cambridge.

Dear Sir:

For your information I hereby notify you that, under date of February 19, I have appointed the following committees of the School Committee:

COMMITTEE ON BUILDINGS AND GROUNDS
Dr. Cassidy, Chairman
Mr. Galgay
Mrs. Brooks

COMMITTEE ON FINANCE
Mr. Fitzgerald, Chairman
Mr. Robart
Mr. Wood

COMMITTEE ON ATHLETICS
Mr. Robart, Chairman
Mr. Galgay
Mr. Fitzgerald

Very truly yours,
JOHN D. LYNCH,
Chairman, School Committee.

The Chairman read the following communication from Mary Boland, Principal of the Taylor School:

1039 Massachusetts Ave.,
Cambridge, Massachusetts.
February 20, 1936.

Hon. John D. Lynch,
Chairman of School Board,
Cambridge, Massachusetts.

My dear Mr. Lynch:

May I call to your attention as Chairman of the Cambridge School Board that the vacancy now existing in the mastership of the Haggerty School will give the School Committee an opportunity to restore me to my regular rating as master of an elementary school.

From 1920 to 1935, I had the rating of master of an elementary school. In January 1935, I received an official notice from the Cambridge School Committee that, — for the present, — my rating was to be that of primary principal. This change automatically reduced my salary $1200. a year. At that time the Superintendent instructed me to confine my supervision to the primary grades only in the Taylor School, although there is no master for the elementary department there.

Since I had been a principal of the Continuation School of the City of Cambridge for thirteen years, I believe that I would have been the ideal choice of the School Committee for the position as master of the Taylor School, if that school were to have a master.

I would prefer, if it be possible, that the Committee appoint me master of the Taylor School. I believe that this school needs a master, and that my experience as a teacher for many years and as an elementary principal of the Continuation School for thirteen years renders me the best qualified among the teaching staff for the position.

However, if the Honorable School Board does not intend to appoint a master for the Taylor School, then the vacancy at the Haggerty School will give the Board the opportunity to accord me the same treatment that it did the late Mr. Goulart. Mr. Goulart was principal of the boys' department of the Continuation School and I was principal of the girls' School. We had the same rank and the same salary. After the abolishing of his position, Mr. Goulart was appointed master at the Putnam School. When my position was abolished, the Committee informed me that it regretted that there was no elementary mastership available at that time.

The official notice which I received from the School Board in January, 1935, stated that my appointment to the Taylor School was — "for the present".

No executive in charge of a Continuation School in Massachusetts whose position was abolished has been reduced in rank and salary, as I have been.

May I respectfully request that you bring this letter to the attention of the School Board at its next meeting? I have already asked Superintendent Fitzgerald to recommend me for the position of master at the Haggerty School.

Sincerely yours,
MARY AGNES BOLAND.

On motion by Mr. Robart it was voted that the communication be referred to the Superintendent.

It was voted that the communication from Remington Rand Company and the Superintendent's report on same be received and placed on file.

The Superintendent reported the death, on February 29, of Ruth F. Keyes, a teacher in the High and Latin School, since 1924. On motion by Dr. Cassidy it was voted that a suitable letter be sent by the Superintendent to the nearest of kin of Miss Keyes.

The Superintendent presented the following communication from the National Union of Social Justice:

37 Creighton Street,
No. Cambridge, Mass.
February 21, 1936.

School Committee,
Cambridge, Mass.

Gentlemen:

I was told by a Miss O'Keefe, principal of the Abraham Lincoln School, Walden Street, Cambridge, that I would have to write to you in regard to the following:

I am anxious to secure the Abraham Lincoln School Hall for Tuesday evening, of each month, for the purpose of holding a unit meeting, of the National Union for Social Justice.

Waiting for a favorable reply, I remain,

MISS G. E. WHALEN.

On motion by Mr. Robart it was voted that the communication be referred to the Assistant Financial Agent under the rules.

On motion by Mr. Fitzgerald it was voted that the communication from the State Supervisor of Adult Alien Education, as follows, be made part of the records:

Commonwealth of Massachusetts
Department of Education

February 25, 1936.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

My dear Mr. Fitzgerald:

Last week it was my pleasure to attend the evening school session and see the classes for the adult foreign born at the High School in Cambridge. Professor Lloyd James of London University, and Linguistic adviser of the British Broadcasting Corporation, and Mr. James A. Moyer, Director of the Division of University Extension, State Department of Education, were special guests with me. We saw a very excellent program of work in all the rooms which we visited.

I was especially interested in the naturalization and citizenship classes on account of the recent release made by the Department of Labor in regard to educational requirements for naturalization, as well as the fact that Cambridge is using the new course of study on the Basic Principles of the Government, recently issued by the State Department of Education.

Excellent leadership and teaching are shown in all these classes.

Yours sincerely,
MARY L. GUXTON,
State Supervisor.

The Superintendent presented a communication from Stone-Underhill Company, heating and ventilating engineers, and it was voted on motion by Mrs. Brooks that the communication be received and placed on file.

The Superintendent presented the following communication from Mr. Sumner, Manager of the University Theatre:

University Theatre

February 25, 1936.

Mr. M. E. Fitzgerald, Supt. of Schools,
City Hall,
Cambridge, Mass.

Dear Mr. Fitzgerald:

We request the cooperation of the school department in connection with our plan for conducting a series of spelling contests in conjunction with our Saturday morning movies.

You will please understand that the idea of the children's movies at the University is not so much one of financial gain as it is to fulfill a demand on the part of parents in Cambridge and surrounding communities for movies of such nature as to be at all times fitting and proper for children.

Our experience proves that children do not, of their own volition, enjoy attending these special shows as much as they do the regular programs designed primarily for adults. It has occurred to us that a series of properly conducted spelling contests would be of added interest as well as being of real educational value to the children.

It is our thought to work out the detail of this plan with you and/or such instructors as you would designate but, in brief, we feel that they should take the form of inter-school competition, taking in the fifth to eighth grades in succession with a final contest to bring out the best speller in the city.

We would plan to offer the proper prizes for each Saturday morning, and if practical, a major prize for the finale.

Thanking you for your valued attention, we are,

S. SUMNER,
Manager.

On motion by Mrs. Brooks it was voted that the matter be referred to the Superintendent for study and report.

The Superintendent presented the following communication from the Surplus Commodities Division, State Department of Public Welfare:

Commonwealth of Massachusetts
Surplus Commodities Division
February 29, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

My dear Mr. Fitzgerald:

We are very much interested in securing quarters in one or two places in Cambridge for our distribution of food and clothing, and Mr. Gould, one of our Inspectors, in company with Mr. Terry, Superintendent of Public Buildings, visited some places that were suggested as available for this purpose.

Of these places the Ellis School, Norris Street, North Cambridge, and the Lowell School on Lowell Street, in the Mt. Auburn district, were given to me by Mr. Gould as two very good locations for this work.

I understand that your Committee would consider such a plan but with the proviso that the buildings be not occupied at all on Saturdays and only between the hours of eight and four on week-days. We would be very glad to conform to these conditions.

Our whole thought in getting these additional places is that it would make it more comfortable and convenient for the people of Cambridge, who are in need of some help such as we may give, to have more than one place to which they might go, and Mr. Gould believes that these two locations would greatly help us in our plan to give better service to the people of Cambridge.

May we hope for favorable consideration on this matter.

Very truly yours,
G. W. DUNN,
Director of Commodity Distribution.

Mr. Fitzgerald moved that permission be granted the Surplus Commodities Division for the use of the basement room in the Ellis School and Lowell School between the hours of 9:00 A.M. and 3:00 P.M., on weekdays, except Saturday. Mr. Fitzgerald was given unanimous consent to withdraw his motion and it was then voted that the communication be referred to the Superintendent with authority to use his judgment.

The Superintendent presented the Budget for the year 1936, and on motion by Mr. Robart it was voted that the Budget be received and referred to the full board for action.

The Superintendent presented the following report on school halls:

REPORT ON RENTAL OF SCHOOL AUDITORIUMS FOR JANUARY AND FEBRUARY, 1936.

School	Organization	Date	Rental Rec'd	Expenditures	Amount
Agassiz	Dept. Tests & Measurement	1/3	None	None	
Agassiz	Boy Scouts	1/3	None	James R. Grant	$3.00
Thorndike	Alice E. Altmiller	1/3	None	None	
Lincoln	Boy Scouts	1/7	None	Arnold Nelson	3.00
Roberts	Riverbank Club	1/7	8.25*	John E. Gardner	4.00
Longfellow	Girl Scouts	1/7	None	James O'Keefe	1.50
Lincoln	E.R.A.	1/8	None	None	
Lincoln	E.R.A.	1/9	None	None	
Rindge Room	Boy Scouts	1/9	None	None	
Rindge Gym	G.A.A.	1/10	None	None	
Agassiz	Boy Scouts	1/10	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	1/10	None	None	
High School Rooms	Examinations	1/11	None	None	
Longfellow	Girl Scouts	1/14	None	James O'Keefe	1.50
Lincoln	Boy Scouts	1/13	None	Arnold Nelson	3.00
Longfellow	Ladies Aux. Hebrew Free School of Somer. & Camb.	1/15	20.00	James O'Keefe Wm. H. Coughlin	4.00 3.00
Rindge Room	Boy Scouts	1/16	None	None	
Agassiz	Boy Scouts	1/17	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	1/17	None	None	
Longfellow	Girl Scouts	1/21	None	James O'Keefe	1.50
Lincoln	Boy Scouts	1/20	None	Arnold Nelson	3.00
Rindge Room	Boy Scouts	1/23	None	None	
Agassiz	Boy Scouts	1/24	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	1/24	None	None	
Lincoln	Boy Scouts	1/27	None	Arnold Nelson	3.00
Longfellow	Chelsea W.P.A. Yiddish Indep. Theatre Group	1/29	7.00*	James O'Keefe Wm. H. Coughlin	4.00 3.00
Longfellow	Girl Scouts	1/28	None	James O'Keefe	1.50
Rindge Room	Boy Scouts	1/30	None	None	
Agassiz	Boy Scouts	1/30	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	1/31	None	None	

FEBRUARY

School	Organization	Date	Rental Rec'd	Expenditures	Amount
Longfellow	Girl Scouts	2/4	None	James O'Keefe	1.50
Thorndike	St. John's P.Y.M.C.A.	2/5	20.00	Wm. G. Sheridan	4.00
				Owen E. Doherty	3.00
Rindge Room	Boy Scouts	2/6	None	None	
Thorndike	Sacred Heart Parish	2/7	20.00	Wm. G. Sheridan	4.00
				Owen E. Doherty	3.00
Agassiz	Boy Scouts	2/7	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	2/7	None	None	
High School Gym	G.A.A.	2/7	None	None	
Lincoln	Boy Scouts	2/10	None	Arnold Nelson	3.00
Haggerty	National Union for Social Justice	2/10	12.00	Thomas J. Hughes	4.00
Longfellow	Girl Scouts	2/11	None	James O'Keefe	1.50
Rindge Band Room	W.P.A. Music Project	2/11	None	None	
Rindge Room	Boy Scouts	2/13	None	None	
Rindge Auditorium	The Cambridge School	2/14	75.00	John Campbell	5.00
				Frank J. Dennehy	6.00
				Thomas J. Healey	4.00
				Abraham Cohen	4.00
				Patrick O'Neill	4.00
				Phillip J. Ryan	5.00
				Patrick F. Shea	5.00
Thorndike	Alice E. Altmiller	2/14	None	None	
Agassiz	Boy Scouts	2/14	None	James R. Grant	3.00
Thorndike	Sacred Heart Parish	2/14	20.00	Wm. G. Sheridan	4.00
Longfellow	Jefferson Club	2/16	8.00	James O'Keefe	4.00
				Wm. Coughlin	3.00
Longfellow	Jefferson Club	2/17	20.00	James O'Keefe	4.00
				Wm. Coughlin	3.00
Lincoln	Boy Scouts	2/17	None	Arnold Nelson	3.00
Longfellow	Jefferson Club	2/18	20.00	James O'Keefe	4.00
				Wm. Coughlin	3.00
Longfellow	Girl Scouts	2/18	None	James O'Keefe	1.50
Rindge Band Room	W.P.A. Music Project	2/18	None	None	
Rindge Gym	Oxford School of Business Administration	2/19	25.00	John Campbell	5.00
				Daniel Harrington	4.00

School	Organization	Date	Rental Rec'd	Expenditures	Amount
Agassiz	Boy Scouts	2/21	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	2/21	None	None	
Rindge Aud. & Gym	C.H.L.S. Senior Drama	2/21	None	None	
Thorndike	Sacred Heart Parish	2/21	None	None	
Rindge Auditorium	Joseph Pires	2/22	75.00	John Campbell	5.00
				Frank J. Dennehy	6.00
				Patrick F. Shea	5.00
				John W. Roberts	5.00
				Abraham Cohen	4.00
Rindge Gym	Oxford School of Business Administration	2/22	25.00	Daniel Harrington	4.00
				Raphael Cummiskey	4.00
Rindge Auditorium	Kiwanis Club	2/23	10.00	John Campbell	4.00
				Frank J. Dennehy	6.00
Rindge Auditorium	Kiwanis Club	2/24	75.00	John Campbell	5.00
				Frank J. Dennehy	6.00
				Daniel Harrington	4.00
				Patrick O'Neill	4.00
				Gardner J. Smith	4.00
				Abraham Cohen	4.00
				Patrick F. Shea	5.00
				John J. Grainger	5.00
Lincoln	Boy Scouts	2/24	None	Arnold Nelson	3.00
Longfellow	Girl Scouts	2/25	None	James O'Keefe	1.50
High School	Americanization Graduation	2/25	None	None	
Rindge Auditorium	Evening High Grad. Rehearsal	2/25	None	None	
Longfellow	Teachers' Club	2/26	None	None	
Rindge Auditorium	Senior Drama Rehearsal	2/26	None	None	
Rindge Gym	Oxford School of Business Administration	2/27	25.00	John Campbell	5.00
				Raphael Cummiskey	4.00
				Daniel Harrington	4.00
Rindge Gym	C.H.L.S. Basketball	2/27	None	None	
Thorndike	Alice E. Altmiller	2/28	None	None	
Agassiz	Boy Scouts	2/28	None	James R. Grant	3.00
Rindge Aud. & Gym	Rindge Senior Drama	2/28	None	None	
Rindge Gym	C.H.L.S. Basketball	2/28	None	None	

* Amounts set by Vote of School Committee.

Dr. Cassidy presented the following report of the Committee on Buildings and Grounds:

Committee on Buildings and Grounds
Meeting of February 27, 1936.

Members present: Dr. Cassidy, Mrs. Brooks and Mr. Galgay.

Dr. Cassidy in the chair.

The Chairman presented communications from His Honor, the Mayor, and the Board of Library Trustees, asking permission to use the basement of the Webster School for a branch library.

After a survey made by the Committee on Buildings and Grounds of the proposed removal of the Central Square Branch Library to the basement of the Webster School, the Committee presents the following report:

Before any such occupancy can be permitted by the School Committee, the following will have to be done at the expense of the Library Board: Independent heating arrangement and independent lighting arrangement installed. As there are not adequate toilet facilities for child and adult patrons, such will have to be provided. Proper flooring should be provided as well as proper protection for the rest of the building during occupancy by the library. The Committee on Buildings and Grounds advise that estimates be prepared on all these things by the Library Board and submitted to the School Committee before it is possible for us to properly consider the matter.

It was voted that the Committee on Buildings and Grounds request the School Committee to appropriate the sum of $15,000. for regular repairs.

In compliance with a request made by the Committee on Athletics, the Committee on Buildings and Grounds reports that the repainting of the basketball courts in the Latin, St. Mary's, Roberts, Russell and Thorndike Schools has been completed.

It was voted that Edward J. O'Connell be appointed Secretary to the Committee on Buildings and Grounds at a stipend of $100. a year.

It was voted to adjourn.

ADJOURNED.

DR. JAMES J. CASSIDY,
Chairman, Committee on Buildings and Grounds.

On motion by Mr. Robart it was voted that the section of the report pertaining to the Webster School be referred back to the Library Trustees, the section of the report referring to the $15,000. be referred to the Budget and the remainder of the report be adopted as read.

Mr. Robart, Chairman of the Committee on Rules, reported that the Committee is meeting weekly and the work is progressing.

On motion by Mr. Robart it was voted that the text books recommended by the Superintendent at the meeting of February 17 be adopted.

A motion by Mr. Robart that the Superintendent's recommendation concerning examination for the position of Master of the Haggerty School, the Superintendent's amendment to this recommendation, and the motion to strike out the first line of the amendment be taken from the table was lost on the following roll-call: Mrs. Brooks, Mr. Fitzgerald, and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

It was voted to take from the table the proposed amendment to the rules submitted by Dr. Cassidy that in the future the School Committee shall meet in the Cambridge City Council Chamber. Dr. Cassidy moved that this proposed amendment to the rules be adopted. Mr. Robart raised a point of order to the effect that there is a rule covering regular meetings and a rule covering special meetings and that any proposed amendment should be specific. The Chair ruled that the proposed amendment covered all matters and that the motion was a proper one. Mr. Robart appealed the ruling of the chair and on the following roll-call the ruling of the chair was sustained: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no. A substitute motion by Mr. Fitzgerald that the matter be tabled was lost on the following roll-call; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no. On the following roll-call it was voted to adopt Dr. Cassidy's original motion that the rules be amended "that in the future the School Committee shall meet in the Cambridge City Council Chamber.": Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no.

A motion by Mr. Wood to reconsider this vote was lost.

In accordance with a request of the Committee the Superintendent presented the following report on the actual number of class room vacancies for teachers: On motion by Mr. Fitzgerald it was voted that this report be made part of the records:

High and Latin School Oral English	2
Rindge Technical	0
Abraham Lincoln Assistant in Kindergarten	1
Agassiz	0
Ellis	0
Fletcher Grade 6	1
Gannett	0
Haggerty	0
Houghton Grades 1, 4 and 6	3
Kelley	0
Longfellow	0
Morse	0
Peabody Both in Grade 6	2
Putnam Grade 6 (Also, Miss Carmichael of Grade 4 will retire in June).	1
Roberts Music	1
Russell	0
Sleeper	0
Taylor	0
Thorndike	0
Webster 2 in Grade 4. 1 in grade 5.	3
Wellington	0
Willard	0
Wyman	0
Opportunity Cooking	1
Girls' Vocational Domestic Science	1
Boys' Vocational	0
TOTAL VACANCIES	16

The Superintendent advised the Committee that the convention of the National Association of Penmanship Teachers and Supervisors is to be held in Boston on March 26, 27 and 28, and inasmuch as there would be no cost to the School Department he recommended that he be given permission to delegate certain teachers to attend the convention. On motion by Mr. Robart it was voted that the Superintendent be authorized to send delegates to attend the National Association of Penmanship Teachers and Supervisors convention to be held in Boston on March 26, 27 and 28.

On motion by Dr. Cassidy it was voted that a Special Meeting of the Committee (in executive session) be called on Thursday, March 12, at 8:00 p.m., in the Council Chamber for the purpose of considering and acting upon the School Department budget.

On motion by Mr. Robart it was unanimously voted that the School Committee take cognizance of the honesty of two students in our schools, Mr. James M. Neylon and Mr. Francis L. E. Welch, who found and returned to the owner a large sum of money, and that a letter of congratulation for their honesty be sent to these two young men by the School Committee.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

Thursday, March 12, 1936.

SPECIAL MEETING: Called for the purpose of considering and acting upon the budget.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair:

It was voted that all sub-committee secretaries be paid $50.00 and corresponding amounts reduced from Administration Salaries.

It was voted that the amount of $200.00 be deducted from the item "Baseball Coaches".

It was voted that $200.00 be deducted from the item "Faculty Managers".

It was voted that the item "Substitute" remain in the budget at last year's figure of $24,021.00.

It was voted that the item "Teachers Examinations" be reduced from $2,000.00 to $1,500.00.

It was voted that the item "Travel Outside State" amounting to $500.00 be eliminated from the budget.

It was voted that the sums deducted from other items amounting to $3,429.00 be appropriated to the item "Repairs".

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,

SCHOOL COMMITTEE

(Official Report)

Monday, March 16, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch (Chairman), Dr. Cassidy, Mr. Galgay, Mr. Robart and Mr. Wood met in the Council Chamber according to the rules, and voted unanimously to transfer the meeting to Room 24, inasmuch as the Council Chamber was being used by the Finance Committee of the City Council.

Mr. Wood in the chair.

On motion by Mr. Robart it was voted that the records of the meeting of March 2 be approved as printed.

The Chairman presented the following communication from the City Council and on motion by Mr. Robart it was voted that the communication be made part of the records:

City of Cambridge

In City Council,
March 3, 1936.

ORDERED: That all department heads be and hereby are requested to submit to His Honor, the Mayor, any and all work they may have that could be carried out as W.P.A. projects.

Adopted by the affirmative vote of 15 members.

A true Copy,
Attest: FREDERICK H. BURKE,
City Clerk.

Introduced by Councillor McNamara.

The Chairman read the following copy of Chapter 114 enacted by the legislature on March 2, 1936, and on motion by Mr. Robart it was voted that the attested copy of Chapter 114 be made part of the records:

CHAPTER 114

The Commonwealth of Massachusetts

In the Year One Thousand Nine Hundred and Thirty-Six

AN ACT authorizing the School Committee of the City of Cambridge to appropriate Money for the Payment of Certain School Expenses Incurred during the Year Nineteen Hundred and Thirty-four.

Be it enacted by the Senate and House of Representatives in General Court assembled and by the authority of the same as follows:

SECTION 1. The School Committee of the city of Cambridge is hereby authorized to appropriate in the year nineteen hundred and thirty-six the sum of thirty-seven thousand one hundred twenty-one dollars and thirty-three cents for the payment of certain school expenses, including salaries, as shown on a schedule now on file with the auditor of said city, such expenses having been incurred during the year nineteen hundred and thirty-four and remaining unpaid. The aforesaid sum shall be included in the tax levy of said city for the year nineteen hundred and thirty-six and shall be in addition to any amounts which said school committee is authorized, under the provisions of chapter one hundred and eighty-four of the acts of nineteen hundred and twenty-six, to appropriate for the year nineteen hundred and thirty-six. SECTION 2. This act shall take effect upon its passage.

House of Representatives, March 2, 1936. Passed to be enacted. LEVERETT SALTONSTALL, Speaker.

In Senate, March 2, 1936. Passed to be enacted. James G. Moran, President.

March 7, 1936. Approved at 1 o'clock and 10 minutes p. m.

JAMES M. CURLEY,
Governor.

Mayor Lynch in the chair.

The Superintendent presented the following schedule of Parent-Teacher-Pupil meetings:

PARENT - TEACHER - PUPIL MEETINGS

Taylor School and Opportunity Class, March 25 (Wednesday), 2 P. M. Mrs. Brooks.

High Schools Annex, March 27 (Friday), 7:30 P. M. Mr. Wood.

Webster School, March 30 (Monday), 8 P. M. Mrs. Brooks.

Rindge Technical, March 8 (Wednesday), 7:30 P. M. Mr. Galgay.

Morse School, March 8 (Wednesday), 7:30 P. M. Mr. Fitzgerald.

Kelley School, April 13 (Monday), 7:30 P. M. Dr. Cassidy.

Houghton School, April 14 (Tuesday), 7 P. M. Mr. Galgay.

Thorndike School, April 14 (Tuesday), 7:30 P. M. Mr. Wood.

Agassiz School, April 16 (Thursday), 7:30 P. M. Mr. Fitzgerald.

Longfellow School, April 16 (Thursday), 7:30 P. M. Dr. Cassidy.

Putnam School, April 16 (Thursday), 7:30 P. M. Mr. Galgay.

Gannett School, April 17 (Friday), 2:30 P. M. Mr. Wood.

Abraham Lincoln School, April 17 (Friday), 7 P. M. Mrs. Brooks.

Ellis School, April 21 (Tuesday), 7:30 P. M. Dr. Cassidy.

Wellington School, April 21 (Tuesday), 7:30 P. M. Mr. Galgay.

Peabody School, April 21 (Tuesday), 8 P. M. Mr. Fitzgerald.

Fletcher School, April 23 (Thursday), 7:30 P. M. Mr. Galgay.

Sleeper School, April 23 (Thursday), 7:30 P. M. Mr. Wood.

Willard School, April 24 (Friday), 2:30 P. M. Mr. Galgay.

Russell School, April 24 (Friday), 7:30 P. M. Mr. Fitzgerald.

Roberts School, April 27 (Monday), 7:30 P. M. Dr. Cassidy.

Haggerty School, April 28 (Tuesday), 8 P. M. Mrs. Brooks.

Boys Vocational School, April 28 (Tuesday), 8 P. M. Mr. Galgay.

High and Latin School, April 30 (Thursday), 7:30 P. M. Mr. Fitzgerald.

Mr. Wood moved that the schedule of Parent-Teacher-Pupil meetings be referred to executive session. This motion was withdrawn by unanimous consent.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools. Under the rules this recommendation lays on the table.

PUBLISHED BY
THE MACMILLAN COMPANY:

- "Nick and Dick", Grade 1 — by Gates-Baker-Peardon
- "Work and Play with Words", Grades 2 to 8 — by Wright-Parkinson
- "Good Time Book", Grade 1 — by LaRue
- "New Practical Chemistry", High School — by Black-Conant

PUBLISHED BY
GINN AND COMPANY:

The World of Music:
- Grade 1: Listen and Sing
- Grade 2: Tuning Up
- Grade 3: Rhythms and Rimes
- Grade 4: Songs of Many Lands
- Grade 5: Blending Voices

PUBLISHED BY
BENJAMIN H. SANBORN & CO.:

- Grover - Coburn Workbooks in Language Usage — Grades 3, 4, 5, and 6
- The Stone-Mallory First Course in Algebra
- The Stone-Mallory Second Course In Algebra
- The Stone-Mallory Mathematics for Everyday Use
- The Stone - Mills - Mallory Unit Mastery Mathematics — Books 1, 2, and 3

PUBLISHED BY
CHARLES SCRIBNER'S SONS:

- "The Record of America", High School, by Adams and Vannest.

The Superintendent presented the following Financial Report and on motion by Mr. Robart it was voted that it be made part of the records:

FINANCIAL REPORT FOR FEBRUARY, 1936

	Expended in January	Expended in February	Total
Administration Salaries	$6,131.71	$5,902.32	$12,034.03
General Expenses	906.73	450.07	1,356.80
Teachers' Salaries	120,079.65	119,756.79	239,836.44
Teachers' Athletics	240.00	1,840.00	2,080.00
Teachers Evening	....	2,998.50	2,998.50
Teachers Americanization	....	450.50	450.50
Teachers' Substitutes	4,320.00	3,918.00	8,238.00
Text Books	3,892.89	1,314.00	5,206.89
Supplies	2,891.64	5,009.66	7,901.30
Lunch Room Supplies	671.14	3,540.27	4,211.41
Tuition to Other Cities	....	36.80	36.80
Transportation of Pupils	100.00	178.50	278.50
Fuel	4,850.76	955.25	5,806.01
Heat at Rindge	....	2,016.10	2,016.10
Light	3.94	1,321.84	1,325.78
Power	....	196.17	196.17
Light and Power at Rindge	....	467.41	467.41
Janitors' Salaries	12,786.02	10,709.91	23,495.93
Repairs	1,208.63	717.45	1,926.08
Furniture and Furnishings	114.86	....	114.86
Care of Truants	....	....	...
Janitors' Supplies	498.75	354.21	852.96
Other Expenses	4.30	108.39	112.69
Minors License Refunds	6.75	3.00	9.75
Athletic Clothing	115.00	....	115.00
Museum Supplies	136.83	9.90	146.73
Pensions	163.63	147.79	311.42
	$159,123.23	$162,372.83	$321,496.06
W.P.A. Projects:			
Weatherstripping Nos. 65-14-5541	$635.11	$35.83	$670.94
Russell School Nos. 65-14-5075	487.81	384.92	872.73
	$1,122.92	$420.75	$1,543.67

On motion by Mrs. Brooks it was voted to approve the payment of bills and payrolls for the month of February, 1936, as follows:

Payrolls	$145,576.02
Bills	16,649.02
Pensions	147.79
	$162,372.83
W.P.A. Bills	420.75

Dr. Cassidy, Chairman of the Committee on Buildings and Grounds, presented the following report of this Committee:

Committee on Buildings and Grounds
March 16, 1936.

The Committee on Buildings and Grounds are making a tour of inspection of the school buildings with a view of ascertaining what repairs are immediately necessary and conditions in general, and wish to report that up to the present they have visited about ten school buildings and will complete this survey in the very near future.

Final report and reply will be made to the letter from the Board of Health (setting forth certain alleged unsanitary conditions in several of the schools) at the next meeting of the Committee.

With reference to the letter from the Superintendent of Buildings concerning shower baths in the various schools, the Committee on Buildings and Grounds have investigated some of the complaints made and will make final report at the next meeting of the School Committee.

The Committee on Buildings and Grounds recommend that a new sink be installed at the Lowell School to take care of the needs of the W.P.A. Nursery School.

The Committee on Buildings and Grounds further recommend that immediate attention be given the ceiling in one of the dressing rooms at the Morse School.

DR. JAMES J. CASSIDY,
Chairman, Committee on Buildings and Grounds.

On motion by Mrs. Brooks it was voted that the report of the Committee on Buildings and Grounds be accepted.

Mr. Robart, Chairman of the Committee on Athletics, presented the following reports of this committee:

Committee on Athletics
Thursday, March 12, 1936.
5:00 P. M.

Members present: Mr. Robart, Mr. Fitzgerald and Mr. Galgay.

Mr. Robart in the chair.

It was voted to recommend that Gerald T. Liston be reappointed secretary, and at his own request, to serve without compensation.

It was voted to recommend that the following named physicians be reappointed for the school year 1936-37 at the salaries set forth:

Dalton G. O'Brien, M. D. High and Latin School	$400. per yr.
Robert E. Driscoll, M. D. Rindge Technical School	$400. per yr.
Cornelius T. O'Connor, M. D. Elementary Schools	$400. per yr.

It was voted to recommend that the schedules as submitted by Mr. Smith be approved and that the requisition for supplies be approved and referred to the Committee on Finance.

It was voted to adjourn.

ADJOURNED.

RALPH W. ROBART,
Chairman.

Committee on Athletics
March 14, 1936.
2:00 P. M.

Members present: Mr. Robart, Mr. Fitzgerald and Mr. Galgay.

Mr. Robart in the chair.

It was voted to recommend that the following named persons be appointed for the present year, at the salaries set forth:

HIGH AND LATIN SCHOOL	
John J. Sheehan, Coach of Football	$500. for season
Adam F. Elcewicz, Asst. Coach of Football	250. for season
James H. Foley, Coach of Baseball	400. for season
Joseph A. Kozlowsky, Coach of Basketball	400. for season
Francis J. Culhane, Coach of Hockey	400. for season
John V. Murphy, Coach of Track	300. for season
RINDGE TECHNICAL SCHOOL	
Wilfred J. Metivier, Coach of Football	$500. for season
Thomas J. Smith, Asst. Coach of Football	250. for season

John R. Curry, Coach of
Baseball .... 400. for season
Thomas J. Murphy, Coach of
Basketball .... 400. for season
William H. Mahoney, Coach of
Hockey .... 400. for season
Thomas F. Duffy, Coach of
Track .... 300. for season

The committee has experimented with a joint track team for the past two years and the results have been unsatisfactory. To a great extent, this is because two schools are now represented on the one team, and as a result, opportunities for regular competition with outside high schools are denied. Therefore, the committee recommends the trial of a separate team at each high school, the same to be accomplished at no added expense to the city in respect to coaches' salaries.

The committee is of the opinion and so recommends that the band under the direction of the bandmaster should attend and play at all home football contests and at such other contests as the Director of Physical Education and Athletic Activities shall direct.

It is recommended that the football coaches consider the advisability of attending a recognized school of football sometime during each year for the purpose of exchanging information and obtaining new ideas which in turn might be passed on to the players.

The committee further recommends that all persons other than players and officials attending school athletic contests shall pay the regular admission fees.

It was voted to adjourn.

ADJOURNED.

RALPH W. ROBART,
Chairman.

Mr. Robart moved that these reports of the Committee on Athletics be adopted. It was voted to adopt a substitute motion by Mrs. Brooks that these reports of the Committee on Athletics be referred to executive session.

Mr. Fitzgerald, Chairman of the Committee on Finance, presented the following report of this committee:

Finance Committee

March 7, 1936.

Members present: Mr. James F. Fitzgerald, and Mr. Russell A. Wood.

Mr. Fitzgerald in the chair.

Present: Mr. M. E. Fitzgerald, Mr. Church, Mr. Liston, Mr. Wm. Fitzgerald, Mr. Cleveland and Mr. John Wood.

On motion by Mr. Wood it was voted that the chairman of the Finance Committee be authorized to check and approve bills carrying a discount clause with the understanding that he shall report back to the Finance Committee any review which he may have of such bills; and that the regular meeting of the Finance Committee shall be on a date set by the chairman, at least one meeting to be held before each regular meeting of the School Committee.

On motion by Mr. Wood it was voted that Section 2301 of Chapter 23 of the Rules of the School Committee is hereby amended by striking therefrom the following: "The chairman of the Committee shall designate a member of the Committee to sign the bills and payrolls each month" and substitute in place thereof; "The chairman of the Committee on Finance shall sign all bills and payrolls approved by the Committee on Finance".

On motion by Mr. Wood it was voted that Miss O'Neill be appointed secretary of the Finance Committee at a stipend of one hundred dollars ($100.) per year.

It was suggested by Mr. John Wood that a regular amount be set aside in the budget each year to take care of the supplies for the Rindge Technical School.

It was voted to adjourn.

ADJOURNED.

JAMES F. FITZGERALD,
Chairman.

On motion by Mr. Wood it was voted that the report be received and adopted. Mr. Wood withdrew his motion by unanimous consent. It was then voted to adopt a motion by Mr. Robart that the report of the Committee on Finance be adopted and the recommendation for the change in the rules be laid over under the rules.

It was voted to take from the table the Superintendent's recommendation concerning examination for master at the Haggerty School, the Superintendent's proposed amendment to this recommendation and the motion to strike out the first sentence of the amendment. On motion by Mr. Robart it was then voted on the following roll-call that this recommendation, amendment and motion be referred to the sub-committee on rules: Dr. Cassidy, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks and Mr. Fitzgerald voting no.

It was voted on motion by Mr. Fitzgerald to take from the table the communication from the Superintendent of Buildings advising that he had submitted projects to the W.P.A. on the Gannett, Russell, Lowell, Roberts and Longfellow Schools and asking for an additional appropriation of $15,801.18 for materials. On motion by Mr. Robart it was voted that this communication be referred to the Committee on Buildings and Grounds to make recommendation if and when they see fit.

It was voted to strike from "Waiting for Report" the motion to refer to the Committee on Buildings and Grounds for report the communication from the Superintendent of Buildings transmitting report on the condition of the various shower baths.

The Superintendent presented the following communication outlining plans for the spelling contest to be conducted by the University Theatre:

University Theatre
March 14, 1936.

SUGGESTED LAYOUT FOR SPELLING CONTESTS

Each contest to be conducted by Stanley Sumner, manager of the theatre, under the supervision of two high school teachers to be appointed by the Superintendent.

Word lists to be provided by the Superintendent.

The first contestants to be the three best spellers from the eighth grades of five schools.

The second contest for the seventh grades of five schools.

The third for the eighth grades of five other schools.

The fourth for the seventh grades, etc., until the seventh and eighth grades of all Cambridge schools have been completed.

Each Saturday the management proposes to present $5.00 as first prize, $3.00 as second prize, and $1.00 as third prize. In addition to providing the master of the five contesting schools with fifteen passes each, to be distributed among the best spellers not actually selected for the contest, so that they may come as guests of the theatre and actually represent their school.

The management stands ready to offer major prizes to be decided upon as the contests progress.

It seems advisable to complete each contest in not over thirty minutes. The balance of the program would be made up of short subjects of interest and a feature picture especially chosen for juvenile audiences.

The Superintendent recommended that these plans be adopted and on motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted.

The Superintendent reported that he had had two or three conferences with the Director of Commodity Distribution and suggested that they be given the use of the Ellis and Lowell Schools, between the hours of 9:00 A. M. and 4:00 P. M. The Superintendent advised that the Surplus Commodity Division will give out sweaters, leather vests, dresses, sheets and pillow cases and all sorts of clothing for boys and girls and also a great amount of food. Dr. Cassidy, Chairman of the Committee on Buildings and Grounds, advised the committee that the Committee on Buildings and Grounds had gone to the Lowell School and found that owing to the fact that they do cooking in the basement for the W.P.A. Nursery children, it would be a poor place for distributing these goods and recommended that the Superintendent find some other school nearby. On motion by Mr. Robart it was voted that the Superintendent's report with respect to the Ellis School be adopted and the remainder of the report be referred back to the Superintendent for further report.

Mr. Robart presented the following order:

> "ORDER: Acting under authority of Chapter 114, of the Acts of 1936, the sum of thirty-seven thousand one hundred and twenty-one dollars and thirty-three cents ($37,121.33) is hereby appropriated for the purpose of paying certain school expenses, including

> salaries, incurred during the year 1934:
>
> "That the City Auditor be notified of the adoption of this order and the bills and salaries ordered paid in accordance therewith.
>
> "It is further ORDERED that the Secretary of the School Committee notify the Board of Assessors of this appropriation."

On the following roll-call it was voted to adopt this order: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes. A motion to reconsider was lost.

Mr. Wood presented the following proposed amendment to the rules, which lays over until the next meeting under the rules: "That the rule relating to tenure of office for faculty managers in the High and Latin School and the Rindge Technical School is hereby rescinded."

Mr. Wood presented the following proposed amendment to the rules which lays over until the next meeting under the rules:

> "Faculty managers shall keep an itemized and complete accounting of all cash received and paid out and shall deposit all funds received within one day (excepting Sundays and holidays) with the Business Agent of the School Department who shall give a receipt for such amounts of cash or equivalent which are left with him. All such funds which may not be under the authority of the City Treasurer shall be strictly supervised by those responsible for the collection and spending of same, and faculty managers handling funds as here noted shall be personally liable for the safe keeping and accounting of such funds. Faculty managers shall furnish the School Committee a monthly accounting during the school year of funds in their charge and all others shall submit complete reports within two weeks, following any event or occasion where money is received. The Business Agent may deposit in a bank or otherwise safeguard such receipts in the name of the School Committee. The Financial Agent shall draw checks payable to the order of the Faculty Manager for the collection and disbursement of funds and keep account of same."

It was voted on motion by Mr. Wood that the Superintendent consider the advisability of holding the graduation exercises of the High and Latin School this year in Saunder's Theatre, and report back with recommendation at the next meeting of the School Committee.

Mr. Galgay advised the Committee that he had spent considerable time at the High and Latin School, and that he, Mr. Terry, and Mr. Cleveland had surveyed the building with a view to installing proper coat-room facilities and recommended that the Committee on Buildings and Grounds draw up a project. On motion by Mr. Robart it was voted that this recommendation be referred to the Committee on Buildings and Grounds.

On motion by Dr. Cassidy it was voted to convene in executive session.

It was voted that the Committee on Buildings and Grounds investigate and report on the moving picture facilities at Rindge Technical School for the purpose of operating under proper license.

It was voted that the doctors referred to in the Athletic Committee's report be adopted.

On the following roll-call it was voted to adopt the Committee on Athletic's recommendation on coaches: Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks and Dr. Cassidy voting no. On the following roll-call it was voted not to adopt a motion to reconsider this question: Mrs. Brooks and Dr. Cassidy voting yes; Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting no.

It was voted that the Superintendent consider the advisability of arranging for competition in penmanship in the schools and reporting his recommendation at the next meeting.

The Superintendent presented the following resignation of Mortimer J.

O'Callaghan, fireman at the Houghton School:

March 16, 1936.

Michael E. Fitzgerald, Superintendent,
Cambridge Public Schools,
City Hall,
Cambridge, Mass.

Dear Sir:

I hereby desire to tender my resignation as fireman in the Cambridge Public School Department, to take effect forthwith.

Very truly yours,
MORTIMER J. O'CALLAGHAN.

It was voted that the resignation be accepted.

It was voted to reconvene to regular session.

It was voted on motion by Mr. Robart that the votes taken in executive session be ratified.

It was voted that the Superintendent be empowered to select someone to fill the temporary vacancy caused by injury to Edward F. Cassidy, teacher of printing at the Central Vocational School for Boys.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Tuesday, March 24, 1936.

SPECIAL MEETING: Called for the purpose of considering and acting upon the budget.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

After a discussion of the budget it was voted on motion by Mr. Robart that the budget as amended, totaling $1,910,888.95 be presented to the full Committee for action.

On request of Mr. Robart it was unanimously agreed to suspend the rules to take up a very urgent matter.

Mayor Lynch then read the following telegram:

"Honorable John D. Lynch,
Mayor, Cambridge.

"Acting upon instructions from his Excellency the Governor at a meeting of representative citizens held at the State House today I am requesting you to organize and conduct a tag day in your community on Saturday of this week, March 28, the proceeds to be forwarded forthwith to this office to be contributed in behalf of the citizens of Massachusetts to the American Red Cross for the victims of the flood. This is a state-wide movement being conducted simultaneously in every city and town of the State. Believe that you will receive the cooperation and assistance of the members of every patriotic, fraternal, religious and service organizations in your community. The State Presidents of all such organizations have today agreed to communicate with their members throughout Massachusetts and request them to aid you in the endeavor. Whatever committee is established for this purpose may be granted a license by the Board of Public Welfare in cities and by the selectmen in towns under General Laws Chapter 101, Section 33. Please wire acceptance.

JOSEPH L. HURLEY,
Lieutenant-Governor."

On motion by Mr. Robart and seconded by Mr. Wood it was voted that the girls of the Junior and Senior classes of the High School be asked to volunteer their service to a committee, of which His Honor, Mayor Lynch is chairman, for the purpose of soliciting funds on Saturday, March 28, the sums derived to be utilized to assist those affected in the flood area.

On motion by Mr. Robart and seconded by Mr. Wood it was voted that the Superintendent of schools be delegated by the School Committee to accept any amounts that those in the system are desirous of voluntarily giving, and that the school children be informed officially of this terrible catastrophe, and that any amounts received, regardless of how small, will be graciously accepted.

On motion by Mr. Robart and seconded by Mr. Wood it was voted that in the event that any members of our personnel is officially ordered out for active service with the National Guard that he shall be paid, during his absence, the difference between his National Guard pay and his regular pay in the school service.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, April 6, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Vice-Chairman Wood in the chair.

On motion by Mr. Robart it was voted that the records of the meeting of March 16 be approved as printed.

On motion by Mr. Robart it was voted that the records of the Special Meeting of March 24 be approved as printed.

Mayor Lynch in the chair.

On motion by Dr. Cassidy it was voted to suspend the rules to allow two representatives of the New England Telephone Company to address the committee. The representatives outlined to the Committee several plans whereby the telephone service might be improved. After a detailed explanation, Mayor Lynch suggested that the telephone company send a letter to the committee explaining in detail the plans outlined in order that the Committeemen might have an opportunity to study same.

On motion by Mr. Robart it was voted that the records of the Special Meeting of March 12 be made part of the records.

The Chairman presented a communication from one Dominic Shallis concerning Leander MacDonald, former coach at the High and Latin School, and it was voted on motion by Mr. Robart that it be received and placed on file.

The Chairman presented a communication from the City Council and on motion by Mrs. Brooks, and seconded by Dr. Cassidy, it was voted that it be received and made part of the records.

In City Council

March 17, 1936.

WHEREAS: By the action of the School Committee on March 16, 1936, Leander A. MacDonald is no longer connected with athletics in the public schools of the City of Cambridge, and

WHEREAS: Since 1919 the success in athletic activities attained by Cambridge High and Latin School boys was in a large measure due to the energy and resourcefulness of Coach MacDonald, and

WHEREAS: High School boys for the past 15 years remember with pleasure the success that came in the after years to MacDonald - coached boys, who can forget the High School team of '21 with its Gautreau, Jerry Sullivan, Zarakov, Foley, Carver and Cote — boys who have since made their mark as men in the athletic, political and business work — therefore be it

RESOLVED: That the City Council of 1936 (many of whose members were the beneficiaries of his sound and wholesome advice) hereby desires to publicly signify their appreciation of his honest and impartial endeavors to improve morally, mentally and physically the youth of Cambridge and would recommend that a copy of these resolutions be spread upon the records, a copy sent to the School Committee and to Leander A. MacDonald, former coach of the Cambridge High and Latin School.

Adopted by the affirmative vote of 15 members.

A true copy,
Attest: FREDERICK H. BURKE,
City Clerk.

Introduced by Councillor Toomey.

The Chairman presented a communication from the Shakespearean Unit W.P.A. and on motion by Mr. Robart it was voted that it be received and placed on file.

The Chairman presented a communication from the State Department of Civil Service pertaining to the reinstatement of civil service employees, and it was voted that it be received and placed on file.

The Superintendent read the following proclamation issued by Mayor Lynch and on motion by Mr. Robart, it was voted that the proclamation be made part of the records and so much of the proclamation as applies to the School Department be adopted as recommended:

Proclamation — First Volunteers in the Civil War

To the People of Cambridge:

Friday, April 17th next, marks the

75th anniversary of the date upon which the first volunteers to enlist in the Civil War left Cambridge. This is a distinction that we should not lose sight of.

On April 15, 1861, President Lincoln issued a proclamation calling for volunteers, and almost immediately after, on the morning of April 17, 1861, this group of young men, many of them mere boys, responded to the call and marched to the State House in Boston where their services were accepted by Governor Andrew, and they were assigned to Company C, 3rd Regiment, M.V.M. In anticipation of war this company of volunteers were already prepared in military drill, and at once became part of the forces engaged in the suppression of the rebellion which was being waged on the part of the citizens of the North for liberty and union, and which, after a bloody conflict lasting for more than four years, were victorious.

Most of the First Volunteers served with credit during the full period of the war.

When the conflict was over, to keep alive the spirit of patriotism which caused them to become the First Volunteers, an organization was formed and a meeting was held each year on April 17th. On these occasions, the Volunteers had as guests public officials and others of prominence, on which occasion the courage and patriotism of the First Volunteers was extolled.

In 1895, however, the citizens of Cambridge, under the leadership of General William A. Bancroft, then Mayor, formed the First Volunteers Citizens' Association and reversed the former custom, — instead of the Company being the hosts they became the guests of the citizens.

For thirty-four years, up to 1928, these patriotic meetings commemorative of the departure of the First Volunteers, were fittingly celebrated.

On the death of the last member of the Volunteers in 1929, the Citizens' Association disbanded.

Captain John Kinnear, the most prominent of the First Volunteers in Cambridge, died in the year 1929. He provided in his will for an income to be paid over annually to the City of Cambridge for the purpose of having forever kept alive the memory of Company C, 3rd Regiment (The First Volunteers) by a fitting observance of the day.

To properly commemorate this anniversary, I shall request the School Committee to recommend that the Superintendent of Schools bring this historic event to the attention of the school children. I shall order the national flag to be displayed on all public buildings and also request that our citizens and business men, in like manner, display the flag.

Patriotic and veterans organizations in this city will, I am sure, be glad to participate in a fitting observance of the day.

For what they did on that eventful day and after, during the war, we are proud to remember them today.

JOHN D. LYNCH,
Mayor.

On motion by Mr. Fitzgerald it was voted to adopt the Superintendent's recommendation that Miss Marion B. Magwire, teacher at the Longfellow School, be granted leave of absence from March 1, to September 1, 1936, for study and travel with stipend.

On motion by Mr. Robart it was voted that the following communications from the State Department of Education, presented by the Superintendent, be made part of the records:

The Commonwealth of Massachusetts
Department of Education

March 24, 1936.

Mr. Joseph J. Smith,
Supervisor of Physical Education,
School Department,
Cambridge, Mass.

My dear Mr. Smith:

Will you please take for yourself and convey to the others on your staff our great appreciation for your tireless efforts in making the Saturday morning program such a huge success.

The boys and girls who participated in the program certainly carried through their assignment with great precision and with a freedom which did not suggest formality. I am sure that those present have received great stimulation for attempting to duplicate what they saw as perfectly feasible in their own school programs. The squad work which gave considerable trouble in planning, certainly was one of the outstanding numbers, and in itself a most valuable contribution.

Again then I thank you personally for your hearty co-operation.

Very truly yours,
CARL L. SCHRADER,
Supervisor of Physical Education.

The Commonwealth of Massachusetts
Department of Education

March 23, 1936.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

My dear Mr. Fitzgerald:

Now that the State Conference for which the school committee, through you, so generously allowed us the use of the splendid facilities, is over, I hasten to give full expression of my personal appreciation as well as the Department of Education.

I was so glad that you could be present and see for yourself the worthwhileness of such a conference. The splendid facilities both for the afternoon and evening sessions, as well as the Saturday mornings session added much to the impression which the nearly three hundred delegates took away with them.

I was exceedingly sorry that His Honor, the Mayor, could not be with us, but was glad that two members of the school committee would be present so that they had opportunity to note that this conference was of great significance to the field of physical education. I had hoped that Mr. Robart, who is particularly interested in physical education would be present, but I fully realize that his duty to the sufferers of the state is very much greater than to this particular conference.

May I again ask you to please extend the keen appreciation of myself and the Department to the School Committee for its courtesy.

Cordially yours,
CARL L. SCHRADER,
Supervisor of Physical Education.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools. Under the rules this recommendation lays on the table:

PUBLISHED BY
D. C. HEATH & COMPANY:

Elementary English in Action by Bardwell, Mabie and Tressler. From Grades III to VIII inclusive:

Nature Readers — by Phillips and Wright:

Book I — Some Animals and Their Homes (Grade 3).

Book II — Some Animal Neighbors (Grade 4).

Book III — Plants and Animals (Grade 5).

Book IV — Our Earth and Its Life (Grade 6).

The Superintendent presented the following communication from the Massachusetts Society for the Prevention of Cruelty to Animals:

The Massachusetts Society For the Prevention of Cruelty To Animals

February 17, 1936.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

My dear Mr. Fitzgerald:

For more than thirty years the American Humane Education Society, founded by Mr. Angell, has been welcomed in the person of its representative into the schools of the State, where, through a very brief talk and the use of lantern slides where there is a lantern, the principles of Humane Education, justice, compassion, and kindness toward all sentient life, have been impressed upon the minds and hearts of the pupils. This is a very vital part of the work for better citizenship.

Miss Maryott, formerly a teacher in the schools of Springfield, has been with us now for a number of years. You may remember that she visited your schools in 1930. I wonder if you would be glad to have her come again. If so, she would be glad to start at the earliest date that you can arrange for.

Should she be granted permission to come, would you like her to bring her lantern slides? Of course there is no expense to the school for her services.

I shall greatly appreciate an early reply, and am, with very high regard,

Most truly yours,
DR. FRANCIS H. ROWLEY,
President.

The Superintendent recommended that the permission requested be granted and on motion of Mr. Fitzgerald it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented the following communication from News-Week, Inc.:

News - Week, Inc.

April 2, 1936.

Mr. M. E. Fitzgerald, Superintendent,
School Department,
City Hall,
Cambridge, Mass.

Dear Mr. Fitzgerald:

About two weeks ago I had the pleasure of meeting your Mr. Leslie L. Cleveland, Principal of the Cambridge High and Latin School, and Mr. John W. Wood, Principal of Rindge Technical School.

The purpose of this meeting was to discuss the advisability of replacing NEWS-WEEK on your approved list in order that at some future date it may be presented to the Principals of the various schools in conjunction with classes in History, Social Science, Economics, English and Current Events.

NEWS-WEEK was approved by your predecessor committee organization, but was not presented to the Principals at that time, thus necessitating presenting it to the new committee for acceptance on the approved list.

The unbiased, unopinionated, well-proportioned presentation of the week's news and the informative, easy-to-read style has gained NEWS-WEEK a large following among both students and teachers. All important developments everywhere, in every field, are accurately and completely presented in simple English, highly condensed for quick reading.

Teachers find NEWS-WEEK especially valuable, not only to keep themselves well informed, but for classroom study as well.

NEWS-WEEK is now being used very extensively in public schools throughout the country. Winchester, Arlington, Lexington, Somerville, Malden and Everett are among the schools in Greater Boston now using this service.

Please accept with our compliments a few current copies of NEWS-WEEK which will be mailed direct from our Boston Office, in order that you may familiarize yourself with its contents.

Very truly yours,
NEWS-WEEK, INCORPORATED,
(by) Joseph G. Kelley.

Mr. Robart moved that the proper representative of the School Department subscribe for ten copies of NEWS-WEEK, five copies to be sent to the Rindge Technical School Library and five copies to be sent to the High and Latin School Library. Under the rules this motion lays on the table.

The Superintendent reported that students of the Oral English Department in the High and Latin School had participated in the Massachusetts State Tournament of public speaking sponsored by the National Forensic League, and after sweeping victories in the district tournament, won three prizes in the State Tournament held at West Springfield, two first places and one second place. The Superintendent further advised that during the week of April 10 the debating team will go to Portland, Maine, to enter the New England National Forensic League Contest. The students who won in the State contest, and if there are any winners at Portland, will be eligible to enter the National Contest to be held at Oklahoma City the week of May 4th, which is vacation week. A prominent citizen has promised that if there are any winners at Portland that he will guarantee to raise the necessary funds to send the winners to the National Contest at Oklahoma City.

It was voted to approve the bills and payrolls for the month of March as follows:

Payrolls	$139,248.35
Bills	22,569.77
Pensions	139.09
	$161,957.21
W.P.A. Bills	150.25

The Superintendent presented the following Financial Report and on motion by Mr. Robart it was voted that the Financial Report be made part of the records:

FINANCIAL REPORT FOR MARCH, 1936.

	Expended to Feb. 29	Expended in March	Total Expenditures
Administration Salaries	$12,034.03	$5,919.82	$17,953.85
General Expenses	1,356.80	651.83	2,008.63
Teachers' Salaries	239,836.44	119,626.58	359,463.02
Teachers' Athletic	2,080.00	240.00	2,320.00
Teachers' Evening School	2,998.50	....	2,998.50
Teachers' Americanization	450.50	....	450.50
Teachers' Substitutes	8,238.00	2,939.00	11,177.00
Text Books	5,206.89	1,605.61	6,812.50
Supplies	7,901.30	3,263.69	11,164.99
Lunch Room Supplies	4,211.41	3,792.06	8,003.47
Tuition other Cities	36.80	439.05	475.85
Transportation of Pupils	278.50	153.00	431.50
Fuel	5,806.01	5,088.47	10,894.48
Heat at Rindge	2,016.10	4,827.04	6,843.14
Light	1,325.78	1,349.96	2,675.74
Power	196.17	259.56	435.73
Light & Power at Rindge	467.41	540.01	1,007.42
Janitors' Salaries	23,495.93	10,522.95	34,018.88
Repairs	1,926.08	137.79	2,063.87
Furniture & Furnishings	114.86	....	114.86
Care of Truants	....	30.29	30.29
Janitors' Supplies	852.96	186.14	1,039.10
Other Expenses	112.69	242.27	354.96
Minors Licenses Refunds	9.75	3.00	12.75
Athletic Clothing	115.00	....	115.00
Museum Supplies	146.73	....	146.73
Pensions	311.42	139.09	450.51
	$321,526.06	$161,957.21	$483,483.27

Amount Available	$1,910,888.95
Total Expenditures	483,483.27
	$1,427,405.68

W.P.A. PROJECTS	Balance to Jan. 1	Exp. to March 1	Exp. during March	Total	Balance
Weatherstripping No. 65-14-5541	$814.95	$670.94	$41.94	$712.88	$102.08
Russell School No. 65-14-5075	1,163.47	872.73	108.31	981.04	182.43

On motion by Mr. Robart it was voted that the Superintendent of Buildings be present at all regular meetings of the School Committee.

On motion by Mr. Robart it was voted to make part of the records the following schedules of Balances of Amounts Appropriated for E. R. A. projects and Amounts Appropriated for W.P.A. Projects:

Balance of Amounts Appropriated for E.R.A. Projects

Latin Athletic Field	$1,625.00
Wellington Weatherstripping	.52
Morse Weatherstripping	17.44
Harvard Yard	359.20
Grading Latin Field	410.00
Fence at Latin Field	735.00

Amounts Appropriated for W.P.A. Projects

Weatherstripping, No. 65-14-5541	$814.96
Russell School, No. 65-14-5075	1,163.47
Balance Jan. 1, 1936	$5,125.59
Expended W.P.A. to April 1, 1936	1,693.92
Balance	$3,431.67

Dr. Cassidy, Chairman of the Committee on Buildings and Grounds, presented a communication from Mr. Michael F. Reid, custodian of the Taylor School relative to compensation for extra hours worked, and on motion by Mr. Robart it was voted that the communication be referred to the Committee on Buildings and Grounds for recommendation.

Dr. Cassidy presented the following report of the Committee on Buildings and Grounds:

Report of the Committee on Buildings and Grounds

Friday, April 3, 1936.

Dr. Cassidy in the chair.

Members present: Mrs. Brooks and Mr. Galgay. Mr. William Fitzgerald, Superintendent of Schools Fitzgerald and John J. Terry, Superintendent of Buildings, also attended the meeting.

A letter has been sent to the Red Cross, calling to their attention Rule 3028 of the School Committee Rules, relative to smoking in school buildings.

It was voted that the report from the Superintendent of Buildings relative to shower baths, be accepted and referred to the City Council for action.

The Committee on Buildings and Grounds wish to report that they are making a survey of the Putnam School yard and will make a complete report at a later meeting.

The Chairman presented a communication from James H. Leonard, Master at the High Schools Annex, requesting seating accommodations be supplied for the hall in the Harvard School Building. It was voted to recommend that 75 seats be transferred from the auditorium of the Longfellow School and 75 seats from the auditorium of the Roberts School to the High Schools Annex.

It is with regret that the Committee on Buildings and Grounds report the death of Dennis T. Kelley, custodian at the Cambridge High and Latin, who has rendered over thirty-five years of efficient service to the Cambridge School System, and J. Joseph Corcoran, who retired as janitor at the Rindge Technical School, on February 25, 1933, after having rendered thirty-five years of efficient service to the Cambridge School System.

The Committee on Buildings and Grounds have followed up the report made by the Chief of the Fire Department and wish to report that conditions are being remedied as expeditiously as possible.

Pursuant to the report of the Board of Health concerning certain alleged unsanitary conditions in several school buildings, the sub-committee on Buildings and Grounds of the School Committee, after a thorough survey, submit the following report:

AGASSIZ SCHOOL: Condition complained of has been remedied.

RUSSELL SCHOOL: This school has been entirely renovated and new bubblers and sinks installed.

THORNDIKE SCHOOL: Washing facilities are in good condition.

WILLARD SCHOOL: Basement renovated and all new toilets, urinals and ventilators installed.

WYMAN SCHOOL: Painted. All furnaces repaired and put in good working order, and new cots supplied for children.

WELLINGTON SCHOOL: Washing facilities in good condition.

LONGFELLOW
KELLEY
WELLINGTON and
GANNETT SCHOOLS: The School Department does not supply towels and soap to any of the schools in the system.

CENTRAL VOCATIONAL: This building is leased by the School Department and a letter setting forth complaint of the Board of Health has been sent to the owner of this property.

PEABODY SCHOOL: Blackboards to be repaired during summer vacation and window in Kindergarten to be changed to remedy condition complained of.

ELLIS SCHOOL: The playground yard to be graded, if and when funds are available, by W. P. A. project.

SLEEPER SCHOOL: Conditions complained of now being taken care of under a W.P.A. project.

The Committee does not feel that any further expenditure of money would be advisable on the Wyman Open Air School at this time, owing to the fact that the Committee has asked for funds to build a new fresh-air school on this site.

It is recommended that the present Red Cross headquarters in the Harvard School be transferred to a room in the rear with direct access from outside.

It was voted to adjourn.

ADJOURNED.

DR. JAMES J. CASSIDY,
Chairman, Committee on Buildings and Grounds.

On motion by Mr. Fitzgerald and seconded by Mr. Robart, it was voted that the report be adopted, and the part pertaining to the Board of Health be communicated to that department and also the section referring to the survey made by the Fire Department be forwarded to the Chief of the Fire Department.

Mr. Fitzgerald presented the following report of the Committee on Finance:

Finance Committee

April 4th, 1936.

Members present: Mr. James F. Fitzgerald, Chairman, Mr. Ralph Robart, Mr. Russell A. Wood.

Present: Mr. Church and Mr. Liston.

On motion by Mr. Robart it was voted that the Masters and Principals be notified to direct custodians and any others having to do with the regulating of light and power to conserve as much as possible in view of reducing the expense of electricity.

On motion by Mr. Robart it was voted that the Assistant Business Agent conduct a survey setting forth the average proportions of the supply appropriations expended for each school during the past three years, and that he prepare a schedule setting forth his findings, the same to be used for considering definite allocations to each school.

On motion by Mr. Wood it was voted that the Finance Committee shall consider all matters which may be referred to them by the School Committee or by any sub-committee and shall report their recommendations to the School Committee or sub-committee so referring.

The Finance Committee requests the Master of the Rindge Technical School to submit the number of departments in his school, the square feet of area used by each, the annual cost of each department, and the number of pupils with their grade taking the different courses. To afford an illustration — Aeroplane Department:

(a) area and floor used.
(b) number of pupils taking course.
(c) grades of pupils.
(d) number of teachers in course.
(e) cost of course per annum including supplies, text books, and salaries.

This report should be in the hands of the Committee on Finance by May 1st, 1936.

On motion by Mr. Wood it was voted that the chairman of the Finance Committee be authorized to approve all bills and payrolls.

On motion by Mr. Robart it was voted that the requisitions referred to the Finance Committee by the Athletic Committee for athletic supplies for the elementary and high schools are hereby approved.

On motion by Mr. Robart it was voted that all requisitions for books and supplies be presented to the Assistant Business Agent before noon of Saturday prior to the first Monday of the month in order that same may be acted upon at the first meeting of each month.

It was voted to adjourn.

Respectfully submitted,
JAMES F. FITZGERALD,
Chairman, Committee on Finance.

On motion by Mr. Wood it was voted that the report of the Committee on Finance be accepted and recommendations adopted.

It was voted on motion by Mr. Fitzgerald that the Text Books recommended for use in the Cambridge Public Schools by the Superintendent at the meeting of March 16 be adopted.

On motion by Mr. Robart it was voted to adopt an amendment to the rules presented by Mr. Wood at the meeting of March 16, that Section 2301 of Chapter 23 of the Rules of the School Committee is hereby amended by striking therefrom the following "The Chairman of the Committee shall designate a member of the Committee to sign the bills and payrolls each month" and substitute in place thereof "The Chairman of the Committee on Finance shall sign all bills and payrolls approved by the Committee on Finance".

On the following roll-call it was voted not to adopt a motion by Mrs. Brooks to refer to the Committee on Rules the following amendment to the rules, proposed by Mr. Wood at the meeting of March 16: "That the rule relating to the tenure of office for faculty managers in the High and Latin School and the Rindge Technical School is hereby rescinded". Mrs. Brooks and Mr. Fitzgerald voting yes; Dr. Cassidy, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting no. It was then voted, on motion by Mr. Wood, to adopt this proposed amendment to the rules:

Mr. Wood moved that the following proposed amendment to the rules, presented by Mr. Wood at the meeting of March 16, be adopted: "Faculty Managers shall keep an itemized and complete accounting of all cash received and paid out and shall deposit all funds received within one day (excepting Sundays and holidays) with the business agent of the School Department who shall give a receipt for such amounts of cash or equivalent which are left with him. All such funds which may not be under the authority of the City Treasurer shall be strictly supervised by those responsible for the collection and spending of same and faculty managers handling funds as here noted shall be personally liable for the safe keeping and accounting of such funds. Faculty managers shall furnish the school committee a monthly accounting during the school year of funds in their charge and all others shall submit complete reports within two weeks following any event or occasion where money is received. The Business Agent may deposit in a bank or otherwise safeguard such receipts in the name of the School Committee. The Business Agent shall draw checks payable to the order of the Faculty Manager for the collection and disbursement of funds and keep account of same. A substitute motion by Mr. Fitzgerald that this proposed amendment to the rules be referred to the Committee on Athletics was lost on the following roll-call: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no. It was then voted, on the following roll-call to adopt Mr. Wood's motion: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no. A motion to reconsider was lost.

On motion by Mr. Robart it was voted that the rules be suspended in order to permit Mr. William Hogan to address the Committee.

On motion by Dr. Cassidy it was voted that Mr. Hogan be permitted to address the Committee.

Mr. Hogan thanked the Committee for their kindness in allowing him to appear before the body and advised that a committee of which he was a member were running a banquet to commemorate the 96th birthday of Commander O'Reily, and Commander O'Reily has expressed a wish to see a statue of Abraham Lincoln erected in Harvard Square before he dies. Mr. Hogan advised the Committee that Commander O'Reily had, himself, started the fund with a donation of $100.00 and asked permission of the School Committee to allow the children in the schools to contribute one penny each towards this fund, and the names of the children would be signed to a scroll and placed under the corner stone of the statue to remain there forever.

On motion by Mr. Fitzgerald it was voted to suspend the rules to take action on the request of Mr. Hogan.

Mr. Fitzgerald moved that Mr. Hogan be granted the permission requested. Mr. Robart amended the motion by adding that the funds derived therefrom be placed in the hands of the Superintendent as trustee until the remainder of the fund has been raised to bring about the erection of the statue. It was voted to adopt the motion as amended.

The Superintendent recommended that the graduation exercises of the Cambridge High and Latin School be held in Saunder's Theatre. On motion by Mr. Wood it was voted to adopt the Superintendent's recommendation.

Mr. Galgay presented the following communication with regard to the motion picture facilities at Rindge Technical School and it was voted on motion by Mr. Robart that it be referred to the Committee on Buildings and Grounds for report.

Capitol Theatre Supply Company
April 4, 1936.

Mr. William Galgay,
139 Prospect Street,
Cambridge, Mass.
Dear Mr. Galgay:

Mr. Dennehey of the Rindge Technical School has advised us that you would be interested in receiving quotations for sound equipment for the Rindge Technical School. This is to be used in connection with the Two Motiograph motion picture projectors that are now installed in the booth.

A copy of the letter sent to Mr. Murray on February 9, 1935, is enclosed. However, due to recent developments and increase in cost, the quotation of $1114.80 should now read $1315.00.

Should there be any further information you would like to obtain on this matter we would be glad to have you communicate with us.

Trusting we may have the privilege of serving you, we are,

Very truly yours,
CAPITOL THEATRE SUPPLY
COMPANY (by) L. L. Foster.

The Superintendent presented the following recommendation with respect to arranging for competition in penmanship in the schools:

In School Committee
April 6, 1936.

Report On Penmanship

I recommend that one day in June of each year be set apart as Parents' Day. The date each year shall be recommended by the Superintendent at the first meeting in April of each year.

I recommend that June 19, 1936, be set apart as Parents' Day in every elementary school in the city and on that day an exhibition of the penmanship of every pupil shall be held and after the exhibition the exhibits shall be sent in sets according to grades to the office of the Superintendent of Schools for examination and rating.

M. E. FITZGERALD,
Superintendent of Schools.

On motion by Mr. Wood it was voted that the recommendation of the Superintendent be adopted.

It was voted on motion by Mr. Wood that the Chairman appoint a committee of three, with full power to investigate the lunch room arrangements at the High and Latin School and at the Rindge Technical School and report to the School Committee with recommendations. The Chairman appointed the following committee:

Mr. Galgay, Chairman.
Dr. Cassidy
Mr. Wood

The following Budget for the year 1936 was presented by the committee of the whole to the School Committee for action:

AMOUNT AVAILABLE FOR SCHOOL DEPARTMENT

	1935	1936
From Tax Levy $9.00 Per 1000. Valuation	$1,698,545.76	$1,668,448.63
From Income Tax Returns	54,606.64	54,397.95
From Part 1, Chap. 70 G. L. (Estimate)	136,000.00	137,000.00
Estimated Receipts	40,000.00	40,000.00
Excess Receipts	13,977.53	....
Net Unexpended Balance	....	10,169.34
		873.03
	$1,943,129.93	$1,910,888.95

SUMMARY

	Expended 1935	Recommended 1936
Administration Salaries	$70,567.14	$71,362.67
Teachers' Salaries:		
Day Schools	1,450.722.73	1,463,957.30
Evening Schools	16,793.91	10,000.00
Americanization	2,108.00	2,000.00
Teachers' Examinations	....	1,500.00
Athletics	7,571.00	7,175.00
Substitutes	24,021.00	24,021.00
	$1,501,216.64	$1,508,653.30
Janitors' Salaries:		
Day School	$104,197.47	$102,787.00
Special Matrons	10,879.39	11,000.00
Matrons	13,673.15	13,500.00
Lunch Room Matrons	8,396.00	8,320.00
Evening School	1,906.50	850.00
Americanization Classes	12.75	12 75
Boy Scout Meetings	114.00	114.00
Girl Scout Meetings	47.50	175.00
American Legion At Rindge	168.00	....
Children's Museum	251.00	251.00
Extra Work	848.00	900.00
Temporary Janitors	940.83	715.00
	$141,420.60	$138.624.75
General Expenses	8,204.58	8,552.00
Other Expenses	8,425.52	9.249 00
Text Books	31,872.45	20,000.00
Supplies	38,349.13	25,000.00
Lunch Room Supplies	30,071.86	30,000.00
Transportation of Pupils	2,005.00	2,200.00
Tuition To Other Cities	3,634.34	2,000.00
	Expended 1935	Recommended 1936
Care of Truants	$208 86	$104.00
Fuel	26,942.52	27,000.00
Heat at Rindge	13,907.46	14,000.00
Gas and Electricity:		
Light	12,252.84	10,000.00
Power	1,436.27	1,450.00
Light and Power at Rindge	5,504.58	5,500.00
Furniture and Furnishings	1,402.05	500.00
Janitors' Supplies	3,993.14	4.000.00
Athletic Clothing	2.671.77	2,000.00
Pensions	1,900.00	1,900.00
Museum Supplies	206.51	500.00
Travel Outside State	100.00	..
Minors License Refund	69.75	70.00
Band Instruments	....	1,500.00
W.P.A. Projects	10,608 06	20 000.00
Repairs	14,336.61	6,723.23
	$1,937,291.89	$1,910.888.59

Mr. Robart moved that the budget be adopted as presented by the Committee of the whole to the School Committee. A motion to put the previous question was lost.

Vice-Chairman Wood in the chair.

Mayor Lynch moved that the item of "Athletic Activities" amounting to $7175.00 be stricken from the budget. Mr. Robart raised a point of order to the effect that at the last meeting of the School Committee certain Faculty Managers, Physicians and Coaches were appointed and contracts made in accordance therewith, setting forth the sum of their compensation, and therefore, reconsideration having failed, the money having previously been appropriated, the motion is out of order at this time. The Chairman in ruling stated: "That it is a fact that the motion was made and that reconsideration failed to prevail, making it an order so far as this School Committee is concerned. Mr. Robart interprets that as a contract, which is presumably beside the point, but the point for the Chair to decide is whether or not we have committed ourselves for a corresponding sum of money for the year, said amount being presumably set against the athletic cost. Of course, the School Committee is supreme but as a matter of record no contract has been signed and, therefore, I will have to rule that the point raised by Mr. Robart is not well taken." Mr. Robart appealed from the ruling of the chair. On the following roll-call the Chair was not sustained: Dr. Cassidy, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald, Mr. Galgay and Mr. Robart voting no. On the following roll-call it was then voted to adopt Mr. Robart's original motion that the budget be adopted as presented by the Committee of the whole to the School Committee: Mrs. Brooks, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes; Dr. Cassidy, Mayor Lynch voting no. A motion to reconsider this vote was lost.

Mayor Lynch in the chair:

It was voted on motion by Mr. Fitzgerald that the Secretary be instructed to notify the Assessors of the appropriation of the School Committee.

Dr. Cassidy moved that the use of the Thorndike School be granted for the purpose of teaching the Italian Language in the East Cambridge district one or two days a week. Mr. Robart amended the motion by adding that the motion be referred to the Superintendent for investigation and report. It was voted to adopt the motion as amended.

It was voted on motion by Mr. Galgay that the Superintendent investigate and report as to whether or not it would be advisable to have First Aid taught in the schools under the auspices of the Red Cross.

On motion by Mrs. Brooks it was voted to request an opinion from the City Solicitor as to whether an abutter on city property in the schools are under the same rule that ordinary abutters are as regard the building or repairing of fences.

On motion by Mr. Robart it was voted that the Superintendent investigate and report the dates and places of the New England debating competition, in which three of our students are participating, and the date and place of the national competition in the event that our students qualify in the New England preliminaries with a view of recommending to the committee an amount necessary to defray the expenses of the students plus one chaperon or teacher, at a later meeting.

On motion by Mr. Fitzgerald it was unanimously voted to suspend the rules to set a date for the next meeting, as the next regular meeting date fails on a holiday.

On motion by Dr. Cassidy it was voted that the next regular meeting of the School Committee be held on Monday, April 27.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Record)

Monday, April 27, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted on motion by Mr. Robart that the meeting of the Committee on Personnel, which under the rules precedes the regular meeting, be postponed until a recess later in the evening.

On motion by Mr. Robart it was voted that the records of the meeting of April 6, 1936, be approved as printed.

The Chairman presented the following communication from the Cambridge Hebrew Women's Aid Society.

Cambridge Hebrew Women's Aid Society

To Whom It May Concern:

The Cambridge Hebrew Women's Aid Society of Cambridge, wishes to request your permission for a concert, to be held at the Longfellow School in Cambridge on the night of June 9, 1936, of which the proceeds will be used solely for charity.

Of course, you realize that all affairs held by this society help a great many charitable needs, and it is only through the kind co-operation of such persons as yourselves that this worthy organization is able to continue.

Please let us know, by communicating with Mrs. Roffer, 270 Windsor Street, Cambridge, Chairlady of the coming event or with myself, just what you decide.

We thank you in advance, and hope you may always be able to help towards such a worthy cause.

Respectfully,
Mrs. P. Sagoff, President,
Miss Lee Finstein, Secretary.

On motion by Mr. Robart it was voted that the communication be referred to the Assistant Financial Agent in accordance with the rules.

The Chairman presented the following communication from the Edward W. Quinn Debating Society.

Edward W. Quinn Debating Society
Cambridge Council No. 74, K. of C.

April 22, 1936.

Mayor John D. Lynch,
Chairman of the School Committee,
Cambridge, Mass.

The Edward W. Quinn Public Speaking Contest is to take place at the Elks' Lodge Room, Monday evening, April 27, at 8:30 o'clock. The Contest Committee is grateful to all the members of the School Committee for their generous support in this undertaking. A cordial invitation is extended to you and all the other School Committee members to be present on that occasion.

Yours very truly,
FRANCIS J. O'HARA,
Chairman.

On motion by Mr. Galgay it was voted that the invitation be accepted with thanks.

The Chairman presented the following communication from the Cambridge Art League:

Cambridge Art League

April 22, 1936.

Honorable Members of the School Committee,
City Hall,
Cambridge, Mass.

Dear Sirs:

The Cambridge Art League cordially invites you to attend the exhibition of the work by Cambridge artists that is now being held at the Young Women's Christian Association and the Young Men's Christian Association.

Respectfully yours,
LOUIS NOVAK,
Chairman, Exhibit Committee.

It was voted on motion by Mr. Galgay that the invitation be accepted with thanks.

The Chairman presented the following communication from the Rindge Technical School:

Rindge Technical School

The members of the School Committee are cordially invited to attend the "Rindge Follies", to be held in the

Rindge Technical School Auditorium on May 1, 1936.

On motion by Mr. Robart it was voted that the invitation be accepted with thanks.

The Superintendent presented the following resignation of Miss Bertha L. Cogswell, teacher in the High and Latin School:

12 Merrill Street,
Cambridge, Mass.,
April 20, 1936.

Supt. Fitzgerald,
Cambridge, Mass.

My dear Mr. Fitzgerald:

I was appointed a teacher in the Cambridge English High School in January, 1894.

I have enjoyed teaching and have found the work thoroughly worth while, but I believe the time has come when it is best for me to give it up.

I should like to complete the year's work, but I feel that it is wiser for me to retire from teaching the first of May.

I wish to take this opportunity to thank you and the others connected with the Schools for the consideration and kindness that I have always received.

Respectfully yours,
BERTHA L. COGSWELL.

On motion by Mrs. Brooks it was voted that the resignation be accepted and a letter of appreciation for her long and faithful service be sent to Miss Cogswell.

The Superintendent presented the following communication from the Red Cross and on motion by Mr. Robart it was voted that the communication be made part of the records:

American National Red Cross

April 7, 1936.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
City Hall,
Cambridge, Mass.

Dear Mr. Fitzgerald:

This is to express the sincere appreciation of the Red Cross at the cooperation which you showed during the tag day for the benefit of flood sufferers. The efficiency of the whole plan was certainly increased by the help received from the large number of teachers and school children. I am told that a number of automobiles were furnished.

It must have been gratifying to you, as it was to us, to witness such a splendid response to the appeal for help which was and still is so urgently needed.

Sincerely yours,
STOUGHTON BELL,
Chairman of the Board.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools:

PUBLISHED BY
JOHN C. WINSTON COMPANY:

"Diagnostic Tests and Remedial Exercises in Reading" by Brueckner and Lewis — Grades 3 - 6.

PUBLISHED BY
HENRY HOLT & COMPANY

"Story Biographies" by McClay and Judson.
"Economic Geography" by Jones.
"Modern Chemistry" by Dull.
"Descriptive Economics for Beginners" by Gras.
"First Course in Algebra" by Stokes and Sanford.

PUBLISHED BY
L. W. SINGER COMPANY:

"Prose and Poetry of England".
"Prose and Poetry of America".
"Prose and Poetry Journeys".

PUBLISHED BY
CHARLES E. MERRILL COMPANY:

"Today's English" by Trabue - Springsteed — Grades 7 - 8.

The Superintendent presented the following communication from the Commissioner of Civil Service and on motion by Mr. Robart it was voted that it be made part of the records:

Department of Civil Service and Registration

April 7, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

William J. Fitzgerald
as
Head Janitor

The above having passed the non-competitive examination for the position named, certification is hereby made to you for appointment.

Please make formal report of the appointment on the enclosed blank form.

Yours respectfully,
THOMAS H. GREEN,
Commissioner of Civil Service.

The Superintendent presented the following communication from James D. Dudley, Hospital Teacher:

799 Concord Avenue,
Cambridge, Mass.,
April 8, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

My dear Mr. Fitzgerald:

Since the measure was passed stating that those who completed their grammar and High School requirements at the Cambridge Tuberculosis Hospital would receive diplomas in recognition of their work, I have been thinking over a tentative program for graduation exercises and would like to present it to you for your approval.

There are six patients eligible for diplomas this June: Mrs. Laura Ponti, Mrs. Penelope Quiako, Mrs. Mary Condon, Mr. George Moseley, and Mr. Alvan Sousa, Grammar School; and Mr. Wendell Busnack, High School. The last named boy is an exceptionally good student. He had 110 credits at the time he was forced to leave Cambridge Latin School, because of his condition, and averaged in the low seventies. This year he is carrying five subjects and holds no grade less than seventy. His papers are marked by the High School Teachers. He is taking a college course.

Could you set a definite date for graduation exercises in June? The Board of Health stated they will provide the entertainment. If you could possibly present the diplomas, the patients would be highly honored.

Respectfully submitted,
JAMES D. DUDLEY.

On motion by Mrs. Brooks it was voted that the matter of dates for the graduations of the Tuberculosis Hospital be referred to the Superintendent with power.

The Superintendent presented the following communication from the Cambridge League of Women Voters:

Cambridge League of Women Voters
April 6, 1936.

Honorable John D. Lynch,
Chairman of Cambridge School Committee,
City Hall,
Cambridge, Massachusetts.

My dear Mr. Mayor:

The Cambridge League of Women Voters is deeply appreciative of the help and co-operation which the School Committee has given in previous years to the Backyard Garden project. As you know, this work is carried on in conjunction with the Recreation Division of the Park Department. Last year there were 644 children who enrolled in this contest, 275 of whom carried on to the end of the season. This was gratifying to the members of the league who feel that this project is worthwhile from an educational and economic standpoint and serves as well as a deterrent of juvenile delinquency.

The Cambridge League therefore respectfully again requests the cooperation of the School Committee in the Garden Project for 1936 and asks permission to circularize the children in the public schools for the purpose of giving publicity to the undertaking.

Cordially yours,
MRS. CARROLL L. CHASE,
President.
MRS. DONALD BORN, Chairman,
Government and Child Welfare.

The Superintendent recommended that the permission requested be granted and on motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted and the invitation accepted.

The Superintendent presented the following communication from the Board of Health concerning their Annual Spring Clean-up Campaign:

Office of Board of Health
April 22, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Sir:

At a meeting of the Board of Health held April 6, 1936, it was voted to conduct the Annual Spring Clean-up

Campaign during the week beginning May 3, 1936 (school vacation week).

It is respectfully requested that word be passed through the schoolmasters and teachers to all the public school children, requesting their cooperation in this matter and that they give special attention under the direction of the parents or other proper authority, to remove all winter accumulation of rubbish formed in cellars, backyards, etc.; that the refuse be placed in proper receptacles and left outdoors in a convenient location for the city men to collect on regular schedule during that week.

This project is another opportunity to impress our children with the importance of cleanliness and tidiness, both from the individual and family, as well as the community viewpoint.

Assuring you of our appreciation of your cooperation, I remain,

Respectfully,
For the Board of Health,
JOHN D. CROWLEY,
Clerk of the Board.

The Superintendent recommended that the proposed plan be carried out and on motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted.

Superintendent of Buildings John J. Terry reporting on W.P.A. projects, advised the committee that he has kept in close touch with the W.P.A. office through Mr. Moran, and although he has projects in covering seventeen schools, the last report is that there is no more money available at the present time.

The Superintendent presented the following list of graduations:

Secretary to the School Committee.

1936—GRADUATION DATES—1936

June 9	High and Latin	8.00 P.M.
June 10	Rindge Technical	7.30 P.M.
June 11	Houghton School	9.30 A.M.
June 11	Peabody School	2.00 P.M.
June 12	Russell School	9.30 A.M.
June 12	Haggerty School	11.00 A.M.
June 12	Roberts School	2.00 P.M.
June 15	Agassiz School	9.30 A.M.
June 15	Thorndike Sch.	11.00 A.M.
June 15	Kelley School	2.00 P.M.
June 16	Putnam School	9.30 A.M.
June 16	Ellis School	11.00 A.M.
June 16	Longfellow Sch.	2.00 P.M.
June 16	Boys' Vocational	8.00 P.M.
June 19	Morse School	9.30 A.M.
June 19	Fletcher School	11.00 A.M.
June 19	Webster School	2.00 P.M.
June 22	Opportunity Cl.	11.00 A.M.
June 22	Girls' Vocational	2.00 P.M.
June 23	Wellington Sch.	10.30 A.M.

On motion by Mrs. Brooks it was voted that Mr. Robart represent the School Committee at the graduation of the High and Latin School.

It was informally agreed that the balance of the graduations be laid on the table until the next meeting.

The Superintendent advised the Committee that bids have been received on paper for the schools.

On motion by Mr. Robart it was voted that the bids be awarded to the lowest responsible bidder in each instances according to sample.

On motion by Mr. Robart it was voted that the text books recommended by the Superintendent at the meeting of April 6, 1936, be adopted.

It was voted to adopt the motion made at the meeting of April 6, 1936, that the proper representative of the School Department subscribe for ten copies of News-Week Magazine, five copies to be sent to the Rindge Technical School Library and five copies to be sent to the High and Latin School Library.

The Superintendent recommended that the Red Cross be granted the privilege of teaching First Aid in the schools, but that it be given under the direction of the Director of Physical Education.

Mr. Robart moved that the report be referred back to the Superintendent for further study, with the request that if the Superintendent still deems it wise to have the course, that the Director of Physical Education appear before the Committee on Personnel.

After debate it was voted to adopt a substitute motion by Mr. Fitzgerald, that Mr. Smith, Director of Physical Education, be consulted and that these people submit in writing to the School Committee the method used, the time in which the proposed course is to be given, by whom and what the person's ability is to teach the subject.

The Superintendent reported the high school students participating in the New England debating competition had won four first places and one second place at the contest which was held in Portland, Maine. The Superintendent further advised that the next contest is to be held next week at Oklahoma City and that the expense for the five students and one teacher would be $750.00.

Mr. Robart moved that the amount of $750.00 be transferred from the item "Substitute Teachers" for the purpose of defraying the expenses of five students and one teacher to Oklahoma City, for the purpose of having the students participate in the National Forensic League contest, the above mentioned students having won four first places and one second place in the New England semi-finals. The Chairman ruled that it will be illegal to appropriate money for this purpose and therefore the motion was ruled out of order. Mr. Robart appealed from the decision of the chair, but on the following roll-call the ruling of the chair was sustained: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks and Mr. Robart voting no. Mr. Fitzgerald absent.

On motion by Mr. Robart, it was voted that for the future guidance of the School Committee that the City Solicitor be requested to furnish the School Committee with an opinion as to whether the School Committee has authority to appropriate money for the purpose of sending students of the schools outside of the Commonwealth.

Mr. Robart moved that it is the hope of the School Committee that some ways and means be provided by which the students in the High and Latin School who won New England honors at the Forensic League contest in Maine, be sent to Oklahoma City to represent the high school in the national contests, and that the Superintendent, between now and Friday of this week, exhaust every possible means of raising sufficient money to send five students and one teacher. Dr. Cassidy moved to amend this motion by adding the words "The Superintendent be instructed" and the words "at no cost to the city". It was voted on the following roll-call to adopt the amendment: Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Fitzgerald and Mr. Robart voting no. It was then voted, on a voice vote, to adopt the original motion.

On motion by Mr. Galgay it was voted to reconsider the vote adopting the motion made at the meeting of April 6, 1936, that the proper representatives of the School Department subscribe for ten copies of News-Week magazine, five copies to be sent to the Rindge Technical School Library and five copies to be sent to the High and Latin School Library.

On motion by Mr. Robart it was voted that the Superintendent bring in a report on the titles and number of current magazines now subscribed to by the School Department.

The Superintendent reported that Lucian S. Cabot, who was appointed a truant officer on October 15, 1896, and retired September 1, 1922, died on April 20, 1936.

On motion by Mrs. Brooks it was voted that the Superintendent send a letter of condolence to the family of Mr. Cabot, and notice of the death be made part of the records.

On motion by Mr. Fitzgerald it was voted that all requisitions for athletic supplies and equipment come from the director of Physical Education and that the Faculty Managers approve from sample the material covered by the requisitions before contracts are entered into for the purchase of same.

On motion by Mr. Wood, it was voted that the School Committee instruct the Superintendent to send a letter of sympathy to the family of Mr. Joseph Delaney, who died this week. Mr. Delaney, although not a member of the system, was custodian of the St. Mary's Gymnasium Building which has been used by the School Department for a great many years.

On motion by Dr. Cassidy it was

voted that the Superintendent of Schools, the Head Master of the High and Latin School, and the Head Master of the Rindge Technical School, consider the advisability of instruction, during a certain school period, in the rules and laws of the State Department of Motor Vehicles.

On motion by Mr. Fitzgerald, it was voted that the Committee on Buildings and Grounds investigate the lighting facilities on the stairway at the Rindge Technical School for the purpose of installing an electric fixture.

The Superintendent presented a communication from the Telephone Company and Mr. Robart moved that the telephone report be referred to the Committee on Buildings and Grounds for study and report. It was voted to adopt a substitute motion by Dr. Cassidy that the communication lay on the table until the next meeting.

It was voted on motion by Mr. Robart that the Committee convene into the meeting of the Committee on Personnel.

Report of the Committee on Personnel
April 27, 1936.

The Superintendent recommended that William J. Fitzgerald be appointed Head Janitor at a salary of $50.00 a week.

It was voted that the recommendation of the Superintendent be adopted.

A motion to reconsider this vote failed.

It was voted to reconvene to the meeting of the School Committee.

EDWARD J. O'CONNELL,
Secretary.

On motion by Mr. Robart it was unanimously voted that the rules be suspended so that the report of the Committee on Personnel can be acted upon at this time.

It was then voted on the following roll-call that the recommendation of the Committee on Personnel be adopted: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes. A motion to reconsider this vote was lost.

The Superintendent presented the following reports on the closing of the Lowell and Gannett Schools:

Report on the closing of the Gannett School:

On examination of the Gannett School I find that there are 3 regular teachers, one kindergartener, one assistant kindergartener, and one principal. The number of children enrolled is 118.

The present cost is:

3 regular teachers	$5562
1 kindergartener	1730
1 asst. kindergartener	1610
1 principal	2252
1 janitress	1560
Coal	600
	$13,314

Enrollment:

Kindergarten	30
Grade 1	28
Grade 2	34
Grade 3	26
	118

(I have not taken repairs and lighting into consideration).

Because all of these children can be well taken care of in the Wellington School, I recommend that the pupils be transferred to the Wellington School and the personnel be transferred to other schools without change in salary. By transferring as recommended there would be a saving of $11,062.

There may be pupils in the Gannett School who may desire to attend the Kelley School. If so, they can be accommodated at that school.

M. E. FITZGERALD,
Superintendent of Schools.

Report of the closing of the Lowell School

On examination I find that the number of pupils in the Lowell School to be 89. This number includes children in grades 1 to 5 inclusive. These 89 pupils can be placed in the Russell and Peabody Schools with far more advantage to the pupils. If they remain in the Lowell School another year it will be necessary to have two teachers, one teacher for two grades in one room and one teacher for three grades in one room. If they are transferred to the Russell and Peabody Schools, they will go into rooms with single classes which is far better for the individual pupil.

I recommend that the teachers and janitress of the Lowell School be transferred to some other school without change in salary and I recommend that the elementary children in the Brattle Square district, so called, of the Lowell School be furnished transportation to the Russell School. I further recommend that the section of the Russell district at Homer Avenue and that vicinity which some years ago was taken from the Haggerty district be returned to the Haggerty district where the pupils of that section can be easily accommodated.

The present cost of the Lowell School is:

2 regular teachers	$3708
1 substitute teacher	700
Janitress	1560
Coal	362
	$6,330

Enrollment:

Grade 1	25
Grade 2	20
Grade 3	12
Grade 4	15
Grade 5	17
	89

A saving of $4890. would be made by transferring these pupils and teachers to other schools even if we should be called upon to pay for transportation by bus of the pupils for 180 days at $8 a day or $1440. a year.

I believe that some arrangements for the same bus that carries the pupils from Hill's Village to the Russell School can be made whereby it would not cost more than half the amount.

M. E. FITZGERALD,
Superintendent of Schools.

On motion by Mr. Wood it was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, May 4, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood.

Vice-Chairman Wood in the chair.

On motion by Mr. Robart it was voted that the records of the meeting of April 27 be approved as printed.

The Chairman read the following communication from Margaret Quinn, Chairman of the Physical Education Exhibition Committee:

115 Aberdeen Avenue,
Cambridge, Mass.

To the Secretary of the School
Committee:

The girls and teachers of the Physical Education Department wish to thank His Honor, the Mayor, the Superintendent of Schools, the Assistant Superintendent of Schools, and the members of the School Committee for their interest in our demonstration.

We hope you enjoyed it and that we shall have the pleasure of your company another year.

Respectfully yours,
MARGARET QUINN,
Chairman of Exhibition Committee.

On motion by Mr. Robart it was voted that the communication be received and acknowledged.

The Chairman presented a communication from M. Steinert & Sons relative to installing a Hammond Organ at the Rindge Technical School, and it was voted on motion by Mr. Robart that the communication be referred to the Director of Music for report.

Mayor Lynch in the chair.

The Superintendent reported as follows relative to the students who will participate in the National Forensic Oratorical Contests:

"The teachers and the Teachers' Club, together with the School Committee, the Assistant Superintendent and the Superintendent, raised $825.00 which was turned over to Miss Hartigan to defray the expenses of the trip to Oklahoma City. At the meeting held Tuesday afternoon in the Mayor's office for the purpose of devising ways and means of raising this money, the business men advised that it would be necessary for them to consult their organizations. However, as it was necessary to have the money before Friday, the teachers, the Teachers' Club, Assistant Superintendent, Superintendent and the School Committee donated the amount of $825.00 which was sufficient to cover all expenses of the students and Miss Hartigan. Since then, Mr. Crowley, (who was made treasurer of the Committee) and I have received many pledges from the business men, and I have already received two checks from these people since this group started to Oklahoma City. I would recommend that, having received sufficient money, the Committee instruct me to return all further donations back to these persons and organizations who have so generously aided us financially and otherwise, with a letter expressing our sincere appreciation for their kindness."

On motion by Dr. Cassidy, and seconded by Mrs. Brooks, it was voted that the Superintendent's recommendation be adopted and that a suitable letter be sent to these business men who were so kind; and also that a letter of thanks be sent to the School Teachers, the Teachers' Club, and all others who helped to make the affair a success, for their kindness in sending these boys and girls to Oklahoma City.

The Chairman read the following communication received from the students and teacher enroute to the National Forensic League Oratorical Contest in Oklahoma City:

May 2, 1936.

Dear Mr. Fitzgerald:

We wished to write and tell you how much we enjoyed our first day of this wonderful trip which you made possible. It was our first experience of sleeping on a train and we found many things which delighted, as well as interested, us.

The berths, the small hammocks in which our clothes were placed, were very amusing to us. After a very peaceful and restful night we arrived in Chicago at eight-five this morning. Having eaten a hearty breakfast we departed on the Navajo a short time after ten o'clock.

We are enjoying ourselves immensely and wish to thank you again for your wonderful cooperation in order to make this trip possible. We hope to bring back the Forensic League honors to you.

Your faithful pupils,

RUTH GRAY

JOHN K. MADDEN

ROLAND E. SHAINE

RITA M. DOHERTY

JACOB J. KAPLAN

LILLIAN R. HARTIGAN

On motion by Mr. Robart it was voted that this communication be made part of the records.

On motion by Mr. Robart it was voted that a telegram from the Biltmore Hotel acknowledging reservations for this party be received and placed on file.

The Superintendent recommended that Ernest Libby, Master at the Ellis School, be granted a leave of absence from May 1, 1936, to September 1, 1936, without stipend, because of illness.

On motion by Dr. Cassidy it was voted that this recommendation be referred to executive session.

The Superintendent presented the following communication from the Cambridge Post, American Legion:

Cambridge Post, No. 27
American Legion

May 1, 1936.

To the Honorable School Committee,
Cambridge, Massachusetts.

Permission is respectfully requested for the use of the Edward W. Quinn Auditorium of Rindge Technical School for Wednesday afternoon, May 13, at 3 o'clock, for the purpose of selecting a Cambridge High School pupil to participate in the Oratorical contest of the State Department of the American Legion.

There are to be two students from Cambridge High and Latin School, one student from Rindge Technical School, and two pupils of the St. John's Parochial High School, in our local contest. The winner will be advanced to the Zone contest which takes place in Lawrence on Friday evening, May 15. The finals will be held in Faneuil Hall on Friday evening, May 22.

We had intended to hold this contest in our own hall on Tuesday evening, but Miss Hartigan requested that it be postponed until Wednesday. Our hall is not available on Wednesday evening and accordingly, we must go elsewhere. In changing the affair from the evening to the afternoon, we feel that we would be causing no unnecessary expense in connection with the opening of the auditorium.

I have asked your Mr. Robart, who is a past commander of our post, to preside at the affair.

Your co-operation will be gratefully appreciated by

Cambridge Post, No. 27 A. L.
MICHAEL T. KELLEHER,
Commander.

The Superintendent recommended that the permission requested be granted and on motion by Mr. Fitzgerald, it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented the following report of School Halls, and on motion by Mr. Robart it was voted that the report be made part of the records:

REPORT ON SCHOOL HALLS

March 1st to 31st, 1936.

School	Organization	Date	Rental	Expenditures	Amount
Lincoln	Girl Scouts	3/2	None	Arnold Nelson	$3.00
Longfellow	Girl Scouts	3/3	None	James O'Keefe	1.50
Latin Gym	Physical Education	3/4	None		
Agassiz	Boy Scouts	3/6	None	James R. Grant	3.00
Rindge Gym	Physical Education	3/6	None		
Thorndike	Alice E. Altmiller	3/6	None		
Rindge Gym	Physical Education	3/9	None		
Lincoln	Girl Scouts	3/20	None	Arnold Nelson	3.00
Longfellow	Girl Scouts	3/20	None	James O'Keefe	1.50
Rindge Gym	Physical Education	3/20	None)		
Rindge Gym	Physical Education	3/21	None)	John Campbell	5.00
				Abraham Cohen	4.00
				James Walsh	4.00
				Michael Courtney	4.00
				Patrick O'Neil	4.00
				Daniel Harrington	4.00
Thorndike	Alice E. Altmiller	3/13	None		
Latin Hall	Post Graduate Class	3/13	None		
Agassiz	Boy Scouts	3/13	None	James R. Grant	3.00
Lincoln	St. Peter's Cath. Club	3/16	None		
Lincoln	Girl Scouts	3/16	None	Arnold Nelson	3.00
Longfellow Rm.	Mr. Burke	3/17	None		
Longfellow	Girl Scouts	3/17	None	James O'Keefe	1.50
Longfellow	Mothers' Meeting	3/18	None		
Thorndike	Physical Education	3/18	None	Wm. G. Sheridan	1.50
Harvard Rm.	Phi Club	3/18	None		
Longfellow	Lowell Coll. Camb Grad.	3/19	None		
Agassiz	Boy Scouts	3/20	None	James R. Grant	3.00
Rindge	Physical Education	3/20	None		
Thorndike	Alice E. Altmiller	3/20	None		
Rindge	Physical Education	3/21	None		
Lincoln	Girl Scouts	3/23	None	Arnold Nelson	3.00
Roberts	St. Anthony's Church	3/23	20.00	John E. Gardner	4.00
				Michael McKenna	3.00
Longfellow	Girl Scouts	3/24	None	James O'Keefe	1.50

(Continued on following page)

School	Organization	Date	Rental	Expenditures	Amount
Peabody	Peabody Parents Assoc.	3/24	None	John Mooney	4.00
Longfellow	W.P.A. Drama Project	3/24	None		
Longfellow	W.P.A. Drama Project	3/24	None		
Thorndike	Physical Education	3/25	None	Wm. G. Sheridan	1.50
Taylor	Parent-Teacher Meet'g	3/25	None		
Longfellow Rm.	Mr. Burke	3/25	None		
Longfellow	W.P.A. Drama Project	3/26	None		
Thorndike	Alice E. Altmiller	3/27	None		
Longfellow	Harv. Parent-Teacher	3/27	None		
Agassiz	Boy Scouts	3/27	None	James R. Grant	3.00
Latin Gym	Girls' Basketball	3/28	None		
Kelley	Dillon Club	3/29	None		
Roberts	Janitors' Association	3/29	None		
Lincoln	Girl Scouts	3/30	None	Arnold Nelson	3.00
Webster	Parent-Teacher Meet'g	3/30	None		
Longfellow	Girl Scouts	3/31	None	James O'Keefe	1.50

The Superintendent presented the Financial Report for the month of April and on motion by Mr. Robart it was voted that the Financial Report be made part of the records.

FINANCIAL REPORT FOR APRIL, 1936.

	Appropriation	Expended to April 1	Expended during April	Total	Balance
Administration Salaries	$71,362.67	$17,953.85	$6,297.63	$24,251.48	$47,111.19
Text Books	20,000.00	6,812.50	98.60	6,911.10	13,088.90
General Expenses	8,552.00	2,008.63	878.46	2,887.09	5,664.91
Teachers Sal. Day School	1,463,957.30	359,463.02	120,487.57	479,950.59	984,006.71

Light	10,000.00	2,675.74	1,344.04	4,019.78	5,980.22
Power	1,450.00	455.73	151.58	607.31	842.69
Light & Power at Rindge	5,500.00	1,007.42	520.65	1,528.07	3,971.93
Janitors Salaries	138,624.75	34,018.88	12,974.63	46,993.51	91,631.24
Repairs	6,723.23	2,063.87	495.52	2,559.39	4,163.84
Furniture & Furnishings	500.00	114.86	....	114.86	385.14
Care of Truants	104.00	30.29	....	30.29	73.71
Janitors Supplies	4,000.00	1,039.10	109.00	1,148.10	2,851.90
Other Expenses	9,249.00	354.96	106.52	461.48	8,787.52
Minors License Refunds	70.00	12.75	6.00	18.75	51.25
Athletic Clothing	2,000.00	115.00	374.78	489.78	1,510.22
Museum Supplies	500.00	146.73	193.18	339.91	160.09
Pensions	1,900.00	450.51	96.98	547.49	1,352.51
Band Instruments	1,500.00	....	....	....	1,500.00
For W.P.A. Projects	20,000.00	....	....	....	20,000.00
	$1,910,888.95	$486,871.27	$159,566.30	$646,437.57	$1,264,451.38

W.P.A. PROJECTS

	Balance from 1935	Expended to April 1	Expended during April	Total	Balance
Latin Athletic Field	$1,625.00	....	....	....	$1,625.00
Harvard Yard	359.20	....	....	....	359.20
Grading Latin Athl'c Field	410.00	....	....	....	410.00
Fence at Latin Field	735.00	....	....	....	735.00
Morse Weatherstripping	17.44	....	....	....	17.44
Wellington W'therstrip'ng	.52	....	....	....	.52
Weatherstripping	814.96	$712.88	$2.34	$715.22	99.74
Russell School	1,163.47	981.04	....	981.04	182.43
	$5,125.59	$1,693.92	$2.34	$1,696.26	$3,429.33

On motion by Mr. Robart it was voted to approve the following bills and payrolls for the month of April, 1936:

Payrolls	$145,597.13
Bills	13,872.19
Pensions	96.98
	$159,566.30
W.P.A. Bills	2.34

On motion by Mr. Robart it was voted that the text books recommended by the Superintendent at the meeting of April 27, 1936, be approved.

Graduation dates for 1936 were again presented and members were assigned to attend these graduations as follows:

1936—GRADUATION DATES—1936
June 9 — High and Latin, 8 P. M. — Mr. Robart.
June 10 — Rindge Technical, 7:30 P. M. — Mr. Wood.
June 11 — Houghton School, 9:30 P. M. — Mr. Galgay.
June 11 — Peabody School, 2:00 P. M. — Mrs. Brooks.
June 12 — Russell School, 9.30 A.M. — Mr. Fitzgerald.
June 12 — Haggerty School, 11 A. M. — Mr. Fitzgerald.
June 12 — Roberts School, 2 P. M. — Mr. Wood.
June 15 — Agassiz School, 9.30 A. M. — Mr. Robart.
June 15 — Thorndike School, 11 A. M. — Mr. Galgay.
June 15 — Kelley School, 2 P. M. — Mr. Fitzgerald.
June 16 — Putnam School, 9.30 A. M. — Mrs. Brooks.
June 16 — Ellis School, 11 A. M. — Mr. Wood.
June 16 — Longfellow School, 2 P. M. — Mr. Robart.
June 16 — Boys' Vocational, 8 P. M. — Mr. Galgay.
June 19 — Morse School, 9.30 A. M. — Mr. Galgay.
June 19 — Fletcher School, 11 A. M. — Mr. Fitzgerald.
June 19 — Webster School, 2 P. M. — Mrs. Brooks.
June 22 — Opportunity Class, 11:00 A. M. — Mr. Wood.
June 22 — Girls' Vocational, 2 P. M. — Mrs. Brooks.
June 23 — Wellington School, 10.30 A. M. — Mr. Wood.

Relative to the motion to refer to the Superintendent for report the motion that the use of the Thorndike School be granted for the purpose of teaching the Italian Language in the East Cambridge district one or two days a week, the Superintendent reported that these people had been in to see him and that they now plan to open in September. However, before the next meeting of the Committee they will bring in a letter setting forth their objective. Their main object seems to be to take the children who are now attending the grammar schools and teach them the fundamentals of the Italian language before they go to High School. They have no other motive whatever.

Complying with a request of the Committee, the Superintendent presented the following list of magazines which are supplied by the School Department to the Rindge Technical School Library, and advised that the School Department subscribed for only one copy of each of these magazines. The Superintendent further advised that he had not secured a list of the magazines subscribed to for the High and Latin School.

MAGAZINES FOR RINDGE LIBRARY

Sept. 1, 1936 to August 31, 1936.
Educational Screen
Electrical World
Le Petit Journal
National Geographic
Pencil Points
Q. S. T.
School and Society
School Science and Mathematics
Short Wave Craft
English Journal
Literary Digest
Universal Model Airplane News

Dr. Cassidy, Chairman of the Committee on Buildings and Grounds, presented the following recommendations:

The Committee on Buildings and Grounds recommends that the sum of $495.00 be expended for the installation of coat racks and wire grills for the protection of student's clothing at the High and Latin School.

The Committee on Buildings and Grounds recommends that the sum of

$300.00 be set aside from the $20,000 W.P.A. appropriation for the purpose of weatherstripping the Houghton School.

On the following roll-call it was voted to adopt a motion by Mr. Robart that the recommendations of the Committee on Buildings and Grounds be adopted and the appropriation be made: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

Mr. Robart, Chairman of the Committee on Athletics, presented the following order:

> ORDERED: For the purpose of stimulating high school competitive athletics, the Athletic Committee hereby request authority to appoint a member of each representative organization in the city to the advisory board and that when organized, this committee shall be known as the Cambridge High Schools Athletic Advisory Board. A representative of the Rindge Technical School Alumni and the Cambridge High and Latin School Alumni shall be included in this organization.

On motion by Mr. Robart it was voted to adopt this order.

Mr. Robart presented the following recommendation of the Committee on Rules:

> ORDERED: The Superintendent of Schools shall prepare a system similar to the Boston system of rating candidates for supervisory or administrative positions in the Cambridge schools, and shall report in detail to the School Committee at the second meeting in May, 1936. This recommendation shall contain a provision for notifying all eligible candidates for supervisory and administrative positions of the time and place when they shall file qualifications for said position. Under this system the School Committee in Personnel Committee meeting shall determine the order of rating in conjunction with the recommendation of the Superintendent of Schools.

On motion by Mr. Robart it was voted to adopt this order. Mr. Fitzgerald is recorded as voting no.

On motion by Dr. Cassidy it was voted to convene in to executive session.

The Superintendent recommended that Ernest Libby, Master at the Ellis School, be granted a leave of absence from May 1, 1936, to September 1, 1936, without stipend, because of illness. It was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that Miss Katherine L. Carr, Master's Assistant at the Longfellow School, be granted sick leave of absence from June 1, 1936. It was voted that the Superintendent's recommendation be adopted.

It was voted to reconvene in to regular session.

It was voted on motion by Mr. Robart that the votes taken in executive session be ratified.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary.

SCHOOL COMMITTEE

Official Report

Monday, May 18, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted on motion by Mr. Fitzgerald that the records of the meeting of May 4, be approved as printed.

The Chairman presented the following communication from the City Clerk, Frederick W. Burke, and on motion by Mr. Wood it was voted that it be referred to the Superintendent with power:

City of Cambridge
Office of the City Clerk

Dear Sirs:

Will you kindly send to this office within one week from this date the copy of the annual report of your department. This request is made in order that same may be sent to the printer for the compilation of the Annual City Documents of 1935.

Thanking you for your immediate attention to this matter I remain,

Yours truly,
FREDERICK H. BURKE,
City Clerk.

The Chairman presented a communication from St. Hedwig's School requesting permission to use the Thorndike School Hall on Sunday, June 14, at 4:00 P. M., for Commencement Exercises, and on Saturday, June 13, from 1:00 P. M. to 2:30 P. M. for rehearsal.

On motion by Mr. Robart it was unanimously voted to suspend the rules to take action on the request of St. Hedwig's School.

On motion by Mr. Fitzgerald it was voted that St. Hedwig's School be granted permission to use the Thorndike School Hall on Sunday, June 14, at 4:00 P. M. for Commencement Exercises, and again on Saturday, June 13, from 1:00 P. M. to 2:30 P. M. for rehearsal.

The Chairman presented the following communication from the Corporal Russell E. Hoyt Post, No. 299, Veterans of Foreign Wars:

Corporal Russell E. Hoyt Post, No. 299
Veterans of Foreign Wars

May 15, 1936.

School Committee,
City of Cambridge.

Dear Sirs:

The Corp. Russell E. Hoyt, Post No. 299, V. F. W., request that your Honorable Board grant time off without loss of pay to the following employees:

John J. Moran, Thomas Hughes and John Campbell, who are duly elected delegates from this post to the Department Encampment, to be held at Pittsfield, Mass., June 18, 19, 20 and 21st inclusive.

Hoping this request can be granted, as they are valuable members to this organization, I am,

Yours in Comradeship,
MICHAEL J. WILLIAMS,
Adjutant Post 299, V. F. W.

OFFICIAL:
Edward R. Harrington, Commander.

On motion by Mr. Fitzgerald it was voted that the permission requested be granted.

The Chairman presented the following copy of Chapter 223 of the General Laws:

(CHAPTER 223)

AN ACT INCREASING THE AMOUNT OF PENSION WHICH MAY BE PAID TO RETIRED PUBLIC SCHOOL JANITORS IN CERTAIN CITIES AND TOWNS.

Be it enacted, etc., as follows:

Section forty-four of chapter thirty-two of the General Laws, as most recently amended by section one of chapter two hundred and eighty-five of the acts of Nineteen Hundred and Thirty-Four, is hereby further amended by striking out, in the fourth line as appearing in chapter one hundred and thirty-four, the word "have" and inserting in place thereof the word: — has, — and by striking out, in the fifteenth line, as so appearing, the words "Five hundred" and inserting in place thereof the words: — seven hundred and fifty, — so as to read as follows: — Section 44. The school committee, official board, or other body having control of janitors employed in the public schools of any city or town which accepts this section, as provided in the following section, or has accepted corresponding provisions of earlier laws, may retire, with an annual pension, any janitor so employed who has reached the age of sixty, after completing a service of not less than twenty-five years, and is physically incapacitated, and any janitor so employed, who has completed a service of not less than fifteen years, and is physically incapacitated by reason of injury received in the performance of his duties for such city or town. The pension shall be one-half the compensation to which the pensioner would have been entitled for full employment during the last year of his service, but not more than seven hundred and fifty dollars a year, and shall be payable out of the appropriation for the support of public schools, maintenance of school buildings or payment of janitors.

No school janitor whose employment begins after December thirty-first, nineteen hundred and thirty-seven, shall be subject to the provisions of this section.

Approved April 17, 1936.

On motion by Mr. Robart it was voted that the matter lay on the table and a copy sent to each member.

The Superintendent presented the following resignation from Frederick B. Thompson, Master at the Peabody School.

Peabody School

May 18, 1936.

To the School Committee of the
City of Cambridge.

Gentlemen:

At the end of this school year I shall have completed practically forty-two years as a teacher in the schools of Cambridge.

With many regrets I tender my resignation to take effect July 1, 1936.

Respectfully yours,
FREDERICK B. THOMPSON.

On motion by Mr. Robart it was voted that the resignation be accepted and that the Superintendent convey, by letter, to Mr. Thompson, the high regard which the School Committee holds for him and their regret that he is leaving the service.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools. Under the rules this recommendation lays on the calendar.

PUBLISHED BY
HOUGHTON MIFFLIN COMPANY:

Ride-The-Wind by Phillips — 4th grade.

Treasure Chest of Literature by Eichel-Kehoe — Complete 7th and 8th grades.

Dean and Don at the Dairy by Miller for grade 3.

PUBLISHED BY
CHARLES E. MERRILL COMPANY:

Building Good Language Habits: (A Workbook in English) by Trabue. Books One, Two, Three and Four.

PUBLISHED BY
CHARLES SCRIBNER'S SONS:

Near the Top of the World by Moore.

When the Storm God Rides by Stratton and Reid.

PUBLISHED BY
THE MACMILLAN COMPANY:

High School English — Junior Book One, Grade 7.

High School English — Junior Book Two, Grade 8.

By Henry Seidel Canby, Olive I. Carten and Helen Louise Miller.

HEALTH & GROWTH SERIES:
By Charter, Smiley, Strang.

"From Morning Till Night", Grade 1.

"Happy Days", Grade 2.

The Superintendent recommended that the Longfellow School graduations be changed from June 16th at 2:00 P. M. to June 11th at 11:00 A. M. On motion by Mr. Robart it was voted that the change be permitted.

At the request of the Superintendent the Chairman appointed Mr. Robart, Mrs. Brooks, and Mr. Fitzgerald to read the Annual Report.

The Superintendent advised the Committee that the Tuberculosis Hospital graduation will take place on June 24 at 7:00 P. M., and the Chairman announced that Mr. Wood and

Mrs. Brooks would attend this graduation.

The Superintendent advised the Committee that Mr. John W. Moran of the W. P. A. had requested permission to use the Longfellow School Hall on the evening of May 21, 1936. On motion by Mr. Galgay it was voted that the permission requested be granted.

The Chairman presented a communication from Mr. John W. Moran of the W. P. A., inviting the members of the School Committee to attend an exhibition and entertainment at the Longfellow School Hall on May 21, 1936. On motion by Mr. Fitzgerald it was voted that the invitation be accepted with thanks.

Dr. Cassidy, reporting for the Committee on Buildings and Grounds, advised the Committee that the Peabody School was broken into sometime Sunday night, May 3, 1936. Entrance was gained to the building by breaking a pane of glass in the rear of the building on the first floor and then opening catch on window. The only damage done was to Mr. Thompson's office which was locked. Entrance here was gained by jimmying door and forcing lock. Total estimated damage about $5.00. A check-up by Mr. Thompson disclosed that nothing was taken. This matter has been reported to the police who are making an investigation.

On motion by Mr. Fitzgerald it was voted that the report of the Committee on Buildings and Grounds be made part of the record.

The Superintendent reported that David McClellan, a senior at the High and Latin School was struck and killed by a truck in North Cambridge on May 18, while on his way to Russell Field.

On motion by Dr. Cassidy, and seconded by Mr. Robart, it was voted that a letter of condolence be sent to the parents of this young man.

On motion by Mr. Robart it was voted that inasmuch as David McClellan would have graduated within three weeks, that the diploma which would have been awarded to him be presented posthumously to the next of kin.

Dr. Cassidy moved that the Superintendent's recommendation concerning the closing of the Gannett and Lowell School be not accepted. This motion was seconded by Mr. Wood. After debate Mr. Wood offered a substitute motion that a public hearing be granted the parents of the pupils in the Gannett and Lowell Schools at the next regular meeting of the School Committee. On the following roll-call it was voted to adopt Mr. Wood's substitute motion: Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks and Mr. Robart voting no.

It was voted on motion by Mr. Wood that the principals of these elementary schools be notified to announce in their schools that there will be a public hearing on this question at the next regular meeting of the School Committee.

It was voted on motion by Dr. Cassidy to take from the table the motion that Matthew J. Mahoney be transferred from the Houghton School to the Russell School and that James J. Reagan be transferred from the Russell School to the Houghton School. Dr. Cassidy then moved leave to withdraw and it was voted to adopt Dr. Cassidy's motion. Mr. Fitzgerald and Mrs. Brooks are recorded as voting no.

It was voted on motion by Mr. Fitzgerald to take from the table the communication from the telephone company. Mr. Fitzgerald moved that the matter be withdrawn. Mr. Galgay offered a substitute motion that Plan I outlined in the communication from the telephone company as follows be adopted. This motion was seconded by Mr. Wood. On the following roll-call it was voted to adopt the substitute motion offered by Mr. Galgay: Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Mr. Fitzgerald voting no.

New England Telephone & Telegraph Company

April 8, 1936.

PLAN I

This plan would group together some of the schools now being served by separate lines to the Trowbridge

4500 switchboard. The reduction in lines would also reduce the present charge for the switchboard itself.

Based upon the local and toll usage for the past year, this arrangement would result in a total yearly bill of approximately $3100 or a saving of somewhat less than $600. per year.

A further saving of $100 to $200 could be effected by temporarily suspending, at half rate, part of the system during the summer months.

Plan I would retain the present switchboard and operator.

Mr. Galgay, Chairman of the committee appointed to investigate the lunch rooms, reported that the committee had made a visit to the High and Latin and Rindge Technical School lunch rooms and that progress is being made on the final report.

The Superintendent presented the following communication from Mr. Cleveland, Head Master at the High and Latin School with relation to magazines now furnished to the High and Latin School:

The High and Latin School
Cambridge, Mass.

May 18, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Schools.
Dear Mr. Fitzgerald:

The following are used by teachers or by pupils, or by both; for the greater part, however, by teachers:

Modern Literature, published by the American Education Press.
The English Leaflet
The Science Leaflet
Classical Journal
Uncle Sam's Diary
News Week
Literary Digest
Latin News
English Journal
Social Studies

The Social Studies, Classical Journal and Latin News are purchased from the Hopkins Fund. The Uncle Sam's Diary is found quite useful in the freshman Civics. For some years the Department purchased enough Literary Digests for one and sometimes two divisions. When one division had used them they were passed to another. Magazines can be used very effectively in that manner.

Sincerely yours,
L. L. CLEVELAND.

It was voted on motion by Mr. Robart that the Superintendent combine the reports of the Rindge Technical School and the High and Latin School concerning the titles and number of current magazines now subscribed to by the School Department and bring in his recommendation.

It was voted on motion by Mr. Wood that Mr. Terry, Superintendent of Buildings be given leave to address the Committee.

Mr. Terry advised that four projects were ready to start work on and that the money will be available from W. P. A. some time this week, but that he wanted the Committee on Buildings and Grounds to appropriate the Committee's share tonight. The Committee advised Mr. Terry that inasmuch as these projects were included among those already approved and for which $20,000. had been appropriated that he could go ahead with them.

Reporting on the advisability of instruction in the rules and laws of the State Department of Motor Vehicles in the high schools, the Superintendent advised that he had talked with the Head Masters at the Rindge Technical School and the High and Latin School and both approved of it, and that he would recommend that this course be authorized in the Rindge Technical School and High and Latin School, but that no additional teachers would be required.

On motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted.

The Superintendent reported progress in the preparation of a system of rating similar to the Boston system of rating candidates for supervisory or administrative positions in the Cambridge Schools. On motion by Mr. Robart it was voted that the report be accepted.

Mr. Galgay presented the following proposed amendment to the rules regarding examination for the position of master in the elementary schools:

An eligible list for appointment to the position of Master in the Cambridge elementary schools shall be established as follows:

Any regularly appointed teacher who has been in the Cambridge Public

School System for at least seven (7) years shall be eligible to take a preliminary examination.

This examination shall be upon the subjects of Organization, Administration and Principles of Teaching. Those receiving a passing mark of 75% shall be entitled to a Masters certificate which will qualify the applicant to be rated by a Board of Examiners to consist of three (3) supervisors of the Cambridge School System, and a Rating Board to consist of three (3) supervisors of the Cambridge School System. Both boards shall be appointed by the School Committee.

The rules governing the Examining Board and the Rating Board, to be known as the Rating System, shall be drawn up by the School Committee.

The results obtained from applying the rating system shall be submitted to the School Committee by the Examining and Rating Boards and shall be in effect for two years from the date of its acceptance. Candidates for Elementary Masters shall be eligible for appointment from this list in the order of their rating, and every vacancy occurring during the two years this list is in operation shall be filled therefrom.

Mr. Robart presented the following proposed amendment to the rules concerning examination for the position of master in the elementary schools:

The candidates for the position of elementary master must be graduates of an accredited college or State Normal School. A normal school graduate must have taken supplementary college work. Candidates must have had at least seven years' successful teaching experience as a regular teacher in the Cambridge School System.

The position of Master of elementary schools shall be filled by examination. Said examination shall be held by vote of the School Committee, notice of the time and place of which shall be posted in each school at least two weeks prior to the date of examination. Applications shall be filed with the Assistant Superintendent of Schools at least three days before the examination date. The following rule shall govern the examination.

The examination shall be scored as follows:

SECTION A: Sixty (60) points shall be allowed for a written examination on Organization, Administration and Supervision of an elementary school. The academic rating shall be carried out in decimal points.

SECTION B: Forty (40) points shall be allowed as follows:

5 points	Educational preparation, and teaching experience.
5 points	Administrative, Supervisory and Executive experience.
10 points	Professional interest and growth.
20 points	Personal characteristics and teaching ability.

Allocation of the forty points above mentioned shall be upon recommendation of the Superintendent with the advice and co-operation of the Head Master and Principals of schools in which the applicants have taught. Said recommendation shall be submitted to the Committee on Personnel within ten (10) days after the written examination is held, and in any event prior to the receipt of the academic marks from the examiner.

The final mark of each candidate shall be determined by adding the results of Section A and Section B, and a priority list established in accordance therewith. Said list shall remain in force for six months from the date of examination.

Vacancies for the position of master in the elementary schools shall be filled from the list in accordance with the rule governing appointments.

Mr. Robart presented the following proposed amendment to the rules concerning School Teacher Reserve:

School Teacher Reserve

A School Teacher Reserve is hereby created, to be governed by the following rules and regulations.

The School Teacher Reserve shall consist of not to exceed one reserve teacher for every twenty-five permanent teachers in the elementary schools, one reserve teacher for every thirty permanent teachers of academic subjects in the High and Latin and Rindge Technical Schools, two reserve teachers in the Domestic Science Department, two reserve teachers in the Commercial Department, one reserve teacher in the Physical Education Department, one reserve teacher in the Music Department, one reserve teacher in the Department of Tests and Measurements, one reserve teacher in the Art Department and two reserve teachers in the kindergartens.

Eligibility

Any teacher who has served at least eighteen hundred teaching hours and has qualified by examination for permanent appointment with a minimum mark of seventy-five shall be eligible for appointment as Reserve Teacher.

The Superintendent of Schools shall recommend the appointment of reserve teachers in accordance with the above rule and the rules governing appointments.

Reserve teachers shall be permanently assigned, if and when vacancies exist, after recommendation by the superintendent to the Committee on Personnel. No recommendations for permanent appointment shall be made from the qualified list until the reserve teachers are permanently assigned in their respective departments.

A reserve teacher assigned to substitute work shall be compensated as follows: High and Latin and Rindge Technical School, $7.00 a day; Elementary Schools, $6.00 a day; Kindergartens, $5.00 a day. Increments shall not start until permanent appointment is made.

Mrs. Brooks presented the following proposed amendment to the rules concerning examination for the position of master in the elementary schools:

Proposed rule governing the position of elementary master in the Cambridge Public School System, in amendment of the rule now in force, to read as follows:

The candidates for the position of elementary master must be graduates of an accredited college or State Normal School (Teachers' College). They must have acquired a graduate degree in education or have acquired at least 75% of required credits towards such a degree. Candidates must have had at least seven years successful teaching experience as a regular teacher in the Cambridge Public School System.

The position of Master of elementary schools shall be filled by examination. Said examination shall be held by vote of the School Committee, notice of the time and place of which shall be posted in each school at least two weeks prior to the date of examination. Applications shall be filed with the Assistant Superintendent of Schools at least three days before the examination date. The following rule shall govern the examination.

The examination shall be scored as follows:

SECTION A: Seventy (70) points shall be allowed for a written examination on Organization, Administration and Supervision of an elementary school. The academic rating shall be carried out in decimal points.

SECTION B: Thirty (30) points shall be allowed as follows:
- 10 points — Educational preparation and teaching experience.
- 10 points — Administrative, Supervisory and Executive experience.
- 10 points — Personal characteristics, teaching and executive ability.

Allocation of the thirty points above mentioned shall be determined by the Superintendent after conference with the Head Master and Principals of schools in which the applicants have taught. Said allocation shall be determined within ten (10) days after the written examination is held, and in any event prior to the receipt of the academic marks from the examiners.

The final mark of each candidate shall be determined by adding the results of Section A and Section B, and a priority list established in accordance therewith. No candidates whose rating, as finally determined, is below eighty (80%) percent shall be eligible for appointment. Said list shall remain in force for one year from the date of the examination.

Vacancies for the position of master in the elementary schools shall be filled from the list in accordance with the rule governing appointments.

Mr. Robart presented the following order: "Beginning with the fall term, 1936, a definite part of each school week in the Cambridge High and Latin School and the Rindge Technical School shall be set apart during school hours for the purpose of carrying on music appreciation work under the direction of the Director of Music. Each student in the schools heretofore mentioned shall participate in these programs.

On motion by Mr. Wood it was voted that this order be placed on the Calendar.

Mr. Robart moved that the Superintendent look into the possibilities of procuring the Harvard Stadium for late in the afternoon for the purpose of holding the High and Latin School graduation and report to the individual members as expeditiously as possible. Mr. Galgay amended the motion to read that the Superintendent also continue his investigation into the use of the Armory as a place to hold the graduation.

On motion by Mr. Robart it was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, June 1, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Mr. Fitzgerald it was unanimously voted to suspend the rules and proceed with the public hearing on the closing of the Gannett and Lowell Schools.

The following persons appeared and spoke in protest against the closing of the Lowell and Gannett Schools:

Morris B. Frankel,
397 Broadway
Wm. H. Medlicote,
8 Craigie Circle
Salvatore Camelio,
32 Harding Street
Julius K. Sakowich,
41 Jefferson Street
Mrs. Frederick Monahan,
148 Fairweather Street
Mrs. Edw. S. Mason,
80 Concord Avenue
Peter Blieler,
103 Fairweather Street
Mrs. Helen Christo,
9 Dinsmore Court
Elliott B. Spaulding
Mrs. Norman B. Nash
Councilor Edw. H. Donovan
Councilor John J. Toomey
Councilor James E. Mahoney
Representative Frank Cody
Leo Capore

The Chairman presented the following communication from the League of Women Voters protesting against the closing of the Gannett and Lowell Schools and on motion by Mr. Robart it was voted that it be made part of the records:

Cambridge League of Women Voters
42 Brattle Street,
Cambridge, Mass.,
May 29, 1936.

Mayor John D. Lynch,
Chairman of the School Committee,
Cambridge, Massachusetts.

My dear Mayor Lynch:

On behalf of the Education Committee of the League of Women Voters, I urge that the School Committee postpone the proposed closing of the Lowell and Gannett Schools. The small saving in school expense is a false economy when it makes necessary sending two hundred pupils to other schools where the primary rooms are already filled to capacity.

Very truly yours,
MRS. LAURA VARRELL,
Acting Chairman, Education Committee.

The Chairman presented a communication from the City Council protesting against the closing of the Gannett and Lowell Schools and on motion by Mr. Fitzgerald it was voted that it be made part of the records:

City of Cambridge
In City Council
May 19, 1936.

ORDERED: That the School Committee be and hereby is requested to continue the operation of the Gannett School for use as an elementary grade school.

Adopted by the affirmative vote of 14 members.

Introduced by Councillor Mahoney.

The Chairman presented the following communication from the Cambridge Central Labor Union protesting against the closing of the Gannett and Lowell Schools and on motion by Mr. Fitzgerald it was voted that it be made part of the records:

Cambridge Central Labor Union
May 28, 1936.

Hon. John D. Lynch, Mayor,
City Hall, Cambridge, Mass.

Dear Sir:

At a meeting of the Cambridge Central Labor Union held on Monday, May 26, by vote of the body, I was instructed to enter with you a protest against the closing of the Gannett School.

Very truly yours,
MICHAEL J. DUGGAN,
Secretary.

The Chairman presented a petition from the mothers and fathers of pupils of the Gannett School protesting against the closing of the school, and on motion by Mr. Fitzgerald it was voted that it be placed on file.

Mr. Robart moved that the Superintendent's recommendation regarding the closing of the Gannett and Lowell Schools be referred to New Business. Mr. Wood offered a substitute motion that the Superintendent's recommendation be placed on file. On the following roll-call it was voted to adopt Mr. Wood's substitute motion: Dr. Cassidy, Mr. Fitzgerald, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Galgay and Mr. Robart voting no. A motion to reconsider this vote, by Dr. Cassidy was lost.

It was voted on motion by Mr. Robart that the records of the meeting of May 18 be approved as printed.

It was voted to refer to the Superintendent for report a communication from the Rhode Island State College Tercentenary Memorial Organ Fund Campaign offering the City of Cambridge a Hammond Electronic Organ, listing at $1,250.00 in exchange for the organ given to the City of Cambridge by Harvard University, which formerly stood in Appleton Chapel.

It was voted on motion by Mr. Robart that the Superintendent be given power to grant leave to all teachers who are appointed to conduct the college board examinations.

A communication was received from Francis V. Casey, Director-in-Charge of the Vocational School for Boys, asking the Committee to accept a track trophy which he desired to donate. On motion by Mr. Robart it was voted that the trophy be accepted and the communication be referred to the Committee on Athletics.

On motion by Mr. Robart it was voted that the following communication from the City Solicitor be made part of the records:

Law Department of the City of Cambridge

May 22, 1936.

The Honorable, the Members of the
School Committee,
City of Cambridge,
City Hall, Cambridge, Massachusetts.

Dear Sirs:

In response to your inquiry of April 30, 1936, as to whether the School Committee has authority to appropriate money for the purpose of sending students outside the Commonwealth, please be advised that by the provisions of G. L., (Ter. Ed.), C. 71, S. 51, it is provided:

"The School Committee may, at any national, state, or foreign exposition, make an exhibition showing the character, standing or work of its public schools".

Section 37 of the same Chapter provides:

"It, (the School Committee), shall have charge of all the public schools, etc."

Section 47 of this Chapter, as amended, provides:

"The Committee may supervise and control all athletic and other organizations composed of public school pupils and bearing the school name or organized in connection therewith. It may directly or through an authorized representative determine under what conditions the same may compete with similar organizations in other schools. Expenditures by the committee for the organization and conduct of physical training and exercises, athletics, sports, games and play, providing apparatus, equipment, supplies, athletic wearing apparel and facilities for the same in the buildings, yards and playgrounds under the control of the Committee, or upon any other land which it may have the right or privilege to use for this purpose, and for the employment of experienced athletic directors to supervise said physical training and exercises, athletics, sports, games and play, shall be deemed to be for a school purpose".

The words of the statutes are of wide import and confer ample power. For the promotion of the interests of the pupils and all the people, they have been broadly construed by the courts.

It has been held that the legislative intent, (C. 71, S. 47), was to cede power embracing every kind of organization composed of public school pupils and extended to those organizations designed to be operative away from the school premises and outside of school hours.

Based on the provisions of these

statutes and decisions of cases related thereto, it is my opinion that the School Committee may send pupils outside the Commonwealth as representatives of the Cambridge School System and may appropriate money and defray the expenses of such representatives of the Cambridge School System and such expenditures shall be deemed to be for a school purpose.

Respectfully yours,
THEODORE A. LYNCH,
City Solicitor.

On motion by Mr. Robart it was voted that the following communication from the City Solicitor be made part of the records:

Law Department of the City of Cambridge

May 26, 1936.

The Honorable, the Members of the School Committee,
City Hall,
Cambridge, Massachusetts.

Dear Sirs:

In reply to your letter of April 14, 1936, requesting an opinion as to the status of abuttors on school property and their obligation to erect and maintain partition fences, please be advised that there is no legal obligation imposed on adjoining landowners to erect and maintain in whole or in part partition fences other than as provided by statute.

G. L., (Ter. Ed.), C. 49, S. 2, provides:

"The occupants of adjoining land enclosed with fences shall, so long as both of them improve the same, maintain partition fences in equal shares between their enclosures, unless they otherwise agree".

It has been held that to impose a duty upon landowners to erect a fence under the statute, the land must be "enclosed land". Decisions have strictly construed this statute, have not extended its application and there seems to be no authority for any special distinction applicable to abuttors on public school property.

Respectfully yours,
THEODORE A. LYNCH,
City Solicitor.

The Chairman presented a communication from the City Council requesting that the members of the Board of Park Commissioners and the members of the School Board be requested to consider the advisability of using rooms in school buildings for the purpose of advancing community dancing by children between the ages of thirteen and fifteen years now supervised by the Recreation Department; provided that such use shall be made of rooms after school hours. On motion by Mr. Fitzgerald it was voted that the communication be placed on file.

On motion by Mr. Robart it was voted to receive and place on file a request from Benedict FitzGerald, Director of Music, for an extension of time to make a report on the Hammond Organ.

The Superintendent presented the following resignations, effective July 1, 1936: Mary A. Carmichael, Teacher in the Putnam School; Nettie Louise White, Sewing Teacher in the Agassiz School; Grace C. Stedman, Teacher in the Agassiz School.

On motion by Mr. Fitzgerald it was voted that the resignations be accepted and a suitable letter of appreciation be sent to these teachers for their long and faithful service.

On the following roll-call it was voted on motion by Mrs. Brooks to suspend the rules for the purpose of taking action on the appointment of Frederick B. Thompson as Master Emeritus: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

On motion by Mrs. Brooks, and seconded by Mr. Wood, it was then voted on the following roll-call that in accordance with Section 1101 of the rules of the School Committee, it is the sense of the School Committee of Cambridge that Frederick B. Thompson, for faithful, long and efficient service be hereby elected Master Emeritus: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

Vice-Chairman Wood in the chair.

On motion by Mr. Robart it was voted that the following communication from Mr. and Mrs. McClellan, parents of the High School senior who was killed, be made part of the records:

To the School Committee and Superintendent of Schools.

Thank you sincerely for your kind expression of sympathy. It was deeply appreciated.

MR. & MRS. ROBERT McCLELLAN.

The Superintendent recommended that the following text-books be adopted for use in the Cambridge Public Schools. This recommendation lays on the Calendar under the rules:

PUBLISHED BY
BECKLEY-CARDY COMPANY:

Story Pictures of Farm Animals
Story Pictures of Farm Work
Story Pictures of Farm Foods
By John Y. Beaty.
Peter and Nancy in Europe
Peter and Nancy in South America
Peter and Nancy in Africa
By Mildred Houghton Comfort

HARCOURT, BRACE AND CO.:
(Publishers)

Junior Language Skills — Books One and Two.
By Teuscher-Johnson-Howard

The Superintendent presented a list of teachers who are eligible for reelection and tenure. On motion by Mr. Robart it was voted that they be referred to the Committee on Personnel.

The Superintendent presented the following communication from Harvard University:

Harvard University
Cambridge, Mass.
May 20, 1936.

Dear Mr. Fitzgerald:

Confirming my telephone message to your secretary this morning, I write to say that Harvard University will be much pleased to place the Stadium at your disposal on either Monday, June 8, or Tuesday, June 9, from 5 to 8 P. M., for the purpose of holding Commencement Exercises of the Cambridge High and Latin School. Mr. Getchell, of the Harvard Athletic Association, (telephone Kirkland 7600, extension 616), will be glad to meet your representative and make any necessary arrangements to insure that the Stadium is in readiness on the appointed day.

As I have explained to your secretary, a baseball game is scheduled for Tuesday, June 9, in the adjoining field, to begin at 4 P. M. I am told that any noises from that quarter are likely to be pretty well cut off by the structure of the Stadium, but it rests with you to decide whether June 8 or June 9 will be preferable.

It is understood that the School Department will be responsible for all arrangements for conducting the Exercises, including control of the gates, tickets, ushers, loud-speakers, etc., and that any actual disbursements made for the physical arrangements will be borne by the City. There will be no charge for the use of the Stadium.

Hoping that the arrangements will be satisfactory to you in every way and that the Commencement Exercises will prove a great success, I am,

Sincerely yours,
JEROME D. GREEN,
Secretary.

On motion by Mr. Robart it was voted that the proper authorities at Harvard College be thanked for their co-operation and that the completion of the details be left to the Superintendent of Schools.

On motion by Dr. Cassidy it was voted that the officials of Harvard University be invited to attend the graduation exercises of the Cambridge High and Latin School.

The Superintendent presented the following communication from Miss Lillian Hartigan, Master's Assistant, in charge of the Oral English Department at the High and Latin School:

High and Latin School
May 27, 1936.

My dear Mr. Fitzgerald:

The Dramatic Club of the school requests permission to have a Tag Day Thursday, June 4. The Club wants to give a substantial scholarship to some outstanding senior who has worked well, both for the school and self.

We had planned to swell our funds by a Shakespearean afternoon but Talent Night and Contest work made that afternoon impossible.

If you will give us permission to have this Tag Day, we will run it so that the purchasing of tags will be a purely voluntary affair. The price of a tag will be five cents and the tags will be sold by Dramatic Club members in their own home rooms.

May we count on your approval for our Tag Day and your usual hearty co-operation?

Very sincerely yours,
LILLIAN R. HARTIGAN.

The Superintendent recommended that the permission requested by Miss Hartigan be granted.

Mrs. Brooks moved that the Superintendent's recommendation be adopted. Mr. Robart offered a substitute motion that the matter be referred back to the Superintendent for further study. On the following roll-call Mr. Robart's substitute motion failed of adoption: Mr. Galgay, Mr. Robart and Mr. Wood voting yes; Mrs. Brooks, Dr. Cassidy and Mr. Fitzgerald voting no. It was also voted on the following roll-call not to adopt Mrs. Brooks' original motion: Mrs. Brooks, Dr. Cassidy and Mr. Fitzgerald voting yes; Mr. Galgay, Mr. Robart and Mr. Wood voting no.

The Superintendent presented the following communication from Joseph T. Crowley, Shop Teacher at the Roberts School:

Roberts School,
Cambridge, Mass.
May 29, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
City Hall, Cambridge, Mass.
Dear Mr. Fitzgerald:

As a member of the Marine Corps Reserve, I have been ordered to the Portsmouth Navy Yard for a short term of garrison duty, June 18 to 24.

I respectfully request that I be granted a leave of absence with pay for this period, in order that I may perform my military duties. This, of course, subject to your pleasure and that of the School Committee.

Respectfully,
JOSEPH T. CROWLEY.

On motion of Mr. Robart it was voted that Mr. Crowley be granted leave of absence in accordance with the rules of the School Committee which are that he shall receive school pay to make up the difference lost.

The Superintendent presented the following communication from the W. P. A.

Works Progress Administration
Cambridge, Mass.
May 28, 1936.

The School Committee,
Cambridge, Mass.
Gentlemen:

I herewith request that the Works Progress Administration be permitted to have the use of the Roberts School Auditorium on the evening of June 18, and the Abraham Lincoln School Auditorium on the evening of June 19, for the purpose of holding an Exhibit and Entertainment similar to that held in the Longfellow School on May 21. So many requests have been made for the return performances that I find it impossible to refuse and I hope that your committee will cooperate with me in this endeavor. My department has no appropriation to cover the cost of janitor service and I hope that you will be able to arrange for this detail.

Yours very truly,
JOHN J. MORAN,
Sponsor's Agent.

The Superintendent recommended that the permission requested be granted. On motion by Dr. Cassidy, and seconded by Mr. Galgay, it was voted to adopt the Superintendent's recommendation.

The Superintendent presented the following communication from Ingolf V. Bockmann, teacher at the Rindge Technical School:

60 Walker Street,
Cambridge, Mass.
May 27, 1936.

Michael E. Fitzgerald, Esq.,
City Hall,
Cambridge, Mass.
Dear Mr. Fitzgerald:

May I ask if I may be granted leave of absence from the Rindge Technical School during the last three days before vacation.

I hope to finish and arrange my own work here, so that it will not cause any inconvenience or delay to anyone else.

During the early spring I received invitation from the Boy Scout Association, in Norway, to attend their international Jamboree and Conference in Oslo, in connection with their 25th year Jubilee.

For this occasion is expected between 15,000 to 20,000 Scouts and leaders from twenty different countries.

Of late I have also received an invitation from one of the Scout troops near Oslo, to be their guest during the Camp week. To be thrown in with many thousand boys and leaders of different nations seemed too much of an opportunity to miss. It seems to offer a wonderful chance for studying boy activities and leisure time projects for boys between the ages of 12 and 18.

I am also most interested in the type character and the training of boy-leaders, which also will come up for discussion. The experience and information obtained here, I feel, will be of great value in helping our own boys and in directing their leisure time activities into more healthful and useful channels.

In order to attend the camp and conferences, I must leave New York on the boat sailing June 24, as any of the later and slower boats will not reach Norway in time.

Sincerely yours,
INGOLF V. BOCKMANN.

On motion by Mrs. Brooks, it was voted that Mr. Bockmann be granted leave of absence for the last three days before the close of school without loss of pay.

The Superintendent presented the following Financial Report for the month of April, 1936:

FINANCIAL REPORT FOR APRIL, 1936.

	Appropriation	Expended to May 1	Expended during May	Total	Balance
Administration Salaries	$71,362.67	$24,251.48	$5,832.82	$30,084.30	$41,278.37
General Expenses	8,552.00	2,887.09	589.14	3,476.23	5,075.77
Teachers Salaries, Day	1,463,957.30	479,950.59	120,649.87	600,600.46	863,356.84
Teachers Salaries, Athletic	7,175.00	2,875.00	210.00	3,085.00	4,090.00
Teachers Salaries, Substitutes	24,021.00	15,097.00	3,846.00	18,943.00	5,078.00
Teachers Salaries, Evening	10,000.00	5,972.50	141.00	6,113.50	3,886.50
Teachers Salaries, Americanization	2,000.00	1,010.50	....	1,010.50	989.50
Teachers Salaries, Teachers Exams.	1,500.00	1,216.30	....	1,216.30	283.70
Text Books	20,000.00	6,911.10	62.33	6,973.43	13,026.57
Supplies	25,000.00	12,885.26	2,251.32	15,136.58	9,863.42
Lunch Room Supplies	30,000.00	11,979.75	2,627.00	14,606.75	15,393.25
Tuition	2,000.00	695.31	175.83	871.14	1,128.86
Transportation of Pupils	2,200.00	676.00	170.00	846.00	1,354.00
Fuel	27,000.00	14,327.83	248.15	14,575.98	12,424.02
Heating at Rindge	14,000.00	6,843.14	1,330.06	8,173.20	5,826.80
Light	10,000.00	4,019.78	1,451.28	5,471.06	4,528.94
Power	1,450.00	607.31	160.36	767.67	682.33
Light & Power at Rindge	5,500.00	1,528.07	504.20	2,032.27	3,467.73
Janitors Salaries	138,624.75	46,993.51	10,267.49	57,261.00	81,363.75
Repairs	6,723.23	1,973.32	451.91	2,425.23	4,298.00
Furniture and Furnishings	500.00	114.86	121.51	236.37	263.63
Care of Truants	104.00	30.29	....	30.29	73.71
Janitors Supplies	4,000.00	1,148.10	127.78	1,275.88	2,724.12
Other Expenses	9,249.00	461.48	290.93	752.41	8,496.59
Minors License Refunds	70.00	18.75	2.25	21.00	49.00
Athletic Clothing	2,000.00	489.78	376.82	866.60	1,133.40
Museum Supplies	500.00	339.91	90.77	430.68	69.32
Pensions	1,900.00	547.49	38.24	585.73	1,314.27
Band Instruments	1,500.00	....	....	....	1,500.00
W. P. A. Projects	20,000.00	....	300.00	300.00	19,700.00
	$1,910,888.95	$645,851.51	$152,317.06	$798,168.56	$1,112,720.39

(Continued on following page)

W. P. A. PROJECTS

	Balance and Appropriation	Expended to May 1	Expended during May	Total	Balance
Latin Athletic Field	$1,625.00				$1,625.00
Harvard Yard (Balance)	359.20				359.20
Grading Latin Athletic Field	410.00				410.00
Fence at Latin Field	735.00				735.00
Morse Weatherstripping	17.44				17.44
Wellington Weatherstripping	.52				.52
Russell School Painting	1,163.47	$981.04		$981.04	182.43
Weatherstripping, H. & L.	814.96	715.22	$59.18	774.40	40.56
Weatherstripping, Houghton	300.00		261.32	261.32	38.68
	$5,425.59	$1,696.26	$320.50	$2,016.76	$3,408.83

On motion by Mr. Robart it was voted that the Financial Report be made part of the records.

The Superintendent presented the following bids for school boiler insurance:

Name of Agent	Insuring Company	Premium as per Specifications	Premium Without Personal Liability	Premium for 34 mo. Insurance with Present Policy of the City

	Insurance Co.			724.60
M. W. Francis 1908 Mass. Avenue	Employers Liability Assurance Company	799.48		
	The Travelers 147 Milk Street	799.48		
T. J. Cronin 1976 Mass. Avenue	American Employers' Insurance Company	799.48	740.73	
Joseph C. Camara 1348 Cambridge St.	Maryland Casualty Co.	799.48		
Ellis & Andrews 4 Brattle Street	Fidelity and Casualty Company of New York	799.48		
John C. Haverty 671 Mass. Avenue	Maryland Casualty Co.	799.48		
John J. Henderson 79 Dana Street	Employers Liability Assurance Company	799.48	740.73	
John J. Ahern 426 Cambridge St.	Hartford Steam Boiler Insp. & Insurance	799.48		724.60
George A. Giles 689 Mass. Avenue	Employers Liability Assurance Company	799.48		

On motion by Mr. Robart it was voted that the roll be called and each member express a preference for a company, after which brokers can be designated. The following roll-call resulted:

Mrs. Brooks— Employers Liability Assurance Company.
Dr. Cassidy — Maryland Casualty Company.
Mr. Fitzgerald — Maryland Casualty Company.
Mr. Galgay — Maryland Casualty Company.
Mr. Robart — The Travelers.
Mr. Wood — Maryland Casualty Company.

Mrs. Brooks moved that the insurance be divided among the various agents who submitted bids for the Maryland Casualty Company. Dr. Cassidy offered a substitute motion that the contract be awarded to Joseph C. Camara, agent for the Maryland Casualty Company. Dr. Cassidy was given leave to withdraw his substitute motion. It was then voted to adopt Mrs. Brooks' original motion.

On motion by Mr. Fitzgerald it was voted that the following bills and payrolls for the month of May be approved:

Payrolls	$140,947.18
Bills	11,069.88
W. P. A. Bills	320.50
	$152,337.56

Committeeman Fitzgerald, as chairman of the sub-committee on Finance presented the following report of the Finance Committee. It was voted that the report be accepted and the proposed amendment to the rules be placed on the Calendar under the rules:

Finance Committee

May 22, 1936.

Members present: Mr. James F. Fitzgerald, Chairman, Mr. Ralph Robart.

Present: Mr. Church and Mr. Liston.

It was voted to recommend that all requisitions for text-books, materials, supplies, and equipment shall be passed upon by the Finance Committee with the exception of items requiring immediate purchase, in which case the chairman of the Finance Committee shall have authority to approve the purchase thereof.

It was voted to recommend that the Finance Committee shall prepare the annual budget with the assistance of the Superintendent and the Business Agent, and shall present it with their recommendations to the School Committee as soon as possible after the assessors have informed the Committee of the amount available for school purposes.

It was voted to recommend that all bids received by the Business Agent in accordance with the city ordinances shall be presented to the Finance Committee for recommendation to the School Committee.

Respectfully submitted,
JAMES F. FITZGERALD,
Chairman.

Dr. Cassidy, Chairman of the Committee on Buildings and Grounds reported that he had received a letter from Mr. John W. Wood, Head Master of the Rindge Technical School, complaining about the faucets in the chemistry department not working and asking that a rubber pan used in the shower bath room for foot disinfectant be replaced to avoid an epidemic of athletes foot, and also requesting that a carpenter and plumber be employed for several days. Dr. Cassidy requested the Committee to give William Fitzgerald, Head Janitor, power to check this situation and on motion by Mr. Wood it was voted that William Fitzgerald be given the power requested.

Mr. Robart, Chairman of the Committee on Athletics, reported that the Rindge Technical School baseball team had tied for the championship in the Suburban League. The Rindge Team is tied with Arlington, whom they have beaten twice this year. Mr. Robart further reported that it is the desire of the Athletic Committee to have a dinner for the members of the team next Monday.

It was voted on motion by Mr. Robart that the report of the Committee on Athletics be accepted.

The Superintendent presented the following completed report of magazines supplied to the High and Latin and Rindge Technical School, and on motion by Mr. Robart it was voted that the report be made part of the records:

MAGAZINES FOR RINDGE LIBRARY

Sept. 1, 1935, to Aug. 31, 1936.
Educational Screen
Le Petit Journal
Pencil Points
School and Society
Short Wave Craft
Literary Digest
Electrical World
National Geographic
Q. S. T.
School Science and Mathematics
English Journal
Universal Model Airplane News

HIGH AND LATIN SCHOOL

The following are used by teachers or by pupils, or by both, for the greater part, however, by teachers:

Modern Literature, published by the American Education press.
The English Leaflet
Uncle Sam's Diary
News Week
Literary Digest
Latin News
English Journal
Social Studies
Classical Journal
The Science Leaflet

The Social Studies, Classical Journal and Latin News are purchased from the Hopkins Fund. The Uncle Sam's Diary is found quite useful in the freshman Civics. For some years the Department purchased enough Literary Digests for one and sometimes two divisions. When one division had used them they were passed to another. Magazines can be used very effectively in that manner.

It was voted on motion by Mr. Robart that the text books recommended by the Superintendent at the meeting of May 18 be adopted.

Mayor Lynch in the chair.

Mrs. Brooks was granted leave to withdraw a proposed amendment to the rules regarding examination for master of elementary schools which she submitted at the meeting of May 18, 1936.

Mr. Robart was granted leave to withdraw a proposed amendment to the rules regarding examination for master of elementary schools, which he submitted at the meeting of May 18, 1936.

Mrs. Brooks submitted the following proposed amendment to the rules with relation to examination for the position of master in the elementary schools, said proposal to lay on the Calendar in accordance with the rules:

Proposed rule governing the position of elementary master in the Cambridge Public School System in amendment of the rule now in force, to read as follows:

The candidates for the position of elementary master must be graduates of an accredited college or State Normal School (Teachers' College.) Candidates must have had at least seven years' successful teaching experience as a regular teacher in the Cambridge Public School System.

The position of master of elementary schools shall be filled by examination. Said examination shall be held by vote of the School Committee, notice of the time and place of which shall be posted in each school at least one week prior to the date of examination. Applications shall be filed with the Assistant Superintendent of Schools at least one week before the examination date. The following rule shall govern the examination.

The examination shall be scored as follows:

SECTION A: Sixty (60) points shall be allowed for a written examination on Organization, Administration and Supervision of an elementary school. The academic rating shall be carried out in decimal points.

SECTION B: Forty (40) points shall be allowed as follows:

5 points—Exceptional experience beyond the requirements.

5 points—Extra education along lines of Supervision.
15 points—Power to teach and control.
5 points—Successful executive experience. (Not more than three years).
10 points—Personal fitness. (Personality, Professional Spirit, Loyalty, Attitude towards work and associates).

Allocation of the forty points above mentioned shall be determined by the Superintendent and Assistant Superintendent after conference with the Head Master and Principals of Schools in which the applicants have taught. Said allocation shall be determined prior to the receipt of the academic marks from the examiners.

The final mark of each candidate shall be determined by adding the results of Section A and Section B and a priority list established in accordance therewith. No candidates whose rating, as finally determined is below eighty (80%) per cent shall be eligible for appointment. Said list shall remain in force for one year from the date of the examination.

Vacancies for the position of master in the elementary schools shall be filled from the list in accordance with the rule governing appointments.

Mr. Robart moved adoption of the proposed amendment to the rules relating to the establishment of a School Teacher Reserve. It was voted to adopt a motion by Mr. Wood that action on this proposed amendment be postponed to the next meeting.

It was voted on motion by Dr. Cassidy that a meeting of the Committee on Personnel be called for Monday, June 8, at 8:00 P. M.

On motion by Mr. Robart it was voted to adopt the following order as presented by him at the meeting of May 18, 1936. "Ordered: Beginning with the fall term, 1936, a definite part of each school week in the Cambridge High and Latin School and the Rindge Technical School shall be set apart during school hours for the purpose of carrying on music appreciation work under the direction of the Director of Music. Each student in the schools heretofore mentioned shall participate in these programs".

On motion by Mr. Fitzgerald it was voted that the copy of Chapter 223 of the General Laws be made part of the records and referred to the Mayor and City Council:

(CHAPTER 223)

AN ACT INCREASING THE AMOUNT OF PENSION WHICH MAY BE PAID TO RETIRED PUBLIC SCHOOL JANITORS IN CERTAIN CITIES AND TOWNS:

Be it enacted, etc., as follows:
Section forty-four of chapter thirty-two of the General Laws, as most recently amended by section one of chapter two hundred and eighty-five of the acts of nineteen hundred and thirty-four, is hereby further amended by striking out, in the fourth line, as appearing in chapter one hundred and thirty-four, the word "have" and inserting in place thereof the word:—has,—and by striking out, in the fifteenth line, as so appearing, the words "five hundred" and inserting in place thereof the words: — seven hundred and fifty, — so as to read as follows:

SECTION 44. The school committee, official board, or other body having control of janitors employed in the public schools of any city or town which accepts this section, as provided in the following section, or has accepted corresponding provisions of earlier laws, may retire, with an annual pension any janitor so employed who has reached the age of sixty, after completing a service of not less than twenty-five years, and is physically incapacitated, and any janitor so employed, who has completed a service of not less than fifteen years, and is physically incapacitated by reason of injury received in the performance of his duties for such city or town. The pension shall be one-half the compensation to which the pensioner would have been entitled for full employment during the last year, and shall be payable out of the appropriation for the support of public schools, maintenance of school buildings or payment of janitors.

No school janitor whose employment begins after December thirty-first, nineteen hundred and thirty-seven shall be subject to the provisions of this section.
Approved April 17, 1936.

It was voted that the Civil Service Commission be requested to furnish the Committee with a list of persons eligible for permanent appointment to fill two vacancies of janitor in the system.

It was voted on motion by Dr. Cassidy that the Superintendent bring in a recommendation on the advisability of permitting sewing teachers who have taught in the Evening Schools to take the regular examination.

Vice-Chairman Wood in the chair.

On motion by Mayor Lynch it was voted that the Chief of the Fire Department make an investigation and report on the condition of the Lowell School, Gannett School and the portable at the Kelley School, relative to fire hazards.

Mayor Lynch in the chair.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, June 15, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Vice-Chairman Wood.

Vice-Chairman Wood in the chair.

It was voted on motion by Committeeman Robart that the records of the meeting of June 1, 1936, be approved as printed.

On motion by Committeeman Dr. Cassidy it was voted that the committee convene in executive session at the close of the regular meeting.

Vice-Chairman Wood presented the following communication from the Boston Herald-Traveler:

Boston Herald - Traveler
June 4, 1936.

Cambridge School Committee,
City Hall,
Cambridge, Massachusetts.
Gentlemen:

The Boston Herald wishes to express its deep appreciation for your splendid co-operation in relation to its Spelling Bee project for the years 1935 and 1936.

Owing to the enormous detail involved in such an undertaking and in view of the fact that the summer months are close at hand when no sessions of the School Committee are held, the Herald respectfully requests that the Cambridge School Board give its sanction at its next meeting for the Cambridge Schools that participated this year to take part again in the Spelling Bee during the Spring of 1937. This concerns only Rindge Technical High School and the Cambridge High and Latin School.

What may seem premature is due to the necessity of making up our schedules and getting much of our printing out of the way in midsummer. May we add that all the other participating schools of last year in the Suburban group have already voted to participate again in the Spring of 1937, as have the city of Boston high schools and the Parochial schools of the archdiocese.

These three groups will, of course, have their own separate bees and at no time come together.

We will deeply appreciate an early reply.

Sincerely yours,
HAROLD F. WHEELER,
Executive Editor.

On motion by Committeeman Fitzgerald it was voted that the communication be referred to the Superintendent with power.

Vice-Chairman Wood presented the following communication from the Ladies' Auxiliary of the Hebrew School:

Cambridge and Somerville Ladies' Auxiliary of the Hebrew School
Cambridge, Mass.
June 15, 1936.

To the Chairman of the School Board,
Cambridge School Department,
City Hall, Cambridge, Mass.
Dear Sirs:

We, the Ladies' Auxiliary of the Hebrew School ask your permission for the use of the Rindge Auditorium for Wednesday evening, January 13, 1937, to be used for a concert and local talent night.

The purpose of this undertaking is to raise funds for the school in order that we may keep the building open and teach our children Hebrew and Religion.

Needless to say, these lean years have raised havoc with our school system and we have come to the end where we shall have to close the school for the summer due to the lack of funds. This means that more children will roam the streets during the summer which we greatly regret.

This past winter we have had to close the school several days for lack of coal and many days the children have had to wear their wraps all through classes.

In view of these conditions and our own inadequate quarters, we ask the School Board to grant us the use of the Rindge Auditorium gratis so that we may raise enough money to supply forty tons of coal, light and instructions to children from six to thirteen years of age when they become confirmed.

The late Edward W. Quinn sent in desk and chairs the first year he took office and some of these were replaced by or through the efforts of Dr. James Cassidy and which were badly needed. And when men such as these have heeded the call for assistance of little children, we are sure that our request will not be made in vain.

Thanking you, we are,

MRS. HARRY ORDESKY,
Chairman of Show Committee.

Committeeman Dr. Cassidy moved that the Hebrew School be granted the use of the Rindge Auditorium at the minimum cost for Wednesday evening, January 13th, 1937, for the purpose of conducting a concert and local talent show. A substitute motion by Committeeman Robart that the matter be referred to the Assistant Financial Agent under the rules, was lost on a raising-of-hands vote. Committeeman Robart raised a point of order to the effect that Committeeman Dr. Cassidy's motion could not be in order without suspending the rules. Vice-Chairman Wood sustained the point of order and ruled that the communication should come up under "New Business."

Vice-Chairman Wood presented the following communication from Benedict FitzGerald, Director of Music.

June 12, 1936.

To the Cambridge School Committee,
Council Chamber,
City Hall,
Cambridge, Massachusetts.

Gentlemen:

In answer to your order of May 8, 1936, that I make a report relative to the installation of a Hammond Organ (electric) in the Rindge Technical School, I made a preliminary report on May 25, 1936, which you have in your files in all probability.

Reporting further on this matter, may I review briefly the organ situation at Rindge?

Some three years ago, at the behest of certain public spirited and interested citizens of Cambridge, I undertook to procure the organ which was taken from Appleton Chapel at Harvard for the Rindge School. After much correspondence — some of it covering people in Egypt and Italy — I was able to get Harvard University to donate this organ to the City of Cambridge for use in the Rindge School. It was duly received and accepted by Mayor Russell for the city. Thereafter, we tried to raise enough money for its installation, chiefly through the medium of the Harvard Stadium Music Festival. The Inman Square Business Mens' Association had charge of this project. Enough money was not secured for the purpose, and the organ is still in the store room of Harvard. It represents a conservative money value of twenty thousand dollars ($20,000.) Installed in the Rindge Technical School it would be a joy to the citizens of Cambridge.

I have been working on the possibility of having this organ installed in the Rindge Technical School free of any charge to the City of Cambridge, through the munificence of two Harvard alumni. I am not prepared at this time to say whether or not this is likely to be successful. Maybe I shall be successful, maybe I shall not, although I would like to have the benefit of the doubt, for sentimental as well as for practical reasons, the chief of which being, that it is a splendid instrument and could not be duplicated today for less than twenty thousand dollars ($20,000).

In the meantime, someone has suggested that if we release this organ to an educational institution — a college — in another state, they, or their representatives will give us a Hammond Electronic Organ. A price of twelve hundred dollars ($1,200.) was mentioned as the sum necessary to cover this cost. That was to be taken care of by these interested parties.

Now I think that a Hammond Electronic Organ is a fine instrument. It is a pipeless organ, and is a remarkable invention. It produces some two hundred and fifty-three million (253,000,000) tones. Such organs have been installed in over one thousand (1,000) schools, churches, auditoriums and homes throughout the country, although the organ was first put on the market in April, 1935. I, myself, gave two demonstrations of this organ this year in Boston. First, at the Hotel Statler ballroom for the Boston Rotary Club, and second at the Boston Public Library in their lecture course. I have played on it at other places. I favor it without reservation, that is, if properly, adequately and satisfactorily installed.

It is quite ridiculous to maintain that a satisfactory installation could be arranged for the Rindge auditorium without adequate amplification. Without such adequate and satisfactory installation, I should be inclined to protest strenuously and vehemently the giving up of the Harvard organ which I labored so hard to secure, and to secure so advantageously. Better to have no organ at all, than to have one which was not properly, adequately and satisfactorily installed. To the best of my ability to ascertain, such installation for the Rindge of a Hammond Electronic organ would cost as follows:

Console, pedals and bench	$1,085.00
4-40 watt power cabinets @ $225.00	900.00
Delivery and installation	65.00
Total	$2,050.00

This same set-up was employed in the installation of Hammond Electronic organs for auditoriums of comparable size, viz. (1) Phillips Andover Academy, (2) Springfield Technical High School and (3) Webster Hall at Dartmouth College. This set-up was necessitated on account of the tone area to be supplied with proper amplification in each case. The Newton (Mass.) High School has a smaller installation. The cost was around fourteen hundred dollars ($1,400.00). The reason for this is, that the organ at the Newton High School is in the Science Hall which seats two hundred and fifty (250) persons, and consequently has less tone area. At the Newton High School, there is a movement on foot to put the organ in the auditorium permanently. (It was tried out in the auditorium and was found to need greater amplification, since their auditorium seats twelve hundred (1200) persons — approximately the size and tone area of the Rindge Technical School — and therefore has more tone area than the Science Hall at that school.) To do this, the Newton authorities are contemplating two or three additional power cabinets, each costing two hundred and twenty-five dollars ($225.). Only then, will they have adequate and proper amplification for their auditorium.

Unless we can have proper, adequate and satisfactory installation of a Hammond Electronic Organ at the Rindge Technical School, I shall be inclined to combat with whatever energy and resourcefulness I may be able to summon any trading of organs which shall be detrimental or disadvantageous to the City of Cambridge, its citizens, its school committee, its school children, its Rindge Alumni or to the Music Department of the Public Schools, who, after all, are the ones to benefit in the future by having an organ at the Rindge School.

With proper and adequate installation of a Hammond Electronic Organ, satisfactory to your music director or any committee of experts you might choose to appoint, I should be happy to have a Hammond Electronic Organ installed in the Rindge Technical School. Without such proper safeguards, I do not and shall not recommend the releasing of the Harvard Organ.

Respectfully submitted,
BENEDICT FITZGERALD,
Director of Music.

Committeeman Robart moved that the Director of Music and the Superintendent of Schools be authorized by the School Committee to confer with the parties attempting to negotiate with the Committee and bring in their recommendation. It was voted to adopt a substitute motion by Committeeman Fitzgerald that the matter lay on the table temporarily.

The Superintendent presented the resignation of Jennie S. Clough, Principal of the Webster Kindergarten and a teacher in the system for thirty-nine years, to take effect August 17, 1936. On motion by Committeeman Robart, and seconded by Committeeman Galgay, it was voted that the resignation be accepted and the School Committee request the Superintendent to write to Miss Clough, extending their gratitude for her many years of efficient service and their hope for a long and happy life.

The Superintendent presented the following communication from Frederick B. Thompson, Master Emeritus, and on motion by Committeeman Robart it was voted that the letter be made part of the records:

Peabody School

June 15, 1936.

To the School Committee of the City of Cambridge.

To be appointed Master Emeritus by unanimous vote of the School Committee is indeed a high honor to come to anyone.

I am deeply grateful for it, and for the kind words said on this occasion. Please accept my sincere thanks.

Very truly yours,
FREDERICK B. THOMPSON.

The Superintendent presented the following communication from John J. Moran, Administrator of the W.P.A.:

Works Progress Administration

June 10, 1936.

The School Committee,
Cambridge, Mass.

Gentlemen:

I wish to take this opportunity to thank you for your co-operation in granting permission to us to use the Lincoln and Roberts School Halls on June 18 and 19 respectively.

On behalf of the Works Progress Administration, I cordially invite the members of the School Committee to attend either or both of these performances, assuring you that you will spend a most enjoyable evening.

Yours very truly,
JOHN J. MORAN,
Sponsor's Agent.

On motion by Committeeman Fitzgerald it was voted that the communication be made part of the records and the invitation accepted with thanks.

The Superintendent presented the following communication from the Department of Education and on motion by Committeeman Fitzgerald it was voted that it be made part of the records:

Commonwealth of Massachusetts
Department of Education

June 3, 1936.

The Treasurer,
Cambridge, Mass.

Dear Sir:

You may be interested to know that this office has recommended to the General Court of 1936, that there be appropriated the following sum as reimbursement to your municipality for the year ending August 31, 1935, on account of:

MAINTENANCE OF:

Cambridge Central Vocational School	$7,180.96
Cambridge Evening Industrial School	2,141.78
Cambridge Continuation School	789.22
	$10,111.96

TUITION OF PUPILS AT:

Trade School for Girls, Boston	$1,941.70
Boston Trade School, Evening Classes	13.05
Special Trade Extension Classes, Boston	2.32
Brookline Evening Practical Art School	8.50
Somerville Continuation School	8.74
	$1,974.31

Maintenance Total	$10,111.96
Tuition Total	1,974.31
Grand Total	$12,086.27

Yours respectfully,
R. O. SMALL, Director,
Division of Vocational Education.

The Superintendent recommended that the W.P.A. Nursery Schools be granted the use of the Ellis, Gannett, Houghton, Lowell, Taylor and Thorndike Schools for two months during the summer to conduct their classes. It was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools. This recommendation lays on the Calendar under the rules.

PUBLISHED BY UNITED TYPOTHETAE OF AMERICA:
Practical Proofreading

PUBLISHED BY
ARLO PUBLISHING COMPANY:
The Arlo Series, by Bertha B. and Ernest Cobb
Arlo
Pennie
Allspice
Dan's Boy
Robin
Clematis

The Superintendent reported the transfer of Harold B. Blazo from Master of the Wellington School to Master of the Peabody School, effective July 1, 1936.

The Superintendent reported that, through an error in calculation, the amount authorized by the Legislature under Chapter 114, Acts of 1936, to be expended by the school department of Cambridge to pay obligations incurred in 1934 and remaining unpaid is insufficient in the amount of $128.16. The items involved are as follows:

Edward F. Wiseman, teacher, due	$111.75
Katherine F. Lahiff, teacher, due	67.36
	$179.11
The unexpended balance in the appropriation made under the provisions of 1936-114 is	50.95
Leaving to be provided	$128.16

The Superintendent recommended that inasmuch as the appropriation for teachers' salaries for the current year, 1936, is sufficient to allow the payment of the amount shown above, that the amount of $128.16 be appropriated and charged to the appropriation for "Teachers' Salaries 1936".

Committeeman Robart moved that the Business Agent be authorized to prepare a payroll and submit it to the proper authorities for the payment of amounts due the two petitioners. Committeeman Fitzgerald offered a substitute motion that the matter be referred to executive session. It was voted to adopt Committeeman Fitzgerald's substitute motion.

The Superintendent advised the Committee that no provision has been made in the budget for the September teacher examinations. On motion by Committeeman Robart, and seconded by Committeeman Galgay, it was voted that no examination for permanent or substitute teacher be held until the Committee so votes.

The Superintendent presented the following report on school halls:

REPORT ON SCHOOL HALLS
April 1st to 30th, 1936.

School	Organization	Date	Rental	Expenditures	Amount
Lincoln	W.P.A. Drama Project	4/1	None	None	
Rindge	C. H. L. S. Oral English	4/1	None	None	
Longfellow	Teachers' Club	4/1	None	None	
Lincoln	W.P.A. Drama Project	4/2	None	None	
Latin Gym	Girls' Basketball	4/2	None	None	
Rindge	C. H. L. S. Oral English	4/2	None	None	
Thorndike	Alice E. Altmiller	4/3	None	None	
Agassiz	Boy Scouts	4/3	None	James R. Grant	$3.00
Rindge	C. H. L. S. Post Graduates	4/3	None	None	
Lincoln	Girl Scouts	4/6	None	Arnold Nelson	3.00
Longfellow	Girl Scouts	4/7	None	James O'Keefe	1.50
Rindge	Parent-Teacher Meeting	4/8	None	None	
Morse	Parent-Teacher Meeting	4/8	None	None	
Agassiz	Boy Scouts	4/10	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	4/10	None	None	
Longfellow 2-6 PM	Troop 11, Boy Scouts	4/12	$58.00	James O'Keefe	20.00
7-11 PM		4/13		Wm. Coughlin	9.00
7-11 PM		4/14			
Kelley	Parent-Teacher Meeting	4/13	None	None	
Lincoln	Girl Scouts	4/13	None	Arnold Nelson	3.00
Houghton	Parent-Teacher Meeting	4/14	None	None	
Longfellow	Girl Scouts	4/14	None	James O'Keefe	1.50
Thorndike	Parent-Teacher Meeting	4/14	None	None	
Rindge	Posture Team Finals	4/15	None	John Campbell	5.00
				Raphael Cummiskey	4.00
				Patrick O'Neill	4.00
				Thomas Healy	4.00
				Officer Shea	4.00
Agassiz	Parent-Teacher Meeting	4/16	None	None	
Longfellow	Parent-Teacher Meeting	4/16	None	None	
Putnam	Parent-Teacher Meeting	4/16	None	None	

Fletcher	Parent-Teacher Meeting	4/23	None	None	
Sleeper	Parent-Teacher Meeting	4/23	None	None	
Rindge Gymnasium	Posture Demonstration	4/23	None	John Campbell	5.00
				Daniel Harrington	4.00
Agassiz	Boy Scouts	4/23	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	4/24	None	None	
Willard	Parent-Teacher Meeting	4/24	None	None	
Russell	Parent-Teacher Meeting	4/24	None	None	
Rindge Gymnasium	Gym Demonstration	4/24	None	John Campbell	5.00
				Thomas Healy	4.00
				Raphael Cummiskey	4.00
				Gardner Smith	4.00
				Albert J. Waite	4.00
Roberts	Joseph Pires	4/26	28.00	John E. Gardner	8.00
Lincoln	Girl Scouts	4/27	None	Arnold Nelson	3.00
Roberts	Parent-Teacher Meeting	4/27	None	None	
Russell	Hurley Campaign Comm.	4/27	20.00	James Reagan	4.00
				Thomas Culhane	3.00
Longfellow	Girl Scouts	4/28	None	James O'Keefe	1.50
Haggerty	Parent-Teacher Meeting	4/28	None	None	
Thorndike)	Party Primary Election	4/28	None	None	
Roberts)					
Longfellow)					
Webster)					
Houghton)					
Peabody)					
Russell)					
Sleeper					
Longfellow	W.P.A. Drama Project	4/29	None	None	
Rindge	Talent Night Rehearsal	4/29	None	None	
Latin School	Durrell Prize Debate	4/29	None	Thomas Healy	4.00
				Officer Brennan	4.00
Latin School	Parent-Teacher Meeting	4/30	None	Officer Shea	4.00
Longfellow	W.P.A. Drama Project	4/30	None	None	

On motion by Committeeman Fitzgerald it was voted that the report on school halls be made part of the records.

The Secretary read the following report of the Committee on Personnel:

Committee on Personnel

Meeting of June 15, 1936.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Vice-Chairman Wood.

Vice-Chairman Wood in the chair.

The Superintendent nominated the following for appointment as elementary teachers, and the Committee on Personnel recommends the approval of these nominations effective September 1, 1936. Dr. Cassidy is recorded as voting no.

Helen L. Shea
Mary A. Altimas
Marion E. Rancatore
Anna M. Lehane
Edith L. Maybush
Helen P. Leahy
Anne M. Hogan
Francis L. Musgrave
Mary A. Charnley
Rose L. Evans
Jeannette L. Donnelly
Norton S. McFadden
John J. Callahan

The Superintendent nominated Barbara Shevlin for appointment as teacher of art in the elementary schools and the Committee on Personnel recommends the approval of this nomination, effective September 1, 1936.

The Superintendent nominated Catherine L. Good for appointment as teacher of cooking in the elementary schools and the Committee on Personnel recommends the approval of this nomination, effective September 1, 1936.

The Superintendent nominated Margaret M. Conroy for appointment as kindergarten teacher and the Committee on Personnel recommends the approval of this nomination, effective September 1, 1936.

The Superintendent nominated the following for appointment as teachers in the high school and the Committee on Personnel recommends the approval of these nominations effective September 1, 1936:

Viola M. Driscoll
John M. J. Barry
Gerald M. Barry
Margaret A. Morrissey
Florence M. Hunter

It was voted that the present examination list and the list made up as the result of the examination held on January 11, 1936, be merged forthwith and the new list presented.

Dr. Cassidy, Chairman of the Committee on Buildings and Grounds, presented the report of the Committee on Buildings and Grounds as follows:

Committee on Buildings and Grounds

Meeting of June 15, 1936.

Members present: Dr. Cassidy, Mrs. Brooks and Mr. Galgay. Head Janitor Fitzgerald attended the meeting.

Dr. Cassidy in the chair.

Dr. Cassidy presented a list, received from Civil Service, of persons eligible for appointment as janitors in the Cambridge School Department.

It was voted to recommend that Arthur J. Murphy of 19 Standish Street and Walter F. Connell of 5 Harrison Avenue, be appointed as janitors at a salary of $30.00 a week.

It was voted to adjourn.

Adjourned.

DR. JAMES J. CASSIDY,
Chairman.

It was voted to recommend that the report of the Committee on Buildings and Grounds be adopted.

It was voted to adjourn.

Adjourned.

E. J. O'CONNELL,
Secretary.

Vice-Chairman Wood ruled that the report of the Committee on Personnel lays on the Calendar until the next regular meeting of the Committee in accordance with the rules.

The Superintendent recommended that the School Committee accept the offer made by the Rhode Island State College of furnishing to the School Department one Hammond Electronic Organ completely installed at no cost to the School Department in exchange for the organ presented to the City of Cambridge by Harvard University.

Mayor Lynch in the chair.

On motion by Committeeman Fitzgerald it was voted that the Superintendent's recommendation be adopted and that the necessary contracts be prepared by the City Solicitor with the provision that the organ included in their offer be installed free of charge to the Cambridge School Committtee.

The Superintendent recommended that Sewing Teachers who have taught in the Cambridge evening schools for ten years or more be eligible to take the teachers' examination for elementary schools. Committeeman Dr. Cassidy moved that the recommendation of the Superintendent be adopted. Committeeman Robart moved to amend the motion by adding "That applicants for the practical arts department be required to furnish a certificate from the State Department of Education". Unanimous consent was then given Mr. Robart to withdraw his amendment, and to Committeeman Dr. Cassidy to withdraw his original motion with the understanding that it would be taken up in executive session.

On motion by Mr. Robart it was voted that the text books recommended by the Superintendent at the meeting of June 1, 1936, be adopted.

Committeeman Galgay moved that the proposed amendment to the rules relative to examination for the position of master in the elementary schools, as submitted by him at the meeting of May 18, 1936, be adopted. Committeeman Robart offered a substitute motion that the proposed amendment to the rules relative to examination for the position of master in the elementary schools, as submitted by Mrs. Brooks at the meeting of June 1, 1936, be adopted.

After debate Committeeman Robart moved the previous question.

On the following roll-call it was then voted not to adopt Committeeman Robart's substitute motion for adoption of the proposed amendment to the rules relative to examination for the position of master in the elementary schools as submitted by Mrs. Brooks at the meeting of June 1, 1936: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no. A motion to reconsider by Committeeman Dr. Cassidy was lost.

On the following roll-call it was voted to adopt the original motion as submitted by Committeeman Galgay that the proposed amendment to the rules relative to examination for the position of master in the elementary schools, (as follows) as submitted by him at the meeting of May 18, 1936, be adopted: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no. A motion by Committeeman Dr. Cassidy to reconsider this vote was lost:

An eligible list for appointment to the position of Master in the Cambridge elementary schools shall be established as follows:

Any regularly appointed teacher who has been in the Cambridge Public School System for at least seven (7) years shall be eligible to take a preliminary examination.

This examination shall be upon the subjects of Organization, Administration and Principles of Teaching. Those receiving a passing mark of 75% shall be entitled to a Masters certificate which will qualify the applicant to be rated by a Board of Examiners to consist of three (3) supervisors of the Cambridge School System, and a Rating Board to consist of three (3) supervisors of the Cambridge School System. Both boards shall be appointed by the School Committee.

The rules governing the Examining Board and the Rating Board, to be known as the Rating System, shall be drawn up by the School Committee.

The results obtained from applying the rating system shall be submitted to the School Committee by the Examining and Rating Boards and shall be in effect for two years from the date of its acceptance. Candidates for elementary Masters shall be eligible for appointment from this list in the order of their rating, and every vacancy occurring during the two years this list is in operation shall be filled therefrom.

On motion by Committeeman Dr. Cassidy it was voted to recess for five minutes, after which time the Committee reconvened in regular session.

On the following roll-call it was voted not to adopt a proposed amendment to the rules submitted by Committeeman Robart at the meeting of May 18, 1936, relative to establishing a School Teacher Reserve: Mr. Fitzgerald and Mr. Robart voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

On motion by Committeeman Fitzgerald it was voted, on the following roll-call, to adopt the recommendation of the Committee on Finance that the rules be amended as follows: "That all requisitions for text books, materials, supplies and equipment shall be passed upon by the Finance Committee with the exception of items requiring immediate purchase, in which case the chairman of the Finance Committee shall have authority to approve the purchase thereof". Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes; Mrs. Brooks, Dr. Cassidy and Mayor Lynch voting no.

On motion by Committeeman Fitzgerald it was voted, on the following roll-call, to adopt the recommendation of the Committee on Finance that the rules be amended as follows: "That the Committee on Finance shall prepare the annual budget with the assistance of the Superintendent and the Business Agent, and shall present it with their recommendations to the School Committee as soon as possible after the assessors have informed the Committee of the amount available for school purposes". Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes; Mrs. Brooks, Dr. Cassidy and Mayor Lynch voting no.

On motion by Committeeman Robart it was voted on the following roll-call to adopt the recommendation of the Committee on Finance that the rules be amended as follows: "That all bids received by the Business Agent in accordance with the city ordinances shall be presented to the Finance Committee for recommendation to the School Committee". Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes; Mrs. Brooks, Dr. Cassidy and Mayor Lynch voting no.

Committeeman Robart moved that the Committee on Personnel meet prior to the next regular meeting, subject to the call of the chair, for the purpose of drafting a rating board, in accordance with the rule adopted tonight, for presentation at the next meeting. After debate Vice-Chairman Wood moved the previous question. It was then voted to adopt Committeeman Robart's motion.

It was voted on motion by Committee Robart that a copy of the rule relating to examination for the position of master in the elementary schools as adopted at this meeting, be posted in all the schools forthwith and that applicants be requested to file their intention of taking the examination together with their summer address, with the Assistant Superintendent of Schools, so that they can be notified of the time and place of the examination.

It was voted on motion by Committeeman Dr. Cassidy to convene into executive session.

Dr. Cassidy presented a communication from Miss Loretto A. Maguire, a teacher in the High and Latin School, asking for reimbursement of expenses made necessary by an accident suffered in her class room. It was voted that all the papers concerning this case be referred to the present City Solicitor.

The Superintendent again presented his recommendation that sewing teachers who have taught in the Cambridge evening schools for ten years or more be eligible to take the teachers' examination for elementary schools.

A motion was offered that the Superintendent's recommendation be adopted. The Chairman sustained a point of order that the Superintendent's recommendation was an amendment to the rules and must be presented in proper form and layed on the Calendar. A motion to suspend the rules in order to act on the recommendation failed of the necessary five votes on the following roll-call: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no. The Superintendent's recommendation was then presented as an amendment to the rules and referred to the Committee on Rules.

It was voted that the group of young people interested in running a party for Miss Memory, be granted the use of the Thorndike School hall, and that it be referred to the Assistant Business Agent with instructions that it be granted at the minimum charge.

A motion to suspend the rules for the purpose of voting on allowing Edward P. Breau, Sub-Master at the Thorndike School, to take the master's examination when held, failed of the necessary five votes on the following roll-call: Mr. Fitzgerald, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Galgay voting no.

It was voted to reconvene into regular session.

It was voted that the votes passed in executive session be ratified.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Wednesday, July 1, 1936.

SPECIAL MEETING: Called for the purpose of considering arrangements for examinations for filling vacancies for masters and any nominations for vacancies in the school system.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood, and Mayor Lynch.

Mayor Lynch in the chair.

The Secretary read the following report of the Committee on Personnel:

COMMITTEE ON PERSONNEL

Meeting of July 1, 1936

Meeting called on petition of William F. Galgay, Russell A. Wood, and Dr. James J. Cassidy, for the purpose of having come before the Committee, those candidates for positions in the school system whose names have been submitted to the School Committee and await confirmation, and such other matters as may properly come before the Committee.

Members present: Mrs. Brooks, Mr. Fitzgerald, Mr. Robart and Vice-Chairman Wood.

Vice-Chairman Wood in the chair.

Committeeman Mrs. Brooks objected to having the candidates appear before the board for questioning on the ground that there is a rule that no direction or order shall be given by any member without vote of the Committee, and that asking candidates whose names have been submitted, to be present for questioning is contrary to the rules as there was no vote that these people should be summoned.

Vice-Chairman Wood ruled that while three members of the Committee may at any time call a special meeting for a special reason he would sustain Committeeman Mrs. Brooks' objection that under the rules of the School Committee it was illegal to summon the candidates without a vote of the Committee.

Committeeman Mrs. Brooks stated that she was of the opinion that if the Committee now votes to have the candidates come in it would be out of order also. Vice-Chairman Wood ruled that such a motion would be in order, because now that they are here the Committee can vote anything it wants to.

Mayor Lynch, Dr. Cassidy, and Mr. Galgay arrived and attended the meeting.

Mayor Lynch in the chair.

On the following roll-call it was voted to adopt a motion by Committeeman Robart that the candidates be called in one by one and interrogated if the members so wish: Dr. Cassidy, Mr. Galgay, Mr. Robart and Mr. Wood voting yes; Mrs. Brooks voting no, for the reason that she thought this procedure might be perfectly proper before the names of the candidates are given to the public but she did not think it was proper now; Mayor Lynch voting no.

The following candidates then appeared before the Committee on Personnel:

Helen L. Shea—Elementary
Mary A. Altmas—Elementary
Marion E. Rancatore—Elementary
Anna M. Lehane—Elementary
Edith F. Maybush—Elementary
Helen P. Leahy—Elementary—
Anne M. Hogan—Elementary
Francis L. Musgrave—Elementary
Mary A. Charnley—Elementary
Rose L. Evans—Elementary
Jeannette L. Donnelly—Elementary
Norton S. McFadden—Elementary
John J. Callahan—Elementary
Barbara Shevlin—Elementary Art
Katherine L. Good—Elementary Cooking
Margaret M. Conroy—Kindergarten
Viola M. Driscoll—High School

John M. J. Barry—High School
Gerald M. Barry—High School
Florence M. Hunter—High School
Arthur J. Murphy—Janitor
Walter Connell—Janitor

It was voted to take a short recess, after which the Committee reconvened to the meeting of the Committee on Personnel.

It was voted that the Superintendent present his recommendations to the Committee on Personnel.

The Superintendent nominated Ruth S. Nelligan for appointment as teacher in the High and Latin School at a salary of $1534.00, to take effect September 1, 1936, with increments starting September 1, 1937, and the Committee on Personnel voting to recommend the approval of this nomination.

The Superintendent nominated Mary G. Sullivan for appointment as special class teacher in the Taylor School, effective September 1, 1936, at a salary of $1394.00 with increments starting September 1, 1937, and the Committee on Personnel voted to recommend the approval of this nomination.

The Superintendent nominated Catherine A. Howard for appointment as special class teacher in the Houghton School, effective September 1, 1936, at a salary of $1394.00 with increments starting September 1, 1937, and the Committee on Personnel voted to recommend the approval of this nomination.

The Superintendent nominated John T. Fitzgerald for appointment as teacher in the Fletcher School, at a salary of $1278.00 effective September 1, 1936, with increments starting September 1, 1937, and the Committee on Personnel voted to recommend the approval of this nomination.

It was then voted that the nominations be closed. A motion to reconsider was lost.

The Superintendent requested that he be given authority to transfer clerks to fill in on vacations. It was voted that the Superintendent be given power to assign clerks as he sees fit.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary.

COMMITTEE ON PERSONNEL

On motion by Vice-Chairman Wood it was voted that the report of the Committee on Personnel be affirmed. Under the rules nominations recommended by the Committee on Personnel lay on the Calendar.

Committeeman Galgay offered a motion which was seconded by Vice-Chairman Wood that the Examining Board shall consist of Thomas L. Bramhall and Timothy Downey, Assistant Head Masters at the High and Latin School, and Mary E. Murray, Dean at the High and Latin Schools: That the Rating Board shall consist of James F. Conlin, Assistant Head Master at Rindge Technical School, Francis T. McCabe, Master at the Rindge Technical School, and Harold B. Blazo, Master of the Peabody School. An amendment to this motion was offered by Committeeman Robart and seconded by Committeeman Dr. Cassidy that in addition to the six persons above named that the Superintendent of Schools be Chairman Exofficio of both boards.

Mayor Lynch relinquished the chair to Vice-Chairman Wood for the purpose of debating the motion.

A substitute motion by Committeeman Mrs. Brooks, to substitute the name of Chester M. Bliss for that of Mary E. Murray on the Examining Board was lost on viva voce vote.

Mayor Lynch in the chair.

On the following roll-call it was then voted to adopt the original motion as amended: Dr. Cassidy, Mr. Galgay, Mr. Robart, and Mr. Wood voting yes; Mayor Lynch voting no. Mrs. Brooks and Mr. Fitzgerald not voting. A motion to reconsider was lost.

It was voted on motion by Committeeman Dr. Cassidy that the Superintendent notify these nominees of their appointments to these two boards and that a meeting of the Examining and Rating Boards be called at the earliest possible time to discuss arrangements.

On motion by Committeeman Robart, and seconded by Vice-Chairman Wood, it was voted that no candidate for the position of master shall be permitted to interview any member of the Examining Board, the Rating Board, or any member of the School Committee between the time that an examination has been ordered and a rating is accomplished and published. Any candidate in anyway soliciting a memebr of the boards above referred to shall be eliminated from consideration and his name dropped from the list.

It was voted on motion by Vice-Chairman Wood that the teachers nominated at this meeting be called before the Personnel Committee on July 6, 1936, at 8:00 p. m.

It was voted to adjourn.

ADJOURNED.

E. J. O'CONNELL

Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, July 6, 1936

REGULAR MEETING

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood.

Vice-Chairman Wood in the chair.

The Chairman read the following communication from Committeeman Galgay, relative to his intention to move reconsideration:

June 16, 1936

Edward J. O'Connell, Sec.,
Cambridge School Committee,
Cambridge, Massachusetts.
Dear Sir:

Having voted with the prevailing side, I hereby give notice of my intention to move reconsideration at the next meeting of the School Committee of the following vote passed at the meeting of June 15, 1936:

> "It was voted to adopt the recommendation of the Committee on Finance that all requisitions for text books, materials, supplies and equipment shall be passed upon by the Finance Committee with the exception of items requiring immediate purchase, in which case the Chairman of the Finance Committee shall have authority to approve the purchase thereof"

Very truly yours,
COMMITTEEMAN WILLIAM F. GALGAY.

Committeeman Galgay then moved reconsideration on the above motion and on the following roll-call the motion for reconsideration was negatived; Mrs. Brooks, Dr. Cassidy, and Mr. Galgay voting yes; Mr. Fitzgerald, Mr. Robart and Mr. Wood voting no.

On motion by Committeeman Fitzgerald it was voted to approve the records of the meeting of June 15 as printed.

It was voted to place on file a communication from Mr. John J. Moran of the W. P. A. thanking the Committee for their co-operation and assistance.

The Chairman presented the following communication from the Independent Yiddish Theatre Co. of the W. P. A.

FEDERAL THEATRE OF MASSACHUSETTS

INDEPENDENT YIDDISH THEATRE CO.

June 16, 1936

Dr. James J. Cassidy, Chairman,
Cambridge School Committee,
Cambridge, Massachusetts.
Dear Doctor:

Application is hereby made on behalf of the Independent Yiddish Theatre Company of Chelsea, a unit of the Federal Theatre of Massachusetts, for permission to give a free performance at the Longfellow School on the evening of July 22nd.

As we have no funds with which to pay for the use of the school hall or janitor services, we respectfully ask your co-operation, so that the Jewish residents of Cambridge may avail themselves of a free performance in Yiddish dialect.

An early reply will be appreciated.

Cordially yours,
SAMUEL BECHERMAN
Director and Supervisor.
By SIMON GOLDBERT
Manager

Dr. Cassidy moved that permission be granted. Committeeman Robart raised the point of order that it should be referred to the Assistant Business Agent under the rules. The Chair sustained Mr. Robart's point of order. Dr. Cassidy was given unanimous consent to be recorded in favor of granting permission requested by this organization.

The Chairman presented the following communication from the City Solicitor and M. Steinert & Sons:

LAW DEPARTMENT OF THE
CITY OF CAMBRIDGE

June 20, 1936

The Honorable, The Members of the School Committee,
City Hall,
Cambridge, Massachusetts.

Dear Sirs:

On June 19, 1936, this office received a letter from Edward J. O'Connell, Secretary of the School Committee, stating that at a meeting of the School Committee held on June 15, 1936, the Superintendent of Schools recommended that the School Committee accept the offer made by the Rhode Island State College to furnish to the School Department one Hammond Electronic Organ, completely installed at no cost to the School Department, in exchange for the organ presented to the City of Cambridge by Harvard University. This letter also stated that it was voted that the recommendation of the Superintendent be adopted and that the necessary contract be prepared by the City Solicitor for the completed exchange.

I have also a copy of a letter from the Rhode Island State College (Tercentenary Memorial Organ Committee) addressed to the Chairman and Members of the School Committee in which it is stated that this organization had voted to offer the City of Cambridge a Hammond Electronic Organ listed at $1250.00 in exchange for the organ given to the City of Cambridge by Harvard University.

I now have a letter from M. Steinert and Sons dated June 19, 1936, a copy of which I am enclosing. This letter speaks for itself and, as you can see, indicates that a $1250.00 organ will not be suitable for the Rindge Auditorium.

I believe that to go forward and complete the contract, under these circumstances, without a more complete understanding by both parties, would be undesirable at this time and I would suggest that the matter be taken up by the proper parties instead.

Respectfully yours,
THEODORE A. LYNCH
City Solicitor.

M. STEINERT & SONS
162 Boylston Street
Boston, Mass.

June 19, 1936.

Mr. Theodore A. Lynch,
City Solicitor, City Hall,
Cambridge, Massachusetts.

Dear Mr. Lynch:

Specifications on the Hammond Electric Organ as recommended by us for the Rindge Technical High School Auditorium, Cambridge, Mass. are as follows:

CONSOLE finished in walnut 48" long, 24" wide, 37½" high and weighing 275 pounds. Two manuals, and eleven stop combinations on each manual. The stop combinations are readily adjustable at all times, 18 of them being semi-permanently adjusted from the back of the console by the organist, 4 of them being adjustable from the front of the console by means of harmonic draw-bars. The console contains 91 tone generators, each producing a different pitch. The following harmonics are present and adjustable at 8 degrees of volume: Sub-octave, sub-third, fundamental, second, third, fourth, fifth, sixth, and eighth harmonics. The two manuals have standard 61-note compass. The white keys are of plaskon and the black keys of bakelite. The console is equipped with a swell pedal of 50 decibels range and an adjustable control by which maximum volume may be either increased or decreased. The swell pedal is entirely electrical in its operation and not connected with swell shutters. It is also provided with an adjustable tremolo control which makes one clock-wise revolution, strengthening or weakening the intensity of the tremolo as desired by the organist. The console is energized from an ordinary light socket, with connections provided for this purpose.

PEDALS of standard measurements encompassing two octaves, with adjustable heel rests and finished in walnut to match the console. The white keys are of rock maple and the black keys of bakelite; heel rests are of rock maple. No electrical connections are necessary in attaching the pedal board to the organ. The pedal board is portable in one piece, and the pedals are radiating.

BENCH in walnut to match console, with music compartment under the seat.

POWER CABINETS in walnut, with grille fronts of metal. For the Rindge Technical High School Auditorium we specify four 40-watt power cabinets. Each cabinet contains two Class B amplifiers with 2 No. 56 tubes, 4 No. 2A3 tubes, and 1 No. 5z3 tube in each amplifier. Connected with each amplifier are two 12" dynamic speakers, one responding to bass and the other to treble. Connection from the console to the first power cabinet is made by means of one 6-wire cord plugged into one of the amplifiers. Second, third, and fourth power cabinets are connected from separate AC light sockets, and the tone is carried from the first cabinet by a telephone cord to the other cabinets.

The current consumed by the organ and all four power cabinets is the approximate equivalent of that consumed by four 100-watt light bulbs.

Console, pedals, and bench, set in playing positions, occupy four square feet of floor space.

The organ provides more than 250,000,000 tone colors. It has no air pressure and no vibrating parts and is not affected by changes in temperature or humidity. The organ is guaranteed for three years during which periodic inspections and all necessary service calls, together with the costs of parts, are available at no charge to the owner. Other than an inspection call about once every six months, this organ will in all probability need no service of any kind. Tuning, voicing, and cleaning are unnecessary.

The price of the organ complete with all necessary equipment for Rindge Technical High School Auditorium is $2050.00. This covers the cost of all extension wires from one side of the stage to the other, assuming that two power cabinets will be located on each side of the stage. This price does not include the cost of concealed wiring or any special structural preparation for concealing of the power cabinets.

We particularly wish to bring to your attention the fact that four 40-watt power cabinets are absolutely necessary for satisfactory installation of the Hammond Organ in an auditorium the size of this one. While fewer and smaller cabinets may be purchased, the installation will not be satisfactory in a large auditorium if inadequate power equipment is used. The cost of the Hammond Organ with one 20-watt power cabinet is $1250.00 F. O. B. factory. This cabinet would be suitable for installation in a home or auditorium seating less than 150, but would be deficient in volume and tone quality for any auditorium larger than this.

Very truly yours,
M. STEINERT & SONS
(Signed) Jerome F. Murphy, Jr.
Vice-President.

On motion by Committeeman Robart it was voted that the communications be made part of the records and action withheld pending further report from the Superintendent.

The Superintendent reported the death of John R. O'Connor, a teacher in the High and Latin School for 9 years, who died June 16, 1936. On motion by Committeeman Dr. Cassidy it was voted that a suitable letter of condolence be sent to the family of Mr. O'Connor. This motion was seconded by Committeeman Galgay.

The Superintendent reported the retirement of Maude M. Mixer, who has been a teacher in the Cambridge School System for over thirty years, effective July 1, 1936, and the resignation of Helen A. Guiney, teacher at the Houghton School, effective July 1, 1936.

On motion by Committeeman Fitzgerald it was voted that the retirement and resignation be accepted and that a letter be sent to Miss Mixer commending her on her long and efficient service.

The Superintendent recommended that Julia M. Sullivan, Kindergartner in the Houghton School, be granted leave of absence from September 1, 1936 to November 1, 1936, without stipend. On motion by Committeeman

Robart it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that Charles G. Harrington be transferred from Master of the Kelley School to Master of the Wellington School, effective July 1, 1936. On motion by Committeeman Dr. Cassidy it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that Charlotte P. Callanan be transferred from Assistant Kindergartner at the Russell School to Head Kindergartner at the Webster School, effective September 1, 1936. It was voted on motion by Committeeman Robart that the Superintendent's recommendation be adopted. On motion by Committeeman Dr. Cassidy it was voted that Committeeman Robart's motion be reconsidered. The chair ruled that this matter is referred to the Committee on Personnel under the rules inasmuch as it involves a change in salary.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools. This recommendation lays on the Calendar under the rules:

PUBLISHED BY HENRY HOLT CO:
Second Latin Book, (New Series) by Celia Ford.
Stummen Aus Deutschland, edited by Dodge.

PUBLISHED BY THE MACMILLIAN COMPANY:
Biology and Human Welfare—by Peabody & Hunt.

PUBLISHED BY GINN & COMPANY:
Science for Today—by Caldwell & Curtis.

PUBLISHED BY ALLYN & BACON:
Our Environment, How We Use and Control It—by Wood & Carpenter.

PUBLISHED BY HOUGHTON MIFFLIN COMPANY:
The Science of Everyday Life—by Van Buskirk, Smith & Nourse.

PUBLISHED BY F. L. CROFT & COMPANY:
Das Fliegende Klassenzimmer—by Kastner.

PUBLISHED BY D. C. HEATH COMPANY:
Die Biene Maja—by Waldemar Bronsels.

Relative to the matter of granting a Cambridge High and Latin School diploma to Miss Edith Holmes, the Superintendent presented the following communication from Mr. Cleveland, Head-Master at the High and Latin School:

THE HIGH AND LATIN SCHOOL

Cmbridge, Mass.
July 2, 1936

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

The following is a record of work done by Miss Edith Holmes both in this school and in others.

She was in the High and Latin School for two and one-half years completing the work for 92 credits. Her marks were practically all of honor grade. Within the past year she has passed an English examination set and corrected by Miss Butler which would complete our English requirements for graduation, giving her a total of 107 credits. As she returned to the school and passed our English examination, I feel we can now evaluate work done elsewhere.

In 1916-17 in the Cambridge Haskell School:

Drawing, 1 year—A
English, 1 year—A
German, 1 year—B
Geometry, ½ year—B

A certificate dated June, 1934, says that she has completed the first year's work in the N. E. School of Art, Boston.

In 1928-29 in Boston University:
Pre-school Education, 2 semesters—B and A-
Gen. Church Adm., 1 semester—A-
Syn. Gospel, 2 courses—CX each

The past year she has been studying at the Leslie School at hours when not teaching and did work of such a high grade that she was exempt from the final examination. The courses taken were:

Tests and Measurements
Elem. Education or Primary Methods
Play Implements or a Study of the Froebelin Gifts
History of Education

As of course, you know, she has this year again been in charge of the two Nursery School units at the Houghton School.

I recommend that we consider this work as an equivalent for the courses she has not done as an actual student at this school, since she returned to complete our requirements in English.

I recommend that she be granted a diploma as of 1936 without further examination.

Very truly yours,
L. L .CLEVELAND,
Headmaster.

The Superintendent recommended that Miss Holmes be granted a High and Latin School diploma as of 1936 without further examination. On motion by Committeeman Mrs. Brooks it was voted to adopt the Superintendent's recommendation.

The Superintendent presented the resignation, as a member of the Examining Board, of Timothy F. Downey, and on motion by Committeeman Robart it was voted that the resignation be made part of the records.

HIGH AND LATIN SCHOOL
Cambridge, Mass.
July 5, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.
Dear Mr. Fitzgerald:

I regret exceedingly that I shall be unable to serve on the Examining Board which is to have charge of the examination of candidates for the position of Elementary Master. With appreciation of the honor of the appointment, I am,

Sincerely yours,
TIMOTHY F. DOWNEY.

The Superintendent presented a communication from Ruth F. Boland, Kindergartner at the Robert's School requesting that she be assigned to the Department of Tests and Measurements at no change in salary. The Chairman ruled that this matter be referred to the Committee on Personnel.

Committeeman Robart, Chairman of the Sub-Committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

Monday, July 6, 1936

Members present: Mr. Robart, Mr. Fitzgerald, and Mr. Galgay.

Mr. Robart in the chair.

It was voted to recommend that His Honor the Mayor confer or communicate with the Board of Trustees of the Municipal Hospital requesting on behalf of the School Committee that students of the High Schools who are injured as a result of athletic competition be given emergency treatments and x-ray service without cost either to the School Department or the students treated. It was voted to further recommend that His Honor the Mayor petition the Board of Trustees of the Municipal Hospital to abate all outstanding indebtedness against students who were treated at the hospital for injuries received while competing in athletics for the high schools.

It was voted to adjourn.

ADJOURNED.

RALPH W. ROBART,
Chairman: Sub-committee on Athletics.

On motion by Committeeman Galgay it was voted that the report of the sub-committee on Athletics be accepted and the recommendations adopted.

Committeeman Fitzgerald, Chairman of the sub-committee on Finance presented the following report:

FINANCE COMMITTEE

June 25, 1936

Members present: Mr. James F. Fitzgerald, Chairman; Mr. Russell A. Wood.

Present: Mr. Church and Mr. Liston.

On motion of the Finance Committee it was voted that the School Committee car be kept in the Walden Garage, beginning July 1, 1936, at a rate not exceeding $12.00 per month.

In view of the fact that the appropriation for substitute teachers is exhausted, and that at the present time there is a shortage in that item of approximately one thousand dollars ($1000.00), the Committee on Finance having in mind that the consensus of opinion of the School Committee recommends that the following plan be considered by the Committee so that an injustice will not be worked upon those who are legitimately out for cause.

> The Finance Committee recommends that sick leave be checked as follows: That the claims for pay for days taken out on account of illness be presented personally to the Committee on Personnel for consideration and reimbursement for sickness.
>
> JAMES F. FITZGERALD
> Chairman, Finance Committee

It was voted on motion by Committeeman Robart that the report of the sub-committee on Finance be accepted and the section applying to "Sick Leave for Teachers" be referred to the Superintendent for recommendation in respect to the change of the rules.

The Business Agent advised the Committee that the amount necessary for substitute salaries on the July payroll is $1725.00, and that the balance in this appropriation amounted to $892.00, causing a deficit of $833.00. It was voted to adopt a recommendation of the Committee on Finance that the amount of $833.00 be transferred from "Teacher's Salaries" to the appropriation "Substitute Salaries."

It was voted that the following Financial Report for the month of June, 1936, be made part of the records:

FINANCIAL REPORT FOR JUNE, 1936

	Appropriation	Expended to June, 1936	Expended during June, 1936	Total	Balance
Administration Salaries	$ 71,362.67	$ 30,084.30	$ 9,892.90	$ 39,977.20	$ 31,385.47
General Expenses	8,552.00	3,476.23	588.05	4,064.28	4,487.72
Teachers Salaries Day Schools	1,463,957.30	600,600.46	242,282.55	842,883.01	621,074.29
Teachers Salaries Athletics	7.175.00	3,085.00	1,710.00	4,795.00	2,380.00
Teachers Salaries Substitues	24,021.00	18,943.00	4,186.00	23,129.00	892.00
Teachers Salaries Evenings Schools .	10,000.00	6,113.50	.....	6,113.50	3,886.50
Teachers Salaries Americanization ..	2,000.00	1,010.50	76.00	1,086.50	913.50
Teacher Salaries Teachers Exams. ..	1,500.00	1,216.30	.....	1,216.30	283.70
Text Books	20,000.00	6,973.43	112.52	7,085.95	12,914.05
Supplies	25,000.00	15,136.58	3,192.48	18,329.06	6,670.94
Lunch Room Supplies	30,000.00	14,606.75	2,857.46	17,464.21	12,535.79
Tuition	2,000.00	871.14	33.60	904.74	1,095.26
Transportation of Pupils	2,200.00	846.00	136.00	982.00	1,218.00
Fuel	27,000.00	14,575.98	60.64	14,636.62	12,363.38
Heating at Rindge	14,000.00	8,173.20	763.53	8,936.73	5,063.27
Light	10,000.00	5,471.06	719.39	6,190.45	3,809.55
Power	1,450.00	767.67	80.70	848.37	600.63
Light and Power at Rindge	5,500.00	2,032.27	384.20	2,416.47	3,083.53
Janitors Salaries	138,624.75	57,261.00	10,223.89	67,484.89	71,139.86
Repairs	6,723.23	2,425.23	147.16	2,572.39	4,150.84
Furniture and Furnishings	500.00	236.37	.....	236.37	263.63
Care of Truants	104.00	30.29	.....	30.29	73,71
Janitors Supplies	4,000.00	1,275.88	128.86	1,404.74	2,595.26
Other Expenses	9,249.00	752.41	1,450.63	2,203.04	7,045.96
Minors Licenses Refunds	70.00	21.00	3.00	24.00	46.00
Athletic Clothing	2,000.00	866.60	27.30	893.90	1,106.10
Museum Supplies	500.00	430.68	33.50	464.18	35.82
Pensions	1,900.00	585.73	38.24	623.97	1,276.03
Band Instruments	1,500.00	.....	.....	.....	1,500.00
W. P. A. Projects	20,000.00	300.00	*767.33	1,067.33	18,932.67
	$1,910.888.95	$798,168.56	$279,895.93	$1,078,064.49	$832,824.46

*Expended for Painting Projects
Fletcher, Willard, Sleeper, Morse.

(Continued on following page)

W. P. A. PROJECTS FOR

From 1935 Appropriation	Appropriation Balance	Expended to June 1	Expended during June	Total	Balance
Latin Athletic Field	$ 1,625.00	.....	.....	.....	$1,625.00
Harvard School Yard	359.20	.....	.....	.....	359.20
Grading Latin Field	410.00	.....	.....	.....	410.00
Fence at Latin Field	735.00	.....	.....	.....	735.00
Morse Weatherstripping	17.44	.....	.....	.....	17.44
Wellington Weatherstripping	.52	.....	.....	.....	.52
Russell School Painting	1,163.47	981.04	.....	981.04	182.43
High & Latin Weatherstripping	814.96	774.40	2.80	777.20	37.76
	$ 5,125.59	$1,755.44	$2.80	$1,758.24	$3,367.35
1936 Appropriation					
Houghton Weatherstripping	$ 300.00	$ 261.32	$ 13.90	$ 275.22	$ 24.78
W. P. A. Projects	19,700.00	.....	767.33	767.33	18,932.67
	$20,000.00	$ 261.32	$781.23	$1,042.55	$18,957.45

Committeeman Galgay, Chairman of the sub-committee appointed to investigate lunch rooms, submitted the following report:

The committee appointed to investigate the operation of the lunchrooms of the Cambridge High and Latin School, and the Rindge Technical School, report the following facts:

The following figures are for the year 1935, from January to December, inclusive:

Receipts of C. H. & L. Lunchroom	$19,369.32
Receipts of Rindge Tech	11,787.81
Total	$31,157.13

The expenses of operating both lunchrooms are as follows:

Food, C. H. & L. S.	$19,123.89
Food, Rindge Tech.	10,947.87
Total Food	$30,071.76
C. H. & L. S., 5 Matrons	$ 5,200.00
Rindge, 3 Matrons	3,120.00
Services of 6 Office emp.	1,448.00
Total Expense	$39,839.76
Less Receipts	31,157.13
NET LOSS	$ 8,682.63

The above figures do not include the salaries of Gertrude Ford and Mabel Harrington, dietitians at Rindge and High and Latin, or the cost of gas and other general expenses.

The Committee had before it the results of a survey of 48 school lunchrooms in Massachusetts and 46 of the 48 were on a paying basis, Cambridge and one other being the only ones failing to at least pay expenses.

Visits were made to our neighboring city of Somerville where the main high school lunchroom is operated very efficiently.

The following figures were submitted to the Committee by Mr. L. A. Sprague, the director of the Somerville High School Cafeteria for the year 1935:

Receipts	$25,260.72
Expenses:	
Food	$18,029.84
Salaries	6,086.10
Equipment	416.22
Gen. Expenses	709.64
	$25,241.80
Net Profit	$ 19.92

The director of the Somerville Cafeteria pays everything out of his receipts, pays all his help, makes a contribution of $300 to the general school fund, gives free lunches to needy children amounting to about $200 and still makes a net profit of $19.92.

It is recommended by this committee that the Cambridge High School Lunch Rooms, both Rindge and Latin be put under one responsible head, with authority to operate everything, and that the matrons assigned to the lunch room be given other assignments.

Respectfully submitted,
WILLIAM F. GALGAY, Chairman
RUSSELL A. WOOD
DR. JAMES J. CASSIDY

The Chairman ruled that this report lay on the Calendar under the rules.

On motion by Committeeman Robart it was voted that the Text-Books recommended by the Superintendent at the meeting of June 15, 1936, be adopted.

Committeeman Robart moved that the recommendation of the Committee on Personnel regarding appointments be adopted. Committeeman Dr. Cassidy advised the Committee that the Mayor had asked to have this matter delayed until he could be present, and the Chairman stated that the Mayor had a previous engagement but would attend the meeting later. Committeeman Robart then withdrew his motion and it was voted that this matter be deferred until later in the meeting.

On motion by Committeeman Robart it was voted that the Head Coaches of Football at the High and Latin School and the Rindge Technical School be granted leave of absence from June 22 to June 26 to attend the school for football coaches, without loss of salary.

Mr. Robart moved that the qualifying examination for the position of master in the elementary schools be held Saturday, August 1, 1936. It was then voted that Committeeman Robart's motion be referred to the Committee on Personnel.

On the following roll-call it was voted to negative a motion by Committeeman Robart that the members of the Examining Board and the Rating Board be authorized to submit bills to the School Committee for actual expenses incurred for travel to attend regular meetings of the boards, the same to come from the appropriation "Teachers Examinations" in the annual budget: Mr. Robart voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, and Mr. Wood, voting no.

Committeeman Robart submitted the following proposed amendment to the rules: "That on and after this date (and to include appointments made upon recommendation of the Committee on Personnel this date) men entering the high school as teachers shall be precluded from taking examinations for positions in the elementary schools." Under the rules this proposed amendment lays on the Calendar.

Mayor Lynch in the chair.

On motion by Committeeman Fitzgerald it was voted that a W. P. A. project for grading of the Putnam School Yard be prepared.

Committeeman Robart submitted the following proposed amendment to the rules: "On and after September 1st, 1936, no men shall be appointed to the elementary school service unless he has a normal school training, in addition to a college degree." Under the rules this proposed amendment to the rules lays on the Calendar.

On the following roll-call it was voted to adopt a motion by Committeeman Robart that the reports of the Committee on Personnel, (with the exception of the name of Catherine A. Howard, action on whose name has been deferred), be adopted and the following teachers and janitors appointed: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

Helen L. Shea—Elementary
Mary A. Altimas—Elementary
Marion E. Rancatore—Elementary
Anna M. Lehane—Elementary
Edith F. Maybush—Elementary
Helen P. Leahy—Elementary
Anne M. Hogan—Elementary
Francis L. Musgrave—Elementary
Mary A. Charnley—Elementary
Rose L. Evans—Elementary
Jeannette L. Donnelly—Elementary
Norton S. McFadden—Elementary
John J. Callahan—Elementary
John T. Fitzgerald—Elementary
Barbara Shevlin—Elementary Art
Katherine L. Good—Elementary Cooking
Mary G. Sullivan—Special Class
Ruth S. Nelligan—High School
Viola M. Driscoll—High School
John M. J. Barry—High School
Gerald M. Barry—High School
Florence M. Hunter—High School
Margaret A. Morrissey—High School
Margaret M. Conroy—Kindergarten
Arthur J. Murphy—Janitor
Walter Connell—Janitor

On motion by Committeeman Fitzgerald it was voted that the Committee recess for the purpose of meeting as the Committee on Personnel.

The Committee resumed regular session and voted to convene in executive session.

Committeeman Dr. Cassidy, Chairman of the sub-committee on Buildings and Grounds, presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

Meeting of Tuesday, June 30, 1936

Members present: Dr. Cassidy, Mrs. Brooks and Mr. Galgay. Superintendent of School Fitzgerald and Head Janitor Fitzgerald attended the meeting.

Dr. Cassidy in the chair.

Head Janitor Fitzgerald advised the Committee that the flagpole on the roof of the Webster School was in a dangerous condition and recommended that it be removed. He also advised that he had received a price of $55.00 for removing the old pole and replacing with a new 41 foot pole set in a six foot concrete base on the ground, painted and all equipped. Head Janitor Fitzgerald recommended that the new flagpole be installed in the ground on the Upton Street side of the building and work started on the erection immediately. It was voted that this recommendation be adopted and the new flagpole installed.

Head Janitor Fitzgerald advised the Committee that on the night of June 16, 1936, there had been a small fire at the Boardman School, and recommended that all windows in the Boardman School be permanently boarded up. It was voted to adopt this recommendation and the Boardman School be boarded up permanently.

It was voted to adopt a recommendation of Head Janitor Fitzgerald that 50 tubs of lime putty be purchased from Mr. Gerald Lambert of 194 Appleton Street, Cambridge, and Mr. T. F. Tierney of 402 Broadway, Cambridge, who have supplied us with this material in the past, for the purpose of whitewashing basements, boiler rooms and fresh air rooms in the schools.

It was voted to recommend that the bid of Edward J. Donahue, of 1101 Massachusetts Avenue, Cambridge be accepted for installing traps and repairing faucets in the Chemical Laboratory at the Rindge Technical School for a cost of $88.00.

It was voted to recommend that the bid of Patrick J. Sullivan of 121 Garden Street, Cambridge, be accepted for installing window screens on the front side of the Kelley School at a cost of $175.00.

It was voted to adjourn.

ADJOURNED.

DR. JAMES J. CASSIDY

Chairman: Committee on Buildings and Grounds.

It was voted that the report of the Committee on Buildings and Grounds be adopted.

The following communications were received from Head Janitor Fitzgerald, regarding breaking and entering into two schools, and it was voted that they be made part of the records.

July 6, 1936

To the Honorable, Members
of the School Committee,
Cambridge, Mass.

Dear Sirs and Madam:

On the morning of July 3d, I was called by the Janitor of the Harvard School and found the building had been broken into the night previous.

The building was entered by removing metal screen and breaking a pane of glass and opening lock on window and going through air chamber into the building.

Then by breaking lock and forcing door in the room occupied by the Red Cross admission was gained into main building. By breaking lock with a bar and forcing door entrance was gained in to the room used by the P. W. A. in the basement. They then went upstairs and stole two typewriters which were owned and used by the P. W. A. project.

I notified the police immediately and an inspector came over from headquarters and viewed the premises. I also notified Mr. John Moran, Cambridge Administrator for the W. P. A.

Very truly yours,

(for) THE COMMITTEE ON
BUILDING & GROUNDS
WILLIAM J. FITZGERALD
Head Janitor

To the Honorable, Members of
the Cambridge School Committee,
Cambridge, Mass.

Dear Sirs & Madam:

On the morning of July 6th, the janitor at the Longfellow School notified me that the building had been entered and a typewriter had been stolen.

The janitor claims that entrance to the building must have been made by going into the court yard and breaking locks of windows entering into the boys' basement, allowing them to go in to the main building.

I notified the police department of this break.

Very truly yours,
(for) THE COMMITTEE ON
BUILDING & GROUNDS
WILLIAM J. FITZGERALD
Head Janitor.

It was voted that Benedict Fitz-Gerald, Director of Music, be directed to appear before the Committee on Personnel before the next meeting of the School Committee.

The Secretary read the following report of the Committee on Personnel:

COMMITTEE ON PERSONNEL

Meeting of July 6, 1936.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

The following candidates appeared before the Committee on Personnel:

Ruth Nelligan—High School
—Mary G. Sullivan—Special Class
Catherine A. Howard—Special Class
John T. Fitzgerald—Elementary
Margaret A. Morrissey—High School

The Superintendent nominated Rose J. Keane for appointment as Kindergartner in the Abraham Lincoln School, at a salary of $1190.00 per year, effective September 1, 1936, with increments to start September 1, 1937 and the Committee on Personnel voted to recommend the approval of this nomination.

It was voted to recommend adoption of the Superintendent's recommendation that Charlotte P. Callanan be transferred from Assistant Kindergartner at the Russell School to Head Kindergartner at the Webster School, effective September 1, 1936.

The following communication from the City Solicitor regarding Loretto Maguire, teacher in the High and Latin School, was presented and it was voted that it be made part of the records:

LAW DEPARTMENT OF THE CITY OF CAMBRIDGE

June 29, 1936

The Honorable, The Members
of the School Committee,
City Hall,
Cambridge, Massachusetts.

Dear Sirs:

In answer to your letter of June 24, 1936, relative to the claim of Loretto A. Maguire, a school teacher, for injuries received, please be advised as follows:

It is well settled that a municipality in the absence of special statute imposing liability, is NOT liable for injuries which have occurred in connection with the gratuitous performance of strictly public functions imposed by mandate of the legislature from which it derives no special corporate advantage and no pecuniary profit.

It is also well settled that the duty of the School Committee is to keep the school houses in good order; and to provide for the general charge and management of the schools is a PUBLIC DUTY imposed upon it by law for the benefit of the public and from the performance of which the city receives no profit or advantage.

Consequently, the city is not liable for negligent or tortious acts in the conduct of its schools and the payment of damages by the School Committee in such a case would be unauthorized and illegal.

Yours respectfully,
THEODORE A. LYNCH
City Solicitor.

It was voted NOT to suspend the rules to take action on the proposed amendment to the rules that in addition to the provisions set forth in the rules governing examination for the position of master in the elementary schools, permission is hereby granted for any regularly appointed teacher, now serving in the Cambridge School System and whose total appointed teaching experience is at least seven years, to take the examination, to fill vacancies, which is to be held in the near future.

The Superintendent recommended that Ruth F. Boland, Kindergartner at the Roberts School, be assigned to the Department of Tests and Measurements at no change in salary. It was voted to adopt the Superintendent's recommendation.

In order to fill the vacancy on the Examining Board caused by the resignation of Mr. Downey, the Committee voted to appoint Chester M. Bliss, Assistant Head Master of the High and Latin School, to this position.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary: sub-committee on Personnel.

It was voted that the report of the Committee on Personnel be approved and the nominations layed on the Calendar under the rules.

It was voted to reconvene in to regular session.

It was voted on motion by Committeeman Robart that the votes taken in executive session be ratified.

It was voted on motion by Vice-Chairman Wood that we adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, August 3, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Mr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Mr. Robart it was unanimously voted that the rules be suspended in order to permit the holding of the regular meeting in Room 24 instead of in the Council Chamber as per the rules.

On motion by Mr. Robart it was then voted that the regular meeting of the School Committee called for August 3, in the Council Chamber, be held in Room 24 City Hall because of the fact that the City Council was occupying the Council Chamber for official business.

On motion by Dr. Cassidy it was voted that from the $20,000.00 earmarked in the budget for W.P.A. projects, the following amounts be appropriated.

Houghton School	$4,063.81
Project No. 65-41-5541	
Peabody School	1,733.01
Haggerty School	3,022.50

It was voted on motion by Dr. Cassidy that W.P.A. be requested to put two shifts of workers on the projects now going on in the schools in order to expedite the work and finish it before the opening of schools.

It was voted on motion by Dr. Cassidy that the records of the Special Meeting of July 1, 1936, and the Regular Meeting of July 6, 1936 be laid on the table.

The Chairman presented the following communication from the Cambridge Retirement Board:

Cambridge Retirement Board

City of Cambridge, Mass.
July 31, 1936.

City of Cambridge, School Department to Cambridge Retirement System, Dr.

To amount due the Pension Accumulation Fund for 1936, on account of employees of the School Department members of the Retirement System $5,772.80

No action was taken on a motion by Mr. Robart that the communication be received and placed on file, and no action was taken on motion by Mrs. Brooks that the communication be referred to the City Council and Mayor for action. Mr. Galgay moved that the communication be referred to the Finance Committee for recommendation, with the understanding that the Finance Committee secure an opinion from the City Solicitor. Mr. Wood offered a substitute motion that the matter be referred to the City Solicitor for an opinion. It was voted to adopt the substitute motion.

The Chairman presented the following communication from Chester C. Steadman of the law office of Steadman & Thomason:

Steadman & Thomason,
Attorneys at Law,
40 Milk St.,
Boston, Mass.

July 31, 1936.

Hon. John D. Lynch,
Mayor, City of Cambridge,
City Hall, Cambridge, Mass.
Dear Sir:

I have been requested by the Research Committee of the Cambridge Public School Association to advise you that the rules of the Cambridge School Committee have now been compiled by the said Committee, although it has been impossible within the time at the disposal of the Committee to make a survey of the rules The Research Committee, however, does make the following comment:

(1) There seems to be no clear statement as to whose duty it is to see that pupils whose parents reside in other cities are required to pay tuition. In some cities a careful check-up is made by the police, and in others the truant or attendance officers undertake the responsibility. There is a rumor afloat, impossible for the Committee to verify, that the

city loses a fairly large number of tuitions to which it is entitled.

(2) The Committee finds no clear statement in the rules regarding the attendance of elementary school principals. There appears to be no rule regarding the absence from school of these executives nor regarding the absences of directors or supervisors, although their assistants are required to make known an absence according to Article 803.

(3) It is felt that the requirement for Household Arts Teacher is wholly inadequate, being wholly disposed of in two lines. It is felt that there should be recognition of a need for a difference in training between the teaching of these subjects in elementary and secondary schools, and a much clearer definition of an adequate training for each type of position.

(4) Since we no longer have a Superintendent of Buildings and Grounds Articles numbered 2801, 2802, 2803, 2804, 2908, 2910 and 2911 should be amended in the same manner as Article 3001, etc.

If you will kindly advise me to whom the compilation of rules referred to herein should be delivered, I will undertake to see that such delivery is made.

Very truly yours,
CHESTER C. STEADMAN,

On motion by Mr. Hobart it was voted that the communication be referred to the Committee on Rules who will advise the author as to the proper person to whom to send communications, and that a copy of the communication be sent to each of the members.

The Chairman presented the following request for retirement from Michael F. Reid, custodian of the Taylor School:

August 1, 1936.

To the Honorable, the School
Committee,
City Hall,
Cambridge, Massachusetts.

Dear Sirs & Madam:

Upon the advice of my physician, and under the provision of Chapter 32, Section 44 of the General Laws as amended, I wish to apply for retirement as custodian of the Taylor School, effective August 29, 1936.

At the present time I am physically incapacitated because of a hernia suffered some time ago in the performance of my duties in the school.

Very truly yours,
MICHAEL F. REID,
103 Austin St.,
Cambridge, Mass.

On motion by Mr. Robart it was voted that the resignation be accepted.

The Chairman presented the following communication from the Cambridge Electric Light Company:

Cambridge Electric Light Company
46 Blackstone Street,
Cambridge, Mass.

July 20, 1936.

Cambridge School Committee,
City Hall,
Cambridge, Mass.
Attention Mr. Edward J. O'Connell,
Secretary.

Gentlemen:

The school lighting test at the Russell School which you authorized at the meeting of August 14, 1935, has been completed and the results have been analyzed.

May we report on these results at your meeting of August 3?

Very truly yours,
CAMBRIDGE ELECTRIC
LIGHT COMPANY
William Allphin,
Illuminating Engineer.

On motion by Dr. Cassidy it was unanimously voted that the rules be suspended so that the Committee might hear the representative of the Cambridge Electric Light Company, Mr. Allphin. Mr. Allphin advised the committee that his company, by authorization of the School Committee, had installed in one room in the Russell School, modern lighting equipment and turned the equipment over to the School Department. Miss Duffy, Supervisor of Tests and Measurements divided the pupils by recognized methods of testing, and endeavored to see during the school year if there was any difference in the work. There were two rooms used in the Russell School, one well lighted and one poorly lighted. These pupils were divided equally as to ability, and their work very carefully measured, with the remarkable result that in the well lighted room the pupils did 10% better in achievement than the ones in the poorly lighted room and 20% better in reading. Mr. Allphin then submitted to each member a copy of the complete report of the test.

On motion by Mr. Robart it was voted that this report be received and acknowledged, and a vote of thanks extended, through Mr. Allphin, to the Cambridge Electric Light Company for conducting the test during the past full year. It was also voted on motion by Mr. Robart that the report be referred to the Committee on Buildings & Grounds.

The Chairman presented the following communication from the family of Peter Cassidy, and on motion by Mr. Robart it was voted that the communication be made part of the records:

Members of Cambridge Cchool Com.,
c/o Secretary, School Committee,
City Hall,
Cambridge, Mass.

We shall always remember with deep gratitude your comforting expression of sympathy.

MRS. PETER CASSIDY and Family.

Dr. Cassidy personally thanked the members of the Committee for their kind expressions of sympathy on the death of his father.

The Superintendent presented the following resignations and retirements: Resignation of Mary J. Ryan, teacher at the High & Latin School. effective July 1, 1936; resignation of Ethel I. Tansey, teacher at the Taylor School, effective July 1, 1936; resignation of Charlotte M. Walsh, teacher at the Longfellow School, affective September 1, 1936; resignation of Rita B. Moher, teacher at the Willard School, effective September 1, 1936; retirement of Adelaide G. Bunker, teacher at the Ellis School, effective September 9, 1936; retirement of R. Emily Penney, Master's Assistant at the Houghton School, effective October 1, 1936.

On motion by Mr. Fitzgerald it was voted that the resignations and retirement be accepted and a letter of appreciation be forwarded to the two teachers retiring, Adelaide G. Bunker and R. Emily Penney, commending them on their long, faithful service in the Cambridge Public Schools.

The Superintendent presented the following communication from James H. Coffey, and recommended that Mr. Coffey be awarded a diploma:

August 3, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.
Dear Sir:

In order to prepare myself for a successful future, it is necessary that I study at an advanced school, but, in order to qualify for a degree, I must be the possessor of a high school diploma. Fortunately, perhaps, I have the ambition to better myself by further study, but, unfortunately, I do not possess the instrument, which will make it possible lacking, as you know, twenty of the required one hundred and sixty credits.

To the end that I may be able to acquire the certificate requisite to my future success. I am writing you, in the hope that you may be convinced of my worthiness to attain it. In the following paragraphs, I shall try to explain the situation in which I found myself, outline my business experience and academic efforts since leaving high school, and set forth reasons why I believe I should be granted a diploma.

Since the tender age of nine years, I have been contributing to the support of my family. I was denied many privileges that other children enjoyed but, realizing the burden placed upon the shoulders of my parents, whom I have always loved and respected, and, because I was the oldest boy in the family I accepted the work as a duty.

Until I reached the age of eighteen, I had been living in a neighborhood environment that was not exactly conducive to the moulding of a good character or a great deal of ambition, and I feel that any little success which I have enjoyed has been achieved in spite of, rather than as a result of, my early environment.

The following is a transcript of my business experience since leaving high school:

Four years in the stock business with Theodore Prince and Company, as a messenger, board boy, stock record clerk, margin clerk, divident and transfer clerk and assistant cashier.

One year and a half with the National Products Distributing Company as a salesman and crew manager.

One year with the John Hancock Insurance Company as a salesman and agent.

I am at present employed as chief statistical clerk in the Surplus Commodities Division of the Commonwealth of Massachusetts Public Welfare Department.

I have always endeavored to cultivate my mind by extensive reading of constructive literature. Among the magazines I subscribe to may be found, The Reader's Digest, the Atlantic Monthly, and Time.

May I take the liberty to remind you that you are considering the plea of a young man who seeks only the right to a chance to succeed in the business and social world. The barrier which separates him from fairly certain success to probably certain failure is either large or small according to the light in which one regards it. To a mind that holds to the conviction that precedence and formality must be upheld it might seem that under no condition should such a plea be considered, but to the liberal mind would come the suggestion that to grant this request would mean the making of a good and useful citizen.

May I respectfully request that my case be given consideration by you, sir, and the honorable school board.

Very truly yours,

JAMES A. COFFEY.

EDUCATION: 1 yr. B. C. High
High and Latin School
1923-1927
(had 140 credits when
he left Latin School)

On motion by Mr. Robart it was voted that the communication be referred back to the Superintendent of Schools with power.

The Superintendent presented a communication from W. L. Rinehart, director of the Functional Handwriting System of Penmanship Supervision and it was voted that the communication be received and placed on file. It was further voted that Vice-Chairman Wood be appointed as a committee of one to confer with Mr. Rinehart and make a report to the School Committee.

Dr. Cassidy, Chairman of the Committee on Buildings & Grounds submitted bids for retubing of boilers in the schools, and also submitted the recommendation of the Committee on Buildings & Grounds that the contract be awarded to the lowest bidder, the Kendall Boiler & Tube Works at a price of $1,170.00

On motion by Mr. Robart it was voted that the recommendation of the Committee on Buildings and Grounds be adopted.

Bids were also submitted by Dr. Cassidy for the Committee on Buildings & Grounds for building a fence at the Fletcher School.

On motion by Dr. Cassidy it was voted that the contract be awarded the lowest bidder, the Anchor Post Fence Company at a price of $227.00.

Mr. Fitzgerald, Chairman of the sub-committee on Finance, presented the following report:

Finance Committee

July 29, 1936.

Members present:

Mr. James F. Fitzgerald, Chairman
Mr. Ralph W. Robart
Mr. Russell A. Wood
Present: Mr. Church and Mr. Liston.

It was voted to recommend that no more laborers be hired until further notice. The janitors are to do this work in accordance with the rules of the School Committee.

It was voted to recommend that all gas and oil for the School Department cars shall be purchased at the city yards.

It was voted to recommend that that part of the School Committee records of May 4, 1936 now reading "That Miss Katherine L. Carr, Master's Assistant at the Longfellow School be granted sick leave of absence from June 1, 1936" be amended so as to read "That Miss Katherine L. Carr shall be granted leave of absence without loss of pay from June 1st to 30th, 1936.

It was voted to recommend that the communication of Benedict FitzGerald regarding the band instruments be approved, and the contract for same awarded to Carl L. Fischer, Inc., of 252 Tremont Street, Boston, Mass. for the sum of $1,040.40.

It was voted to recommend that the coal contract be awarded to the White Fuel Company, the lowest bidder.

It was voted to recommend that all the milk bids be rejected, and that until further notice, the Assistant Business Agent be instructed to purchase milk from the three recognized Cambridge dealers, namely W. E. Stuart Company, 80 Blanche St., John J. Corkery, 7 Howard Street, and William A. McAdoo, 203 Rindge Avenue. The said purchases are to be equally apportioned among the three dealers. At no time shall the prices be higher than milk which is bought for the state institutions.

It was voted to recommend that the bid for rebinding text-books be awarded to the lowest bidder, Mr. David Farquhar, 25 Fair Oaks Street, Cambridge.

It was voted to recommend that the amounts deducted from the salary of Thomas L. Bramhall because of his recent illness be restored. These amounts total $382.66.

It was voted to recommend that the vacancy existing on account of the retirement of Mr. William J. Cogan be left unfilled, and the work apportioned among the other supervisors of attendance.

Respectfully submitted,
JAMES F. FITZGERALD,
Chairman.

A motion by Dr. Cassidy that the report be laid on the table was lost. It was then voted on motion by Mr. Galgay that the report of the Committee on Finance be taken up item by item.

On the following roll-call it was voted on motion by Mr. Robart to adopt the recommendation of the Committee on Finance that no more laborers be hired until further notice. The janitors are to do this work in accordance with the rules of the School Committee: Mrs. Brooks, Mr. Fitzgerald, Mr. Robart and Mayor Lynch voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

On motion by Mr. Robart it was voted to adopt the recommendation of the Committee on Finance that all gas and oil for the School Department cars shall be purchased at the city yards.

On motion by Mr. Robart it was voted to adopt the recommendation of the Committee on Finance that the part of the School Committee records of May 4, 1936, now reading "that Miss Katherine L. Carr, Master's Assistant at the Longfellow School be granted sick leave of absence from June 1, 1936" be amended so as to read "That Miss Katherine L. Carr shall be granted leave of absence without loss of pay from June 1st, to June 30, 1936."

On the following roll-call it was voted on motion by Mr. Robart to adopt the recommendation of the Committee on Finance that the communication of Benedict FitzGerald, regarding the band instruments be approved, and the contract for same awarded to Carl L. Fischer, Inc., of 252 Tremont Street, Boston, Mass., for the sum of $1,040.40: Mrs. Brooks, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, and Mr. Wood voting yes; Dr. Cassidy and Mayor Lynch voting no.

Mr. Robart moved that the recommendation of the Committee on Finance that the coal contract be awarded to the White Fuel Company, the lowest bidder, be adopted. A substitutte motion by Dr. Cassidy that the contract be awarded the second lowest bidder, the Old Colony Coal Company, was lost on the following roll-call: Dr. Cassidy voting yes; Mrs. Brooks, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting no. On the following roll-call it was then voted to adopt Mr. Robart's original motion: Mrs. Brooks, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Dr. Cassidy voting no.

It was voted on motion by Mr. Robart to adopt the recommendation of the Committee on Finance that all milk bids be rejected, and that until further notice, the Assistant Business Agent be instructed to purchase milk from the three recognized Cambridge dealors, namely W. E. Stuart Company, 80 Blanche Street, John J. Corkery, 7 Howard Street, and William A. McAdoo, 203 Rindge Avenue. The said purchases are to be equally apportioned among the three dealers. At no time shall the prices be higher than milk which is bought for the state institutions.

On motion by Mr. Robart it was voted to adopt the recommendations of the Committee on Finance that the bid for rebinding text-books be awarded to the lowest bidder, Mr. David Farquhar, 25 Fair Oaks Street, Cambridge, Mass.

On the following roll-call it was voted on motion by Mr. Robart to adopt the recommendation of the Committee on Finance that the amounts deducted from the salary of Thomas L. Bramhall because of his recent illness be restored. These amounts total $362.66: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

On the following roll-call it was voted not to adopt a motion by Dr. Cassidy that the recommendation of the Committee on Finance regarding the vacancy existing on account of the retirement of Mr. William J. Cogan be left unfilled, and the work apportioned among the other supervisors of attendance, be laid on the table; Dr. Cassidy, and Mr. Fitzgerald voting yes; Mrs. Brooks, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting no. It was then voted on the following roll-call to adopt a motion by Mr. Robart that the recommendation of the Committee on Finance that the vacancy existing on account of the retirement of Mr. William J. Cogan be left unfilled, and the work apportioned among the other supervisors of attendance, be approved: Dr. Cassidy is recorded as voting no.

A motion by Mr. Robart to reconsider all the votes taken on the report of the Committee on Finance was negatived.

The Committee on Finance recommended that Section 2604 of the rules be amended as follows:

SECTION 2604: All deductions of salaries shall be made at the time of absence on the basis of 200 days service.

A teacher may be absent for death in the immediate family for not more than three days in any school year without loss of salary.

Any teacher absent for personal illness or exposure to contagious disease, shall be deducted 1/400 of the yearly salary for each days' absence, for a period not to exceed four weeks; for subsequent absences for these causes full deduction shall be made, except as otherwise voted by the School Committee.

When a teacher has been absent for reasons other than the above named, the full amount of salary accruing during such absence shall be deducted.

In determining these absences only days when school is in session shall be counted.

Any teacher not returning to school on the opening day, unless excused by the School Committee, shall be paid only for the days of actual service during that month.

The Superintendent of Schools may, at his discretion, grant permission to a teacher to be absent one day in each half year to visit schools for improvement in professional work.

On motion by Mrs. Brooks it was voted that this proposed amendment lay on the table under the rules and a copy sent to each member.

Mr. Robart, Chairman of the subcommittee on rules, presented the recommended changes to date. Vice-Chairman Wood objected on the grounds that the chairman of this sub-committee was not authorized to do so. Mr. Robart advised the Committee that inasmuch as there was objection to the report being made that he would present the report as his own motion to change the rules, later in the meeting.

The Superintendent presented the following report of the combined meeting of the rating board and examining board:

REPORT OF THE BOARD OF EXAMINERS & THE RATING BOARD

July 20, 1936.

Members present: Mr. Thomas L. Bramhall, Mr. Chester M. Bliss, and Miss Mary E. Murray, Board of Examiners; and Mr. Harold B. Blazo, Mr. James F. Conlon, and Mr. Francis T. McCabe, Rating Board.

Mr. M. E. Fitzgerald, Superintendent of Schools, was also present at all meetings.

Both Boards held joint meetings on July 8, July 13, and July 20, and unanimously agreed on a Record of Rating of Candidates for the position of Master in the Elementary Schools of Cambridge.

In accordance with the vote of the School Committee, a preliminary written examination of candidates for this position will be held on Wednesday, August 12, 1936, from 9 A. M. to 12 M. This examination shall be upon the subjects of Organization, Administration and Principles of Teaching. Candidates for this position shall be regularly appointed teachers in the Cambridge Public Schools and shall have served not less than seven years in Cambridge.

All applications must be in not later than twelve o'clock noon on August 5, 1936, in the office of the Superintendent of Schools.

Applicants must present themselves at Room 8 in the Cambridge High and Latin School on the morning of August 12 at nine o'clock.

The two Boards recommend that a form as adopted, be prepared entitled "Record of Rating of Candidates for Position of Master in the elementary schools".

It was voted that the written examination be conducted under the supervision of the Board of Examiners.

HELEN R. BROSNAHAN,
Secretary.

Vice-Chairman Wood questioned the right of the Superintendent to act as chairman of these boards. Mr. Robart advised the members that the Superintendent was made chairman ex-officio of both boards by vote of the Committee at the meeting of July 1, 1936. Vice-Chairman Wood then stated that he understood Mr. Bramhall had been chosen chairman and moved that Mr. Bramhall be ordered before the School Committee. It was then voted on motion by Mr. Galgay that the members of the rating and examining board present be heard in executive session.

The Secretary read the following report of the joint meeting of the sub-committee on Buildings and Grounds and Finance:

Joint Meeting
Committee on Buildings and Grounds and Committee on Finance

Monday, August 3, 1936.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood.

It was voted to recommend that from the $20,000.00 earmarked in the budget for W.P.A. projects, the folowing amounts be appropriated:

Sleeper School .... Project No. 65-14-1339	$2,293.81
Willard School .... Project No. 65-14-9677	574.36
Morse School .... Project No. 65-14-9779	2,716.05
Fletcher School .... Project No. 65-14-9764	877.06

It was voted to recommend that the Committee on Buildings and Grounds be authorized to approve for the School Committee further projects up to the amounts originally earmarked for W.P.A. Projects.

It was voted to recommend that an amount of $9.80 be appropriated from the $20,000.00 earmarked in the budget for W.P.A. projects for the weather-stripping project in the Houghton School.

It was voted to adjourn:

ADJOURNED:

EDWARD J. O'CONNELL,

Secretary.

On motion by Dr. Cassidy it was voted that the report as read be approved.

The Secretary read the following report of the Committee on Personnel:

Committee on Personnel

Monday, August 3, 1936.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robert, Mr. Wood and Mayor Lynch:

Mayor Lynch in the chair.

It was voted to adopt the Superintendent's recommendation that the following teachers be re-elected for one year from September 1, 1936, in accordance with the rules of the School Committee:

High and Latin

Grace A. Ayers
Mary P. Burke
Frances C. Callahan
Alice M. Collins
Ruth M. Dunphy
David E. Hockman
David T. Hunter
Margaret M. Kelley
Edward J. Mullen
Carolyn E. Noonan
Margaret J. Sullivan
Adele R. Wood

Agassiz

Alice E. Powers
Margaret C. Walsh

Fletcher

Helen G. Fitzgerald
Mary P. Kearns
Helen G. Madden

Houghton

Eileen Barrett
M. Claire Fallon—K
Olivia M. Stead
William J. Toomey

Kelley

Mary M. Cronin
Blanche E. Wetmore

Rindge Technical

Lawrence W. Gibson
Fred P. Hahn
Gunard E. Hough
John G. Mahler
John F. Manning

Morse School

Henry O. Delaney
Marie Mullin
Margaret M. Mulqueeney

Webster

M. Joseph O'Donnell

Wellington

Evelyn A. Heffernan—K

Vocational School for Boys

Edward F. Cassidy
John M. Kirk
John T. McDonald
Roger F. O'Sullivan

Physical Education

Marie A. Hyde
Peter H. Igo

Cooking

Mary B. O'Brien

Physically Handicapped Children

Mary E. Downey
Margaret M. Leahy
Helen P. Shea
Katherine A. Tobin

Tuberculosis Hospital

James D. Dudley

Sewing

Anna E. McBride

It was voted to adopt the Superintendent's recommendation that the following teachers, having completed successfully three years' service in the Cambridge Public Schools, be placed on tenure from September 1, 1936, in accordance with the rules of the School Committee:

High and Latin

Margaret B. Culhane
Helene R. Looney
Helen S. MacNabb
Eileen A. Maher

Susan F. McLaughlin
John V. Murphy
Edward D. O'Brien
John J. O'Brien
Carol M. Smith
John F. Toomey

Rindge Technical

William P. Berkeley
John R. Curry
Wendell F. Fogg
Robert E. Hodgdon
Edward D. Killian
Joseph R. Little
Arthur F. L. Morash
Thomas E. Smith

Fletcher

Norinne C. Feeny—K

Haggerty

John A. Kelley

Morse

Olive L. Olson—K

Vocational School for Boys

Joseph R. Powers

Physical Education

Bernard T. Duffy
Margaret M. Lovett

Children's Museum

Dorothy M. Boland

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary: Committee on Personnel.

On motion by Dr. Cassidy it was voted that the report of the Committee on Personnel be approved.

On motion by Mrs. Brooks it was voted that the text books recommended by the Superintendent at the meeting of July 6, be approved.

Vice-Chairman Wood in the chair.

Mr. Fitzgerald moved that the recommendation of the Committee on Personnel that Rose J. Keane be appointed kindergartener in the Abraham Lincoln School, at a salary of $1,190.00 per year, effective September 1, 1936, with increments starting September 1, 1937, be adopted. After debate the same member moved the previous question and the main question was ordered. On the following roll-call it was voted to adopt Mr. Fitzgerald's original motion: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Robart and Mr. Wood voting yes; Mr. Galgay and Mayor Lynch voting no. A motion to reconsider was negatived.

Mayor Lynch in the chair.

It was voted to adopt a motion by Mrs. Brooks that the records of the meeting of July 6 be corrected by adding to the motion that action on the appointment of Catherine A. Howard be deferred "at her own request".

It was voted that the recommendation of the Committee on Personnel "that Catherine A. Howard be appointed as Special Class Teacher at the Houghton School, and that action on confirmation be deferred at her own request" be tabled.

Dr. Cassidy moved that the following proposed amendments, which were on the Calendar, be laid on the table: (1) That on and after this date (and to include appointments made upon recommendation of the Committee on Personnel this date) men entering the high school as teachers shall be precluded from taking examinations for positions in the elementary schools. (2) "On and after September 1, 1936, no men shall be appointed to the elementary school service unless he has a normal school training, in addition to a college degree. Dr. Cassidy was then given unanimous consent to withdraw his motion and it was voted to adopt a motion by Mr. Robart that these two amendments be referred to the Committee on Rules.

It was voted on motion by Mr. Robart that the proposed amendment concerning leave of absence because of sickness as proposed at the meeting of July 6, 1936, be given leave to withdraw.

Vice-Chairman Wood submitted the following proposed amendment to the rules which lays on the table under the rules: "The salary of the Superintendent of Schools shall be established as $7,700.00 per annum as its maximum. The minimum annual salary is established at $5,950.00 and there shall be annual increases of $350.00 over a period of five years until the maximum is attained".

On motion by Mr. Robart it was voted that the next regular meeting of the School Committee, which falls on Labor Day, be postponed one week and be held on Monday, September 14, 1936.

On motion by Mr. Galgay it was voted that the Committee on Buildings and Grounds be authorized to negotiate with the Cambridge Electric Light Company to obtain a lower electric light rate for the Cambridge High and Latin School.

On the folowing roll-call it was voted **not** to adopt a motion by Mr. Robart that individual members of the School Committee be prohibited from attendance at meetings of the Examining and Rating Boards: Mrs. Brooks and Mr. Robart voting yes; Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Woods and Mayor Lynch voting no.

A motion by Vice-Chairman Wood that the Superintendent be withdrawn as a member ex-officio of the examining board and rating board was lost on the following roll-call: Mr. Galgay and Mr. Wood voting yes; Mrs. Brooks, Mr. Fitzgerald, Mr. Robart and Mayor Lynch voting no; Dr. Cassidy not voting.

Dr. Cassidy presented the following proposed amendment to the rules; which lays over until the next meeting under the rules: "That the membership of the sub-committee on Finance consist of the entire board and that the meetings be called at a time suitable for the members, and that a majority present shall constitute a quorum".

Mr. Robart presented the following proposed amendment to the rules which lays over until the next meeting under the rules: "That the membership of the sub-committee on Buildings and Grounds be made up of the entire board".

Mr. Fitzgerald submitted the following proposed amendment to the rules which lays over under the rules: "That all sub-committees be abolished and all business done by the entire School Committee".

Dr. Cassidy presented the following amendment to the rules which lays over until the next meeting under the rules: "That the temporary band-master be made permanent without increase in salary".

Mr. Robart presented the following proposed amendments to the rules:

CHAPTER I

Organization

SECTION 1: ORGANIZATION. The School Committee of the City of Cambridge shall meet on the first Monday in January after each Biennial Election at twelve o'clock noon, for the purpose of organization. The Mayor shall be chairman of the Committee. A Vice-Chairman and a Secretary shall be elected by Roll-call vote. The Committee shall adopt rules of procedure to govern its actions.

SECTION 2: REGULAR MEETINGS. The Regular meetings of the Committee shall be held on the first and third Monday evenings at eight o'clock of each month, except July and August. Regular meetings will be held in the School Committee rooms commonly known as Room 24, City Hall. There shall be a regular meeting of the Committee on the first Monday in the months of July and August.

SECTION 3: SPECIAL MEETINGS. Special meetings of the Committee may be called by the chairman, and shall be called by the Secretary upon the written request of not less than three members of the Committee. Not less than twenty-four hours notice of a special meeting shall be given to each member, by leaving a written notification of such meeting at his residence, or by depositing such notification in the mail, addressed to him at his residence. The questions or proposals for consideration shall be specifically stated in the notice and no other matters shall come before the meeting. The time and place of special meetings shall be designated in the call.

SECTION 4: MINUTES. The minutes of the Committee shall be published and distributed under the direction of the Secretary and copies of all meetings shall be sent to the members as soon as practicable after each meeting.

SECTION 5: OFFICE HOURS. The offices of the Committee shall be open for business every day throughout the year, except Sundays and legal holidays, from 8:00 a. m. to 4:00 p. m., except that on Saturdays the offices may be closed at 12 o'clock noon.

SECTION 6: STANDING AND SPECIAL COMMITTEES. The following sub-committees shall be established:

COMMITTEE ON PERSONNEL
COMMITTEE ON FINANCE
COMMITTEE ON BUILDINGS & GROUNDS
COMMITTEE ON ATHLETICS

The Committee on Personnel shall consist of the Committee of the whole. The presiding officer shall, during January after each biennial election, appoint three members, (the first named of which shall be chairman) to serve as members of the Committee on Finance; Three members, (the first named of which shall be chairman) to serve as members of the Committee on Buildings and Grounds; three members (the first named of which shall be chairman) to serve as members of the Committee on Athletics. The organization and duties of the above sub-committee shall be hereinafter defined:

COMMITTEE ON PERSONNEL: The presiding officer of the Committee on Personnel shall be the Mayor, or in his absence, the Vice-Chairman, of the School Committee. The general rules applying to meetings and special meetings of the School Committee shall apply to the calling of meetings of the Committee on Personnel. The Committee on Personnel shall consider and advise on all proposed nominations for permanent appointment, prior to their submission to the School Committee in regular session. Any question relating to personnel, may on motion of any member come before the Committee on Personnel for action. The Secretary of the School Committee shall serve as secretary to the Committee on Personnel as part of his regular duties. The Superintendent of Schools shall attend all meetings of the Committee on Personnel unless otherwise ordered. The presence of any other employee of the School Department may be required at any time. In addition to meetings of the Committee on Personnel otherwise ordered there shall be a meeting of the Committee on Personnel immediately preceeding each regular meeting of the School Committee, or as otherwise ordered.

COMMITTEE ON FINANCE: The Committee on Finance shall review, examine, and pass recommendation on all bills and expenditures of the School Department. It shall have full powers for investigation of any expenditures. Three members of the School Committee shall comprise the Committee, said members and chairman to be designated by the Mayor. The Committee on Finance shall report at each regular meeting of the School Committee or as the occasion may require.

COMMITTEE ON BUILDINGS AND GROUNDS:

COMMITTEE ON ATHLETICS:

CHAPTER II

Duties of the Committee

SECTION 1: APPROPRIATIONS AND EXPENDITURES. The Committee shall make all appropriations, which shall be made either for the expenses of the Committee itself, or for the departments which administer the work of the Committee; but the expenditures of each appropriation shall be under the advice of the Committee on Finance in co-operation with the executive of the department, subject to the final approval of the School Committee.

SECTION 2: SCHOOLS. The Committee, upon the recommendation of the Superintendent shall establish schools, determine courses of study, adopt text-books, elect teachers, and such other duties consistent with the General Laws and as further hereinafter defined in the Rules of the School Committee.

SECTION 3: SCHOOL BUILDINGS. The Committee shall approve the location and all plans and specifications of school buildings.

SECTION 4: CIVIL SERVICE EMPLOYEES. Vacancies for the position of clerk, supervisor of attendance, custodian, or any other position governed by Civil Service shall be filled by the Committee in accordance with law, and the rules and regulations of the Civil Service Commission.

SECTION 5: INFORMATION RELATING TO SCHOOL DEPARTMENT. No School Department information, financial or otherwise, shall be given to any individual or group except through the office of the Superintendent of Schools or by permission of the Committee.

CHAPTER III

Duties of the Secretary

SECTION 1: GENERAL DUTIES. The Secretary shall give the members of the Committee written notice of all meetings; call special meetings of the Committee when requested to do so by the Mayor, or three or more members of the Committee; attend the meetings of the Committee; record its votes, orders and proceedings in a permanent record book, and send a copy to each member of the Committee and to the principal of each school.

SECTION 2: COMMITTEE MEETINGS. The Secretary shall be present and act as secretary at all committee meetings where no other person is hereinafter designated to act as Secretary.

SECTION 3: NOTIFICATION AND CERTIFICATION OF TEACHERS. The Secretary shall notify teachers and other employees of the Committee of their appointment, dismissal, transfer, or leave of absence granted; and shall furnish all teachers appointed by the Committee with certificates of their qualifications.

SECTION 4: FILES. The Secretary shall preserve files of communications and documents belonging to the Committee.

SECTION 5: OTHER DUTIES. The Secretary shall perform such other duties as pertain to the office of Secretary.

CHAPTER IV

Rules of Procedure

SECTION 1: ORDER OF BUSINESS. The order of business shall be as follows:

1. Reconsideration of votes taken at the previous meeting.
2. Presentation of the records of the last regular and any intervening special meeting for approval.
3. Communications from His Honor, the Mayor, the City Council, or other officers of the city.
4. Communications and recommendations from the Superintendent of Schools.
5. Communications and recommendations from the Superintendent of Buildings.
6. Reports of Committees.
7. Hearings as provided by the rules.
8. Unfinished Business of previous meetings.
9. Orders, resolutions and petitions, etc.
10. Adjourn.

SECTION 2: QUORUM. Four members of the Committee shall constitute a quorum for the transaction of business. The Chairman, or in his absence, the Vice-Chairman, shall call the meeting to order. In the absence of a quorum, the presiding officer, as the case may be, shall cause the Secretary to determine whether there are sufficient members in the building to provide a quorum. Should the answer be in the negative the presiding officer shall be required to rule no quorum, and adjournment shall be taken without the transaction of any business, subject to further call in accordance with the rules of the School Committee.

SECTION 3: OPEN MEETINGS. The meetings of the Committee shall be open, but the Committee may at any time, by the affirmative vote of four members, go in to executive session, and shall do so for the discussion of qualifications of officers and teachers. All votes, however, shall be passed in open meeting.

SECTION 4: ORDER. The presiding officer shall preserve order in the meetings and decide all questions of order, subject to an appeal to the Committee by any member, which appeal shall be decided without debate.

SECTION 5: MOTIONS. Motions shall be submitted in writing, if any member shall so request. The names of members introducing motions, orders, and resolutions other than those referring to the recommendations of the Superintendent or other officers shall be recorded in the School Committee records.

SECTION 6: VOTES. A majority of the members present shall suffice to pass any vote, order or resolution, (except as hereinafter specifically defined) but motions calling for the appropriation or expenditures of money, in which case the affirmative vote of four members shall be required.

SECTION 7: ROLL-CALL. The call of the roll shall be taken alphabetically on any question whenever a member shall so request, and shall be taken upon all orders authorizing the expenditure of money and all orders increasing or decreasing salaries.

SECTION 8: PRECEDENCE OF MOTIONS. When motions are made naming sums or fixing times, the largest sum or longest time shall first be put to vote. If a question be under debate, the only motions in order shall be (1) to adjourn; (2) to suspend the rules; (3) to lay on the table; (4) for the previous question; (5) to postpone to a day certain; (6) to commit or recommit; (7) to ammend; (8) to postpone indefinitely. The motions shall have precedence in the above order.

SECTION 9: PARLIAMENTARY PROCEDURE. The conduct of the meetings and business of the Committee shall be in accordance with the rules of parliamentary procedure as laid down in Roberts Rules of Order (revised edition), except as specifically defined by the Rules of the School Committee.

SECTION 10: ADJOURNMENT. A motion to adjourn shall always be in order, except when a member has the floor, or a question has been put and not decided.

SECTION 11: NON-DEBATABLE MOTIONS. Motions to adjourn, to lay on the table, or to take from the table, and for the previous question shall be decided without debate unless unanimous consent of the Committee is granted a member to speak. The previous question, shall be put in this form: "Shall the main question now be put?" Its adoption shall end all debate, and bring the Committee to a vote upon pending amendments, if there are any, and then upon the main question.

SECTION 12: RECONSIDERATION. The action of the Committee on any question may be reconsidered at the same meeting by a majority vote, or if any member who is shown to have voted with the prevailing side shall give notice in writing to the Secretary before twelve o'clock noon of the day following that on which the meeting was held of his intention to do so he may move reconsideration at the next meeting of the Committee. Only one motion for this purpose shall be in order.

SECTION 13: RESCIND. Any motion to rescind shall lay on the table until the next regular meeting and shall require four votes for passage.

SECTION 14: SECRETARY TO RETAIN PAPERS. The Secretary shall retain in his possession all papers, upon which action has been taken by the Committee at any meeting until the right to file a motion of reconsideration has expired; and if such notice be filed, he shall continue to retain the papers relating thereto until after the following meeting of the Committee.

SECTION 15: NOMINATIONS. The Superintendent shall make all nominations to the Committee on Personnel and shall do so in time to allow sufficient opportunity for the Committee on Personnel to consider nominees for the position for the purpose of determining their fitness prior to the presentation of their names to the School Committee in regular session.

SECTION 15: ELECTIONS. The votes of a majority of the whole number of the members of the Committee shall be necessary to elect any officer, and to approve the appointment of a master or principal, teacher, janitor, or other employee.

SECTION 17: EMPLOYEES. Employees shall familiarize themselves with the rules and regulations governing their positions and shall be charged with strict observance of same.

SECTION 18: APPEALS. An appeal by any employee from the decision or orders of their immediate superior may be taken to the Superintendent and from the Superintendent to the Committee on Personnel. The person so appealing shall state in writing his grievance and the releif desired.

SECTION 19: SUSPENSION OF RULES. The consent of five members at any meeting shall be required for the suspension of any of these rules.

SECTION 20: AMENDMENTS. Any amendment of these rules shall be proposed at a regular meeting in writing, but shall not be voted upon before the next regular meeting of the Committee.

CHAPTER V

The Superintendent

SECTION 1: POWERS AND DUTIES. The Superintendent shall be the executive officer of the Committee, and under its direction and control, shall have the care and supervision of all public schools. He shall direct and supervise the same in conformity with the courses of study and these rules; shall visit each school as often as practicable, carefully examine it as to its progress and condition, and labor for its improvement. He shall pay particular attention to the classification of the pupils that there may be, so far as practicable, a uniform course of instruction and system of discipline pursued in the different schools of the same grade. It shall be his duty to report to the Committee any lack of qualification or faithfulness in a teacher that is not promptly corrected upon his suggestion. He shall see that the prescribed studies are carefully pursued, that no books but those adopted by the Committee are used as text-books, and that the regulations of the Committee are faithfully observed.

SECTION 2: TEACHERS' MEETINGS. He shall advise the teacher as to the best methods of instruction and management, and for this purpose he shall hold meetings of teachers at least once in each term. No sessions of school shall be suspended for these purposes.

SECTION 3: ATTENDANCE OF MEETINGS. He shall attend all meetings of the Committee except when his election is in order or under discussion; shall report to the Committee any official action outside the ordinary routine of his duties; and may express his opinion on any topic under discussion.

SECTION 4: ASSISTANTS. He shall have direct charge of all his assistants, directors, and supervisors in the performance of their duties as hereinafter fixed and shall provide for the performance of such duties in case of vacancy in the respective offices.

SECTION 5: USE OF SCHOOLHOUSES. He shall, with the approval of the Committee determine the use to be made of the buildings provided for the use of the schools, and quarters to which the schools and separate classes shall be assigned.

SECTION 6: NOMINATION OF TEACHERS. He shall make all nominations of teachers to the Personnel Committee in accordance with Section 15 of Chapter IV, presenting at the same time qualifications and recommendations of the person nominated.

SECTION 7: ELECTION OF TEACHERS. He shall prepare and submit to the Committee annually, in June, a list of teachers recommended by him for re-election, and of those recommended for election on tenure of office during good behavior and efficiency.

SECTION 8: TEACHERS IN EVENING SCHOOLS. At least two weeks prior to the opening of evening schools annually, he shall nominate in the Committee on Personnel, principals, assistants and teachers of evening schools, and shall dispense with any teacher when the average attendance of the two preceeding meetings of a class is less than eight enrolled pupils, reporting such action at the next meeting of the Committee.

SECTION 9: PROMOTION OF TEACHERS. He shall make all recommendations for promotion of teachers in writing to the Committee on Personnel, presenting at the same time the qualifications and recommendations of the person or persons recommended.

SECTION 10: TRANSFER OF TEACHERS. He shall have authority to transfer teachers temporarily from one school to another. Recommendations for permanent transfers shall be made to the Committee on Personnel.

SECTION 11: SUBSTITUTE TEACHERS. He shall have authority to employ as many substitute and temporary teachers as may be necessary to take the places of absent teachers. Vacancies of a semi-permanent nature shall be filled only after recommendations of the Superintendent to the Committee on Personnel. The Superintendent shall, in each instance, submit the first name on the priority list in the classification in which the vacancies exist.

SECTION 12: PRIORITY LISTS. (To be completed later.)

SECTION 13: SUSPENSION OF TEACHERS. He shall have power to suspend any teacher, but shall report such suspension at the next regular meeting of the Committee.

SECTION 14: ABSENCE OF TEACHERS FOR EDUCATIONAL PURPOSES. He may give permission to teachers to visit other schools or to attend educational conferences, but not more than three days' leave shall be granted to any teacher during any one year for this purpose.

SECTION 15: COURSES OF STUDY AND TEXT-BOOKS. He shall make all recommendations for changes in courses of study and text-books to the Committee.

SECTION 16: APPEALS FROM PRINCIPALS. On appeal from principals of schools he shall hear all complaints against teachers, or other complaints arising out of the work of schools. (See also Chapter 4, Section 18.)

SECTION 17: DISCRETION. In all matters where his duties are not definitely prescribed, he shall exercise his discretion, subject to the approval of the Committee.

SECTION 18: REPORT TO COMMITTEE. He shall make a written report to the Committee annually, giving an account of the schools and making such suggestions as he may deem advisable. (See Superintendent before finally adopting.)

SECTION 19: APPOINTMENTS UNDER CIVIL SERVICE LAWS. Whenever a vacancy exists or a new position is created either for permanent or temporary employment, which is controlled by Civil Service classification, he shall, upon vote of the Committee, apply to the Civil Service Commission for the names of those eligible for such position or positions. He shall furnish the Committee with this list of eligibles and appointment shall be made by the Committee in accordance with Civil Service Regulations. (See Section 4, Chapter 2.)

SECTION 20: SCHOOL CENSUS. He shall direct the taking of the school census required by the public statutes and shall obtain the statistics of all other elementary and high schools or their equivalent in this city. This school census shall be incorporated as part of the annual report of the Superintendent.

CHAPTER VI

Directors of Art, Music, and Physical Education

SECTION 1: ORGANIZATION AND PURPOSE. There shall be departments of Art, Music, and Physical Education in the Cambridge Public Schools, which shall be under the direction and supervision of a Director of Art, a Director of Music and a Director of Physical Education, who shall report on matters pertaining to their respective departments to the Superintendent of Schools on a schedule prepared and promulgated by the Superintendent with the approval of the School Committee.

SECTION 2: DUTIES OF DIRECTORS. (a) The directors of Art, Music, and Physical Education shall recommend plans of study in their respective departments in the elementary and secondary grades of the Cambridge Public Schools, and shall execute such plans and activities within their departments as shall be deemed necessary and desirable by the Superintendent of Schools, and ordered by the School Committee.

(b) The Directors of Art, Music, and Physical Education shall, in addition to the office hours hereinafter mentioned have a regular schedule for school visits and shall report to the Superintendent. Said report shall set forth the name of the schools visited, the day of visits, and length of time spent in each school.

(c) In the event that a director is required, through illness or otherwise, to absent himself during school hours he shall report to the Superintendent in accordance with Section 5 of this chapter.

(d) The directors of Art, Music, and Physical Education shall be responsible for all activities and equipment pertaining to their several departments within the confines of the several schools and shall be responsible for the quality, conduct and performance of all activities pertaining to their several departments given under the auspices of, or within the jurisdiction of, the School Department.

(e) The Directors of Art, Music, and Physical Education shall act as advisors to the Superintendent of Schools in the selection of teachers in their several departments and with regard to all matters relating to the proper conduct of activities pertaining to their several departments in the schools, or within their jurisdiction.

(f) The Directors of Art, Music, and Physical Education shall examine the work in their several departments, report to the Superintendent of Schools on the same and instruct teachers in their several departments in the teaching of their several subjects. The Directors shall report as to the proficiency of each assistant and teacher in their respective departments at least once a month on a form provided by the Superintendent of Schools.

SECTION 3: SPECIAL DEPARTMENTAL ASSISTANTS AND TEACHERS. There shall be such assistants and teachers in Art, Music, and Physical Education as the School Committee shall determine.

SECTION 4: DUTIES OF SPECIAL DEPARTMENTAL ASSISTANTS AND TEACHERS. (a) The duties of such assistants and teachers in Art, Music, and Physical Education shall be to assist the directors of their respective departments in carrying out their programs in Art, Music, and Physical Education and such assistants and teachers shall be under the direction and supervision of the directors of their respective departments.

(b) The Directors of Art, Music, and Physical Education shall have immediate and direct control over their assistants, who shall report, or cause to be reported to them at once, when illness or other cause prevents their attendance or makes it necessary to leave their school work before the expiration of the regular school hours. A time table showing the times and places of their visits for each month of school shall be compiled by each assistant and approved by the Director of their respective department.

(c) Subject to the general supervision of the Superintendent of Schools, the directors of Art, Music and Physical Education, assistants and teachers in these several departments shall visit classes in schools to which they are assigned by their respective directors and shall inspect the work therein, give model lessons when necessary, and, in co-operation with the principals, direct the methods of instruction employed therein.

SECTION 5: ABSENCES. Members of the Department of Music, Art, and Physical Education shall notify the director of their department not less than one-half hour before the beginning of a school day of their intented absence for the day or any part thereof and/or of their inability to follow their schedule for the day or any part thereof.

SECTION 6: CO-OPERATION OF TEACHERS AND ASSSISTANTS. Teachers shall co-operate with the directors and preserve order while they are conducting exercises, and at other times give instructions under their direction.

SECTION 7: OFFICE HOURS. Directors shall have regular office hours at such times and places as may be fixed by the Superintendent. They in turn may require similar office hours for their assistants. The Superintnedent shall cause to be posted in all schools and in the office of the Committee, the times and places where the directors hold their regular office hours.

CHAPTER VII

Head Masters, Masters, Principals, and Sub-Masters

SECTION 1: POWERS AND DUTIES. (a) The head masters of high schools and the masters of grammar schools and all principals shall have general supervision of the grounds, buildings, and appurtenances of their schools, and shall be held responsible for the neatness and cleanliness of the premises.

(b) They shall see to the enforcement of the rules and regulations of the Committee and strictly carry out the directions of the Superintendent.

(c) They shall have general charge of the discipline of the pupils during recesses and other times of relaxation. At such times they may call upon teachers for assistance and require them to perform any duties that may be necessary in order to secure the proper deportment of the pupils. They shall render such assistance in the Supervision and methods of instruction and discipline as the Superintendent shall direct and require.

(d) They shall frequently visit all schoolrooms in their charge and see that the work of teachers is efficiently done. All directions, orders and exclusions shall be carried out through the masters or principals.

(e) They shall not allow any doors used by pupils in leaving their buildings to be bolted or locked during school sessions. They shall observe and report twice monthly to the Head Janitor on the work and deportment of the custodians and janitors in their respective school buildings on the form provided by the Superintendent of Schools.

SECTION 2: ATTENDANCE OF PUPILS. In cases of absence of pupils in their respective buildings, they shall cause the supervisor of attendance to investigate and report thereon without unnecessary delay and shall report to the Superintendent all cases of habitual truancy.

SECTION 3: SUPERVISORY ABSENTEES. The absence of any administrative or supervisory officer shall be immediately reported by the absentee to the Superintendent of Schools, and unless provided for in these rules the Superintendent shall designate a person to take charge temporarily. Should this absence continue over two weeks the Superintendent shall report same to the Committee on Personnel of the School Committee.

SECTION 4: LEAVING THE BUILDING. Head Masters, Masters, and Principals shall not leave their buildings during school hours without the consent of the Superintendent of Schools, and the Superintendent shall keep a record of all such absences.

SECTION 5: SUPERVISION OF TEACHERS. They shall counsel and aid their assistants, shall supervise their work, and shall report to the Superintendent any case of insubordination, neglect of duty, persistant tardiness, or incompetency on the part of teachers under their directions. They shall keep a record of all conferences with teachers. They shall make reports to the Superintendent on the work of teachers not on tenure; also on all other teachers under their charge.

SECTION 6: RECORDS AND REPORTS. They shall keep the records of the schools and make such reports and returns as may be required by the School Committee, Business Agent, or Head Janitor.

SECTION 7: KNOWLEDGE OF RULES. They shall see that the teachers under their change are familiar with the rules and with the proceedings of the School Committee, and shall hold a meeting of their teachers at least once a month during the school term for this purpose.

SECTION 8: FIRE DRILL. Each principal shall give instructions to his assistants as will prepare them to act prudently and promptly in case of fire in the school building, and so train the pupils, and at a given signal, they will leave the schoolhouse in order and speedily. The fire alarm signal shall be given at least once a month.

SECTION 9: BOOKS AND MATERIALS. The principals of the several schools shall order and be responsible for all books, apparatus, and materials supplied to their respective schools, and annually, at the end of the spring term, shall make reports to the assistant business agent, of the stock on hand. He shall be notified of the removal of any of the school property.

SECTION 10: BOOKS TO BE MARKED. They shall see that all books are properly stamped, numbered, and dated before the books are loaned to pupils.

SECTION 11: REQUISITIONS. (In abeyance.)

SECTION 12: PROGRAMS. They shall cause written programs of the daily routine and exercises to be placed in some conspicuous place in each schoolroom.

SECTION 13: ACCOUNTS. Within two weeks after any exhibition, dance, drill, or other entertainment held under the auspices of any school, or when any contribution is taken in a school, the principal of said school shall present to the Business Agent an itemized account of all moneys received or expended in connection therewith, and the object for which it is to be expended, and shall within ten days after the expenditure of such moneys for the purchase of property of any kind, present to the Business Agent a descriptive list of the property purchased and a statement of the prices of each article.

SECTION 14: DUTIES OF THE SUB-MASTERS. He shall have charge of the yards before school, at recess, at noon recess and at the close of school. He shall have charge of all boy activities in his building during and after school hours. In case the Master cannot be present at any meeting called by the Superintendent the sub-master shall represent him. He shall perform such other duties as the master may request. In addition to the duties hereinafter mentioned the sub-master shall have a regular teaching program. On all occasions when the master is absent from the building for any cause, the sub-master shall be the acting master.

CHAPTER VIII

Teachers

SECTION 1: DUTIES. All teachers shall observe faithfully the following statute of the Commonwealth:

> "All instructors of youth shall exert their best endeavors to impress on the minds of children and youth committed to their care and instruction, the principles of piety and justice, and a sacred regard for truth, love of their country, humanity and universal benevolence, sobriety, industry and frugality, chastity, moderation and temperance and those other virtues which are the ornament of human society, and the bases upon which a republican constitution is founded; and they shall endeavor to lead their pupils as their ages and capacities will admit, into a clear understanding of the tendency of the above-mentioned virtues to preserve and perfect a republican constitution and secure the blessings of liberty as well as to promote their future happiness, and also to point out to them the evil tendency of the opposite vices."

Teachers shall conduct themselves in accordance with the above precepts. Violation of the above rule shall be cause for dismissal.

SECTION 2: TENURE. Any teacher entering the school service of the City of Cambridge shall be passed upon by the Superintendent's staff, i. e., Superintendent of Schools, Assistant Superintendent of Schools and the administrator of the department or in the schools under whom they have served, as to efficiency and success at the completion of one year's work, and if found satisfactory he (or she) shall be recommended to the Committee on Personnel by the Superintendent of Schools for the next annual increase and for the annual salary increases until the completion of the third year, when he shall be again passed upon by the Superintendent of Schools, and if found efficient and his work so warrants he shall be recommended to the Committee on Personnel for tenure.

If said teacher fails to receive, either on the completion of the first year's work, or on the completion of the third year's work, the approval of the aforementioned staff, such teacher's service shall be terminated.

SECTION 3: ELIGIBILITY. By vote of the School Committee, all persons desirous of entering the service of the public schools in Cambridge shall be examined for scholarship, experience and personal fitness for the work; and to such candidates as in his opinion meet the requirements hereinafter set forth the Superintendent shall grant certificates of eligibility.

All certificates granted shall expire after a period of three years from the date of issue.

No candidates for substitute teacher or permanent teacher, as the case may be, shall be eligible to receive a certificate of eligibility or employment in teaching until such time as they have filed with the Superintendent the necessary degrees, diplomas or certificates in compliance with the rules of the School Committee.

Only citizens of the United States shall be eligible for any position in the School Department.

Examination for permanent or substitute academic teachers shall be held if and when, by vote of the School Committee, it is deemed necessary. Announcement of the examination shall be made at least three months prior to the date of examination and notice thereof, prepared by the Superintendent, shall appear in a Cambridge Newspaper for three successive weeks.

Vacancies in non-academic positions shall be filled by examination on vote of the School Committee. No list shall be established as the result of a special examination.

ETC.

CHAPTER IX

Master Emeritus and Pensioned Teachers

SECTION 1: MASTER EMERITUS. Any head master of a high school or master of a grammar school who has reached the age of sixty-five years and has served as such head master or master for at least twenty years or has served in the Cambridge schools for at least twenty-five years, may upon his own request or at the discretion of the Committee be retired from active service by an election as master emeritus.

ETC.

SECTION X

The Schools and Their Organization

SECTION 1: CLASSIFICATION. The public schools of Cambridge shall be classified as kindergartens, primary schools, grammar schools, high schools, evening schools, and vacation schools.

SECTION 2: SCHOOL TERMS. The school year shall be divided into four terms. The time for closing the schools in June and for opening them in September shall be fixed annually in January. The first term shall close December 23, except when that date falls on Saturday or Sunday, in which case it shall close on the Friday preceding. The second term shall begin on the first school day after that celebrated as New Year's Day, and shall close the Friday before Washington's Birthday. The third term shall begin the Monday after Washington's Birthday and shall close the last Friday in April. The fourth term shall begin the Monday after the first Friday in May.

SECTION 3: HOLIDAYS. There shall be no session on Saturdays; Columbus Day; Armistice Day; Thanksgiving Day, the day preceding and the day following; Washington's Birthday; Good Friday; Patriot's Day; Memorial Day and the Seventeenth of June. Whenever any of the above named holidays falls on Sunday the schools shall be closed on the day following.

SECTION 4: HOURS. Except as otherwise ordered by the Committee, the sessions of the High and Latin School shall be from 8:30 a. m. to 1:45 p. m.; of the Rindge Technical School from 8:30 a. m. to 2:00 p. m.; of the grammar and primary schools from 8:30 to 11:30 a. m. and from 12:30 to 2:15 p. m.; and of the kindergartens from 8:30 to 11:30 a. m.

Duties of Assistant Headmasters

An Assistant Headmaster shall have general oversight of the organization of the group to which he may be assigned. He shall correlate the work of the grammar schools with that of the high school and, when necessary, shall visit such schools to explain to the members of the graduating classes the content and purpose of the high school curriculum. He shall be concerned primarily with the attendance, conduct, discipline and scholarship of the boys in the group under his charge. With the assistance of the Department of Measurement and Adjustment, he shall make, insofar as it is possible to do so, a thorough and personal study of the needs and achievements of the entire membership of this group. He shall notify parents of the lack of progress on the part of pupils and shall arrange for conferences in the home or at the school, when scholarship or conduct demands readjustment in the attitude of the pupil towards the school or for revision in the nature of the course of study pursued. In the course of personal conferences he shall assist the pupils in the choice of studies for the ensuing year. Upon withdrawal of the pupil from school at graduation, or prior to that time, if occasion demands, he shall have available for pupils and parents, for higher institutions of learning or possible employers, all information accumulated regarding the potentialities of the pupil for further study or employment. He may delegate to the Dean of Girls such assignment as shall seem necessary for the proper and efficient conduct of the work which is of common concern to boys and girls within a common group.

In addition to the duties specifically mentioned, he shall assist the Headmaster in matters of general school organization in such a manner as the Headmaster or the Superintendent of Schools may prescribe.

Duties of Deans

The general supervision of the work of the girls in any particular group shall be under the direction of a Dean, whose duties with respect to attendance, conduct, discipline and matters of general guidance shall be similar to those hereinbefore prescribed for an Assistant Headmaster. In addition, such other duties as may seem necessary may be delegated to the Dean by the Asistant Headmaster in general charge of the group to which the Dean has been assigned.

Duties of the Supervisor of Measurement and Adjustment

SECTION 1: The Supervisor of Measurement and adjustment shall, under the direction of the Superintendent, have general supervision and control of all standardized testing conducted in the schools. She shall administer such investigations as the Superintendent may direct or approve, for the advancement of efficiency of instruction, for the establishment of definite standards of attainment, and for the promotion of economy of time and money.

SECTION 2: She shall, unless it be otherwise stated in the rules and regulations, have control of admissions to and discharges from classes for exception children.

SECTION 3: She shall, under the direction of the Superintendent, have general supervision and control of instruction of all exceptional children in the schools, homes, or hospitals.

SECTION 4: She shall co-operate with masters, deans, and principals in their efforts to secure proper pupil placement, and to prevent or correct educational maladjustment.

SECTION 5: She shall co-operate with the State Department authorized by law to work in the schools, to the end that their work in this city may be accomplished efficiently and with due economy of time and money.

SPECIAL EDUCATION: (a) Classes for exceptional children may be established from time to time on recommendation of the Superintendent and with the approval of the School Committee; exceptional children in this significance being defined to include the following: children of lowered vitality, the deaf and hard of hearing, the gifted, the mentally retarded, the speech defective, the visual defective, and children presenting serious behavior problems.

(b) Provision shall be made for the education of children so seriously handicapped physically as to make attendance at school impracticable. Under the authority of the General Laws of 1932, Chapter 159, a teacher, or teachers, may be employed to offer instruction to said children in their homes or at such places and under such conditions as the Superintendent with the approval of the School Committee may arrange.

(c) Instruction for exceptional children shall function as department of Special Education.

(d) All Special Education shall be under the direction of the Supervisor of Measurement and Adjustment.

(e) Children shall be admitted to Open Air Classes by the School Physician, and shall be discharged thereform on his recommendation.

(f) Children shall be admitted to Lip Reading Classes by the teacher thereof on recommendation of the masters or principals of the respective schools.

(g) Children shall be admitted to Rapid Advancement Classes on recommendation of the masters and principals of the respective schools, subject to the approval of the supervisor of measurement and adjustment.

(h) Children shall be admitted to Special Classes, Junior Opportunity, and Junior Prevocational Classes, by the supervisor of measurement and adjustment, subject to the approval of the State Department of Mental Diseases, under the provisions of the General Laws of 1931, Chapter 71, Section 46.

(i) Children shall be admitted to the Opportunity Classes and to the Prevocational Classes on recommendation of the masters of the respective schools, subject to the approval of the supervisor of measurement and adjustment.

(j) Children shall be admitted to Special English Classes on recommendation of the masters and principals of the respective schools, subject to the approval of the supervisor of measurement and adjustment.

(k) Children shall be admitted to Speech Improvement Classes by the teacher thereof on recommendation of the masters and principals of the respective schools.

(l) Children shall be admitted to classes for conservation of eyesight by the Division of the Blind, State Department of Education.

(m) Pupils over eight years of age may be placed in ungraded classes by the masters and principals of the respective schools, subject to the approval of the supervisor of measurement and adjustment.

(n) Pupils over five years of age may be admitted to the Horace Mann school for the deaf in accordance with the provisions of the General Laws of 1920, Chapter 69, Section 26.

Mr. Wood moved that they be referred to the Committee on Rules. Mr. Robart raised a point of order to the effect that in accordance with the Rules of the School Committee when an amendment to the rules is presented it automatically lays on the table and Mr. Wood's motion to refer to the Committee on Rules could not be in order until the next meeting of the School Committee. The Chairman ruled in favor of Mr. Robart.

Mr. Fitzgerald presented the following amendment to the rules which lays on the table until the next meeting under the rules: "No permanent appointments are to be made to the Department of Tests and Measurements unless and until applicants have successfully passed an examination, the subjects to be inquired into shall be determined by the Superintendent of Schools with the advice of the Director in charge of the Department of Tests and Measurements. Appointments shall be made when needed in accordance with the rules of the School Committee.

Mr. Fitzgerald presented the following proposed amendment to the rules which lays on the table until the next meeting under the rules: "The Superintendent shall nominate from the permanent list in use in accordance with the rules of the School Committee, names of certified applicants to fill vacancies as they occur. No appointment shall be made, however, until a request for the same has been made in writing from the principal or one in charge of the school wherein the vacancies exist. All rules inconsistent herewith are hereby repealed.

On motion by Dr. Cassidy it was voted to convene in to executive session.

It was voted that the members of the examining board, and rating board who are present be invited in to executive session.

It was voted to adopt the recommendation of the Examining Board that the qualifying examination for the position of elementary master be held on August 12, 1936, from 9:00 a. m. to 12:00 m.

It was voted that all applications must be in not later than twelve o'clock noon of August 8, 1936.

A motion was offered that those candidates who lacked a week or two be given permission to take the examination. A substitute motion was offered that the part of the order setting forth the length of service required be clarified to mean that any regularly appointed teacher who has been in the Cambridge Public School System for seven years shall mean that applicants shall be a regular teacher seven full years in the Cambridge System at the time of the examination. A point of order was raised that both of these motions were amendments to the rules and should be made in writing and laid on the table under the rules. No further action was taken on these motions.

On the following roll-call it was voted to reconsider the vote setting the date of the examination as August 12, 1936: Dr. Cassidy, Mr. Fitzgerald, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Galgay and Mr. Robart voting no.

It was then voted on the following roll-call that the qualifying examination for the position of elementary master be held on September 1, 1936: Dr. Cassidy, Mr. Fitzgerald, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Galgay, and Mr. Robart voting no. A motion to reconsider this vote was negatived.

On the following roll-call it was voted to reconsider the vote setting the closing date for applications August 8, 1936, at 12 o'clock noon: Dr. Cassidy, Mr. Fitzgerald, Mr. Wood and Mayor Lynch voting yes: Mrs. Brooks, Mr. Galgay and Mr. Robart voting no.

It was then voted that the closing date for receiving applications be August 25, 1936. A motion to reconsider this vote was negatived.

A motion was offered that action on the marking system and other considerations, excepting dates of examination and dates of filing applications, be postponed until a future special meeting to be called before August 20, by the Chairman.

It was voted to adopt a substitute motion that the report of the Examining and Rating Boards be received and their recommendations as amended be adopted. A motion to reconsider this vote was negatived.

It was voted to reconvene in open session.

It was voted that the votes taken in executive session be ratified.
It was voted to adjourn.

ADJOURNED

EDWARD J. O'CONNELL,

Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Thursday, September 3, 1936.

SPECIAL MEETING: Called for the following purposes:

1 To make arrangements for the opening of schools.
2. To hear the report of the Committee on Buildings & Grounds.
3. To act on the transfer of certain teachers.
4. Any other business affecting the opening of schools, and any other business that may properly come before the Committee.

The Superintendent presented the following resignation from Martin F. O'Connor, Master of the Roberts School:

August 12, 1936.

Dear Mr. Fitzgerald:

Will you kindly present my resignation as Master of the Roberts School at the next meeting of the School Committee?

I leave the Cambridge School system with a great deal of regret. It means that twenty-three years of extremely happy associations and the most ideal of working conditions come to an end.

Won't you please extend to the members of the School Committee my gratitude for their many kindnesses to me.

Sincerely yours,
MARTIN O'CONNOR.

On motion by Mr. Fitzgerald, and seconded by Mrs. Brooks, it was voted that the resignation be accepted and made part of the records, and that a letter of commendation be sent to Mr. O'Connor for the excellent service he has rendered to the Cambridge School System.

The Superintendent presented the resignation of Esther R. Perry, teacher at the Houghton School, effective September 1, 1936. On motion by Mr. Fitzgerald and seconded by Mrs. Brooks, it was voted to accept the resignation.

The Superintendent presented the resignation of Norinne C. Feeny, Kindergartner at the Fletcher School, effective September 1, 1936. On motion by Mr. Fitzgerald it was voted that the resignation be accepted.

The Superintendent presented the resignation of Doris M. Tracy, teacher at the Russell School, effective September 9, 1936. On motion by Mr. Fitzgerald it was voted that the resignation be accepted.

The Superintendent presented the following communication from Harriet J. Hite, teacher in the High and Latin School.

300 High Street,
Urbana, Ohio,
August 5, 1936.

My dear Mr. Fitzgerald:

Although I have been recuperating satisfactorily from my operation, it still seems inadvisable for me to begin teaching again in September. I am therefore writing to you to apply for a half-year's leave of absence without pay until February first.

Hoping that it will be possible for the School Board to grant me this favor, I am,

Very sincerely yours,
HARRIET J. HITE.

The Superintendent recommended that Miss Hite be granted leave of absence from September 1, 1936 to February 1, 1937, without stipend. On motion by Mrs. Brooks it was voted that the Superintendent's recommendation be granted.

The Superintendent reported the transfer of John J. Curry from Master at the Fletcher School to Master at the Roberts School, effective September 1, 1936. On motion by Mrs. Brooks it was voted that the recommendation be adopted.

The Superintendent recommended that Bernice M. Casey be transferred from teacher at the Morse School to teacher at the Russell School, effective September 1, 1936; and that Elizabeth M. McCann be transferred from teacher at the Kelley School to teacher at the Willard School, effective September 1, 1936. On motion by Dr. Cassidy it was voted that the Superintendent's recommendation be adopted.

Dr. Cassidy, Chairman of the subcommittee on Buildings and Grounds presented the following report:

Committee on Buildings & Grounds

Thursday, September 3, 1936.

Members present: Dr. Cassidy, Mrs. Brooks and Mr. Galgay.

Dr. Cassidy in the chair:

The sub-committee on Buildings & Grounds recommend that the opening date for schools be deferred until September 14 in order to expedite the work of the W. P. A.

The sub-committee on Buildings & Grounds recommend that an amount not to exceed $851.10 be appropriated from the $20,000.00 earmarked in the budget for W. P. A. projects for painting the Agassiz School.

The sub-committee on Buildings & Grounds recommend that an amount not to exceed $260.00 be appropriated from the $20,000.00 earmarked in the budget for W. P. A. projects for weatherstripping the Webster School.

The sub-committee on Buildings & Grounds recommend that estimates be obtained for providing two double gates on the Ellery Street entrances of the Latin Building.

The sub-committee on Buildings & Grounds will present a full report of work completed at the next regular meeting.

The sub-committee on Buildings & Grounds recommend that Richard Grant be appointed custodian of the High and Latin School at the same salary as his predecessor, to take effect September 1, 1936.

The sub-committee on Buildings & Grounds recommend that all W. P. A. work be done after school hours in a similar manner to the Russell School arrangement, and it is also the wish of the sub-committee on Buildings & Grounds that two shifts be put in the schools to expedite the work now going on.

DR. JAMES J. CASSIDY,
Chairman.

A motion by Mrs. Brooks, and seconded by Mr. Wood, that the report of the committee on Buildings & Grounds, be accepted with the exception of the recommendations of appropriations, was not acted upon. It was then unanimously agreed to vote on each recommendation separately.

On motion by Mr. Fitzgerald it was voted to adopt the recommendation of the Committee on Buildings & Grounds that the opening date of the schools be deferred until September 14 in order to expedite the work of the W. P. A.

On motion by Mr. Fitzgerald it was voted on the following roll-çall to adopt the recommendation of the Committee on Buildings & Grounds that an amount not to exceed $851.10 be appropriated from the $20,000.00 earmarked in the budget for W. P. A. projects for painting the Agassiz School: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes.

On motion by Mr. Fitzgerald it was voted on the following roll-call to adopt the recommendation of the Committee on Buildings & Grounds that an amount not to exceed $260.00 be appropriated from the $20,000.00 earmarked in the budget for W.P.A. projects for weatherstripping the Webster School: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes.

It was voted to approve the recommendation of the Committee on Buildings & Grounds that estimates be obtained for providing two double gates on the Ellery Street entrances of the Latin Building.

It was voted to adopt a motion by Mr. Fitzgerald that the recommendation of the Committee on Buildings & Grounds that James R. Grant be appointed custodian of the High and Latin School at the same salary as his predecessor, to take effect September 1, 1936, be referred to the Committee on Personnel.

It was voted to adopt the recommendation of the Committee on Buildings & Grounds that all W.P.A. work be done after school hours in a similar manner to the Russell School arrangement, and it is also the wish of the sub-committee on Buildings & Grounds that two shifts be put in the schools to expedite the work now going on.

At the request of Dr. Cassidy unanimous approval was given to Mr. Terry Superintendent of Buildings, and Mr. Moran Administrator for W. P. A. to address the Committee. Mr. Moran advised the Committee that the Sleeper and Willard School projects have been finished. Work is now going on in the Morse, Roberts, Agassiz and Fletcher. Work on the Wellington School will start about September 8.

Work on the Longfellow School will start in about a week and the Lowell and Houghton School projects will start in about three weeks. Projects for the Webster, Lincoln, and Peabody Schools have been submitted but have not been approved as yet. The Gannett and Kelley School projects are just in the figuring stage. The Roberts School is awaiting a supplementary project which will be submitted as soon as the roof repairs are done. Dr. Cassidy asked Mr. Moran if it would be possible to have two shifts of men on the projects in order to finish them up as quickly as possible. Mr. Moran stated that he would try to arrange it, but the W. P. A. authorities are opposed to this because it uses up the money very quickly.

It was then voted that Mr. Moran be authorized to secure, if possible, double shifts for the painting projects now going on in the schools for the purpose of expediting the work.

Dr. Cassidy read the following communication from the Cambridge Post, American Legion:

Cambridge Post No. 27
American Legion,
September 2, 1936.

To the School Committee:

Permission is respectfully requested for the use of the Edward W. Quinn Auditorium, Rindge Technical School for Sunday, October 4, 1936, between the hours of 2:00 p. m. and 6:00 p. m. for the occasion of the County Convention of Middlesex County Council of the American Legion, which comprises 52 posts in the county.

Respectfully yours,
MICHAEL T. KELLEHER,
Commander, Cambridge Post, A. L.
County Commander, A. L.

A motion was offered that the request be referred to the Financial Agent under the rules. Dr. Cassidy offered a substitute motion that the permission requested be granted and the American Legion be granted the use of the hall without charge for Sunday, October 14, 1936. It was voted, on the following roll-call to negative the substitute motion: Dr. Cassidy, Mr. Fitzgerald and Mayor Lynch voting yes; Mrs. Brooks, Mr. Galgay, and Mr. Wood voting no. It was then voted to adopt the original motion that the request be referred to the Financial Agent under the rules.

Dr. Cassidy presented an application from one Joseph Pires of 1097 Cambridge Street, requesting the use of Quinn Auditorium in the Rindge Technical School for Sunday, September 13, from 2:00 p. m. to 10:00 p. m. for the purpose of conducting a moving picture performance. On motion by Mr. Fitzgerald it was voted that the request be referred to the Financial Agent under the rules.

A motion by Dr. Cassidy to reconsider the motion referring the request of the Cambridge Post, American Legion, to the Business Agent, under the rules, was negatived by the following roll-call vote: Dr. Cassidy, Mr. Fitzgerald, and Mayor Lynch voting yes; Mrs. Brooks, Mr. Galgay and Mr. Wood voting no.

Committeeman Fitzgerald asked the Chairman if there were not plans in existence for the erection of a new building at the High and Latin School. The Secretary advised Mr. Fitzgerald that these plans were in his possession.

It was voted on the following roll-call not to adopt a motion by Mr. Fitzgerald that the Chairman of the School Committee call a special meeting of the School Committee at a time convenient to the Mayor and Members but not unreasonably late, for the purpose of examining and considering plans for the erection of an addition to the present High and Latin School, said plans now being in the possession of the Secretary of the School Committee: Mrs. Brooks and Mr. Fitzgerald voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

Mr. Fitzgerald presented the following motion: ORDERED that the Superintendent of Schools confer with the President and Fellows of Harvard College, with a view of obtaining from the President and Fellows of Harvard College, permission to use Memorial Hall Building, or any other building available, free of charge, for class-room purposes in order to properly care for the excess number of pupils in the High and Latin School. It is further ORDERED that, in the event permission is given, the Superintendent of Schools shall consult with Mr. Leslie L. Cleveland, Head Master of the High and Latin School, and the heads of departments in the High and Latin School, for the purpose of determining what subjects should be taught in the Memorial Hall Building. It is also understood, in the event that permission is granted, that the students attending the Memorial Hall Building shall be considered to be students of the High and Latin School, under the charge of Mr. Leslie L. Cleveland. Time being of the essence the Superintendent is given full authority to complete negotiations for the purpose above set forth, and the Superintendent shall report his findings at the next School Committee meeting. On the following roll-call it was voted not to adopt this motion: Mr. Fitzgerald and Mayor Lynch voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Galgay, and Mr. Wood voting no.

It was then voted on motion by Dr. Cassidy that the Superintendent confer with Mr. Wood, Head Master of the Rindge Technical School, and Mr. Cleveland, Head Master of the High and Latin School with a view of correcting the over-crowded conditions at the High and Latin School.

On motion by Mr. Fitzgerald it was voted that the Committee on Buildings & Grounds prepare a project for the erection of a fence at Drummond Place on the dividing line of the Ellis School and the adjoining property.

On motion by Mr. Fitzgerald it was voted that John P. Sullivan be included as one of the milk concerns to receive a portion of the orders for milk supplied to the School Department.

On motion by Mr. Wood, and seconded by Dr. Cassidy, it was voted that resolutions of sympathy be sent to the family of the former Eileen Barry, who died recently. She was the wife of Mr. William Cleary and formerly was a very highly esteemed school teacher in the Houghton School in Cambridge.

On motion by Mr. Fitzgerald it was voted that applicants taking the examination for the Department of Domestic Science be allowed to elect either cooking or sewing as a major subject.

On motion by Dr. Cassidy it was voted that those evening school sewing teachers, who have over ten years experience be allowed to take the examination for day school teaching.

On motion by Mr. Galgay it was voted that the date of the next regular meeting of the School Committee be changed from September 14, to September 21.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE
(Official Report)

Monday, September 21, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted that the records of the Regular Meeting of August 3, 1936 and the Special Meeting of September 3, 1936, be laid on the table.

The Chairman presented the following communication from the Lincoln Statue Committee:

Charles Beck Post, No. 56 G. A. R.
Cambridge, Mass., Sept. 20, 1936.
Mr. Chairman and
Members of the School Committee.

At a meeting of the Lincoln Statue Committee, it was voted to send this letter asking you if you would please turn over the children's pennies collected last May, for the Lincoln Statue, to Mr. Alvan B. Hathaway, Treasurer, c/o Cambridge Trust Co.

Thanking you, I remain
Very truly,
ETTA T. HAZEN,
Secretary.

On motion by Mr. Wood it was voted that the communication be referred to the Committee on Personnel.

The Chairman presented a communication from the City Solicitor concerning contributions due the Pension Accumulation Fund for 1936, and it was voted that the communication be placed on file.

The Chairman presented a communication from School Committeeman Ralph W. Robart and on motion by Mr. Fitzgerald it was voted that it be made part of the records:

September 16, 1936.

The Honorable School Committee,
City of Cambridge,
City Hall, Cambridge, Mass.
Gentlemen:

I find it necessary to be out of the city and therefore unable to be present at the School Committee meeting of September 21st. Under the circumstances I would request that the courtesy be extended me of allowing the records of the Special Meeting of September 3d, and the amendments to the rules to remain on the table until the first meeting in October. I have given much study to both these matters above referred to and would like to have the opportunity of discussing them.

Sincerely yours,
RALPH W. ROBART.

The Chairman presented the following communication from the W.P.A.

September 17, 1936.

The School Committee,
Cambridge, Mass.
Gentlemen:

On Sunday, September 27, at three o'clock in the afternoon the Federal Music Project of the W.P.A. will hold a Band Festival at Russell Field.

All the concert and military bands of the Federal Music Project in Massachusetts will take part, and the combined units, numbering more than five hundred pieces and made up of skilled musicians from the crack Massachusetts units, will present a program of worthwhile music.

I want to take this opportunity to extend a cordial invitation to the members of the Committee, and to Mr. Fitzgerald, Superintendent of Schools, to attend the festival.

Doubtless, this event will be of great interest to the school children of our city and I want to assure you that they will be welcome at Russell Field.

Yours very truly,
JOHN J. MORAN,
Sponsor's Agent.

On motion by Mr. Fitzgerald it was voted that the invitation be accepted by the School Committee with thanks.

The Superintendent presented the following communication from Lillian B. Hartigan, Master's Assistant at the High and Latin School:

651 Chestnut Hill Ave.,
Brookline, Mass.
August 30, 1936.

Mr. Edward J. O'Connell,
Sec. Cambridge School Committee,
City Hall, Cambridge, Massachusetts.
Dear Sir:

On January 23, 1935, because of

the unsafe conditions of the sidewalk outside of Rindge Technical School, due to its being covered with ice, I was caused to fall and suffer a Potts Fracture of the right ankle. I was confined to St. Elizabeth's Hospital for eleven days where I was treated by Doctor Thomas F. Broderick. I was confined to my home with my leg in a cast from the second of February to the thirtieth of April, and for a period of ten months was wholly or partially incapacitated.

Because of the injuries suffered by me I was out of school from the twenty-third of January to the sixth of May, and suffered a loss in salary of $409.00 and in addition, was forced to pay for hospital expenses, medicines and medical attendance.

Considering the fact that I was on duty when hurt, engaged at the time in extra curricula activity for which I received no compensation, I am asking you to present to the School Committee the facts in my case in the hope that they may find it possible to reimburse me for loss of salary.

During the period that I was confined to my house I attended to a number of school duties, such as coaching speeches for debaters and Liberty Medal and preparing students for dramatics. The Latin School employed no substitute teachers during my absence from duty.

In all my years of service I never have requested that I be granted a sabbatical leave of absence.

I trust that your committee will look favorably on the facts presented and will do the equitable thing by me.

Very sincerely yours,
LILLIAN R. HARTIGAN.

On motion by Mr. Wood it was voted that it be referred to the Superintendent for investigation and report.

The Superintendent reported that the reassignment of Supervisors of Attendance, made necessary by the retirement of Mr. William J. Cogan, has been completed, and that Walter J. Martin has been assigned to the Central Vocational and Rindge Technical School Districts, and John T. Keane has been assigned to the district formerly covered by Mr. Cogan.

On motion by Mrs. Brooks it was voted that the Superintendent communicate with Mr. William J. Cogan, retired Supervisor of Attendance, expressing the Committee's appreciation for the many years of service he has rendered to the School Department, and their regret that his services have terminated.

The Superintendent recommended that the evening schools be placed under the direction of John M. Tobin, Assistant Superintendent of Schools. On motion by Mrs. Brooks it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the opening date of the evening schools be October 20, 1936, and on motion by Mrs. Brooks it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented a communication from the Tourian Armenian School Committee requesting the use of the Kelley and Webster Schools for the purpose of teaching the Armenian Language—on Tuesdays and Thursdays at the Kelley School, and on Wednesdays and Fridays at the Webster School, between the hours of 3:00 p. m. and 5:00 p. m. starting Wednesday, September 9, 1936. On motion by Mr. Fitzgerald it was voted that the Superintendent confer with these people, explaining the matter to them, and report to the School Committee at the next meeting.

The Superintendent reported the transfer of Esther B. Gilman from Special Class Teacher at the Longfellow School to Special Class Teacher at the Houghton School, effective September 18, 1936.

The Superintendent presented the resignation of Marjorie W. Todd, teacher at the Thorndike School, effective September 9, 1936, and on motion by Mr. Fitzgerald it was voted that the resignation be accepted.

The Superintendent presented the following financial report; and on motion by Mr. Fitzgerald it was voted that it be made part of the records:

FINANCIAL REPORT FOR AUGUST, 1936

	Appropriation	Expended to July 1, 1936	Expended during July and August	Total Expenditure	Balance
Administration Salaries	$71,362.67	$39,977.20	$7,928.85	$47,906.05	$23,456.62
General Expenses	8,552.00	4,064.28	336.39	4,400.67	4,151.33
Teachers Salaries, Day	1,463,124.30	842,883.01	120,446.87	963,329.88	499,794.42
Teachers Salaries, Athletics	7,175.00	4,795.00	———	4,795.00	2,380.00
Teachers Salaries, Substitutes	24,854.00	23,129.00	1,725.00	24,854.00	———
Teachers Salaries, Evening	10,000.00	6,113.50	———	6,113.50	3,886.50
Teachers Salaries, Americanization	2,000.00	1,086.50	———	1,086.50	913.50
Teachers Salaries, Teachers Exams.	1,500.00	1,216.30	———	1,216.30	283.70
Text Books	20,000.00	7,085.95	19.66	7,105.61	12,894.39
Supplies	25,000.00	18,329.06	4,012.16	22,341.22	2,658.78
Lunch Room Supplies	30,000.00	17,464.21	1,767.88	19,232.09	10,767.91
Tuition to other Cities	2,000.00	904.74	222.64	1,127.38	872.62
Transportation of Pupils	2,200.00	982.00	153.00	1,135.00	1,065.00
Fuel	27,000.00	14,636.62	55.14	14,691.76	12,308.24
Heating at Rindge	14,000.00	8,936.73	426.86	9,363.59	4,636.41
Light	10,000.00	6,190.45	905.07	7,095.52	2,904.48
Power	1,450.00	848.37	43.00	891.37	558.63
Light & Power at Rindge	5,500.00	2,416.47	444.20	2,860.67	2,639.33
Janitors Salaries	138,624.75	67,484.89	23,369.79	90,854.68	47,770.07
Repairs	6,723.23	2,572.39	1,466.24	4,038.63	2,684.60
Furniture & Furnishings	500.00	236.37	261.75	498.12	1.88
Care of Truants	104.00	30.29	52.00	82.29	21.71
Janitors Supplies	4,000.00	1,404.74	572.58	1,977.32	2,022.68
Other Expenses	9,249.00	2,203.04	4,235.39	6,438.43	2,810.57
Minors License Refunds	70.00	24.00	15.75	39.75	30.25
Athletic Clothing	2,000.00	893.90	6.00	899.90	1,100.10
Museum Supplies	500.00	464.18	———	464.18	35.82
Pensions	1,900.00	623.97	86.04	710.01	1,189.99
Band Instruments	1,500.00	———	———	———	1,500.00
W. P. A. Projects	20,000.00	300.00	19,165.44	19,465.44	534.56
	$1,910,888,95	$1,077,297.16	$187,717.70	$1,265,014.86	$645,874.09

(Continued on following page)

W. P. A. PROJECTS

	Appropriation	Expended to July 1, 1936	Expended during July and August	Total Expenditure	Balance
Athletic Field	$1,625.00				
Athletic Grading	410.00				
Athletic Fence	735.00				
Project No. 65-14-9073	2,770.00	—	—	—	$2,770.00
Harvard Yard	359.20	—	—	—	359.20
Russell School Painting	182.43	—	—	—	182.43
Weatherstripping Houghton	309.80	275.22	34.59	309.80	—
Weatherstripping Webster	260.00	—	—	—	260.00
Agassiz School No. 65-14-9849	851.10	—	—	—	851.10
Fletcher School No. 65-14-9764	877.06	211.77	323.53	535.30	341.76
Morse School No. 65-14-9779	2,716.05	210.88	450.70	661.58	2,054.47
Roberts School No. 65-14-1817	2,763.94	—	365.69	365.69	2,398.25
Sleeper School No. 65-14-1339	2,293.81	144.24	239.27	383.51	1,910.30
Willard School No. 65-14-9677	574.36	200.44	203.80	404.24	170.12
Houghton School No. 65-14-5541	4,063.81	—	—	—	4,063.81
Peabody School	1,733.01	—	—	—	1,733.01
Haggerty School	3,022.50	—	—	—	3,022.50
	$22,777.07	$1,042.55	$1,617.57	$2,660.12	$20,116.95

The Superintendent recommended that the following transfers of appropriations be made:

From Teachers Salaries (Day Schools)	
To Substitute Salaries	$5,000.00
From Teacher Salaries (Day Schools)	
To "Care of Truants" ..	$82.29

On motion by Mr. Fitzgerald it was voted that the recommendation of the Superintendent relative to these transfers be approved.

The Superintendent recommended the following transfer of appropriations be made:

From "General Expenses"	
To "Furniture & Furnishings"	$187.50

On motion by Mrs. Brooks it was voted that the recommendation be adopted.

Dr. Cassidy, Chairman of the sub-committee on Buildings & Grounds, reported that the sub-committee on Buildings & Grounds recommend that the portable building situated in back of the Kelley School be turned back to the City with the suggestion that the city utilize the same to house the W.P.A. groups now occupying part of the Harvard School, and that the Harvard School be used to take care of the over-flow from the High and Latin School. On motion by Mr. Fitzgerald it was voted that the recommendation of the sub-committee on Buildings & Grounds be adopted.

Dr. Cassidy also reported that the sub-committee on Buildings & Grounds recommend that the bid of the Anchor Post Fence Company for erecting gates at the Ellery Street entrances of the High and Latin School, amounting to $121.00 be approved, as it is the lowest bid received. On motion by Mr. Fitzgerald it was voted, on the following roll-call, that the recommendation be adopted, and the amount of $121.00 be appropriated: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes.

Dr. Cassidy, Chairman of the sub-committee on Buildings & Grounds, presented the following recommendation: That according to advice received from the City Physician, Michael F. Reid, Janitor at the Taylor School, be retired in accordance with Chapter 32, Section 44 of the General Laws as amended by Chapter 223, acts of 1936, effective September 26, 1936. On motion by Mrs. Brooks it was voted that the recommendation be adopted.

Dr. Cassidy advised the Committee that on August 14, 1935, the following amounts were appropriated for P.W.A Projects:

Latin School Athletic Field Rink and Track	$1,625.00
Latin School Athletic Field Grading	410.00
Latin School Athletic Field Track	735.00
TOTAL	$2,770.00

Also that this project has been accepted as one, i. e., "Latin School Athletic Field, Project No. 65-14-9703". Dr. Cassidy further advised that the amounts above referred to should be transferred to "Latin School Athletic Field Project No. 65-14-9703". On motion by Mr. Fitzgerald it was voted that the recommendation be adopted and the amounts transferred.

Dr. Cassidy reported that the Committee on Buildings & Grounds recommend that the following transfers be made from the amounts appropriated for W.P.A. Projects:

FROM:	
Fletcher School No. 65-14-9674	$200.00
Harvard School Yard ..	359.20
Willard School No. 65-14-9677	129.28
Sleeper School No. 65-14-1339	1,732.99
TO:	
"Repairs"	$2,421.47

FROM:	
Haggerty School W.P.A.	$3,022.50
TO:	
Wellington School W.P.A.	$3,022.50

On motion by Mrs. Brooks it was voted that the recommendation be adopted.

Dr. Cassidy, Chairman of the Sub-Committee on Buildings & Grounds presented the following report, and on motion by Mrs. Brooks it was voted that the report be made part of the records:

Committee on Buildings & Grounds:

September 21, 1936.

TO THE SCHOOL COMMITTEE:

The Sub-Committee on Buildings & Grounds desires to submit the following report of the work accomplished during the spring and summer months of the present year.

It would be impossible to outline the numerous small repairs that are always necessary in any school building and for that reason, your committee will endeavor to give only a general idea of the kind and scope of work necessary to do before the reopening of schools this fall.

This report is divided into two sections; the first having to do with the work done and paid for entirely out of school department funds, and the second a statement of the work accomplished to date under funds granted through the Works Progress Administration, for the furtherance of which the School Committee appropriated the sum of $20,000.00.

Your Committee has endeavored at all times to see that only that work was done which it considered absolutely necessary at this time. To that end neither time nor effort was spared.

If the program now contemplated is carried to a successful conclusion it is the opinion of your committee that at the end of this year the school buildings of our city will be in better condition than has been the case for some time past.

The following is a brief summary of the work accomplished:—

PART I

Work Paid For Out Of School Department Funds

(NOTE: Repairs to boilers is designated as such and any work done in the piping and radiation is designated as "repairs to heating system".)

AGASSIZ SCHOOL

Repairs to: Boilers
Plumbing system
Heating system
Fire alarms
Electric clocks

Also: Pointing of exterior walls and the chimneys.

ELLIS SCHOOL

Repairs to: Heating and ventilating system.
Roof
Plumbing system

FLETCHER SCHOOL

Repairs to: Boilers, including brickwork in Nos. 1 and 2
Heating system
Fire alarms
Electric clock
Interior telephones

Also: Erection of new chain link fence.

HAGGERTY SCHOOL

Repairs to: Heating and ventilating system
Plumbing system
Fire alarms
Electric clocks

HARVARD SCHOOL

Repairs to: Heating system
Boilers, including the retubing of No. 1 boiler, and the construction of new brick arches. Also repairs to side walls.

HOUGHTON SCHOOL

Repairs to: Heating and ventilating system
Boilers, including retubing of No. 2 boiler
Plumbing fixtures
Fire alarms
Electric clocks

KELLEY SCHOOL

Repairs to: Boiler
Heating system
Furnace in portable building

Also: Installation of 58 new screens for front of main building and construction of new platform at entrance to portable building.

LINCOLN SCHOOL

Repairs to: Heating and ventilating system
Electric clock system

LONGFELLOW SCHOOL

Repairs to: Brickwork in No. 2 boiler
Electric pumps for heating system.

LOWELL SCHOOL

Repairs to: Furnaces

Also: Installation of new sink and new outside vestibule doors.

PEABODY SCHOOL

Repairs to: Boilers, including retubing of No. 2 boiler, and welding of shell.
Heating and ventilating system
Roof
Fire alarm system

PUTNAM SCHOOL

Repairs to: Boilers
Heating and ventilating system.

ROBERTS SCHOOL

Repairs to Heating system, including electric pumps.

Also: Installation of new rectifier for fire alarm.

RUSSELL SCHOOL

Repairs to Heating and ventilating system
Electric clocks

TAYLOR SCHOOL

Repairs to: Boilers
Plumbing fixtures
Fire alarms

THORNDIKE SCHOOL

Repairs to: Boilers
Heating and ventilating system
Drain in yard
Fire alarms
Electric clocks
Recreation roof.

Also: Installation of new window sash in certain classrooms.

WEBSTER SCHOOL

Repairs to: Boilers, including installation of 19 tubes
Heating and ventilating system
Plumbing
Electric clocks
Roofgutters and conductors
Fire alarms

Also: Removal of old flagpole from roof and installation of a new pole on the grounds in front of building.

WELLINGTON SCHOOL

Repairs to: Boilers, including construction of new checks and arches
Fire alarms
Electric clocks
Interior telephones

Note: The tubes in one boiler in this school must be retubed very shortly.

WILLARD SCHOOL

Repairs to: Boilers
Roof and conductor pipe
Installation of new doors at main entrance

WYMAN SCHOOL

Repairs to: Furnaces
Heating system

HIGH AND LATIN SCHOOL

Repairs to: Heating and ventilating system
Plumbing system
Plastering
Roof
Fire alarms
Window shades
Electric clocks
Electric pumps
Asphalt treads and landings throughout

Also: Installation of additional coatroom facilities, including new racks and grillwork; new window shades, painting of coatrooms and corridors, refinishing of all desks and chairs; and miscellaneous masonry and carpentry work.

RINDGE TECHNICAL SCHOOL

Repairs to: Plumbing equipment in laboratories
Heating system including electric pumps
Elevator.

IN GENERAL

In addition to the above, all flagpoles have been repainted and new halyards furnished, broken glass in every building replaced, all basements whitewashed, broken window cords replaced, all kindergarten circles repainted. Everything that was possible has been done for the reopening of schools.

PART II

W. P. A. Projects

SLEEPER SCHOOL

The entire exterior and interior of the building has been painted, all necessary plastering, pointing and electrical work also has been done. New metal ceilings have been installed and the building weather-stripped throughout. The fence around the building has also been repainted. New treads and thresholds have been installed. In the opinion of your committee, this school is now in excellent condition.

AGASSIZ SCHOOL

This project was not approved and the work started until September. Plans call for the painting of the exteriors and interiors of the building and the installation of new plaster ceilings in four rooms. To date the work is about one-quarter completed.

MORSE SCHOOL

The work covered by this project includes painting, plastering masonry, heating, plumbing work and carpentry work. Only a bare summary of the work done in this school can be given here. The entire interior of the building was painted, something that had not been done before for a number of years. Old worn treads in the stairs were replaced with new ones and the floors throughout the building was renewed where necessary. All old soil pipe was renewed and the cabinets, sinks and marble slabs in each room were reset, and new faucets installed. Two new radiators were installed, one in the master's office and one in the teacher's room. All toilet tanks were cleaned out and new ball cocks and washers fitted in where necessary. A total of 2500 sq. feet of brick pointing in the interior has been done and it is hoped that the project for the pointing of the exterior, now awaiting approval of the Works Progress Administration, will be started shortly. New copper conductors, gutters, and goose-necks were also installed where necessary. The roof over a certain section of the new building was renewed. The work done in this school was greatly needed and when all projects have been completed the building should be in very good condition.

WILLARD SCHOOL

This building was repainted during the summer, both exterior and interior. The toilet facilities in the school were renewed during the summer of 1935 under an E. R. A. project, so that today the condition of the building is very favorable.

FLETCHER SCHOOL

The entire interior of this building, with the exception of the assembly hall, has been repainted. Funds were not available in the original project to refinish the hall, but it is hoped that these will be made available shortly.

ROBERTS SCHOOL

This project calls for the painting of the exterior and interior of the building and miscellaneous plastering, and pointing of brickwork. Federal approval was not given until late in the summer but the work is progressing at a satisfactory speed.

WELLINGTON SCHOOL

The work in this school was also late in getting started, but it is hoped that with the two shifts now in operation that the work will be carried along to a reasonably quick finish. This project is of a very wide scope including painting, both exterior and interior, repairs to heating, plumbing and electrical systems and also to the present magnasite floors. Up to the present time the work is not very far advanced, but it is hoped that more men will be made available as other projects are completed. This school is one of the oldest in the city and is greatly in need of the work being done.

HIGH AND LATIN SCHOOL

Athletic Field

The work on this field was started about three weeks ago. The project contemplates the following.

1. The removal of the existing embankment at the rear of the Latin Building.
2. The laying of tile for the proper draining of the field.
3. The building of a brick retaining wall around the field.
4. The grading of the entire field and with a bed of cinders and a top layer of loam.
5. The building of a portable board track.
6. The encircling of the entire field with a chain link fence.

At the present time, much of the embankment has been leveled and work has been started on the retaining wall. The work in this project is such that the cold weather will in no way hold it up. Construction of the board track will start shortly and it is hoped that the entire job will be completed by the middle of December. If present plans are carried to a completion, the result will be a play-field that the department can be proud of.

WEATHERSTRIPPING

For the past two years this work has been going steadily forward in the schools so that at this time of writing, the High and Latin, Ellis, Houghton, Kelley, Sleeper, Wellington and Willard Schools have been completely weathershipped. In addition, the Webster and Morse Schools have been partially equipped. This work involves a relatively small amount of money for material, which will be more than offset by the fuel saved and the added warmth and freedom from drafts in the classrooms.

CONCLUSION

There are now pending projects for work in the Ellis, Haggerty, Houghton, Lincoln, Longfellow, Peabody, Russell and Webster Schools. It is hoped that a reasonable number of these will be released in the near future.

Sincerely yours,

SUB-COMMITTEE ON BUILDINGS & GROUNDS:

DR. JAMES J. CASSIDY,
Chairman.

The Secretary read the following report of the Committee on Personnel:

Committee on Personnel,

Monday, September 21, 1936.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch.

It was voted to recommend the adoption of the recommendation submitted by the Committee on Buildings & Grounds at the Special Meeting of September 3, that James R. Grant be appointed custodian of the High and Latin School at a salary of $2624.88 per year, to take effect September 1, 1936.

The Superintendent reported that the following teachers, who were appointed in the elementary schools in July have been assigned to the schools listed after the names of the teachers:

Mary A. Altimas	Peabody
John J. Callahan	Webster
Mary Charnley	Peabody
Jeannette L. Donnelly	Morse
Rose L. Evans	Houghton
John T. Fitzgerald	Fletcher

Anne M. Hogan	Webster
Helen P. Leahy	Webster
Anna M. Lehane	Lowell
Edith F. Maybush	Putnam
Norton S. McFadden	Houghton
Frances L. Musgrave	Thorndike
Marian E. Rancatore	Ellis
Helen L. Shea	Houghton
Margaret M. Conroy	Roberts Kindergarten

The Superintendent reported that the following substitute teachers have been assigned to fill vacancies of a semi-permanent nature:

Harriet Johnson	High and Latin
Edna P. McGuire	High and Latin
Janet Ruggli	Fletcher Kindergarten
Mary Barrow	Houghton
Thomas O'Loughlin	Houghton
Caroline Ciani	Houghton
Evelyn Twohig	Houghton
Frances Curry	Putnam
Margaret Cavanagh	Putnam
Irene Braithwaite	Girls' Vocational
Hugh Curry	Roberts (Music)
Catherine Pray	Russell Kindergarten
Mary Valente	Physical Education

It was voted to approve these reports.

It was voted to adjourn:

EDWARD J. O'CONNELL,
Secretary: Committee on Personnel.

On motion by Mr. Fitzgerald it was voted on the following roll-call to adopt the recommendation relative to the appointment of James R. Grant as custodian of the High and Latin School: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes.

On motion by Mr. Galgay it was voted that the records of the meetings of July 1 and July 6, 1936, be approved as printed.

It was voted to adopt the following resolution as presented by Mr. Wood: "That the vote of August 3, 1936, as amended by vote of September 3, 1936, directing the purchase of milk among four Cambridge dealers, be further amended so as to include the firm name of Griffin Brothers, 2307 Mass. Avenue, Cambridge",

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, October 5, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Mrs. Brooks it was voted that the minutes of the meeting of September 21, 1936, be approved as printed.

The Chairman presented a communication from Mrs. H. H. Wood of 5 Craigie Circle, Cambridge, protesting against opening of schools on rainy days, and on motion by Mr. Robart it was voted that the letter be acknowledged and placed on file.

The Chairman presented a communication from the Cambridge Electric Light Company relative to rate change at the Cambridge High and Latin School and on motion by Mr. Robart it was voted that the Communication be referred to the Committee on Buildings and Grounds for report.

The Superintendent reported the death on September 25th, 1936 of Emma J. Houlahan, a teacher in the Cambridge School System for over 35 years. On motion by Mrs. Brooks it was voted that a letter of sympathy be sent to Miss Houlahan's closest relative.

On motion by Mr. Fitzgerald it was unanimously voted that the rules be suspended for the purpose of hearing Mrs. Harry Ordesky, of 24 Leonard Avenue, Cambridge, Chairman of the Show Committee of the Cambridge & Somerville Ladies' Auxiliary of the Hebrew School. Mrs. Ordesky asked the School Committee to reconsider their plea for the use of the Quinn Auditorium in the Rindge Technical School at a reduced rate, for the purpose of conducting an amateur play, in order to raise enough money to buy coal for their school. Mrs. Ordesky further explained that the Quinn Auditorium was the only hall suitable because last year they had used the Longfellow School, but the stage in this school had proved to be inadequate for their purpose. Dr. Cassidy moved that the Cambridge and Somerville Ladies' Auxiliary of the Hebrew School be granted the use of the Rindge Auditorium on Wednesday evening January 13, 1937, at the reduced rate. The Chair sustained a point of order by Mr. Robart that this motion could not be made at this time as the rules have been suspended to hear Mrs. Ordesky and no other business can be done.

Dr. Cassidy, Chairman of the Committee on Buildings and Grounds presented the following report.

Committee on Buildings & Grounds:

Monday, October 5, 1936.

Members present: Mrs. Brooks, Mr. Galgay and Dr. Cassidy. Also Head Janitor Fitzgerald.

Dr. Cassidy in the chair.

It was voted to recommend that it is the wish of the sub-committee on Buildings & Grounds that a more careful check-up of our school property by taken by the Chief of Police, as an epidemic of breaking and entering and destruction of school property appears to have started.

My committee recommends that the janitor situation at the Lincoln School be arranged as at the Haggerty School and that Mr. Moran be assigned to the Taylor School.

My committee recommends that Civil Service be requisitioned for a temporary fireman for a period of three months.

It was voted to adjourn.

DR. JAMES J. CASSIDY,
Chairman of the Committee on
Buildings & Grounds.

On motion by Mr. Robart it was voted that the report be accepted and the recommendations be adopted.

The Secretary read the following report of the Committee on Personnel and on motion by Mr. Robart it was voted that the report be adopted:

Committee on Personnel

Monday, October 5, 1936

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mayor Lynch.

Mayor Lynch in the chair.

The Superintendent recommended that William J. Cunningham be appointed Principal of the Evening High School. It was voted to recommend adoption of this appointment.

The Superintendent recommended that Raymond G. D'Arcy be appointed Principal of the Elementary Evening Schools and it was voted to recommend adoption of this appointment.

The Superintendent recommended that Ingolf V. Bockman be appointed Principal of the Evening Industrial School. It was voted to recommend the adoption of this appointment.

It was voted to recommend that the Superintendent's report on applicants for night school work, as follows, be approved.

A List of Applicants for Teaching in the Evening Schools:

HIGH SCHOOL

The following teachers are on the examined lists:

Mary A. Barrow
Harry T. Bean
John F. Burke, Jr.
John M. Cody
Alan S. Cohen
William H. Davy
Philip H. Diehl
Paul G. Dugan
Adam F. Elcewicz
Frank J. Frisoli
Joseph F. Gould
Harriet R. Johnson
William J. Joyce
Thomas J. Kenney
Charles J. McCann
Paul J. McCann
Anna G. McCarthy
Genevieve McGlinchey
Kenneth V. Minihan
George Mokaba
Ellen F. Monahan
Walter Mullally
Mary J. Mullane
Louis Novak
Edward O'Callaghan
Thomas J. O'Loughlin
Mary F. O'Reilly
Gertrude C. Parsons
Marie E. Quinlan
Mary C. Rooney
Rose C. Rooney
Elizabeth A. Ryan
William J. Ryan
Joseph L. C. Santoro
John B. Skinner
Robert R. Sweeney
John F. Temple
William G. Traveis
Temperance G. Veale
Mary J. Conlin
Mary M. Curran
Charles A. Harrington

Names of the following are not on the examined lists:

Wilfred Peltier
James F. Biggane
Thomas J. Cavanaugh
George W. Donnelly
Grace L. Eyrick
Eleanor A. Fallon
Edward P. Galligan
Mary J. Groden
Edward A. Hurley
Maurice F. Joyce
William P. Leahy
James E. McCabe
Elizabeth S. McCarthy
John R. McCarthy
Dorothea M. McDonald
Catherine McManus
Herbert H. McSorley
Rita C. White
Timothy F. Ready
Catharine Corcoran
Edward J. McCabe, Jr.
Francis V. Carr

SUPPLEMENTARY LIST:

Henry O. Delaney
Sarah Fishman
Jerome S. Higgins
Eileen A. Maher
Beatrice M. McDonald
John J. O'Brien

Helen P. Shea
John J. Sullivan
Martin L. Tierney
John G. Whoriskey

RINDGE INDUSTRIAL SCHOOL

Samuel J. Cohen
Ingolf V. Bockmann
Albert L. Coyne
Manuel DeMello
John J. Gately
Fred J. Giduz
Walter H. Gomes
Fred P. Hahn
Gunard E. Haugh
Edward D. Killian
Lester W. Ladd
William Lynch
James A. MacDonald
John G. Mahler
James F. Manning
John F. Manning
Herbert H. Marshall
Edward F. McAuliffe
Joseph G. McKenna
John J. McLaughlin
Robert V. Meyer
Arthur F. L. Morash
John M. Moriarty
John Y. Murray
Herbert L. Newton
Joseph Nissen
Charles L. O'Connor
Edmond W. O'Reilly
David W. Shea
John J. Sullivan
Martin L. Tierney
George A. Wickson
William J. McLaughlin

ELEMENTARY SCHOOL:

The following teachers are on the examined lists:

Barbara H. Allen
Anne M. Casey
Caroline V. Ciani
Margaret M. Colbert
Margaret V. Cotter
Agnes A. Doren
Mary K. Drinan
Elizabeth Grant
Mary J. Lundergan
Margaret M. Magee
Anne C. McCusker
Cecilia M. McManus
Marie E. Mullen
Anne T. O'Rourke
Margaret R. Shannon
Thomas J. Sheehan, Jr.
Ellen H. Smith
Mary M. Curren
Emma M. Hillner

The following teachers are not on the examined lists:

Ada M. Cahill
Anne Cunningham
William F. Cutroni
Catherine DeCourcey
Alice J. Delaney
Margaret L. Doolin
Margaret G. Dyer
Eleanor A. Fallon
Edward P. Galligan
Mary E. G. Sharkey
Rita C. White
Pauline R. Wollins
Timothy F. Ready
Rosemary Brooks
Lawrence Cabral
Catherine Corcoran
Joseph Hyde

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary. Committee on Personnel.

On the following roll-call Ingolf Bockman was appointed Principal of the Evening Industrial School:

Mrs. Brooks voted for Ingolf Bockman
Dr. Cassidy voted for James F. Manning
Mr. Fitzgerald voted for James F. Manning
Mr. Galgay voted for Ingolf Bockman
Mr. Robart voted for Ingolf Bockman
Mr. Wood—absent
Mayor Lynch voted for Ingolf Bockman

On the following roll-call Raymond G. D'Arcy was appointed principal of the Evening Elementary Schools: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mayor Lynch voting yes; Mr. Wood absent.

On the following roll-call Mr. William J. Cunningham was appointed Principal of the Evening High School: Mrs. Brooks, Mr. Fitzgerald, Mr. Robart, and Mayor Lynch voting yes; Dr. Cassidy and Mr. Galgay voting no; Mr. Wood absent.

A motion to reconsider the votes appointing Ingolf Bockman Principal of the Evening Industrial School, Raymond G. D'Arcy, Principal of the Evening Elementary Schools and William J. Cunningham, Principal of the Evening High School, was negatived.

On motion by Mr. Robart it was voted to adopt the recommendation of the Superintendent relative to the list of applicants for night school work, as approved by the Committee on Personnel.

Mr. Robart, Chairman of the Committee on Athletics presented the following report:

Committee on Athletics

Monday, October 5, 1936

Members present: Mr. Robart, Mr. Galgay and Mr. Fitzgerald.

Mr. Robart in the chair.

The Director of Physical Education and Athletic Activities submitted the following recommendations for basketball in the 6th, 7th and 8th grades for boys and the 8th grade for girls:

(a) Coaching and supervision of boys by sub-masters in order to organize room teams involving greater numbers than heretofore.

(b) The use of the municipal gymnasium for practice and league games, 2:30 to 4:30 p. m., under the supervision of sub-masters.

(c) Permission to sell tickets for five cents in the schools scheduled to play in the municipal gymnasium. Admission to games by ticket only.

(d) Request for permits for the use of the municipal gymnasium and permission to use tickets for admission will require the approval of the Board of Park Commissioners.

It was voted to recommend that the foregoing be adopted.

It was voted to recommend that the following rule be adopted: Students transferring from Rindge Technical School to the High School Annex shall retain their athletic eligibility in the school from which they transferred providing their academic standing warrants such action. It was voted to recommend that authority be granted the foot ball coaches of the High and Latin and Rindge Technical Schools to develop freshmen teams under supervisors selected by them.

It was voted to adjourn.

RALPH W. ROBART,
Chairman: Committee on Athletics.

On motion by Mr. Fitzgerald it was voted that the report be adopted and the recommendations adopted.

On motion by Mr. Fitzgerald the proposed amendment to Section 2604, as presented at the meeting of August 3, 1936, by the Finance Committee, was given leave to withdraw.

On motion by Mr. Robart the proposed amendment relative to the salary of the Superintendent of Schools, as proposed by Mr. Wood at the meeting of August 3, 1936, was given leave to withdraw.

On motion by Mrs. Brooks the proposed amendment relative to the membership of the Committee on Finance, as presented by Dr. Cassidy at the meeting of August 3, 1936, was given leave to withdraw.

On motion by Mr. Robart the proposed amendment relative to the membership of the Committee on Buildings and Grounds, as presented by Dr. Cassidy at the meeting of August 3, 1936, was given leave to withdraw.

On motion by Mr. Fitzgerald the proposed amendment relative to the abolishing of all sub-committees, as presented by Mr. Fitzgerald at the meeting of August 3, 1936, was given leave to withdraw.

On motion by Mr. Robart it was voted by the following roll-call to adopt the amendment to the rules as presented by Dr. Cassidy at the meeting of August 3, 1936, as follows: "That the temporary Band-Master be made permanent without increase in salary": Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, and Mayor Lynch voting yes; Mr. Wood absent.

On the following roll-call it was voted to adopt the following proposed amendment to the rules as presented by Mr. Fitzgerald at the meeting of August 3, 1936: "No permanent appointments are to be made to the Department of Tests and Measurements unless, and until, applicants have successfully passed an examination, the subjects to be inquired into shall be determined by the Superintendent of Schools with the advice of the Director in charge of the Department of Tests and Measurements. Appointments shall be made when needed in accordance with the rules of the School Committee". Dr. Cassidy, Mrs. Brooks, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mayor Lynch voting yes; Mr. Wood absent.

On motion by Mr. Fitzgerald it was voted by Roll-call vote to adopt the following proposed amendment to the rules as submitted by Mr. Fitzgerald at the meeting of August 3, 1936: "The Superintendent shall nominate from the permanent list in use in accordance with the rules of the School Committee, names of certified applicants to fill vacancies as they occur. No appointment shall be made, however, until a request for the same has been made in writing from the principal or one in charge of the school wherein the vacancies exist. All rules inconsistent herewith are hereby repealed": Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mayor Lynch voting yes; Mr. Wood absent.

No action was taken on a motion by Mr. Robart that the records of the Special Meeting of September 3 be approved with the exception of the motion pertaining to the eligibility of night school sewing teachers taking day school teachers examination. It was then agreed that the records of the meetings of August 3 and September 3 remain on the table.

On motion by Mrs. Brooks it was voted that the recommendation of the Committee on Personnel "that Catherine A. Howard be appointed as Special Class Teacher at the Houghton School, and that action on confirmation be deferred at her own request" be placed on file.

On motion by Mr. Robart it was voted that the Mayor be authorized by the School Committee to proceed forthwith to petition the Works Progress Administration, either with the plans already available, or plans prepared for him, for at least a twelve room high school annex and a new health school.

On motion by Mr. Robart it was voted that before adjournment the committee convene in to executive session.

Mr. Galgay presented the following resolution: "George W. Hamblin, Jr., a graduate of the 1924 class of Rindge Technical School, died recently, and it is recommended that the Aeronautics course at Rindge Technical School be named the 'George W. Hamblin Jr. Aeronautics Course in recognition of the fact that Mr. Hamblin was instrumental in bringing to the attention of our school authorities the need of an aeronautics course. He organized a Flying Club and made arrangements to have leading figures in the flying machine world come to Rindge and talk to the boys". On motion by Mr. Robart it was voted that the resolution be referred to the Superintendent for report.

Mr. Fitzgerald moved that the Cambridge and Somerville Ladies' Auxiliary of the Hebrew School be granted permission to use the Rindge Auditorium on January 13, 1937, at a charge of $50.00. The Chairman sustained a point of order by Mr. Robart that the rules have designated that the charge for the opening of Rindge Auditorium is $75.00 and the Assistant Business Agent has been designated as the School Committee

Agent. A motion by Mr. Fitzgerald to suspend the rules to take action on the above motion was lost on the following roll-call: Dr. Cassidy, Mr. Fitzgerald, and Mayor Lynch voting yes; Mrs. Brooks, Mr. Galgay, and Mr. Robart voting no; Mr. Wood absent. It was then voted on motion by Mr. Robart that the petition be referred to the Assistant Business Agent under the rules.

Dr. Cassidy moved that the Superintendent assign, from the substitute list, a substitute teacher with the proper qualifications to do library work. Mr. Robart amended the motion by adding the words "in accordance with the rules". After considerable discussion Dr. Cassidy was given unanimous consent to withdraw his motion, as amended.

It was voted on motion by Mr. Robart that the secretary be granted an extra weeks vacation with pay.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, October 19, 1936.

REGULAR MEETING:

His Honor, Mayor Lynch in the chair.

Members present: His Honor, Mayor Lynch, Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Robart.

On October 6, Dr. Cassidy filed with the secretary his intention of moving reconsideration of the following vote passed at the meeting of October 5: "The Superintendent shall nominate from the permanent list in use in accordance with the rules of the School Committee, names of certified applicants to fill vacancies as they occur. No appointment shall be made, however, until a request for the same has been made in writing from the principal or one in charge of the school wherein the vacancies exist. All rules inconsistent herewith are hereby repealed."

Inasmuch as Dr. Cassidy had not yet arrived at the meeting, the Committee agreed to defer action until he was present.

It was voted on motion of Mr. Robart that Miss Helen R. Brosnahan be appointed secretary pro tem in the absence of Mr. O'Connell.

Dr. Cassidy arrived at the meeting and moved to reconsider the vote on the above mentioned amendment to the rules.

Considerable discussion followed, during which Committeemen Brooks, Cassidy and Galgay expressed the opinion that due to the condition of the School Department budget at the present time, these appointments referred to in the new rule be deferred until the money was available and to employ substitute teachers for these vacancies. Committeemen Fitzgerald and Robart stated that the money was available, due to the fact that the salaries paid to new appointees for the remainder of the year would not be as large as the salaries already appropriated in the budget for the entire year for these same positions before any vacancies occurred.

The chairman then put the question, and on the following roll-call, it was voted to reconsider this vote: Mrs. Brooks, Dr. Cassidy, Mr. Galgay, and His Honor, Mayor Lynch voting yes; Mr. Fitzgerald and Mr. Robart voting no.

It was voted on motion of Dr. Cassidy that this amendment to the rules be laid on the table.

It was voted to approve the records of the meeting of October 5, 1936.

The superintendent reported and the Committee accepted the following resignations: Miss Kathleen O'Brien, teacher at the Abraham Lincoln School, effective November 1, 1936; and Miss Margaret Martin, teacher at the Wyman Open Air School, effective November 2, 1936.

The superintendent reported the following transfers of teachers: Miss Jane J. White from the Houghton to the Abraham Lincoln School, effective November 1, 1936; and Miss Mildred M. Ready, cooking teacher, from the Thorndike to the High and Latin School at a salary of $1894.00 per year, effective September 23, 1936.

It was voted to approve the transfer of Miss White.

Because of an increase in salary, it was voted to suspend the rules on the transfer of Miss Ready. It was then voted on the following roll-call to adopt this recommendation of the superintendent: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, and His Honor, Mayor Lynch voting yes.

The superintendent presented the following communication from the Cambridge Museum for Children:

October 14, 1936.

Dear Mr. Fitzgerald:

We should like to run our annual motion picture at the University Theatre on Saturday, October 31.

Through the kindness of the theatre management we are able to offer an unusually attractive program this year, one that will appeal to all ages. We may have a "Mickey Mouse Birthday Party" which has always been a feature run by the theatre itself. The program would consist of four Mickey Mouse pictures and four Silly Symphonies plus the news. The arrangements would be as in other years,—we shall enlist the cooperation of the music department and of Officer Shea and the Safety Patrol.

We should like the usual permission to advertise and sell tickets in the schools. (Tickets priced at 15 cents for children, 25 cents for adults, 35 cents for reserved seats.)

Will you please bring this before the Board at the next meeting?

Sincerely yours,
RUTH D. CRAWFORD.

The superintendent recommended that permission be granted the Museum to conduct the entertainment and it was voted to adopt the superintendent's recommendation.

The superintendent submitted the following additional list of applicants for teaching positions in the evening schools:

AN ADDITIONAL LIST OF APPLICANTS FOR TEACHING IN THE EVENING SCHOOLS

High School

The following teachers are **on** the examined lists:

Catherine A. Erlandson
Harry A. Parris

Names of the following are **not** on the examined lists:

Charles F. Conlan
John V. Curran
Eleanor B. Elcock
William M. Hogan, Jr.
Gilbert E. Mottla
Francis J. Murphy

Elementary School

The following teachers are **on** the examined lists:

Ann Goverman
John H. Harrington, Jr.
Dorothy E. Howard

The following teachers are **not** on the examined lists:

Elizabeth C. Brosnahan
Lawrence M. Cabral
Alice P. Kelley
Francis J. Murphy
James J. Walsh
Ethelyn Romley

Supplementary List

Katherine Connell
Olive I. Lynch
Loretto A. Maguire

Rindge Industrial School

Peter J. Cassidy
John T. Mellen
Abbott O. Paine
Harry A. Parris

It was voted on recommendation of the superintendent that Mr. Irving Appleby of the American Red Cross be authorized, under the direction of Mr. Joseph J. Smith, Director of Physical Education, to give a course in First Aid to the submasters in the Cambridge schools, who in turn will instruct the upper grade teachers.

As requested at a previous meeting, the superintendent submitted a report on the lunch room at the High Schools Annex and recommended that this lunch room be abolished on account of the expense of maintenance. It was voted that this report be referred to the Committee on Personnel to meet in executive session at the close of this meeting.

The superintendent submitted a communication from Mr. Laurence H. Hart requesting permission to demonstrate in the schools the character and history of George Washington through dramatic impersonations. The expense will not exceed three cents per pupil. It was voted that this request be referred to the superintendent with power. Dr. Cassidy is recorded as voting against this presentation.

It was voted to approve the list of evening school applicants, including the additional list submitted earlier in the meeting.

It was voted that the following report on school halls be made a part of the record:

REPORT ON SCHOOL HALLS

May 1st to 31st, 1936

School	Organization	Date	Rental	Expenditures	Amount
Rindge	Rindge Talent Night	5/1	None	None	
Agassiz	Boy Scouts	5/1	None	James R. Grant	$3.00
Thorndike	Alice E. Altmiller	5/1	None	Wm. G. Sheridan	
Rindge	St. Constantine Church	5/3	$75.00	John Campbell	6.00
				Frank J. Dennehy	6.00
				Michael Courtney	5.00
				Patrick O'Neill	5.00
				Abraham Cohen	5.00
				Officer Shea	7.00
				Officer Dwyer	7.00
Lincoln	Girl Scouts	5/4	None	Arnold Nelson	3.00
Longfellow	Girl Scouts	5/5	None	James O'Keefe	1.50
Agassiz	Boy Scouts	5/8	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	5/8	None	Wm. G. Sheridan	
Thorndike	St. Hedwig's Parish	5/10	None	Wm. G. Sheridan	9.00
				Owen Doherty	3.00
Lincoln	Girl Scouts	5/11	None	Arnold Nelson	3.00
Longfellow	Girl Scouts	5/12	None	James O'Keefe	1.50
Longfellow	W.P.A. Drama Project	5/13	None	None	
Rindge	American Legion	5/13	None	None	
Longfellow Kdgn.	Mothers' Meeting	5/13	None	None	
High School	Prize Speaking Contest	5/13	None	Raphael Cummiskey	3.00
				Officer Shea	4.00
Thorndike	Alice E. Altmiller	5/15	None	Wm. G. Sheridan	
Longfellow	W.P.A. Drama Project	5/14	None	None	
Agassiz	Boy Scouts	5/15	None	James R. Grant	3.00
Lincoln	Girl Scouts	5/18	None	Arnold Nelson	3.00
Longfellow	Teachers' Club	5/19	None	None	
Longfellow	Girl Scouts	5/19	None	James O'Keefe	1.50
Lincoln	W.P.A. Drama Project	5/20	None	None	
Longfellow	W.P.A. Exhibition	5/21	None	Wm. Coughlin	4.00
Agassiz	Boy Scouts	5/22	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	5/22	None	Wm. G. Sheridan	
Roberts	Portuguese Radio Hour	5/24	$13.00	John Gardner	8.00

(Continued on following page)

School	Expenditures	Amount	Rental	Organization	Date
Lincoln	Girl Scouts	5/25	None	Arnold Nelson	3.00
Longfellow	Girl Scouts	5/26	None	James O'Keefe	1.50
Agassiz	Boy Scouts	5/29	None	James R. Grant	3.00
Agassiz	Alice E. Altmiller	5/29	None	Wm. G. Sheridan	
	June 1st to 30th, 1936				
Lincoln	Girl Scouts	6/1	None	Arnold Nelson	3.00
Longfellow	Girl Scouts	6/2	None	James O'Keefe	1.50
Longfellow	W.P.A. Exhibition	6/3	None	James O'Keefe	4.00
Peabody	Peabody Parents Assoc.	6/3	None	John Mooney	3.00
Lincoln	W.P.A. Drama Project	6/3	None	None	
Longfellow	W.P.A. Exhibition	6/4	None	James O'Keefe	4.00
Lincoln	W.P.A. Drama Project	6/4	None	None	
Agassiz	Boy Scouts	6/5	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	6/5	None	Wm. G. Sheridan	
Roberts	Janitors' Association	6/7	None	None	
Russell	C. F. Hurley Club	6/8	$20.00	James J. Reagan	4.00
Lincoln	Girl Scouts	6/8	None	Arnold Nelson	3.00
Longfellow	Girl Scouts	6/9	None	James O'Keefe	1.50
Rindge	Rindge Graduation	6/10	None	Officer Shea	4.00
Houghton	Houghton Graduation	6/11	None	None	
Peabody	Peabody Graduation	6/11	None	None	
Longfellow	Longfellow Graduation	6/11	None	None	
Agassiz	Boy Scouts	6/11	None	James R. Grant	3.00
Russell	Russell Graduation	6/12	None	None	
Haggerty	Haggerty Graduation	6/12	None	None	
Thorndike	Alice E. Altmiller	6/12	None	Wm. G. Sheridan	
Roberts	Roberts Graduation	6/12	None	None	
Thorndike	St. Hedwig's Parish	6/13	None	None	
Rindge	Harvard Class of 1911	6/14	$124.00	John Campbell	10.00
		6/15		Arthur Morash	12.00
				Frank J. Dennehy	12.00
				Vincent Marsillino	6.00
				Patrick O'Neill	4.00
				Daniel Harrington	4.00
				Abraham Cohen	4.00
				Officer Shea	5.00
				Officer Roberts	5.00

Thorndike	St. Hedwig's Parish	6/14	None	Wm. G. Sheridan	5.00
Agassiz	Agassiz Graduation	6/15	None	None	
Thorndike	Thorndike Graduation	6/14	None	None	
Kelley	Kelley Graduation	6/15	None	None	
Lincoln	Girl Scouts	6/15	None	Arnold Nelson	3.00
Putnam	Putnam Graduation	6/16	None	None	
Longfellow	Girl Scouts	6/16	None	James O'Keefe	1.50
Ellis	Ellis Graduation	6/16	None	None	
Vocational School	Vocational Graduation	6/16	None	None	
Roberts	W.P.A. Exhibit	6/18	None	John E. Gardner	5.00
Longfellow	W.P.A. Drama Project	6/18	None	None	
Morse	Morse Graduation	6/19	None	None	
Agassiz	Boy Scouts	6/19	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	6/19	None	Wm. G. Sheridan	
Fletcher	Fletcher Graduation	6/19	None	None	
Webster	Webster Graduation	6/19	None	None	
Lincoln	W.P.A. Exhibit	6/19	None	Arnold Nelson	4.00
Longfellow	W.P.A. Drama Project	6/19	None	None	
Taylor	Opportunity Graduation	6/22	None	None	
Lincoln	Girl Scouts	6/22	None	Arnold Nelson	3.00
Girls' Vocational	Graduation	6/22	None	None	
Wellington	Wellington Graduation	6/22	None	None	
Longfellow	Girl Scouts	6/23	None	James O'Keefe	1.50
Agassiz	Boy Scouts	6/26	None	James R. Grant	3.00
Thorndike	Alice E. Altmiller	6/26	None	Wm. G. Sheridan	
Lincoln	Girl Scouts	6/29	None	Arnold Nelson	3.00
Longfellow	Girl Scouts	6/30	None	James O'Keefe	1.50

July 1st to 31st, 1936

Lincoln	W.P.A. Drama Project	7/1	None	None	
Lincoln	W.P.A. Drama Project	7/2	None	None	
Thorndike	Miss Helen Memory	7/10	None	None	

August 1st to 31st, 1936

Thorndike	Nat. Union Soc. Justice	8/6	20.00	Wm. G. Sheridan	3.00
Putnam	Election Commissioners	8/17	None	None	
Putnam	Election Commissioners	8/18	None	None	

(Continued on following page)

School	Expenditures	Amount	Rental	Organization	Date
Lincoln	Election Commissioners	8/19	None	None	
Agassiz	Election Commissioners	8/19	None	None	
Agassiz	Election Commissioners	8/20	None	None	
Haggerty	Election Commissioners	8/21	None	None	
Agassiz	Election Commissioners	8/21	None	None	
Kelley	Election Commissioners	8/24	None	None	
Russell	Election Commissioners	8/24	None	None	
Kelley	Election Commissioners	8/25	None	None	
Russell	Election Commissioners	8/25	None	None	
Russell	Election Commissioners	8/26	None	None	
		September 1st to 30, 1936			
Rindge	Mr. Joseph Pires	9/13	75.00	John Campbell	5.00
				Frank J. Dennehy	6.00
				Patrick O'Neill	4.00
				Abraham Cohen	4.00
				Daniel Harrington	4.00
				Michael Courtney	4.00
				Officer Ready	5.00
				Officer Shea	5.00
Putnam	Primary Elections	9/15	None	None	
Thorndike					
Kelley					
Fletcher					
Roberts					
Longfellow					
Harvard					
Willard					
Webster					
Morse					
Houghton					
Agassiz					
High School					
Peabody					
Lowell					
Russell					
Haggerty, Ellis, and Sleeper					

It was voted that the following financial report be made a part of therecords:

FINANCIAL REPORT FOR MONTH OF SEPTEMBER, 1936

	Appropriation	Expended to Sept. 1	Expended During Sept.	Total	Balance
Administration Salaries	$ 71,362.67	$ 47,906.05	$ 5,948.16	$ 53,854.21	$ 17,508.46
General Expenses	8,364.50	4,400.67	931.28	5,331.95	3,032.55
Teachers Salaries, Day	1,458,042.01	963,329.88	120,981.92	1,084,311.95	373,730.21
” ” Athletics	7,175.00	4,795.00	220.00	5,015.00	2,160.00
” ” Substitutes	29,854.00	24,854.00	— —	24,854.00	5,000.00
” ” Evening	10,000.00	6,113.50	— —	6,113.50	3,886.50
” Americanization	2,000.00	1,086.50	— —	1,086.50	913,50
” Examinations	1,500.00	1,216.30	— —	1,216.30	283.70
Text Books	20,000.00	7,105.61	8,227.16	15,332.77	4,667.23
Supplies	25,000.00	22,341.22	1,770.81	24,112.03	887.97
Lunch Room Supplies	30,000.00	19,232.09	839.40	20,071.49	9,928.51
Tuition to other Cities	2,000.00	1,127.38	173.80	1,301.18	698.82
Transportation of Pupils	2,200.00	1,135.00	100.00	1,235.00	965.00
Fuel	27,000.00	14,691.76	977.40	15,669.16	11,330.84
Heating at Rindge	14,000.00	9,363.59	— —	9,363.59	4,636.41
Light	10,000.00	7,995.32	323.87	7,419.39	2,580.61
Power	1,450.00	891.37	— —	891.37	558.63
Light & Power at Rindge	5,500.00	2,860.67	200.23	3,060.90	2,439.10
Janitors Salaries	138,624.75	90,854.68	12,967.79	103,322.47	34,892.28
Repairs	9,144.70	4,038.63	3,386.69	7,425.32	1,719.38
Furniture & Furnishings	687.50	498.12	— —	498.12	189.38
Care of Truants	186.29	82.29	52.00	134.29	52.00
Janitors Supplies	4,000.00	1,977.32	735.61	2,712.93	1,287.07
Other Expenses	9,249.00	6,438.43	299.90	6,738.33	2,510.67
Minors License Refunds	70.00	39.75	2.25	42.00	28.00
Athletic Clothing	2,000.00	899.90	928.56	1,828.46	171.54
Museum Supplies	500.00	464.18	— —	464.18	35.82
Pensions	1,900.00	710.01	62.14	772.15	1,127.85
Band Instruments	1,500.00	— —	— —	— —	1,500.00
W. P. A. Projects	*17,578.53	**17,043.97	— —	**17,043.97	534.56
	$1,910,888.95	$1,262,593.39	$159,128.97	$1.421,722.36	$489,166.59

* $2,421.47 W. P. A. Balances to Repairs
** Allotted to Projects

(Continued on following page)

W. P. A. PROJECTS

	Allotted	Expended to Sept 1	Expended During Sept.	Total	Balance
Latin Athletic Field—From 1935	$2,770.00	——	$386.25	$386.25	$2,383.75
Harvard Yard—From 1935	359.20	——	Trans. 359.20	359.20	——
Morse Weatherstripping—From 1935	17.44	——	——	——	17.44
Russell School Painting—From 1935	182.43	——	——	——	182.43
Webster School Weatherstripping	260.00	——	144.07	144.07	115.93
Houghton School Weatherstripping	309.80	309.80	——	309.80	——
Agassiz School No. 65-14-9849	851.10	——	355.97	355.97	495.13
			Trans. 200.00		
Fletcher School No. 65-14-9764	877.06	535.30	136.52	871.82	5.24
Morse School No. 65-14-9779	2,716.05	661.58	722.21	1,383.79	1,332.26
Roberts School No. 65-14-1817	2,763.94	365.69	628.60	994.29	1,769.65
			Trans. 1,732.99		
Sleeper School No. 65-14-1339	2,293.81	383.51	177.31	2,293.81	——
Willard School No. 65-14-9677			Trans. 129.28		
	574.36	404.24	40.84	574.36	——
Houghton School No. 65-14-5541	4,063.81	——	3.92	3.92	4,059.89
Peabody School	1,733.01	——	——	——	1,733.01
Wellington School No. 65-14-1720	3,022.50	——	485.31	485.31	2,537.19
	$22,794.51	2,660.12	$3,081.00	$8,162.59	$14,631.92
Transferred to Repairs			$2,421.47		

It was voted that the following communication be made a part of the records:

City of Cambridge

Office of Chief of Police

October 10, 1936

Mr. M. E. Fitzgerald,
Superintendent of Schools,
City Hall.

Dear Sir:

I have issued a General Order whereby the route officers will be held accountable for any damage done to any of our school buildings on their respective routes,

I want to thank you for calling the matter to my attention and to assure you and the members of the School Committee that this department will have to do its full duty and stop the vandalism.

Respectfully yours,
(signed) TIMOTHY F. LEAHY,
Chief of Police.

It was voted on recommendation of the Committee on Buildings and Grounds that Mr. Stanley A. Matheson be appointed from the Civil Service List as temporary second-class fireman for three months at a salary of $30.00 per week.

The following resolution, introduced by Mr. Robart, was unanimously adopted: "That the School Committee is desirous of expressing its appreciation to the members of the Police Department for their very efficient assistance at the night football game on October 12, at Russell Field, and to thank the Chief of Police for his personal attendance and supervision."

On motion of Mr. Robart, it was voted that a notice be placed on the bulletin boards of the High and Latin School and the Rindge Technical School, commending the students of each school for their attendance and excellent deportment at the night football game at Russell Field on October 12, 1936.

It was voted on motion of Mr. Fitzgerald that a letter of appreciation be sent to the American Legion for their assistance in making a success of the night football game.

It was voted to take from the table and approve the records of the meeting of August 3, 1936.

It was voted to take from the table and approve the records of the meeting of September 3, 1936, with the exception of the following paragraph: "On motion by Dr. Cassidy, it was voted that those evening school sewing teachers, who have over ten years' experience be allowed to take the examination for day school teaching."

Dr. Cassidy then submitted the following amendment, which under the rules will lay on the table: Evening school sewing teachers who have over ten years' experience shall be allowed to take the examination for day school teaching.

As requested at the meeting of September 21, the superintendent reported on the request of Lillian R. Hartigan for reimbursement of salary. The superintendent stated that after investigation, he had been informed that this matter should be taken up with the City of Cambridge and could not be settled by the School Committee.

It was voted on motion of Dr. Cassidy not to adopt the resolution as submitted by Mr. Galgay relative to the naming of the Aeronautics Course at Rindge Technical School the "George W. Hamblin Jr. Aeronautics Course". The superintendent had reported favorably on this resolution previous to Dr. Cassidy's motion.

Dr. Cassidy made a motion that the next regular meeting of the School Committee be postponed to Monday, November 9, 1936. Mr. Robart raised a point of order stating that the rules should be suspended before voting on this motion. It was voted on the following roll-call to suspend the rules: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, and His Honor Mayor Lynch voting yes; Mr. Robart voting no. It was then voted on the following roll-call to adopt Dr. Cassidy's motion: Dr.

Cassidy, Mr. Fitzgerald, Mr. Galgay, and His Honor Mayor Lynch voting yes; Mrs. Brooks, and Mr. Robart voting no.

It was voted that the Committee convene in executive session and the meeting of the Committee on Personnel.

It was voted to abolish the lunch room at the High Schools Annex immediately and the superintendent was authorized to transfer Miss Honora M. McAuliffe, the matron in charge, to another school.

It was voted that the position of tool man at the Rindge Technical School be abolished.

It was voted to reconvene in open session.

It was voted that all votes passed in executive session and the meeting of the Committee on Personnel be ratified.

It was voted to adjourn.

ADJOURNED.

HELEN R. BROSNAHAN,
Secretary pro tem.

SCHOOL COMMITTEE

(Official Report)

Monday, November 9, 1936.

REGULAR MEETING:

Members present: Mr. Wood, Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, and Mr. Robart.

Vice-Chairman Wood in the chair.

Dr. Cassidy was given unanimous consent to address the Committee and asked that the Cambridge Young Men's Hebrew Association be granted the use of the Roberts School Gymnasium for basketball practice one night a week without charge. On motion by Mr. Robart it was voted that it be referred to the Committee on Athletics for recommendation.

It was voted that the meeting of the Committee on Personnel be deferred until later in the meeting.

On motion by Mr. Robart it was voted that the minutes of the meeting of October 19, 1936, be approved as printed.

The Chairman presented a communication from the Cambridge Public School Association relative to proposed changes in the rules, and on motion by Mr. Robart it was voted that the communication be acknowledged and placed on file.

The Chairman presented the following communication from the Young Men's Hebrew Association:

Mr. Gerald T. Liston,
School Committee,
City of Cambridge.
Dear Sir:

On behalf of the Cambridge Young Men's Hebrew Association, I wish to obtain the use of the Roberts School Gymnasium for basketball practice, on Tuesday evenings from seven to nine p. m. without charge.

It certainly would be appreciated if this request is granted, as most of the players on the basketball team, live in or near the vicinity of Roberts School, and it surely would be more convenient than going as far out of our district as the Hoyt Gymnasium or Rindge Gymnasium, which are so far out of the way.

Will you please present this request to the School Committee meeting tonight for their consideration.

Respectfully yours,
MAX J. ANDELMAN,

President, Cambridge Y. M. H. A.

On motion by Mr. Robart it was voted that the communication be referred to Mr. Stephen Mahoney of the Recreation Department.

The Chairman presented the following communication from Benedict FitzGerald, Director of Music:

School Department
Cambridge, Mass.

To the Chairman of the
Cambridge School Committee,
City Hall, Cambridge, Mass.
Dear Sir:

Will you kindly bring before the School Committee the following information?

On the night before Christmas for several years the Cambridge High and Latin School Glee Club has gone about Cambridge visiting the various hospitals singing Christmas carols.

If the Cambridge School Committee wishes this custom to be continued, the Director of Music would appreciate receiving instructions to this effect as soon as possible. He asks for this consideration inasmuch as there are only six weeks between the time of the next School Board meeting and Christmas Eve. This allows but little time to prepare children for such a major event. Also, if it is decided to continue the custom, we will need thirty copies (30) of Christmas Carol books. Of course, we shall need transportation about the town as well, and some provision will also have to be made for a collation at the close of the caroling.

Respectfully submitted,
BENEDICT FITZGERALD,
Director of Music.

On motion by Mr. Robart it was voted on the following roll-call that the Director of Music be directed to carry out the Christmas Carols as has been the custom and the amount of $16.00 be appropriated from "School Expenses" for transportation, and the Director work out ways and means for the collation: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes.

The superintendent reported the death, on October 31, 1936, of Alfred F. Burke, Director of Art in the Cambridge Public Schools. The Superintendent advised that Mr. Burke entered the Cambridge Public School System on September 1, 1921. The Superintendent stated that Mr. Burke was very capable and well trained for the work and he was greatly interested in his work both in and out of school. On motion by Mrs. Brooks it was unanimously voted that a letter be sent to Mrs. Burke by the Superintendent expressing the School Committee's regret.

The Superintendent presented the schedule of Parent-Teacher-Pupil Association meetings and on motion by Mr. Robart it was voted that the matter be temporarily tabled.

The Superintendent presented and recommended the adoption of the following School Calendar for the School year 1937:

Second Term: From January 4, 1937 to February 19, 1937.

Third Term: From March 1, 1937 to April 30, 1937.

Fourth Term: From May 10, 1937 to June 25, 1937.

First Term: From September 13, 1937 to December 23, 1937.

On motion by Mr. Robart it was voted that the recommendation be accepted and the Calendar as presented adopted.

The Superintendent presented a communication from the Cambridge Fire Department requesting the use of a class room in the High School for Saturday, December 5, 1936, for the purpose of holding Civil Service Examination for the grade of Captain. The Superintendent recommended that permission be granted and on motion by Mr. Fitzgerald it was voted that the Superintendents' recommendation be adopted.

The Superintendent presented the following communication from Mrs. Cornelia J. Cannon:

6 Frisbie Place,

Cambridge, Mass.

My dear Mr. Fitzgerald:

I want to give some memorial to the Agassiz School to express my gratitude to Miss Baldwin and Miss Dawson for what they did for my five children who passed through their hands during their education.

What I have in mind is a fresco painting for the Kindergarten. My daughter Marion is a graduate of the Agassiz School and a professional artist who has illustrated books for Houghton Mifflin, and I would like to have her do the painting if it would be acceptable to the school authorities.

Could you submit my offer to the School Committee and let me know whether they would approve?

Sincerely yours,

(Mrs. W. B.) CORNELIA J. CANNON

Oct. 24, 1936.

On motion by Mr Robart it was voted that a letter be sent to Mrs. Cannon thanking her for her kind thought, and with the request that when the sketches have been completed they be presented to the School Committee for approval.

The Superintendent presented a request from the Boy Scouts asking permission to hold training courses in the Rindge Technical School. The Superintendent recommended that they be given permission to use a class room in the Rindge Technical School for the duration of the Evening school period. On motion by Mrs. Brooks it was voted that the Superintendent's recommendation be adopted and the permission requested be granted under the same conditions as last year.

The Superintendent presented the following communication from Samuel O. Weems, Pastor of the North Cambridge Community Church:

North Cambridge Community Church
171 Walden Street,
North Cambridge, Mass.

October 21, 1936.

Mr. Fitzgerald,
Superintendent of Schools,
City Hall,
Cambridge, Mass.

Dear Sir:

Our church faces a difficulty in maintaining a comfortable room for our W.P.A. Music Project piano teacher, Miss Violet Hodge, who has been holding classes here since April. We are therefore asking permission for Miss Hodge to hold her classes in the Abraham Lincoln School on Tuesdays from three to six o'clock after school hours. To my knowledge, there are twelve to fourteen pupils ranging in ages from six to sixteen years.

As our regular activities are held in the evening, we are compelled to furnish extra heat for Miss Hodge's work. While we would be happy to provide this extra heat, the lack of funds on the part of both our church and the W.P.A. makes us helpless. We would, therefore, highly appreciate the School Board's favorable consideration of the matter.

With all good wishes.

Respectfully yours,
SAMUEL O. WEEMS,
Pastor.

On motion by Mr. Robart it was voted that the communication be referred to the Assistant Business Agent, under the rules.

The Superintendent presented an outline of the spelling bee to be conducted this year by the University Theatre, together with the request to have the Cambridge Schools take part. The Superintendent explained that this year instead of having only Cambridge Schools as participants the management will include school children of Belmont, Waverley, Watertown, Arlington, Somerville, Winchester, etc. On motion by Mr. Robart it was voted that the offer of the University Theatre be accepted.

It was voted to place on file the communication from E. E. Keevin, editor of the "Newsboy World" relative to the fee for newsboy license.

The Superintendent presented the following communication from the American Red Cross:

American National Red Cross
Cambridge Chapter

November 3, 1936.

Mr. John M. Tobin,
Assistant Superintendent of Schools,
City Hall, Cambridge, Mass.

Dear Mr. Tobin:

We are very grateful to you, Mr. Fitzgerald and Mr. Smith for your interest.

We are now checking up on our Junior Red Cross and Miss Lewis, who is a representative of the National Red Cross in Washington, has been travelling in New York visiting schools with a very interesting talk and a very interesting exhibit of foreign toys and things made by foreign children in their schools. She is coming to spend Thursday, the 12th, with the Chapter, speaking especially at the Buckingham School opening assembly, and I am wondering if some of the other schools would not like to have her and the film RED CROSS TO THE RESCUE, which could be shown at that time.

Again thanking you for all your co-operation, I am,

Very truly yours,
MRS. CHARLES L. BOUTON,
Director.

The Superintendent recommended that the permission requested be granted and on motion by Mrs. Brooks it was voted that the recommendation be adopted and the matter be left with the Superintendent.

The Superintendent presented the following Financial Report, and it was voted that it be made part of the records:

FINANCIAL REPORT FOR THE MONTH OF OCTOBER 1936

	Appropriation	Expended to Oct. 1	Expended during Oct.	Total	Balance
Administration Salaries	$71,362.67	$53,854.21	$5,641.16	$59,495.37	$11,867.30
General Expenses	8,364.50	5,331.95	44.45	5,376.40	2,988.10
Teachers Salaries Day Schools	1,458,042.01	1,084,311.80	120,581.30	1,204,893.10	253,148.91
” ” Athletics	7,175.00	5,015.00	220.00	5,235.00	1,940.00
” ” Substitutes	29,854.00	24,854.00	2,109.00	26,963.00	2,891.00
” ” Evening	10,000.00	6,113.50	—— —	6,113.50	3,886.50
” Americanization	2,000.00	1,086.50	—— —	1,086.50	913.50
” Examinations	1,500.00	1,216.30	—— —	1,216.30	283.70
Text Books	20,000.00	15,332.77	—— —	15,332.77	4,667.23
Supplies	25,000.00	24,112.23	767.75	24,879.98	120.02
Lunch Room Supplies	30,000.00	20,071.49	2,492.64	22,564.13	7,435.87
Tuition to Other Cities	2,000.00	1,301.18	33.60	1,334.78	665.22
Transportation of Pupils	2,200.00	1,235.00	—— —	1,235.00	965.00
Fuel	27,000.00	15,669.16	—— —	15,669.16	11,330.84
Heating at Rindge	14,000.00	9,363.59	—— —	9,363.59	4,636.41
Light	10,000.00	7,419.39	—— —	7,419.39	2,580.61
Power	1,450.00	891.37	—— —	891.37	558.63
Light & Power at Rindge	5,500.00	3,060.90	—— —	3,060.90	2,439.10
Janitors Salaries	138,624.75	103,822.47	10,393.31	114,215.78	24,408.97
Repairs	9,144.70	7,425.32	854.64	8,279.96	864.74
Furniture & Furnishings	687.50	498.12	—— —	498.12	189.38
Care of Truants	186.29	134.29	—— —	134.29	52.00
Janitors Supplies	4,000.00	2,712.93	120.61	2,833.54	1,166.46
Other Expenses	9,249.00	6,738.33	—— —	6,738.33	2,510.67
Minors License Refunds	70.00	42.00	4.50	46.50	23.50
Athletic Clothing	2,000.00	1,828.46	—— —	1,828.46	171.54
Museum Supplies	500.00	464.18	—— —	464.18	35.82
Pensions	1,900.00	772.15	95.60	867.75	1,032.25
Band Instruments	1,500.00	—— —	—— —	—— —	1,500.00
W. P. A. Projects	17,578.53	17,043.97	—— —	17,043.97	534.56
	$1,910,888.95	$1,421,722.56	$143,358.56	$1,565,081.12	$345,807.83

W. P. A. PROJECT

	Allotted	Expended to Oct. 1	Expended during Oct.	Total	Balance
Latin School Athletic Field	$2,770.00	$386.25	$92.88	$479.13	$2,290.00
Harvard Yard	359.20	359.20	—— —	359.20	—— —
Morse Weatherstripping	17.44	—— —	—— —	—— —	17.00
Russell School	182.43	—— —	—— —	—— —	182.00
Webster School	260.00	144.07	—— —	144.07	115.00
Houghton School	309.80	309.80	—— —	309.80	—— —
Agassiz School 65-14-9849	851.10	355.97	89.62	445.59	405.00
Fletcher School 65-14-9764	877.06	871.82	1.00	872.82	4.00
Morse School 65-14-9779	2,716.05	1,383.79	44.76	1,428.55	1,287.00
Roberts School 65-14-1817	2,763.94	994.29	220.91	1,215.20	1,548.00
Sleeper School 65-14-1339	2,293.81	2,293.81	—— —	2,293.81	—— —
Willard School 65-14-9677	574.36	574.36	—— —	574.36	—— —
Houghton School 65-14-5541	4,063.81	3.92	—— —	3.92	4,059.00
Peabody School	1,733.01	—— —	—— —	—— —	1,733.00
Wellington School 65-14-1720	3,022.50	485.31	413.69	899.00	2,123.00
	$22,794.51	$8,162.59	$862.86	$9,025.45	$13,769.00

It was voted that the following report on school halls be made part of the records:

REPORT ON SCHOOL HALLS October 1st—31st, 1936

School	Organization	Date	Rental	Expenditures	Amount
Putnam	Election Commissioners	10/5	None	None	
Kelley	Election Commissioners	10/6	None	None	
Lincoln	Election Commissioners	10/7	None	None	
Agassiz	Election Commissioners	10/7	None	None	
Agassiz	Election Commissioners	10/8	None	None	
Agassiz	Boy Scouts	10/9	None	Raphael Commiskey	3.00
Haggerty	Election Commissioners	10/9	None	None	
Agassiz	Election Commissioners	10/9	None	None	
Kelley	Election Commissioners	10/13	None	None	
Russell	Election Commissioners	10/13	None	None	
Agassiz	English Folk Dance	10/14	None	None	
Russell	Election Commissioners	10/14	None	None	
Agassiz	Boy Scouts	10/16	None	Raphael Commiskey	3.00
Ellis	Nat. Union Soc. Justice	10/16	12.00	Martin Reid	4.00
Agassiz	English Folk Dance	10/21	None	None	
Rindge	Camb. Rep. City Comm.	10/23	75.00	John Campbell	5.00
				Patrick O'Neill	4.00
				Abraham Cohen	4.00
				Daniel Harrington	4.00
				Officer Shea	5.00
				Officer Gutoski	5.00
Agassiz	Boy Scouts	10/23	None	Raphael Commiskey	3.00
High School	G. A. A.	10/23	None	None	
Agassiz	English Folk Dance	10/28	None	None	
Rindge	Democratic State Comm.	10/28	87.00	John Campbell	5.00
				Arthur Morash	6.00
				Abraham Cohen	4.00
				Patrick O'Neill	4.00
				Daniel Harrington	4.00
				Vincent Marcellino	3.00
				Officer Shea	5.00
				Officer Gormley	5.00
Thorndike	Camb. Ruplican Comm.	10/29	20.00	Wm. Sheridan	4.00
				Owen Doherty	3.00
Haggerty	Camb. Ruplican Comm.	10/29	12.00	Thomas Hughes	4.00
Longfellow	Mothers Meeting	10/29	None	None	
Agassiz	Boy Scouts	10/30	None	None	

Mr. Fitzgerald, Chairman of the Committee on Finance, presented the following report:

Finance Committee

November 7, 1936.

Members Present: Mr. James Fitzgerald, Chairman, Mr. Ralph W. Robart, Mr. Russell A. Wood.

Present: Mr. Church and Mr. Liston.

It was voted to recommend the bills submitted by Mr. John Moran for janitor services to the Buildings and Grounds Committee for action.

It was voted to recommend the following transfers:

$2500.00	From Teachers' Salaries to Supplies.
400.00	From Pensions to Supplies.
400.00	From Pensions to Clothing.

Respectfully submitted,
JAMES F. FITZGERALD,
Chairman.

On motion by Mr. Galgay it was voted that the report be accepted and the recommendations adopted.

Dr. Cassidy, Chairman of the Committee on Buildings & Grounds, presented the following report:

Committee on Buildings & Grounds

Monday, November 9, 1936

Members present: Dr. Cassidy, Mrs. Brooks and Mr. Galgay, Mr. Wm. Fitzgerald also attended the meeting.

Dr. Cassidy in the chair.

It was voted to recommend that the fence at the Ellis School be repaired.

It was voted to recommend that the electric light rate at the High and Latin School be changed from Rate No. 7 to Rate No. 2, thereby bringing about considerable saving to the School Department.

It was voted to adjourn.

DR. JAMES J. CASSIDY,
Chairman: Committee on Buildings and Grounds.

On motion by Mr. Fitzgerald it was voted that the report be accepted and made part of the records.

It was voted to lay on the table the following proposed amendment to the rules as submitted by Dr. Cassidy at the meeting of October 19, 1936: "Evening School Sewing Teachers who have over ten years' experience shall be allowed to take the examination for day school teaching".

The Superintendent, reporting on the request of the Armenian School Committee for permission to use certain school buildings, advised the Committee that he had talked to the persons concerned and that it has been agreed that Mrs. Rondeau will have charge of these classes and that Americanization will be taught full time. The Superintendent recommended that permission requested be granted. On motion by Mr. Robart it was voted that the recommendation of the Superintendent be adopted.

Mr. Robart presented the following order:

> "WHEREAS: Teachers, or candidates for teaching positions, are entitled under the rules of the School Committee to request a remarking of their papers resulting from examinations, and;
>
> WHEREAS the candidates for the position of Elementary School Master, who took the examination September 1st, 1936, have not been notified that they have either passed or failed the written examination, it is hereby—
>
> ORDERED: That the Examining Board, appointed by the Cambridge School Committee, notify each candidate forthwith of the actual mark received by said candidates in the written examination to the end that candidates may appeal to the Examining Board for remarking in the event that it is the opinion of the candidates that the mark received is not satisfactory".

On the following roll-call it was voted **not** to adopt this order:: Mr. Fitzgerald and Mr. Robart voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

On motion by Mr. Fitzgerald it was voted that the candidates who have taken the examination for master, and who have been notified that they have failed in the written test, be given the right to appeal to the Board of Examiners for review, within two weeks from this date.

On motion by Mr. Fitzgerald it was voted that the Superintendent look into the advisability of providing facilities in the Ellis School for cooking, sewing and sloyd classes and that he make a report to the School Committee the first meeting in December.

Mr. Robart presented the following resolution and moved that it be adopted:

> "WHEREAS the Superintendend of Schools, at the last meeting in September, 1936, reported teaching vacancies as a result of the death or resignation of several teachers of the permanent staff, and;
>
> WHEREAS many of our substitute teachers have acquired a position on the list making them eligible for permanent appointment as the result of examinations, and years of substituting, and;
>
> WHEREAS sufficient money was provided in the 1936 budget to pay the teachers who have resigned or died for a full year, and;
>
> WHEREAS the appointment of substitute teachers to fill actual class vacancies can be accomplished at an amount much lower than that originally provided for, and;
>
> WHEREAS in subsequent years provision would have to have been made had the teachers who terminated their services remained in the system, and;
>
> WHEREAS the continuance of men and women teachers at substitute salaries is unfair to the teacher and children alike;
>
> BE IT RESOLVED: That the Superintendent of Schools nominate teachers to fill existing vacancies at the next meeting of the Committee on Personnel."

The Chairman ruled that this was not a resolution, but an order amending the rules, and that under the rules it lay on the table. Mr. Robart argued that it was a resolution in proper form and should be acted on at this meeting. The Chairman then ruled that the resolution as such was out of order. Mr. Robart changed the word "resolution" to "order" and the chairman ruled the order was an amendment to the rules and lays on the table. Mr. Robart appealed from the ruling of the chair and on the following roll-call the chair was sustained: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Wood voting yes; Mr. Robart voting no.

Mr. Robart submitted the following resolution and moved that it be adopted: :

> "WHEREAS the policy of holding Parent-Teacher-Pupil nights two nights each year was for the purpose of bringing the parent, teacher and pupil closer together, and;
>
> WHEREAS certain schools, in addition to providing for the parent meeting the teacher and ascertaining the individual work of her child, or children, have provided demonstrations and entertainment in the school hall, and;
>
> WHEREAS speaking by members of the Committee at these parent-teacher-pupil meetings is a departure from the primary purpose of such meetings, it is hereby—
>
> RESOLVED: That members of the School Committee may attend Parent-Teacher-Pupil meetings at their will and pleasure,

but on such occasions shall attend as observers only."

The Chairman ruled that this also was an amendment to the rules and as a resolution was out of order. Mr. Robart then submitted both resolutions as amendments to the rules, and as such they lay on the table in accordance with the rules.

The Superintendent presented the schedule of Parent-Teacher-Pupil Association meetings, and on motion by Mr. Galgay it was voted that the schedule be accepted.

On the following roll-call it was voted **not** to adopt a motion by Mr. Robart that the assignment of members to attend these meetings be tabled until the next meeting: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, and Mr. Wood voting no.

The following assignments were then made to the various schools:

On motion by Dr. Cassidy it was voted to convene into the meeting of the Committee on Personnel:

COMMITTEE ON PERSONNEL

The Superintendent reported the transfer of Mary A. Altimas from Teacher in the Peabody School to Teacher in the Houghton School, effective November 1, 1936.

The Superintendent reported the transfer (at her own request) of Honora M. McAuliffe, matron at the High Schools Annex lunchroom, to the Houghton School to assist the janitor.

The Superintendent presented the following communications from Mr. Cleveland, Head Master of the High and Latin School, together with a letter from Miss Hartigan outlining plans for a Shakespearian Afternoon:

The Following Is A List Of The Fall Parent-Teacher-Pupil Association

Webster School	November 17	(Tuesday)	8:00 p.m.	Dr. Cassidy
Agassiz School	November 17	(Tuesday)	7:30 p.m.	Mr. Galgay
Houghton School	November 17	(Tuesday)	7:00 p.m.	Mr. Fitzgerald
Taylor School and Opportunity Class	November 18	(Wednesday)	2:00 p.m.	Mrs. Brooks
Rindge Technical	November 18	(Wednesday)	7:30 p.m.	Mr. Fitzgerald
High Schools Annex	November 19	(Thursday)	7:30 p.m.	Mr. Wood
High and Latin	November 23	(Monday)	7:30 p.m.	Dr. Cassidy
Longfellow School	November 23	(Monday)	7:30 p.m.	Mrs. Brooks
Putnam School	November 23	(Monday)	7:30 p.m.	Mr. Fitzgerald
Kelley School	November 30	(Monday)	7:30 p.m.	Dr. Cassidy
Ellis School	December 8	(Tuesday)	7:30 p.m.	Mr. Fitzgerald
Fletcher School	December 8	(Tuesday)	8:00 p.m.	Dr. Cassidy
Thorndike School	December 8	(Tuesday)	7:30 p.m.	Mr. Wood
Morse School	December 9	(Wednesday)	7:30 p.m.	Mr. Galgay
Peabody School	December 9	(Wednesday)	7:30 p.m.	Mr. Wood
Boys' Vocational	December 9	(Wednesday)	8:00 p.m.	Mr. Fitzgerald
Sleeper School	December 10	(Thursday)	7:30 p.m.	Mr. Galgay
Wellington School	December 10	(Thursday)	7:30 p.m.	Mrs. Brooks
Roberts School	December 14	(Monday)	7:30 p.m.	Mr. Wood
Gannett School	December 16	(Wednesday)	7:30 p.m.	Mr. Fitzgerald
Willard School	December 17	(Thursday)	2:30 p.m.	Mr. Wood
Abraham Lincoln	December 17	(Thursday)	7:00 p.m.	Mr. Fitzgerald
Haggerty School	December 17	(Thursday)	8:00 p.m.	Mrs. Brooks
Russell School	December 18	(Friday)	8:30 p.m.	Mr. Galgay

The High and Latin School

Cambridge, Mass.

November 9, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Schools.

Dear Mr. Fitzgerald:

I am enclosing a copy of a request from Miss Hartigan. I think you remember the incident which she mentions. Undoubtedly the Shakesperian afternoon that she has planned will be worthwhile.

As we wish to charge admission and use the Rindge auditorium we are submitting the plan to you.

Last year the Dramatic Club gave Mary Hayes a scholarship of seventyfive dollars.

Very Sincerely,
L. L. CLEVELAND,
Head Master.

My dear Mr. Cleveland:

May the Dramatic Club have a Shakespearian Afternoon with a 15 cents admission Thursday, the third of December, at the Edward Quinn Auditorium of the Rindge Technical School?

As you know, the purpose of the Dramatic Club is to produce at regular intervals plays worthy of appreciation in an educational institution, with the highest possible artistic performance and standard of acting. An admission fee will be charged for some of these performances in order that a scholarship fund may be established whereby The Dramatic Club can help some worthy senior to attain a higher education.

The proceeds from a Shakespearian afternoon will be divided, some to go to the Scholarship Fund; some to myself in order to reimburse me for money advanced at the time of the National Forensic Contest.

The morning we were leaving for Oklahoma the Superintendent from Warren Massachusetts, telephoned Mr. Fitzgerald asking if the Cambridge group could go to Niagara Falls with his group from Warren because he felt that such a trip would be educational. Mr. Fitzgerald not wanting to deny an educational opportunity to his own boys and girls, or those from another community, asked me if I would advance whatever money was needed for this extra side trip.

Considering the kindness and generosity of Mr. Fitzgerald and the Cambridge school teachers I feel that the Dramatic Club should make up any deficit. I hope this plan of a Shakespearian Afternoon and disposition of the proceeds will meet with your approval.

May I again thank you for your generous support and help at all times.

Very sincerely yours,
(signed) LILLIAN R. HARTIGAN,
November 6, 1936.

It was voted that Miss Hartigan be invited to address the Committee on Personnel at its next meeting, to be held November 16, 1936, relative to the letter received.

The Superintendent recommended that Helene M. Seils be appointed Master's Assistant in the Houghton School at a salary of $2008.00 effective September 14, 1936, date of increase to be September 1, 1937. It was voted to recommend approval of this recommendation.

The Superintendent recommended that Mary R. Collins be appointed Master's Assistant in the Putnam School at a salary of $2008.00 effective September 14, 1936, date of increase to be September 1, 1937. It was voted to recommend approval of this recommendation.

The Superintendent recommended that the following applicants be approved for teaching in the evening schools:

Frances C. Callahan
Edward A. Conley
Joseph F. Daley

It was voted that the recommendation be accepted and the list approved.

The Superintendent reported that he has been advised that Miss Hartigan's request relative to injuries received during the performance of her duties should be referred to the Committee on Claims. It was voted that the letter of Miss Hartigan be referred back to her with the recommendation of the Superintendent that it be referred to the Committee on Claims of the City Council.

The Superintendent recommended that Angela A. Dalton be transferred to Open Air Class at the Roberts School. It was voted that the recommendation be laid on the table.

It was voted to reconvene in to regular session.

On the following roll-call it was voted that Mary R. Collins be appointed Master's Assistant in the Putnam School at a salary of $2008.00 effective September 14, 1936, date of increase to be September 1, 1937. Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr Wood voting yes.

On the following roll-call it was voted that Helene M. Seils be appointed Master's Assistant in the Houghton School, at a salary of $2008.00, effective September 14, 1936, date of increase to be September 1, 1937; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes.

It was voted on motion by Mr. Robart that the report of the Committee on Personnel be approved.

Dr. Cassidy submitted the following proposed amendment to the rules which lays on the table in accordance with the rules: "That the Rindge Auditorium be not let out for any more political rallies.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, November 16, 1936.

REGULAR MEETING:

Members present. Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, and Mr. Wood.

Vice-Chairman Wood in the chair.

On motion by Mr. Galgay it was voted that the minutes of the meeting of November 9, 1936, be laid on the table.

The Superintendent reported that the Parent-Teacher-Pupil meeting of the Boys' Vocational School, originally scheduled for December 9, has been changed to December 16, 1936.

Dr. Cassidy, Chairman of the Committee on Buildings & Grounds, presented the following report:

Committee on Buildings & Grounds

It was voted to recommend that the following transfers of appropriations be made:

From Morse School W.P.A to Repairs	$500.00
From Roberts School W.P.A. to Repairs	500.00
From Wellington School W.P.A. to Repairs	500.00
From Houghton School W.P.A. To Fletcher School W.P.A.	70.86
From Peabody School W.P.A. To Longfellow School W.P.A.	1,733.01

It was voted to recommend that the six Duplexalite lighting units which were installed in the Russell School as a part of the recent lighting survey, be purchased from the Miller Company at a cost of $5.00 each, total $30.00.

DR. JAMES J. CASSIDY,
Chairman.

On motion by Mrs. Brooks it was voted that the transfers of appropriations recommended by the Committee on Buildings & Grounds be adopted.

On the following roll-call it was voted to accept the offer of the Miller Company, and the sum of $30.00 be appropriated: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, and Mr. Wood voting yes.

The Secretary presented the following report of the Committee on Personnel:

Committee on Personnel

November 16, 1936

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, and Mr. Woods.

Vice-Chairman Wood in the chair.
Miss Lillian Hartigan, Master's Assistant at the High and Latin School, attended the meeting at the request of the Committee, and explained in full the matter of the Shakespearian Afternoon to be conducted by the Dramatic Club of the High School. It was voted that the matter be given to the Superintendent with power to select a date suitable to Mr. Wood and Mr. Cleveland.

A motion was offered that Thomas Kenney be appointed as Library Teacher. It was voted that this motion be laid on the table.

On recommendation of the Superintendent it was voted that the Superintendent be given authority to employ Agnes R. Rogers as temporary matron-cook at the Wellington School during the absence of Mary Mahoney, permanent matron, subject to the approval of the Civil Service Commission.

It was voted to recommend that a transfer of $2,000.00 be made from "Teacher's Salaries (Day Schools)" to "Evening Schools".

It was voted to recommend that J. Louis Doyle be put temporarily in charge of the Art Department, at no increase in salary, to fill the vacancy caused by the death of Mr. Alfred Burke, Director of Art. It was voted to adopt the Superintendent's recommendation.

It was voted to recommend that the Rating Board be authorized to make all arrangements for all teaching observations with the Superintendent of Schools.

It was voted that the Parent-Teacher Association of Watertown be granted permission to place posters, advertising their play, on the bulletin boards of the schools.

It was voted to approve the recommendation of the Superintendent that Eleanor S. Goulart be transferred from teacher at the Webster School to the Open Air Class at the Wyman School, at a salary of $1,994.00 per year, effective November 16, 1936.

It was voted to approve the recommendation of the Superintendent that Angela A. Dalton be transferred from teacher at the Roberts School to the Open Air Class at the Roberts School, at a salary of $1,994.00 per year, effective November 16, 1936.

It was voted to approve the recommendation of the Superintendent that Julienne E. O'Connell be transferred from kindergartner at the Sleeper School to the Vision Class at the Longfellow School, at a salary of $1,694.00 per year, effective November 16, 1936.

It was voted to adjourn.

EDWARD J. O'CONNELL,
Secretary: Committee on Personnel.

On motion by Mr. Fitzgerald it was voted that the items contained in the report of the Committee on Personnel be acted upon singly in the order in which they appear in the report.

It was voted on motion by Mr. Fitzgerald that the matter of the Shakespearian Afternoon, to be conducted by the Dramatic Club of the High School, under the Direction of Miss Hartigan, be referred to the Superintendent with power to select a date suitable.

On motion by Mr. Fitzgerald it was voted that the Superintendent be given authority to employ Agnes R. Rogers as temporary matron-cook at the Wellington School during the absence of Mary Mahoney, permanent matron, subject to the approval of the Civil Service Commission.

On motion by Mr. Fitzgerald it was voted to approve the recommendation of the Committee on Personnel that a transfer of $2,000.00 be made from "Teachers Salaries (Day Schools)" to "Evening Schools".

On motion by Mr. Fitzgerald it was voted to approve the recommendation of the Committee on Personnel that J. Louis Doyle be put temporarily in charge of the Art Department at no increase in salary to fill the vacancy caused by the death of Mr. Alfred Burke, Director of Art.

It was voted to adopt the recommendation of the Committee on Personnel that the Rating Board be authorized to make all arrangements for all teaching observations with the Superintendent of Schools.

It was voted to adopt the recommendation of the Committee on Personnel that the Parent-Teacher Association of Watertown be granted permission to place posters, advertising their play, on the bulletin boards of the schools.

On recommendation of the Committee on Personnel it was voted, on the following roll-call, to approve the recommendation of the Superintendent that Eleanor S. Goulart be transferred from teacher at the Webster School to the Open Air Class at the Wyman School, at a salary of $1,994.00 per year, effective November 16, 1936. Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, and Mr. Wood voting yes.

On recommendation of the Committee on Personnel it was voted, on the following roll-call, to approve the recommendation of the Superintendent that Angela A. Dalton be transferred from teacher at the Roberts School to the Open Air Class at the Roberts School, at a salary of $1,994.00 per year, effective November 16, 1936: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Wood voting yes.

On recommendation of the Committee on Personnel it was voted, on the following roll-call, to approve the recommendation of the Superintendent that Julienne E. O'Connell be transferred from kindergartner at the Sleeper School to the Vision Class at the Longfellow School, at a salary of $1694.00 per year, effective November 16, 1936: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, and Mr. Wood voting yes.

On motion by Dr. Cassidy it was voted that the report of the Committee on Personnel be accepted as a whole.

On motion by Mr. Fitzgerald it was voted that the proposed amendments to the rules as submitted by Mr. Robart be placed on the table.

On motion by Dr. Cassidy it was voted that the proposed amendments to the rules relative to evening school sewing teachers be placed on the table.

Dr. Cassidy moved the adoption of the following proposed amendment to the rules: "That the Rindge Technical School be not let out for political rallies". Mr. Fitzgerald offered a substitute motion that the proposed amendment be referred back to the Committee on Buildings & Grounds for further investigation. It was voted to adopt the substitute motion.

On the following roll-call it was voted **not** to adopt the proposed amendment to the rules, as submitted by Mr. Robart at the meeting of November 9, 1936, as follows: "That the Superintendent of Schools nominate teachers to fill existing vacancies at the next meeting of the Committee on Personnel": Mr. Fitzgerald voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

The Chairman ruled that the proposed amendment to the rules as submitted by Mr. Robart at the meeting of November 9, 1936 "That members of the School Committee may attend Parent-Teacher-Pupil meetings at their will and pleasure, but on such occasions shall attend as observers only", as submitted by Mr. Robart at the meeting of November 9, 1936, was before the Committee for action. On the following roll-call it was voted not to adopt this proposed amendment: Mr. Fitzgerald voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Galgay, and Mr. Wood voting no.

It was voted to lay on the table, until the FIRST MEETING IN JANUARY, the following proposed amendment to the rules: "The Superintendent shall nominate from the permanent list in use in accordance with the rules of the School Committee, names of certified applicants to fill vacancies until a request for the same has been made in writing from the principal, or one in charge of the school wherein the vacancies exist. All rules inconsistent herewith are hereby repealed".

Mr. Galgay moved that Section 1003 of the Rules of the School Committee be amended by striking out the following paragraph as appearing on Page 27 of the book of rules under the heading Special Teachers: "Holders of Kindergarten certificates will be eligible as teachers of mentally defective classes and open air schools if they have taken the regular course for such work in the State Normal Schools or in a Graduate School of Education, or if they have had the proper training in the Cambridge School System". Under the rules this proposed amendment lays on the table.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, December 7, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch.

On motion by Dr. Cassidy it was voted to correct the minutes of the meeting of November 16, 1936, by inserting the following motion in the report of the Committee on Personnel: "A motion was offered that Thomas Kenney be appointed as Library Teacher. It was voted that this motion be laid on the table."

It was voted on motion by Mr. Fitzgerald that the minutes of the meeting of November 16, 1936, be approved as corrected.

The Chairman presented a communication from the Neapolitan Ice Cream Company relative to supplying ice cream to the high schools, and on motion by Mr. Fitzgerald it was voted that the communication be placed on file.

The Chairman presented the following communication received from Miss Lillian Hartigan, Master's Assistant at the High and Latin School:

651 Chestnut Hill Ave.,
Brookline, Mass.
December 5, 1936.

Mayor John D. Lynch,
Chairman of the Cambridge School Committee,
City Hall, Cambridge, Mass.

Dear Sir:

In accordance with your request I am sending you a report of the time and salary lost due to my accident. Because of the injuries suffered by me I was out of school for fifty-nine days and lost in salary $409.00; and in addition, was forced to pay for hospital expenses, medicines, and medical attention.

The following is a copy of the official school attendance report of absences and the amount of money deducted from my salary:

23 January to 8 February 11 days (9 days excused, minus 2 days' salary taken out	$16.36
to 15 March—19 days	155.42
to 12 April—20 days	163.60
to 7 May—9 days	73.62
TOTAL 59 Days	$409.00

Having reported at 8:15 to the Latin School on the morning of the accident, I feel that because I was on my way to Rindge during our first period to arrange for work in connection with extra curricula activity for which I received no compensation, I should be reimbursed for my salary, and I hereby respectfully request that you present these facts to the School Committee.

Will you please state that during the period that I was confined to my home I actually attended to many school duties—even teaching, and coaching speeches for debates, "Liberty Medal" contest, and dramatics; and that the Latin School employed no substitute teacher during my absence from duty; and that furthermore, my salary had been voted for the year.

I trust that your Committee will look favorably on the facts presented and will see the justice of my request.

May I again thank you, your Honor, for your kindness and interest in my case.

Very sincerely yours,
LILLIAN R. HARTIGAN.

On motion by Mr. Fitzgerald it was voted that the communication be referred to the Finance Committee for report.

The Chairman presented a communication from J. Louis Doyle, and on motion by Mr. Fitzgerald it was voted that it be made part of the records:

December 5, 1936.

The Cambridge School Committee,
City Hall,
Cambridge, Massachusetts.

Members of the School Committee:

I wish to acknowledge with thanks your appointment of me to be temporarily in charge of the Art Department of the Cambridge Public Schools.

I assure you that I will spare no time or effort necessary to co-operate with the principals and teachers in maintaining the high standard of Art work now being carried on in our schools.

Very truly yours,
J. LOUIS DOYLE.

The Chairman presented a communication from Raymond A. FitzGerald, and on motion by Mr. Wood it was voted that it be made part of the records:

1 Leonard Ave.,
Cambridge, Mass.
December 7, 1936.

To the Chairman of the Cambridge School Committee:

Dear Sir:

I hereby request that the Cambridge School Committee accord me the privilege of using a classroom while school is in session for the purpose of demonstrating teaching under the supervision and direction of the so-called Rating Board, which is a sub-division of a so-called Examining Board, in re-examination for elementary masters in the Cambridge School System.

It is understood that if the School Committee grants me the hereinabove requested privilege, such privilege is to be exercised under the direction of the above named Rating Board, the Examining Board, the Superintendent of Schools, (any or all of them), in accordance with the required provisions of the examination.

Yours truly,
RAYMOND A. FITZGERALD.

Mr. Wood offered a motion that the request contained in Mr. FitzGerald's letter be granted. During debate Mr. Wood was given unanimous consent to withdraw his motion. Mrs. Brooks moved that the Rating Board be, and hereby are instructed to make, within the next five days, arrangements with the Superintendent of Schools for teaching observations for all who have passed the written examination for elementary master. The Chair then sustained a point of order by Mr. Galgay that this matter should be discussed in executive session according to Section 403 of the Rules of the School Committee.

The Superintendent presented the resignation of Edward D. Killian, teacher at the Rindge Technical School, effective January 1, 1937. On motion by Mr. Fitzgerald it was voted that the resignation be accepted.

The Superintendent reported the following transfers of teachers:

Ruth M. Austin from Assistant Kindergartner at the Putnam School to Assistant Kindergartner at the Kelley School, effective December 1, 1936.

Gretchen K. Hager from Assistant Kindergartner at the Kelley School to Assistant Kindergartner at the Sleeper School, effective December 1, 1936.

Ida Silverman from teacher at the Wellington School to teacher at the Webster School, effective December 1, 1936.

The Superintendent recommended that each kindergarten be granted the sum of five dollars for the purpose of providing a Christmas tree celebration for the children. On motion by Mrs. Brooks it was voted on the following roll-call that the recommendation be adopted: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Robart absent.

The Superintendent presented a request from L. L. Cleveland, Head Master at the High and Latin School, that the College Entrance Examination Board be allowed to hold examinations in the High and Latin School next June, the examinations to begin on June 19, 1937 and extending through June 26, 1937. The Superintendent recommended that permission be granted as at that time of the year it would interfere very little with the regular school work. On motion by Mrs. Brooks it was voted that the recommendation be adopted.

The Superintendent recommended that Ruth D. Crawford, Director of the Museum for children be granted permission to have open Sunday afternoons at the museum during January and February as in other years and the Superintendent further recommended that the sum of $100.00 be appropriated to cover the cost of the janitor and attendance officer. On motion by Mrs. Brooks it was voted that the recommendation be adopted with the understanding that the money is to be appropriated in the 1937 budget.

The Superintendent presented the following communication from the Hannah Winthrop Chapter, Daughters of American Revolution:

Massachusetts Daughters of the American Revolution

D. A. R. Scholarship For Girl Home Makers:

The Massachusetts Daughters of the American Revolution thoroughly approve the study of Home Economics in the Senior High Schools, and wish to encourage more girls to take up this study as an elective. Therefore, the Massachusetts D. A. R. offer a $100. Scholarship to the girl chosen from the graduating classes of the Senior High Schools of Massachusetts, who has shown special interest in Home Economics and is eligible for entrance to State Teacher's College at Framingham or Massachusetts State College at Amherst or Simmons College at Boston. The applicant must have had at least one year's work, preferably the Senior Year, in Household Arts. Other requirements are good character, definite aims and a real need of assistance.

Plan for Contest:

Each Chapter will present this Scholarship offer to the Superintendent of the local High School.

Each principal of each High School is asked to choose a candidate from that school, following our requirements. To prove need of assistance means simply that, without this help, the girl could not enter college.

Each candidate must write a letter in her own hand writing to the State Chairman, stating her reason for desiring the Scholarship, her educational aims and vocational plans, her choice of college and reason. With this letter, she must send a letter from her principal stating her qualifications, character, scholastic standing and financial status of family. Also, she must send one other letter of recommendation, preferably from a D. A. R. sponsor. These letters must be sent to the State Chairman on or before April 1, 1937. The State Chairman and a committee will choose the winner from these letters and a personal interview with each candidate.

The Superintendent recommended that the D. A. R. be allowed to conduct a contest in Home Economics through the Head Master of the High and Latin School for the purpose of awarding a $100.00 scholarship in Home Economics. On motion by Mrs. Brooks it was voted that the recommendation be adopted.

The Superintendent presented the following communication from the Daughters of the American Revolution relative to Good Citizenship Award:

D. A. R. Good Citizenship Pilgrimage

Nothing in the future of America is as important as good character in her citizens, and it is to the end that we may share the responsibility of character building in our future citizens, that the National Society has established the Good Citizenship Pilgrimage Awards—

The plan provides for a carefully selected group of girls, the choosing of which is to be shared by the young people in the public high schools, their teachers and our Society—the award, the Pilgrimage to Washington in April 1937. This award is not to be given or accepted casually. It is not a pleasure trip solely, it is not a favor, it is an investment in character and cannot fail to bring return.

The requirements are as follows: The senior students in each public high school may choose by vote, three girls of their class who excel in the following four qualities desirable in good citizenship:

1. Dependability—which includes truthfulness, loyalty, punctuality.

2. Service — co-operation, courtesy, consideration of others.

3. Leadership—personality, self-control, ability to assume responsibility.

4. Patriotism—unselfish interest in family, school, community and nation.

From the three girls elected by their classmates, on the basis of these four points, the high school faculty is to select one who becomes the representative of the school, and her name is to be sent by the principal to your D. A. R. State Chairman.

The choice in each public high school shall be made on or before February 22 and the girl's name must be sent to the State Chairman by March first—NAMES RECEIVED AFTER THAT DATE ARE INELIGIBLE.

Each name will be placed in a sealed envelope and at the March Conference will be drawn in public by some well known person, yet to be chosen. The girl whose name is so drawn becomes our Good Citizenship Pilgrim.

Although the National Committee has been fully organized and in operation but a short time the Good Citizenship Pilgrimage is an established project of the National Society and should receive our enthusiastic co-operation. In fairness to the school principal, the girl and her classmates let every chapter present this contest to their local high schools at the earliest possible moment, but before doing so secure the consent and co-operation of your school superintendent.

A very attractive poster setting forth the terms of the contest is now ready and may be had by writing to the Business Office, Memorial Continental Hall, Washington, D. C. The price is ten (10¢) cents.

(Mrs. W. T.) ELSIE L. GARFIELD,
State Chairman.

The Superintendent recommended that the plan as outlined be approved and on motion by Mrs. Brooks it was voted that the recommendation be adopted.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools and under the rules this recommendation is laid on the Calendar:

PUBLISHED BY
ROW, PETERSON & CO.

The Alice and Jerry Books:
- Rides and Slides, First Pre-Primer
- Here and There, Second Pre-Primer
- Day In and Day Out, Primer
- Round About, First Reader
- Friendly Village, Second Reader
- If I were Going, Third Reader
  - Companion Book for First Pre-Primer
  - Companion Book for Primer
  - Companion Book for First Reader
  - Companion Book for Second Reader
  - Companion Book for Third Reader

PUBLISHED BY
OXFORD UNIVERSITY PRESS

Oxford Rapid Reading French Texts, 16 vols.

Oxford Rapid Reading German Texts, 4 vols.

Projects in Elementary English

School Shakespeare by Gordon & Onions

A First Latin Reader by Vincent

Latin Reader by Petrie

Modern French Short Stories by Fanniere

Pocket Oxford Dictionary

PUBLISHED BY
THE BOBBS-MERRILL CO.

English Activity Work Books—for Grades 3, 4, 5, 6 by Mary R. Parkman

PUBLISHED BY
HARCOURT BRACE

Adventure Bound,
by Persing & Leary

New Horizons, by Miller & Leary

Algebra, A Way of Thinking

PUBLISHED BY
SOUTHWESTERN PUBLISHING CO.

Business Economic Problems
by Shield & Wilson

PUBLISHED BY
D. C. HEATH CO.

Die Biene Maja Waldemar Bonsels

PUBLISHED BY
HENRY HOLT CO.

Klick Aus Dem Spielzeng Laden
Friedrick Schnack

Stimmen Aus Deutschland,
Edited by Dodge

PUBLISHED BY F. S. CROFT

Das Fliegende Klassenzimmer,
Kastner

PUBLISHED BY
CHARLES E. MERRILL COMPANY

Building Good Language Habits,
Book One to Four, by Trabue

The Superintendent presented the following communication from Stephen H. Mahoney, Superintendent of Recreation:

Board of Park Commissioners

December 4, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Sir:

In conformity with City Council orders requesting the opening of recreation centers in this department, and the appropriation for same having been made available, the Board of Park Commissioners respectfully requests permission to conduct recreation activities in the Roberts, Thorndike, and Russell Schools, as in previous years. The sessions would be conducted on Monday, Wednesday and Friday evenings from 7:30 to 9:30 p. m. It is understood that there would be no sessions conducted during school vacation periods or on days when the schools are not in session.

Respectfully,
STEPHEN H. MAHONEY,
Superintendent of Recreation.

On motion by Mr. Fitzgerald it was voted that the permission requested by the Superintendent of Recreation be granted.

The Superintendent recommended that the Cambridge Tuberculosis & Health Association be given authority to distribute Christmas Seals in the schools as in past years. It was voted that the Superintendent's recommendation be adopted.

The Superintendent presented the following communication from Father Golden, Director of the St. Paul's Men's Club:

St. Paul's Rectory
Cambridge, Mass.

November 27, 1936.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Mr. Fitzgerald:

We, at Saint Paul's, have organized the men of our parish for their own betterment and to make them representative citizens of the City and of the State.

The older men in our group meet once a month in our parish hall to hear speakers and to take part in discussions on vital topics of the day. These mature men realize the need of forming a youth movement in our section of the City. They have set out to act as "big brothers" to the younger element among us.

For some time past our young men from eighteen years of age and up have clamored for some chance to organize into athletic groups. "A sound mind in a sound body," is their want. All about them they see student groups with every advantage possible, while they have no worth while athletic field nor gymnasium to exercise in.

Realizing their predicament and knowing that you, Mr. Fitzgerald, and the members of the School Committee are whole-heartedly interested in the welfare of our youth, I am asking you for permission to use the Rindge School gymnasium on Friday nights when the school as such is not occupying it.

We will gladly pay a service charge if you deem it necessary. I personally will be with the young men while they are on the property. And if, by chance any damage should accidentally occur, we will make good the loss.

Gratefully yours,
DANIEL J. GOLDEN,
Director of Saint Paul's Men's Clubs.

On motion by Dr. Cassidy, and seconded by Mr. Fitzgerald, it was voted that permission be granted the St. Paul's Men's Club to use the Rindge Technical School Gymnasium on Friday nights in accordance with the communication submitted by Rev. Daniel J. Golden, Director of St. Paul's Men's Clubs.

The Superintendent presented the following communication from the Telephone Company:

New England Telephone and Telegraph Company
248 State Street
Boston, Mass.

December 4, 1936.

Mr. M. E. Fitzgerald,
Superintendent of Cambridge Schools,
815 Massachusetts Avenue,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

In accordance with the instructions contained in Mr. O'Connell's letter to us of May 22, 1936, steps have been taken toward putting into effect the arrangements for consolidating certain of the School Department lines as an economy measure.

During the billing months ending August 5 and September 5, 1936, we temporarily disconnected thirty-five circuits and associated equipment to the several schools which resulted in a saving to your department of $191.14 during the summer period. Such a saving may be made each year following notice to us of the services that you wish to have temporarily disconnected for the summer.

In proceeding with the consolidation of lines we find that there will be transmission limitations when combining two schools on one circuit which we wish to bring to your attention before making the plans fully effective.

While we believe that transmission will be satisfactory between the schools served by the consolidated lines, and that it will also be satisfactory to telephones elsewhere in Cambridge, we cannot guarantee that calls originating or received at school telephones on combined circuits to or from points outside of Cambridge will result in satisfactory transmission.

With your approval, therefore, we can arrange to consolidate two schools on any one specific circuit. Your experience for a few weeks in the use of this circuit will indicate the extent to which we should carry on future consolidation.

In addition we have determined that it will be possible to combine the following circuits without interfering with good transmission:

High School Extensions	#3 and #26
Rindge Extensions	#15 and #44
Harvard Extensions	#19 and #34

This means that, instead of six separate circuits from the switchboard, there would be three circuits with an extension telephone on each. It would be possible for your operator to reach the desired telephone by ringing once or twice according to the predetermined code. With your approval, we will arrange for these changes which will result in a saving to the Department of $168.00 a year.

As we have previously pointed out, we feel that your present switchboard system, with circuits connecting the school department offices with the various schools in the city, is the most economical and efficient system for you inasmuch as approximately 50% of the calls are intercommunicating and such calls would be chargeable on any other basis, and because it permits the school department a measure of control over outgoing calls.

Your equipment for the summer has resulted in a saving of $191.14, that the combining of the six circuits indicated above will save $168. a year, or a combined total of $359.14.

May I have your approval to proceed with the consolidation as outlined, bearing in mind, that in the case of the two schools to be combined on one circuit, that we cannot guarantee satisfactory transmission on calls to and from points outside of Cambridge.

CHANDLER EASTMAN,
Communication Advisor.

The Superintendent recommended that the suggestions contained in this communication be carried out and on motion by Mrs. Brooks it was voted that the recommendation be adopted.

The Superintendent presented a communication from the Christmas Committee of the New England Telephone & Telegraph Company requesting the School Committee to donate the Longfellow School Hall on December 16, 1936, from 1:00 p. m. to 6:00 p. m. for the purpose of holding their annual Christmas Party for the needy children of Cambridge. On motion by Mr. Wood it was voted that the recommendation be adopted.

The Superintendent presented the following communication from the Village A. C.

Village Athletic Club
Cambridge, Mass.

December 1, 1936.

To Whom It May Concern:

The Village A. C. wishes to make application for the use of the Morse School Hall on Sunday afternoon, December 20th for a Christmas party, for the children of the district.

Very truly yours,
FRANCES SHIELDS,
19 Tufts Street,
Cambridge, Mass.

The Superintendent recommended that they be granted the use of the Morse School and on motion by Dr. Cassidy it was voted that the recommendation be adopted.

The Superintendent advised the Committee that the "Reader's Digest" has requested that teachers in the High Schools be granted authority to permit children in the English classes to buy the "Reader's Digest". He further advised the Committee that he recommends this magazine very highly and if the pupils are permitted to buy it in groups the cost will only be 15¢ for each pupil for single copies, as against the regular price of 25¢ for single copies. The Superintendent recommended that this plan be adopted and on motion by Mr. Wood it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented the following communication from the Boston American:

The Boston Evening American

November 27, 1936.

Mr. Leslie L. Cleveland, Principal,
Cambridge Latin High
Cambridge, Mass.

Dear Mr. Cleveland:

The Boston American, in co-operation with Hearst newspapers, desires to interest young men and young women in the Presidential Inauguration, which this year takes place on January 20. We believe this to be a patriotic duty.

To promote this interest, the American will send twenty Massachusetts High School students, ten boys and ten girls, to Washington. All their expenses will be paid from the time they leave their homes until they return. And proper chaperones will be provided.

May we have your assistance in bringing our plan to the attention of the students in your school?

We shall appreciate your reading this letter at one of your assemblies or posting the enclosed announcement on your bulletin board.

The American is publishing ten

questions, one daily. These questions concern important, historic facts of American government, which we realize you want your students to know and which, in all probability, they do know.

The twenty students in Massachusetts who submit the best answers to the questions will comprise the delegation we shall send to the inauguration.

It is our hope that one or more students from your school will be among the fortunate young people in Washington on January 20.

Very truly yours,

J. W. KENNEY.

The Superintendent recommended that the plan outlined in the communication from the Boston American can be approved. On motion by Mr. Fitzgerald it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that the sum of $1,200.00 be transferred from Teacher's Salaries Day School to the appropriation for Substitute Salaries. It was voted on the following roll-call to adopt a motion by Mr. Wood that the Superintendent's recommendation be approved: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Robart absent.

The Superintendent presented the following Financial Report and on motion by Mr. Fitzgerald it was voted that it be made part of the records:

Financial Report for November, 1936

	Appropriation	Expended to Nov. 1	Expended during Nov.	Total	Balance
Administration Salaries	$71,362.67	$59,495.37	$5,473.67	$64,969.04	$6,393.63
General Expenses	8,364.50	5,376.40	1,000.93	6,377.33	1,987.17
Teachers Salaries Day	1,453,542.01	1,204,893.10	120,426.29	1,325,319.39	128,222.62
" " Athletics	7,175.00	5,235.00	1,720.00	6,955.00	220.00
" " Substitutes	29,854.00	26,963.00	1,805.00	28,768.00	1,086.00
" " Evening	12,000.00	6,113.50	4,082.46	10,195.96	1,804.04
" " Americanization	2,000.00	1,086.50	535.50	1,622.00	378.00
" " Examinations	1,500.00	1,216.30	———	1,216.30	283.70
Text Books	20.000.00	15,332.77	3,809.43	19,142.20	857.80
Supplies	27,900.00	24,879.98	1,964.76	26,844.74	1,055.26
Lunch Room Supplies	30,000.00	22,564.13	4,072.62	26,636.75	3,363.25
Tuition to Other Cities	2,000.00	1,334.78	268.24	1,603.02	396.98
Transportation of Pupils	2,200.00	1,235.06	380.50	1,615.50	584.50
Fuel	27,000.00	15,669.16	6,435.73	22,104.89	4,895.11
Heating at Rindge	14,000.00	9,363.59	768.39	10,131.98	3,868.02
Light	10.000.00	7,419.39	1,905.96	9,325.35	674.65
Power	1,450.00	891.37	143.67	1,035.04	614.96
Light & Power at Rindge	5,500.00	3,060.90	759.88	3,820.78	1,679.22
Janitors Salaries	138,624.75	114,215.78	10,724.42	124,940.20	13,684.55
Repairs	10,644.70	8,279.96	1,312.98	9,592.94	1,051.76
Furniture & Furnishings	687.50	498.12	187.20	685.32	2.18
Care of Truants	186.29	134.29	———	134.29	52.00
Janitors Supplies	4,000.00	2,833.54	464.19	3,297.73	702.27
Other Expenses	9,249.00	6,738.33	253.31	6,991.64	2,257.36
Minors License Refunds	70.00	46.50	4.50	51.00	19.00
Athletic Clothing	2,400.00	1,828.46	———	1,828.46	571.54
Band Instruments	1,500.00	———	1,277.89	1,277.89	222.11
Museum Supplies	500.00	464.18	———	464.18	35.82
Pensions	1,100.00	867.75	95.60	963.35	136.65
W. P. A. Projects	16,078.53	15,543.97	———	15,543.97	534.56
	$1,910,888.95	$1,563,581.12	$169,873.12	$1,733,454.24	$177,434.71

(Continued on following page)

W. P. A. Projects for the Month of November, 1936

	Allotted	Expended to Nov. 1, 1936	Expended during Nov.	Total	Balance
Harvard Yard From 1935	$359.20	Trans. $359.20	—— —	$359.20	—— —
Morse Weatherstripping From 1935	17.44	—— —	—— —	—— —	17.44
Russell School Painting From 1935	182.43	—— —	—— —	—— —	182.43
H. & L. Athletic Field From 1935	2,770.00	479.13	466.37	945.50	1,824.50
Webster Weatherstripping	260.00	144.07	—— —	144.07	115.93
Houghton Weatherstripping	309.80	309.80	—— —	309.80	—— —
Agassiz School No. 65-14-9849	351.10	445.59	2.56	448.15	402.95
Fletcher School No. 65-14-9764	747.92	672.82	75.10	747.92	—— —
Morse School No. 65-14-9779	2,216.05	1,428.55	48.74	1,477.29	738.76
Roberts School No. 65-14-1817	2,263.94	1,215.20	240.90	1,456.10	807.84
Sleeper School No. 65-14-1339	560.82	560.82	—— —	560,32	—— —
Willard School No. 65-14-9677	445.08	445.08	—— —	445.08	—— —
Houghton School No. 65-14-5541	3,992.95	3.92	167.47	171.39	3,821.56
Wellington School No. 65-14-1720	2,522.50	899.00	962.65	1,861.65	660.85
Longfellow School No. 65-14-2010	1,733.01	—— —	—— —	—— —	1,733.01
	$19,232.24	$6,963.18	1,963.79	$8,926.97	$10,305.27

Mr. Fitzgerald, Chairman of the sub-committee on Finance presented the following report:

Finance Committee

December 3, 1936.

Members present: Mr. James Fitzgerald, Chairman, Mr. Russell A. Wood.

Present: Mr. Church and Mr. Liston.

It was voted to recommend that three hundred dollars ($300.00) be transferred from Teachers' Salaries to Supplies for the purpose of buying necessary apparatus for the Science Department of the Cambridge High and Latin School.

It was voted to recommend that two hundred and seventy-five dollars ($275.) be transferred from Teachers' Salaries to Supplies in order to purchase necessary equipment for the Welding Department of Rindge Technical School.

It was voted to recommend that Miss Brosnahan be reimbursed ten dollars ($10.00) for services rendered in connection with the School Committee meeting of October 19th, 1936.

JAMES F. FITZGERALD,
Chairman.

On the following roll-call it was voted to adopt a motion by Mrs. Brooks that the report of the Finance Committee be accepted and the appropriation and transfers of appropriations be approved: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Robart absent.

On motion by Mr. Fitzgerald it was voted that the minutes of the meeting of November 9, 1936, be approved.

At the request of the School Committee the Superintendent reported that the Ellis School could be equipped for cooking, sewing and sloyd classes for approximately $500.-00. No action was taken on this report.

Mr. Wood presented the following proposed amendment to the rules, which lays on the Calendar under the rules: "Personnel meetings shall be called only on vote of the School Committee, by petition of three members or by call of the Chairman in accordance with the rules governing notifications for meetings".

On motion by Mrs. Brooks it was voted that the rating Board be, and hereby is, instructed to make, within the next five days, arrangements with the Superintendent of Schools for teaching observations for all who have passed the written examination for elementary master. A motion to reconsider this vote failed of adoption. Mr. Galgay is recorded as voting "yes" on the motion to reconsider.

Mr. Fitzgerald moved that the Superintendent include in the budget for the year 1937 an amount of $600.00 to equip the Ellis School for cooking classes in the Domestic Science Department. The Chairman ruled that this motion be referred to the budget.

On motion by Mr. Fitzgerald it was voted that the Secretary of the School Committee be instructed to convey to our absent member Ralph W. Robart the Committee's great pleasure in learning that he has recovered from the operation and expressing the Committee's sincere hope that he will soon join them.

On motion by Dr. Cassidy it was voted to convene in to executive session.

A motion was offered that No. 1 on the English list be appointed to the position of Library Teacher. The Chair ruled that the Superintendent is the only one who can nominate. It was then moved that the position of library teacher be filled. This motion was amended by adding "That the Superintendent bring in a report at the next meeting as to whether or not the position of library teacher is filled adequately and satisfactorily. It was voted to adopt this motion as amended.

It was voted that John J. Sheehan, teacher at the High and Latin School be invited in to executive session to explain certain statements alleged by a daily newspaper to have been made by him. Mr. Sheehan explained that the statements as printed in the newspaper had been brought to his attention and that he had written a denial to this newspaper and on further questioning denied that he made any such statements. Mr. Sheehan was then excused.

It was voted that the Senior Class of the Rindge Technical School be thanked for their invitation to attend Football Night.

It was voted that the Committee reconvene in to open session.

On motion by Mr. Fitzgerald it was voted to ratify the votes passed in executive session.

Mr. Galgay presented the following motion: "That the City Solicitor be requested to render an opinion as to whether or not the rule governing the appointment of elementary master can be construed so as to allow anyone not now in the system to take the examination for elementary master". On the following roll-call it was voted not to adopt this motion: Mr. Galgay voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Wood and Mayor Lynch voting no; Mr. Fitzgerald not voting; Mr. Robart absent.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, December 21, 1936.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Mr. Robart it was voted that the meeting of the Committee on Personnel be deferred until later in the meeting.

Mr. Galgay, having filed notice of his intention to move reconsideration in accordance with the rules of the School Committee, moved reconsideration on the following vote passed at the meeting of December 7, 1936: "It was voted on motion by Dr. Cassidy, and seconded by Mr. Fitzgerald, that permission be granted the St. Paul's Men's Club to use the Rindge Technical School Gymnasium on Friday nights in accordance with the communication submitted by Rev. Daniel J. Golden, Director of St. Paul's Men's Club". On the following roll-call it was voted not to reconsider this vote: Mr. Galgay and Mr. Wood voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald and Mayor Lynch voting no; Mr. Robart not voting.

On motion by Mr. Fitzgerald it was voted that the minutes of the meeting of December 7, 1936, be laid on the table.

The Chairman presented the following communication from the Public School Association and on motion by Mr. Wood it was voted that it be made part of the records:

Public School Association of Cambridge

December 21, 1936.

Hon. John D. Lynch,
Mayor, City of Cambridge,
Chairman Cambridge School Committee.

Dear Sir:

The Cambridge Public School Association wishes to record itself as favorably impressed with the fraction of the amendments to the rules which the Rules Committee presented August 3 and hopes that before any portion is adopted, the task will be completed. So much careful work ought to mean that the rules will be followed and not lightly suspended.

We are glad to see these proposed amendments take care of the absence from duty on the part of Masters of Schools and of School Supervisors. and that such absences will be a matter of record.

We would like to call attention to the fact that Chapter IV, Section 1, in its present form is open to misinterpretation. Chapter VI, Section 3 we feel might be omitted entirely, or if included, ought to be made consistent with the rest of the rules by some such wording as—"There shall be such assistants as the Superintendent shall deem necessary and desirable, subject to the approval of the School Committee". Chapter VI, Section 4b should have added to it a statement as to where the "time table" may be found by those needing to consult it. We have observed that such time tables are sometimes incorporated in the school manuals of other cities.

We note that sections following 1002 of the old rules have been marked "etc." as if they were to be incorporated without change. We wish once more to call attention to the qualifications for the position of teacher of Household Arts. We feel certain that our present rule stating only that a teacher in Household Arts must present a diploma or certificate from a school having a course in Household Arts is inadequate. The rule should, in our opinion, provide different qualifications for teachers in the Elementary and Secondary Schools. Since your Committee pays different salaries in the Elementary and Secondary Schools to teachers of Household Arts, we assume that you recognize that different qualifications are needed in the two positions. The rule should also, in our opinion set high qualifications for the schools from which a certificate or diploma is to be presented.

The Commonwealth of Massachusetts Bulletin of the Department of Education 1931, number 4, whole number 224 has many helpful suggestions on the Organization and Administration of Home Economics Education in the Public Schools. These educational requirements are specific and easily adapted to our system. Whole number 202 on Pages 4, 5, 6, 7, 8 also states similar educational requirements. Also a letter of the Research Commission of the Public School Association from the State Teachers College at Framingham dated Nov. 2, 1936, makes the following statement: "In elementary classes, I should say graduation from at least a three year training course in a school which offered technical, educational and cultural courses. This would indicate the holding of a diploma. Many grammar schools are employing only graduates from a four year course of similar nature. For High School teaching of sewing, at least a bachelor's degree and in many cases a master's degree is required, graduation again being indicated from a school of college grade which offers a modern course in sewing and related subjects,—education, art, etc."

Respectfully yours,

MARCUS MORTON, JR.

Secretary Cambridge Public
School Association.

On motion by Mr. Robart it was voted that the communication be referred to the Committee on Rules.

The Chairman presented a communication from Francis V. Casey, Director-in-Charge of the Vocational School for Boys inviting the School Committee to their Christmas party to be held at the school on Tuesday evening, December 22, 1936, at 6:30 o'clock. On motion by Mr. Robart it was voted that the invitation be accepted with thanks.

The Chairman presented the following communication from the Manhattan Market:

United Markets, Inc.
Manhattan Market
600 Mass. Avenue
Cambridge, Mass.

December 17, 1936.

Hon. John D. Lynch,
City Hall,
Cambridge, Mass.

Dear Mr. Mayor:

It has been the custom of the Manhattan Market for the past few years at Christmas to donate to each child in the kindergarten classes, a package of Christmas Candy. It is our pleasure to do the same thing this year if it meets with your approval and also the School Committee.

Awaiting your reply as to the number of packages required, I remain,

Most sincerely yours,
UNITED MARKETS, INC.
Manhattan Branch
By CHARLES RUGGIERO,
President.

On motion by Mr. Robart it was voted that the offer of the Manhattan Market be accepted with thanks.

The Chairman presented a communication from Mrs. Ralph W. Robart, and it was voted that it be made part of the records:

December 10, 1936.

To the Members
Cambridge School Committee.
Dear Colleagues:

Ralph asked me to write you and thank you for the beautiful basket of flowers you sent him while he was ill in the hospital. You have no idea how much they helped in making his stay in the hospital pleasant.

He is getting along very nicely now and I expect him home about the 20th of December.

Thanking you again, I am,

Most sincerely,
MRS. RALPH W. ROBART.

The Chairman presented the following report of the Rating & Examining Boards:

Cambridge Public Schools
Examining and Rating Boards

To the Honorable Members of the
School Committee,
Cambridge, Massachusetts.

The important work assigned to us at a special meeting of the School Committee, held on July 1, 1936 is now complete. The Board of Examiners and the Rating Board respectfully submit their report.

The members of these two boards met many times during the summer to consider the various plans used for the promotion of teachers in other educational systems. After hours of serious thought the boards formulated a plan to be used, subject to the approval of the School Committee, for the selection of candidates for the position of master in the Cambridge Elementary Schools.

It was decided to hold a written examination on August 12, 1936. This date and the complete rating plan was presented to the School Committee at a meeting held August 3, 1936. At that meeting the rating system was accepted but the date of the written examination was changed to September 1, 1936, and the period of making application to take the examination was extended.

On October 15, 1936, all the candidates who took the examination were notified as to their success or failure to earn a passing grade of seventy-five percent. A little later a pamphlet was sent to each of the successful candidates in which they were to record their educational background and experience. This information was verified and accurately evaluated.

During this time the members of the Rating Board visited separately each candidate in his classroom, observed and graded the lesson taught.

The two boards then met and weighed carefully all of the factors which enter into the correct solution of this important problem.

With the exception of one candidate whose case is explained below, we respectfully submit the list of the candidates named in the order of their rating. The candidate not rated is Mr. Raymond A. Fitzgerald who applied to be examined after the School Committee had adopted the rating system submitted to them on August 3, 1936. It is impossible to rate Mr. Fitzgerald according to the same standards which were used for the other candidates for these reasons:

1. The most recent ratings available are fifteen years old and do not apply to his work after his appointment as master.

2. He was a master in the Elementary Schools for four and one-half years and the rating system adopted before he applied to be examined makes no provision for the recognition of this work.

3. No records are available to us for the quality of his work for the last four and one-half years of his service in the Cambridge Schools.

In justice to all of the candidates the members of the RATING SYSTEM feel that the above explanation should be made.

May we thank the School Committee for the confidence placed in us and say that we willingly offer to explain at any time to the Board the method we used in reaching the conclusions stated.

THE LIST OF CANDIDATES ACCORDING TO THEIR RATING

1. Edward A. Sullivan
2. Francis X. Mahoney
3. John F. Toomey
4. Albert J. Brooks
5. Kenneth W. Goepper
6. John J. Sheehan
7. William F. Foley
8. Louis N. Fougere
9. Vincent P. Burke
10. Joseph C. Sullivan
11. Raymond G. D'Arcy
12. William J. Cunningham
13. John J. Healey,
14. John Balfe
15. James H. Foley
16. Raymond F. Scott
17. Jerome S. Higgins
18. William Wadden
19. William J. Kelleher

For the reasons stated in this letter the name of one candidate, Mr. Raymond A. Fitzgerald does not appear in the above list.

Respectively submitted,
THE RATING SYSTEM
MARY E. MURRAY
CHESTER M. BLISS
THOMAS L. BRAMHALL
HAROLD B. BLAZO
JAMES F. CONLIN
FRANCIS T. McCABE

Mr. Robart moved that it be referred to the Superintendent for recommendation. Mr. Wood offered a substitute motion that the communication be referred to the Committee on Personnel. It was voted to adopt the substitute motion.

It was voted to adopt a motion by Mr. Robart (seconded by Mrs. Brooks and Mr. Galgay) expressing the gratitude of the School Committee for the arduous and efficient efforts of the Rating and Examining Board, above and beyond their regular duties on the Faculty.

The Superintendent presented a sketch of the fresco painting to be presented the Agassiz School by Mrs. Cornelia J. Cannon. On motion by Mr. Robart it was voted that the sketch submitted be approved and that the Superintendent be authorized to communicate with Mrs. Cannon informing her that the School Committee will be delighted to have her proceed forthwith.

The Superintendent reported the death on December 1, 1936, of Alice C. Phinney, a former teacher in the Cambridge Public Schools, who has been pensioned since September 1, 1923. The Superintendent advised the Committee that Miss Phinney was an excellent teacher and had performed very efficient service since 1881. On motion by Mr. Wood and seconded by Mrs. Brooks it was voted that a suitable letter be sent to the family of Miss Phinney.

The Superintendent reported the death, on December 20, 1936, of Gertrude B. Rogers a teacher at the High and Latin School. The Superintendent advised the Committee that Miss Rogers was an excellent teacher performed very efficient service in the Cambridge School System since 1917.

On motion by Dr. Cassidy it was voted that a suitable letter be sent to the family of Miss Rogers.

The Superintendent presented a communication from Maurice E. Phelan, a teacher at the High Schools Annex relative to a review of his examination papers:

December 18, 1936.

FROM: Maurice E. Phelan
20 Saville St., Cambridge.

TO: Cambridge School Committee
Via M. E. Fitzgerald,
Superintendent of Schools.

SUBJECT: Examination for position of Master in the Cambridge Elementary Schools, September 1, 1936.

REFERENCE: Rule of the School Committee adopted on March 18, 1935; as follows:

Any candidate dissatisfied with his rating may on request go over his papers with the person in charge of the examination, and if still dissatisfied, he shall submit in writing very definite reasons why certain questions should receive higher grades, giving specific references in support of his claims. The person in charge of the examination shall submit the papers in the case to the examiner for review. Should the examiner hold to his original mark, the candidate may request that his papers be reviewed by a board of three persons competent to pass on them. The decision of this board shall be final.

It is respectfully requested that the consideration stated in the reference above be granted to me as the Examining Board has denied my request for permission to go over the examination paper with the examiner who corrected the paper.

Sincerely yours,
MAURICE E. PHELAN.

On motion by Mr. Robart it was voted that the communication be referred to the Committee on Personnel.

On motion by Mrs. Brooks it was voted that each member be supplied with a copy of the report of the Rating and Examining Boards.

The Superintendent presented the following list of women on the Permanent and Substitute Teachers Lists who have been married and a list of those persons who took the Permanent examination five years ago (December 12, 1931). These names will no longer appear on the eligibility lists:

MARRIED:

Marion B. Barber
Lillian Collins
Anna B. Culhane
Helen C. Good
Dorothy F. Groden
Mary V. Houlahan
Fannie T. McLean
Marjorie W. Todd
Doris M. White
Lynne Wyeth
Mary H. Wyman

The following persons took the permanent examinations on December 12, 1931. (five years ago).

Name	List
Alice R. Carroll	Elementary
James S. Daley	High, Physical Education
Edwin R. Gustin	Elementary, Woodworking
John F. Kelleher	High, Physical Education
Josephine E. Lannin	Elementary
Catherine F. McCann	High, Stenography
Philip W. Natale	High, History
Frank D. O'Neill	Elementary, Woodworking
Edward T. O'Toole	High, Aeronautics, Shop
William A. Sutherland	Elementary, Woodworking
Marie F. Whall	High, Mathematics

Dr. Cassidy, Chairman of the Committee on Buildings and Grounds presented the following report:

Committee on Buildings & Grounds
Monday, December 21, 1936.

Members present: Dr. Cassidy, Mrs. Brooks, Mr. Galgay.

Dr. Cassidy in the chair.

It was voted to recommend that the unexpended balance of $500.00 be transferred from the Morse School W. P. A. Project to the Ellis School W. P. A. Project.

It was voted to recommend that the unexpended balance of $650.00 be transferred from the Roberts School W. P. A. Project to the Ellis School W. P. A. Project.

It was voted to recommend that the unexpended balance of $400.00 be transferred from the Wellington School W. P. A. Project to the Ellis School W. P. A. Project.

It was voted to recommend that the unexpended balance of $1700.00 be transferred from the Houghton School W. P. A. Project to the Haggerty School W. P. A. Project.

These transfers are necessary at this time in order that we may start these two new projects.

It was voted to recommend that the bids for supplying new steam traps for the Houghton School be rejected and figures be obtained for the purchasing of replacement units for existing traps.

It was voted to recommend that Joseph F. Higgins Company, being the lowest bidder, be awarded the contract for electrical fixtures in the High School for the sum of $61.71.

DR. JAMES J. CASSIDY,
Chairman.

On motion by Mrs. Brooks it was voted that the report be accepted.

Mr. Fitzgerald, Chairman of the Committee on Finance, presented the following report:

Finance Committee
December 21, 1936

Members present: Mr. James Fitzgerald, Chairman; Mr. Russell A. Wood.

Present: Mr. Church and Mr. Liston.

The Finance Committee reporting on Miss Hartigan's matter feels that it is a matter for the entire Board to decide upon. The facts are that Miss Hartigan slipped and fell within the school grounds, and as a result was confined to her home for fifty-nine (59) days. Miss Hartigan in relation makes the following statement: "Will you please state that during the period that I was confined to my home I actually attended to many school duties — even teaching, and coaching speeches for debates, 'Liberty Medal' contest, and dramatics". We find that during her absence no substitute teacher was employed. At present there is no provision for her payment under the rules. We have been informed by Mr. Church that during the year 1935, a surplus from the 1935 budget was carried over into 1936. In view of these circumstances it would be possible that the amount claimed by Miss Hartigan could be paid from this year's appropriations. We further find that her right to legal redress to the City is lost for failure to give proper notice to the City. Mr. Church informs us that there is a sufficient amount in Teachers' Salaries to meet this payment.

The Finance Committee recommends that the following transfers be made:

From Teacher's Salaries To Athletic Clothing	$250.00
Administration Salaries to other Expenses	$250.00
General Expenses to Supplies	1000.00
Light and Power at Rindge to Light	1000.00
Janitors Salaries to Light	1000.00

The Finance Committee recommends the following transfers be made on W. P. A. Projects:

Morse No. 65-14-9779 to Ellis	$ 500.00
Roberts No. 65-14-1617 to Ellis	650.00
Wellington No. 65-14-1720 to Ellis	400.00
Houghton No. 65-14-5541 to Haggerty	1700.00

It is recommended by the Finance Committee that the Master of the Longfellow School make a complete report on the recent loss of the new typewriter. The matter of replacement is referred to the next budget.

Respectfully submitted
JAMES F. FITZGERALD,
Chairman.

On motion by Mr. Robart and seconded by Mrs. Brooks, it was voted on the following roll-call to adopt this report: Mrs. Brooks, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Dr. Cassidy not voting.

Mr. Fitzgerald offered a motion, which was seconded by Mrs. Brooks, that Miss Lillian Hartigan, Master's Assistant at the High and Latin School, be reimbursed for loss of salary amounting to $409.00. Mr. Robart moved to amend this motion by adding "That the City Solicitor be requested to inform the School Committee as to its right to reimburse a member of the faculty for salary loss suffered in 1935 out of money appropriated for 1936, because of absence from school due to injury". This amendment was lost on a voice vote. On the following roll-call it was then voted to adopt the original motion: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes. A motion to reconsider this vote failed of adoption.

Mr. Galgay, Chairman of the sub-committee appointed to investigate the lunch rooms, presented the following proposed rules governing the lunch rooms as drawn up by this sub-committee:

Rules Governing Lunch Rooms

The lunch rooms of the Rindge Technical School, and the Cambridge High and Latin School, shall be under the direct supervision of the Superintendent of Schools.

The Head Master of the High and Latin School, and the Head Master of the Rindge Technical School, shall control and operate the lunch room service in their respective buildings, and their aim should be to render maximum food values to pupils and teachers at minimum cost.

The Supervisors, matrons, and all employees assigned to the lunch rooms by the Superintendent, shall be under the direct supervision of the Head Master.

He shall see that all supplies, food, candy, etc., used in the lunch rooms are properly accounted for, and that all food sold is paid for upon receipt, the amount of each sale being rung up on a cash register. The keys of said cash register shall be kept by the Business Agent who shall read the totals as often as necessary.

All money received for food shall, at the close of the day's business, be turned over to the Business Agent with report on form supplied for that purpose, and he shall deposit same with the City Treasurer.

No cash payments for food or service of any kind shall be made from lunch room receipts. The Statutes provide that all payments be made by check through the office of the City Treasurer.

The Head Masters shall have an inventory taken on the last school day of each month of all lunch room supplies on hand, and shall submit such inventory to the Business Agent on the form provided for the purpose.

A complete financial statement of the operation of both lunchrooms shall be made annually to the School Committee by the Business Agent, and he shall keep an up-to-date financial statement on hand at all times.

Mr. Wood moved that the report as submitted be approved and the rules adopted. Mr. Robart raised a point of order that it is a rule and should remain on the Calendar in accordance with the Rules of the School Committee. The Chair sustained Mr. Robart's point of order.

On motion by Mr. Galgay it was voted to adopt the following proposed amendment to the rules as presented at the meeting of November 16, 1936: "That Section 1003 of the Rules of the School Committee be amended by striking out the following paragraph as appearing on Page 27 of the book of rules under the heading 'Special Teachers': Holders of Kindergarten certificates will be eligible as teachers of mentally defective classes and open air schools if they have taken the regular course for such work in the State Normal Schools or in a Graduate School of Education, or if they have had the proper training in the Cambridge School System".

It was voted to convene in executive session.

Mr. Bramhall and Miss Murray, as members of the rating and examining boards appeared before the committee to explain methods used in rating the candidates for the position of elementary master. It was voted that these two members of the Examining and Rating Boards be commended for their work and thanked for appearing before the Committee.

The Superintendent recommended that Harold J. Murray of 118 Lexington Ave., Cambridge, Mass., be temporarily assigned to the position of teacher of Aeronautics at the Rindge Technical School to fill the vacancy which will occur when Mr. Killian's resignation takes effect in January. It was voted that this recommendation be adopted provided the stated qualifications of the applicant prove to be correct.

It was voted to convene in to open session.

It was voted to ratify the votes passed in executive session.

On motion by Mr. Galgay (seconded by Dr. Cassidy) it was voted, on the following roll-call, that the results obtained from applying the rating system as submitted by the Rating and Examining Boards, be accepted and approved: Mrs. Brooks. Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes. A motion to reconsider this vote was negatived.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE
(Official Report)

Monday, January 4, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Mr. Robart it was voted that the meeting of the Committee on Personnel be deferred until later in the meeting.

On motion by Mr. Robart it was voted that the records of the meeting of December 21, 1936, be approved as printed.

The Chairman presented the following communication from Dr. Dalton C. O'Brien:

January 4, 1937.

Chairman of the School Committee,
City of Cambridge, Cambridge, Mass.
Dear Sirs:

Having forwarded in my own handwriting a statement to Mr. Robart, Chairman on Athletics, I am forwarding this in reference to my recent appearance at your full board meeting, which I feel is a courtesy that I am bound to extend.

COPY

December 24, 1936.

"Having examined Wally Boudreau tonight and in view of the recent football injury (fracture of the scapula) and feeling that the new X-rays do not show enough healing, I have advised this boy and also his father that he, Wally Boudreau, should not play hockey at this time. His father has agreed to accept all responsibility in allowing his son, Wally Boudreau, to play hockey. The School Department and the City of Cambridge are relieved of all responsibility, as this boy is playing against the advise of the physician."

This was signed by Alfred J. Boudreau, father of the boy and witnessed at my office by John Silva.

Thank you very much for the courtesies you have extended me.

Yours very truly,
DALTON C. O'BRIEN, M.D.

On motion by Mr. Robart it was voted that the communication be referred to the Committee on Athletics.

The Chairman read the following letter from the American Red Cross:

December 30, 1936.

Honorable John D. Lynch,
Chairman of the School Committee,
City Hall,
Cambridge, Mass.
My dear Mr. Lynch:

A group of us under the auspices of the Red Cross several months ago started a plan to make instruction in first aid available to Cambridge people, including City employees.

You know what has been done to date in the police department, which by Council order was instructed to have the officers trained in first aid.

Working in the School Department, Mr. Fitzgerald and Mr. Tobin have been entirely co-operative, and under their direction Mr. Joseph Smith with the aid of the instructor whom we have employed, has aroused considerable interest, and, starting with the sub-masters and through them to the teachers and the pupils, are bringing first aid and accident prevention to a very large group in the schools.

All this is costing money,—which so far has been supplied by the Red Cross. It is only fair, and in fact it is necessary if we are to continue, that the City make some contribution.

In the case of the schools, it would be difficult to put it on a per person basis, and I would therefore suggest a flat sum of $300.00 to be contributed by the School Committee to the Red Cross to cover part of the expenses during this development period.

During the ensuing six months, an appraisal can be made of the accomplishment and arrangement made to continue the work during the next school year.

Yours very truly,
(signed) J. W. FELLOWS.

On motion by Mr. Wood it was voted that the communication be referred to the Committee on Finance.

The Chairman presented the following communication from the People's Labor Party:

People's Labor Party

January 4, 1937.

School Committee,
City of Cambridge,
Mass.

Gentlemen:

The Luscomb Club of the People's Labor Party made application for use of one of the park departments gyms for practice one night a week but was refused because of an overcrowded condition.

Further investigation disclosed that if a fee were paid, we could have use of one of the school department gyms. In situations such as prevail in the park department and when the school department has equipment available and when Cambridge citizens need this tax supported equipment for their physical and cultural advancement, we feel that this charge be abated.

Respectfully yours,
s/ JOSEPH X. GENNE
Vice-Chairman & Organizational Director

On motion by Mr. Robart it was voted that the communication be referred to the Assistant Financial Agent under the rules.

The Chairman presented the following communication from Raymond A. FitzGerald:

1 Leonard Avenue,
Cambridge, Mass.
January 4, 1937.

Chairman of the Cambridge School Committee.

Dear Sir:

I hereby request the privilege of addressing the Cambridge School Committee for a short time during its present meeting.

This request is based upon an extraordinary circumstance in connection with the examination for the position of Elementary Master and subsequent rating thereof which apparently leaves me the sole candidate whose status is left undetermined and undecided.

Briefly, the facts are as follows—last summer I applied seasonably to take the examination—I was admitted to the same and took the written examination at Cambridge Latin School, together with the other candidates—later I submitted the required experience blank, duly filled out, to the Chairman of the Examining Board and finally I was observed by three members of the Board while teaching a class at the Haggerty School.

At the meeting of the Cambridge School Committee, on December 21, 1936, the Examining Board returned a list of candidates duly rated and reported that it felt unable to rate me with justice to the Rating Board and to me.

The Chairman, Mr. Bramhall, summoned me to Cambridge Latin School the following day and in the presence of two other members, namely Miss Mary Murray and Mr. Francis McCabe, it was explained to me that whereas my written examination was very high, in fact excellent, and that my experience was not only varied but of high grade, that the rating sheet furnished to them by the School Committee did not permit them to give any credit to me for the very choicest and obviously the most valuable experience which I offered, to wit—my four and one half years as Master of the Haggerty School in Cambridge.

Clearly the omission of credit for such experience as Master in the Cambridge Schools (when the sole purpose of the examination was to select the best qualified men for that very position) appears to contradict the intent which motivated the examination in the first place.

So far as this affects me, it amounts to a denial of my rights as a citizen. Therefore, I request that I be heard in the role of a citizen respectfully seeking relief from a situation which simple justice and equity can cure.

Yours respectfully,
RAYMOND A. FITZ GERALD.

On motion by Mr. Wood and seconded by Mr. Robart it was voted that Mr. FitzGerald be given an opportunity to be heard in the Committee on Personnel.

It was voted that the communication from Mrs. Annie Lee, relative to a position of matron, be referred to the Committee on Buildings & Grounds.

The Superintendent recommended that the Evening Schools reopen on January 5th, 1937 and close on February 18, 1937. On motion by Mr. Fitzgerald it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented the resignations of Margaret M. Fitzgerald, Teacher at the Haggerty School, effective January 29, 1937; and Catherine M. Connell, Master's Assistant at the Roberts School, effective January 15, 1937. On motion by Mr. Fitzgerald it was voted that the resignations be accepted.

Dr. Cassidy, Chairman of the subcommittee on Buildings and Grounds presented the following report:

Committee on Buildings & Grounds
Monday, January 4, 1937

Members present: Dr. Cassidy, Mrs. Brooks and Mr. Galgay. Head Janitor Wm. Fitzgerald also attended.

Dr. Cassidy in the chair.

It was voted to recommend that the sub-committee on Wiring & Lamps of the City Council conduct a survey of the Electric Light Poles outside public school buildings with the idea of having them replaced where necessary as in the opinion of the sub-committee on Buildings & Grounds of the School Committee many are in a hazardous condition.

Dr. Cassidy read the following communication from the Cambridge Electric Light Company:

Cambridge Electric Light Company
48 Blackstone Street
Cambridge, Mass.

December 26, 1936.

School Committee,
City Hall,
Cambridge, Mass.

Gentlemen:

We have a pole in Spring Street at the Thorndike School which we cannot maintain in a satisfactory, perpendicular position due to the strain of wires pulling off on one side. This is our pole No. 645/40 opposite Seventh Street.

May we have your permission to attach a galvanized steel strap to the wall of the Thorndike School Building, at a level between the first and second story windows, and maintain a guy from this anchor to the pole. The exact point of attachment and method will be approved by your representative. We will save the Committee and the City harmless against any accident or damage to building or persons, by one of our usual agreements or such a one as may be satisfactory to legal representatives of both parties.

We will appreciate very much your co-operation in this matter to help us maintain a safe and satisfactory pole line.

Very truly yours,
Cambridge Electric Light Company
(signed) R. F. PERRY
Electrical Engineering Dept.

It was voted to recommend that the following reply be sent to the Cambridge Electric Light Company:

> Gentlemen:
>
> In reply to the above letter the sub-committee on Buildings & Grounds recommend that the two poles mentioned be replaced with new poles, as we deem them to be hazardous.
>
> We further advise that we do not favor guide lines from our school buildings.

It was voted to recommend that the City Electrician replace the light formerly situated in front of the Thorndike School to its former position in order to properly illuminate the Thorndike School yard.

It was voted to recommend that Matthew J. Mahoney be transferred from Custodian of the Houghton School to Custodian of the Taylor School and John J. Moran be transferred from Custodian of the Taylor School to Custodian of the Houghton School.

It was voted to adjourn.

DR. JAMES J. CASSITY
Chairman: Committee on Buildings
and Grounds

On motion by Mr. Wood it was voted that the report be accepted and the recommendations adopted.

Mr. Fitzgerald, Chairman of the sub-committee on Finance presented the following report:

The Committee on Finance recommends that the following transfers be made to balance the accounts as of December 31, 1936:

From:	
Teachers Salaries	$1,876.54
To:	
General Expenses	$ 75.00
Tuition to Other Cities	445.99
Lighting	50.00
Light & Power at Rindge	335.00
Janitors Supplies	.55
Lunch Room Supplies	900.00
Lunch Room Cash Registers	70.00

The Finance Committee further recommends that the following transfers be made in W.P.A. appropriations for projects.

From Webster School Weatherstripping	$25.75
Morse School Weatherstripping	17.44
To:	
Morse School Project No. 65-14-9779	$43.19

On motion by Mr. Fitzgerald it was voted that the report be accepted and the recommendations adopted.

The following report on penmanship was submitted by Vice-Chairman Wood:

Report on Investigation Relating to Penmanship

With the conviction that penmanship of pupils in the Public Schools can be greatly improved your committee of one proceeded to investigate.

Two systems seems to be generally used throughout Masaschusetts in the public schools. One is the Palmer System and the other is one developed by Mr. W. L. Reinhart. The basic idea of each is founded upon the best experience of the founders of both and it may be said the essential theory of the two differ radically.

The Palmer System aside from details which are common to any system depends largely upon the wide use of so-called copy books and several other books deemed to be necessary. The Reinhart System practically does away with copy books and materials which under the other system are constantly needed and renewed. In this instance the Reinhart System offers great savings to any school department.

The Palmer System is well known since it has been in use for some years in the Cambridge system. From an examination of the quality of penmanship which has been made possible through the exhibits in all of our schools last June it would appear that the results under our present methods of instruction have not been satisfactory.

It appears to this committee that a thorough investigation of the Reinhart method is well worth our time. As Mr. Reinhart explains his system it has strong appeal.

There is also an angle which is not wholly undeserving of attention and that is that Mr. Reinhart makes Cambridge his business headquarters and intends to establish a still larger plant in this city. The fact that he is anxious to gain the approval of the Cambridge schools prompts him to make most advantageous offers of instruction for Cambridge pupils.

I recommend that the School Committee invite Mr. Reinhart to meet it in executive session when he can explain in detail to the whole committee what his system and his offer are.

RUSSELL A. WOOD.

It was voted on motion by Mr. Fitzgerald that the report be accepted and the recommendation adopted.

Mr. Galgay moved that the following rule governing the lunch rooms, as submitted at the meeting of December 21, 1936, be adopted:

Rules Governing Lunch Rooms

The lunch rooms of the Rindge Technical School, and the Cambridge High and Latin School, shall be under the direct supervision of the Superintendent of Schools.

The Headmaster of the High and Latin School, and the Headmaster of the Rindge Technical School, shall control and operate the lunch room service in their respective building, and their aim should be to render maximum food values to pupils and teachers at minimum cost.

The Supervisors, Matrons, and all employees assigned to the lunch rooms by the Superintendent, shall be under the direct supervision of the Headmaster.

He shall see that all supplies, food, candy, etc., used in the lunch rooms are properly accounted for, and that all food sold is paid for upon receipt, the amount of each sale being rung up on a cash register. The keys of said cash register shall be kept by the Business Agent who shall read the totals as often as necessary.

All money received for food shall, at the close of the day's business, be turned over to the Business Agent with report on form supplied for that purpose, and he shall deposit same with the City treasurer.

No cash payments for food or service of any kind shall be made from lunch room receipts. The Statutes provide that all payments be made by check through the office of the City Treasurer.

The Head Masters shall have an inventory taken on the last school day of each month of all lunch room supplies on hand, and shall submit such inventory to the Business Agent on the form provided for the purpose.

A complete financial statement of both lunchrooms shall be made annually to the School Committee by the Business Agent, and he shall keep an up-to-date financial statement on hand at all times.

On the following roll-call it was voted to adopt the above rule governing the lunch rooms: Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Fitzgerald and Mr. Robart voting no.

On motion by Mr. Robart it was voted that the Text Books recommended by the Superintendent at the meeting of December 7, 1936, be adopted.

On the following roll-call it was voted to adopt the following proposed amendment to the rules, as submitted at the meeting of December 7, 1936: "Personnel meetings shall be called only on vote of the School Committee, by petition of three members or by call of the Chairman in accordance with the rules governing notifications for meetings": Dr .Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald, and Mr. Robart voting no.

On motion by Mr. Robart it was voted that the minutes of the meeting of December 7th, be approved as printed.

Mr. Robart moved that the rules as submitted by him on August 3, 1936, be adopted. Dr. Cassidy offered a substitute motion that they remain on the table. The Chairman ruled that both motions were out of order, as it was first necessary to take them from the table. Mr. Robart then moved that they be taken from the table. During discussion Mr. Wood raised the point of order that a motion to take from the table was not debatable. The Chair ruled that inasmuch as Mr. Robart was not debating the question he was in order. After further discussion Mr. Robart was given unanimous consent to withdraw his motion.

Mr. Fitzgerald moved adoption of the following proposed amendment to the rules as presented in November, 1936: "The Superintendent shall nominate from the permanent list in use in accordance with the rules of the School Committee, names of certified applicants to fill vacancies as they occur. No appointment shall be made, however, until a request for the same has been made in writing from the principal, or one in charge of the school wherein the vacancies exist. All rules inconsistent herewith are hereby repealed". On the following roll-call it was voted **not** to adopt this proposed amendment: Mr. Fitzgerald and Mr. Robart voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

On motion by Mr. Robart it was voted that the following report on school halls be made part of the records:

REPORT ON SCHOOL HALLS

November 1st to 30th, 1936

School	Organization	Date	Rental	Expenditures	Amount
Rindge	Rindge Alumni Association	11/1	None	None	
Putnam	Election Commissioners	11/3	None	None	
Thorndike					
Kelley					
Fletcher					
Roberts					
Longfellow					
Harvard					
Willard					
Webster					
Morse					
Houghton					
Agassiz					
High School					
Peabody					
Lowell					
Russell					
Haggerty					
Ellis					
Sleeper					
Agassiz	English Folk Dance	11/4	None	None	
Kelley	Armenian Classes	11/5	None	Thomas Mohan	$ 1.50
Agassiz	Boy Scouts	11/6	None	Raphael Cummiskey	3.00
Webster	Armenian Classes	11/6	None	John Cusack	1.50
Rindge	Holy Ghost Society	11/8	154.00	John Campbell	14.00
				Walter Connell	4.00
				Arthur Murphy	4.00
				Raphael Cummiskey	4.00
				Patrick O'Neill	4.00
				Daniel Harrington	4.00
				Abraham Cohen	4.00
				Francis J. Dennehy	12.00
				Officer P. F. Shea	10.00
				Officer Roy Hughes	5.00
				Officer Wm. Anderson	5.00

Report on School Halls

School	Organization	Date	Rental	Expenditures	Amount
Kelley	Armenian Classes	11/10	None	Thomas Mohan	1.50
Webster	Armenian Classes	11/11	None	John Cusack	$ 1.50
Agassiz	English Folk Dance	11/11	None	None	
Kelley	Armenian Classes	11/12	None	Thomas Mohan	1.50
Webster	Armenian Classes	11/13	None	John Cusack	1.50
Agassiz	Boy Scouts	11/13	None	Raphael Cummiskey	3.00
Webster	Parent-Teacher Meeting	11/17	None	None	
Kelley	Armenian Classes	11/17	None	Thomas Mohan	1.50
Agassiz	Parent-Teacher Meeting	11/17	None	None	
Houghton	Parent-Teacher Meeting	11/17	None	None	
Agassiz	English Folk Dance	11/18	None	None	
Peabody	Peabody Parents' Assoc.	11/18	None	John Mooney	3.00
Webster	Armenian Classes	11/18	None	John Cusack	1.50
Taylor	Parent-Teacher Meeting	11/18	None	None	
Rindge	Parent-Teacher Meeting	11/18	None	None	
Kelley	Armenian Classes	11/19	None	Thomas Mohan	1.50
Russell	English Folk Dance Soc.	11/19	20.00	James Reagan	4.00
				Arthur Murphy	3.00
Harvard	Parent-Teacher Meeting	11/19	None	None	
Houghton	Kdgn. Mothers' Meeting	11/19	None	None	
Webster	Armenian Classes	11/20	None	John Cusack	1.50
Agassiz	Boy Scouts	11/20	None	Raphael Cummiskey	3.00
High School	Parent-Teacher Meeting	11/23	None	Officer P. F. Shea	3.00
Longfellow	Parent-Teacher Meeting	11/23	None	None	
Putnam	Parent-Teacher Meeting	11/23	None	None	
Kelley	Armenian Classes	11/24	None	Thomas Mohan	1.50
Rindge	Rindge Alumni	11/24	None	None	
Webster	Armenian Classes	11/25	None	John Cusack	1.50
Agassiz	English Folk Dance	11/25	None	None	
Kelley	Armenian Classes	11/26	None	Thomas Mohan	1.50
Agassiz	Boy Scouts	11/27	None	Raphael Cummiskey	3.00
Webster	Armenian Classes	11/27	None	John Cusack	1.50
Kelley	Parent-Teacher Meeting	11/30	None	None	

It was voted to adopt the following resolution as presented jointly by Mr. Robart and Mr. Fitzgerald:

WHEREAS, On January 7, 1937, Honorable Charles F. Hurley is to be inducted into office as the Chief Executive of the Commonwealth of Massachusetts, and

WHEREAS, The Honorable Charles F. Hurley by his selection to serve in this important office as governor brings credit to the City of Cambridge and its citizens, and

WHEREAS, the Honorable Charles F. Hurley served with honor and distinction for twelve years as a member of our School Committee; in commemoration of this service to the faculty, the school children of Cambridge, and through them, their parents, and for the purpose of allowing those who desire to participate officially in this noteworthy event,

IT IS HEREBY ORDERED that the Cambridge Public Schools close at 11:00 A. M. on January 7, 1937, for the remainder of the school day.

Mr. Robart presented the following proposed amendment to the rules, which remains on the Calendar under the rules:

WHEREAS, The duties of Francis T. McCabe, Master at the Rindge Technical School, Edward J. Danehy, Master at the High and Latin School, and James H. Leonard, Master of the High Schools Annex, conform to the duties and activities performed by the Assistant Headmasters of the Cambridge High Schools,

IT IS HEREBY ORDERED that the position of Master in the High schools be abolished and three additional positions of assistant headmaster be established, and that the present holders of the position of Master in the high schools, viz., Francis T. McCabe, Edward J. Danehy, and James H. Leonard, be rated as Assistant Headmasters as of January 15, 1937, and
that they receive the salary in accordance with the schedule for assistant headmasters.

A motion by Mr. Fitzgerald that the salary of the Assistant Business Agent be established at $2900.00 per annum effective January 1, 1937 was referred to the budget.

It was voted to convene in to the meeting of the Committee on Personnel and executive session.

The communication from Raymond A. FitzGerald was again presented to the Committee and it was voted that Mr. FitzGerald be invited in to be heard and the members of the Rating and Examining Boards present be invited in also.

At the completion of Mr. FitzGerald's arguments it was voted that the Communication from Raymond A. FitzGerald, dated January 4, 1937, requesting relief concerning his rating for elementary master be referred to the Rating and Examining Board for recommendation consistent with the petition contained therein.

It was voted to reconvene in to regular session.

On motion by Mr. Wood it was voted that the votes taken in the Committee on Personnel and executive session be ratified.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,

Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, January 18, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Mr. Fitzgerald it was voted that the minutes of the meeting of January 4, 1937, be corrected by striking out the words "Administration Salaries" in the motion transferring funds, and inserting in place thereof the words "Teachers' Salaries"; that the minutes of the meeting of January 4, 1937 be further corrected by inserting, after the motion accepting the report of the Committee on Finance, the words "and the recommendations adopted".

On motion by Mr. Fitzgerald it was voted that the minutes of the meeting of January 4, 1937, be approved as corrected.

The Chairman presented the following communication from His Excellency, Governor Charles F. Hurley, and it was voted that it be made part of the records:

Commonwealth of Massachusetts
Executive Department

January 8, 1937.

Cambridge School Committee,
Cambridge, Mass.

May I express a sincere appreciation of your gracious gesture in declaring a half-holiday for Cambridge school children on the occasion of my inauguration as Governor. The kind thought which prompted this official recognition of the high honor conferred on me is typical of the good-will shown at all times by my friends and neighbors in Cambridge.

As I assume the great responsibilities of the next two years, it is a source of encouragement and pride to know that the people in whose midst my public life began are still among my staunchest friends and supporters.

I shall do my utmost to prove worthy of their confidence.

Sincerely,
CHARLES F. HURLEY,
Governor.

The Chairman presented the following communication from the Creedman Studio, Inc.

Creedman Studio, Inc.
1109 Mass. Avenue,
Cambridge, Massachusetts.

January 18, 1937.

Hon. John D. Lynch,
Chairman, School Committee,
City Hall,
Cambridge, Massachusetts.

Dear Mr. Lynch:

I am taking the great liberty of addressing this letter to you as Chairman of the School Committee to bring to your attention a situation which I am sure that you may be interested in.

As you probably know I have been an official photographer or if not exactly official I may say that I have for approximately twenty-five years taken pictures of school children and classes with permission of the Superintendent of Schools. My work has always been highly satisfactory and highly recommended by the various Headmasters of the Cambridge Schools. In spite of the above I was more than astonished to find that an outsider, a non-resident and non-taxpayer of this city, for some reason was given preference and this without giving me the opportunity to display my sample or grade of work and prices,—and after being promised the opportunity to do so by one in charge.

I shall appreciate very much if you will bring this matter to the attention of the School Committee at the meeting to be held this evening (Jan. 18th). I am sure that you are desirous of assisting Cambridge citizens in their effort to compete in business and at least to give them an opportunity to complete without affording outsiders undue favoritism.

Thanking you in advance for the anticipated courtesy, I am,

Very truly yours,
BENJAMIN CREEDMAN.

It was voted that the communication be referred to the Superintendent for explanation to Mr. Creedman.

The Chairman presented the following communication from Committeeman Ralph W. Robart and it was voted that it be made part of the records:

Cambridge, Mass.
January 18, 1937.

Cambridge School Committee,
City Hall,
Cambridge, Massachusetts.
Gentlemen:

Absence from the City on official business prevents my attendance at the School Committee meeting of January 18th, 1937. Upon learning of my inability to attend, I requested the Secretary to poll the members, a policy which has often been followed, requesting that the meeting be postponed. I was informed by one member that it was imperative that the meeting of January 18th be held on time so that vacancies in the position of elementary school master might be filled.

To the end that said vacancies be filled legally, I call attention to the rule presented by Committeeman Wood, and adopted by the School Committee at its last meeting, which requires that either the Mayor or three members of the School Committee shall call a meeting of the Committee on Personnel after due notice in accordance with the rule of the School Committee. It will be recalled that I was a dissenter from this amendment to the rules because such procedure is at times cumbersome.

I write this letter to serve notice on the Committee that nominations cannot legally be made at this meeting. Nominations must be made by the Superintendent to the Committee on Personnel after notice of such meeting on Personnel has been duly called in accordance with the rules, as amended.

Respectfully yours,
RALPH W. ROBART,
Member of the School Committee.

The Chairman presented a communication from Mr. W. Franklin Mahoney, representing the St. Mary's Polish Girls Team and St. Johns Polish Boys Team, asking permission to use Thorndike School Hall every Tuesday night during February at a reduced charge. On motion by Mrs. Brooks it was voted that it be referred to the Business Agent under the rules.

The Chairman read the following communication relative to a W.P.A. unit cost system project:

Office of the Mayor
Cambridge, Massachusetts.

January 18, 1937.

To the Cambridge School Committee,
Cambridge, Massachusetts.

The Works Progress Administration has furnished to the City of Cambridge a unit cost system project to analyze the cost of several departments in the City over a period of years.

One of the departments so included is the School Department. I am therefore taking this opportunity of calling this matter to your attention, in order that the records of the Department may be made available to the men on this project in the course of the next few weeks.

Yours very truly,
JOHN D. LYNCH,
Mayor.

It was voted that the offer of the W.P.A. be accepted.

The Chairman presented the following communication from Father Golden of the St. Paul's Mens' Club and on motion by Dr. Cassidy it was voted that it be made part of the records:

Saint Paul's Rectory
Cambridge, Mass.

Mr. Edward J. O'Connell,
Secretary of the School Committee,
City Hall,
Cambridge, Mass.
Dear Mr. O'Connell:

The good news that the School Committee has granted St. Paul's Mens' Club permission to use the Rindge Technical School Gymnasium on Friday nights is most welcome.

We are most grateful to the School Committee and will do all in our power to merit the confidence that has been placed in us.

Very truly yours,
REV. DANIEL J. GOLDEN.

The Chairman presented the following communication from the State Department of Education and on motion by Mr. Fitzgerald it was voted that it be made part of the records:

Commonwealth of Massachusetts
Department of Education
State House, Boston.

January 7, 1937.

To the Superintendent of Schools and Chairman of School Committees:

Under the provisions of Part I of Chapter 70 of the General Laws, which provides State reimbursements on account of the employment of teachers, I certified to the Commission of Corporations and Taxations and to the Comptroller that the amount given below was due the city of Cambridge on November 20, 1936.

Amount $135,592.50

Very truly yours,
JAMES G. REARDON,
Commissioner of Education.

The Chairman presented the following communication from the Board of Assessors:

On motion by Dr. Cassidy it was voted that a copy of this communication be sent to all the members before the next meeting.

The Chairman presented the following communication from the Village A. C. and on motion by Dr. Cassidy it was voted that it be made part of the records:

Cambridge, Mass.
January 4, 1937.

School Committee,
City Hall,
Cambridge, Mass.

Dear Sirs:

The children's Christmas Party which we conducted on December 20th in the Morse School Hall was a tremendous success. Your kindness in granting us the use of the auditorium played an important part in making it a real enjoyable afternoon for the nearly five-hundred and fifty children who attended.

We thank you for your help and trust you are receiving some satis-

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Cambridge, Massachusetts
Office of the Assessors

January 8, 1937.

School Committee,
City Hall,
Cambridge, Massachusetts.

To the School Committee:

We give you below a statement of assessed valuations and abatements for the years 1934-1935-1936.

We have also included the average assessed valuation, less abatements, for those three years.

		Valuations:		**Abatements**	**Net Valuations**
1934	Apr.	$182,881,400			
	Dec.	16,700	$182,898,100	$4,005,900	$172,892,200
Motor Excise		5,709,570	5,709,570	297,020	5,412,550
1935	Jan.	180,616,500			
	Dec.	62,900	180,679,400	3,895,700	176,783.700
Motor Excise		5,572,300	5,572,300	282,470	5,289,830
1936	Jan.	178,307,900			
	Dec.	67,300	178,375,200	6,689,000	171,686,200
Motor Excise		4,530,970	4,530,970	193,410	4,337,560
		$557,765,540	$557,765,540	$15,363,500	$542,402,040

Average assessed valuation for the three years, less abatements $180,800,680

Very truly yours,
ASSESSORS, CITY OF CAMBRIDGE.
(signed) JAMES J. CASEY.

faction in having taken part in this worthy cause.

Gratefully yours,
Village Christmas Party Committee,
FRANCIS B. SHIELDS,
Chairman.

The Chairman presented the following report from the Examining and Rating Board:

Cambridge Public Schools
Examining and Rating Boards

To the Honorable Members of the
School Committee,
Cambridge, Massachusetts.

As we have previously set forth in our communication of December 21, 1936, the Examining and Rating Boards (the Rating System) feel that they are unable to rate Mr. Raymond A. FitzGerald under the rating plan approved by the School Committee on August 3, 1936, which was previous to Mr. FitzGerald's application to take the qualifying examination.

The reasons for the position taken by the Rating System, as previously stated, are—

1. The most recent ratings available are fifteen years old and do not apply to his work after his appointment as master.
2. He was a master in the Elementary Schools for four and one-half years and the rating plan adopted before he applied to be examined, makes no provision for the recognition of this work.
3. No records are available to us for the quality of his work for the last four and one-half years of his service in the Cambridge Schools.

We respectfully submit that changes in the numerical weightings of the various items of the rating plan cannot be made while candidates are in the process of being rated. Such procedure would clearly be legislating for the individual and not for the group as a whole.

If the School Committee, however, feels that Mr. Raymond A. FitzGerald's request for a rating should be granted, then it is our opinion that the only way in which this can be accomplished within the approved rating plan is for the School Committee to vote to have the Rating System recognize Mr. FitzGerald's experience as an elementary school master in determining the credit to be allowed:

1. Under Approved Executive, Administrative, and Supervisory Experience (quantitative) on page 2 of the rating plan, item C-1, which item permits of a maximum credit of 15 points.
2. Under Administrative, Supervisory, and Executive Experiance (Qualitative) on page 3 of the rating plan, item A, which item permits of a maximum credit of 125 points.
3. Under Personal Qualities and Characteristics on Page 5 of the rating plan, item A, which item permits of a maximum credit of 100 points.
4. Under Personal Qualities and Characteristics on page 5 of the rating plan, item b, which item permits of a maximum credit of 75 points.

While the members of the Rating System are reluctant to approve even of this departure from the adopted rating plan, they will, however, if the School Committee so votes, and after the Superintendent of Schools supplies the service ratings for Mr. Raymond A. FitzGerald's last three years as master, prepare a rating for him forthwith.

Respectively submitted,

THE RATING SYSTEM:
Mary E. Murray
Harold B. Blazo
Chester M. Bliss
Thomas L. Bramhall
James F. Conlin
Francis T. McCabe

It was voted to adopt a motion by Mr. Wood, as amended by Mr. Galgay, that the members of the Examining and Rating Board present be heard in explanation of the communication.

Mr. Wood moved that the Rating Board be authorized to grant the request of Mr. Raymond A. FitzGerald for a rating under the opinions and suggestions as outlined in the communication from the Rating and Examining Board received at this meeting.

Mr. Galgay raised the point of order that the suggestions made by the Rating Board constituted a change in the rules. The Chairman ruled that it was not a change in the rules. Mr. Galgay appealed the ruling of the chair. On the following roll-call the ruling of the Chair was sustained: Mrs. Brooks, Mr. Wood and Mayor Lynch voting yes; Dr. Cassidy, Mr. Fitzgerald and Mr. Galgay voting no; Mr. Robart absent. The Chairman then put the main question and on the following roll-call it was voted **not** to adopt Mr. Wood's motion: Mrs. Brooks, Mr. Wood and Mayor Lynch voting yes; Dr. Cassidy, Mr. Fitzgerald and Mr. Galgay voting no; Mr. Robart absent.

The Superintendent presented a communication from Chief of Police Leahy relative to the assignment of Safety Officer Patrick Shea and on motion by Dr. Cassidy it was voted that it be placed on file.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools. This recommendation lays on the Calendar under the rules:

PUBLISHED BY
CHARLES E. MERRILL CO.:

Sentence Structure Visualized (to accompany Today's English-Advanced Book)

PUBLISHED BY
HOUGHTON MIFFLIN COMPANY:

Master Key Arithmetics — by Clapp (Grades III to VIII)

Billy and Frisky Stories— by Hahn (Grade I)

Halloween Fun

Billy and Frisky Play House

A Home for Turkey Gobbler

At Work in the Woods

Wiggles—by Pennel and Wilson (Grade I)

Here Comes The Postman — by Clarke (Grade II)

The Assistant Superintendent read the following communication from J. Louis Doyle, Acting Director of the Art Department:

January 14, 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Mr. Fitzgerald:

I hereby request your permission to include in the program of the Art Department for this year the following projects:

1. That our February poster problem be based on a "Be Kind to Animals" theme so that the children may thru these posters participate in the annual school poster contest of the Society for the prevention of Cruelty to Animals.
2. A Saturday morning class for research and study in the Museums of Harvard University to be conducted under my direction by three student teachers from the Mass. School of Art,—the expense of the entire course for 36 students not to exceed $25, to pay for the materials used only.

Very truly yours
J. LOUIS DOYLE,
Acting Director

On motion by Dr. Cassidy it was voted that it be referred to the Superintendent with power.

The Assistant Superintendent read the following communication from Cambridge Post No. 27, American Legion:

Cambridge Post No. 27

American Legion

January 18, 1937.

Cambridge School Committee,
City Hall,
Cambridge, Mass.

To the Members of the School Committee:

Am enclosing a copy of the Oratorical Contest being conducted by the State Department of the American Legion and respectfully request your permission and co-operation in allowing the students of the high schools to participate in this contest.

You will recall that last year, a Student from the Cambridge High Schools was the winner of this contest and I feel sure that if the School Committee endorses this program, the teachers in the High Schools will assist the students in preparing for it.

This contest will have to be held on or before February 19, 1937, in order that the winner may participate in the Final Contest.

Trusting that this request will meet with your approval and awaiting your reply, I am,

Very truly yours
JAMES D. FITZGERALD
Commander
Attest: DANIEL A. HAMMOND,
Post Adjutant

The Superintendent recommended that permission be granted the students of the high schools to participate in the contest outlined in the above communication and on motion by Mr. Fitzgerald it was voted that the recommendation be adopted.

The Superintendent recommended that Anna L. Mahoney be elected Master's Assistant at the Roberts School, at a salary of $2008. effective January 18, 1937. On motion by Mrs. Brooks it was voted, on the following roll-call, to adopt the Superintendent's recommendation: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Robart absent.

Dr. Cassidy, Chairman of the sub-committee on Buildings & Grounds presented the following report:

Committee on Buildings & Grounds

Monday, January 18, 1937.

On January 12th and again on January 15th, the Committee on Buildings and Grounds visited the schools where W.P.A. projects are in progress, for the purpose of inspecting the work done thus far. Your committee started at 8:30 A.M. on both days and visited the following named schools: Ellis, Fletcher, Haggerty, Houghton and Longfellow. In the opinion of the committee, the work is progressing satisfactorily.

A project for painting both the exterior and interior of the Peabody School in addition to numerous other repairs has been approved by the Federal authorities. It is hoped to commence this work within a very short time.

It is recommended that a new section of chain link fence be erected in the rear of the Thorndike School and the remaining section and gates be repaired. It will then be possible to lock the gates and secure the premises in a proper manner.

Respectfully submitted,
DR. JAMES J. CASSIDY,
Chairman: Committee on Buildings & Grounds.

On motion by Mr. Fitzgerald it was voted that the report be accepted and the recommendations adopted.

Mr. Fitzgerald, Chairman of the sub-committee on Finance, presented the following report:

The Committee on Finance recommend that the following transfers of appropriations be made:

From Minors License Refunds *To W.P.A. Nursery Class Supplies	$ 5.41
From Heating at Rindge To Lunch Room Supplies	800.00
From Teachers Salaries To General Expenses	400.00

From Janitors Salaries To Janitors Supplies	250.00
From Teachers Salaries To Supplies	350.00

*This charge is carried on the Auditors accounts as a special account and this amount is necessary to close out the account.

JAMES F. FITZGERALD,
Chairman: Committee on Finance.

On motion by Mr. Fitzgerald it was voted that the report be accepted and recommendations adopted.

It was voted to adopt a motion by Dr. Cassidy that before any copies of the Thorndike Century Junior Dictionary are purchased by this School Department that the Superintendent examine same carefully and see that it is entirely satisfactory for the schools.

Committeeman Fitzgerald called to the attention of the Committee that three students in our high schools had been adjudged winners in the contest recently conducted by the Boston American, prize for which was a trip to the Presidential Inauguration. On motion by Committeeman Fitzgerald it was voted that because great credit had been reflected on the Cambridge School System, a letter be sent to these students commending and encouraging them, and conveying the wish and sentiment of the School Committee as greatly in favor of their endeavors.

The Chairman presented the following communication from Ralph W. Robart:

January 18, 1937.

MEMORANDUM:

Under Section 46A of Chapter 71 of the General Laws, the School Committee is required to offer instruction in the home, or such other places as the School Committee may arrange, for crippled children who are unable to attend school.

In compliance with this act the Cambridge School Committee has for several years offered this instruction and at the present time has several teachers assigned to this work, many of whom are permanent appointees. The number of children requiring this home teaching service is bound to vary from year to year. It would appear therefore that it is against good public policy to have teachers permanently assigned to this work. For the purpose therefore of absorbing in the classroom teaching those who are now permanently assigned to home teaching, and providing an opportunity for former teachers who since their resignation from the teaching service have, in many cases, become mothers and who have lost their husbands by death, the following amendment to the rules is hereby presented.

> "The Superintendent of Schools shall employ, in compliance with Chapter 71, Section 46A of the General Laws, a teacher or teachers on full or part time as demand necessitates. Preference for assignments to this teaching service shall be given to former teachers who resigned to be married and whose husbands have since died. Said teachers shall be paid six ($6.00) dollars per day and shall be paid only on days that they have been assigned to teach."

The Chairman ruled that the proposed amendment to the rules contained in this communication be laid on the Calendar under the rules.

Mr. Wood presented the following resolution which was laid on the table by unanimous consent:

> The Cambridge School Committee is opposed at this time to an increase in the present limit of $9.00 on the thousand of valuation for school pur-

poses. The bill before the Legislature to raise the limit to $9.50 in no way is a petition made or indorsed by the Cambridge School Committee. We feel that the additional amount asked will be an unnecessary burden placed upon the taxpayer. It is ordered that a copy of the above be sent forthwith to the Massachusetts Legislature.

On motion by Mr. Wood it was voted that W. L. Rinehart, director of the Functional Handwriting System of Penmanship Supervision, be allowed to address the Committee. Mr. Rinehart explained in detail his system of penmanship supervision. Mr. Wood then moved that the matter be referred to the Superintendent for recommendation, and that a vote of thanks be extended to Mr. Rinehart.

Mr. Wood presented the following proposed amendment to the rules which remains on the Calendar under the rules:

"That the rule adopted on January 4, 1937 relating to meetings of the Personnel Committee be substituted by the following rule: 'Personnel meetings may be called by the School Committee in session for the same session or for any other time. They may also be called by petition of three members or by call of the Chairman in accordance with the rules meetings.' Other provisions for governing notifications for the convening of Personal meetings are rescinded."

On motion by Mr. Wood it was voted that a meeting of the Committee on Personnel be called for sometime during the next regular meeting of the School Committee.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

Friday, January 29, 1937.

SPECIAL MEETING:

Called for the following purposes:

1. To consider and act upon resolution relative to bill now pending before the Legislature petitioning for added school revenue, as submitted by Mr. Wood at the School Committee meeting held on January 18th, 1937, said resolution now on the table.
2. To consider and act upon the question of endorsement or approval of bill now pending before the Legislature relative to increasing annual appropriations under the law for school expenditures in Cambridge.

In accordance with the call of the meeting Mr. Wood, Mr. Fitzgerald, Dr. Cassidy and Mr. Galgay met in the Council Chamber.

Vice-Chairman Wood in the chair.

The Chairman advised the members present that the City Council was to hold a meeting in the Council Chamber and it would be necessary for the School Committee to meet elsewhere. On motion by Dr. Cassidy it was then voted, on the following roll-call to adjourn to Room 24, the School Committee rooms: Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Vice-Chairman Wood voting yes.

The Chairman then read the following resolution as presented at the meeting of January 18, 1937.

> The Cambridge School Committee is opposed at this time to an increase in the present limit of $9.00 on the thousand of valuation for school purposes. The bill before the Legislature to raise the limit to $9.50 in no way is a petition made or endorsed by the Cambridge School Committee. We feel that the additional amount asked will be an unnecessary burden placed upon the taxpayer. It is ordered that a copy of the above be sent forthwith to the Massachusetts Legislature.

Dr. Cassidy moved that the resolution as read be adopted. Mr. Robart offered a substitute motion that the School Committee endorse the bill now pending before the Legislature. The Chairman requested that Mr. Robart submit his motion in writing. Mr. Robart requested that Dr. Cassidy submit his motion in writing. Dr. Cassidy then submitted the following motion in writing: "That the resolution relative to the bill now pending before the legislature petitioning for added school revenue as submitted by Mr. Wood be adopted". Mr. Robart offered the following substitute motion in writing: "That the School Committee endorse House Bill 744 pending before the legislature".

Mr. Robart submitted a communication relative to House Bill No. 744 but the Chairman ruled that it could not come in at this time as the question before the Committee was upon the adoption of the substitute motion as submitted in writing. The Chair then stated that this meeting was called under the rules for a specific purpose and the specific purpose must be named in the petition which called the meeting. It was so named and any arguments and any business must pertain to the business for which the meeting was called.

Mayor Lynch in the chair.

Mr. Galgay moved that the reading of the communication be dispensed with. Mr. Robart made a substitute motion that the communication be made part of the records. Mr. Robart and Mr. Galgay were then given unanimous consent to withdraw their motions.

It was voted to adopt a motion by Mr. Wood that unanimous consent be granted for the reading of the communication from Ralph W. Robart. The Chairman then read the communication. At the conclusion of the reading Mr. Wood moved that the communication be placed on file. Mr. Robart offered a substitute motion, seconded by Mrs. Brooks, that the communication be made part of the records: On the following roll-call it was voted **not** to adopt the substitute motion: Mrs. Brooks, Mr. Fitzgerald, and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no. It was then voted to adopt the original motion that the communication be placed on file.

The Chairman presented a communication from the League of Women Voters and on motion by Mr. Wood it was voted that the communication be read. At the conclusion of the reading Mr. Robart moved that the communication be made part of the records. On the following roll-call it was voted **not** to adopt this motion: Mr. Robart voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting no. It was then voted to adopt a motion by Mr. Wood that the communication be placed on file.

The Chairman announced that the question before the Committee was the adoption of the substitute motion as submitted in writing by Mr. Robart "That the School Committee endorse House Bill 744 now pending before the Legislature." During discussion Mr. Robart explained to the Committee that because of another engagement it would be necessary for him to leave and asked unanimous consent to be recorded in favor of the substitute motion. Mrs. Brooks moved that unanimous consent be accorded Mr. Robart to be recorded in favor of the substitute motion. Dr. Cassidy raised a point of order that only members present may vote and the Chair sustained the point of order. Mr. Wood moved the previous question and it was voted to adopt this motion. On the following roll-call it was voted **not** to adopt the substitute motion: Mrs. Brooks voting yes: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no; Mr. Fitzgerald and Mr. Robart absent.

The Chairman then stated that the original motion as presented by Dr. Cassidy in writing "that the resolution relative to the bill now pending before the legislature petitioning for added school revenue, as submitted by Mr. Wood, be adopted" was now before the Committee. On the following roll-call it was voted to adopt the original motion:: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks voting no; Mr. Fitzgerald and Mr. Robart absent.

Mr. Wood offered a motion that the Superintendent of Schools be instructed to appear against House Bill 744. The Chairman ruled that the motion was out of order.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, February 1, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted on motion by Mr. Robart that the records of the meeting of January 18th, 1937, be approved as printed.

The Chairman presented a communication from the Cambridge Girl Scouts requesting permission to use the Longfellow School auditorium on Friday evening, March 12, for the purpose of conducting a pageant commemorating their anniversary. On motion by Mrs. Brooks it was voted that the request be granted in the same manner as last year.

The Chairman presented a communication from Raymond A. FitzGerald. Mr. Galgay moved that the letter be placed on file. Mr. Wood offered a substitute motion that the communication be made a part of the records. Both these motions were then withdrawn by unanimous consent. It was voted that the communication be referred to the Committee on Personnel. It was further voted on motion by Mr. Robart that the communication be made part of the records:

1 Leonard Avenue,
Cambridge, Mass.
February 1, 1937.

Chairman of Cambridge School Committee.

Dear Sir:

At the meeting of January 4, 1937, I requested the privilege of being heard by the School Committee on the matter of my rating or status as a candidate for the position of Elementary Master in the Cambridge Schools.

I was heard in executive session by the Committee in the presence also of the Superintendent, the Assistant Superintendent and four members of the Rating Board. The matter was referred to the Rating Board, which board reported at the next meeting, January 18th, with five specific recommendations which would allow me to be rated by use of the same rating sheet under which the other twenty-five candidates were rated. The School Committee then failed to refer it to the Rating Board which of course leaves my status undetermined.

I hereby submit that I was admitted to the written examination which I took—that the Rating Board later informed me that my mark was between 90 and 100%—that I submitted myself to the required observation by said Board—that I duly filed my experience sheet on time—and that finally I am the sole candidate who did likewise (and with whom I believed that I was engaged in fair and open competition) whose status is undetermined.

The technicality holding up the matter is the failure to give me any credit for my 4½ years as a Master in the Haggerty Grammar School. This is obviously a paradox which can be cleared up by common sense treatment. First, the Committee is trying to select the best qualified men for the positions of Elementary Master, second, I am the sole candidate who is able to present experience as an elementary master, and finally it is almost conclusive that if I were given the credit due me for such experience, together with my high mark of between 90 and 100% on the written examination, I would undoubtedly head the list.

Therefore I have proved my present fitness in open competition as to scholastic achievement and experience and I hereby request that I be reinstated as an elementary master in the Cambridge schools.

Yours truly,
RAYMOND A. FITZGERALD.

The Chairman presented the following communication from Dr. James J. Cassidy relative to the centennial of the appointment of Horace Mann, the father of the Common School, as the first Secretary of the

Massachusetts Board of Education:
Hon. John D. Lynch,

Chairman, Cambridge School Committee,
Cambridge, Mass.
Dear Sir:

Whereas: June 30, 1937 marks the centennial of the appointment of Horace Mann, the Father of the Common Schools, as the first Secretary of the Massachusetts Board of Education, and:

Whereas: This year will witness a nationwide celebration of a century of educational progress whose foundation was laid by Horace Mann in 1837:

Be it Resolved: That the Cambridge Schools take part in this nationwide celebration, and that appropriate exercises commemorating the birth, the life and the ideals of Horace Mann be held in all our public schools.

Very truly yours,
DR. JAMES J. CASSIDY.

It was voted that the resolution be referred to the Superintendent for action.

The Chairman presented the following communication from the Cantab Club:

1 Hollis Park,
Cambridge,
Feb. 1, 1937.

Hon. John D. Lynch,
Chairman of Committee,
Dear Sir:

The Cantab Club of Cambridge is sponsoring a game with the Gilchrist Store Basketball team in aid of the Greater Boston Community Fund on Tuesday evening, February 9 in the Rindge School Gym.

All the proceeds are to help swell the fund, the services of both teams being donated for this worthy cause. If you could donate the Gym or reduce the cost to the bare essentials, it would help to swell the Cambridge contribution to this Fund.

As there as a School game in the afternoon, at least the cost of erecting the stands could be eliminated.

Any favorable action you may take in this matter will be greatly appreciated by the Community Fund Committee.

Sincerely yours,
GERALD MICHAEL BARRY,
Treasurer—Cantab Club.

On motion by Mr. Robart it was voted that it be referred to the Assistant Business Agent under the rules.

The Superintendent recommended that the following dates for the Americanization meeting and the evening school graduations be approved: Americanization meeting and elementary evening school graduation on Tuesday, February 16, at 8:00 p. m. in the Latin School Hall; Evening Industrial School and Evening High School on Thursday, February 18, at 7:30 p. m. and 8:30 p. m. respectively. It was voted to adopt the recommendation.

The Superintendent presented a communication from the State Department of Education and on motion by Dr. Cassidy it was voted that it be made part of the records:

Commonwealth of Massachusetts
Department of Education
State House, Boston

January 26, 1937.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.
Dear Sir:

This is to advise you that on the basis of changed costs in the administration of the Trade School for Girls, Boston, during the last school year, the tuition rate, to date from January 1, 1937, for non-resident pupils in attendance from this school, was revised to $220. per year.

The above information is sent you in order that you may check the bills forwarded by the school since the rate was changed.

Respectfully yours,
R. O. SMALL,
Director: Div. of Vocational Education.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools. This recommendation lays on the calendar under the rules:

PUBLISHED BY
J. B. LIPPENCOTT CO.

"Care and Training of Children" by Goodspeed and Johnson.

PUBLISHED BY
HOUGHTON MIFFLIN CO:

Expressing Yourself—Part I to Part IV.

PUBLISHED BY
THE MACMILLAN COMPANY

Kitten-Kat by Dearborn, Grade One.

Country Days by Dearborn, Grade One.

Winter Time by Dearborn, Grade Two.

City Friends by Dearborn, Grade Three.

Fun With Nick and Dick by Gates-Baker-Peardon, Grade One.

In Number Land by Clark-Cushman, Grade One.

Numbers at Work by Clark-Cushman, Grade Two.

Hoot-Owl by LaRue, Grade Three.

Kites and Kimonos by Hedrick-

Kites and Kimonos by Henrick-Van Noy, Grade Four.

Home by Waddell-Nemec-Bush, Grade Two.

How We Have Conquered Distance by Waddell-Bush, Grade Five.

Work and Play With Words by Wright-Parkinson—
Book I, Grades two to four.
Book II, Grades five to eight.

On motion by Dr. Cassidy it was voted to make part of the records the Superintendent's report that the contributions of the School Department to the President's Birthday Ball amounted to $351.00.

The Superintendent presented the following communication from the W. P. A.

City of Cambridge
Works Progress Administration

January 29, 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
City Hall,
Cambridge, Massachusetts.

My dear Mr. Fitzgerald:

It has become urgently necessary to submit W.P.A. Projects for White Collar and professional workers.

I would, therefore, appreciate it if you would, at your earliest convenience send me an outline of possible work in your Department. This work could consist of indexing old records, transcribing existing records or other clerical work.

The only limitations are that the proposed work must not cover normal departmental functions, it must not displace persons now employed and it must be capable of justification as worthwhile work. I shall arrange for the preparation of the formal project proposal if I can get estimates or outlines of the proposed work from you.

Yours very truly,
JOHN J. MORAN.

On motion by Mrs. Brooks it was voted that the matter be referred to the Superintendent with power.

The Superintendent presented a communication from Edmond W. O'Reilly petitioning that his name be transferred from the High School General Science substitute list to the elementary substitute list with the same rating he now has. On motion by Mr. Robart it was voted that the communication be referred to the Committee on Personnel.

The Superintendent presented the following communication from the American Red Cross:

American National Red Cross
Cambridge Chapter

January 30, 1937.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

My dear Mr. Fitzgerald:

With the services of Mr. Irving Appleby available for instructing classes throughout the city, there is an opportunity for the school children to have an intensive course in swimming and in life saving during the vacation period February 29 to March 6, and perhaps also during the vacation the first week in May.

With this opportunity in mind, we asked the Cambridge Y if they would be willing to open their pool for school groups during these periods, suggesting that they make merely a nominal charge per pupil of fifty cents for five sessions, and they have assured us that they would co-operate.

If this proposal meets with your approval, we suggest that you prepare a notice which can be read by every teacher in every class above the 6th grade. Pupils interested could register with the teachers and they, in turn, could forward the name to the Y with class and school designated. As the swimming classes are arranged, notification regarding hours, etc., will be sent back to the pupils through the teachers.

If necessary to obtain the approval of the School Committee, will you please present the matter Monday evening, February 1, and advise me of your decision on Tuesday.

Very truly yours,
JAMES FELLOWS,
Chairman—Committee on First Aid Instruction.

On motion by Mr. Robart it was voted that the communication be laid on the table.

The Superintendent presented the following two communications relative to the organ presented to the School Department by Harvard College:

Harvard University
Financial Vice-President
3 University Hall
Cambridge, Mass.

January 28, 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
City Hall,
Cambridge, Mass.

My dear Mr. Fitzgerald:

In May 1934 the Corporation voted to offer the organ which was formerly in the old Appleton Chapel as a gift to the City of Cambridge for installation in the Rindge Technical School, and this offer was accepted by the School Committee of the City of Cambridge at a meeting on May 21, 1934.

In June, 1936, the City not having found it possible to effect the installation in the Rindge Technical School, the Corporation, acting as I recall it, at your suggestion, voted that the organ should be offered to the City of Cabridge without any condition as to its being installed in the Rindge Technical School and with the understanding that the City of Cambridge proposed to exchange it for another organ to be purchased by the Rhode Island State College. The University has not been advised whether this offer was accepted by the School Committee or not.

The University now finds that it has another opportunity to dispose of the organ. Requirements for the space which it occupies have become increasingly urgent, and the organ is deteriorating in storage. We assume, in view of the time which has elapsed, that it is not going to be possible for the City to make effective its acceptance of the first offer, for installation in the Rindge Technical School, and that the proposal contemplated in the second offer is no longer desired. The University must, accordingly, consider that both offers are withdrawn unless it is told that one or another of them can be immediately carried out. As I understand from you that there is a meeting of the School Committee on February 1, I shall assume that the School Committee has no further interest in either offer unless I hear to the contrary by February 3.

Very sincerely yours,
J. W. LOWES.

I, Walter F. Shaw, of Melrose, Massachusetts, will deliver and install at the Rindge Technical School, within ten days after acceptance of this contract by the School Department of the City of Cambridge, the Hammond Electronic Organ with all necessary speakers and amplifiers that were supposed to have been installed by the Rhode Island State College, at a cost not to exceed $2,040.00 in exchange for the organ now owned by the School Department of the City of Cambridge, and stored at Harvard College, commonly known as the Appleton Chapel Organ.

Respectfully submitted,
By: WALTER F. SHAW.

Mr. Robart moved that the School Committee of the City of Cambridge release the organ referred to, to the City with the request that the Mayor through the proper channels return the organ to Harvard University with a letter conveying the sincere appreciation of the School Committee for their kind offer at the outset and the regret that circumstances prevent immediate installation and therefore we are required to return it. Mr. Fitzgerald offered a substitute motion that the School Department release their claim on the organ referred to in the communications and that the Mayor be authorized by the School Committee to negotiate with Harvard College and with Mr. Shaw for the purpose of bringing about the results which would be obtained in these communications; and that the Secretary notify, immediately, Harvard College as to the action taken by the School Committee at this meeting. It was voted to adopt Mr. Fitzgerald's substitute motion.

Dr. Cassidy, Chairman of the Committee on Buildings & Grounds, read the following communication from the Putnam School, and it was voted that it be made part of the records:

Putnam School

January 27, 1937.

Mr. Wm. Fitzgerald,
City Hall,
Cambridge, Mass.

My dear Mr. Fitzgerald:

Some time between Friday, January 22, at 5:30 P. M. and Saturday January 23 at 9:15 A. M. Putnam School was entered and generally mussed up. Entrance was gained by removing screen from cellar window and breaking two panes of glass. About six dozen pencils and five pitch pipes were stolen together with an L. C. Smith typewriter which was my own personal property.

Police have been notified and three from that department have already been here.

Very truly yours,
HORACE E. JACOBS,
Master.

The Superintendent presented the following financial report for the month of December 1936, and it was voted that it be made part of the records:

FINANCIAL REPORT FOR DECEMBER 1936

	Appropriation	Expended to Dec. 1	Expended during Dec.	Total	Balance
Administration Salaries	$71,112.67	$64,969.04	$5,747.72	$70,716.76	$395.91
General Expenses	7,839.50	6,377.33	1,442.21	7,819.54	19.96
Teachers Salaries, Day	1,448,890.47	1,325,319.39	120,070.67	1,445.390.06	3,500.41
" " Athletics	7,175.00	6,955.00	220.00	7,175.00	———
" " Substitutes	31,054.00	28,768.00	2,258.00	31,026.00	28.00
" " Evening	12,000.00	10,195.96	1,682.00	11,877.96	122.04
" " Americanization	2,000.00	1,622.00	283.00	1,905.00	95.00
Teachers Examination	1,500.00	1,216.30	———	1,216.30	283.70
Text Books	20,000.00	19,142.20	854.19	19,996.39	3.61
Supplies	29,825.00	26,844.74	2,977.93	29,822.67	2.33
Lunch Room Supplies	31,813.36	26,636.75	5,176.61	31,813.36	———
Tuition to other Cities	2,445.99	1,603.02	842.97	2,445.99	———
Transportation of Pupils	2,200.00	1,615.50	389.00	2,004.50	195.50
Fuel	27,000.00	22,104.89	4,436.84	26,541.73	458.27
Heating at Rindge	13,200.00	10,131.98	2,877.10	13,009.08	190.92
Light	12,050.00	9,325.35	2,723.34	12,048.69	1.31
Power	1,450.00	1,035.04	312.85	1,347.89	102.11
Light & Power at Rindge	4,835.00	3,820.78	1,012.49	4,833.27	1.73
Janitors Salaries	137,374.75	124,940.20	12,338.71	137,278.91	95.84
Repairs	10,644.70	9,592.94	729.27	10,322.21	322.49
Furniture & Furnishings	687.50	685.32	———	685.32	2.18
Care of Truants	186.29	134.29	52.00	186.29	———
Janitors Supplies	4,207.19	3,297.73	816.56	4,114,29	92.90
Other Expenses	9,499.00	6,991.64	2,493.70	9,485.34	13.66
Minors License Refunds	70.00	51.00	3.75	54.75	15.25
Athletic Clothing	2,650.00	1,828.46	756.95	2,385.41	64.59
Band Instruments	1,500.00	1,277.89	221.70	1,499.59	.41
Museum Supplies	500.00	464.33	———	464.33	35.67
Pensions	1,094.59	963.35	112.88	1,076.23	18.36
W. P. A. Projects	16,078.53	15,543.97	———	15,543.97	534.56
W. P. A. Nursery Classes	5.41	5.41	———	5.41	———
	$1,910,888.95	$1,733,459.80	$170,832.44	$1,904,292.24	$6,596.71
				Excess Receipts	4,608.94
					$11,205.65

APPROPRIATIONS AND EXPENDITURES FOR 1936 —

W. P. A. PROJECTS

	Appropriation & Balance	Transfer to		Transfer Out	Net Appropriation	Expended to Dec. 1	Expended During Dec.	Total	Balance
Weatherstripping	$1,402.72			$43.19	$1,359.53	$1,344,20	———	$1,344,20	$15.33
Russell School	1,163.47				1,163.47	981.04	———	981.04	182.43
Harvard School Yard	359.20		To Repairs	359.20	———	———	———	———	———
Agassiz School	851.10				851.10	448.15	27.35	475.50	375.60
Fletcher School	877.06	70.86	" "	200.00	747.92	747.92	———	747.92	———
Morse School	2,716.05	43.19	" "	500.00	1,759.24	1,477.29	267.40	1,744.69	14.55
				500.00					
Roberts School	2,763.94		" "	500.00	1,613.94	1,456.10	19.00	1,475.10	138.84
				650.00					
Sleeper School	2,293.81		" "	1,732.99	560.82	560.82	———	560.82	———
Willard School	574.36		" "	129.28	445.08	445.08	———	445.08	———
Houghton School	4,063.81			1,770.86	2,292.95	171.39	2,065.83	2,237.22	55.73
Haggerty School		1,700.00			1,700.00	———	———	———	1,700.00
Wellington School	3,022.50		" "	500.00	2,122.50	1,861.65	256.87	2,118.52	
				400.00					3.98
Longfellow School	1,733.01				1,733.01	———	862.49	862.49	970.52
High & Latin Field	2,770.00				2,770.00	945.50	124.10	1,069.60	1,700.40
Ellis School		1,550.00			1,550.00		271.07	271.07	1,278.93
	$24,591.03	$3,364.05		$3,364.05	$20,669.56	$10,439.14	$3,894.11	$14,333.25	$6,336.31
			Repairs	$3,921.47					

The Superintendent presented the following financial report for the year 1936, and on motion by Mr. Robart it was voted that it be made part of the records:

REPORT FOR YEAR 1936

From:

Tax Levy $9.00 per $1,000.	$1,668,448.63
Income Tax Returns	54,397.95
Part I Chapter 70 G. L.	135,592.50
Balance from 1935	11,042.37
Lunch Room Receipts	33,609.18
Miscellaneous Receipts	12,407.26
	$1,915,497.89
Expenditures	$1,904,292.24
Unexpended Balance	$ 11,205.65

W. P. A. PROJECTS

Balance from 1935	$ 5,125.59
Appropriated	15,543.97
	$20,669.56
Expended	14,333.25
Unexpended Balance	$ 6,336.31

Mr. Fitzgerald, Chairman of the Committee on Finance, presented the following report:

Finance Committee

February 1, 1937.

Members present: Mr. James Fitzgerald, Chairman; Mr. Ralph W. Robart, Mr. Russell A. Wood.

Present: Mr. Church and Mr. Liston.

It is recommended by the Finance Committee to transfer $43.36 from Janitors' Supplies to Lunch Room Supplies.

It is recommended by the Finance Committee to replace the typewriter which was stolen from the Longfellow School and place the responsibility with the master of the School.

It is recommended by the Finance Committee that the communication received from the Red Cross be placed on file. The laws governing school appropriations prohibits financial participation in the Red Cross as requested.

It is recommended by the Finance Committee that the Assistant Business Agent be instructed to proceed with the filling of the requisitions of Mr. Joseph Smith insofar as can be covered by $1,000.00.

It is recommended by the Finance Committee that the Committee on Buildings and Grounds furnish the Committee on Finance with the minimum financial requirements for the year 1937 on Repairs of Buildings, Fuel, (including heating of Rindge) Light and Power (including Rindge), Furniture and Furnishings, Janitors' Supplies, and W.P.A. Projects, each item to be provided the Finance Committee set up separately and at the earliest possible date so that the Finance Committee may proceed with the annual budget.

It is recommended by the Finance Committee that the Superintendent of Schools provide the Finance Committee with minimum estimates for Textbooks, Supplies, Lunch-Room Supplies, Tuition to Other Cities, Transportation of Pupils, Care of Truants, item classified as Other Expenses, Minors' License Refunds, Museum Supplies, Pensions, and General Expenses.

It is recommended by the Finance Committee that the Faculty Managers of High and Latin School and Rindge Technical School submit forthwith minimum estimates for Athletic Clothing during the year 1937, having in mind that the word "minimum" means the reduction of the athletic clothing requisitions to an amount actually needed to carry out the athletic program. This information shall be furnished directly to the Finance Committee as soon as possible and not later than February 13, 1937.

The Financial Report as submitted by the Financial Agent is approved and made part of the records.

The report for the year 1936 is approved and made part of the records.

It is recommended by the Finance

Committee that $1,000.00 be appropriated for the purchase of twenty (20) Remington Typewriters for the Cambridge High and Latin School, with the understanding that a satisfactory agreement be arranged by the Assistant Business Agent through which an allowance be made for the twenty (20) machines now at the school.

Respectfully submitted,
JAMES F. FITZGERALD,
Chairman.

On motion by Mr. Wood it was voted on the following roll-call that the report be accepted and the recommendations adopted: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

Mr. Robart, Chairman of the Committee on Athletics, presented the following report:

Committee on Athletics

Thursday, January 28, 1937.

Members present: Mr. Robart, Mr. Fitzgerald and Mr. Galgay.

Mr. Robart in the chair.

Mr. Joseph J. Smith, Director of Physical Education and Athletic Activities was present together with all members of his department exclusive of the coaches and faculty managers. Each teacher gave a short report of his or her work and the members of the Committee feel that the meeting was beneficial to all parties.

It was voted to recommend that the basketball schedules as submitted by Mr. Smith be approved and that permission be granted to charge a small fee for admission to certain games.

It was voted to refer to the Committee on Buildings & Grounds the request of Mr. Smith relative to certain alterations and the installation of additional shower facilities in the Lassman Gymnasium. It is suggested that this work be done by a W.P.A. project. It was voted to recommend that the following named persons be reappointed for the present year, at the salaries set forth.

High and Latin School:

John J. Sheehan, Coach of Football, $500.00 per year.

Adam F. Elcewicz, Assistant Coach of Football, $250.00 per year. James H. Foley, Coach of Baseball, $400.00 per year.

Joseph A. Kozlowsky, Coach of Basketball, $400.00 per year.

Francis J. Culhane, Coach of Hockey, $400.00 per year.

John V. Murphy, Coach of Track, $300.00 per year.

Rindge Technical School

Wilfred J. Metivier, Coach of Football, $500.00 per year.

Thomas J. Smith, Assistant Coach of Football, $250.00 per year.

John R. Curry, Coach of Baseball, $400.00 per year.

Thomas J. Murphy, Coach of Basketball, $400.00 per year.

William H. Mahoney, Coach of Hockey, $400.00 per year.

Thomas F. Duffy, Coach of Track, $300.00 per year.

It was voted to adjourn.

ADJOURNED:

RALPH W. ROBART,
Chairman, Committee on Athletics.

On motion by Mr. Robart it was voted, on the following roll-call, that the report be accepted and the recommendations adopted: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

The Secretary read the following report of the Committee on Personnel:

Committee on Personnel

February 1, 1937.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted to adopt the Superintendent's recommendation that Edward A. Sullivan be appointed master of the Fletcher School at a salary of $3250.00, effective February 1, 1937, increments to start September 1, 1937.

It was voted to adopt the Superintendent's recommendation that Francis X. Mahoney be appointed master of the Kelley School at a salary of $2950.00 effective February 1, 1937, increments to start September 1, 1937.

It was voted to adopt the Superintendent's recommendation that John F. Toomey be appointed master of the Haggerty School at a salary of $2950.00 per year effective February 1, 1937, increments to start September 1, 1937.

It was voted to approve the transfer (as reported by the Superintendent) of Ethel F. Moloney from teacher at the Kelley School to teacher in the Houghton School, effective January 11, 1937.

It was voted to report that the School Committee interprets the rules to mean that the personnel of the administration office shall be under the direct supervision of the Superintendent of Schools and their specific duties shall be outlined by him.

It was voted to adjourn.

ADJOURNED:

E. J. O'CONNELL,
Secretary: Committee on Personnel.

On motion by Dr. Cassidy it was voted that the part of the report relating to transfer of teacher, and the part relating to the authority of the Superintendent be adopted and the balance of the report laid on the Calendar under the rules.

On motion by Mrs. Brooks it was voted that the text books recommended by the Superintendent at the meeting of January 18, be adopted.

Mr. Robart moved adoption of the following proposed amendment to the rules as presented by him on January 4, 1937: Whereas the duties of Francis T. McCabe, Master at the Rindge Technical School, Edward J. Danehy, Master at the High and Latin School, and James H. Leonard, Master of the High School Annex, conform to the duties and activities performed by the Assistant Headmasters of the Cambridge High Schools, it is hereby ordered that the position of Master in the High Schools be abolished and three additional positions of assistant headmaster be established, and that the present holders of the position of Master in the high schools, viz., Francis T. McCabe, Edward J. Danehy, and James H. Leonard, be rated as Assistant Headmasters as of January 15, 1937, and that they receive the salary in accordance with the schedule for assistant headmasters.

Dr. Cassidy offered a substitute motion that this proposed amendment to the rules be referred to the budget. Mr. Robart raised a point of order to the effect that the substitute motion was out of order as an amendment to the rules cannot be referred to the budget. The Chair ruled that the substitute motion was in order. It was then voted to adopt the substitute motion to refer the amendment to the budget.

Dr. Cassidy moved adoption of the following proposed amendment to the rules, as submitted by Mr. Wood at the meeting of January 18th; That the rule adopted on January 4, 1937, relating to meetings of the Personnel Committee be substituted by the following rule. Personnel meetings may be called by the School Committee in session for the same session or for any other time. They may also be called by petition of three members or by call of the chairman in accordance with the rules governing notifications for meetings. Other provisions for the convening of Personnel meetings are rescinded. On the following roll-call it was voted to adopt this motion: Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks not voting.

Mr. Robart moved adoption of the following proposed amendment to the rules as presented by him at the meeting of January 18th: The Superintendent of Schools shall employ, in compliance with Chapter 71, Section 46A of the General Laws, a teacher or teachers on full or part time as the demand necessitates. Preference for assignments to this teaching service shall be given to former teachers who resigned to be married and whose husbands have since died. Said teachers shall be paid six ($6.00) dollars per day and shall be paid only on days that they have been assigned to teach. On the following roll-call it was voted **not** to adopt this motion: Mr. Fitzgerald and Mr. Robart voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no. It was then voted that the proposed amendment be referred to the Committee on Rules.

It was voted on motion by Dr. Cassidy to refer to the Committee on Rules the following proposed amendment to the rules as presented by him at the meeting of October 19, 1936: "Evening School sewing teachers, who have over ten years experience shall be allowed to take the examination for day school teaching".

It was voted to strike from "Waiting for Report" the motion "that the position of library teacher be filled" as amended by adding "that the Superintendent bring in a report at the next meeting as to whether or not the position of library teacher is filled adequately and satisfactorily".

Leave to withdraw was also granted the motion "that the matter of the Functional Handwriting System of Penmanship Supervision be referred to the Superintendent for recommendation".

Mr. Robart moved that the Examining and Rating Board be discharged and the records be deposited with the School Department for future reference. This motion was seconded by Mr. Fitzgerald. Mr. Galgay moved to amend the motion by adding "that the papers be held until June 1st, by the Examining and Rating Board". It was voted to adopt this motion as amended.

Mr. Wood presented the following proposed amendment to the rules: "That Raymond A. FitzGerald be reinstated as master of an elementary school". This proposed amendment lays on the Calendar under the rules.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, February 15, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Mr. Robart it was voted that the records of the Special Meeting of January 29, 1937, be approved as printed.

On motion by Mr. Robart it was voted that the records of the regular meeting of February 1, 1937, be approved as printed.

The Chairman presented the following communication from the Cambridge Retirement Board:

Cambridge Retirement Board

February 15, 1937.

Honorable John D. Lynch, Chairman,
School Committee,
Cambridge, Mass.
Dear Sir:

The following is a statement from the Actuary for the Cambridge Retirement Board as to the amount to be provided by the School Department of Cambridge, for employees of the Department, who are members of the Retirement System:

Present Pay Roll of Members $94,636.00.

Department Contribution 2.5% of above	$2,365.90
Accrued Liability Contribution 3.6%	3,406.90
TOTAL AMOUNT	$5,772.80

Very truly yours,

CONSTANTINE J. CHURCH,
Secretary.

Mr. Robart moved that the communication be received and placed on file. Mr. Wood offered a substitute motion that it be referred to the budget. Mr. Robart was given unanimous consent to withdraw his motion, and it was voted to adopt the motion offered by Mr. Wood that it be referred to the budget.

The Chairman presented a communication inviting the members of the School Committee to attend the Rindge Hockey Night to be held in the Rindge Auditorium on Friday evening, February 19, 1937, at 8 o'clock. On motion by Mr. Robart it was voted that the invitation be acknowledged and accepted.

The Chairman presented a communication from the Frisoli Club asking permission to use the Robert's School Gymnasium at the minimum charge, for basketball on Saturday evenings. Mr. Robart moved that it be referred to the Assistant Business Agent under the rules. Dr. Cassidy presented a substitute motion that it be referred to the Committee on Athletics. The Chairman ruled that in accordance with the rules of the Committee, the communication would have to be referred to the Assistant Business Agent. It was then voted on motion by Dr. Cassidy that the communication be referred to the Assistant Business Agent with the request that the Frisoli Club be granted the permission asked at the minimum cost.

The Chairman presented a communication from the St. Paul's Men's Club asking permission to use the equipment at the Rindge Technical School Gymnasium. Dr. Cassidy moved that the permission requested be granted. After discussion it was unanimously agreed to refer the matter to executive session.

The Chairman presented a communication from M. Steinert & Sons relative to the Hammond Organ and it was voted that it be received and placed on file.

The Superintendent presented a communication from the Red Cross asking permission to allow the school masters and principals to sell tickets in their schools for a "Saturday morning show for children".

The Superintendent recommended that permission be granted and Mr. Fitzgerald moved that the Superintendent's recommendation be adopted. On the following roll-call this motion was lost: Mr. Fitzgerald and Mayor Lynch voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Robart and Mr. Wood voting no.

The Superintendent presented the following communication from His Excellency, Governor Hurley:

Commonwealth of Massachusetts
Executive Department
State House, Boston.

February 13, 1937.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Sir:

His Excellency the Governor and Mrs. Hurley will continue the time-honored custom of holding a reception to the public on Washington's Birthday, Monday, February 22, 1937, in the Hall of Flags, State House, from ten o'clock A. M. until Twelve thirty o'clock P. M.

In past years a particularly pleasing feature of similar receptions has been the keen interest manifested by the youth of the Commonwealth and his excellency would be pleased to have the pupils of the schools under your supervision informed that a cordial welcome awaits all who may come.

Yours respectfully,
WILLIAM L. REED,
Executive Secretary.

The Superintendent recommended that the invitation be accepted. On motion by Mr. Fitzgerald it was voted on the following roll-call, to adopt the recommendation: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

The Superintendent presented a communication from Benedict FitzGerald, Director of Music, seeking permission to have the high school orchestra participate in the Suburban high school spelling bee final to be held at Faneuil Hall, Saturday, April 10, 1937, at 1:45 p. m. to be held under the auspices of the Boston Herald-Traveler. The Superintendent recommended that the permission requested be granted, and on motion by Mrs. Brooks it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented a communication from the Knights of Columbus advising the School Committee of arrangements for a Public Speaking Contest for high School pupils of Cambridge by the Edward W. Quinn Debating Society, and asking permission to contact the head masters of the high schools. The Superintendent recommended that the plan be approved and the permission requested be granted. On motion by Mrs. Brooks it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented communications from Charles Scribner's Sons and John C. Winston Company offering to submit samples of the following books to the members of the School Committee, and the Superintendent recommended that they be adopted for use in the Cambridge Schools:

PUBLISHED BY

CHARLES SCRIBNER'S SONS::

American's World Backgrounds — by Freeland-Adams—Grade 6.

American's Progress in Civilization —by Freeland-Adams —Grade 7.

American and the New Frontier — by Freeland-Adams — Grade 8.

Our American Citizenship by Moore Grade 9.

American Democracy and Social Change by Walker, Beach & Jamison—Grade 12.

Ways of Thinking and Writing by Cushwa & Cunningham — Grade 12.

Near the Top of the World by Moore —Grade 4.

The Hoosier Schoolboy, by Eggleston—Grade 6.

When the Storm God Rides, by Stratton—Grade 4.

Indian Tales from Guatelmal by Jessup—Grade 4.

Cha-Ki-Shi, by Rhoode & Cook—Grade 4.

PUBLISHED BY
JOHN C. WINSTON CO.

Diagnostic Tests & Remedia Exercises in Reading by Brueckner & Lews—Grades 3-4-5-6.

Using the Dictionary. Workbook, by Winston—Grades 3-4-5-6.

Everyday Life, by Gehres, Pre-Primer—Grade 1.

Everyday Life, by Gehres, Primer—Grade 1.

Everyday Life, by Gehres, Book 1—Grade 1.

Healthy Bodies, by Fowlkes & Jackson—Grade 3.

Healthy Growing, by Fowlkes & Jackson—Grade 4.

Keeping Well, by Fowlkes & Jackson—Grade 5.

Healthy Living, by Fowlkes & Jackson—Grade 6.

Mr. Fitzgerald moved that the offer be accepted: Mr. Wood amended the motion by adding "That the commmunications be placed on file". It was voted to adopt the motion as amended.

A Profit and Loss statement of the High and Latin School and Rindge Technical School Lunchrooms was presented and on motion by Mr. Wood it was voted that it be made part of the records:

HIGH AND LATIN SCHOOL LUNCHROOM

Profit and Loss Statement for the Four Weeks Ending January 29, 1937

CASH SALES			$2,433.75
Deduct—**Cost of Food Sold**			
Purchases for Month		$199.80	
Less—Differences of Inventories:			
Inventory, January 31, 1937	$249.36		
Inventory, December 31, 1936	155.46	93.90	
COST OF FOOD SOLD			1,905.90
GROSS PROFIT ON SALES			527.85
Deduct—**Operating Expenses:**			
Salary—Lillian A. Kineen (1/10 of $1,040.00)		$104.00	
Margaret T. Lynch		104.00	
Elizabeth H. Murphy		104.00	
Hannah G. Stanton		104.00	
TOTAL OPERATING EXPENSES			416.00
NET INCOME FROM OPERATIONS			$ 111.85
Add—**Other Income:**			
Cash Discounts on Purchases			22.60
NET PROFIT			$ 134.45
Gross Profit based on Sales		21.7%	
Gross Profit based on Cost of Food Sold		27.7%	

Note: The item of operating expenses provides for the deduction of 1/10 of the yearly salary of each matron employed.

RINDGE TECHNICAL SCHOOL LUNCHROOM

Profit and Loss Statement for the Four Weeks Ending January 29, 1937

CASH SALES			$1,416.59
Deduct—**Cost of Food Sold**			
Purchases for Month		$1,239.02	
Less—Difference of Inventories:			
Inventory, January 31, 1937	$515.32		
Inventory, December 31, 1936	334.11	181.21	
COST OF FOOD SOLD			$1,057.81
GROSS PROFIT ON SALES			358.78
Deduct—**Operating Expenses:**			
Salary—Mary M. Kenney (1/10 of $1,040.00)		104.00	
Ellen J. McGinn		104.00	
Mary T. Shea		104.00	
TOTAL OPERATING EXPENSES			312.00
NET INCOME FROM OPERATIONS			46.78
Add—**Other Income:**			
Cash Discounts on Purchases			15.96
NET PROFIT			$62.76

Note: The item of operating expenses provides for the deduction of 1/10 of the yearly salary of each matron employed.

Mr. Fitzgerald, Chairman of the sub-committee on Finance, presented the following report:

Committee on Finance

Saturday, February 13, 1937.

Members present: Mr. Fitzgerald, Mr. Robart and Mr. Wood.

Mr. Fitzgerald in the chair.

It was voted to recommend that the communication referred to the Committee on Finance regarding the abolishing of high school masters' positions and the establishing of three assistant headmasters' positions be referred back to the full committee for action, in view of the fact that the above changes necessitate an amendment to the rules.

It was voted to recommend that the sum of $21.71 be transferred from the Appropriation for W. P. A. Weatherstripping to the appropriation for W. P. A. Wellington School.

It was voted to recommend that the sum of $3100.00 be appropriated for the furtherance of W. P. A. Projects already approved by the federal authorities—this amount to be divided as follows:

Houghton School	200.00
Fletcher School	200.00
Peabody School	1800.00
Lowell School	300.00
Russell School	600.00

The committee reports progress in the preparation of the budget for 1937. It has prepared preliminary classified items and recommends that the completed budget be presented to the School Committee in executive session for its consideration.

It was voted to adjourn.

JAMES F. FITZGERALD,
Chairman.

On motion by Mr. Wood it was voted, on the following roll-call, that the report be accepted and recommendations adopted: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

On motion by Mr. Robart it was voted that the text books recommended by the Superintendent at the meeting of February 1, 1937, be adopted.

On motion by Dr. Cassidy it was voted, on the following roll-call, to adopt the recommendation of the Committee on Personnel as presented at the meeting of February 1, 1937, that Edward A. Sullivan be appointed master of the Fletcher School at a salary of $3250.00 per year, effective February 1, 1937, increments to start September 1, 1937: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

On motion by Dr. Cassidy it was voted, on the following roll-call, to adopt the recommendation of the Committee on Personnel as presented at the meeting of February 1, 1937, that Francis X. Mahoney be appointed master of the Kelley School at a salary of $2950.00 per year, effective February 1, 1937, increments to start September 1, 1937: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

Mr. Wood moved that the recommendation of the Committee on Personnel "That John F. Toomey be appointed master of the Haggerty School" be placed at the end of the Calendar. Mr. Galgay raised a point of order that the items on the Calendar should be taken up in their proper order. The chair ruled that this was not necessary if the Committee voted otherwise. On the following roll-call it was voted not to adopt Mr. Wood's motion: Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, and Mr. Robart voting no.

On motion by Dr. Cassidy it was voted, on the following roll-call, to adopt the recommendation of the Committee on Personnel as presented at the meeting of February 1, 1937, that John F. Toomey be appointed master of the Haggerty School at a salary of $2950.00 per year, effective February 1, 1937, increments to start September 1, 1937: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

Mr. Wood moved adoption of the following proposed amendment to the rules as presented by him at the meeting of February 1, 1937: "That Raymond A. FitzGerald be reinstated as master of an elementary school". Mr. Robart asked the Chairman to rule on the proposed amendment and the Chair ruled that it was perfectly in order. Mr Galgay raised the point of order that in the event this amendment is adopted it will simply throw into the discard the examination rule, and the rule says that the list is to be in effect for two years. The Chair advised Mr. Galgay that his point of order was not well taken as the rule does not say that reinstatement will not be permitted and there is still an opportunity for reinstatement in the system. Mr. Galgay appealed the ruling of the chair. Mr. Wood asked permission to speak but Mr. Robart raised the point of order that an appeal from the ruling of the Chair is not debatable. The Chairman then stated that the appeal from the ruling was out of order. Mr. Wood maintained that an amendment to the rules is always in order and supersedes all other business. Mr. Wood then raised a substitute point of order that it is too late to raise a point of order on something that has already been accepted and has taken its place on the Calendar. Mr. Robart then read the following from Robert's Rules of Order (Revised):

"An appeal cannot be amended. An appeal can be made from any decision of the chair (except when another appeal is pending)". The Chair then put the appeal and on the following roll-call the ruling of the chair was not sustained: Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Robart voting no.

On motion by Mr. Fitzgerald a motion to reconsider the vote appointing Edward A. Sullivan master of the Fletcher School was lost.

On motion by Mr. Fitzgerald a motion to reconsider the vote appointing Francis X. Mahoney master of the Kelley School was lost.

On motion by Mr. Fitzgerald a motion to reconsider the vote appointing John F. Toomey master of the Haggerty School was lost.

On motion by Mr. Robart it was voted to take from the table the communication from the Red Cross relative to courses in swimming and life saving. It was voted that this commmunication be received and placed on file.

Mr. Robart offered the following order: Whereas the Rating and Examining Board established by the Cambridge School Committee accepted the application of Raymond A. FitzGerald: Whereas the Rating and Examining Board notified Raymond A. FitzGerald of the date of the examination and said Raymond A. FitzGerald took the examination: Whereas the Rating and Examining Board observed Raymond A. FitzGerald in class-room work; Whereas the Rating and Examining Board petitioned for and received certain records pertaining to the educational qualifications of Raymond A. FitzGerald: Be it hereby ordered that the Rating and Examining Board be directed to complete the rating of Raymond A. FitzGerald in accordance with the rules of the School Committee forthwith: On the following roll-call it was voted not to adopt this order: Mr. Robart voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

On motion by Dr. Cassidy it was voted on the following roll-call, that the School Committee go on record as being opposed to the Bell bill, presented by Senator Blanchard, and the clerk be instructed to notify the Chairman of the Committee on Municipal Finance: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, and Mr. Wood voting yes, Mayor Lynch voting no.

On motion by Dr. Cassidy it was voted to recess to the Committee on Personnel.

It was voted to reconvene in to regular session.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, March 1, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, and Mr. Wood.

Mr. Wood in the chair.

It was voted on motion by Mr. Robart that the records of the meeting of February 15, 1937, be approved as printed.

The Chairman presented a communication from the City Council relative to the organ presented by Harvard College, and on motion by Mr. Robart, and seconded by Mrs. Brooks, it was voted that it be made part of the records:

City of Cambridge
In City Council

February 23, 1937

WHEREAS:

The School Committee of the City of Cambridge has received from Harvard College a gift of the organ which was formerly in the old Appleton Chapel, and the School Committee in turn has released the same to the ownership of the City of Cambridge, it is hereby

ORDERED:

That the City of Cambridge accepts with gratitude the gift of this organ which was formerly located in the old Appleton Chapel at Harvard College.

Adopted by the affirmative vote of 13 members.

Approved by the Mayor, February 25, 1937.

A true copy,

Attest:—
FREDERICK H. BURKE
City Clerk

Mayor Lynch in the chair.

The Superintendent presented a communication from the American Legion Auxiliary Fidac Essay Contest Committee requesting permission to have the high school students take part in this contest, the title of which is to be "How Can International Disputes be Settled in the Spirit of Fidac". The Superintendent recommended that permission be granted and on motion by Mr. Robart it was voted that the Superintendent's recommendation be approved.

The Superintendent recommended the adoption of the following Text Books for use in the Cambridge Public Schools, this recommendation to lay on the Calendar under the rules:

PUBLISHED BY
AUGSBURG PUBLISHING CO.

Jack and Sue—Pre-Primer
We Play—Primer
In and Out of School—First Reader

PUBLISHED BY
LITTLE, BROWN AND COMPANY:

THE NATURE ACTIVITY READERS by Edwards & Sherman
  Book I, Outdoor Land
  Book II, The Outdoor Playhouse
  Book III, The Outdoor World

A HOOSIER SCHOOLBOY ON HUDSON BAY
  School Edition, by McMurray

THE NEW ATLANTIC READERS by Condon, Lind and Veit
  Book I, The Understanding Prince
  Book II, High and Far
  Book III, The Wonderful Tune
  Book IV, The Great Conquest
  Book V, Outward Bound

THE DARK FRIGATE
  School Edition, by Hawes

On motion by Mr. Robart it was voted that before adjournment that the Committee convene in executive session. It was also voted on motion by Mr. Robart that the Committee, at the same time, convene in to a meeting of the Committee on Personnel.

Mr. Fitzgerald moved that the budget for the year 1937 be taken up in open session.

Mr. Robart moved that the budget as presented unanimously by the Finance Committee be substituted for the Budget as presented by the Committee of the Whole. Dr. Cassidy offered a substitute motion that the budget which the Committee of the whole adopted, with the exception of an increase in salary, at this time be approved. Mr. Robart raised a point of order that his motion is a substitute motion, filed in the form of a minority report and can only be acted on affirmatively or negatively. The Chair sustained the point of order. Mr. Wood moved the previous question which carried on a voice vote. On the following roll-call it was voted **not** to adopt Mr. Robart's motion that the budget as presented unanimously by the Financial Committee be substituted for the Budget as presented by the Committee of the Whole: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

Dr. Cassidy then submitted (in writing) a motion that the budget submitted to this Committee by the Budget Committee with the exception of increases of salaries, other than the annual increments, be adopted. Mr. Fitzgerald amended the motion by adding "that the budget before the committee, submitted by the Committee of the whole, be taken up item by item". Mr. Wood moved the previous question on Mr. Fitzgerald's amendment. Mrs. Brooks moved to substitute the figure of $25,000.00 for Text Books in place of $15,000.00 as presented by the Committee of the Whole. Mr. Wood raised a point of order that Mrs. Brooks motion was out of order as there was a motion for the previous question before the committee. The Chair sustained the point of order. The motion for the previous question on Mr. Fitzgerald's amendment carried. On the following roll-call it was voted **not** to adopt the amendment "that the budget before the Committee, submitted by the Committee of the Whole, be taken up item by item". Mrs. Brooks, Mr. Fitzgerald and Mrs. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no. Mr. Wood then moved the previous question on the main motion which carried on the following roll-call: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no. On the following roll-call it was voted to adopt Dr. Cassidy's motion that the following budget submitted to this Committee by the Budget Committee, with the exception of increase of salaries, other than the annual increments, be adopted: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no.

SCHOOL COMMITTEE BUDGET FOR THE YEAR 1937

Amount Available

		1936	1937
FROM TAX LEVY ($9.00 per $1,000.00)		$1,668,448.63	$1,627,206.12
INCOME TAX RETURNS		54,397.95	52,688.38
CHAPTER 70, GENERAL LAWS (Estimate)		137,000.00	136,000.00
UNEXPENDED BALANCE		11,042.37	11,205.65
RECEIPTS	Lunch Room	40,000.00	39,000.00
	Other	—— ——	13,000.00
		$1,910,888.95	$1,879,100.15

	Budget 1936	Expended 1936	Recommended 1937
ADMINISTRATION SALARIES	$71,362.67	$70,716.66	68,928.00
TEACHERS—Day	1,463,957.30	1,445,390.06	1,473,648.09
SALARIES —Evening	10,000.00	11,877.96	12,000.00
Americanization	2,000.00	1,905.00	2,000.00
Athletics	7,175.00	7,175.00	7,175.00
Substitutes	24,021,00	31,026.00	15,000.00
Examinations	1,500.00	1,216,30	750.00
	$1,508,653.30	$1,498,590.32	$1,510,573.09
JANITORS SALARIES	138,624.75	137,278.91	137,727.44
TEXT BOOKS	20.000.00	19,996.39	14,700.00
W. P. A. Repairing Text Books	—— ——	—— ——	300.00
SUPPLIES	25,000.00	29,822.67	20.000.00
LUNCH ROOM SUPPLIES	30,000.00	31,667.42	31,000.00
TRANSPORTATION OF PUPILS	2,200.00	2,004.50	2,000.00
TUITION OF PUPILS	2,000.00	2,445.99	2,500.00
CARE OF TRUANTS	104.00	186.29	130.00
ATHLETIC CLOTHING	2,000.00	2,585.41	2,000.00
MUSEUM SUPPLIES	500.00	464.33	500.00
PENSIONS	1,900.00	1,076.23	1,250.00
MINORS' LICENSE REFUNDS	70.00	54.75	50.00

(Continued on following page)

SCHOOL COMMITTEE BUDGET FOR THE YEAR 1937

(Continued)

BAND INSTRUMENTS	1,500.00	1,499.59	——
FUEL	27,000.00	26,541.73	23,114.00
HEATING AT RINDGE	14,000.00	13,009.08	10,843.16
LIGHT	10,000.00	12,048,69	10,000.00
POWER	1,450.00	1,347.89	1,350.00
LIGHT & POWER AT RINDGE	5,500.00	4,833.27	4,000.00
FURNITURE & FURNISHINGS	500.00	685.32	1,000.00
JANITORS' SUPPLIES	4,000.00	4,114.29	4,000.00
REPAIRS	6,723.23	10,322.21	5,000.00
			5.67
W. P. A. PROJECTS	20,000.00	15,543.97	12,500.00
GENERAL EXPENSES	8,552.00	7,819.54	7,125.00
OTHER EXPENSES	9,249.00	9,485.34	8,503.79
	$1,910,888.95	$1,904,292.24	$1,879,100.15

Mr. Wood moved reconsideration on the vote adopting the budget, trusting that it would not prevail. On the following roll-call this motion was lost: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

On motion by Mr. Robart it was voted that the following report of School Halls be made part of the records:

REPORT ON SCHOOL HALLS — DECEMBER 1936

School	Organization	Date	Rental	Expenditures	Amount
Kelley	Americanization	12/1	None	Thomas Mohan	$1.50
Agassiz	English Folk Dance	12/2	None	None	
Webster	Armenian Classes	12/2	None	John Cusack	1.50
Rindge	Football Night Rehearsal	12/3	None	None	
Kelley	Armenian Classes	12/3	None	Thomas Mohan	$1.50
Rindge	Football Night	12/3	None	None	
Webster	Armenian Classes	12/4	None	John Cusack	1.50

Agassiz	Boy Scouts	12/4	None	Raphael Commiske	3.00
High School Rm.	Fire Department	12/5	None	None	
Roberts	Port. Amer. Civic League	12/6	33.00	Michael McKenna Arthur J. Murphy Walter F. Connell	5.00 6.00 6.00
Agassiz	Cambridge Taxpayer's Association	12/7	12.00	Wm. J. Sullivan	4.00
Kelley	Armenian Classes	12/8	None	Thomas Mohan	$1.50
Ellis	Parent-Teacher Meeting	12/8	None	None	
Fletcher	Parent-Teacher Meeting	12/8	None	None	
Thorndike	Parent-Teacher Meeting	12/8	None	None	
Morse	Parent-Teacher Meeting	12/9	None	None	
Agassiz	English Folk Dance	12/9	None	None	
Webster	Armenian Classes	12/9	None	John Cusack	1.50
Peabody	Parent-Teacher Meeting	12/9	None	None	
Sleeper	Parent-Teacher Meeting	12/10	None	None	
Kelley	Armenian Classes	12/10	None	Thomas Mohan	$1.50
Wellington	Parent-Teacher Meeting	12/10	None	None	
Latin Gym	G. A. A.	12/11	None	Gardner J. Smith	3.00
Agassiz	Boy Scouts	12/11	None	Raphael Commiskey	3.00
Webster	Armenian Classes	12/11	None	John Cusack	1.50
Roberts	Parent-Teacher Meeting	12/14	None	None	
Kelley	Armenian Classes	12/15	None	Thomas Mohan	$1.50
Gannett	Parent-Teacher Meeting	12/16	None	None	
Agassiz	English Folk Dance	12/16	None	None	
Webster	Armenian Classes	12/16	None	John Cusack	1.50
Boys' Vocational	Parent-Teacher Meeting	12/16	None	None	
Longfellow	N. E. Tel. and Tel.	12/16	None	None	
Kelley	Armenian Classes	12/17	None	Thomas Mohan	$1.50
Willard	Parent-Teacher Meeting	12/17	None	None	
Lincoln	Parent-Teacher Meeting	12/17	None	None	
Haggerty	Parent-Teacher Meeting	12/17	None	None	
Kelley	Red Cross Class	12/17	None	None	
Webster	Armenian Classes	12/18	None	John Cusack	1.50
Agassiz	Boy Scouts	12/18	None	Raphael Commiskey	3.00
Russell	Parent-Teacher Meeting	12/18	None	None	
Morse	Village Athletic Club	12/20	None	None	
Kelley	Armenian Classes	12/22	None	Thomas Mohan	$1.50
Agassiz	English Folk Dance	12/23	None	None	
Webster	Armenian Classes	12/23	None	John Cusack	1.50

On motion by Mr. Robart it was voted that the text books recommended by the Superintendent at the meeting of February 15, 1937, be adopted.

Mr. Robart moved adoption of the following proposed amendment to the rules:: "Whereas, the duties of Francis T. McCabe, Master at the Rindge Technical School, Edward J. Danehy, Master at the High and Latin School, and James H. Leonard, Master of the High Schools Annex, conform to the duties and activities performed by the Assistant Headmasters of the Cambridge High Schools; it is hereby ordered that the position of master in the high schools be abolished and three additional positions of assistant headmaster be established and that the present holders of the position of master in the schools, viz, Francis T. McCabe, Edward J. Danehy, and James H. Leonard, be rated as Assistant Headmasters as of January 15, 1937, and that they receive the salary in accordance with the schedule for assistant headmasters". Dr. Cassidy offered a substitute motion that this proposed amendment be referred to the Committee on Rules. On the following roll-call it was voted to adopt the substitute motion to refer to the Committee on Rules: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no.

Mr. Robart moved that the School Committee petition the Mayor to Communicate with the P. W. A. requesting the construction of a central heating plant which will provide, at least, heat to be used in the Rindge Technical School and Cambridge High and Latin School. Mr. Wood amended the motion by adding "That priority shall be given the project for a new health school to take the place of the Wyman Open Air School". It was voted to adopt the motion as amended.

On the following roll-call it was voted not to adopt a motion by Mr. Robart that the vote by which the Committee voted to notify the Legislature of their opposition to the bill commonly known as the Bell bill, be rescinded: Mr. Robart and Mayor Lynch voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Wood voting no.

Dr. Cassidy presented the following resolution:

WHEREAS, The Cambridge School Department and other departments of the city buy thousands of tons of coal for the public schools and the other municipal buildings, and

WHEREAS, the City of Cambridge, through its many departments, purchases thousands of pounds of other materials, and,

WHEREAS, there is at present no business-like method of ascertaining the amount or quantity of purchased material,

BE IT RESOLVED, that the School Committee request His Honor, The Mayor, and the Honorable, The City Council, to appropriate a sum sufficient to cover the cost of installing, on land owned by the City of Cambridge, a platform weighing scales, to be operated under the supervision of the Sealer of Weights and Measures, and

BE IT FURTHER RESOLVED, that all materials purchased shall be weighed on the City Scales, and all bills relating to said purchase shall be made out in triplicate form, one form to be retained by the driver, the second to the Sealer of Weights and Measures, and the third to the receiver of the purchased goods.

On the following roll-call it was voted to adopt this resolution: Dr. Cassidy, Mrs. Brooks, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Robart voting no.

Dr. Cassidy presented the following proposed amendment to the rules: "On and after March 1, 1937, appointments to the Cambridge School System shall be made only to persons having legal domiciles in the City of Cambridge, Massachusetts. All persons who upon appointment were required to be legally domiciled in the City of Cambridge, shall continue to have domiciles in Cambridge during their employment in the Cambridge School System. Failure to comply with this rule shall operate as resignation from the service". On motion by Mr. Robart it was voted, on the following roll-call to refer this proposed amendment to the Committee on Rules. Mrs. Brooks, Mr. Fitzgerald, Mr. Robart and Mayor Lynch voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

Dr. Cassidy presented the following proposed amendment to the rules: "Amendment to Sectiion 2605, Chapter 26. Increase in Salaries. The date of the regular increases of salaries of permanent teachers . . . on the first of September of the year following. Provided, however, that no increases or annual increments shall be given to any employee who is not legally domiciled in the City of Cambridge". Mr. Wood moved that it be placed on the Calendar for action at the next meeting. A substitute motion by Mr. Robart that it be referred to the Committee on Rules was lost on the following roll-call: Mrs. Brooks, Mr. Fitzgerald, and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no. The Chairman ruled that in accordance with the rules of the School Committee this proposed amendment remains on the Calendar.

Dr. Cassidy presented the following proposed amendment to the rules: "No increases or annual increments shall be given to any employee who is not legally domiciled in the City of Cambridge". On the following roll-call it was voted not to adopt a motion by Mr. Robart that it be referred to the Committee on Rules: Mrs. Brooks, Mr. Fitzgerald, and Mr. Robart voting yes; Mr. Galgay, Mr. Wood and Mayor Lynch voting no. This proposed amendment lays on the Calendar under the rules.

Dr. Cassidy presented the following proposed amendment to the rules: "No promotion or additional appointment shall be given to any employee who is not legally domiciled in the City of Cambridge". A motion by Mr. Robart that it be referred to the Committee on Rules was lost on the following roll-call: Mrs. Brooks, Mr. Fitzgerald, and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

It was voted not to adopt a motion by Mr. Robart that no member of the School Committee shall have in his possession a key or keys to any school building. Any member now possessing a key or keys for school buildings shall return them forthwith to the Superintendent of Schools and the proper employees so notified that no further keys shall be issued.

It was voted to convene into the Committee on Personnel in executive session.

It was voted to reconvene in open session.

Mr. Wood in the chair.

Mayor Lynch, having voted with the prevailing side, moved reconsideration on the vote referring the following proposed amendment of the rules to the Committee on Rules: "On and after March 1, 1937, appointments to the Cambridge School system shall be made only to persons having legal domiciles in the City of Cambridge, Massachusetts. All persons who upon appointment were required to be legally domiciled in the City of Cambridge, shall continue to have domiciles in Cambridge during their employment in the Cambridge School System. Failure to comply with this rule shall operate as resignation from the service". On the following roll-call it was voted to reconsider the vote on this proposed amendment: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald, and Mr. Robart voting no. It was then voted that this proposed amendment be recalled from the Calendar in accordance with the rules.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, March 15, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood.

Vice-Chairman Wood in the chair.

It was voted on motion by Mr. Robart that the records of the meeting of March 1, 1937, be approved as corrected.

The Chairman presented a communication from the Boosters Club of the Rindge Technical School inviting the members of the School Committee to attend the informal dance to be held on Friday evening, April 2, in the Rindge Technical School Gymnasium. On motion by Mr. Robart it was voted that it be referred to the Superintendent for investigation and report.

The Chairman presented a communication from the Central Square Ministers' Association and the Public School Association relative to the proposed amendments concerning residence and promotion of teachers. On motion by Mr. Robart it was voted that these communications be temporarily laid on the table.

The Chairman presented a communication from Mayor Lynch transmitting a letter from John Johnson, relative to the closing of the Kelley and Roberts Schools to the Armenian Classes. The Superintendent explained to the Committee that this organization was granted the privilege of using the schools with the understanding that there would be no expense to the School Committee, but because their classes were being held from 3:00 p. m. to 5:00 p. m. the School Department has had to pay the janitor. The Superintendent then recommended that they be granted permission to continue to hold their classes until 3 o'clock in the afternoon, but if they go beyond this time the cost for janitor service shall be borne by the organization conducting the classes. It was voted on motion by Mrs. Brooks that the recommendation be adopted.

The Chairman presented a communication from the Girl Scouts requesting the privilege of using the gymnasium or any suitable room in the Longfellow School to hold their meetings on Saturday mornings from nine to eleven o'clock, starting March 20th, 1937. It was voted that this communication be referred to the Superintendent for investigation and report.

The Chairman presented a communication from the Sisters of Nazareth of St. Hedwig's Parochial School requesting permission to use the Longfellow School Hall on April 11, 1937, from 7:30 p. m. to 9:30 p. m., charges to be rebated. On motion by Mr. Robart it was voted that the communication be referred to the Assistant Financial Agent under the rules.

The Superintendent reported the death, on March 7, 1937, of George F. Ritter head of the Science Department at the High and Latin School. On motion by Dr. Cassidy, and seconded by Mr. Galgay, it was voted that a suitable letter, expressing the sympathy of the School Department, be sent to Mr. Ritter's nearest of kin.

The Superintendent presented dates for the Spring Parent-Teacher-Pupil Association meetings, and the following members were assigned to attend the various meetings:

Agassiz School—Thursday, March 18 7:30 p. m.—Mr. Fitzgerald.
Thorndike School—Thursday, March 18—7:30 p. m.—Dr. Cassidy.
Taylor School and Opportunity Class —Wednesday, March 24—2:00 p. m.—Mrs. Brooks.
High School Annex—Monday, March 29—7:30 p. m.—Dr. Cassidy.
Fletcher School—Tuesday, March 30 —7:30 p. m.—Dr. Cassidy.
High & Latin School—Wednesday March 31—7:30 p. m.—Mrs. Brooks.
Houghton School—Wednesday, Mar. 31—7:00 p. m.—Mr. Wood.
Morse School—Thursday, April 1—7:30 p. m.—Mrs. Brooks.

Roberts School—Thursday, April 1—7:30 p. m.—Mr. Wood.
Webster School—Tuesday, April 6—7:00 p. m.—Mr. Fitzgerald.
Wellington School—Tuesday, April 6—7:30 p. m.—Dr. Cassidy.
Kelley School—Wednesday, April 7—7:30 p. m.—Mr. Galgay.
Peabody School—Wednesday, April 7—7:30 p. m.—Mrs. Brooks.
Abraham Lincoln School—Thursday, April 8—7:00 p. m.—Mr. Fitzgerald.
Russell School—Thursday, April 8—7:30 p. m.—Mr. Wood.
Ellis School — Monday, April 12—7:30 p. m.—Mr. Fitzgerald.
Putnam School—Tuesday, April 13—7:30 p. m.—Mr. Wood.
Gannett School—Tuesday, April 13—2:45 p. m.—Dr. Cassidy.
Rindge Tech. School — Wednesday, April 14—7:30 p. m.—Mr. Fitzgerald.
Longfellow School—Thursday, April 15—7:30 p. m.—Mr. Galgay.
Sleeper School—Thursday, April 15—7:30 p. m.—Mr. Wood.
Willard School—Friday, April 16—2:30 p. m.—Mr. Wood.
Haggerty School—Wednesday, April 21—7:30 p. m.—Mr. Fitzgerald.
Boy's Vocational — Thursday, April 22—8:00 p. m.—Mr. Wood.

The Superintendent presented a communication from J. Louis Doyle, Acting Director of the Department of Art Education requesting permission to exchange an exhibition of Art Works of the Cambridge Public Schools with the Art Department of the Oota Middle School, at Gunma, Tokio, Japan. On motion by Dr. Cassidy it was voted that the permission requested be granted.

The Superintendent presented the resignation of Ernest Libby, Master of the Ellis School, effective March 15, 1937. The Superintendent advised the Committee that Mr. Libby entered the system on September 1, 1906, and has served with distinction since that time. On motion by Mr. Fitzgerald it was voted that the resignation be accepted and suitable letter be sent to Mr. Libby, expressing the appreciation of the School Committee for the fine service rendered the Cambridge School System.

The Superintendent presented a communication from the Whoriskey Memorial Association requesting that they be granted the use of the Rindge Auditorium free of charge on either the evening of May 10th or May 3rd, for the purpose of conducting a Music Festival to honor the memory of the late John B. Whoriskey. On motion by Mr. Galgay it was voted that the communication be referred to the Committee on Personnel prior to the next regular meeting. It was unanimously agreed that the members of the Whoriskey Memorial Association be invited to appear before the Committee on Personnel of the School Committee at the next regular meeting.

The Chairman then ruled that all communications requesting the use of school halls will be automatically referred to the Assistant Business Agent under the rules.

The Superintendent presented a communication from Miss Lillian Hartigan, Master's Assistant in charge of the department of Oral English in the High and Latin School, advising the Committee that the Debating and Dramatic Clubs of the High and Latin School wish to sponsor a lecture by Mr. Maurice Leahy, poet and lecturer, on Tuesday afternoon, April 6th, at 3 o'clock in the Quinn Auditorium Rindge Technical School, at an admission fee of fifty cents, and requesting permission to send tickets to the teachers in the system. On motion by Mrs. Brooks it was voted that permission be granted the Debating and Dramatic Clubs of the High and Latin School to sponsor the lecture. It was further voted on motion by Mrs. Brooks that the Debating and Dramatic Clubs be permitted to hold the Lecture in the Rindge Auditorium on the date requested free of charge.

On motion by Dr. Cassidy it was voted that before adjournment the committee convene to a meeting of the Committee on Personnel.

It was voted on motion by Mr. Robart that the following Financial Report be made part of the records:

FINANCIAL REPORT FOR JANUARY AND FEBRUARY, 1937

	Appropriation	Expended during January	Expended during February	Total	Balance
	$68,928.00	$5,334.55	$5,320.85	$10,655.40	$58,272.60
Administration Salaries	7,125.00	458.88	317.92	776.80	6,348.20
General Expenses	1,473,648.09	119,676.99	119,116.72	238,793.71	1,234,879.38
Teachers Salaries Day	7,175.00	220.00	220.00	440.00	6,735.00
" " Athletics	15,000.00	3,604.00	2,980.00	6,584.00	8,416.00
" " Substitutes	12,000.00	3,179.50	2,282.00	5,461.50	6,538.50
" " Evening	2,000.00	405.50	267.50	673.00	1,327.00
" " Americanization	750.00	—— —	—— —	—— —	750.00
" " Examinations	14,700.00	173.02	207.66	380.68	14,319.32
Text Books	20,000.00	3,002.51	1,704.39	4,706.90	15,293.10
Supplies	31,000.00	2,257.98	2,393.60	4,651.58	26,348.42
Lunch Room Supplies	2,000.00	100.00	—— —	100.00	1,900.00
Transportation of Pupils	2,500.00	—— —	—— —	—— —	2,500.00
Tuition to Other Cities	130.00	17.72	—— —	17.72	112.28
Care of Truants	23,114.00	1,754.43	—— —	1,754.43	21,359.57
Fuel	10,843.16	—— —	1,519.47	1,519.47	9,323.69
Heat at Rindge	10,000.00	1,438.61	3.39	1,442.00	8,558.00
Light	1,350.00	148.88	—— —	148.88	1,201.12
Power	4,000.00	542.57	—— —	542.57	3,457.43
Light and Power at Rindge	137,727.44	11,094.56	10,828.96	21,923.52	115,803.92
Janitors Salaries	5,000.00	264.34	455.18	719.52	4,280.48
Repairs	1,000.00	74.50	—— —	74.50	925.50
Furniture and Furnishings	4,000.00	18.58	40.77	59.35	3,940.65
Janitors' Supplies	8,503.79	4.86	—— —	4.86	8,498.93
Other Expenses	50.00	6.00	3.75	9.75	40.25
Minors License Refund	2,000.00	154.78	—— —	154.78	1,845.22
Athletic Clothing	500.00	—— —	—— —	—— —	500.00
Museum Supplies	1,250.00	102.67	95.84	198.51	1,051.49
Pensions	12,500.00	3,200.00	—— —	3,200.00	9,300.00
W. P. A. Projects	300.00	—— —	—— —	—— —	300.00
W. P. A. Book Repairing	5.67	—— —	—— —	—— —	5.67
	$1,879,100.15	$157,235.43	$147,758.00	$304,993.43	$1,574,106.72

(Continued on following page)

FINANCIAL REPORT FOR JANUARY AND FEBRUARY, 1937

	Appropriations and Balances	Expended in January, 1937	Expended in February, 1937	Total	Balance
Agassiz School 65-14-9849	$375.60	$130.00	——	$130.00	$245.60
Ellis School 65-14-2254	1,267.93	277.43	116.95	394.38	884.55
Fletcher School 65-14-2287	200.00	——	56.55	56.55	143.45
Haggerty School 65-14-2250	1,700.00	340.78	329.70	670.48	1,029.52
H. & L. Athletic Field 65-14-9703	1,700.40	51.48	24.00	75.48	1,624.92
Houghton School 65-14-5541	355.73	66.56	3.14	69.70	286.03
Longefellow School 65-14-2010	870.52	241.50	277.82	519.32	351.20
Lowell School 65-14-2054	300.00	——	39.54	39.54	260.46
Peabody School 65-14-2308	1,800.00	——	446.90	446.90	1,353.10
Russell School 65-14-2270	600.00	——	——	——	600.00
Wellington School 65-14-1720	6.69	——	6.69	6.69	——
Morse School 65-14-9779	14.55	——	——	——	14.55
Russell School 65-14-5075	182.43	——	——	——	182.43
Roberts School 65-14-1817	138.34	——	——	——	138.34
Weatherstripping	12.62	——	——	——	12.62
	$9,535.81	$1,107.75	$1,301.29	$2,409.04	7,126.77

It was voted on motion by Mr. Robart that the report on School Halls be made part of the records:

REPORT ON SCHOOL HALLS

January 1 - 31, 1937

School	Organization	Date	Rental	Expenditures	Amount
Rindge	Senior Drama Rehearsal	1/5	None	None	
Kelley	Armenian Classes	1/5	None	Thomas Mohan	$1.50
Agassiz	English Folk Dance	1/6	None	None	
Webster	Armenian Classes	1/6	None	John H. Cusack	1.50
Kelley	Armenian Classes	1/7	None	Thomas Mohan	1.50
Rindge	Senior Drama Rehearsal	1/8	None	None	
Agassiz	Boy Scouts	1/8	None	Raphael Cummiskey	3.00
Webster	Armenian Classes	1/8	None	John H. Cusack	1.50
Rindge	Drama Rehearsal	1/11	None	None	
Rindge	Senior Drama Rehearsal	1/12	None	None	
Kelley	Armenian Classes	1/12	None	Thomas Mohan	1.50
Rindge	Ladies Auxiliary Hebrew Free School of Somerville and Cambridge	1/13	75.00	Michael Courtney Daniel Harrington Patrick O'Neil John Campbell Frank J. Dennehy	4.00 4.00 4.00 5.00 6.00
Agassiz	English Folk Dance	1/13	None	None	
Webster	Armenian Classes	1/13	None	John H. Cusack	1.50
Rindge	Talent Night Rehearsal	1/14	None	None	
Kelley	Armenian Classes	1/14	None	Thomas Mohan	1.50
Rindge	Talent Night (Evening)	1/15	None	None	
Rindge	Drama Rehearsal (afternoon)	1/15	None	None	
Webster	Armenian Classes	1/15	None	John H. Cusack	1.50
Kelley	Armenian Classes	1/19	None	Thomas Mohan	1.50
Agassiz	English Folk Dance	1/20	None	None	
Webster	Armenian Classes	1/20	None	John H. Cusack	1.50
Kelley	Armenian Classes	1/21	None	Thomas Mohan	1.50
Rindge	Phi Club	1/22	None	None	
Agassiz	Boy Scouts	1/22	None	Raphael Cummiskey	3.00
Webster	Armenian Classes	1/22	None	John H. Cusack	1.50

(Continued on following page)

REPORT ON SCHOOL HALLS

January 1 - 31, 1937

(Continued)

Roberts	Portuguese Progress Club	1/24	33.00	Walter F. Connell	6.00
				Arthur J. Murphy	6.00
Kelley	Armenian Classes	1/26	None	Thomas Mohan	1.50
Agassiz	English Folk Dance	1/27	None	None	
Webster	Armenian Classes	1/27	None	John H. Cusack	1.50
Agassiz	Public School Association	1/28	None	William J. Sullivan	4.00
Rindge	Senior Drama Rehearsal	1/28	None	None	
Kelley	Armenian Classes	1/29	None	Thomas Mohan	1.50
Latin Gym	G. A. A.	1/29	None	None	
Agassiz	Boy Scouts	1/29	None	Raphael Commiskey	3.00
Webster	Armenian Classes	1/29	None	John H. Cusack	1.50

REPORT ON SCHOOL HALLS

February 1st to 28th, 1937

School	Organization	Date	Rental	Expenditures	Amount
Rindge	Senior Drama Rehearsal	2/1	None	None	
Kelley	Armenian Classes	2/2	None	Thomas W. Mohan	1.50
Agassiz	English Folk Dance	2/3	None	None	
Webster	Armenian Classes	2/3	None	John H. Cusack	1.50
Rindge	Senior Drama Rehearsal	2/3	None	None	
Rindge	St. Paul's Mens Club	2/4	None	None	
Kelley	Armenian Classes	2/4	None	Thomas W. Mohan	1.50
Rindge	Senior Drama	2/5	None	None	
Thorndike	Basketball Practice	2/5	None	None	
Agassiz	Boy Scouts	2/5	None	Raphael Cummiskey	3.00
Webster	Armenian Classes	2/5	None	John H. Cusack	1.50
Rindge	Cantab Club	2/7	$35.00	John Campbell	5.00
				Abraham Cohen	4.00
				Daniel J. Harrington	4.00

Kelley	Armenian Classes	2/9	None	Thomas W. Mohan	1.50
Rindge	Cantab Club	2/9	$35.00	James J. Walsh	4.00
				Daniel L. Harrington	4.00
				Michael J. Courtney	5.00
Russell	Basketball Practice	2/9	None	None	
Thorndike	Basketball Practice	2/9	None	None	
Agassiz	English Folk Dance	2/10	None	None	
Webster	Armenian Classes	2/10	None	John H. Cusack	1.50
Thorndike	Basketball Practice	2/11	None	None	
Kelley	Armenian Classes	2/11	None	Thomas W. Mohan	1.50
Rindge	St. Paul's Mens Club	2/12	None	None	
Thorndike	Basketball Practice	2/12	None	None	
Agassiz	Boy Scouts	2/12	None	Raphael Cummiskey	3.00
Webster	Armenian Classes	2/12	None	John H. Cusack	1.50
Latin Hall	Americanization Grad.	2/16	None	None	
Kelley	Armenian Classes	2/16	None	Thomas W. Mohan	1.50
Agassiz	English Folk Dance	2/17	None	None	
Webster	Armenian Classes	2/17	None	John H. Cusack	1.50
Rindge	Even. Ind. Graduation	2/18	None	None	
Rindge	St. Paul's Mens Club	2/18	None	None	
Kelley	Armenian Classes	2/18	None	Thomas W. Mohan	1.50
Rindge	Rindge Athletic Night	2/19	None	None	
Agassiz	Boy Scouts	2/19	None	Raphael Cummiskey	3.00
Webster	Armenian Classes	2/19	None	John H. Cusack	1.50
Roberts	Portuguese Radio Hour	2/21	$13.00	Michael J. McKenna	4.00
				Arthur Murphy	6.00
Rindge	Cantab Club	2/21	$35.00	John Campbell	5.00
				Patrick O'Neill	4.00
				Daniel Harrington	4.00
Rindge	St. Paul's Mens Club	2/26	None	None	
Agassiz	Boy Scouts	2/26	None	Raphael Cummiskey	3.00
Longfellow	Ladies Aux. Am. Legion	2/28	$ 8.00	Michael Courtney	4.00
				Wm. Coughlin	3.00
Roberts	Portuguese Amer. Soc.	2/28	$33.00	Michael J. McKenna	5.00
				Arthur Murphy	6.00
				Walter F. Connell	6.00
Rindge	Cantab Club	2/28	$35.00	John Campbell	5.00
				James W. Walsh	4.00
				Patrick O'Neill	4.00

Dr. Cassidy, Chairman of the Committee on Buildings & Grounds, submitted the following report:

Committee on Buildings & Grounds

Friday, March 5th, 1937

Members present: Dr. Cassidy, Mrs. Brooks and Mr. Galgay.

Dr. Cassidy in the chair.

Also present: Mr. Terry and Mr. Wm. Fitzgerald.

It was voted to recommend that Benjamin Wild, of Green Street, Cambridge, being the lowest responsible bidder, be awarded the contract for installing new gutters at the Peabody School at the price of $1133.00.

It was voted to recommend that action on the installation of an electric clock system at the Peabody School be deferred and all bids received for this work be rejected.

It was voted to adjourn:

Respectfully submitted
DR. JAMES J. CASSIDY,
Chairman, Committee on Buildings and Grounds.

On motion by Mr. Robart it was voted that the report be accepted and the recommendations adopted.

It was voted that the report on lunch rooms be made part of the records. It was voted to reconsider this vote. A motion was then offered that the report be referred to the Business Agent for his files. This motion was amended by adding "that each member of the Committee receive a copy of the report". It was voted to adopt this motion as amended.

It was voted on motion by Mr. Robart that the text books recommended by the Superintendent at the meeting of March 1, 1937, be adopted.

On the following roll-call it was voted **not** to adopt the proposed amendment to the rules, as submitted by Dr. Cassidy at the meeting of March 1, 1937, that on and after March 1, 1937, appointments to the Cambridge School System shall be made only to persons having legal domiciles in the City of Cambridge, Massachusetts. All persons who upon appointment were required to be legally domiciled in the City of Cambridge, shall continue to have domiciles in Cambridge during their employment in the Cambridge School System. Failure to comply with this rule shall operate as resignation from the service: Dr. Cassidy and Mr. Galgay voting yes; Mrs. Brooks, Mr. Fitzgerald, Mr. Robart and Mr. Wood voting no; Mayor Lynch absent. A motion to reconsider this vote was negatived.

Dr. Cassidy requested unanimous consent to withdraw the other proposed amendments to the rules, as presented by him, relative to residence of School Department employees, but the chair ruled that the amendments as presented are now beyond the jurisdiction of the member who offered them; that they now take their place on the Calendar as regular business and the power to withdraw them simply by the suggestion that he does withdraw them is no longer in force as they are now part of the regular business.

On the following roll-call it was voted **not** to adopt the proposed amendment to Section 2605, of Chapter 26, as presented by Dr. Cassidy, as follows: "Increase in Salaries. The date of the regular increases of salaries of permanent teachers, etc., etc. . . . . . on the first of September of the year following. Provided, however, that no increases or annual increments shall be given to any employee who is not legally domiciled in the City of Cambridge": Mr. Galgay voting yes; Mrs. Brooks, Mr. Fitzgerald, Mr. Robart and Mr. Wood voting no; Mayor Lynch absent.

On the following roll-call it was voted **not** to adopt the proposed amendment to the rules, as presented by Dr. Cassidy at the meeting of March 1, 1937, that no increases or annual increments shall be given to any employee who is not legally domiciled in the City of Cambridge: Mrs. Brooks, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting no;; Mayor Lynch absent.

On the following roll-call it was voted **not** to adopt the proposed amendment to the rules, as presented by Dr. Cassidy at the meeting of March 1, 1937, that no promotion or additional appointment shall be given to any employee who is not legally domiciled in the City of Cambridge: Mr. Galgay and Mr. Robart voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Wood voting no; Mayor Lynch absent.

It was voted to take from the table the communications from the Central Square Ministers' Association and the Public School Association relative to the above proposed amendments. It was then voted that these communications be asknowledged and placed on file.

It was voted on motion by Mr. Robart to convene to a meeting of the Committee on Personnel:

It was voted to reconvene in open session.

The following report of the Committee on Personnel was read:

Committee on Personnel

Monday, March 15, 1937

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood.

Vice-Chairman Wood in the chair.

It was voted to recommend approval of the Superintendent's recommendation that Albert J. Brooks be elected Master of the Ellis School, at a salary of $2950.00 per year effective April 1, 1937, increments to start September 1, 1938.

The Superintendent reported the transfer of James H. Foley, as submaster of the Ellis School to submaster of the Wellington School, effective April 1, 1937.

It was voted to recommend approval of the Superintendent's recommendation that Alice A. Ward be appointed acting head of the Science Department at the High and Latin School, without change in salary, effective March 17, 1937.

The Superintendent recommended that Henry O. Delaney, teacher at the Morse School, be elected a teacher at the Rindge Technical School, at a salary of $1850.00 per year, effective April 1, 1937, increments to start September 1, 1938, and it was voted to recommend approval of the Superintendent's recommendation.

It was voted to adjourn:

E. J. O'CONNELL,
Secretary to Committee on Personnel

It was voted on motion by Mr. Robart that that part of the report of the Committee on Personnel which can be adopted at this meeting be so done, and the remainder of the report lay over under the rules.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Mon. Mar. 29th, 1937 (9:00 A. M.)

SPECIAL MEETING: Called at the request of His Honor, Mayor John D. Lynch, Dr. James J. Cassidy and Russell A. Wood, for the purpose of taking action on the relocation of classes in the High and Latin School.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

Mr. Robart requested that his communication addressed to Mayor Lynch as Chairman of the School Committee be read in to the records. The Chairman advised Mr. Robart that the call of the meeting was for re-location of classes in the High and Latin School.

Mr. Robart then called to the attention of the chair that the last State inspection was held ten years ago, and that in accordance with law an inspection should be made at least every five years and a certificate of inspection placed on every floor of the building.

On motion by Mr. Wood it was voted that Mr. Leslie L. Cleveland, Head Master of the High and Latin School be called to address the Committee. Mr. Cleveland informed the Committee that the membership of the High and Latin School is approximately thirty-one hundred, not including teachers, but because the percentage of daily absentees runs between six and eight percent they were running very little over the proper pupil allotment which is approximately twenty-eight hundred.

Mr. Wood moved that the State Inspectors be requested to make an examination of all Cambridge schools in accordance with the law. Mrs. Brooks amended this motion by adding the Superintendent of Buildings John J. Terry and Chief Custodian William J. Fitzgerald accompany the inspectors in order that the School Committee may receive better enlightment with respect to the buildings. It was voted to adopt this motion as amended.

It was then voted that Fire-Chief Gutheim and Superintendent of Buildings John J. Terry be called to address the Committee. Chief Gutheim advised the Committee that he makes an inspection of the High School every three or four months, and that on his last visit he had not found any overcrowded condition or fire hazards, and that the condition of the High School is better than it has been for a number of years. Mr. Terry also advised that he had made an inspection but found no fire or structural hazards existing in the High Schools.

It was voted on motion by Mr. Wood that the Committee adjourn to the High and Latin School Building.

After an inspection of both the High and Latin School and Rindge Technical School Buildings the Committee adjourned.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

At the meeting of April 5, 1937, it was voted to amend the minutes of the Special Meeting held on March 29th, 1937, by incorporating the following communication:

Dear Mr. Mayor:

I am writing you as chairman of the Cambridge School Committee to request that a special meeting of the School Committee be called as soon as possible for the purpose outlined below. Last week we learned of the worst disaster in history, which cost the lives of 455 school children in New London, Texas. Many newspaper dispatches indicated that this disaster was caused by economy. Economy and the safety of children in our schools do not go hand in hand.

Many times during my two terms on the School Committee, I have appealed for a new construction to relieve the overcrowded condition at the High and Latin School. Under a previous administration, this appeal reached the stage of an appropriation by the Mayor of $200,000.00 which was confirmed by the City Council, and later, at the request of the same Mayor, was rescinded. There are, and have been, for several years, several hundred children enrolled above the state building inspectors maximum allowance. This should not continue, regardless of the cost. I, therefore, request this special meeting to act upon the following orders:

"That the state building inspector be required to inspect all school buildings in Cambridge and report to the School Committee the maximum persons to be allowed in each school at any time, conditions of the boilers in each school building, and the condition of the structure with reference to fire hazard and the general safety of the children and faculty.

"All boys planning to enter the High and Latin school course from the elementary, public, private and parochial schools shall, beginning with the fall term of 1937, be required to enter Rindge Technical School. The Rindge Technical School curriculum shall be revised to provide the academic course consistent with these requirements thereby eliminating shops, unless elected by the parents of these boys.

"That His Honor, the Mayor, be, and is hereby requested to provide an appropriation forthwith for the purpose of increasing the accommodations at the Cambridge High and Latin School. These increased accommodations shall be either in the form of an annex to the present High and Latin School, or a new building especially constructed to meet the needs of a commercial high school at a location selected by the School Committee."

It appears to me that all of the above orders are urgent. I, therefore, request that this special meeting of the School Committee be called at once.

Very truly yours,

SCHOOL COMMITTEEMAN,

RALPH W. ROBART.

SCHOOL COMMITTEE

(Official Report)

Monday, April 5, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Robart, and Mr. Wood.

Vice-Chairman Wood in the chair.

On motion by Mr. Robart it was voted that the minutes of the meeting held on March 15th, 1937, be approved as printed.

On motion by Mr. Robart it was voted that the minutes of the Special Meeting of March 29th be amended by incorporating therein the communication addressed to Mayor Lynch, Chairman of the School Committee, by Mr. Robart, with reference to a special meeting.

On motion by Mr. Robart it was voted that the minutes of the Special Meeting of March 29th be approved as amended.

On motion by Dr. Cassidy it was unanimously voted to suspend the rules in order to hear proponents of a certain measure. It was then voted on motion by Dr. Cassidy that the proponents of the music festival to honor the late John B. Whoriskey be heard at this time. Mr. Powers and Mr. McCabe of the Whoriskey Memorial Association appeared before the Committee and explained that their purpose in asking for the use of the Rindge Auditorium was to produce, in May, a music festival, the entire proceeds of which (after expenses are defrayed) are to be turned over to the City as a trust fund to be known as the John B. Whoriskey Fund, the income from said fund to be used for the purpose of providing suitable trophies for the best choral groups. The matter was then referred to executive session.

The Chairman presented the following communication from L. L. Cleveland, Head Master of the High and Latin School:

The High and Latin School
Cambridge, Mass.

March 30, 1937.

Hon. John D. Lynch,
Mayor of the City of Cambridge.

Dear Mr. Mayor:

I submit the following figures, as you requested, (for yesterday):

No. of pupils belonging	2993
No. of pupils absent	266
No. of pupils present	2727
Teachers and secretaries present	140
Matrons	6
Janitors and firemen	8
Total Present	2881

If all had been present yesterday the attendance would have been 3147.

The absence of yesterday is much larger than it will be a bit later. As a matter of fact, we have had a large number of pupils absent for some time.

I hope you understand that my desire for more room is chiefly so that we may not need to use certain rooms now used, and that we may develop our school work along certain lines, which to me seems very desirable.

Very sincerely,
L. L. CLEVELAND,
Headmaster.

Mrs. Brooks moved that the communication be received and made part of the records. Mr. Robart moved to amend this motion by adding "that the contents of this communication be laid on the table until 'New Business' ". It was voted **not** to adopt the amendment. It was then voted to adopt the original motion.

The Chairman presented a communication from H. Herbert Dearing relative to the purchase of the property located at 96 to 102 Putnam Avenue and it was voted on motion by Mrs. Brooks that Mr. Dearing be advised that to the knowledge of the School Committee there is no overcrowding in the Houghton School located on Putnam Avenue, and the only question of overcrowding being in the High and Latin School, but that we are not considering buying any further property.

On motion by Mr. Robart it was voted that the communication from the City Council relative to the bill concerning pension of William J. Cogan, be received and placed on file.

On motion by Mr. Robart it was voted that the following communication from the Girl Scouts be received and made part of the records:

Cambridge Girl Scouts, Inc.

March 22, 1937.

Mr. Edward J. O'Connell, Secretary,
School Committee,
Cambridge, Massachusetts.

My dear Mr. O'Connell:

On behalf of the Council of the Cambridge Girl Scouts, I wish to thank you for the use of the Longfellow School Auditorium on Friday evening, March twelfth. Your kindness made it possible for us to have a very delightful celebration of the founding of the Girl Scout movement, and we are deeply grateful to the Cambridge School Committee for the privileges extended to us.

Very truly yours,
RUTH A. HAHN,
Local Director.

The Chairman presented a communication from the Flynn Roofing & Sheet Metal Works with reference to the award of the gutter contract at the Peabody School and on motion by Mr. Robart it was voted that the communication be referred to the Committee on Buildings and Grounds for investigation and report.

The Superintendent advised the Committee that the twenty-third annual Conference of Superintendents of Schools will be held this year at the State Teachers' College at Bridgewater on April 20, 21 and 22. On motion by Mr. Robart and seconded by Mrs. Brooks, it was voted that the Superintendent and Assistant Superintendent be delegated to represent the Cambridge School Department at the Conference of Superintendents of Schools.

The Superintendent recommended that William B. Foley be granted leave of absence for the remainder of the year with stipend from April 1st. On motion by Mr. Robart and seconded by Mrs. Brooks it was voted, on the following roll-call, to adopt the Superintendent's recommendation: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Robart and Mr. Wood voting yes; Mr. Galgay Mayor Lynch absent. Mr. Fitzgerald moved reconsideration of this vote, trusting it would not prevail. The motion for reconsideration was negatived.

The Superintendent recommended that the following books be adopted for use in the Cambridge Public Schools:

PUBLISHED BY
THE AMERICAN BOOK CO.

ENGLISH ACTIVITIES — Grades 3 to 8: by W. Wilbur Hatfield.

FRIENDLY HOUR READERS: by Leavell, Breckinridge, Browning & Follis.

Pre-Primer—Grade	1
Primer	1
Book One	1
Book Two	2
Book Three	3
Book Four	4

PUBLISHED BY
DOUBLEDAY, DORAN & CO., INC.

MY OWN LANGUAGE for Grades 3 to 6.

(including also the work books for the same grades entitled "English Exercises".)

On motion by Mr. Fitzgerald it was voted that the Committee convene in to a meeting of the Committee on Personnel before final adjournment.

Mr. Fitzgerald, Chairman of the sub-committee on Finance presented the following Financial Report for March, 1937, and it was voted that it be made part of the records:

FINANCIAL REPORT FOR MARCH 1937

	Appropriation	Expended to March 1	Expended during March, 1937	Total	Balance
Administration Salaries	$68,928.00	$10,655.40	$5,320.85	$15,976.25	$52,951.75
General Expenses	7,125.00	776.80	——	776.80	6,348.20
Teachers' Salaries, Day	1,473,648.09	238,793.71	119,212.01	358,005.72	1,115,642.37
" " Athletics	7,175.00	440.00	2,195.00	2,635.00	4,540.00
" " Substitutes	15,000.00	6,584.00	3,898.00	10,482.00	4,518.00
" " Evening	12.000.00	5,461.50	——	5,461.50	6,538.50
" " Americanization	2,000.00	673.00	——	673.00	1,327.00
" " Examination	750.00	——	——	——	750.00
Text Books	14,700.00	380.68	455.99	836.67	13,863.33
Supplies	20.000.00	4,706.90	2,727.69	7,434.59	12,656.41
Lunch Room Supplies	31,000.00	4,651.58	2,368.62	7,020.20	23,979.80
Transportation of Pupils	2,000.00	100.00	161.50	261.50	1,738.50
Tuition to Other Cities	2,500.00	——	17.60	17.60	2,482.40
Care of Truants	130.00	17.72	——	17.72	112.28
Fuel	23,114.00	1,754.43	2,242.09	3,996.52	19,117.48
Heat at Rindge	10,843.16	1,519.47	3,256.88	4,776.35	6,066.81
Light	10,000.00	1,442.00	2.89	1,444.89	8,555.11
Power	1,350.00	148.88	——	148.88	1,201.12
Light & Power at Rindge	4,000.00	542.57	——	542.57	3,457.43
Janitors' Salaries	137,727.44	21,923.52	10,523.76	32,447.28	105,280.16
Repairs	5,000.00	719.52	338.78	1,058.30	3,941.70
Furniture & Furnishings	1,000.00	74.50	——	74.50	925.50
Janitors' Supplies	4,000.00	59.35	170.82	230.17	3,769.83
Other Expenses	8,503.79	4.86	176.79	181.65	8,322.14
Minors License Refunds	50.00	9.75	3.00	12.75	37.25
Athletic Clothing	2,000.00	154.78	——	154.78	1,845.22
Museum Supplies	500.00	——	8.10	8.10	491.90
Pensions	1,250.00	198.51	95.84	294.35	955.65
W. P. A. Projects	12,500.00	3,200.00	——	3,200.00	9,300.00
W. P. A. Book Repairing	300.00	——	——	——	300.00
	5.67	——	——	——	5.67
	$1,879,100.15	$304,993.43	$153,176.21	$458,169.64	$1,420,930.51

(Continued on following page)

W. P. A. PROJECTS — MARCH 1937

	Appropriation	Expended to March 1	Expended during March, 1937	Total	Balance
Agassiz School 65-14-9849	$375.60	$130.00	——	$130.00	$245.60
Ellis School 65-14-2254	1,278.93	394.38	$147.92	542.30	736.63
Fletcher School 65-14-2287	200.00	56.55	——	56.55	143.45
Haggerty School 65-14-2250	1,700.00	670.48	113.12	783.60	916.40
High & Latin Ath. Field 65-14-9703	1,700.40	75.48	——	75.48	1,624.92
Houghton School 65-14-5541	355.73	69.70	73.77	143.47	212.26
Longfellow School 65-14-2010	870.52	519.32	36.50	555.82	314.70
Lowell School 65-14-2054	300.00	39.54	34.89	74.43	225.57
Peabody School 65-14-2308	1,800.00	446.90	751.43	1,198.33	601.67
Russell School 65-14-2270	600.00	——	——	——	600.00
Wellington School 65-14-1720	6.69	6.69	——	6.69	——
Morse School 65-14-9779	14.55	——	——	——	14.55
Russell School 65-14-5075	182.43	——	——	——	182.43
Roberts School 65-14-1817	138.34	——	——	——	138.34
Weatherstripping	12.62	——	——	——	12.62
	$9,535.81	$2,409.04	$1,157.63	$3,566.67	$5,969.14

On motion by Mr. Robart it was voted that the Police Department be officially notified of the theft of a welding machine at the Rindge Technical School and that the School Committee request an investigation by the Police Department concerning this loss and report back to the School Committee.

Mr. Robart moved that His Honor, the Mayor, be again urged to provide an appropriation sufficient to provide additional facilities for pupils in the High and Latin School, and that with the authority of the School Committee an architect be engaged for the purpose of presenting plans to the School Committee. Mr. Fitzgerald amended the motion to read that a special meeting be ordered by the School Committee to consider the motion submitted by Mr. Robart. It was voted to adopt this motion as amended.

Inasmuch as the date of the next regular meeting falls on a holiday it was unanimously voted, on motion by Mr. Fitzgerald, that the rules be suspended for the purpose of setting a date for the next meeting. On motion by Dr. Cassidy it was voted that the next regular meeting of the School Committee be held on Friday, April 23, at 8:00 p. m. in Room 24, City Hall, Cambridge, Mass.

On motion by Mr. Fitzgerald it was voted that the Superintendent contact the principals and masters in charge of school buildings and instruct them to immediately notify the Superintendent of Schools of any breaks in their buildings and the Superintendent in turn shall notify the School Committee at its next meeting.

On motion by Dr. Cassidy it was voted, on the following roll-call to adopt the recommendation of the Committee on Personnel that Albert J. Brooks be elected Master of the Ellis School, at a salary of $2950.00 per year, effective April 1, 1937, increments to start September 1, 1938: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Robart and Mr. Wood voting yes; Mr. Galgay and Mayor Lynch absent.

On motion by Mr. Fitzgerald it was voted, on the following roll-call, to adopt the recommendation of the Committee on Personnel that Henry O. Delaney, a teacher at the Morse School, be elected a teacher at the Rindge Technical School, at a salary of $1850.00 per year, effective April 1, 1937, increments to start September 1, 1938: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Robart and Mr. Wood voting yes; Mr. Galgay and Mayor Lynch absent.

Mr. Fitzgerald moved reconsideration of the vote electing Albert J. Brooks, master of the Ellis School, trusting that it would not prevail. The motion to reconsider was negatived.

Mr. Fitzgerald moved reconsideration of the vote electing Henry O. Delaney a teacher in the Rindge Technical School, trusting that it would not prevail. The motion to reconsider was negatived.

The Superintendent recommended granting, for the remainder of the year, the permission requested by the Girl Scouts of using the gymnasium or other suitable room in the Longfellow School to hold their meetings on Saturday mornings from nine to eleven o'clock. On motion by Mrs. Brooks it was voted that the Superintendent's recommendation be adopted.

It was voted to convene in to the meeting of the Committee on Personnel:

It was voted to reconvene in open session, and the following report of the Committee on Personnel was submitted:

Committee on Personnel

Monday, April 5, 1937.

Convened from regular meeting of April 5, 1937:

It was voted to recommend that the Superintendent be given authority to make any transfer among the matrons if and when he feels it advisable and report same to the School Committee.

It was voted to recommend that the Superintendent and Mr. Wood confer on the matter of selecting a suitable place to hold the High and Latin School Graduation and report back to the School Committee.

A motion was offered that the Whoriskey Memorial Association be granted the use of the Rindge Auditorium free of charge. The Chairman ruled that it would require suspension of the rules to accomplish this as under the rules the request would automatically be referred to the Assistant Business Agent. A motion to suspend the rules so that the Rindge Auditorium could be rented at the discretion of the Committee was negatived.

It was then voted to recommend hearty endorsement of the project sponsored by the Whoriskey Memorial Association, and the Chairman ruled that the request be referred to the Assistant Business Agent under the rules.

It was voted to convene in regular session.

It was voted that the report and recommendations of the Committee on Personnel be adopted.

Dr. Cassidy, Chairman of the subcommittee on Buildings and Grounds submitted the following report:

Committee on Buildings & Grounds

Monday, April 5th, 1937

Convened during regular meeting of April 5, 1937.

The Committee on Buildings and Grounds, to which was referred a communication from the Mayor and the Flynn Roofing & Sheet Metal Works concerning a roofing contract, recommend that the award of roofing contract stand as previously reported and adopted.

The following is a list of machine and tools stolen from Rindge Technical School:

1	Tungar Arc General Electric Co. Serial No. 592 10′ 0″ Primary Cable two 10′ 0″ Lengths of Secondary Cable 1 Electrode Holder	$144.00
1	Trumble 2 pole switch externally operative Note: This switch was fastened to side of welding table by 4 bolts.	10.00
4	Wilson Welding Gogles	10.00
2	3′ 0″ Folding Scales	6.00
1	doz. 12″ x 8″ Squares	24.00
1	12″ Trimo Forged Wrench	2.00
		$196.00
2	Brown Aprons with Nos. 21 and 22	
1	Black & Decker Electric Drill ½″	
1	Black & Decker Electric Drill ¼″	
1	Portable Electric Light	
1	Fire Extinguisher	

DR. JAMES J. CASSIDY,
Chairman—Committee on Buildings and Grounds

It was voted that the report and recommendations of the Committee on Buildings & Grounds be adopted.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Friday, April 23, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted on motion by Dr. Cassidy that the minutes of the meeting of April 5, 1937, be laid on the table until the next meeting.

The Chairman presented a communication from His Honor, The Mayor, transmitting copy of an order adopted at a meeting of the City Council on April 20, 1937, requesting an appropriation to pay W.P.A. workers for salary due them and which they have not received for carpentering work on the Russell School W.P.A. Project. On motion by Mr. Wood it was voted that the School Committee recommend that no action is possible.

The Chairman presented two communications from the W.P.A. inviting the members of the School Committee to attend the Second Annual Exhibit and entertainment of the W.P.A.; and thanking the School Committee for allowing the use of the Longfellow School Auditorium on April 12th. On motion by Mr. Wood it was voted that these communications be placed on file.

The Chairman presented the following resolution as adopted at a meeting of the City Council on April 13, 1937:

CITY OF CAMBRIDGE

In City Council
April 13, 1937.

RESOLVED:—

That the School Committee consider the advisability of releasing to the City the Boardman School situated at the corner of Windsor and School Streets so that the building may be demolished and use made of the land for some other municipal purposes.

Adopted by the affirmative vote of 14 members.

A true copy

Attest:

FREDERICK H. BURKE
City Clerk.

On motion by Dr. Cassidy it was voted that the School Committee feel it unwise to release this building.

On motion by Mr. Fitzgerald it was voted that the following communication from the Cambridge City Hospital Trustees be made part of the records:

CAMBRIDGE CITY HOSPITAL

April 7, 1937.

Honorable John D. Lynch,
Mayor of the City of Cambridge,
Cambridge, Mass.

Dear Sir:

At a meeting of the City Hospital Trustees held on September 25, 1936, your communication transmitting one from the School Committee relative to treatment of student athletes of the Cambridge Schools caused by injuries received during the athletic season was received, and it was voted that all bills for treatment of athletes in the past be abated and that in the future treatment for such athletes during the athletic season shall be without cost.

Please excuse delay relative to this matter.

Yours respectfully,

EDWARD A. COUNIHAN,
Secretary—City Hospital Trustees.

The Chairman presented a communication from the J. P. O'Neill Coal Company relative to coal bids and on motion by Mr. Fitzgerald it was voted that it be held in abeyance and taken up in executive session when all bids will be discussed.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools:

PUBLISHED BY
LITTLE BROWN & CO.

Cher Ami by Marion B. Cathren

PUBLISHED BY
GINN & COMPANY

Qualitative Analysis—by C. J. Brockman

PUBLISHED BY
ALLYN & BACON

Avery's Solid Geometry

Under the rules this recommendation lays on the Calendar.

The Superintendent recommended that the sum of $6,000.00 be transferred from the appropriation for Teachers Salaries—Day Schools to the appropriation for Substitute Teacher's Salaries. On the following roll-call it was voted to adopt this recommendation: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Robart absent.

Reporting on the prize awards by the M. S. P. C. A. as a result of the poster contest conducted in September, the Superintendent advised the Committee that Cambridge students had won 68 first prizes, 77 second prizes and 94 honorable mentions.
The Superintendent presented the following communication from Benedict Fitz Gerald, Director of Music:

Department of Music
Public Schools of Cambridge

April 14, 1937.

Honorable John D. Lynch,
Mayor of Cambridge.
Your Honor:

We regret our inability to put the school band on the street for the parade of April 19, owing to their lack of proper uniforms.

The School Band of the City of Cambridge, in order to be truly representative of this outstanding community, should be properly uniformed. The effect of having the boys appear in their ordinary habiliments is neither good for their morale nor good for the prestige of the city.

In this connection is there any way that the City of Cambridge or the School Department could assist us to procure uniforms for the boys' band? I hope that you may be able to suggest some solution of this pressing difficulty.

Respectfully yours,
BENEDICT FITZ GERALD,
Director of Music.

Mr. Galgay moved that the communication be referred to the Committee on Athletics for study and report. Mr. Wood raised a point of order that it was illegal to equip the band from athletic funds. The chair ruled that the motion was a proper one and it was voted to adopt Mr. Galgay's motion that the communication be referred to the Committee on Athletics.

The Superintendent reported the death, on March, 1937, of Emma F. Munroe, a former teacher of the Cambridge Public Schools. The Superintendent advised the Committee that Miss Munroe was appointed to the Thorndike School in 1865, transferred to Training School in 1870; transferred to English High School September, 1874; became Master's Assistant in the English High School and resigned September 1, 1890. On motion by Dr. Cassidy it was voted that this information be made part of the records and a letter of condolence be sent to Miss Munroe's nearest of kin expressing the appreciation of the School Committee for her fine work in the Cambridge Public Schools.

The Superintendent recommended that the Rindge Technical School Graduation be held on June 8th, 1937 and the High and Latin School Graduation be held on June 9th, 1937. On motion by Mr. Wood it was voted that this recommendation be adopted.

The Superintendent presented the following report on School Hall:

REPORT ON SCHOOL HALLS

March 1 - 31, 1937

School	Organization	Date	Rental	Expenditures	Amount
Longfellow	Ladies Aux. Amer. Leg.	3/1	$20.00	James O'Keefe	$4.00
				Wm. Coughlin	3.00
Kelley	Armenian Classes	3/2	None	Thomas W. Mohan	1.50
Agassiz	English Folk Dance	3/3	None	None	
Webster	Armenian Classes	3/3	None	John H. Cusack	1.50
Kelley	Armenian Classes	3/4	None	Thomas W. Mohan	1.50
Rindge	Elem. Basketball. Finals	3/5	None	Daniel Harrington	4.00
				Michael Courtney	5.00
				James W. Walsh	4.00
				Abraham Cohen	4.00
Agassiz	Boy Scouts	3/5	None	Raphael Cummiskey	3.00
Webster	Armenian Classes	3/5	None	John H. Cusack	1.50
Rindge	Cantab Club	3/7	35.00	John Campbell	5.00
				Daniel Harrington	4.00
				Patrick O'Neill	4.00
Rindge	Basketball Practice	3/8	None	Michael Courtney	3.00
Rindge	Basketball Game	3/9	None	Patrick O'Neill	4.00
				James W. Walsh	4.00
				Abraham Cohen	4.00
				Michael Courtney	5.00
Kelley	Armenian Classes	3/9	None	Thomas W. Mohan	1.50
Rindge	Drama Rehearsal	3/10	None	None	
Agassiz	English Folk Dance	3/10	None	None	
Webster	Armenian Classes	3/10	None	John H. Cusack	1.50
Rindge	St. Paul's Mens Club	3/11	None	None	
Longfellow	Girl Scouts	3/11	None	None	
Rindge	Rindge Senior Drama	3/12	None	None	

(Continued on following page)

REPORT ON SCHOOL HALLS

(Continued)

School	Organization	Date	Rental	Expenditures	Amount
Webster	Armenian Classes	3/12	None	John H. Cusack	1.50
Longfellow	Girl Scouts	3/12	None	None	
Agassiz	Boy Scouts	3/12	None	Raphael Cummiskey	3.00
Rindge	Cantab Club	3/14	35.00	John Campbell	5.00
				Michael Courtney	4.00
				James W. Walsh	4.00
Agassiz	English Folk Dance	3/17	None	None	
Rindge	St. Paul's Mens Club	3/18	None	None	
Agassiz	Parent-Teacher Meeting	3/18	None	None	
Thorndike	Parent-Teacher Meeting	3/18	None	None	
Agassiz	Boy Scouts	3/19	None	Raphael Cummiskey	3.00
Rindge	Cantab Club	3/21	35.00	John Campbell	5.00
				Patrick O'Neill	4.00
				Daniel Harrington	4.00
Taylor	Parent-Teacher Meeting	3/24	None	None	
Opportunity	Parent-Teacher Meeting	3/24	None	None	
Agassiz	English Folk Dance	3/24	None	None	
Roberts	Young Judaea	3/25	20.00	Michael Courtney	4.00
				Michael McKenna	3.00
Agassiz	Boy Scouts	3/25	None	Raphael Cummiskey	3.00
Rindge	Kiwanis Club	3/25	None	None	
Harvard	Parent-Teacher Meeting	3/29	None	None	
Fletcher	Parent-Teacher Meeting	3/30	None	None	
High School	Parent-Teacher Meeting	3/31	None	None	
Houghton	Parent-Teacher Meeting	3/31	None	None	
Agassiz	English Folk Dance	3/31	None	None	

Dr. Cassidy, Chairman of the subcommittee on Buildings and Grounds presented the following reports:

Committee on Buildings & Grounds
Friday, April 16, 1937

Members present: Dr. Cassidy, Mrs. Brooks, and Mr. Galgay. Also present: Mr. Terry and Mr. Fitzgerald.

Dr. Cassidy in the chair.

Dr. Cassidy presented communications from the Roberts School and Rindge Technical School advising of breaks occuring in these schools, and it was voted that a letter be sent to the Chief of Police enclosing copies of the communication from the Roberts and Rindge Schools.

The following communication was sent to the Chief of Police:

Timothy F. Leahy,
Chief of Police,
Cambridge, Mass.

Dear Sir:

At a meeting of the Committee on Buildings and Grounds, of the School Committee, held on April 16, 1937, several breaks into school property were reported. It was voted that these breaks, and the property damage resulting therefrom, be reported officially to you by the Committee on Buildings and Grounds.

We respectfully ask your special co-operation in protecting our school property.

Attached are copies of communications, reporting each case in detail.

Very truly yours,

It was voted to request the City Solicitor for an opinion as to whether it would be legal for any of the several city departments to insure property, such as tools and equipment.

Chief Custodian Fitzgerald recommended the removal of the bell from the cupola on the Webster School and the money derived from the sale of this bell, as junk or otherwise, be returned to this department and placed in the appropriation for repairs. It was voted to report approval of this recommendation.

It was voted to approve the action of the Superintendent of Schools relative to changing the hours of the night watchman at the high schools.

It was voted to recommend that $4,000.00 of the amount allocated to the W.P.A. projects be assigned to the Webster School W.P.A. project.

It was voted to adjourn.

ADJOURNED.

DR. JAMES J. CASSIDY,
Chairman. Committee on Buildings and Grounds.

Committee on Buildings & Grounds
Wednesday, April 21, 1937

Members present: Dr. Cassidy, Chairman, Mrs. Brooks, and Mr. Galgay.

Also present: Mr. Wm. Fitzgerald.

The Committee made a tour of inspection to the Rindge Technical, Peabody and Webster Schools.

It is recommended that the skylight on the Peabody School be discontinued, and new ventilators installed.

The Committee on Buildings and Grounds wish to report that the work on the W.P.A. Haggerty School project is approximately 80% completed; work on the Ellis School is approximately 80% completed. The Lowell School project has been completed, and the Peabody School project is about 95% completed.

Respectfully submitted
DR. JAMES J. CASSIDY,
Chairman.

On the following roll-call it was voted to adopt the recommendation of the Committee on Buildings and Grounds that $4,000.00 of the amount allocated to the W.P.A. projects be assigned to the Webster School W.P.A. project: Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Fitzgerald and Mr. Robart absent.

On motion by Mrs. Brooks it was voted that the balance of the reports be approved and the recommendations adopted.

On motion by Mrs. Brooks it was voted that the text books recommended by the Superintendent at the meeting of April 5th be adopted.

Vice-Chairman Wood, reporting the results of the survey to obtain a suitable place to hold the graduation of the High and Latin School, advised the committee that he had been in conference with Mr. Cleveland, Headmaster of the High and Latin School, and Superintendent of Schools Fitzgerald and they recommend that the graduation exercises be held in the University Theatre in Harvard Square at ten o'clock in the morning on June 9th. Vice-Chairman Wood further advised that Mr. Sumner, manager of the theatre, would allow the School Department to use the theatre without cost and that ushers would be provided without additional charge, and that he would have the theatre in a proper condition for the exercises. On motion by Mr. Fitzgerald it was voted that action on this report be deferred and Vice-Chairman Wood make further report.

On motion by Mr. Galgay it was voted that the reports of the lunch rooms be placed on file.

It was voted to adopt the following order as presented by Mr. Wood:

> ORDERED: That the Superintendent of Schools consider the advisability of recommending a school which may be changed in name without offense to any tradition and that such school, on recommendation of the Superintendent, be named "The Horace Mann School" in honor of the great Massachusetts educator whose memory is being commemorated throughout our state this year.

It was voted to convene in to executive session.

It was voted that the watchman at the high schools be instructed to make application to the Mayor in order that he might be appointed constable with power.

On the following roll-call it was voted to accept the bid of the White Fuel Corporation of 900 East First Street, South Boston, Mass., for supplying Egg Coal at the price of $10.58 per ton: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Robart absent.

A motion that the bid of the White Fuel Corporation, to supply Bituminous Steam Coal at a price of $6.39 per ton, be accepted, was lost on the following roll-call: Dr. Cassidy and Mr. Fitzgerald voting yes; Mrs. Brooks, Mr. Galgay, Mr. Wood and Mayor Lynch voting no; Mr. Robart absent.

A motion to lay the matter of accepting bids for Bituminous Steam Coal on the table was lost on the following roll-call: Dr. Cassidy, Mr. Fitzgerald and Mayor Lynch voting yes; Mrs. Brooks, Mr. Galgay and Mr. Wood voting no; Mr. Robart absent.

On the following roll-call it was voted to accept the bid of the Carter Coal and Dock Corporation (Old Colony Coal and Wharf Division) for supplying Bituminous Steam Coal at a price of $6.29 per ton: Mrs. Brooks, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Dr. Cassidy and Mr. Fitzgerald voting no; Mr. Robart absent.

A motion to reconsider the votes on these bids was negatived.

It was voted to reconvene in to open session.

On motion by Mrs. Brooks it was voted that the votes taken in executive session be ratified.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, May 3, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Vice-Chairman Wood in the chair.

It was voted on motion by Mr. Robart that the minutes of the meeting of April 23, 1937, be approved as printed.

Mayor Lynch in the chair.

The Chairman presented a communication from the Women Voters of Ward One requesting that the matron of the Thorndike School be given charge of shower baths on Thursday Evenings for the women. On motion by Mr. Robart it was voted that the communication be referred to the Park Department.

A communication from the Girl Scouts thanking the Committee for the use of the Longfellow School was received and placed on file.

The Chairman presented a communication from the Cambridge Retirement Board relative to the amount reported by the actuary as due from the School Department for 1937 to the Pension Accumulation Fund and on motion by Mr. Robart it was voted that it be received and placed on file.

The Superintendent presented graduation dates and members were assigned to the various schools as follows:

GRADUATION DATES

Rindge Technical School—June 8—8:00 p. m.—Mr. Fitzgerald

High and Latin School—June 9—8:00 p. m.—Mr. Wood

Wellington School—June 10—10:30 a. m.—Mr. Fitzgerald

Ellis School—June 10—2:00 p. m.—Mr. Wood

Roberts School—June 11—9:30 a. m.—Mr. Galgay

Longfellow School—June 11—11:00 a. m.—Mr. Fitzgerald

Fletcher School—June 11—2:00 p. m.—Mr. Fitzgerald

Agassiz School—June 14—9:30 a. m.—Mrs. Brooks

Morse School—June 14—11:00 a. m.—Mrs. Brooks

Kelley School—June 14—2:00 p. m.—Mr. Wood

Boys' Vocational and Girls Vocational—June 14—8:00 p. m.—Mr. Fitzgerald

Putnam School—June 15—9:30 a. m.—Mr. Wood

Thorndike School—June 15—11:00 a. m.—Mr. Fitzgerald

Peabody School—June 15—2:00 p. m.—Mr. Galgay

Tuberculosis Hospital—June 15—8:00 p. m.—Dr. Cassidy

Russell School—June 16—9:30 a. m.—Mr. Robart

Haggerty School—June 16—11:00 a. m.—Mrs. Brooks

Houghton School—June 18—9:30 a. m.—Dr. Cassidy.

Webster School—June 21—2:00 p. m.—Dr. Cassidy

Opportunity Class—June 24—2:00 p. m.—Mr. Galgay.

On motion by Mr. Robart it was voted that the following communication from the Department of Education be made part of the records and that a copy of this communication be provided the City Solicitor with the request that he inform the School Committee whether the amount mentioned can be allotted for school purposes:

Commonwealth of Massachusetts

Department of Education

April 28, 1937.

The Treasurer,
Cambridge, Massachusetts.
Dear Sir:

You may be interested to know that this office has recommended to the General Court of 1937, that there be appropriated the following sum as reimbursement to your municipality for the year ending August 31, 1936, on account of:

MAINTENANCE OF:

Cambridge Vocational School	$12,074.34	
Cambridge Evening Industrial School	1,749.74	
Cambridge Continuation School	163.15	
		$13,987.23

TUITION OF PUPILS AT:

Boston Trade School for Girls	$1,089.75	
Boston Trade School, Evening Classes	19.65	
Boston Special Evening Trade Extension Classes	1.55	
Boston Continuation School	39.00	
Watertown Continuation School	5.00	
South Boston Apprenticeship School	2.56	
		$ 1,157.51
		$15,144.74

Yours respectfully

R. O. SMALL, Director
Division of Vocational Education

The Superintendent presented the following communication from the Department of Education:

Commonwealth of Massachusetts
Department of Education

April 26, 1937.

To Chairman of School Committees
and Superintendents of Schools:

The Department of Education has planned a series of conferences for school committee members to be held according to the schedule given below:

In order that the conferences may be helpful to those in attendance, will you kindly indicate on the enclosed postal card any topics or questions that you and your committee may consider of such importance as to warrant their discussion at the conferences. Please return card not later than May 5.

A detailed outline of the program will be sent to committee members prior to the conference dates.

Very truly yours,
JAMES G. REARDON,
Commissioner of Education.

SCHEDULE OF CONFERENCES

Monday, May 17, 10:00 A. M.
State Teachers College, No. Adams

Wednesday, May 19, 10:00 A. M.
State Teachers College, Worcester

Friday, May 21, 10:00 A. M.
State Teachers College, Westfield

Monday, May 24, 10:00 A. M.
State Teachers College, Bridgewater

Wednesday, May 26, 10:00 A. M.
State Teachers College, Salem

On motion by Mr. Fitzgerald it was voted that it be made part of the records and the invitation accepted.

The Superintendent recommended that the following books be adopted for use in the Cambridge Public Schools: (This recommendation lays on the Calendar under the rules).

PUBLISHED BY

L. W. SINGER COMPANY

Prose and Poetry of England (shorter)
Prose and Poetry of England
Prose and Poetry of America (shorter)

Prose and Poetry of America
Prose and Poetry for Appreciation (shorter)
Prose and Poetry for Appreciation
Prose and Poetry for Enjoyment (shorter)
Prose and Poetry for Enjoyment
Prose and Poetry Adventures
Prose and Poetry Journeys

PUBLISHED BY
WORLD BOOK COMPANY

Modern School Arithmetic, New Edition—by Clark, Otis & Hatton.

PUBLISHED BY
LOYOLA UNIVERSITY PRESS

First Course in Algebra.

PUBLISHED BY
BENJ. H. SANBORN & CO.

"The Big Top" by Hilda B. Pogue.

The Superintendent presented a communication from Joseph J. Smith, Director of Physical Education and Athletic Activities advising that the Cambridge Red Cross has completed the First Aid Program among the teachers and pupils of the school system for this year. The communication further advised that certificates are to be awarded at a public exhibition and a demonstration by the pupils has been planned. Mr. Smith requested permission to have this program take place Thursday evening, May 20, 1937, at 8:00 p. m. at the Longfellow School. On motion by Mr. Fitzgerald it was voted that the permission requested be granted.

The Superintendent presented the following communication from J. Louis Doyle, Acting Director of Art:

Cambridge Public Schools
Dept. of Art Education

April 28, 1937.

Mr. Michael E. Fitzgerald,
Supt. of Cambridge Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

I am enclosing a copy of my correspondence with Miss Brink, Director of the Studio School of Individual Art, 66 Church Street, Cambridge, wherein she and Miss LeBrecht wish to award two full scholarships or four half scholarships in their school for the year 1937-1938 to the students from the Rindge and the High and Latin Schools.

I have suggested conditions for the awards and she has accepted them on behalf of the school.

I hereby request your permission to accept these scholarships and to recommend students as candidates for these awards.

Respectfully yours,
J. LOUIS DOYLE,
Acting Director.

On motion by Mr. Robart it was voted that the scholarships be accepted and the recommendations of pupils be referred to the acting Director of Art.

The Superintendent recommended that proper observance of the United States Constitution Sesquicentennial Celebration be made in all the schools. On motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted.

Mr. Robart, reporting for the Committee on Athletics, recommended that the communication from Benedict Fitz Gerald, Director of Music, relative to supplying uniforms for the school band, and which had been referred to the Committee on Athletics, be referred back to the Director of Music to provide ways and means by which uniforms may be procured. It was voted that this report and recommendation be accepted.

Mr. Wood, reporting on the matter of a suitable hall for the High School graduation, recommended that the auditorium of the Rindge Technical School be selected as the place for the High School Graduation. On motion by Mr. Robart it was voted that the recommendation be adopted.

On motion by Mr. Robart it was voted that the minutes of the meeting of April 5, 1937, be approved as printed.

On motion by Mrs. Brooks it was voted that the text books recommended by the Superintendent at the meeting of April 23, 1937, be adopted.

On motion by Mr. Fitzgerald it was voted that the Superintendent order the masters and principals of the schools to instruct the pupils in the proper salute of the flag.

The Superintendent submitted the following recommendation:

IN SCHOOL COMMITTEE
May 3, 1937.

Report on the matter of the adjustment of the salaries of Mr. Gerald T. Liston and Mr. William J. Fitzgerald.

> I recommend that the minimum salary of the Assistant Business Agent be $2300. per year and maximum salary be $2900. per year, to be reached by three annual increments of $200. each. I further recommend that the salary of Gerald T. Liston who has been in the service more than eighteen years be made $2900.00 as of May 1, 1937.
>
> I recommend that the minimum salary of the chief custodian be $2600.00 per year and the maximum salary be $3000. per year to be reached by two annual increments of $200. each. I further recommend that the salary of William J. Fitzgerald who has been in the service more than ten years be made $2800. as of May 1, 1937.

M. E. FITZGERALD,
Superintendent of Schools.

On the following roll-call it was voted, on motion by Mr. Fitzgerald, to adopt the Superintendent's recommendations: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

Mr. Fitzgerald moved reconsideration on the vote adopting the Superintendent's recommendation relative to salary adjustment of the Assistant Business Agent and the Chief Custodian, trusting that it would not prevail. It was voted to negative the motion for reconsideration.

It was voted on motion by Mrs. Brooks, and seconded by Dr. Cassidy, that the Superintendent consider redistricting the school districts immediately for the fall term and report to the School Committee.

It was voted, on motion by Mr. Fitzgerald, that as the Jewish Holy Day, Yom Kippur, falls on September 15th, that the children of the Jewish faith be given the day off without loss of attendance.

On motion by Dr. Cassidy it was voted that the Superintendent bring in a report on the advisability of not marking pupils absent when they are kept at home on account of inclement weather.

On motion by Mr. Robart it was voted that the Committee on Buildings and Grounds consider the advisability of moving the administration offices to the Harvard School.

Mr. Robart moved that the Superintendent of Schools bring in a recommendation at the next meeting setting forth departments in which there are actual vacancies and for which there is no list. Dr. Cassidy offered a substitute motion that the Superintendent bring in a report on the advisability of holding teachers' examination, as in the past, in all subjects. It was voted to adopt both the substitute motion and the main motion.

It was voted to convene in executive session.

The Superintendent reported that Mrs. Powers, matron at the Haggerty School, will be confined in the hospital for the next four or five weeks, because of an operation, and recommended that Agnes R. Rogers be temporarily employed as Matron Cook of the Haggerty School. It was voted to adopt the Superintendent's recommendation.

It was voted to reconvene in to open session.

It was voted on motion by Mr Fitzgerald that the votes taken in executive session be ratified and affirmed.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, May 17th, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted on motion by Mrs. Brooks that the minutes of the meeting of May 3rd, be approved as printed.

The Chairman presented a communication from the City Solicitor and on motion by Mr. Galgay it was voted that it be made part of the records:

City of Cambridge
Law Department

May 15, 1937.

The Honorable, The Members of the School Committee,
City Hall, Cambridge, Massachusetts.

Dear Sirs:—

I am in receipt of your inquiry of May 10th requesting my opinion as to whether certain reimbursements made by the Commonwealth of Massachusetts to the City of Cambridge may be allotted for school purposes.

These reimbursements are made under the provisions of G. L. (Ter. Ed.) C. 74, providing for reimbursement in part by the Commonwealth to towns for the maintenance of industrial and other schools and the tuition of pupils at certain schools outside of Cambridge.

G. L. (Ter. Ed.) C. 74, S 9, provides: "The Commonwealth shall annually pay one-half the net maintenance sum **to towns** maintaining approved local or district independent industrial, agricultural or household art schools, ... ".

Section 10 of that chapter provides: "The Commonwealth shall **reimburse towns** paying fees under Section 8 for tuition, etc."

This chapter provides reimbursements **to the towns** specifically and I can find no indication that the legislature intended otherwise.

I therefore must advise you that the reimbursements made may not be alloted for school purposes.

Respectfully yours,
THEODORE A. LYNCH,
City Solicitor.

On motion by Mrs. Brooks it was voted that the Superintendent confer with the State Department of Education with the intent, if possible, of obtaining an opinion from the Attorney General as to the propriety of money received for state-aided classes being diverted from the school funds, bearing in mind that the cities of Cambridge, Boston, and Lynn are governed by a special charter and special laws with regard to school finances.

The Chairman presented a communication from Representative Horace T. Cahill, Speaker of the House of Representatives with reference to the Bell bill and on motion by Dr. Cassidy it was voted that it be made part of the records:

Speaker's Room
House of Representatives
State House, Boston

May 10, 1937.

My dear Mr. O'Connell:

Further in answer to your letter of February 16th in which you informed me that the School Committee members of the city of Cambridge voted against proposed legislation of the so-called Bell bill, I beg to inform you that this measure was rejected in the House on April 12th, and the matter is therefore closed for this session.

Sincerely,
HORACE T. CAHILL,
Speaker of the House.

The Superintendent recommended that the following teachers, having completed successfully three years' service in the Cambridge Public Schools, be placed on tenure from September 1, 1937, in accordance with the rules of the School Committee:

High and Latin School

Grace A. Ayres
Ruth M. Dunphy
Edward J. Mullen
Adele R. Wood

Rindge Technical

Lawrence W. Gibson
Fred P. Hahn
John G. Mahler

Boys' Vocational

John M. Kirk

The Superintendent recommended that the following teachers be re-elected for one year from September 1, 1937, in accordance with the rules of the School Committee.

High and Latin

Gerald M. Barry
John M. J. Barry
Mary P. Burke
Frances C. Callahan
Alice M. Collins
Viola M. Driscoll
David E. Hockman
David T. Hunter
Florence M. Hunter
Margaret M. Kelly
Margaret Morrissey
Ruth S. Nelligan
Carolyn E. Noonan
Margaret J. Sullivan

Rindge Technical

Henry O. Delaney
Gunard E. Haugh
John F. Manning

Abraham Lincoln

Rose J. Keane—K

Agassiz

Alice E. Powers
Margaret C. Walsh

Ellis

Marian E. Rancatore

Fletcher

Helen G. Fitzgerald
John T. Fitzgerald
Mary P. Kearns
Helen G. Madden

Houghton

Mary A. Altimas
Eileen Barrett
Rose L. Evans
M. Clare Fallon—K
Norton S. McFadden
Helen L. Shea
Olivia M. Stead
William J. Toomey

Sewing

Anna E. McBride

Tuberculosis Hospital

James D. Dudley

Kelley

Mary M. Cronin
Blanche E. Wetmore

Lowell

Anna M. Lehane

Morse

Jeannette L. Donnelly
Marie Mullin
Margaret M. Mulqueeney

Peabody

Mary Charnley

Putnam

Edith F. Maybush

Roberts

Margaret M. Conroy—K

Taylor

Mary G. Sullivan

Thorndike

Frances L. Musgrave

Webster

John J. Callahan
Anne M. Hogan
Helen P. Leahy
M. Joseph O'Donnell

Wellington

Evelyn A. Heffernan—K

Boys' Vocational

Edward F. Cassidy
John T. McDonald
Roger F. O'Sullivan

Art

Barbara Shevlin

Physical Education

Marie A. Hyde
Peter H. Igo

Opportunity Class

Catherine L. Good

Cooking

Mary B. O'Brien

Physically Handicapped Children

Mary E. Downey
Margaret M. Leahy
Helen P. Shea
Katherine A. Tobin

The Chairman ruled that both these recommendations lay on the Calendar in accordance with the rules of the School Committee.

The Superintendent presented the following communication from J. Louis Doyle, Acting Director of Art:

Department of Art Education

May 17, 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
City Hall,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

At a conference with Mr. Stuart Bruce, director of the Cambridge School of Art, Mr. Bruce offered to give two (2) scholarships for high school students in the Cambridge School of Art for the years 1937-1938. The conditions of which meet with my approval and are outlined in the accompanying letter.

I recommend that these scholarships be accepted and that candidates for same be nominated by the Art Department, from the Rindge Technical School and from the Cambridge High and Latin School.

Respectfully yours,

J. LOUIS DOYLE,

Acting Director.

On motion by Mrs. Brooks it was voted that the scholarships be accepted and a letter of appreciation be sent to Mr. Stuart Bruce, Director of the Cambridge School of Art.

It was voted on motion by Dr. Cassidy that a list, with regulations and requirements, of all scholarships be sent to each member, and that the Head Master of the Rindge Technical School and High and Latin School be instructed to post a copy of this list in a suitable place so that all pupils may be able to read them.

The Superintendent presented the following report of the lunch rooms and on motion by Mr. Galgay it was voted that they be made part of the records:

HIGH AND LATIN SCHOOL LUNCHROOM

Profit and Loss Statement for the Five Weeks Ending April 30, 1937

Cash Sales			$3,126.72
Deduct—Cost of Food Sold:			
Purchases for month		2,638.26	
Deduct—Difference of Inventories:			
Inventory, April 30, 1937	$379.22		
Inventory, March 26, 1937	323.40	55.82	
COST OF FOOD SOLD			2,582.44
GROSS PROFIT ON SALES			544.28
Deduct—**Operating Expenses:**			
Salary—Lillian A. Kineen (1/10 of $1040.00)		104.00	
Margaret T. Lynch		104.00	
Elizabeth H. Murphy		104.00	
Hannah G. Stanton		104.00	
TOTAL			416.00
NET INCOME FROM OPERATIONS			128.28
Add—**Other Income:**			
Cash Discounts on Purchases			45.11
NET PROFIT			$173.39

NOTE: The item of operating expenses provided for the deduction of 1/10 of the yearly salary of each matron employed.

RINDGE TECHNICAL SCHOOL LUNCHROOM

Profit and Loss Statement for the Five Weeks Ending April 30, 1937

Cash Sales			$1,875.20
Deduct—Cost of Food Sold:			
Purchases for month		$1,486.03	
Add—Difference of Inventories:			
Inventory, March 26, 1937	$483.22		
Inventory, April 30, 1937	425.59	57.63	
COST OF FOOD SOLD			$1,543.66
GROSS PROFIT ON SALES			$331.54
Deduct—**Operating Expenses:**			
Salary—Mary M. Kenney (1/10 of $1040.00)		104.00	
Ellen J. McGinn		104.00	
Mary T. Shea		104.00	
TOTAL OPERATING EXPENSES			$312.00
NET INCOME FROM OPERATIONS			$19.54
Add—**Other Income:**			
Cash Discounts on Purchases			22.69
NET PROFIT			42.23

NOTE: The item of operating expenses provided for the deduction of 1/10 of the yearly salary of each matron employed.

On motion by Mrs. Brooks it was voted that the following Financial Report for April, 1937, be made part of the records:

FINANCIAL REPORT FOR APRIL, 1937

	Appropriation	Expended to April 1	Expended during Apr., 1937	Total	Balance
Administration Salaries	$68,928.00	$15,976.25	$5,741.75	$21,718.00	$47,210.00
General Expenses	7,125.00	776.80	976.19	1,752.99	5,372.01
Teachers Salaries Day	1,467,648.09	358,005.72	118,992.40	476,998.12	990,649.97
" " Athletics	7,175.00	2,635.00	220.00	2,855.00	4,320.00
" " Substitutes	21,000.00	10,482.00	3,259.00	13,741.00	7,259.00
" " Evening	12,000.00	5,461.50	—	5,461.50	6,538.50
" " Americanization	2,000.00	673.00	51.00	724.00	1,276.00
" " Examinations	750.00	—	—	—	750.00
Text Books	14,700.00	836.67	1,111.35	1,948.02	12,751.98
Supplies	20,000.00	7,434.59	3,112.94	10,547.53	9,452.47
Lunch Room Supplies	31,000.00	7,020.20	4,174.97	11,195.17	19,804.83
Transportation of Pupils	2,000.00	261.50	227.50	489.00	1,511.00
Tuition to other Cities	2,500.00	17.60	608.66	626.26	1,873.74
Care of Truants	130.00	17.72	—	17.72	112.28
Fuel	23,114.00	3,996.52	4,427.89	8,424.41	14,689.59
Heat at Rindge	10,843.16	4,776.35	1,639.49	6,415.84	4,427.32
Light	10,000.00	1,444.89	1,391.19	2,836.08	7,163.92
Power	1,350.00	148,88	153.54	302.42	1,047.58
Light and Power at Rindge	4,000.00	542.57	579.45	1,122.02	2,877.98
Janitors Salaries	137,727.44	32,447.28	13,076.47	45,523.75	92,203.69
Repairs	5,005.67	1,058.30	434.33	1,492.63	3,513.04
Furniture and Furnishings	1,000.00	74.50	64.60	139.10	860.90
Janitors Supplies	4,000.00	230.17	121.19	351.36	3,648.64
Other Expenses	8,503.79	181.65	168.82	350.47	8,153.32
Minors License Refunds	50.00	12.75	9.00	21.75	28.25
Athletic Clothing	2,000.00	154.78	409.37	564.15	1,435.85
Museum Supplies	500.00	8.10	—	8.10	491.90
Pensions	1,250.00	294.35	119.80	414.15	835.85
W. P. A. Projects	12,500.00	3,200.00	4,000.00	7,200.00	5,300.00
W. P. A. Book Repairing	300.00	—	300.00	300.00	—
	$1,879,100.15	$458,169.64	$165,370.90	$623,540.54	$1,255,559.61

(Continued on following page)

W .P. A. REPORT FOR APRIL, 1937

	Appropriation	Expended to April 1	Expended during April, 1937	Total	Balance
Agassiz School 65-14-9849	$375.60	$130.00	—— —	$130.00	$245.60
Ellis School 65-14-2254	1,278.93	542.30	$249.47	791.77	487.16
Fletcher School 65-14-2287	200.00	56.55	—— —	56.55	143.45
Haggerty School 65-14-2250	1,700.00	783.60	40.50	824.10	875.90
High & Latin Field 65-14-7703	1,700.40	75.48	—— —	75.48	1,624.92
Houghton School 65-14-5541	355.73	143.47	26.00	169.47	186.26
Longfellow School 65-14-2010	870.52	555.82	3.91	559.73	310.79
Lowell School 65-14-2054	300.00	74.43	93.24	167.67	132.33
Peabody School 65-14-2308	1,800.00	1,198.33	449.59	1,647.92	152.08
Russell School 65-14-2270	600.00	—— —	217.36	217.36	382.64
Webster School 65-14-2316	4,000.00	—— —	625.00	625.00	3,375.00
Book Repairing	300.00	—— —	—— —	—— —	300.00
Wellington School 65-14-1720	6.69	6.69	—— —	6.69	—— —
Morse School 65-14-9779	14.55	—— —	—— —	—— —	14.55
Russell School 65-14-5075	182.43	—— —	—— —	—— —	182.43
Roberts School 65-14-1817	138.84	—— —	—— —	—— —	138.84
Weatherstripping	12.62	—— —	—— —	—— —	12.62
	$13,836.31	$3,566.67	$1,705.07	$5,271.74	$8,564.57

The Superintendent recommended that permanent examinations be held for the following special positions on the last Saturday of September, 1937: Director of Art; Headmaster's Assistant in Science (High and Latin School); Oral English (High and Latin School); Assistant (Dept. of Tests and Measurements). The Superintendent further recommended that the regular examinations for substitute and permanent teaching be held this year on the date stated in the rules of the School Committee, viz.; Substitute—Last Saturday in September. Permanent—Second Saturday in December. On motion by Mr. Wood it was voted that both these recommendations be referred to the Committee on Finance.

The Superintendent presented the following communication:

— IN SCHOOL COMMITTEE —

May 17th, 1937.

Requests have come to me asking that teachers who have graduated from kindergarten schools or normal schools be given places in the elementary schools for which they have prepared themselves by study and have achieved one or more college degrees.

It is my opinion that teachers who have been ambitious to improve their standing and prepare for a higher position should receive some recognition.

I therefore recommend that these cases be referred to the Committee on Rules for adjustment.

M. E. FITZGERALD,
Superintendent of Schools.

On motion by Mr. Fitzgerald it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended adoption of the following books for use in the Cambridge Public Schools:

PUBLISHED BY
THE MACMILLAN COMPANY

"A First Course in Alegbra" Grade 8th, by Lennes.

"Glimpses Into The Long Ago" by McGuire.

"A Brave Young Land" by Maguire.

"The Making of American Civilization" by Beard and Beard.

"The Progress Arithmetics" by Boyer-Cheyney-White.

Book A, grade three
Book B, grade four
Book C, grade five
Book D, grade six

PUBLISHED BY
LONGMANS, GREEN & CO.

"A New Approach to French" (Jackson & Schwartz)

"Early America" (Woodburn & Hill)

PUBLISHED BY
THE BOBBS-MERRILL COMPANY

"Citizenship" by Sherwood.

"Our America" by Melbo.

Dr. Cassidy, Chairman of the Committee on Buildings & Grounds, presented the following report:

Committee on Buildings & Grounds
Friday, May 14, 1937—8:00 p. m.

Members present:

Dr. Cassidy, Chairman
Mrs. Brooks
Mr. Galgay

Mayor Lynch, Superintendent of Buildings Terry, Chief Custodian Wm. Fitzgerald and Superintendent of Schools M. E. Fitzgerald also attended the meeting.

The Committee on Buildings and Grounds requests that immediate action be taken on the following three recommendations:

(1) That His Honor, The Mayor, be requested to make provisions for remodeling of the Webster School in compliance with the report of the State Inspector of Public Buildings.

(2) The discontinuance of the Taylor School at the close of this year's session, as the cost of bringing it up to the requirements would be prohibitive.

(3) That His Honor, The Mayor, appropriate a sufficient sum to

remodel the High and Latin School in compliance with the report of the State Inspector of Public Buildings.

The Committee on Buildings and Grounds further report that certificate for the Roberts School and school hall will be issued as of April 23, 1937.

That certificate for the Willard School will be issued as of April 28, 1937.

That certificate for the Abraham Lincoln School and school hall will be issued as of April 7th, 1937.

That certificate for the Agassiz School and school hall will be issued as of April 6, 1937.

That certificate for the Ellis School will be issued as of April 8th, 1937, and the certificate for the school hall will be issued upon completion of minor recommendations.

That certificate for the Sleeper School will be issued as of April 8th, 1937.

That certificate for the Russell School and school hall will be issued as of April 9th, 1937.

That certificate for the Peabody School will be issued when minor recommendations are completed.

Further recommendations on the balance of the schools will be submitted to the School Committee on receipt of the report from the State Inspector of Public Buildings.

The Committee on Buildings and Grounds recommends that the broken glass on the gymnasium roof of the Rindge Technical School be repaired and that the cost for same be taken from the balance of appropriation of the Rindge Technical School.

It was voted to adjourn:

DR. JAMES J. CASSIDY,

Chairman: Committee on Buildings and Grounds.

Mrs. Brooks moved that the report be accepted and the recommendations adopted. Mr. Fitzgerald moved to amend the motion by striking from the report the recommendation relative to the discontinuance of the Taylor School. Mr. Wood seconded this amendment. On the following roll call the amendment was lost: Mr. Fitzgerald and Mr. Wood voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Robart and Mayor Lynch voting no. On the following roll-call it was voted to adopt the original motion that the report be accepted and the recommendations adopted: Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Mr. Fitzgerald voting no. Mr. Robart moved reconsideration of the vote adopting the report of the Committee on Buildings and Grounds hoping that it would not prevail. The motion to reconsider was negatived.

On motion by Mrs. Brooks it was voted that the text books recommended by the Superintendent at the meeting of May 3, 1937, be adopted.

In compliance with a vote of the School Committee that the Superintendent bring in a report on the advisability of not marking pupils absent when they are kept at home on account of inclement weather, the Superintendent reported that it is illegal to mark a pupil present who is in reality absent. It was voted to approve the Superintendent's report.

Dr. Cassidy submitted the following amendment to the rules::

> "SECTION 2604: All deductions of salaries shall be made at the time of absence on a basis of two hundred days.
>
> (a) Absence on Account of Illness; A teacher may be absent on account of personal illness, exposure to contagious disease, or death in the immediate family, for not more than ten days in any school year without loss of salary. For subsequent absence from any of these causes, five dollars per day in the case of high school and vocational school teachers

and four dollars per day in the case of elementary and kindergarten teachers, shall be deducted. In the case of master or principal only so much shall be deducted as is required to pay the substitute. In determining these absences only days when the school is in session shall be counted.

The immediate family shall be interpreted as follows: Wife, child, grandmother, parent, grandparent, brother, sister, uncle, aunt, mother-in-law, father-in-law, brother-in-law, or sister-in-law".

On motion by Mr. Wood it was voted that it be referred to the Committee on Rules:

Dr. Cassidy moved that a copy of the Declaration of Independence be given with each diploma in the elementary and high school. Mr. Wood offered a substitute motion that copies of the Constitution be presented with each diploma, if they can be procured from the Constitution Sesquicentennial Committee at no cost to the School Committee. It was voted to adopt Mr. Wood's substitute motion.

It was voted to convene in executive session.

It was voted that the parent, or parents, of George Romard, 282 Rindge Avenue, Cambridge, a pupil in the 6th grade of the Ellis School, be notified that his, or their, child has refused to comply with the state law governing the salute to the flag and that unless, through his, or their, influence the child does so forthwith the School Committee shall be compelled to expel the child in accordance with law.

It was voted to reconvene in to regular session.

It was voted to ratify all votes passed in executive session.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL,

Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, June 7, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Dr. Cassidy it was voted that records of the meeting of May 17th, 1937, be laid on the table.

The Chairman presented a communication from Ray W. Guild, Attorney at Law, filing complaint on behalf of parents of certain pupils of the High Schools Annex against Mr. James H. Leonard, Master of said school, for not allowing these pupils and their escorts to dance upon the dance floor of the Hotel Bradford, solely because of their color.

On motion by Mrs. Brooks it was voted that the complaint presented by Ray W. Guild on behalf of parents of certain pupils of the High Schools Annex be considered in executive session. It was further voted on motion by Mrs. Brooks that Mr. Leonard, Master of the High Schools Annex be asked to be present.

On motion by Mrs. Brooks it was voted to make part of the records the following receipt from the Cambridge Trust Company.

Cambridge, Mass. — May 25, 1937
Received from M. E. Fitzgerald —
For Safe Keeping

$268.40 in cash for contributions from children for Abraham Lincoln Statue Fund.

CAMBRIDGE TRUST COMPANY.

The Chairman presented a communication from Mr. and Mrs. Edmund Romard of 282 Rindge Avenue, North Cambridge, requesting a public hearing on the matter of the expulsion from the Ellis School of their son. On motion by Mr. Fitzgerald it was voted that Mr. and Mrs. Romard be notified that no hearing will be granted because the School Committee acted in compliance with the general laws, as interpreted by the Supreme Court.

The Chairman presented the following communication from Councillor-At-Large John J. Carver:

City of Cambridge
Massachusetts
City Council

May 18, 1937.

School Committee,
Cambridge City Hall,
Cambridge, Massachusetts.
Gentlemen:

When I was recently chosen a member of the Cambridge City Council, I expressed a desire to donate a portion of my salary to the Athletic treasuries of Rindge Technical and Cambridge High and Latin Schools for the purpose of paying the carfares of aspirants for athletic teams to and from Russell Field at the discretion of the faculty managers of the above named institutions.

I hereby respectfully request your honorable body to permit me to make this donation.

Very truly yours,
JOHN J. CARVER.

On motion by Mr. Fitzgerald it was voted that the communication be referred to the Committee on Athletics and the Faculty Managers be requested to be present and advise the Athletic Committee what they desire to do with the proposed gift.

The Chairman presented a communication from St. Hedwig's School requesting permission to use the Thorndike School Hall on Sunday, June 13, at 3:00 o'clock for commencement exercises and also permission to use the hall for rehearsal Saturday, June 12, from 2:00 to 3:00 o'clock. On motion by Mr. Fitzgerald it was voted that the permission be granted.

On motion by Mrs. Brooks it was voted that the communication from the Cambridge League of Women Voters, relative to the Back Yard Garden Project, be referred to the Superintendent with power.

The Superintendent reported the following retirement of teachers, effective July 1, 1937.

Marion B. Magwire, teacher in the Longfellow School.

Grace F. Chamberlain, Master's Assistant in the Wellington School.

Georgia Hardy, teacher in the High and Latin School.

On motion by Mr. Fitzgerald it was voted that a suitable letter of appreciation for their many years of service in the Cambridge Public Schools be sent to these teachers.

The Superintendent reported that Evelyn J. Locke, a retired Cambridge School Teacher, died on June 1, 1937. The Superintendent advised the Committee that Miss Locke was appointed to the system in 1880 and was made principal of the old Shepard School in 1899 from which position she retired in 1913. On motion by Mrs. Brooks it was voted that a letter of sympathy be sent by the Superintendent to Miss Locke's nearest of kin.

On motion by Mrs. Brooks it was voted that the following communication from J. Louis Doyle, Acting Director of Art, be made part of the records:

Department of Art Education

June 2, 1937.

Mr. M. E. Fitzgerald, Superintendent,
Cambridge Public Schools.
Dear Mr. Fitzgerald:

The Studio School of Individual Art, 66 Church Street, Cambridge, has sent me the names of the following Cambridge School children as the winners of the scholarships offered by the school for the year 1937-1938. Because of the excellence of the work submitted, Miss LeBrecht and Miss Brink, Directors of the School, have decided to name two winners instead of one, from each school, who will be awarded scholarships to February 1st, 1938. Thus, four people will be given an opportunity to study in the school instead of two, with the possibility that the two best will be given an additional scholarship to June, 1938.

The winners at the Rindge Technical School are

Harry R. Rosenquist, 37 Guerney Street

Edmund J. Picazio, 226 Banks Street

The winners at the Cambridge High and Latin School are

Randolph Campbell, 23 Mellen Street

Janet McFarlane, 9 Ashton Place

In this school honorable mention was awarded to

Calvin Burdett, 35 Essex Street

Barbara Fogelin, 5 Russell Street

These two people will be alternates for the scholarships if any of the four named above cannot, for any reason, accept the scholarships.

Yours truly,
J. LOUIS DOYLE,
Acting Director.

On motion by Mrs. Brooks it was voted that the following report from the superintendent, relative to the Cambridge Art Center, be received and made part of the records:

For many years the Children's Art Center in Boston has been serving the community in an invaluable way. Situated in the heart of the South End, its garden and gallery welcome children from all over Greater Boston. It is open every day after school closes and every day hordes of children come to draw and paint under the guidance of trained teachers.

The original intention of the founders of the Children's Art Center was to have similar centers all over the city but for years it stood alone. Next Fall, however, Cambridge will have a similar institution. The Cambridge Art Center for Children has recently been established by a group of Cambridge citizens. It has the approval of Mr. M. E. Fitzgerald, Superintendent of Schools, and of Mr. J. Louis Doyle, Acting Art Director of Public Schools, who is a member of the Board of Trustees.

The Cambridge Art Center will be located in an attractive room in the Germanic Museum until the organization can afford a building of its own. A separate entrance will allow the children to come and go as they please and expert teachers will instruct them in painting, drawing, modeling and other handicraft. The instruction will be completely informal and the children will be allowed to work in any way they please. Complete freedom of expression will be given. Thus opportunity will be given to gifted children to develop their talents and a creative pastime will be afforded to those children who otherwise would be roaming the streets.

The Center will be open to any child between the ages of 5 and 18 and will not be restricted to residents of Cambridge. It is hoped that the Center will remain open during vacations as well as on school days.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools, this recommendation to be placed on the "Calendar" under the rules:

PUBLISHED BY
LITTLE BROWN & CO.

THE NATURE ACTIVITY READERS: (Books IV and V) by Edwards, Sherman & Graham:
  Earth and Sky—for fourth grade
  Forest Families—for fifth grade

PUBLISHED BY
ALLYN & BACON

"Building Citizenship" by Hughes

PUBLISHED BY
HARPER BROS.

"A Unit Review Outline of American Civilization" by Tyler Kepner

PUBLISHED BY
HARCOURT BRACE CO.

"Government in Action" by Keohane, Keohane, McGoldrick
"Exploring Geography"
"Men and Resources"
"Champions"

PUBLISHED BY
HENRY HOLT AND COMPANY

"Descriptive Chemistry" by Sherman R. Wilson.

The Superintendent presented a communication from Joseph T. Crowley, teacher at the Roberts School, advising that as a member of the United States Marine Corps Reserve, he has been ordered to report for duty at the Portsmouth Navy Yard from June 14 to June 25, and requested that he be granted leave of absence with pay for this period. On motion by Mr. Fitzgerald it was voted that Mr. Crowley be granted leave of absence and that he shall be paid the difference between his Marine Corps Reserve pay and his regular pay in the school service.

The Superintendent presented a communication from James G. Reardon, Commissioner of Education, transmitting a letter from the Attorney General, relative to the matter of reimbursements for state-aided schools. On motion by Mr. Fitzgerald it was voted that these communications be placed on file.

On the following roll-call it was voted on motion by Mrs. Brooks that Committeeman Fitzgerald confer with the Superintendent of Schools to determine the proper procedure necessary to sue the city for, or secure a decision relative to, the money refunded to the city by the State Department of Education for State-aided classes: Mrs. Brooks, Dr. Cassidy, Mr. Galgay, and Mr. Wood voting yes; Mr. Robart and Mayor Lynch voting no; Mr. Fitzgerald not voting.

Mr. Fitzgerald, Chairman of the Committee on Finance, presented the following report:

Finance Committee

June 4, 1937—5:00 P. M.

Members present: Mr. James Fitzgerald, Chairman; Mr. Ralph Robart.

Present: Mr. M. E. Fitzgerald, Mr. Church and Mr. Liston.

It was voted that the following recommendations submitted by the Superintendent regarding examinations be approved: "That permanent examinations be held for the following special positions on the last Saturday of September, 1937: Director of Art; Headmaster's Assistant in Science (High and Latin School); Oral English (High and Latin School); Teacher (Dept. of Tests and Measurements)".

"The Superintendent further recommended that the regular examinations for substitute and permanent teaching be held this year on the date stated in the rules of the School Committee, viz; substitute—last Saturday in September. Permanent—second Saturday in December".

The Committee on Finance find $15,839.52 available for appointment of permanent teachers effective September 1st, 1937, therefore consistent with the rules, the Committee recommends filling the following places:

15	Elementary Teachers
2	Kindergarten Teachers
1	Physical Education, Elementary
2	Commercial Department, High School
1	Music Department, High School
2	History Department, High School
2	English Department, High School
1	Science Department, High School
1	Girls Vocational Class
1	Art Department, High School
28	Total

The appointment of the above as recommended will utilize $12,933.12. This amount will be augmented by additional money from anticipated resignations. The committee further recommends that as vacancies occur the Superintendent determine forthwith whether the demands call for the filling of these vacancies or the abolishing of the positions. In the event the vacated positions are actually needed for the efficient continuance of classroom work, nominations shall be made to fill the vacancies at the next meeting of the Committee on Personnel. By following this method, group appointments as above may be overcome.

The Committee has been informed that the Carter Coal and Dock Corporation to whom was voted the bituminous coal award has failed to sign the contract because of recent federal legislation which prohibited their so doing. Under the circumstances the committee recommends the return of the deposit.

The White Fuel Corporation which presented a bid without qualifications as to price has requested that its representative be allowed to appear before the next meeting of the School Committee to present information concerning its bid, and also to state what they interpret to be their rights in view of the above failure of the Carter Coal and Dock Corporation to execute its contract. The Committee therefore recommends that this representative be heard by the School Committee on June 7, 1937.

The Committee on Finance recommends that the Financial Report be approved.

It was voted to adjourn:

Respectfully submitted,
JAMES F. FITZGERALD,
Chairman.

On motion by Mr. Wood it was voted, on the following roll-call, that so much of the report of the Committee on Finance as continues down through the section relative to appointments, be laid on the table until the next regular meeting: Mrs.

Brooks, Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Fitzgerald and Mr. Robart voting no.

On motion by Dr. Cassidy it was voted that Mr. Joseph White of 60 Ellery Street, Cambridge, representing the White Fuel Corporation be invited to address the committee relative to the award of the contract for Bituminous Coal. Mr. White stated that, inasmuch as the firm to whom the contract had originally been awarded could not legally perform the requirements of said contract due to their affiliation with producing companies, he felt that his company, being the next lowest bidder and the lowest qualifying bidder who could legally carry out the terms of the contract, should be awarded the contract. Relative to the question the following communication was received from the City Solicitor.

City of Cambridge

Law Department

June 7, 1937.

Gerald Liston, Esq.,
The Purchasing Agent,
School Department, City Hall,
Cambridge, Massachusetts.

Dear Mr. Liston:

In response to your telephone request of this afternoon, I wish to advise you that the Carter Coal Company is subject to the regulations of "The Bituminous Coal Act of 1937" and accordingly cannot contract to supply the city with coal for the period specified, because of a provision of the Guffey Coal Bill which restricts code members making contracts for periods not exceeding thirty days.

It is my opinion that because of these facts you may award the contract to the next eligible bidder if the best interests of the School Department so require.

Respectfully yours,
THEODORE A. LYNCH,
City Solicitor.

On motion by Dr. Cassidy it was then voted, on the following roll-call, to approve the bid of the White Fuel Corporation for supplying Bituminous Coal for the 1937-38 season: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

It was voted to adopt the recommendation of the Committee on Finance that the following Financial Report be approved:

FINANCIAL REPORT MAY 1937

	Appropriation	Expended to May 1	Expended during May	Total	Balance
Administration Salaries	$68,928.00	$21,718.00	$5,319.71	$27,037.71	$41,890.29
General Expenses	7,125.00	1,752.99	437.64	2,190.63	4,934.37
Teachers Salaries Day	1,467,648.09	476,998.12	119,386.22	596,384.34	871,263.75
" " Athletics	7,175.00	2,855.00	220.00	3,075.00	4,100.00
" " Substitutes	21,000.00	13,741.00	2,110.00	15,851.00	5,149.00
" " Evening	12,000.00	5,461.50	——	5,461.50	6,538.50
" " Americanization	2,000.00	724.00	152.00	876.00	1,124.00
" " Examination	750.00	——	——	——	750.00
Text Books	14,700.00	1,948.02	1,076.04	3,024.06	11,675.94
Supplies	20,000.00	10,547.53	1,906.31	12,453.84	7,546.16
Lunch Room Supplies	31,000.00	11,195.17	1,754.23	12,949.40	18,050.60
Transportation of Pupils	2,000.00	489.00	187.00	676.00	1,324.00
Tuition to other Cities	2,500.00	626.26	429.30	1,055.56	1,444.44
Care of Truants	130.00	17.72	34.00	51.72	78.28
Fuel	23,114.00	8,424.41	4,669.34	13,093.75	10,020.25
Heat at Rindge	10,843.16	6,415.84	1,450.02	7,865.86	2,977.30
Light	10,000.00	2,836.08	873.28	3,709.36	6,290.64
Power	1,350.00	302.42	158.54	460.96	889.04
Light and Power at Rindge	4,000.00	1,122.02	428.97	1,550.99	2,449.01
Janitors Salaries	137,727.44	45,523.75	10,485.89	56,009.64	81,717.80
Repairs	5,005.67	1,492.63	246.07	1,738.70	3,266.97
Furniture and Furnishings	1,000.00	139.00	——	139.10	860.90
Janitors Supplies	4,000.00	351.36	50.90	402.26	3,597.74
Other Expenses	8,503.79	350.47	115.38	465.85	8,037.94
Minors' License Refunds	50.00	21.75	2.25	24.00	26.00
Athletic Clothing	2,000.00	564.15	12.67	576.82	1,423.18
Museum Supplies	500.00	8.10	111.63	119.73	380.27
Pension	1,250.00	414.15	95.84	509.99	740.01
W. P. A. Projects	12,500.00	7,200.00	——	7,200.00	5,300.00
W. P. A. Book Repairing	300.00	300.00	——	300.00	——
	$1,879,100.15	$623,540.54	$151,713.23	$775,253.77	$1,103,846.38

W. P. A. PROJECTS MAY 1937

	Appropriation	Expended to May 1	Expended during May	Total	Balance
Agassiz School 65-14-9849	$375.60	$130.00	——	$130.00	$245.60
Ellis School 65-14-2254	1,278.93	791.77	4.41	796.18	482.75
Fletcher School 65-14-2287	200.00	56.55	——	56.55	143.45
Haggerty School 65-14-2250	1,700.00	824.10	20.64	844.74	855.26
High and Latin Field 65-14-9703	1,700.40	75.48	——	75.48	1,624.92
Houghton School 65-14-5541	355.73	169.47	——	169.47	186.26
Longfellow School 65-14-2010	870.52	559.73	——	559.73	310.79
Lowell School 65-14-2054	300.00	167.67	——	167.67	132.33
Peabody School 65-14-2308	1,800.00	1,647.92	82.38	1,730.30	69.70
Russell School 65-14-2270	600.00	217.36	4.62	221.98	378.02
Webster School 65-14-2316	4,000.00	625.00	943.81	1,568.81	2,431.19
Book Repairing	300.00	——	——	——	300.00
Wellington School 65-14-1720	6.69	6.69	——	6.69	——
Morse School 65-14-9779	14.55	——	——	——	14.55
Russell School 65-14-5075	182.43	——	——	——	182.43
Roberts School 65-14-1817	138.84	——	——	——	138.84
Weatherstripping	12.62	——	——	——	12.62
	$13,836.31	$5,271.74	$1,055.86	$5,327.60	$7,508.71

On motion by Mr. Fitzgerald it was voted that the following report on School Halls be made part of the records:

REPORT ON SCHOOL HALLS

April 1 - 30, 1937

School	Organization	Date	Rental	Expenditures	Amount
Roberts	Parent-Teacher Meeting	4/1	None	None	
Rindge	St. Paul's Mens Club	4/1	None	None	
Rindge	Boosters Club	4/2	None	None	
Agassiz	Boy Scouts	4/2	None	Raphael Cummiskey	$3.00
Rindge	Kiwanis Club	4/4	$25.00	John Campbell	4.00
				Arthur Murphy	3.00
				Frank J. Dennehy	6.00
Roberts	St. Anthony's Parish	4/4	8.00	Daniel A. Harrington	4.00
Rindge	Kiwanis Club	4/5	75.00	John Campbell	5.00
				Michael Courtney	4.00
				Abraham Cohen	4.00
				James W. Walsh	4.00
				Frank J. Dennehy	6.00
				Off. Charles Martin	5.00
				Off. P. F. Shea	5.00
Rindge	Dramatic Association	4/6	None	None	
Webster	Parent-Teacher Meeting	4/6	None	None	
Wellington	Parent-Teacher Meeting	4/6	None	None	
Agassiz	English Folk Dance	4/7	None	None	
Kelley	Parent-Teacher Meeting	4/7	None	None	
Peabody	Parent-Teacher Meeting	4/7	None	None	
Rindge	St. Paul's Mens Club	4/8	None	None	

Lincoln	Parent-Teacher Meeting	4/8	None	None	
Russell	Parent-Teacher Meeting	4/8	None	None	
Agassiz	Boy Scouts	4/9	None	Rachael Cummiskey	3.00
Rindge	Dept. of Physical Education	4/9	None	John Campbell	5.00
				James W. Walsh	4.00
				Abraham Cohen	4.00
				Patrick O'Neill	4.00
Rindge	Portuguese-American Society	4/11	90.00	John Campbell	10.00
				Arthur Murphy	5.00
				Michael Courtney	5.00
				Patrick O'Neill	5.00
				Frank J. Dennehy	6.00
				Off. Wm. Anderson	6.00
				Off. Patrick F. Shea	6.00
Ellis	Parent-Teacher Meeting	4/12	None	None	
Longfellow	W. P. A. Exhibit and Entertainment	4/12	None	James O'Keefe	4.00
Putnam	Parent-Teacher Meeting	4/13	None	None	
Gannett	Parent-Teacher Meeting	4/13	None	None	
Lincoln	Art Conference	4/13	None	None	
Agassiz	English Folk Dance	4/14	None	None	
Rindge	Parent-Teacher Meeting	4/14	None	Officer Patrick F. Shea	3.00
Morse	Parent-Teacher Meeting	4/14	None	None	
Longfellow	Parent-Teacher Meeting	4/15	None	None	
Sleeper	Parent-Teacher Meeting	4/15	None	None	
Wellington	Parent-Teacher Meeting	4/15	None	None	
Rindge	St. Paul's Mens Club	4/15	None	None	
Agassiz	Boy Scouts	4/16	None	Rachael Cummiskey	3.00
Willard	Parent-Teacher Meeting	4/16	None	None	

(Continued on following page)

REPORT ON SCHOOL HALLS (Continued)

School	Organization	Date	Rental	Expenditures	Amount
Rindge	High School Girls Gym Demonstration	4/16	None	John Campbell	5.00
				Daniel Harrington	4.00
				Thomas Healy	4.00
				Abraham Cohen	4.00
Longfellow	Girl Scouts	4/17	None	None	
Longfellow	Art Conference	4/20	None	None	
Agassiz	English Folk Dance	4/21	None	None	
Haggerty	Parent-Teacher Meeting	4/21	None	None	
Boys Vocational	Parent-Teacher Meeting	4/22	None	None	
Thorndike	Art Conference	4/22	None	None	
Rindge	St. Paul's Mens Club	4/22	None	None	
Agassiz	Boy Scouts	4/23	None	Rachael Cummiskey	3.00
Russell	English Folk Dance Society	4/23	20.00	James Reagen	4.00
				Thomas Culhane	3.00
Rindge	Posture Team Finals	4/23	None	Michael Courtney	5.00
				Patrick O'Neill	4.00
				James W. Walsh	4.00
				Arthur Murphy	4.00
Longfellow	Girl Scouts	4/24	None	None	
Roberts	Portuguese Radio Hour	4/25	13.00	Michael McKenna	6.00
Agassiz	English Folk Dance	4/28	None	None	
Rindge	St. Paul's Mens Club	4/29	None	None	
High School	Liberty Medal Debate	4/29	None	Off. Patrick F. Shea	4.00
Agassiz	Boy Scouts	4/30	None	Rachael Cummiskey	3.00
Rindge	Rindge Junior Prom	4/30	None	None	

On motion by Mrs. Brooks it was voted that the text books recommended by the Superintendent at the meeting of May 17th be adopted.

Mr. Fitzgerald presented the following resolution:

> WHEREAS: Joseph A. Kozlowsky is now Assistant Director of Physical Education in the public schools of this city, and
>
> WHEREAS: His Excellency, Charles F. Hurley, Governor of this Commonwealth, has bestowed upon Mr. Kozlowsky the high honor of appointment to the staff of the governor as a civilian aide now, therefore
>
> BE IT RESOLVED: That when acting in the above designated official capacity, Mr. Kozlowsky be excused for such absences without loss of salary.

On the following roll-call it was voted to adopt this resolution: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

On motion by Mr. Fitzgerald it was voted that the Superintendent of Schools investigate and report as to the advisability of conducting a sloyd class in the Ellis School.

It was voted to convene in to executive session.

It was voted to hear the complaint of parents of certain colored pupils of the High School Annex, against James H. Leonard, Master of the School. Attorney Ray W. Guild appeared on behalf of the pupils. Mr. Leonard appeared in his own defence. At the conclusion of the hearing a motion was offered that the matter having been considered no action is deemed necessary.

It was voted to adopt a substitute motion that judgment be tabled.

It was voted to adopt the Superintendent's recommendation relative to re-election of teachers, as presented at the meeting of May 17th, 1937.

It was voted to adopt the Superintendent's recommendation, presented at the meeting of May 17, 1937, relative to teachers to be placed on tenure.

A motion to reconsider the vote adopting the Superintendent's recommendations relative to re-election and tenure was negatived.

It was voted that the Superintendent bring in a definite plan for accommodating some of the High and Latin School freshmen boys at the Rindge Technical School.

It was voted to reconvene in to open session.

It was voted to ratify all votes passed in executive session.

Bids were presented for supplying paper to the schools and it was voted to approve the bid of the following concerns who are the lowest responsible bidders:

J. L. HAMMETT COMPANY

Cambridge

2400 reams	White Letter Paper	8 x 10½	@ .23	$552.00
1200 reams	Ditto	8 x 5½	@ .115	138.00
400 reams	Ditto	8 x 3½	@ .07-2/3	30.67
1200 reams	Manila 8 x 11	ruled	@ .22-1/8	265.50
1200 reams	Ditto	unruled	@ .2169	260.28
800 reams	White Letter Paper	10½ x 2¾	@ .07-2/3	61.33
			TOTAL ______	$1,307.78

(Continued on following page)

WINDSOR PAD AND PAPER COMPANY

Somerville

1760 reams Manila Paper 6 x 9 ruled	@ .142	$249.92
2000 reams Ditto unruled	@ .141	282.00
24000 Manila Pads 6 x 9 unruled	44.25M	1062.00
	TOTAL	$1,593.92

The Chairman appointed Mr. Robart, Mr. Wood and Dr. Cassidy to read the Annual Report.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,

Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, June 21, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

It was voted that the records of the meeting of June 7th, 1937, be laid on the table.

On motion by Mr. Robart it was voted that the communication from the Girl Scouts, thanking the committee for allowing them the use of the Longfellow School, be received and placed on file.

On motion by Mr. Robart it was voted that the following communication, from the Downey family, be made part of the records:

22 Grozier Road,
Cambridge, Mass.

School Dept.

Dear Friends:

Thank you so much for the lovely flowers, which meant so much to us in our time of sorrow.

Your comforting expression of sympathy will be remembered always with deep gratitude and sincere appreciation.

Sincerely,
MARY E. DOWNEY.

The Chairman presented a communication from the City Council requesting the School Committee to reconsider their action in regard to payment for W.P.A. workers (painters) who were employed at the Russell School. Dr. Cassidy moved that the matter be taken from the files and referred back to the City Council. Mr. Fitzgerald offered a substitute motion that the School Department reimburse these workers who performed the work in one of our schools and thereby discharge a moral obligation incurred by the Department. The substitute motion was negatived. It was voted to adopt the original motion that the matter be taken from the files and referred back to the City Council.

The Chairman presented petitions from The National Association for the Advancement of Colored People, The Rindge Associates, and a petition signed by three hundred forty-four citizens of Cambridge demanding the dismissal of Mr. James H. Leonard, Master of the High Schools Annex for an alleged act of discrimination against five colored students of said school. On motion by Dr. Cassidy it was voted that a public hearing be granted the petitioners on July 14th, 1937, at 8:00 p. m. in the Council Chamber, City Hall.

On motion by Mr. Robart it was voted that any members of the faculty who are selected to serve on the College Entrance Examining Board shall be granted leave of absence without loss of compensation.

The Superintendent presented the following communication from the Harvard Graduate School of Education:

HARVARD UNIVERSITY

Graduate School of Education

June 18, 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

As I believe you already know, Harvard is co-operating again this summer with the Civilian Conservation Corps in sponsoring a two-week conference for educational advisers in C.C.C. Camps. The conference this year is being held from Monday, July 12, to Friday, July 23. As part of the conference Mr. Nystrom and his co-workers are planning a number of study groups. One of these groups will have to do with arts and crafts. In order to carry on the work of this particular group most effectively, it is very desirable that we obtain for it an appropriate room.

I am writing to inquire whether it is possible to obtain the use of a shop in the Rindge Technical High School. Let me hasten to add that we will be glad to pay such a fee as the Cambridge School Committee deems appropriate, if it is willing to grant our request. Perhaps I ought also to add that the study group which will be using the shop will enroll no more than twenty-five students and that the equipment and materials will be of a very elementary sort—probably of the type found in the ordinary secondary-school general shop.

We at Harvard and the men in the Civilian Conservation Corps will be extremely grateful if you and the School Committee of Cambridge can find it possible to assist us in this regard.

Sincerely,

WARREN C. SEYFERT,

Secretary to the Summer Faculty in Education.

The Superintendent recommended that the Harvard Graduate School of Education be granted the use of one of the shops at Rindge Technical School with the provision that one of our regular instructors be employed by Harvard and that the building be officered in such a way that there will be no disturbance or entering other rooms. On motion by Mr. Fitzgerald it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that the following text books be adopted for use in the Cambridge schools, this recommendation to lay on the Calendar under the rules:

PUBLISHED BY
HARCOURT, BRACE & CO.

Principles of Economics, by Arthur L. Faubel.

PUBLISHED BY
ALLYN & BACON

Kelsey and Meinecke Third Year Latin.

The Superintendent presented the resignation of Catherine E. Deasy, teacher in the Roberts School, effective September 1, 1937 and Katharine A. Hegarty, teacher in the Taylor School, who is retiring July 1, 1937, after having served as a teacher in the Cambridge Public Schools for forty years. On motion by Mr. Robart, and seconded by Mr. Wood, it was voted to accept the resignations and that the Superintendent convey to Miss Hegarty the best wishes of the School Committee for a long life and their appreciation for her many years of service.

Dr. Cassidy, reporting for the Committee on Buildings & Grounds, presented a recommendation that the sum of $700.00 be transferred from the amount allotted for W.P.A. Projects to the Kelley School Project No. 65-14-2473. It was voted to adopt this recommendation.

The Secretary read the following report of the Committee on Personnel:

COMMITTEE ON PERSONNEL

June 21, 1937.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

Mr. Fitzgerald moved that if the Superintendent has any names to submit that he do so at once. It was voted to adopt a motion by Mr. Wood that Mr. Fitzgerald's motion lay on the table, until the next regular meeting in July.

It was voted on motion by Mrs. Brooks that the Superintendent make a study of the needs of appointments and if he finds them necessary that he make recommendations.

It was voted to adjourn:

E. J. O'CONNELL,
Secretary.

On the following roll-call it was voted to adopt the report of the Committee on Personnel: Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Fitzgerald and Mr. Robart voting no.

On the following roll-call it was voted not to adopt a motion by Mr. Robart that before the meeting adjourns that the School Committee convene as the Committee on Personnel: Mr. Fitzgerald and Mr. Robart voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

On motion by Mr. Robart it was voted that the papers relative to the last examination for the position of Master in the Elementary Schools be made part of the Superintendent's files.

On motion by Mr. Fitzgerald it was voted that the text books recommended by the Superintendent at the meeting of June 7th, 1937, be adopted.

On motion by Mr. Fitzgerald it was voted that the records of the meeting of May 17th, 1937, be approved as printed.

Mr. Wood moved to take from the table that part of the report of the Finance Committee referring to examinations. It was voted to adopt a substitute motion by Dr. Cassidy that it remain on the table.

On motion by Mr. Fitzgerald it was voted that the report on School Halls be made part of the records:

REPORT ON SCHOOL HALLS

May 1-31, 1937

School	Organization	Date	Rental	Expenditures	Amount
Agassiz	John Ladd	5/1	$13.00	William J. Sullivan	$4.00
Longfellow	Girl Scouts	5/1	None	None	
Agassiz	English Folk Dance	5/5	None	None	
Agassiz	Boy Scouts	5/7	None	Raphael Cummiskey	3.00
Longfellow	Girl Scouts	5/8	None	None	
Rindge	Whoriskey Mem. Assoc.	5/10	$75.00	John Campbell	5.00
				Frank J. Dennehy	6.00
				Abraham Cohen	4.00
				James Walsh	4.00
				Michael Courtney	4.00
				Officer F. H. Gutoski	5.00
				Officer P. F. Shea	5.00
Agassiz	English Folk Dance	5/12	None	None	
Rindge	C. H. L. S. Dramatic Club	5/14	None	None	
Agassiz	Boy Scouts	5/14	None	Raphael Cummiskey	3.00
Longfellow	Girl Scouts	5/15	None	None	
Rindge	Rindge Technical School	5/19	None	None	
Agassiz	English Folk Dance	5/19	None	None	
Longfellow	Phys. Education Dept.	5/20	None	James O'Keefe	4.00
Agassiz	Boy Scouts	5/21	None	Raphael Cummiskey	3.00
Longfellow	Girl Scouts	5/22	None	None	
Longfellow	Cambridge Teachers' Club	5/25	None	None	
Agassiz	English Folk Dance	5/26	None	None	
Longfellow	Cambridge Hebrew Womens' Aid Society	5/26	$20.00	James O'Keefe	4.00
				John Mooney	4.00
Peabody	Peabody Parents Association	5/26	None		
Houghton	Kdgn. Mothers Meeting	5/27	None	None	
Agassiz	Boy Scouts	5/28	None	None	
Longfellow	Girl Scouts	5/29	None	None	

It was voted that the report of the Lunch Rooms be received and placed on file.

It was unanimously voted to suspend the rules in order to change the date of the next regular meeting which falls on July 5th, a legal holiday.

On motion by Dr. Cassidy it was voted that the next regular meeting of the School Committee be held on July 12th, at 8:00 p. m. in the Council Chamber, City Hall.

On motion by Dr. Cassidy it was voted that the Superintendent be empowered to regulate the vacations of the clerks in the School Department, but there is to be no added expense.

On motion by Mr. Fitzgerald it was voted that the employees of the School Department be granted a five day week during June, July and August.

On motion by Mr. Robart it was voted, on the following roll-call, that the teachers required by law to attend summer classes at Fitchburg be reimbursed in the actual amount expended for their expenses, said sum not to exceed $25.00 per teacher: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL,

Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, July 12, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

Judge Edward A. Counihan, appearing for James H. Leonard, Master of the High Schools Annex, asked that the public hearing, relative to an alleged act of discrimination purported to have been committed by Mr. Leonard, be postponed. On motion by Dr. Cassidy it was voted to postpone the hearing until July 21, 1937, at 8:00 p. m. in the Council Chamber, City Hall, Cambridge, Mass.

On motion by Mr. Fitzgerald it was voted that the minutes of the meeting of June 21, 1937 be approved as printed.

The Chairman presented a communication from the City Council requesting that the School Committee allow the playground in the rear of the High School to be used for playground purposes during the summer months. A motion by Mr. Fitzgerald, that the order be received and permission granted, was withdrawn. It was then voted on motion by Mr. Robart that the communication be received and placed on file inasmuch as the W. P. A. are now working on this playground.

The Chairman presented a communication from the City Council requesting that the School Committee allow the Agassiz School Yard to be used as a playground for children during summer months. On motion by Mr. Robart it was voted that permission be granted provided that the Park Department will supply the necessary supervision.

It was voted to receive and place on file a communication from the City Council advising that a certain sum had been appropriated for the purchase of eyeglasses for needy school children.

The Chairman presented a communication from the City Council requesting that the School Committee allow the use of the Abraham Lincoln School Yard for the children during the summer months as a playground. It was voted that permission be granted provided that the Park Department will supply the necessary supervision.

The Superintendent presented the following resignations:

Edward A. Sullivan — Master — Fletcher School—Effective June 30, 1937.

Josephine C. Wyman—Assistant—Music Dept.—Effective July 1, 1937.

Frances C. Callahan—Teacher—High and Latin—Effective Sept. 1, 1937.

Alice M. Collins—Teacher—High and Latin—Effective June 25, 1937.

M. Gertrude Mason — Teacher — High and Latin—Effective Sept. 1,

Ruth S. Nelligan—Teacher—High and Latin—Effective Sept. 1, 1937.

Mary F. Donegan — Teacher — Wellington School—Effective Sept. 1, 1937.

On motion by Mrs. Brooks it was voted that these resignations be accepted.

On motion by Mrs. Brooks it was voted that a letter of appreciation be sent to Miss Mason and Miss Wyman for their long and faithful service in the Cambridge School System.

On motion by Mr. Robart it was voted that the Superintendent send to Edward A. Sullivan the congratulations of the School Committee on his appointment to the position of President of the Salem State Teachers' College and wishing him every success in his new field.

The Superintendent recommended

that the following Text Books be adopted for use in the public schools, this recommendation to lay on the "Calendar" under the rules.

PUBLISHED BY
SILVER BURDETT CO.

"Recent Stories For Enjoyment" by Seely & Roling.

PUBLISHED BY
D. C. HEATH COMPANY

"Reise Durch Deutschland" by Leopole Werner.

PUBLISHED BY
PRENTICE-HALL, INC.

"A Practical German Review Grammar" by Emory E. Cochran.

PUBLISHED BY
LITTLE BROWN & CO.

"Learning To Write" by Reed Smith.

PUBLISHED BY
GINN & COMPANY

"Adventures In Sport" by L. J. Persky.

The Superintendent presented the following communication from Gertrude B. Duffy, Supervisor of Measurement & Adjustment:

Department of Measurement & Adjustment

June 1, 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

As you come to the task of school organization for the 1937-38 school year may I call your attention to the needs of children who suffer from very definite reading disabilities—children who in all other respects are average or superior in intelligence but who have not been able to learn to read. The lot of these children is an especially distressing one since, in most cases, they tend to compensate in one of two ways for the disability, namely, as behavior problems or as mental cases. They are quite intelligent enough to understand the social and vocational implications of their problem and in many cases are completely overwhelmed by it.

There are now twenty children listed in our files, and I am quite certain that there is at least an equal number, not yet reported, with whom individual teachers are laboring in vain at the expense of other members of the class.

Research in this field has made evident that these children need over a long period, the individual assistance of a person thoroughly trained in the work, understanding the nature of the problem, and familiar with the various methods of attack upon it.

The market at this time offers three very valuable aids in the diagnosis and treatment of reading disability:

The Ophthalm-O-Graph
(American Optical Company)

The Metron-O-Scope
(American Optical Company)

The Ophthalmic Telebinocular
(Keystone View Company)

All three of these instruments are the outcome of years of study and experimentation in this field and would be of untold assistance in an attack on the problem.

However, more valuable than any piece of apparatus would be the appointment of a thoroughly trained teacher who could devote full time to the needs of the children who suffer from this disability. May I ask you to give the matter your consideration at this time?

Very truly yours,
GERTRUDE B. DUFFY,
Supervisor.

On motion by Mrs. Brooks it was voted that the Superintendent bring in a recommendation as to what he considers the best way to take care of the matter mentioned in Miss Duffy's letter.

On motion by Mr. Robart it was voted that the communication from Miss Mary Boland, Principal of the Taylor School, requesting that she be recommended for the position of master in a grammar or elementary school, be received and placed on file.

On motion by Mrs. Brooks it was voted that a letter be sent to Miss Boland advising her of the fact that it is impossible to grant her request under the rules of the School Committee.

The Superintendent presented the following communication from Mr. George H. Rockwell relative to the purchase of certain band instruments:

748 Main Street
Cambridge, Mass.

June 10. 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

In my conversation with you on the phone last Tuesday, you requested that I give you a complete summary of the transactions which led up to the purchase by the School Department of the sousaphone.

1. About 1925 or 1926, after I had been urging you and Mr. Whoriskey to organize a band in the Cambridge Schools, I later appeared before the School Committee and discussed the matter. It was decided that since Mr. Whoriskey was not enthusiastic about it that the School Department should not start a boys' band. It was then that I volunteered to endeavor to interest some private citizens in supplying money for the founding of such a band. It was stated at that time by me that I was quite confident that if later on, the School Department did want a band that probably the men behind this project would be glad to turn the instruments and the whole band over to them to operate.

2. The band was operated successfully for approximately six years, namely until about 1932 or 1933 when Mr. Benedict FitzGerald came to Cambridge. Mr. Benedict FitzGerald showed an interest in having the band, so after some discussions with you and with him, it was decided that I would recommend to the Rotary Club that they turn over approximately $3000. worth of instruments and music to the School Department.

3. Prior to these being turned over to them, it was decided by you, Benedict FitzGerald and myself that some of the traditions of the old band would be maintained and that community interest would be encouraged. This policy has not been followed.

4. In addition to the instruments that the Rotary Club owned which they turned over to the School Department, there were instruments bought by boys, one of which was not paid for. The boy had only just prior to this time purchased this instrument, but since he wasn't in good financial position to pay for it immediately, and since the old band was being disbanded, he asked to be relieved of his obligation and so I personally paid for this instrument. Mr. Freni and Mr. FitzGerald both expressed an interest in purchasing a sousaphone, since there was none in the band. In view of this instrument being available, it was agreed by you, Benedict FitzGerald and myself that this sousaphone would be purchased by the School Department for $225. and that arrangement would be made to pay for it in the near future. This was three years ago last January, or in other words, in 1934.

5. Since that time, (over three years ago) you and I have had numerous discussions about paying for this instrument, but to date, it has not been paid for.

On more than one occasion, it has been stated that the School Committee did not have authority to spend money for band instruments—

in fact, in your letter of September 18, 1935, you stated that the legality was questioned. You can imagine my surprise, therefore, when I learned that this last fall, the School Committee voted to spend $1500. for new instruments. The instruments were purchased and paid for, and yet, this particular bill of January 1934 has not been paid.

As you well know, quite a number of us in Cambridge have spent a considerable amount of time and money not only on this band, but on other activities for the benefit of the city, particularly the School Department. I merely mention this to indicate that citizens have been very glad to give their time and money to worthwhile projects to help the children of Cambridge, and it does not seem to me that it is in keeping with their spirit for the School Department to break its promises. After all, we should be all working towards the same objective, namely, helping the school children all we can.

I am sending a copy of this letter to Mr. Ava Poole, President of the Rotary Club and to some others, who should be familiar with this situation.

I trust that the matter will be cleaned up promptly because it certainly has been dragging along long enough. In looking through my files, I find that this is the twenty-first letter that I have written to you since the instruments were taken over by your Department and probably we have had nearly as many personal conferences.

Yours very truly,

GEORGE H. ROCKWELL.

On motion by Mr. Robart it was voted that the communication be referred to the director of music for investigation and report.

Dr. Cassidy, Chairman of the Committee on Buildings & Grounds, presented the following report:

Committee on Buildings & Grounds

Monday, July 12, 1937.

Members present: Dr. Cassidy, Mrs. Brooks, and Mr. Galgay.

Dr. Cassidy in the chair.

It is recommended that bids be called for covering the repair of glass and cleaning of windows on the outside of the Rindge Technical School.

It is recommended that Superintendent of Buildings Terry draw up a W. P. A. project covering the complete repairing of the Harvard School Building.

Relative to the request of the School Committee that the sub-committee on Buildings & Grounds consider the advisability of moving the administration offices to the Harvard School building the committee reports that they deem this transfer inadvisable at the present time due to the expense involved.

The Committee on Buildings & Grounds, having carefully examined the report submitted by the State Building Inspector, recommends that all ordinary repairs be assumed by the School Department and all alterations be turned over to the Building Department of the City of Cambridge immediately, as required by law, requesting that the matter be taken care of immediately.

It is recommended that the following transfer of appropriations be made:

From the unexpended balance of the Haggerty School W. P.A. project to the Abraham Lincoln School W.P. A. Project	$500.00
From the unexpended balance of the Longfellow School project to the Gannett School W. P. A. Project	$310.78
From the unexpended balance of the Lowell School W. P. A. Project to the item "Repairs"	$100.00

From the unexpended balance of the Roberts School W. P. A. Project to the item "Repairs"	$ 21.84
From the unexpended balance of the Ellis School W. P. A. Project to the item "Repairs"	$400.00

It was voted to adjourn:

DR. JAMES J. CASSIDY,
Chairman: Committee on Buildings & Grounds.

On motion by Mr. Robart it was voted, on the following roll-call, that the report be accepted and recommendations adopted: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

On motion by Mr. Fitzgerald it was voted that the following Financial Report be made part of the records:

FINANCIAL REPORT FOR JUNE 1937

	Appropriation	Expended to June 1	Expended during June, 1937	Total	Balance
Administration Salaries	$68,928.00	$27,037.71	$9,302.78	$36,340.49	$32,587.51
General Expenses	7,125.00	2,190.63	1,133.40	3,324.03	3,800.97
Teachers Salaries, Day	1,467,648.09	596,384.34	239,076.49	835,460.83	632,187.26
" " Athletics	7,175.00	3,075.00	1,700.00	4,775.00	2,400.00
" " Substitutes	21,000.00	15,851.00	2,674.00	18,525.00	2,475.00
" " Evening	12,000.00	5,461.50	———	5,461.50	6,538.50
" " Americanization	2,000.00	876.00	117.50	993.50	1,006.50
" " Examinations	750.00	———	———	———	750.00
Text Books	14,700.00	3,024.06	222.92	3,246.98	11,453.02
Supplies	20,000.00	12,453.84	2,129.72	14,583.56	5,416.44
Lunch Room Supplies	31,000.00	12,949.40	4,662.66	17,612.06	13,387.94
Transportation of Pupils	2,000.00	676.00	406.00	1,082.00	918.00
Tuition to other Cities	2,500.00	1,055.56	468.54	1,524.10	975.90
Care of Truants	130.00	51.72	———	51.72	78.28
Fuel	23,114.00	13,093.75	318.53	13,412.28	9,701.72
Heat at Rindge	10,843.16	7,865.86	892.56	8,758.42	2,084.74
Light	10,000.00	3,709.36	1,934.68	5,644.04	4,355.96
Power	1,350.00	460.96	226.30	687.26	662.74
Light and Power at Rindge	4,000.00	1,550.99	834.18	2,385.17	1,614.83
Janitors Salaries	137,727.44	56,009.64	13,322.48	69,332.12	68,395.32
Repairs	5,005.67	1,738.70	1,136.58	2,875.28	2,130.39
Furniture and Furnishings	1,000.00	139.10	———	139.10	860.90
Janitors Supplies	4,000.00	402.26	39.77	442.03	3,557.97
Other Expenses	8,503.79	465.85	4,011.20	4,477.05	4,026.74
Minors License Refunds	50.00	24.00	9.75	53.75	16.25
Athletic Clothing	2,000.00	576.82	83.50	660.32	1,339.68
Museum Supplies	500.00	119.73	233.22	352.95	147.05
Pensions	1,250.00	509.99	119.80	629.79	620.21
W. P. A. Projects	12,800.00	7,500.00	700.00	8,100.00	4,700.00
	$1,879,100.15	$775,253.77	$285,756.56	$1,060,910.33	$818,189.82

(Continued on following page)

W. P. A. PROJECTS JUNE 1937

	Appropriation	Expended to June 1	Expended during June, 1937	Total	Balance
Agassiz School 65-14-9849	$375.60	$130.00	—— —	$130.00	$245.60
Ellis School 65-14-2254	1,278.93	796.18	—— —	796.18	482.75
Fletcher School 65-14-2287	200.00	56.55	—— —	56.55	143.45
Haggerty School 65-14-2250	1,700.00	844.74	—— —	844.74	855.26
High and Latin Field 65-14-9703	1,700.40	75.48	441.88	517.36	1,183.04
Houghton School 65-14-5541	255.73	169.47	—— —	169.47	86.26
Longfellow School 65-14-2010	870.52	559.74	—— —	559.74	310.78
Lowell School 65-14-2054	300.00	167.67	—— —	167.67	132.33
Peabody School 65-14-2308	1,800.00	1,730.30	30.15	1,760.45	39.55
Russell School 65-14-2270	600.00	221.98	134.80	356.78	243.22
Webster School 65-14-2316	4,000.00	1,568.81	501.95	2,070.76	1,929.24
Book Repairing 65-14-12799	300.00	—— —	187.59	187.59	112.41
Wellington School 65-14-1720	6.69	6.69	—— —	6.69	—— —
Morse School 65-14-9779	14.55	—— —	—— —	—— —	14.55
Russell School 65-14-5075	182.43	—— —	—— —	—— —	182.43
Roberts School 65-14-1817	138.84	—— —	117.00	117.00	21.84
Weatherstripping	12.62	—— —	—— —	—— —	12.62
Kelley School 65-14-2473	700.00	—— —	461.67	461.67	238.33
	$14,436.31	$6,327.61	$1,875.04	$8,202.65	$6,233.66

The Superintendent recommended that the pupils of the Lowell School be transferred to the Russell or Peabody districts and the Lowell School be closed or used for the girls of the vocational class who are now housed in the High and Latin School. Mr. Robart moved that the Superintendent's recommendation be adopted. Mrs. Brooks seconded this motion. Mrs. Brooks moved the previous question and on the following roll-call the previous question prevailed: Mrs. Brooks, Mr. Galgay, Mr. Robart and Mayor Lynch voting yes; Dr. Cassidy, Mr. Fitzgerald and Mr. Wood voting no. It was then voted on the following roll-call to adopt Mr. Robart's motion that the Superintendent's recommendation relative to the Lowell School, be approved: Mrs. Brooks, Mr. Galgay, Mr. Robart and Mayor Lynch voting yes; Dr. Cassidy, Mr. Fitzgerald and Mr. Wood voting no. Mr. Wood raised the point of order that the motion constituted a change in the rules and should lay on the table. The chair ruled against the point of order. Mr. Wood again raised a point of order that the Superintendent's recommendation should be referred to new business but the chair ruled against the point of order. Mr. Robart then moved to reconsider the vote adopting the Superintendent's recommendation, hoping that it would not prevail. Mr. Wood moved the previous question which prevailed and the Chairman ordered the main question. On the following roll-call it was then voted to reconsider the vote approving the Superintendent's recommendation relative to the closing of the Lowell School: Dr. Cassidy, Mr. Fitzgerald, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Galgay and Mr. Robart voting no. Mr. Wood then moved that the Superintendent's recommendation lay on the table until the next regular meeting: It was voted on the following roll-call to adopt Mr. Wood's motion: Dr. Cassidy, Mr. Fitzgerald, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Galgay, and Mr. Robart voting no.

On motion by Mr. Robart it was voted that the Text Books recommended by the Superintendent at the meeting of June 21, 1937, be adopted.

It was voted to take from the table the records of the meeting of June 7, 1937. It was voted to approve the records of the meeting of June 7, 1937.

On the following roll-call it was voted **not** to adopt a motion by Mr. Fitzgerald, to take from the table so much of the report of the Committee on Finance as continues down through the section relating to appointments: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

On the following roll-call it was voted **not** to adopt a motion by Mr. Robart to take from the table the motion "that if the Superintendent has any names to submit he do so at once".

Relative to the request of the Committee that the Superintendent investigate and report as to the advisability of conducting a sloyd class in the Ellis School, the Superintendent reported that a program of this nature could be carried out very nicely at the Ellis School, and recommended that the class be established. On motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted, provided no additional teaching personnel is required to carry it out.

Relative to a request of the Committee that the Superintendent bring in a definite plan for accommodating some of the High and Latin School Freshmen boys in the Rindge Technical School, the Superintendent presented the following communication from L. L. Cleveland, Head-Master of the High and Latin School, and on motion by Mr. Robart it was voted that it be made part of the records for study:

The High and Latin School
Cambridge, Mass.

July 12, 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools.
Dear Mr. Fitzgerald:

I submit the following possibilities as ways of reducing numbers in the main building of the High and Latin School for next year.

The pupils transferred to another building must be a definite group and all boys. There is no effective way of getting word, during vacation, to individuals selected from the whole school. If there were a place fitted to take care of their needs, I should like to transfer forty or fifty girls to some place where more could be done for them, but such action seems out of the question at present. After school opens in the fall, a number of boys will be moved to the Annex, very likely forty by Thanksgiving but this is done after conference with the boy concerned and his parents.

The possibilities of securing relief are:

1. Larger use of the Annex, by sending all or a part of next year's freshmen boys there. Of these

99 take the college preparatory course

116 take the commercial course

36 take the general course

Six rooms would be needed to care for the class work of the whole group. Taking six rooms, all on the first floor, and what is necessary on the second, would still leave an abundance of room for the boys now in the Annex as there are only 137 of those registered for next year. If the freshmen were there they would use rooms entirely separate from the other group and do exactly the same work as in the main building. Their scholastic work would be under Mr. Downey's direction assisted by department heads in giving the usual tests.

This plan would mean having all High and Latin School pupils in High and Latin buildings and entirely separate from another school. This would be very desirable, if possible.

Some objections: No physical training facilities and practically no lunchroom accommodations at present.

If St. Mary's Gymnasium is available, perhaps that could be used. There is some space in the basement that might be fitted for a lunchroom.

There are about 350 desks in the Annex, but a large number of these are in bad shape. The regular Annex boys will need ultimately at least 200, which demands the purchase of the necessary number of new desks. However, the new desks could be used in any addition later made to the main building.

2. Using 6 or 7 rooms at Rindge, probably 7 if all the freshmen boys were there, and fewer if the college preparatory group were kept in the Main Building. The number of seats could be increased by adding a few desks chairs, without any overcrowding.

The work would be the same in every way as corresponding work in the main building, and of course, every effort made to reduce to a minimum any interference with Rindge.

Objections: The boys transferred are in some ways a part of another school and the work of that school must necessarily be hampered somewhat by the substantial reduction of space available to it and by the reorganization made necessary by that reduction. The reorganization at this time is rather difficult. It is quite possible that parents would object to their sons going to Rindge when they had chosen for them the High and Latin School, as they might not understand the arrangement for entirely separate work.

3. Returning to the afternoon session used some years ago for a

portion of the school. Very few freshmen take more than four full time subjects. The boys could come for an afternoon session which would give them 5 periods and end not later than 4:30 o'clock. Room would be made for their coming early by having a like number in the morning finish their work at recess.

Such a plan would keep the whole group in the Main Building under like conditions for all. For those leaving early and those coming in the afternoon, it would eliminate, however, any study time at school or time for special work with teachers.

If the freshmen are thought too young to attend an afternoon session, particularly during the short winter days, an older group might be selected.

The following are suggestions about the Annex for next year:

There is now a staff of twelve teachers there with the master, Mr. Leonard, in charge. The table shows the choices made by the 137 who plan to go there next year, and a suggested number of divisions in each subject so that classes may be kept small. If these divisions are not too large in your mind, 10 teachers with 5 periods a day could more than handle the work. Quite a number of additional pupils could be distributed among these classes later and still keep classes small.

If this meets with your approval, two men could be transferred to the main school—perhaps Hunter and John Barry.

Mr. Leonard may see some objections to such a plan of which I am not aware:

	No. Pupils	No. Divs.	No. in Div.
English IV	52	4	13
English III	44	3	15
English II	46	3	16
English I	10	1	10
U. S. History	51	3	17
Mod. History	38	3	13
Anc. History	10	1	10
Civics I	6	1	6
Algebra I	18	1	18
Algebra II	10	1	10
Geometry I	10	1	10
French I	32	3	11
Spanish I	7	1	7
Science	20	2	10
Arithmetic	20	2	10
Law	26	2	13
Economics	20	2	10
Geography	40	3	13
Bkg. III	12	1	12
Bkg. II	39	2	20
Bkg. I	44	3	16
Jun. Bus. Training	6	1	6
Stenography I	10	1	10
Typewriting I	16	1	16
Typewriting II	5	1	5
		47	

Post Graduates

Post Graduates should be in school only as long as they show a serious purpose by their work, their attendance, and their general conduct. When they fail to do this they should automatically be dropped from the rolls. About sixty have registered for next year. Those who are returning for Stenography and Typewriting I plan to place in classes after school as we did several years ago.

Vacancies

English

- Miss Rogers
- Miss Looney
- Miss Mary Barry
- Miss Collins
- Mr. William Foley (leave of absence)

Mr. Kenney came for Miss Rogers and Mr. Cohen for Mr. Foley. If they return next September and Mr. Foley is unable to resume work at that time, there is still need of 3 in the Department.

Science

Mr. Ritter
Miss Nelligan

Mr. Ritter's work was cared for by another science teacher with a light program.

One teacher, preferably in Physics, is needed.

Commercial and Secretarial

Miss Mason
Miss Georgia Hardy
Miss Culhane

Miss Hardy's work is taken care of, but two are needed—preferably one in Stenography and Typewriting, and the other in Office Practice.

History

Miss Margaret Lynch
Miss Calahan

One teacher needed.

Oral English

Miss McGuire, gone
Miss Johnson, substitute

I hope Miss Johnson may return as she is exceptionally good.

Respectfully yours,
L. L. CLEVELAND,
Head-Master.

On motion by Mr. Fitzgerald it was voted that the Superintendent bring in, in accordance with the the rules, the name of the next person on the list for appointment to fill the vacancy of Master of the Fletcher School caused by the resignation of Edward A. Sullivan.

The Superintendent recommended that Kenneth W. Goepper be appointed Master of the Fletcher School. This recommendation lays on the "Calendar" under the rules.

Mr. Robart moved that before adjournment the committee convene as the Committee on Personnel. Dr. Cassidy moved the previous question which carried. On the following roll-call it was voted **not** to adopt Mr. Robart's motion: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

On motion by Dr. Cassidy it was voted that the Board of Health consider the advisability of examining the eyes of children in the first and second grades.

On motion by Dr. Cassidy it was voted, on the following roll-call, that the Mayor consider the advisability of building an eight room school on the site of the present Taylor School: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald and Mr. Wood voting yes; Mr. Galgay, Mr. Robart and Mayor Lynch voting no.

Mr. Fitzgerald moved that the teachers in any of the schools now in use and which may be closed during the present year shall be given preference over new appointees in the assignment to schools. Mr. Robart raised the point of order that this matter is definitely a function of the Superintendent. The Chair sustained the point of order and Mr. Fitzgerald withdrew the motion.

Mr. Galgay presented the following proposed amendment to the rules:

1. A Board of Examiners to consist of six members of the Administrative Department of the Cambridge School System shall be chosen for a term of two years to confer with the Superintendent in organizing and conducting examinations for those persons who seek to give instructions in the public schools of Cambridge, and for any promotional or other examinations requested by the School Committee.

2. The results of these examinations shall be listed by the Board of Examiners and appoint-

ments shall be made in the order of the candidates rating.

3. The Rules and Regulations pertaining to these examinations shall be submitted by the Board of Examiners to the School Committee for consideration and approval.

4. If the person heading the list, in the opinion of the Superintendent, should not be appointed he shall so certify his reasons to the School Committee, and the next person on said list shall be appointed.

5. All data pertaining to any and all examinations conducted by the Board of Examiners shall be kept in the exclusive custody of the Board of Examiners, who shall be directly responsible to the School Committee.

6. An honorarium of one hundred dollars per annum, in addition to their present salary shall be paid to each member of the Board of Examiners for this work, to be performed outside of school hours.

7. The following members of the Administrative department shall comprise the Board of Examiners:

Chester M. Bliss
Harold B. Blazo
Thomas L. Bramhall
James F. Conlin
Francis T. McCabe
Mary E. Murray

Mr. Robart moved that this proposed amendment be referred to the Committee on Rules. Mr. Wood raised the point of order that in accordance with the rules any proposed amendment of the rules lays on the "Calendar". The Chair sustained the point of order.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, August 23, 1937.

5:00 p. m.

SPECIAL MEETING:

Called at the request of Dr. James J. Cassidy, Mayor John D. Lynch and Russell A. Wood for the purposes of: 1. To consider and act upon proposals received for retubing boilers; 2. To consider and act upon the transferring of funds to various W.P.A. appropriations and the appropriation for "Repairs".

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Wood.

Vice-Chairman Wood in the chair.

Dr. Cassidy, Chairman of the Committee on Buildings & Grounds presented the following communication received from Chief Custodian Wm. J. Fitzgerald:

August 23, 1937.

To The Committee on
Buildings & Grounds.

I submit the following report for your consideration.

The sliding doors in the gymnasium at the Rindge Technical School are in very bad condition. Some time ago I was in contact with the people who built and installed these doors and had them come out and look them over. At that time they agreed to put in twelve to eighteen new invisible hinges and make all necessary adjustments and repairs on the door for the sum of $100.00.

This morning I was notified by the custodian of the Rindge Technical School that the roof over the gymnasium was still leaking very badly. At a meeting some time ago we referred this matter to Mr. Terry with a view of using some of the surplus construction money appropriated for the Rindge building when it was first erected. Mr. Terry has notified us that it will not be possible to use this money and the Secretary has a letter in his possession relative to this matter. I believe that this roof will have to be fixed in the near future.

FLETCHER SCHOOL: The tank used for shower baths in this school is all corroded and in very bad condition. It will cost considerable money to install a new tank. I feel that inasmuch as this tank is being used exclusively for shower bath and recreational purposes it should be installed with money appropriated from the Park Department.

The sectional heater at the Thorndike School is in urgent need of repair. This also is being used practically exclusively for shower bath and recreational purposes. It is my opinion that the money to repair this should come from the Park Department.

LOWELL SCHOOL: The furnace in this school is in very poor condition and in urgent need of repair. I had a representative from Alice W. Dean Company look over these furnaces and they can put the furnaces in good operating condition, at least for another year or two, for the sum of $125.00. As it is now certain that this school is to be open I request this work be done immediately.

Miss Alice Ward of the Science Department of the High & Latin School has asked me about installing two fans in the science laboratory at the High & Latin School. She feels that, because some time ago, in the City of Boston a teacher teaching a science class had an accident caused by the explosion of gases accumulating in the room from various solutions which they were mixing, it would be a good idea to have fans installed in these rooms to remove such gasses.

Very truly yours,
WILLIAM J. FITZGERALD,
Chief Custodian.

Dr. Cassidy then presented the following report of the Committee on Buildings and Grounds:

Committee on Buildings & Grounds

Meeting of August 23, 1937.

Members present:

Dr. Cassidy, Chairman
Mrs. Brooks
Mr. Galgay

Also present:

Mr. Wm. J. Fitzgerald,
Chief Custodian

Mr. C. J. Church,
Business Agent.

It is recommended that the Park Department be requested to obtain an appropriation to replace the tank in the Fletcher School used for shower baths and recreational purposes under the control of the Park Department.

It is recommended that the sectional heater at the Thorndike School be repaired.

It is recommended that the repair of the furnaces of the Lowell School be taken care of immediately.

It is recommended that the matter of fans for the Science Department at the High & Latin School be taken care of at the time of remodeling.

It is recommended that the repair and adjustment of the doors of the gymnasium at the Rindge Technical School be completed as soon as possible at a cost not to exceed $100.00.

It is recommended that a tar and gravel roof be installed over the gymnasium of the Rindge Technical School to replace the present glass roof.

Chief Custodian Fitzgerald presented bids for repairing boilers in the schools and it is recommended that the contract be awarded to the lowest responsible bidder, the Kendall Boiler & Tank Company of Cambridge, at a cost of $1420.00.

Relative to the motion referred to the Committee on Buildings and Grounds asking that the School Department release the Boardman School and that the Taylor School be used for the purpose for which the Boardman School is now being used, it was voted to report that at the present time it is inexpedient.

The Committee on Buildings and Grounds recommend that the following transfers of appropriations be made:

From Webster School W.P.A. 65-14-2316	
To Morse School W.P.A. 65-14-2473	$300.00
From Morse School W.P.A. 65-14-9779	
To Morse School W.P.A. 65-14-2473	14.55
From Russell School 65-14-5075	
To Russell School 65-14-2270	182.43
From W.P.A. Allotment	
To Agassiz School W.P.A. 65-14-9849	200.00
To Ellis School W.P.A. 65-14-2254	50.00
To Haggerty School W.P.A. 65-14-2250	75.00
To Kelley School W.P.A. 65-14-2473	200.00
To Book Mending W.P.A. 65-14-12799	250.00
To "Repairs"	1,500.00

It is recommended that the Chief Custodian be authorized to make adjustment in the janitorial force in order to take care of emergencies and minor repairs during the vacation period.

It was voted to adjourn.

DR. JAMES J. CASSIDY,
Chairman: Committee on Buildings
and Grounds.

It was unanimously agreed that each recommendation contained in the report of the Committee on Buildings & Grounds be acted on separately.

On motion by Mrs. Brooks it was voted to approve and adopt the recommendation that the Park Department be requested to obtain an appropriation to replace the tank in the Fletcher School used for shower baths and recreational purposes under the control of the Park Department.

On motion by Mrs. Brooks it was voted to approve and adopt the recommendation that the sectional heater at the Thorndike School be repaired.

On motion by Mr. Galgay it was voted to approve and adopt the recommendation that the repair of the furnaces of the Lowell School be taken care of immediately.

On motion by Mr. Fitzgerald it was voted to approve and adopt the recommendation that the matter of fans for the Science Department at the High and Latin School be taken care of at the time of remodeling.

On motion by Mrs. Brooks it was voted to approve and adopt the recommendation that the repair and adjustment of the doors of the gymnasium at the Rindge Technical School be completed as soon as possible at a cost not to exceed $100.00.

On motion by Mrs. Brooks it was voted to lay on the table the recommendation that a tar and gravel roof be installed over the gymnasium of the Rindge Technical School to replace the present glass roof.

It was voted that the full membership of the School Committee view the roof over the gymnasium at the Rindge Technical School on Thursday, August 26, at 11:00 a. m.

On the following roll-call it was voted that the contract for repairing boilers in the schools be awarded the lowest responsible bidder, the Kendall Boiler & Tank Company of Cambridge, at a cost of $1420.00: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Wood voting yes.

On motion by Mr. Galgay it was voted to approve and adopt the recommendation that it is inexpedient at the present time to release the Boardman School.

On the following roll-call it was voted to transfer the sum of $300.00 from the Webster School W.P.A. to the Morse School W.P.A.; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Wood voting yes.

On the following roll-call it was voted to transfer the sum of $14.55 from the Morse School W.P.A. No. 65-14-9779 to the Morse School W. P.A. No. 65-14-2473: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Wood voting yes.

On the following roll-call it was voted to transfer the sum of $182.43 from Russell School W.P.A. No. 65-14-5075 to Russell School W.P.A. No. 65-14-2270: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Wood voting yes.

On the following roll-call it was voted to transfer from the amount allotted to W.P.A. the sums of $200 to the Agassiz School W.P.A. $50 to the Ellis School W.P.A.; $75.00 to the Haggerty School W.P.A.; $200 to the Kelley School W.P.A.; $250 to the Book mending W.P.A.; $1,500 to "Repairs"; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Wood voting yes.

It was voted to approve and adopt the recommendation that the Chief Custodian be authorized to make adjustment in the janitorial force in order to take care of emergencies and minor repairs during the vacation period.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, August 2, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Dr. Cassidy it was unanimously voted to suspend the rules for the purpose of changing the date of the next regular meeting, which falls on a legal holiday.

On motion by Dr. Cassidy it was voted that the next regular meeting of the School Committee be held on Friday, September 10th, 1937, at 8:00 p. m. in the Council Chamber, City Hall, Cambridge, Mass.

On motion by Dr. Cassidy it was voted that the records of the meeting of July 12th, 1937, be laid on the table.

The Chairman presented a communication from the Park Department relative to placing supervisors on the play yards of certain schools, and on motion by Mr. Fitzgerald it was voted that it be placed on file.

On motion by Mr. Fitzgerald it was voted to place on file the communication from the Mayor, relative to the resignation of City Solicitor Theodore A. Lynch.

The Superintendent reported the death, on July 29th, 1937, of John H. Lemon, Storekeeper in the School Department. The Superintendent advised that Mr. Lemon has served the School Department conscientiously, capably and honestly for forty-one years. On motion by Dr. Cassidy it was voted that a letter expressing the deep sympathy of the School Committee be sent to Mr. Lemon's nearest of kin.

The Superintendent recommended that Anne B. Curry be granted leave of absence with stipend from September 1, 1937 to September 1, 1938, and on motion by Mr. Fitzgerald it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented the following resignations:

Henrietta E. McIntire, Headmaster's Assistant High & Latin School, effective Sept. 1, 1937.

Margaret C. Walsh, Teacher, Agassiz School, effective Sept. 1, 1937.

Alice Groden, Teacher, Peabody School, effective Sept. 1, 1937.

Julia G. McHugh, Teacher, Russell School, effective Sept. 1, 1937.

Ida Silverman, Teacher, Webster School, effective Sept. 1, 1937.

Margaret Culhane, Teacher, High & Latin, effective Sept. 1, 1937.

On motion by Mr. Robart it was voted that these resignations be adopted.

On motion by Mrs. Brooks it was voted that the Superintendent convey to Miss McIntire and Miss McHugh the appreciation of the School Committee for their long service to the School Department of Cambridge.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools:

PUBLISHED BY
D. C. HEATH & CO.

Mastery Arithmetic, Book III by Bodley, Gibson, Hayes & Watson.

Mastery Arithmetic, Grade VII by Bodley, Gibson, Hayes & Watson.

Mastery Arithmetic, Grade VIII by Bodley, Gibson, Hayes & Watson.

Junior English in Action, Revised Book I, for Grade Seven by Shelmadine & Tressler.

Junior English in Action, Revised Book II for Grade Eight by Shelmadine & Tressler.

Elementary English in Action Practice Books, by Bardwell, Mabie, and Tressler, for Grades 3, 4, 5 and 6.

Ivanhoe, by Scott (Timm Edition).

Treasure Island, by Stevenson (Abridged by Dunshee & Ludeke).

Tales of an Old Lumber Camp by Hamlin.

The Superintendent advised the Committee that Federal funds are no longer available to purchase food for the W. P. A. nursery classes and if this work is to continue it will be necessary to secure a sufficient sum of money to supply this food. Mrs. Brooks moved that the Superintendent be instructed to make application to the proper authorities for the necessary funds so that this work can be continued. Mr. Galgay moved to amend the motion by adding "that in the event the Superintendent is not able to receive aid from the Federal government that he be authorized to solicit aid from local organizations." On the following roll-call it was voted to adopt the amendment: Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks and Mr. Robart voting no. It was then voted to adopt the original motion.

Mrs. Brooks presented the following resolution:

Tonight, August 2, 1937, marks the twenty-fifth anniversary of the appointment of Mr. M. E. Fitzgerald as Superintendent of Schools of Cambridge; the twenty-fifth milestone in the Cambridge career of this man whose one and single purpose has been to educate and train the school children of Cambridge.

Our Superintendent has seen many changes brought about during his twenty-five years of service in our school department and upon his shoulders has fallen the mantle of educational leadership in Cambridge.

He has demonstrated to the citizens of this city and to the people outside of the community that he possesses a keen mind, an insight into human relationships, an all-powerful human sympathy, a genuine democratic spirit, a charitable heart, common sense and a rare grasp of the issues of human life; all of which has contributed in a vital way to his leadership.

We, the fathers and mothers, and as well the entire citizenry of Cambridge, should feel a deep satisfaction that the educational training of our children was placed in the hands of so capable and competent an educator as Superintendent Fitzgerald.

The City of Cambridge should ever be grateful for the splendid work and untiring effort of this good man.

Recognizing the great value of his twenty-five years of service as Superintendent of Schools of Cambridge, I now move that the School Committee tender to Superintendent Fitzgerald a rising vote of appreciation and that a copy of this resolution signed by the members of the School Committee be given him.

s/ JESSIE W. BROOKS.

It was unanimously voted to adopt this resolution and a rising vote of appreciation was extended to the Superintendent participated in by all the members of the School Committee.

Dr. Cassidy, Chairman of the Committee on Buildings & Grounds, reported that several copper conductors were torn from the roof of the Morse School and stolen and that the copper flashings on the roof of the Girl's Gymnasium at the High & Latin School were ripped off.

Mr. Fitzgerald, Chairman of the Committee on Finance, presented the following recommendation: That the sum of $100.00 be transferred from the amount allotted for W. P. A. Projects to the appropriation for W. P. A. Book Mending Project No. 65-14-12799; that the sum of $300.00 be transferred from the amount allotted for W. P. A. Projects to the appropriation for W. P. A. Kelley School Project No. 65-14-2473. It was voted that the report be accepted and recommendation adopted.

Mr. Robart, Chairman of the Committee on Athletics, reported that his Committee recommends acceptance of the offer made by the City Councillor John J. Carver to donate a portion of his salary as City Councillor to the athletic treasuries of Rindge Technical and Cambridge High & Latin Schools for the purpose of paying carfares of aspirants for athletic teams to and from Russell Field and that a letter of appreciation be sent to Councillor-At-Large Carver for his kindness. It was voted that the report be accepted and the recommendation adopted.

The Secretary read the following report of the Committee on Personnel:

Committee on Personnel

Monday, August 2, 1937.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted that the letter received from Margaret Leahy, relative to a transfer, be referred to the Superintendent for recommendation.

It was voted that the Superintendent make his nominations for permanent teachers at this meeting.

The Superintendent recommended that the following applicants be elected teachers in the elementary schools for one year:

Thomas J. O'Loughlin
Margaret M. Magee
Frances A. Curry
Caroline V. Ciani
Winifred M. Twohig
Eleanor M. O'Reagan
Wilma L. Johnston
John C. Landrigan
Suzanne E. Revaleon
Mary A. Barrow
Ellen F. Monahan
George Mokaba
Mary J. Conlin
Margaret M. Lorenzen
Dorothy A. Hooker
Alice H. Landrigan
Margaret Berkeley
William G. Traveis
Mary J. Lundergan
Rose Maybush

The Superintendent recommended that the following applicants be elected Kindergarten teachers for the period of one year:

Janet W. Ruggli
Catherine A. Pray

It was voted that two nominations be made to the Kindergarten and the residence of the third name on the list, Kathleen A. Cail, be investigated and if it should be proven that she is a non-resident that the name of Kathleen E. Conroy be submitted.

The Superintendent recommended the election, for one year, of the following high school teachers:

English

Thomas J. Kenney
Alan S. Cohen

History

Jerome S. Higgins
William P. Fahey
David D. Ronan

Commercial Dept.

Mary J. Halloran
Mary J. Mullane
Temperance G. Veale

French

Gertrude C. Parsons

Science

Harry A. Parris

The Superintendent recommended the election of Joseph L. C. Santora as teacher of Art in the High School for one year.

The Superintendent recommended the election of Hugh J. Curry as teacher of Music in the Rindge Technical School.

The Superintendent recommended the election of Mary F. Valente as teacher in the Department of Physical Education—Elementary Schools.

The Superintendent recommended the election of Irene L. Braithwaite as a teacher in the Domestic Science Department.

The Superintendent reported the transfer of John M. J. Barry and David Hunter from the High Schools Annex to the High & Latin School; the transfer of Margaret Leahy from Home Teaching to the High & Latin School.

It was voted that the Superintendent's nomination of teachers and transfer of teachers be approved.

It was voted to adjourn.

E. J. O'CONNELL,
Secretary.

The election of teachers as recommended by the Superintendent at the meeting of the Committee on Personnel remains on the Calendar in accordance with the rules.

On motion by Mr. Fitzgerald it was voted that the Text Books as recommended by the Superintendent at the meeting of July 12th be adopted.

On the following roll-call it was voted to adopt the recommendation of the Superintendent, as presented at the meeting of July 12, 1937, that Kenneth W. Goepper be appointed Master of the Fletcher School: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr . Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

It was voted on the following roll-call to lay on the table the proposed amendment to the rules, relative to a Board of Examiners, as presented by Mr. Galgay at the meeting of July 12th, 1937: Mrs .Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Robart and Mayor Lynch voting yes; Mr. Galgay and Mr. Wood voting no.

On motion by Mr. Robart it was voted that the motion "so much of the report of the Committee on Finance as continues down through the section relating to appointments" be given leave to withdraw.

On motion by Mr. Fitzgerald it was voted that the motion "that if the Superintendent has any names to submit he do so at once" be given leave to withdraw.

On the following roll-call it was voted to take from the table the recommendation of the Superintendent that the pupils of the Lowell School be transferred to the Russell or Peabody districts and the Lowell School be closed or used for the girls of the vocational classes who are now housed in the High and Latin School Building: Mrs. Brooks, Dr. Cassidy, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Mr. Fitzgerald voting no. Mr. Robart then moved that the Superintendent's recommendation relative to the Lowell School be adopted. Mrs. Brooks seconded the motion. Dr. Cassidy moved the previous question and on the following roll-call it was voted not to adopt Mr. Robart's motion: Mrs. Brooks, and Mr. Robart voting yes; Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

The Superintendent reported progress on the request of the School Committee that he bring in a definite plan for accommodating some of the High and Latin School Freshmen boys in the Rindge Technical School.

Mr. Fitzgerald moved that the School Department release the Boardman School to the city, so that it can be used for the purpose which the City Council has set forth to the School Committee on previous occasions and that the Taylor School, which has been abandoned by the School Committee, be used for the purpose for which the Boardman School is now being used. On motion by Mrs. Brooks it was voted that Mr. Fitzgerald's motion be referred to the Committee on Buildings and Grounds.

Superintendent of Buildings John J. Terry presented tentative plans for an addition to the Webster School and to the High & Latin School under W. P. A. projects. On motion by Mr. Wood, and seconded by Dr. Cassidy, it was voted, on the following roll-call, that His Honor, the Mayor, be granted authority to petition the Federal Government for funds for the Webster School and High & Latin School projects as per tentative plans submitted: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Robart absent.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL,

Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Friday, September 10, 1937.

SPECIAL MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Vice-Chairman Wood in the chair.

On motion by Mr. Robart it was voted that the minutes of the regular meeting of August 2 be approved as printed.

On motion by Mr. Robart it was voted that the Special Meeting of August 23 be approved as printed.

On motion by Mr. Robart it was voted that the communication from Ray W. Guild, relative to the case of certain schoolboys vs. James H. Leonard be received and placed on file.

The Chairman advised the committee that he had many letters commending Mr. James H. Leonard and on motion by Mr. Robart it was voted that all correspondence having reference to the Leonard case be referred to the committee studying the matter.

Mayor Lynch in the chair.

The Chairman presented a communication from Mary E. O'Connell requesting a one year's extension of her employment as a matron at the Wyman School and on motion by Mr. Fitzgerald, and seconded by Mrs. Brooks, it was voted that the City Council be advised that the School Committee approves of the retention of Mary E. O'Connell for one year in accordance with the statutes.

The Chairman presented a communication from John J. Moran, Sponsor's Agent for the W. P. A. requesting permission to use the following schools for the purpose of conducting an exhibition and entertainment:

September	17	Haggerty or Russell School
	24	Abraham Lincoln School
October	1	Thorndike School
	8	Roberts School
	15	Ellis School
	22	Agassiz or Webster School
	29	Longfellow School

On motion by Mr. Fitzgerald and seconded by Mr. Robart it was voted that the permission requested be granted provided the dates set forth do not conflict with other school activities.

On motion by Mr. Fitzgerald it was voted to grant permission to the Board of Election Commissioners to use the following schools for night registration from 7:00 p. m. to 9:00 p. m.:

Putnam School	September 23 and 24
Lincoln School	September 23
Haggerty School	September 27
Agassiz School	September 27 and 28
Kelley School	September 29 and 30
Russell School	September 28 and 29

The Chairman presented a communication from the Board of Health relative to examining of the children's eyes and on motion by Mr. Robart it was voted that it be received and placed on file.

On motion by Mr. Wood it was voted to refer to the Committee on Athletics for report and recommendation a communication received from the Cantab Club asking permission to use the Lassman Gymnasium at the Rindge Technical School for basketball games on Sunday afternoons for a season of 16 Sundays, beginning the last Sunday in November, at a cost of $25.00 per Sunday exclusive of the cost of erecting seats.

The Chairman presented a communication from Joseph C. Camara requesting permission for leave of absence for the children that play in the Junior American Legion Band to attend the American Legion Convention without being marked absent from school. On motion by Mr. Robart it was voted that the secretary notify Mr. Camara that the Committee is very happy to grant permission for the children to attend the convention but because of a recent ruling of the City Solicitor it is not possible to mark a pupil present who is in reality absent.

The Superintendent reported the death, on September 2, of Grace Chamberlin who retired in June, 1937, as Master's Assistant at the Wellington School after having served as teacher in the Cambridge Public Schools for 34 years. On motion by Mrs. Brooks it was voted that the Superintendent send a letter to Miss Chamberlin's family expressing the School Committee's deep sympathy and their appreciation for her long and faithful service to the children of Cambridge.

The Superintendent presented the following resignations:

Wyman School, Katherine G. Lynch, Teacher, September 1, 1937.

Wyman School, Catherine F. Myler, Teacher, September 1, 1937.

Longfellow School, Helen R. Morris, Teacher, September 1, 1937.

High and Latin School, Mary R. Breau, Teacher, Sept. 1, 1937.

Putnam School, Julia P. Good, Head Kindergartner, Sept. 1, 1937.

High and Latin School,, Mary J. Barry, Teacher, September 1, 1937.

Wellington School, Caroline M. Shaw, Teacher, September 1, 1937.

High and Latin School, Helene R. Looney, Teacher, Sept. 1, 1937.

High and Latin School, Margaret A. Lynch, Headmaster's Assistant, September 1, 1937.

On motion by Mr. Fitzgerald it was voted that the resignations be accepted.

The Superintendent presented the following communication from Kenneth W. Goepper, newly appointed master of the Fletcher School, and on motion by Mr. Robart it was voted that it be made part of the records:

66 Fresh Pond Lane
Cambridge, Mass.

August 7, 1937.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
City Hall, Cambridge, Mass.
Dear Mr. Fitzgerald:

I wish to thank you and through you all the members of the School Committee for my appointment as Master of the Fletcher School.

I shall do all in my power to keep the Fletcher School as one of the leaders in our excellent school system, and keep faithfully the trust which you have placed in me.

Yours sincerely,
KENNETH W. GOEPPER.

The Superintendent recommended that Grace A. Ayers, teacher in the High and Latin School, be granted leave of absence without stipend from September 1, 1937 to September 1, 1938. On motion by Mr. Wood it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that Legionaires, both men and women, who are elected delegates to the American Legion Convention, to be held in New York September 20 to 24, be granted leave of absence to attend without loss of pay. Mr. Robart moved to amend the recommendation to read "any member of the School Department personnel who is a member of the American Legion or Auxiliary". It was voted on motion by Mr. Fitzgerald to adopt the Superintendent's recommendation as amended by Mr. Robart.

On motion by Mr. Robart it was voted that the following communication from the Teachers' Retirement Board be made part of the records:

Teachers' Retirement Board

100 Nashua St., Boston

September 8, 1937.

To the School Committees of the Cities and Towns of Massachusetts:

Please note that Chapter 438 of the Acts of 1937 has increased the maximum annual assessment to $130.00 a year.

The rate of assessment is 5%, so that teachers are required to pay assessments of 5% of the salary which they receive, up to $2600.

For example, assessments are to be paid as follows:

Annual rate of salary	Annual Assessment for a full school year	Monthly Assessment
$1800.	$ 90.	$9.00
$2100.	$105.	$10.50
$2400.	$120.	$12.00
$2600. or over	$130.	$13.00

This change in the maximum assessment is COMPULSORY.

Please make sure that the annual salary of each teacher is reported on the deduction statements, in order that we may check the monthly assessments.

Yours very truly

s/ CLAYTON L. LENT

Sec'y., Teachers' Retirement Board.

It was voted on motion by Mr. Robart to place on file the communication from the W. P. A. relative to soliciting the school children for a collection of pennies for the purpose of erecting a placque or marker over the grave of Dexter Pratt who was the inspiration for Longfellow's famous poem "The Village Blacksmith".

The Superintendent reported the following transfer of teachers without change in salary.

Lillian F. McKeever from teacher in the Taylor School to teacher in the Longfellow School, effective September 1, 1937.

Agnes M. Harrington from teacher in the Taylor School to teacher in the Thorndike School, effective September 1, 1937.

Marguerite F. Doherty from teacher in the Taylor School to teacher in the Putnam School, effective September 1, 1937.

Mary G. Sullivan from Special Class Teacher in the Taylor School to Special Class Teacher in the Thorndike School, effective September 1, 1937.

Margaret M. Mulqueeney from teacher in the Morse School to teacher in the Longfellow School, effective September 1, 1937.

Mary A. Boland from Principal of the Taylor School to Principal of the Lowell School, effective September 1, 1937.

Frances E. Fitzgerald from Head Kindergartner in the Thorndike School to Head Kindergartner in the Abraham Lincoln School, effective September 1, 1937.

Eliza F. McLean from teacher in the Lowell School to teacher in the Agassiz School, effective September 1, 1937.

Catherine A. McGuinness from teacher in the Lowell School to teacher in the Russell School, effective September 1, 1937.

Dorothy Wadden from teacher in the Russell School to teacher in the Longfellow School, effective September 1, 1937.

Marquerite E. Brenner from Open Air Teacher at the Longfellow School to Open Air Teacher at the Wyman Open Air School, effective September 1, 1937.

On motion by Mr. Robart and seconded by Mrs. Brooks, it was voted that before the meeting adjourns that the School Committee convene as the Committee on Personnel.

Dr. Cassidy, Chairman of the Committee on Buildings & Grounds presented the following report from Chief Custodian Wm. J. Fitzgerald:

September 10, 1937.

Dr. James J. Cassidy,
Chairman-Committee on Buildings & Grounds,
Cambridge, Mass.

Dear Dr. Cassidy:

Relative to the roof over the gymnasium at the Rindge Technical School, I wish to report that there are at present 277 lights of glass broken and I find that the cost to replace this glass, at $1.45 per light, would be approximately $400.00.

I have also looked into the matter of having a four ply, 15 pound, felt tar and gravel roof put on in place of this glass roof and found that the cost for doing this work would be $225.00.

Very truly yours,

S/WILLIAM J. FITZGERALD,

Chief Custodian.

On motion by Mr. Fitzgerald it was voted that the report be held in abeyance.

Mr. Fitzgerald, Chairman of the Committee on Finance, presented the following Financial Report and it was voted that it be made part of the records:

FINANCIAL REPORT FOR JULY AND AUGUST, 1937

	Appropriation	Expended to July 1	Expended during July and August	Total Expended	Balance
Administration Salaries	$68,928.00	$36,340.49	$7,594.55	$43,935.04	$24,992.96
General Expenses	7,125.00	3,324.03	955.69	4,279.92	2,845.08
Teachers Salaries	1,467,648.09	835,460.83	119,807.02	955,267.85	512,380.24
" " Substitutes	21,000.00	18,525.00	1,135.00	19,660.00	1,340.00
" " Athletics	7,175.00	4,775.00	———	4,775.00	2,400.00
" " Evening School	12,000.00	5,461.50	———	5,461.50	6,538.50
" " Americanization	2,000.00	993.50	———	993.50	1,006.50
" " Examination	750.00	———	———	———	750.00
Text Books	14,700.00	3,246.98	325.53	3,572.51	11,127.49
Supplies	20,000.00	14,583.56	496.31	15,079.87	4,920.13
Lunch Room Supplies	31,000.00	17,612.06	188.08	17,800.14	13,199.86
Tuition to other Cities	2,500.00	1,524.10	383.36	1,907.46	592.54
Transportation of Pupils	2,000.00	1,082.00	144.50	1,226.50	773.50
Care of Truants	130.00	51.72	———	51.72	78.28
Fuel	23,114.00	13,412.28	———	13,412.28	9,701.72
Heating at Rindge	10,843.16	8,758.42	450.63	9,209.05	1,634.11
Light	10,000.00	5,644.04	688.60	6,332.64	3,667.36
Power	1,350.00	687.26	65.00	752.26	597.74
Light and Power at Rindge	4,000.00	2,385.17	409.17	2,794.34	1,205.66
Janitors Salaries	137,727.44	69,332.12	23,452.38	92,784.50	44,942.94
Repairs	*7,027.51	2,875.28	815.40	3,690.68	3,336.83
Furniture and Furnishings	1,000.00	139.10	———	139.10	860.90
Janitors Supplies	4,000.00	442.03	735.04	1,177.07	2,822.93
Other Expenses	8,503.79	4,477.05	548.79	5,025.84	3,477.95
Minors' License Refunds	50.00	33.75	8.25	42.00	8.00
Athletic Clothing	2,000.00	660.32	167.75	828.07	1,171.93
Museum Supplies	500.00	352.95	95.70	448.65	51.35
Pensions	1,250.00	629.79	215.64	845.43	404.57
W. P. A. Allotment	11,300.00	8,100.00	1,175.00	9,275.00	2,025.00
	$1,879,621.99	$1,060.910.33	$159,857.59	$1,220,767.92	$658,854.07

*Includes $521.84 transferred from unexpired W. P. A. Balances.

(Continued on following page)

REPORT ON W. P. A. PROJECTS FOR JULY AND AUGUST, 1937

	Appropri-ation	Expended to July 1	Expended during July and August	Total Expended	Balance
Agassiz School 65-14-9849	$575.60	$130.00	$170.17	$300.17	$275.43
Ellis School 65-14-2254	928.93	796.18	51.27	847.45	81.48
Fletcher School 65-14-2287	200.00	56.55	——— —	56.55	143.45
Haggerty School 65-14-2250	1,275.00	844.74	242.08	1,086.82	188.18
High & Latin Field 65-14-9703	1,700.40	517.36	77.59	594.95	1,105.45
Houghton School 65-14-5541	255.73	169.47	52.92	222.39	34.34
Longfellow School 65-14-2010	559.74	559.74	——— —	559.74	——— —
Lowell School 65-14-2054	200.00	167.67	——— —	167.67	32.33
Peabody School 65-14-2308	1,800.00	1,760.45	——— —	1,760.45	39.55
Russell School 65-14-2270	782.43	356.78	172.94	529.72	252.71
Webster School 65-14-2316	3,700.00	2,070.76	1,071.97	3,142.73	557.27
Book Repairing 65-14-12799	650.00	187.59	185.63	373.22	276.78
Wellington School 65-14-1720	6.69	6.69	——— —	6.69	——— —
Roberts School 65-14-1817	117.00	117.00	——— —	117.00	——— —
Kelley School 65-14-2473	1,200.00	461.67	598.97	1,060.64	139.36
Gannett School 65-14-2473	310.78	——— —	251.24	251.24	59.54
Lincoln School 65-14-2473	500.00	——— —	167.58	167.58	332.42
Morse School 65-14-2473	315.44	——— —	18.37	18.37	297.07
Weatherstripping	12.62	——— —	——— —	——— —	12.62
	$15,090.36	$8.202.65	$3,060.73	$11,263.38	$3,826.98

Mr. Fitzgerald also presented the following recommendation of the Committee on Finance:

That the following amounts be transferred from the appropriation for W. P. A.

To Ellis School W. P. A. 65-14-2254	$150.00
To Gannett School W. P. A. 65-14-2473	150.00
To Longfellow School W. P. A. 65-14-2010	63.43

That $10,000. be transferred from Teachers' Salaries (Day School) to "Supplies".

On the following roll-call it was voted to approve these transfers: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

On motion by Mr. Robart it was voted that the text books recommended by the Superintendent at the meeting of August 2, 1937 be adopted.

On motion by Mr. Fitzgerald it was voted, on the following roll-call, to adopt the recommendation of the Committee on Personnel, presented at the meeting of August 2, 1937, that the following teachers be elected for one year, effective September 1, 1937: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

Teacher	School	Salary	Effective	Date of Increase
Margaret M. Magee	Peabody	$1278.	September 1, 1937	September 1, 1938
Francis A. Curry	Putnam	1278.	September 1, 1937	September 1, 1938
Caroline V. Giani	Kelley	1278.	September 1, 1937	September 1, 1938
Winifred M. Twohig	Houghton	1278.	September 1, 1937	September 1, 1938
Eleanor M. O'Reagan	Webster	1278.	September 1, 1937	September 1, 1938
Wilma L. Johnston	Wellington	1662.	September 1, 1937	September 1, 1938
Suzanne E. Revaleon	Houghton	1278.	September 1, 1937	September 1, 1938
Mary A. Barrow	Houghton	1278.	September 1, 1937	September 1, 1938
Ellen F. Monahan	Houghton	1278.	September 1, 1937	September 1, 1938
Mary J. Conlin	Webster	1278.	September 1, 1937	September 1, 1938
Margaret M. Lorenzen	Peabody	1278.	September 1, 1937	September 1, 1938
Dorothy A. Hooker	Wellington	1278.	September 1, 1937	September 1, 1938
Alice H. Landrigan	Haggerty	1278.	September 1, 1937	September 1, 1938
Margaret Berkeley	Lowell	1278.	September 1, 1937	September 1, 1938
Mary J. Lundergan	Kelley	1278.	September 1, 1937	September 1, 1938
Rose Maybush	Kelley	1278.	September 1, 1937	September 1, 1938
Thomas J. O'Loughlin	Webster	1278.	September 1, 1937	September 1, 1938
John C. Landrigan	Roberts	1278.	September 1, 1937	September 1, 1938
George Mokaba	Kelley	1278.	September 1, 1937	September 1, 1938
William G. Traveis	Roberts	1278.	September 1, 1937	September 1, 1938
Janet W. Ruggli	Fletcher—K	1190.	September 1, 1937	September 1, 1938
Catherine A. Pray	Russell—K	1190.	September 1, 1937	September 1, 1938
Hugh J. Curry	Rindge Technical	1850.	September 1, 1937	September 1, 1938
Mary F. Valente	Phys. Edu. Elem.	1362.	September 1, 1937	September 1, 1938
Irene L. Braithwaite	Girls' Vocational	1450.	September 1, 1937	September 1, 1938
Joseph L. C. Santoro	High and Latin	1850.	September 1, 1937	September 1, 1938
Thomas J. Kenney	High and Latin	1850.	September 1, 1937	September 1, 1938
Alan S. Cohen	High and Latin	1850.	September 1, 1937	September 1, 1938
Gertrude C. Parsons	High and Latin	1534.	September 1, 1937	September 1, 1938
Harry A. Parris	High and Latin	1850.	September 1, 1937	September 1. 1938
Jerome S. Higgins	High and Latin	2300.	September 1, 1937	September 1, 1938
William P. Fahey	Rindge Technical	1850.	September 1, 1937	September 1, 1938
David D. Ronan	High and Latin	1850.	September 1, 1937	September 1, 1938
Mary E. Halloran	High and Latin	1534.	September 1, 1937	September 1, 1938
Mary J. Mullane	High and Latin	1534.	September 1, 1937	September 1, 1938
Temperance G. Veale	High and Latin	1534.	September 1, 1937	September 1, 1938

A motion by Mr. Robart to take from the table the proposed amendment to the rules, relative to a Board of Examiners as presented by Mr. Galgay at the meeting of July 12, 1937, was lost on the following roll-call: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

It was voted on motion by Mr Fitzgerald to take from the table the minutes of the meeting of July 12, 1937. On motion by Mr. Fitzgerald it was voted to approve the minutes of the meeting of July 12, 1937, as printed.

Dr. Cassidy moved to take from the table the recommendation of the Committee on Buildings & Grounds that a tar and gravel roof be installed over the gymnasium of the Rindge Technical School to replace the present glass roof. After considerable discussion Dr. Cassidy was given unanimous consent to withdraw this motion.

The Superintendent recommended that the following report on redistricting be adopted:

Report on Re-districting

I have gone over the districts with every master in the city as to the matter of re-districting and make the following recommendations:

1. That the primary school children of the Taylor School district residing in the Putnam Grammar School district be assigned to the Putnam School and the primary school children of the Taylor School district residing in the Thorndike Grammar School district be assigned to the Thorndike School.
2. The only change that seems to be advisable in the Russell and Haggerty School lines is to change the line on Aberdeen Avenue to the center of Aberdeen Avenue and to allow the children now in the Russell School to continue until such time as they may leave the school. The vote of the School Committee affecting the Russell School, allowing no one to enter outside of the old district lines (that is both sides of Aberdeen Avenue) should be strictly adhered to.
3. That in the Ellis-Sleeper district the fourth and fifth grades of the Sleeper School be transferred to the Ellis Grammar School. This change will make the Ellis School the grammar school of that district and the Sleeper School the primary school of that district. There is more than enough vacant room in the Ellis School to take care of this change without additional expense. This will make a better organization in that district.

On motion by Mr. Robart and seconded by Mrs. Brooks it was voted that the Superintendent's recommendation and report be adopted.

Reporting on the request of the School Committee that he bring in a definite plan for accommodating some of the High and Latin School freshmen in the Rindge Technical School, the Superintendent advised the committee that because there is an attempt being made to erect a new annex at the High and Latin School he did not think it necessary to make any changes at the present time and that they carry on in the same manner as last year. On motion by Dr. Cassidy it was voted that the recommendation and report be adopted.

On motion by Mr. Wood it was voted that a meeting of the School Committee in executive session be called by the chairman prior to the next regular meeting for consideration and disposition of the charges and testimony now pending against James H. Leonard, Master of the High Schools Annex.

On motion by Mr. Fitzgerald it was voted that the Cambridge public schools be closed all day Friday, September 17 in commemoration of the celebration of the 150th anniversary celebration of the Constitution.

Mr. Wood presented the following motion: "that the School Committee suspend with evening football games for the Rindge Technical and High and Latin Schools this season". Dr. Cassidy offered a substitute motion that the boys be allowed to play this year but that in the future all such activities be stopped. Mr. Wood raised the point of order that Dr. Cassidy's motion was out of order because this committee cannot legislate for the 1938 committee. The Chairman ruled that Dr. Cassidy's motion was in order. After considerable discussion Dr. Cassidy was given unanimous consent to withdraw his motion. On the following roll-call it was then voted not to adopt Mr. Wood's motion: Mr. Wood voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mayor Lynch voting no.

On motion by Mr. Robart it was voted that the Civil Service Commission be requested to hold an examination for the position of storekeeper in the event that there is no list at present existent, and that no provisional appointment be made in the interim.

Mr. Robart moved that the Superintendent be instructed to prepare and hold, in accordance with the rules, examinations for permanent and substitute teachers on the second Saturday of November, said examinations to include examinations for administrative positions which are now vacant. Mrs. Brooks seconded the motion. Mr. Galgay raised the point of order that the motion should be presented in writing and laid over until the next meeting. The chair ruled against Mr. Galgay's point of order. Mr. Galgay moved that Mr. Robart's motion lay on the table and on the following roll-call it was voted to adopt Mr. Galgay's motion: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no. Mr. Robart then raised a point of order that in accordance with the rules a substitute examination is required on the third Saturday of September and unless the rules are suspended that examination must be held. The Chair ruled that if it is in accordance with the rules the examination must be held. Mr. Wood then moved that no substitute examination be held for teaching positions in the Cambridge School System in September 1937. Mr. Robert raised the point of order that this motion was an amendment to the rules. The Chairman ruled that it was an amendment to the rules and that it must lay on the Calendar in accordance with the rules.

Mr. Galgay, Chairman of the committee appointed to investigate the lunch rooms, presented the following report and on motion by Mr. Robart it was voted that it be made part of the records:

CAMBRIDGE HIGH AND LATIN SCHOOL LUNCH ROOM
Profit and Loss Statement for the Six Months Ending June 30, 1937

CASH SALES			$13,782.42
Deduct—**Cost of Food Sold:**			
Purchases		$11,358.94	
Less—Invoices of 1936 paid in 1937 as per schedule "A"		122.40	
Net Purchases for 1937		$11,236.54	
Deduct—Difference of Inventories			
Inventory, June 30, 1937	$258.34		
Inventory, Jan. 1, 1937	155.46	102.88	
COST OF FOOD SOLD			$11,133.66
GROSS PROFIT ON SALES			$2,648.76
Deduct—**Operating Expenses:**			
Salary—Lillian A. Kinneen	$624.00		
Elizabeth H. Murphy	577.20		
Hannah G. Stanton	624.00		
Margaret T. Lynch	443.70		
Agnes Rogers	104.00		$2,372.90
NET PROFIT			**$ 275.86**

NOTE: The item of operating expenses provides for the deduction of 1/10 of the yearly salary of each matron employed.

RINDGE TECHNICAL SCHOOL LUNCH ROOM
Profit and Loss Statement for the Six Months Ending June 30, 1937

CASH SALES			$8,092.09
Deduct—**Cost of Food Sold:**			
Purchases		$6,441.20	
Less—Invoices of 1936 paid in 1937 as per schedule "A"		167.19	
Net Purchases for 1937		$6,274.01	
Deduct—Difference of Inventories			
Inventory, June 30, 1937	$356.24		
Inventory, Jan. 1, 1937	334.11	22.13	
COST OF FOOD SOLD			$6,251.88
GROSS PROFIT ON SALES			$1,840.21
Deduct—**Operating Expenses:**			
Salary—Mary M. Kenney	$624.00		
Ellen J. McGinn	624.00		
Mary T. Shea	624.00		
William Coughlin	19.20		$1,891.20
NET LOSS			**$ 50.99**

NOTE: The item of operating expenses provides for the deduction of 1/10 of the yearly salary of each matron employed.

On motion by Dr. Cassidy it was voted that the Superintendent consider the advisability of having the proper authorities examine the eyes of the children in the first and second grades of the public schools.

On motion by Mr. Fitzgerald it was voted to convene in to the meeting of the Committee on Personnel.

The Committee convened in regular session and the secretary presented the following report of the Committee on Personnel:

Committee on Personnel

September 10, 1937

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

The Superintendent recommended the following transfer of teachers:

Mary C. Tracy from Head Kindergartner at the Abraham Lincoln School to teacher at the Wyman Open Air School at a salary of $1794. per annum effective September 1, 1937, date of increase to be September 1, 1938.

Helena M. Maguire from teacher at the Longfellow School to teacher in the Open Air Class at the Longfellow School at a salary of $1894. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

Mary A. O'Toole from teacher at the Taylor School to Prevocational Teacher at the Putnam School at a salary of $1946. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

Mary B. O'Brien from Cooking Teacher, Elementary Schools to Domestic Science Department, High and Latin School at a salary of $1534. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

M. Agnes Tierney from teacher at the Wellington School to Master's Assistant at the Wellington School at a salary of $2008. per annum effective September 1, 1937, date of increase to be September 1, 1938.

Winifred L. Kinsley from seventh grade teacher at the Houghton to eighth grade teacher at the Houghton School at a salary of $1938. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

Catherine L. Smith from seventh grade teacher at the Peabody School to eighth grade teacher at the Peabody School, at a salary of $1938. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

Jeannette Connelly from seventh grade teacher at the Roberts School to eighth grade teacher at the Roberts School at a salary of $1938. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

On the following roll-call it was voted to approve these transfers with the exception of the transfer of Mary E. O'Brien to the Domestic Science Department at the High and Latin School, which is to be referred back to the Superintendent for further investigation: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

It was voted to recommend approval of the Superintendent's nomination of Catherine A. Howard as Special Class Teacher at the Wellington School at a salary of $1694. per annum, effective September 1, 1937, date of increase to be September 1. 1938.

It was voted to recommend approval of the Superintendent's nomination of Ada Z. Callum as Special Class Teacher at the Roberts School, at a salary of $1394. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

It was voted to recommend approval of the Superintendent's nomination of Ethel R. Hedman as Special Class Teacher at the Roberts School, at a salary of $1594. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

It was voted to recommend approval of the Superintendent's nomination of Kathleen E. Conroy as Assistant Kindergartner at the salary of $1190. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

The Superintendent advised the committee that he had received a communication from Marguerite Downey advising that the present time she is unable to accept a teaching position and requesting that she be allowed to maintain her eligibility for appointment at some future date. It was voted that Miss Downey's name remain on the eligible list at her present rating.

It was voted to recommend approval of the Superintendent's nomination of Anne Goverman as a teacher in the elementary schools at a salary of $1278. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

It was voted to recommend approval of the Superintendent's nomination of Cecilia M. McManus as teacher in the elementary schools at a salary of $1278. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

It was voted to recommend approval of the Superintendent's nomination of Elizabeth M. Dempsey as a teacher in the elementary schools at a salary of $1278. per annum effective September 1, 1937, date of increase to be September 1, 1938.

It was voted to recommend approval of the Superintendent's nomination of Rose C. Rooney as a teacher in the elementary schools at a salary of $1278. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

It was voted to recommend approval of the Superintendent's nomination of Miriam C. Donald as assistant Kindergartner at a salary of $1190. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

It was voted to recommend approval of the Superintendent's nomination of Murial A. Lyons as assistant Kindergartner at a salary of $1190. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

The Superintendent presented plans for the parade to be held on Constitution Day and it was voted to approve the plans to have the high school seniors and teachers invited to participate in the parade.

It was voted to recommend approval of the Superintendent's nomination of Marie E. Quinlan as Home Teacher (High) at a salary of $1534. per annum, effective September 1, 1937, date of increase to be September 1, 1938.

It was voted to reconvene to the regular meeting of the School Committee.

E. J. O'CONNELL,
Secretary: Committee on Personnel.

On motion by Mrs. Brooks it was voted that the action taken in the meeting of the Committee of Personnel be ratified and the recommended appointments laid on the "Calendar" under the rules.

On motion by Mr. Fitzgerald it was unanimously voted to suspend the rules for the purpose of changing the date of the next meeting. It was then voted that the next regular meeting be held on Monday, September 27, 1937, at 8:00 p. m. in the Council Chamber, City Hall, Cambridge, Mass.

On motion by Mr. Robart it was unanimously voted to suspend the rules. On motion by Mr. Robart it was then voted that the examinations for substitute teachers, called under the rules for the third Saturday in

September, be temporarily postponed to await recommendation of the Superintendent for a more appropriate date.

On motion by Mr. Wood it was voted to pay the tuition of the Cambridge pupil attending the Boston Speech School.

The Superintendent recommended that all pupils who wish to attend the High Schools Annex must register at the High and Latin School. On motion by Mr. Robart it was voted that the recommendation be adopted.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, September 27, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood.

Vice-Chairman Wood in the chair.

On motion by Mr. Robart it was voted that the records of the meeting of September 10, be approved as printed.

The Chairman presented a communication from the Board of Election Commissioners requesting permission to use the following schools as polling places for the primary election on Wednesday, October 13, 1937, and the election on Tuesday, November 2, 1937:

Putnam
Thorndike
Kelley
Fletcher
Roberts
Boardman
Longfellow (two precincts)
Harvard (two precincts)
Willard
Webster
Morse (two precincts)
Houghton
Agassiz (two precincts)
High
Peabody
Lowell
Russell (two precincts)
Haggerty
Ellis
Sleeper

The Superintendent advised the committee that in the past years at the Morse School the Election Commissioners used one of the rooms in the basement and one of the Kindergarten rooms, making it necessary to dismiss the Kindergarten, and recommended that this year, inasmuch as there are now two rooms available in the basement, that the Election Commissioners use these rooms, thereby making it unnecessary to dismiss the kindergarten. On motion by Mr. Robart it was voted that permission be granted with the reservations outlined for the Morse School.

On motion by Dr. Cassidy it was voted that the Election Commissioners be notified that all nails, screws, etc., used to erect their paraphernalia are to be removed.

On motion by Mr. Robart it was voted that permission be granted Troop 10 Boy Scouts to use the hall in the Agassiz School for troop meetings on Friday evenings from 7:30 to 9:30 p. m. during the school year.

The Chairman ruled that the communication from the W. P. A. Recreation Project, requesting a group pass to the High School games for the needy of the community, be referred to the Committee on Athletics.

The Chairman presented a communication from Councillor-At-Large John J. Carver enclosing a check for $41.66 endorsed over to the School Department, said donation to be used for carfares for Rindge and Latin School athletes traveling to and from Russell Field. On motion by Mr. Robart it was voted that it be referred to the Committee on Athletics.

The Chairman presented a communication from John J. Moran, Sponsor's Agent for the W. P. A. inviting the committee to attend the annual Cambridge Exhibition of W. P. A. activities. The chair ruled that the letter be placed on file.

The Chairman presented copy of an order passed by the City Council relative to the employment of Mary E. O'Connell as a matron in the School Department and on motion by Mr. Robart it was voted that it be received and placed on file.

The Chairman presented a communication from Benedict FitzGerald, Director of Music, relative to strument and on motion by Mr. Robart, and seconded by Mr. Fitzger- the purchase of a certain band in- ald, it was voted that the communication be received and placed on file and a copy thereof sent to Mr. Rockwell with the advice that the School Committee, as such, has no legal authority to compensate him for any loss he may have sustained and that the committee suggests that if he feels he has a legal right to this instrument that he communicate with the Director of Music for its return.

The Superintendent recommended that the Fire Department be granted permission to use a room in the High School Building on Saturday October 23, 1937 for the purpose of conducting a Civil Service Examination for members of the Cambridge Fire Department. On motion by Mrs. Brooks it was voted that the recommendation be adopted.

The Superintendent advised the Committee that Miss Georgia Hardy, who retired from teaching in the High and Latin School last June has given one share of American Telephone Stock to the School Department, the income therefrom to be used to purchase a book as an annual prize in a spelling contest in the Senior Class of the High and Latin School. The Superintendent further advised that the City Solicitor has drawn up an agreement which will have to have her signature and the School Committee will have to accept the fund. On motion by Mr. Robart it was voted that the trust fund be accepted with a vote of gratitude to Miss Hardy for her thoughtfulness.

The Superintendent recommended that the following book be adopted for use in the Cambridge Public Schools. This recommendation lays on the "Calendar" under the rules.

PUBLISHED BY
PITTMAN PUB'L. COMPANY

"Airplane and Engine Maintenance" by Brimm & Rogers.

The Superintendent presented the following communication:

September 27, 1937.

Headmaster Cleveland has received a letter from Mr. T. P. Pitrie, Assistant Dean of Massachusetts Institute of Technology that Richard Babish who went to the Institute as a member of the Freshman Class of 1940 from the High and Latin School has been designated as one of the winners of the newly established series of "Technology Awards" which are to be given annually to secondary schools from which they have received outstanding freshmen.

Mr. Babish has been named as one of the five best students in Calculus.

The presentation of the award, which will take the form of some book, will probably be made by a member of the Institute faculty at some student assembly.

Very truly yours,
M. E. FITZGERALD,
Superintendent of Schools.

On motion by Mr. Robart and seconded by Mr. Fitzgerald it was voted that the communication be made part of the records and that the Superintendent write a letter to Mr. Babish expressing the gratitude of the Committee and their appreciation for the wonderful work he has done and for the great credit which he has caused to be reflected on the Cambridge School System by his efforts and expressing the Committee's congratulations.

The Superintendent presented the following communication from Toye G. Davis:

55 Dana Street,
Cambridge, Mass.
September 25, 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools
City Hall,
Cambridge, Massachusetts.
My dear Mr. Fitzgerald:

This comes to make inquiry concerning the possibility of using one of the rooms in the Abraham Lincoln School for my W. P. A. class in Adult Education. I would like to use it two nights a week and preferably on Tuesday and Thursday nights. I understand that there is a small room off from the library and that is the one that I would like to use. I also understand that the library is open during the evening and that there is a janitor on duty. I spoke to the local Principal and she suggested that I get in touch with you. If I should be granted this space, I assure you that we would do our utmost to help keep it clean, also we would comply with all rules such as may be prescribed either by the Administrative Board or by the janitor.

The W. P. A. prefers that classes be held in public buildings as schools, community centers, etc., and the problem of securing such places at appropriate times is by no means an easy task. Churches are sometimes used in this connection, but they are not always heated on the nights that they are used and this of course creates another problem. I ask this particular school as it is in the vicinity where I already have two classes scheduled.

I thank you for your kindness and consideration in this matter.

Yours very respectfully,

TOYE G. DAVIS.

The Superintendent recommended that the permission requested be granted. Dr. Cassidy moved that the Superintendent's recommendation be adopted.

Mr. Robart moved to amend Dr. Cassidy's motion by adding "provided some member of the School Department personnel determine the subjects taught". It was voted to adopt this motion as amended.

It was unanimously agreed that the Superintendent be permitted to use two rooms temporarily in the High Schools Annex for study rooms for the Opportunity Class girls who are now housed in the Longfellow School.

The Superintendent advised that a young man who has reached the age of twenty-one and who has never been able to go to school because he could not walk is desirous of having a home teacher continue to instruct him so that he may learn to read. The Superintendent recommended that he be allowed to have a Home Teacher instruct him and on motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that the evening schools and Americanization classes open on Octob 19, 1937, and it was voted to adop this recommendation.

The Secretary read the followi report of the Committee on Pers nel:

Committee on Personnel

Monday, September 27, 1937

Members present: Mrs. Brooks, D Cassidy, Mr. Fitzgerald, Mr. Gaiga, Mr. Robart and Mr. Wood.

Mr. Wood in the chair.

It was unanimously voted to suspend the rules for the purpose o adopting a book. It was then voted that "Advanced Algebra", published by Allyn & Bacon, be approved for use in the Cambridge Public Schools.

The Superintended presented the following resignations.

Mary E. Murray, Dean, High and Latin School, Effective September 20, 1937.

Grace H. Fair, Teacher, High and Latin School, Effective Oct. 15, 1937.

M. Estelle Ramsdell, Master's Assistent, Webster School, Effective October 16, 1937.

Olivia M. Stead, Teacher, Houghton School, Effective Oct. 22, 1937.

It was voted to accept the resignations and a letter of appreciation be sent to Miss Ramsdell for her long service in the Cambridge School System.

The Superintendent reported the following transfers:

Anna E. Dailey from teacher to Open Air Teacher at the Roberts School, at a salary of $1894. per annum, effective October 1, 1937, date of increase to be September 1, 1938.

Anna H. McInnes from sixth grade to eighth grade teacher in the Hag- to eight grade teacher in the Haggerty School at a salary of $1938. per annum, effective September 1, 1937.

Mary E. Sullivan and Helen L. McLaughlin from sixth grade to eighth grade teachers at the Wellington School at a salary of $1938. per annum, effective September 1, 1937.

It was voted to approve this report.

The Superintendent requested permission to withdraw, at the applicants request, the following recommendations submitted at the meeting of September 10, 1937.

1. Transfer of Marion L. Akerman, Head Kindergartner from Gannett to Thorndike.
2. Promotion of Mildred F. Reinhalter to eighth grade teacher at the Wellington.
3. Appointment of Helen G. Moylan as a Home Teacher.

It was voted that permission be granted.

It was voted to approve the following transfers:

Lucille M. Kelly, from Kelley to Wellington, Effective Sept. 13, 1937.

Alice G. Dacey, Sleeper to Ellis, Effective Sept. 16, 1937.

Mary A. O'Callaghan, from Sleeper to Ellis, Effective Sept. 14, 1937.

Anna Katz, from Willard to Morse, Effective Sept. 27, 1937.

Jeannette L. Donnelly, from Morse to Wellington, Effective Sept. 28, 1937.

Anna G. Weisblatt, from special Class teacher to Elementary Teacher, Roberts School, Effective Sept. 13, 1937.

It was voted to approve the Superintendent's recommendation that the date of increase for Anna L. Mahony, Master's Assistant at the Roberts School be September 1, 1937.

It was voted that all personal data and material provided by the applicants at the examination for Master be returned to them forthwith.

The Superintendent recommended that Mary B. O'Brien, cooking teacher at the Longfellow School, be appointed cooking teacher at the High and Latin School at a salary of $1534. per annum. It was voted to recommend approval of this nomination.

The Superintendent recommended that Anne E. McBride be temporarily transferred from sewing teacher at the Longfellow School to sewing teacher at the High and Latin School at a salary of $1534. per annum. It was voted to approve this transfer.

It was voted to approve the Superintendent's recommendation that the following teachers be appointed principals of the evening schools:

William J. Cunningham —— High
Ingolf V. Bockmann —— Industrial
Raymond G. D'Arcy — Elementary

It was voted to adjourn.

E. J. O'CONNELL,
Secretary, Committee on Personnel.

It was voted that the report of the committee on Personnel be adopted and the appointment of Miss O'Brien to the High School be laid on the "Calendar" under the rules.

The secretary was requested to read the following resignation, received from Mary E. Murray:

One Merrill Street,
Cambridge, Mass.
September 19, 1937.

To the Honorable,
The Chairman and Members of the
Cambridge School Committee.

Dr. James G. Reardon has asked me to give to Massachusetts as Dean of the School of Art, the benefits of my educational background and of my years of broad experience as a teacher and a dean. For this reason I now submit to you my resignation as dean of the junior girls in the High and Latin School, to take effect with your approval September 20, 1937.

Your expressions of professional recognition and confidence in me have ever been an incentive in my work. I deeply appreciate the consideration which you have always shown me.

My interest in the Cambridge School System is an abiding one and I shall deem it a privilege to continue to serve it whenever I can. It is most gratifying to me to have helped with the opening of the Cambridge High and Latin School. It is my wish as Superintendent Fitzgerald knows, that this work be gratuitous.

Respectfully yours,
s/MARY EDNA MURRAY.

The secretary advised the committee that with her resignation Miss Murray had returned her salary check amounting to $143.77 as she desired that her work incident to the re-opening of the High and Latin School be gratuitous.

Mr. Galgay suggested that the check returned by Miss Murray be turned over to the High School band to help defray cost of buying uniforms. Mr. Fitzgerald endorsed Mr. Galgay's suggestion but was of the opinion that because the check has been endorsed over to the city of Cambridge that it is the property of the city. Mr. Fitzgerald suggested that if someone would contact Miss Murray and apprise her of this fact that she might be willing to take back this check and issue one of her own which could be held, with other revenue which the department might receive, until the full amount necessary to purchase the uniforms is received. It was then voted on motion by Mr. Fitzgerald that a committee of one be appointed to confer with Miss Murray concerning this check. The chairman appointed Mr. Fitzgerald to act in this capacity.

It was voted to adopt the following motion presented by Mr. Galgay: "It is with the deepest regret that the Cambridge School Committee accepts the resignation of Miss Mary E. Murray as Dean of Cambridge High and Latin School, recognizing as it does the abiding faith and faithful service rendered by her to the school children of Cambridge. The Cambridge School Committee however is happy to extend its best wishes and congratulations to Miss Murray in her new field of endeavor".

The secretary read the following report of the meeting of the School Committee held in executive session earlier in the evening.

MEETING OF THE SCHOOL COMMITTEE IN EXECUTIVE SESSION

Monday, Sept. 27, 1937—7:30 p. m.

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Galgay and Mr. Wood.

Mr. Wood in the chair.

It was voted to adopt the following motion:

> "We of the School Committee do not and will not tolerate any discrimination of race, creed or color. Nevertheless the complaint based on certain allegations of discrimination alleged to have taken place at the Hotel Bradford seems to have originated with the proprietors or their delegated representatives over which those participating had no control.
>
> "Therefore, in view of the fact that this social function was held apart from the regular school activities, over which the School Committee had no jurisdiction, nor were they apprised thereof, that the complaint be placed on file".

It was voted to adjourn.

E. J. O'CONNELL,
Secretary.

Mr. Robart moved that the report and recommendation of the School Committee meeting held in executive session be adopted.

Dr. Cassidy in the chair.

Mr. Wood presented the following substitute motion: "In the case of

James H. Leonard, Master of the High and Latin Schools Annex, versus certain colored students in the matter of excluding colored students from dancing at a school club dance in a Boston Hotel, the master of the school is found to be gravely at fault. He was lax in his duties. He failed to defend the colored boys and to fight for them. He failed to verify the authority of persons presuming to issue orders against the colored pupils. He failed at any point to bring the issue to a head and fulfill his responsibility as a teacher and master of a school. We deplore this incident. On the testimony submitted we find the master failing in his obvious duty. As an American he should have stood by our school boys regardless of race, color or creed". On the following roll-call Mr. Wood's substitute motion was lost: Mr. Wood voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Robart voting no; Mayor Lynch absent. It was then voted, on the following roll-call, to adopt the original motion as presented by Mr. Robart that the recommendation and report of the School Committee meeting held in executive session be adopted: Mrs. Brooks, Dr. Cassidy, Mr. Galgay and Mr. Robart voting yes; Mr. Wood voting no; Mr. Fitzgerald and Mayor Lynch absent.

Date of Increase on all These Appointments to be September 1, 1938

Name	Position	Salary	Effective
Kathleen E. Conroy	Kindergarten	$1190.	Sept. 1, 1937
Miriam C. Donald	Kindergarten	$1190.	Sept. 1, 1937
Muriel A. Lyons	Kindergarten	$1190.	Sept. 1, 1937
Catherine A. Howard	Special Class	$1694.	Sept. 1, 1937
Ada Z. Callum	Special Class	$1394.	Sept. 1, 1937
Ethel R. Hedman	Special Class	$1594.	Sept. 1, 1937
Ann Goverman	Elementary	$1278.	Sept. 1, 1937
Cecilia M. McManus	Elementary	$1278.	Sept. 1, 1937
Elizabeth M. Dempsey	Elementary	$1278.	Sept. 1, 1937
Rose C. Rooney	Elementary	$1278.	Sept. 1, 1937
Marie E. Quinlan	Home Teaching (High)	$1534.	Sept. 1, 1937

Mr. Wood in the chair.

On the following roll-call it was voted that, with the exception of those persons whose nominations were withdrawn at their own request, that the following teachers who were recommended for appointment by the Committee on Personnel at the meeting of September 10, be elected for one year: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes; Mayor Lynch absent.

A motion by Mr. Robart to take from the table the proposed amendment to the rules relative to a board of examiners, as presented by Mr. Galgay at the meeting of September 10, 1937, was lost on the following roll-call: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no; Mayor Lynch absent.

On motion by Dr. Cassidy and seconded by Mr. Fitzgerald, it was voted that the Cambridge Catholic Club be granted the use of the Kelley School hall on Sunday morning, October 10, 1937, for the purpose of holding a communion breakfast.

On motion by Dr. Cassidy it was voted that His Honor, the Mayor, petition the City Electrician to conduct a survey of the electric light poles adjacent to school buildings with a view of determining whether or not their condition warrants replacement.

On motion by Mr. Robart it was voted that the Superintendent communicate, by means of a bulletin, the Committee's appreciation to those teachers and students who participated in the Constitution Day parade and the committee's congratulations on their fine appearance therein.

Mr. Robart moved that the Superintendent be instructed to announce a date for an examination (not later than November 1st) for the position of Dean, High and Latin School; Director of Art; Head of Science Department, High and Latin School; Head of History Department, High and Latin School; Head of History Department, Rindge Technical School; Head of Romance Language Department, High and Latin School: At which time all applicants for advancement to these administrative positions, now vacant, be given the opportunity to apply for and take such an examination. Mr. Galgay offered a substitute motion that with the exception of the position of Director of Art the Superintendent be instructed to dispense with these positions and allot the work to one supervisor who will be able to handle the work. After considerable discussion Mr. Galgay was given unanimous consent to withdraw his substitute motion. A motion for the previous question carried and on the following roll-call it was voted not to adopt Mr. Robart's original motion: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no; Mayor Lynch absent.

On the following roll-call it was voted not to adopt a motion by Mr. Wood that the scheduled game which Rindge Technical School has for night football on October 12 be changed either to the morning or afternoon of the same day: Mr. Wood voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mr. Robart voting no; Mayor Lynch absent.

On motion by Mr. Fitzgerald it was voted that the City Solicitor be asked to advise whether the School Committee can legaly pay, from Committee can legally pay, from school funds, certain W. P. A. workers for services rendered to the School Department.

It was voted to adopt the following presented by Mr. Galgay: "That the Superintendent of Schools consider the advisability of taking advantage of the National George-Dean Act whereby the School Department can be compensated in part for teaching retail salesmanship in the Cambridge High Schools and that an examination for a suitable teacher be included in the next examinations".

With reference to the application of the Cantab Club the Committee on Athletics recommends that they are to be notified that they must apply to the Assistant Business Agent of the School Department for the use of the hall in accordance with the established rules of the School Committee.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, October 4, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood.

Mr. Wood in the chair.

On motion by Dr. Cassidy it was voted that the records of the meeting of September 27 be laid on the table.

The Chairman presented a communication from the City Council requesting the School Committee to consider the advisability of providing bus service for children living in the vicinity of Alewife Brook Parkway who attend the Ellis, Sleeper, and St. John's Schools in North Cambridge. On motion by Mr. Robart, it was voted that the matter be referred to the Superintendent for investigation and report.

The Chairman presented a communication from Ray W. Gould relative to the decision in the case of James H. Leonard, Master of the High Schools Annex vs. certain Colored Students. Mr. Robart moved that it be received and placed on file. Mr. Wood relinquished the chair for the purpose of debating the motion.

Dr. Cassidy in the chair.

After considerable discussion it was voted on the following roll-call to adopt Mr. Robart's motion that the communication from Mr. Guild be received and placed on file: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, and Mr. Robart voting yes; Mr. Wood voting no. Mr. Galgay and Mayor Lynch absent.

Mr. Wood in the chair.

The Superintendent presented the resignation of Ruth F. Igo, teacher at the Wellington School to take effect November 1, 1937, and it was voted that the resignation be accepted.

The Superintendent recommended the transfer of Agnes M. MacLean from fifth grade teacher to eighth grade teacher at the Kelley School at a salary of $1938. per annum, effective Sept. 1, 1937. On motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended the election of Mary L. Welch as Head Kindergartner at the Thorndike School at a salary of $1646. per annum, effective October 5, 1937, date of increase to be September 1, 1938 and of Ruth M. Austin as Head Kindergartner at the Putnam School at a salary of $1646. per annum, effective October 5, 1937, date of increase to be September 1, 1938. On the following roll-call it was voted to adopt the Superintendent's recommendation: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes; Mayor Lynch absent.

The Superintendent presented the following communication from the Cambridge Teachers' Club:

Cambridge Teachers' Club

Anna A. O'Connell, President

October 4, 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
City Hall,
Cambridge, Massachusetts.

My dear Mr. Fitzgerald:

The Executive Committee of the Cambridge Teachers' Club is planning three literary and educational programs to be given for the teachers and their friends this fall. The first is a lecture by Maurice Leahy on "Life and Literature in England and Ireland", to be given October 14 at 8:00 p. m.; the second, a dramatization of the Constitutional Convention, November 17 at 8:00 p. m.; the third, a presentation of "Famous Portraits of Madonnas", December 8 at 8:00 p. m. No admission is to be charged.

The executive committee of the club respectfully requests the use of the Longfellow School Hall for the first two programs, October 14 and November 17, and the use of the Quinn Auditorium for the third program, December 8.

The granting of these favors will be greatly appreciated by the committee and the members of the Cambridge Teachers' Club.

Respectfully,
LORETTO A. MAGUIRE,
Corresponding Secretary.

The Superintendent recommended that the permission requested be granted and on motion by Mr. Fitzgerald it was voted to adopt the Superintendent's recommendation.

The Superintendent advised the committee that he had in his possession the one share of American Telephone & Telegraph stock presented in the form of a trust fund by Miss teaching in the High and Latin School last June, the income from said stock to be used to purchase a book as an annual prize in a spelling contest in the Senior Class of the High and Latin School. On motion by Mr. Robart it was voted that the City Treasurer be named the custodian of the bond.

The Superintendent presented the following list of applicants for evening school teaching and the chair ruled that it lay on the "Calendar" under the rules:

Harry T. Bean
William P. Berkeley
John F. Burke
John M. Cody
Olive L. Cox
James T. Curtis
Mary A. DeGuglielmo
Richard F. Dillon
Sarah Fishman
Frank J. Frisoli
Mary J. Groden
Charles A. Harrington
Thomas W. Haverty
William T. Hayes
Jerome S. Higgins
Charles A. Hurley
Edward A. Hurley
Harriet R. Johnson
Maurice F. Joyce
William J. Joyce
Mary F. Kelly
James M. Landrigan, Jr.
George J. Lovett, Jr.
Mary E. McCarthy
Elizabeth S. McCarthy
John R. McCarthy
Genevieve McGlinchey
John J. McKenna
George Mokaba
Louis Novak
Edward O'Callahan
Margaret M. O'Connell
Thomas J. O'Loughlin
Mary R. Rafferty
Joseph J. Ranieri
Frances E. Reagan
Mary C. Rooney
Jacob G. Rosenberg
Elizabeth A. Ryan
William J. Ryan
Joseph L. C. Santoro
Joseph J. Schuler
Helen P. Shea
John J. Sullivan
Robert Sweeney
John F. Temple
Martin L. Tierney
Temperance G. Veale
Bernard N. Biller
Samuel J. Cohen
Albert L. Coyne
Manuel DeMello
John J. Gately
Fred J. Giduz
Walter H. Gomes
Fred P. Hahn
Gunard E. Haugh
William J. Kelleher
Lester W. Ladd
William Lynch
James A. MacDonald
James F. Manning
Herbert H. Marshall
Edward F. McAuliffe
Joseph G. McKenna
John J. McLaughlin
John T. Mellen
Robert V. Meyer
Arthur F. L. Morash
Herbert L. Newton
Joseph Nissen
Raymond F. Scott
David W. Shea
William R. Wadden
Adelle C. Allen
Barbara H. Allen
Rosemary Brooks
Ada M. Cahill
Mary J. Conlin
Alice J. Delaney
Margaret L. Doolin

Margaret G. Dyer
Elizabeth Grant
John H. Harrington, Jr.
Emma M. Hillner
Barbara Horgan
Kathryn M. Lane
Ella F. Laverty
Mary E. McCormack
Pauline Mulqueeney
Anna M. Rynne
Margaret R. Shannon
Thomas J. Sheehan, Jr.
Katherine J. Walsh
Dorothy M. Welch
Pauline R. Wollins
James J. Walsh
Mary M. Strong

Dr. Cassidy, Chairman of the Committee on Buildings & Grounds presented the following communication from John J. Terry, Superintendent of Buildings:

City of Cambridge

Building Dept.

October 4, 1937.

Dr. James J. Cassidy,
Chairman—Committee on Buildings & Grounds.

Dear Sir:

In regard to the lights of glass now located in the roof skylight of the gymnasium of the Rindge School, I will state that I have taken the matter up with Mr. William J. Fitzgerald of the School Department relative to the renewal of the broken glass.

I find, after a conference with Mr. Richards of the Richards Skylight Company (the company that installed the skylight originally) that it would cost approximately $1.45 per light for replacements. In order to replace the present glass in the entire skylight, which contains approximately 2,340 lights of glass, the cost will be about $3,000.00.

We have also looked into the matter of placing tar and gravel and felt over the entire area with an approximate cost of $225.00. In order to save further trouble on this skylight, which may be of an indefinite nature, it might be well to cover the entire area with tar, gravel and felt; but of course you must realize that, in doing this, the skylight has lost its virtue. The matter rests entirely in your hands for a decision.

Yours truly,
JOHN J. TERRY,
Superintendent of Buildings.

On motion by Mr. Robart it was voted that the report of the Committee on Buildings & Grounds and all recommendations concerning the roof at Rindge Technical School be referred to the City Solicitor with a request that he communicate with the architect and contractor of the building for an explanation and any adjustment, as promptly as possible.

Mr. Fitzgerald, Chairman of the Committee on Finance presented the following financial report and it was voted that it be made part of the records:

FINANCIAL REPORT FOR SEPTEMBER 1937

	Appropriation	Expended to September 1, 1937	Expended during September, 1937	Total	Balance
Administration Salaries	$68,928.00	$43,935.04	$5,425.90	$49,360.94	$19,567.06
General Expenses	7,125.00	4,279.92	582.44	1,074,668.86	2,262.64
Teachers Salaries Day	1,457,648.09	955,267.85	119,401.01	4,862.36	382,979.23
" " Substitutes	21,000.00	19,660.00	———	19,660.00	1,340.00
" " Athletics	7,175.00	4,795.00	220.00	5,015.00	2,160.00
" " Evening	12,000.00	5,461.50	———	5,461.50	6,538.50
" " Americanization	2,000.00	993.50	———	993.50	1,006.50
" " Examination	750.00	———	———	———	750.00
Text Books	14,700.00	3,572.51	287.20	3,859.71	10,840.29
Supplies	30,000.00	15,079.87	2,163.09	17,242.96	12,757.04
Lunch Room Supplies	31,000.00	17,800.14	1,370.11	19,170.25	11,829.75
Tuition to Other Cities	2,500.00	1,907.46	———	1,907.46	592.54
Transportation of Pupils	2,000.00	1,226.50	———	1,226.50	773.50
Care of Truants	130.00	51.72	26.00	77.72	52.28
Fuel	23,114.00	13,412.28	———	13,412.28	9,701.72
Heating at Rindge	10,843.16	9,209.05	———	9,209.05	1,634.11
Light	10,000.00	6,332.64	211.52	6,544.16	3,455.84
Power	1,350.00	752.26	———	752.26	597.74
Light and Power at Rindge	4,000.00	2,794.34	100.00	2,894.34	1,105.66
Janitors Salaries	137,727.44	92,784.50	10,351.73	103,136.23	34,591.21
Repairs	7,027.51	3,690.68	681.60	4,372.28	2,655.23
Furniture and Furnishings	1,000.00	139.10	———	139.10	860.90
Other Expenses	4,000.00	1,177.07	1,410.98	2,588.05	1,411.95
Janitors' Supplies	8,503.79	5,025.84	56.45	5,082.29	3,421.50
Minors License Refunds	50.00	42.00	5.25	47.25	2.75
Athletic Clothing	2,000.00	828.07	566.32	1,394.39	605.61
Museum Supplies	500.00	448.65	———	448.65	51.35
Pensions	1,250.00	845.43	95.84	941.27	308.73
W. P. A. Projects	11,300.00	9,275.00	362.43	9,637.43	1,662.57
	$1,879,621.99	$1,220,787.92	$143,317.87	$1.364,105.79	$515,516.20

W. P. A. PROJECTS SEPTEMBER, 1937

	Appropriation	Expended to September 1, 1937	Expended during September, 1937	Total	Balance
Agassiz School 65-14-9849	$575.60	$300.17	$183.41	$483.58	$92.02
Ellis School 65-14-2254	1,078.93	847.45	178.61	1,026,06	52.87
Fletcher School 65-14-2287	200.00	56.55	——— —	56.55	143.45
Haggerty School 65-14-2250	1,275.00	1,086.82	——— —	1,086.82	188.18
High & Latin School 65-14-9703	1,700.40	594.95	——— —	594.95	1,105.45
Houghton School 65-14-5541	255.73	222.39	——— —	222.39	33.34
Longfellow School 65-14-2010	622.17	559.74	62.43	622.17	——— —
Lowell School 65-14-2054	200.00	167.67	2.50	170.17	29.83
Peabody School 65-14-2308	1,800.00	1,760.45	——— —	1,760.45	39.55
Russell School 65-14-2270	782.43	529.72	46.65	576.37	206.06
Webster School 65-14-2316	3,700.00	3,142.73	345.76	3,488.49	211.51
Book Repairing 65-14-12799	650.00	373.22	241.62	614.84	35.16
Wellington School 65-14-1720	6.69	6.69	——— —	6.69	——— —
Roberts School 65-14-1817	117.00	117.00	——— —	117.00	——— —
Kelley School 65-14-2473	1,200.00	1,060.64	135.27	1,195.91	4.09
Gannett School 65-14-2473	460.78	251.24	140.44	391.68	69.10
Morse School 65-14-2473	315.44	18.37	11.44	29.81	285.63
Lincoln School 65-14-2473	500.00	167.58	111.76	279.34	220.66
Weatherstripping	12.62	——— —	——— —	——— —	12.62
	$15,452.79	$11,263.38	$1,459.89	12,723.27	$2,729.52

Mr. Robart, Chairman of the Committee on Athletics, reported that the Rindge Football Team has, within the past two weeks, defeated what were reputed to be the two most outstanding teams in the state, namely Haverhill and Gardner, and that a letter had been received by Henry C. Lynch, Faculty Manager of Rindge from Mr. Sawyer, Faculty Manager of Haverhill High which reads as follows: "Our janitor said that your boys were the best that ever came to Haverhill High". Mr. Robart explained that this was not in relation to their football ability but referred to their deportment in the locker rooms.

It was voted that the text book recommended by the Superintendent at the meeting of September 27, 1937, be adopted.

On motion by Mrs. Brooks it was voted, on the following roll-call to adopt the recommendation of the Committee on Personnel that Mary B. O'Brien, cooking teacher at the Longfellow School, be elected cooking teacher at the High and Latin School, at a salary of $1534. per annum, effective September 1, 1937, date of increase to be September 1, 1938: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mr. Wood voting yes; Mayor Lynch absent.

On motion by Mr. Galgay it was voted to take from the table the following proposed amendment to the rules as presented by him at the meeting of July 12, 1937:

1. A Board of Examiners, to consist of six members of the Administrative Department of the Cambridge School System shall be chosen for a term of two years to confer with the Superintendent in organizing and conducting examinations for those persons who seek to give instructions in the public schools of Cambridge, and for any promotional or other examination requested by the School Committee.
2. The results of these examinations shall be listed by the Board of Examiners and appointments shall be made in the order of the candidates rating.
3. The rules and regulations pertaining to these examinations shall be submitted by the Board of Examiners to the School Committee for consideration and approval.
4. If the person heading the list in the opinion of the Superintendent should not be appointed, he shall so certify his reasons to the School Committee, and the next person on said list shall be appointed.
5. All data pertaining to any and all examinations conducted by the Board of Examiners shall be kept in the exclusive custody of the Board of Examiners, who shall be directly responsible to the School Committee.
6. An honorarium of one hundred dollars per annum, in addition to their present salary shall be paid to each member of the Board of Examiners for this work, to be performed outside of school hours.
7. The following members of the Administrative Department shall comprise the Board of Examiners.

Chester M. Bliss
Harold B. Blazo
Thomas L. Bramhall
James F. Conlin
Francis T. McCabe
Mary E. Murray

Mr. Galgay then moved that this proposed amendment to the rules be adopted but on the following roll-call the motion was lost: Dr. Cassidy, Mr. Galgay and Mr. Wood voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no; Mayor Lynch absent.

It was unanimously agreed that the records of the meeting of September 27, 1937, be corrected so that Dr. Cassidy's motion relative to electric light poles will read as follows: "That His Honor the Mayor, petition the City Electrician to conduct a survey of the electric light poles adjacent to school buildings with a view of determining whether or not their condition warrants replacement".

On motion by Mr. Fitzgerald it was voted that the Superintendent report on the advisability and availability of the W. P. A. conducting music appreciation programs in the various schools during the morning for the children.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, October 18, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Vice-Chairman Wood in the chair.

On motion by Mr. Robart it was voted that the minutes of the meeting of October 4 be approved as printed.

The Chairman presented a communication from the Park Commissioners requesting the use of the Roberts, Russell and Thorndike Schools on each Monday, Tuesday and Friday evenings from November 1 through March 1938 for the purpose of conducting recreation centres between the hours of 7:30 and 9:30 p. m. On motion by Mr. Robart and seconded by Mrs. Brooks, it was voted that the permission requested be granted.

The Chairman presented a communication from the Department of Civil Service advising that an examination is to be held for the position of Store Keeper in the School Department and requesting a detailed statement of the duties of said position. On motion by Mr. Robart it was voted that it be referred to the Superintendent for compliance.

The Chairman presented a communication from Councillor-At-Large John J. Carver enclosing a check for $41.66, said donation to be used for carfares by Rindge and Cambridge Latin School athletes going to and from Russell Field, North Cambridge. On motion by Mr. Robart it was voted that the donation be referred to the Committee on Athletics.

On motion by Mr. Robart it was voted that the following communication from Chief Custodian Wm. J. Fitzgerald be made part of the records:

October 8, 1937.

School Committee,
Cambridge, Mass.

On Thursday evening, October 7, 1937, the Police Department called Dr. James J. Cassidy, Chairman of the Committee on Buildings and Grounds and informed him that the Webster School had been broken into. Dr. Cassidy called me and together we went to Police Headquarters.

At Police Headquarters we were advised that someone had notified them that there was a window open on the second floor of the School and that somebody had climbed in.

Dr. Cassidy and I went to the Webster School and found the lights on and the door open. We called Mr. Cusack, the custodian of the building, and upon his arrival we made a thorough inspection of the entire building. However we could find no evidence of anything having been stolen or the building damaged in any way.

Very truly yours,
WILLIAM J. FITZGERALD,
Chief Custodian.

Mayor Lynch in the chair.

The Superintendent presented the following additional list of applicants for evening school teaching:

Thomas F. Collins
Charles F. Conlan
Anne Conley
Edward A. Conley
Henry O. Delaney
Mary T. Dynan
Adam Elcewicz
Grace L. Eyrick
Eleanor A. Fallon
Joseph F. Gould
James E. Guiney
Edward F. Hurley
Mary A. King
James E. McCabe
Anna G. McCarthy
Edward M. McGovern
Joseph R. McInnes
Ellen Monahan
Mary M. Monohan
Francis J. Murphy
Mary F. O'Reilly
Marie E. Quinlan

William J. Reagan
John J. Sheehan
Rita C. White
John G. Whoriskey
John L. DeArmond
Philip H. Diehl
Joseph M. Flynn
Charles J. McCann
Paul McCann
Beatrice M. McDonald
Francis L. Quinn
Katherine F. Connell
Mary R. Griffin
John C. Landrigan
Loretto A. Maguire
Walter B. Mullally
John D. Creedon
John G. Mahler
John F. Manning
John M. Moriarty
John Y. Murray
Charles L. O'Connor
Edmond W. O'Reilly
Abbott C. Paine
John B. Skinner
Anthony P. Ianneciello
Peter Cassidy
Ruth L. Andelman
Mary A. Blessington
Lawrence M. Cabral
Margaret M. Colbert
Margaret V. Cotter
Lillian M. Cuddy
Margaret M. Donovan
Agnes A. Doran
Helen M. Fay
Joseph T. Hyde
Margaret M. Magee
Alice P. Kelley
Anne T. O'Rourke
Mary A. O'Rourke
Margaret Walsh
Rita C. White
Catherine DeCourcey

The Superintendent recommended that the session of the Girls' Vocational School be from 1:00 p. m. to 5:00 p. m. This change has the approval of the State Department of Education. On motion by Mr. Fitzgerald and seconded by Mrs. Brooks it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that the salary of Gordon Whoriskey, book clerk at the evening High School, be the same as a teacher at the Evening High School. On motion by Mr. Fitzgerald it was voted that the recommendation be adopted.

The Superintendent recommended that Ellen C. Connell be elected Master's Assistant at the Webster School at a salary of $2008. per annum, effective October 18, 1937, date of increase to be September 1, 1938. On motion by Mr. Fitzgerald it was voted, on the following roll-call, to adopt the Superintendent's recommendation: Mrs. Brooks, Dr. Cassidy, Mr .Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

On motion by Mr. Fitzgerald it was voted that the following communication from Harvard University be made part of the records:

HARVARD UNIVERSITY

Cambridge, Mass.

October 4, 1937.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

Somewhat tardily, I wish to express my appreciation and that of Dr. Mather, the Director of our Summer Session, for the courtesy you and the members of the Cambridge School Committee showed us last summer in allowing us to use some of the shops in the Rindge Technical High School in connection with our conference for educational advisers in the Civilian Conservation Corps. The part of the program for those men which the use of Rindge alone made possible I am sure was an extremely valuable part of the training the men got here.

Will you please convey our appreciation to the School Committee?

Sincerely,
WARREN C. SEYFERT,
Sec.—Summer Faculty in Education.

On motion by Mrs. Brooks it was voted that the following communication from Mary C. Tracy, teacher at the Wyman Open Air School, be made part of the records:

33 Concord Avenue,
Cambridge, Mass.
October 7, 1937.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

My dear Mr. Fitzgerald:

My attention was called today to an article published in this week's Chronicle Sun, in which the name of Mary C. Tracy appears endorsing a candidate for the School Committee.

In regard to this I wish to state to you as my Superintendent and to the School Board that I am not the Mary C. Tracy mentioned there. I have never at any time been connected with any political organization and have never written any letter or signed any papers endorsing any candidate for public office.

I have been very much disturbed by this article and I feel that some explanation is due me as to who this Mary C. Tracy is.

Sincerely,
MARY C. TRACY.

The Superintendent presented a request from the Girl Scouts asking permission to use the gymnasium of the Longfellow School on Saturday mornings from nine to eleven o'clock. On motion by Mr. Fitzgerald it was voted that the permission requested be granted.

The Superintendent presented a communication from Ruth D. Crawford director of the Children's Museum requesting permission for Troop 18 Boy Scouts to hold their meetings one afternoon each week from three to four thirty o'clock in the Russell School. On motion by Mr. Robart it was voted that permission be granted.

The Superintendent reported that he had received a communication from the City Electrician to the effect that the Cambridge Electric Light Company will discontinue the use of the whistle for no school signals but that the Boston Woven Hose may still be used for this purpose.

Mr. Fitzgerald, reporting for the Committee on Finance, recommended that the following transfer of appropriations be made:

From: W. P. A. Allotment
To: Kelley School
W.P.A. No. 65-14-2473 $200.00

From: Administration Salaries
To: Newsboys License Refunds $ 15.00

From: W. P. A. Allotment
To: Book Mending Project No. 65-14-12799 $100.00

On the following roll-call it was voted that these transfers of appropriations be approved: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

On motion by Mr. Robart it was voted that the list of applicants for evening school teaching, submitted by the Superintendent at the meeting of October 4, 1937, be accepted with the proviso that all unemployed teachers be given preference in assignment for evening school work.

On motion by Mr. Robart it was voted that the list of applicants for evening school teaching, submitted by the Superintendent at this meeting be accepted with the proviso that all unemployed teachers be given preference in assignment for evening school work.

On motion by Mr. Robart it was voted that the minutes of the meeting of September 27, 1937 be approved as printed.

Reporting on the communication from Gertrude B. Duffy, Supervisor of Measurement and Adjustment, relative to children suffering from reading disability, dated June 1, 1937, the Superintendent advised the committee that there are three teachers in the system who are capable of doing this work but that two of them who were asked to take the assignment do not care for it and the third is considering it now. The Superintendent further advised that this is a very difficult assignment and requires someone especially adapted for this type of work.

Relative to the motion that the Superintendent investigate and report on the request of the City Council that the School Committee consider the advisability of providing bus service for children living in the vicinity of Alewife Brook Parkway who attend the Ellis, Sleeper and St. Johns Schools in North Cambridge, Committeeman Fitzgerald advised the committee that there were people in the audience who desired to present themselves in favor of this bus service. Mr. Wood moved that any petitioners who may be in the audience be granted an opportunity to address the committee. Mr. Robart raised the point of order that the motion was out of order as no public hearing has been called. The chair ruled that the motion was a proper one and in order and Mr. Robart appealed from the ruling of the chair. On the following roll-call the ruling of the chair was sustained. Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Robart voting no. It was then voted to adopt Mr. Wood's motion. The following persons appeared in favor of establishing bus service for the children of the Alewife Brook section:

Mr. John Mullen, 46 Madison Avenue, North Cambridge, Councillor Sullivan, Ward 11, North Cambridge, H. W. Breen, Seagrave Road, North Cambridge and Mr. Emil Lozier, Massachusetts Avenue, North Cambridge. It was voted that the Superintendent be given a copy of the statement of these persons who appeared before the committee in order that he may study same with whatever other information may be available.

Mr. Fitzgerald moved that Division 27 Ladies Auxiliary, Ancient Order of Hibernians be granted permission to use the Thorndike School Hall on October 25 upon payment of Janitor's fees. The chair sustained a point of order that it would be necessary to suspend the rules to grant this permission. Mr. Fitzgerald then moved that the rules be suspended in order to grant this request and on the following roll-call this motion was lost: Mrs. Brooks, Mr. Fitzgerald, Mr. Wood and Mayor Lynch voting yes; Dr. Cassidy, Mr. Galgay and Mr. Robart voting no.

Mr. Fitzgerald moved that the examinations for permanent and substitute teachers be held on the regular date in December provided for in the rules. Mrs. Brooks seconded the motion. Mr. Galgay moved that Mr. Fitzgerald's motion lay on the table. On the following roll-call it was voted to adopt Mr. Galgay's motion: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald, Mr. Robart voting no.

Mr. Galgay submitted the following proposed amendment to the rules:

> 1. A Board of Examiners, to consist of six members of the Supervisory Department of the Cambridge School System shall be chosen for a term of two years to confer with the Superintendent in organizing and conducting examinations for those persons who seek to give instructions in the public schools of Cambridge, and for any promotional or other examination requested by the School Committee.
>
> 2. The results of these examinations shall be listed by the Board of Examiners and appointments shall be made in the order of the candidates rating.
>
> 3. The Rules and Regulations pertaining to these examinations shall be submitted by the Board of Examiners to the School Committee for consideration and approval.
>
> 4. If a person heading the list in the opinion of the Superintendent should not be appointed, he shall so certify his reasons to the School Committee, and the next person on said list shall be appointed.
>
> 5. All data pertaining to any and all examinations conducted by the Board of Examiners shall be kept in the exclusive custody

of the Board of Examiners, who shall be directly responsible to the School Committee.

6. An honorarium of one hundred dollars per annum, in addition to their present salary shall be paid to each member of the Board of Examiners for this work to be performed outside of school hours.

7. The following members of the Supervisory Department shall comprise the Board of Examiners:

Chester M. Bliss
Harold B. Blazo
Thomas L. Bramhall
James F. Conlin
Francis T. McCabe
Marie M. Cloran

On motion by Dr. Cassidy and seconded by Mrs. Brooks it was voted that the Superintendent confer with the election commissioners and with the janitors employed in the schools during election time for the purpose of properly reimbursing these janitors for the service they render.

In making a report on the matter of testing the eyes of primary school children, the Superintendent stated that we have two teachers, Julia Horgan and Albert J. Brooks, who have done a great deal of that work and he recommended that before any regulations insofar as getting an expert are made he would like to be able to relieve them of their work for an hour or two now and then to make an examination of primary school children's eyes at no additional cost to the School Department. On motion by Dr. Cassidy it was voted that the Superintendent's recommendation be adopted.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, November 1, 1937.

REGULAR MEETING:

Members present: Dr. Cassidy, Mr. Galgay, Mr. Wood.

Vice-Chairman Wood called the meeting to order. There being no quorum present the Vice-Chairman, acting in accordance with Section 402 of Chapter IV of the Rules of the School Committee, instructed the secretary to determine whether or not there were sufficient members within the building to provide a quorum. The answer being in the negative the members present, acting under the aforementioned section of the Rules of the School Committee, voted to adjourn until Friday, November 5, 1937 at 8:00 p. m. in the Council Chamber, City Hall, Cambridge, Mass.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Friday, November 5, 1937.

ADJOURNED MEETING:

Members present: Mrs. Brooks Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Mr. Fitzgerald it was voted that the minutes of the meeting of October 18 be approved as printed.

The Chairman presented the following communication from Katherine J. Bartlett:

Felton Hall
Cambridge, Mass.

Cambridge School Committee,
Cambridge, Mass.

Dear Sirs:

The running track and skating rink on the grounds of the Cambridge High and Latin School—a project which has been under construction by the W. P. A. for fourteen months—is now near enough completion to be used, not by the athletic teams of the school, but by the neighborhood children of whom there are several hundred in this vicinity. In relays they swarm over the wire fence which has no overhang, and pound around the woodentrack almost continuously from three in the afternoon until ten or later at night on school days, and on Saturdays and Sundays practically all day and evening. The noise they make can be heard for a block. For those whose houses abut the field, it is almost unendurable.

For me, as owner of Felton Hall, this nuisance also involves a financial loss. If allowed to continue, it will make eight of my apartments facing this field, unrentable. I realize that I cannot protest properly the use of this equipment by the school teams under supervision, but I am sure you will agree that as a tax payer trying under difficulties to conduct a business which has been in the family for over thirty years, I am entitled to protection from the misuse of the field outside of school hours. This calls for a higher fence with an overhang or the appointment of a watchman who will keep the field clear when it is not in use by the school. This will be still more necessary when the skating rink is opened, otherwise the place will be overrun until midnight.

This is a serious matter for us and I trust you will give it your immediate attention. I am certain that any member of your committee living for a week next to this field would realize the justice of my complaint, and feel that in all fairness something should be done at once.

Very respectfully,
KATHERINE J. BARTLETT.

On motion by Mr. Fitzgerald it was voted that the communication be referred to the Committee on Athletics and to the Police Department.

It was voted to place on file the communication from the American Legion relative to "American Education Week".

The Chairman presented the following communication from the Boston Herald:

THE BOSTON HERALD
Boston, Mass.

October 29, 1937.

Cambridge School Committee,
City Hall,
Cambridge, Massachusetts.

Gentlemen:

The Boston Herald wishes to express its deep appreciation for your splendid co-operation with relation to its Spelling Bee project for the years 1935, 1936, and 1937.

Owing to the enormous detail involved in such an undertaking, we respectfully request that in order to meet our large printing schedules, the Cambridge School Board give its sanction at its next meeting for the Cambridge schools that participated in these past years to take part again in the Spelling Bee during the spring of 1938. This concerns the Rindge Technical High School and the Cambridge High and Latin School.

May we add that all other participating schools of past years in the suburban group, in the entire City of Boston, and the parochial schools of the Arch Diocese, have voted to participate in 1938.

We will deeply appreciate an early reply.

Sincerely yours,
HAROLD F. WHEELER,
Managing Editor.

On motion by Mrs. Brooks it was voted that the communication be referred to the Superintendent for recommendation.

The Chairman presented a communication from the Parent Association of the Peabody School requesting permission to use the kindergarten room at the Peabody School on Wednesday afternoons beginning November 3d from 2:15 to 4 o'clock for the purpose of conducting a dancing class. On motion by Mr. Wood it was voted that permission be granted upon payment of janitor's fees and the communication be referred to the Business Agent.

It was voted to receive and place on file a communication from the Cambridge Community Council relative to a survey of the recreational facilities in Cambridge.

On motion by Mr. Fitzgerald it was voted to accept the resignation of Julia A. Mooney, teacher at the Fletcher School, effective November 19, 1937.

The Superintendent recommended that the following calendar be adopted for the school year 1938:

Second Term: From January 3, 1938 to February 25, 1938.

Third Term: From March 7, 1938 to April 29, 1938.

Fourth Term: From May 9, 1938 to June 24, 1938.

First Term: From September 12, 1938 to December 23, 1938.

On motion by Mr. Wood it was voted that the calendar lay on the table until the next meeting.

The Superintendent presented a communication from Mary A. Boland, Principal of the Lowell School, advising that the local auxiliary of the United Spanish War Veterans has voted to donate six flags to the Lowell School. The Superintendent recommended that this gift be accepted and the presentation be made at the Lowell School Parent-Teacher-Pupil meeting to be held on November 10, 1937. On motion by Mr. Fitzgerald it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented the following additional list of applicants for evening school teaching and on motion by Mr. Fitzgerald it was voted that the list be approved:

Marie B. Barry
Thomas J. Cavanaugh
John F. Collins
Joseph F. Daley
Joseph R. Little
Agatha C. Maguire
Bartholomew B. Turbet
Philip F. Fahey
Doris L. Mabey
John J. Reardon
Frank White
Helen Delaney

The Superintendent presented a request of Mr. Bockman, principal of the Evening Industrial School, asking that Helen O'Rourke be appointed nurse at the Rindge Evening School at a salary of $3.00 per evening. On motion by Mrs. Brooks it was voted that the Board of Health be requested to provide a nurse for the night school held at Rindge Technical School.

The Superintendent presented the following list of obsolete books and recommended that they be dropped from the approved list:

Aldine Readers
American Life and Adventure
Around the World

Art Literature
Baldwin, Reader
Barnes Readers
Beginners Primer
Big People and Little People of Other Lands
Book of Fables
Brooks Primer
Busy Brownies at Work
Carroll and Brooks Readers
Child Life Readers
Child's Book of Teeth
Classics for Children
Cyr Primer
Edson Laing Readers
Elson Readers Fables and Folk Stories
Fairy Stories and Fables
Field Martin Reader
Field Readers
Fifty Famous Stories
Finch Primer
Free and Treadwell Readers
German Household Tales
Golden Treasury
Hans Anderson Fairy Tales
Heart of Oaks
Hiawatha Primer
Horace Mann Readers
Horton Carey Readers
Howe Readers
Jones Readers
Kendall Readers
Lincoln Readers
Lewis and Roland
Lippincott
McGuffey Readers
Mother Goose Village
Natural Method Readers
Natural Rhyme and Story Primer
Nature Myths
Nature's Byways
New Barnes Readers
Old Greek Stories
Old Wonder Stories
Overall Boys in Switzerland
Play Awhile
Progressive Road to Reading
Reynard the Fox
Story Fun
Story Hour
Stories of Great Americans for Little Americans
Scudder's Book of Legends
Stepping Stones to Literature
Tales of Mother Goose
That's Why Stories
The Later Cave Dwellers
Tree Dwellers
Wheeler Readers
Wide Awake Readers
Wordland

On motion by Mrs. Brooks it was voted to approve the Superintendent's recommendation.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Schools. This recommendation lays on the "Calendar" under the rules:

PUBLISHED BY
McGRAW HILL BOOK CO.

Plane and Spherical Trigonometry

PUBLISHED BY
JOHN WILEY & SONS

Heat

PUBLISHED BY
THOMAS NELSON & SONS

Adventures in Living Series and Teachers' Handbooks
The Quins' Book
Mickey Mouse and His Friends
Henry the Navigator
Guardians of the Sea

PUBLISHED BY
LONGMANS GREEN & COMPANY

Progressive English Series, (4th to 8th year incl.)

PUBLISHED BY
JOHN C. WINSTON COMPANY

Life-Use Speller, Grades 2 through 6
Life-Use Speller, Grades 7 and 8

PUBLISHED BY
GINN & COMPANY

Elementary Economics
Health and Achievement

PUBLISHED BY
HENRY HOLT & COMPANY

Let's Read
Science
Rostrand's Cyrano de Bergerac

PUBLISHED BY
BOBBS-MERRILL COMPANY

Curriculum Readers, Book IV

PUBLISHED BY
CHARLES E. MERRILL COMPANY

The New Trend Arithmetic, 3rd year through 6th year, incl.

Building Good Language Habits, 7th and 8th years

Social Studies, Intermediate Grades; Books one and two

The Language Program in Grades one and two

Today's English, Advanced Book

Progressive Word Mastery, 2nd year through 8th year incl.

PUBLISHED BY
CHARLES SCRIBNER'S SONS

Treasury of Life and Literature,

Vols. 1 to 4 and manuals
America's Building

PUBLISHED BY
LITTLE, BROWN & COMPANY

Effective Expression in English, Book Two

It was voted to approve the following list of Parent-Teacher-Pupil Meetings:

Lowell—November 10 (Wednesday) 12:30 p. m.—Mr. Wood

Ellis—November 16 (Tuesday) 7:30 p. m.—Mr. Fitzgerald

Webster—November 16 (Tuesday) 8:00 p. m.—Mrs. Brooks

Fletcher—November 18 (Thursday) 7:30 p. m.—Mr. Fitzgerald

Putnam—November 18 (Thursday) 7:30 p. m. Mr. Galgay

Sleeper—November 18 (Thursday) 7:30 p. m.—Dr. Cassidy

Rindge Technical—November 19 (Friday) 7:30 p. m.—Mr. Wood

Wellington—December 1 (Wednesday) 7:30 p. m. Mrs. Brooks

Houghton—December 2 (Thursday) 7:30 p. m.—Mr. Wood

Longfellow—December 2 (Thursday) 7:30 p. m. Mr. Fitzgerald

Morse—December 3 (Friday) 7:30 p. m.—Mr. Galgay

Agassiz—December 7 (Tuesday) 7:30 p. m.—Dr. Cassidy

Haggerty—December 7 (Tuesday) 7:30 p. m. Mrs. Brooks

Kelley—December 7 (Tuesday) 7:30 p. m.—Mr. Fitzgerald

Roberts—December 7 (Tuesday) 7:30 p. m.—Mr. Wood

Abraham Lincoln—December 9 (Thursday) 7:00 p. m. Mr. Galgay

High and Latin—December 13 (Monday) 7:30 p. m.—Mr. Galgay

High and Latin Annex—December 13 (Monday) 7:30 p. m.—Mrs. Brooks

Opportunity Class—December 15 (Wednesday) 2:00 p. m.—Mrs. Brooks

Peabody—December 15 (Wednesday) 7:30 p. m.—Mr. Wood

Thorndike—December 15 (Wednesday) 7:30 p. m.—Mr. Fitzgerald

Boys' Vocational—December 15 (Wednesday) 8:00 p. m.—Mr. Galgay

Russell—December 16 (Thursday) 7:30 p. m.—Dr. Cassidy

Willard—December 17 (Friday) 2:30 p. m.—Dr. Cassidy

Gannett—December 20 (Monday) 2:45 p. m.—Mr. Galgay

On motion by Mrs. Brooks it was voted that the following communication be referred to the Superintendent with power:

CAMBRIDGE PUBLIC LIBRARY

Cambridge, Mass.

October 19, 1937.

Mr. M. E. Fitzgerald,
Supt. of Schools, City Hall ,
Cambridge, Mass.

Dear Sir:

It was voted by the Board of Trustees at their regular meeting, October 15, 1937, to forbid the use of any rooms in the Library Department for any other purposes than that of library service.

I wish to call your attention to the condition at the Abraham Lincoln School in which the North Cambridge Branch Library is located. The small room at the end of the Library which is now being used for evening class work is really the library work room and as the staff rest room is located off of this room it brings about an embarrassing condition for staff members on the two evenings a week in which the School Department was using this room.

I would appreciate it very much if this condition could be corrected at once.

Yours very truly,
THOMAS J. SULLIVAN,
Librarian.

In the absence of Mr. Robart, chairman of the Committee on Athletics, Mr. Fitzgerald presented the following report of the Committee on Athletics:

COMMITTEE ON ATHLETICS

Thursday, October 21, 1937
4:30 p. m.

Members present: Mr. Fitzgerald and Mr. Galgay. Mr. Joseph J. Smith also present.

Mr. Fitzgerald in the chair.

It was voted to recommend that all outstanding accounts for athletic clothing and supplies be paid from the funds now held in the name of the Cambridge High Schools Athletic Fund, in so far as same is possible.

It was voted to recommend that three elementary school basketball coaches be appointed for the season of 1937-38, the salary for each not to exceed $50.00 for the season.

It was voted to recommend that the basketball schedules as submitted by Mr. Smith be approved and that the Park Commission be requested to grant the use of the municipal gymnasium on certain days as set forth in the schedules.

It was voted to recommend that the Trustees of the Municipal Hospital be requested to assist in obtaining the services of an orthopedic physician for corrective work in the school clinics.

It was voted to recommend that the request of Mr. Smith for the installation of an equipment cabinet at the Russell School be referred to the Committee on Buildings and Grounds.

It was voted to recommend that a communication from Councillor-at-Large John J. Carver enclosing a check for $41.66 be placed on file and the proceeds of the check devoted to the purposes outlined by Councillor Carver.

It was voted to recommend that a communication from Ralph Ward, local W. P. A. Recreation Supervisor be placed on file, as any action taken towards granting this request for free admission to the high school athletic contests would be establishing an unwise precedent.

It was voted to adourn.

ADJOURNED.

GERALD T. LISTON,
Secretary: Committee on Athletics.

On motion by Mr. Fitzgerald it was voted that the report be accepted and the recommendations adopted.

It was voted that the following Financial Report for the month of October be made part of the records:

FINANCIAL REPORT FOR OCTOBER, 1937

	Appro-priation	Expended to October 1	Expended during Oct., 1937	Total	Balance
Administration Salaries	$68,913.00	$49,360.94	$5,487.57	$54,848.51	$14,064.49
General Expenses	7,125.00	4,862.36	1,128.66	5,991.02	1,133.98
Teachers Salaries Day	1,457,648.09	1,074,668.86	121,633.57	1,196,302.43	261,345.66
" " Substitutes	21,000.00	19,660.00	1,004.00	20,664,00	336.00
" " Athletics	7,175.00	5,015.00	220.00	5,235.00	1,940.00
" " Examinations	750.00	——	——	——	750.00
" " Evening	12,000.00	5,461.50	——	5,461.50	6,538.50
" " Americanization	2,000.00	993.50	——	993.50	1,006.50
Text Books	14,700.00	3,859.71	6,349.75	10,209.44	4,490.56
Supplies	30,000.00	17,242.96	3,310.06	20,553.02	9,446.98
Lunch Room Supplies	31,000.00	19,170.25	2,235.62	21,405.87	9,594.13
Tuition to other Cities	2,500.00	1,907.46	39.84	1,947.30	552.70
Transportation of Pupils	2,000.00	1,226.50	197.50	1,424.00	576.00
Care of Truants	130.00	77.72	——	77.72	52.28
Fuel	23,114.00	13,412.28	6,188.06	19,600.34	3,513.66
Heating at Rindge	10,843.16	9,209.05	——	9,209.05	1,634.11
Light	10,000.00	6,544.16	1,022.88	7,567.04	2,432.96
Power	1,330.00	752.26	31.87	784.13	565.67
Light and Power at Rindge	4,000.00	2,894.34	414.00	3,308.34	691.66
Janitor Service	137,727.44	103,136.23	10,467.33	113,603.56	24,123.88
Repairs	7,027.51	4,372.28	1,854.64	6,226.92	800.59
Furniture and Furnishings	1,000.00	139.10	401.05	540.15	459.85
Janitors' Supplies	4,000.00	2,538.05	920.27	3,508.32	491.68
Other Expenses	8,503.79	5,082.29	445.94	5,528.23	2,975.56
Minors' Licenses Refunds	65.00	47.25	7.50	54.75	10.25
Athletic Clothing	2,000.00	1,394.59	494.02	1,888.41	111.59
Museum Supplies	500.00	448.65	——	448.65	51,35
Pensions	1,250.00	941.27	95.84	1,037.11	212.89
W. P. A. Allotment	11,500.00	9,637.43	300.00	9,937.43	1.362.57
	$1,879,621.99	1,364,105.79	$164,249.95	$1,528,355.74	$351,266.25

W. P. A. PROJECTS

FINANCIAL REPORT FOR OCTOBER, 1937

	Appro-priation	Expend-ed to Oct. 1	Expended during Oct., 1937	Total	Balance
Agassiz School 65-14-9889	$575.00	$483.58	———	$483.58	$92.02
Ellis School 65-14-2254	1,078.93	1,026.06	15.38	1,041.44	37.49
Fletcher School 65-14-2287	200.00	56.55	134.50	191.05	8.95
Haggerty School 65-14-2250	1,275.00	1,086.82	143.93	1,230.75	44.25
High and Latin Field 65-14-9703	1,700.40	594.95	937.89	1,532.84	167.56
Houghton School 65-14-5541	255.73	222.39	———	222.39	33.34
Longfellow School 65-14-2010	1,800.00	622.17	———	622.17	———
Lowell School 65-14-2054	622.17	170.17	———	170.17	29.83
Peabody School 65-14-2308	200.00	1,760.45	2.33	1,762.78	37.22
Russell School 65-14-2270	782.43	576.37	49.50	625.87	156.56
Webster School 65-14-2316	3,700.00	3,488.49	70.29	3,558.78	141.22
Book Repairing 65-14-12799	750.00	614.84	57.25	672.09	77.91
Wellington School 65-14-1720	6.69	6.69	———	6.69	———
Roberts School 65-14-1817	117.00	117.00	———	117.00	———
Kelley School 65-14-2473	1,400.00	1,195.91	31.82	1,227.73	172.27
Gannett School 65-14-2473	460.78	391.68	23.73	415.41	45.37
Morse School 65-14-2473	315.44	29.81	83.35	113.16	202.28
Lincoln School 65-14-2473	500.00	279.34	104.78	384.12	115.88
Weatherstripping	12.62	———	———	———	12.62
	$15,752.79	$12,723.27	$1,654.75	$14,378.02	$1,374.77

Mr. Fitzgerald, Chairman of the Committee on Finance, presented the following report and recommendations of the Committee on Finance:

RECOMMENDED:

That the sum of $3,000.00 be transferred from the appropriation for Teachers' Salaries (Day Schools) to the appropriation for Substitutes Salaries.

That the following transfers in appropriations be made:

From W. P. A. Allotment		$1,000.00
To: High & Latin School Field	$200.00	
To: Lincoln School	$800.00	

From Teachers' Salaries (Day School)		$10,300.00
To: Text Books	$3,500.00	
Repairs	1,500.00	
Heating at Rindge	2,500.00	
Lighting	1,500.00	
Light & Power at Rindge	800.00	
Other Expenses	500.00	

It was voted that the report of the Committee on Finance be accepted and the recommendations adopted.

On motion by Mrs. Brooks it was voted that the following report on School Halls be made part of the records:

REPORT ON SCHOOL HALLS

June 1 — 30, 1937

School	Organization	Date	Rental	Expenditures	Amount
Agassiz	English Folk Dance	6/2	None	None	
Agassiz	Boy Scouts	6/4	None	Raphael Commiskey	3.00
Longfellow	Girl Scouts	6/5	None	None	
Rindge	Edna Swift	6/7	$75.00	John Campbell	5.00
				Frank J. Dennehy	6.00
				James W. Walsh	4.00
				Michael Courtney	4.00
				Abraham Cohen	4.00
				Officer Shea	5.00
				Officer Finnegan	5.00
Rindge	Graduation	6/8	None	None	
Rindge	C. H. L. S. Graduation	6/9	None	None	
Agassiz	English Folk Dance	6/9	None	None	
Wellington	Graduation	6/10	None	None	
Ellis	Graduation	6/10	None	None	
Agassiz	Boy Scouts	6/11	None	Raphael Commiskey	3.00
Roberts	Graduation	6/11	None	None	
Longfellow	Graduation	6/11	None	None	
Fletcher	Graduation	6/11	None	None	
Thorndike	St. Hedwig's School	6/12	None	None	
Longfellow	Girl Scouts	6/12	None	None	
Rindge	Harvard Class of 1912	6/13	31.00	John Campbell	5.00
				Frank J. Dennehy	6.00
				Walter Gomes	6.00
				Arthur Murphy	4.00
Thorndike	St. Hedwig's School	6/13	None	William G. Sheridan	5.00
Agassiz	Graduation	6/14	None	None	
Morse	Graduation	6/14	None	None	
Kelley	Graduation	6/14	None	None	
Boys' and Girls' Vocational	Graduation	6/14	None	None	

(Continued on following page)

REPORT ON SCHOOL HALLS

(Continued)

School	Organization	Date	Rental	Expenditures	Amount
Putnam	Graduation	6/15	None	None	
Thorndike	Graduation	6/15	None	None	
Peabody	Graduation	6/15	None	None	
Agassiz	English Folk Dance	6/16	None	None	
Russell	Graduation	6/16	None	None	
Haggerty	Graduation	6/16	None	None	
Rindge	Harvard Class of 1912	6/17	31.00	Frank J. Dennehy	6.00
				Walter Gomes	6.00
				Michael Courtney	5.00
				Arthur Murphy	4.00
Houghton	Graduation	6/18	None	None	
Rindge	Harvard Class of 1912	6/19	13.00	Walter Gomes	6.00
				Patrick O'Neill	6.00
Longfellow	Girl Scouts	6/19	None	None	
Rindge	Harvard Class of 1912	6/20	43.00	John Campbell	5.00
				Frank J. Dennehy	6.00
				Walter Gomes	6.00
				Arthur F. L. Morash	6.00
				James W. Walsh	4.00
				Michael Courtney	2.00
Rindge	Helen E. Nichols	6/20	26.00	John Campbell	5.00
				Daniel Harrington	4.00
Webster	Graduation	6/21	None	None	
Rindge	Harvard Class of 1912	6/21	97.00	John Campbell	5.00
				Frank J. Dennehy	6.00
				Walter Gomes	6.00
				Arthur F. L. Morash	6.00
				Abraham Cohen	4.00
				Raphael Cummiskey	4.00
				Arthur Murphy	4.00

				Michael Courtney	3.00
				Officer Shea	6.00
				Officer Arthur	6.00
Rindge	Helen E. Nichols	6/22	75.00	John Campbell	5.00
				John Y. Murray	6.00
				Michael Courtney	4.00
				James W. Walsh	4.00
				Patrick O'Neill	4.00
				Officer Shea	5.00
				Officer Gormley	5.00
Agassiz	English Folk Dance	6/23	None	None	
Taylor	Opportunity Graduation	6/24	None	None	
Longfellow	Girl Scouts	6/26	None	None	
Agassiz	English Folk Dance	6/30	None	None	

REPORT ON SCHOOL HALLS

September 1 — 30, 1937

School	Organization	Date	Rental	Expenditures	Amount
Putnam	Election Commissioners	9/23	None	None	
Lincoln	Election Commissioners	9/23	None	None	
Putnam	Election Commissioners	9/24	None	None	
Lincoln	W. P. A. (Mr. Moran)	9/24	None	Arnold Nelson	4.00
Haggerty	Election Commissioners	9/27	None	None	
Agassiz	Election Commissioners	9/27	None	None	
Agassiz	Election Commissioners	9/28	None	None	
Russell	Election Commissioners	9/28	None	None	
Kelley	Election Commissioners	9/29	None	None	
Russell	Election Commissioners	9/29	None	None	
Kelley	Election Commissioners	9/30	None	None	

It was voted to lay on the table the proposed amendment to the rules as presented by Mr. Galgay relative to an Examining Board.

It was voted to convene in to executive session.

It was voted to reconvene in to the regular meeting.

It was voted to ratify the following vote passed in executive session:

"That the Superintendent be requested to bring in a program, to be submitted at the next meeting, relative to re-adjustment of classes at the Vocational School for Boys.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, November 15, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

Mayor Lynch in the Chair.

The Chairman presented the following communication from the City Council and on motion by Mr. Robart it was voted that it be made part of the records:

IN CITY COUNCIL

November 9, 1937.

ORDERED:

That the deed of trust by which Georgia Hardy gives to the City of Cambridge, in trust nevertheless, one share of the common stock of the American Telephone and Telegraph Company, Certificate No. BA39435, upon the conditions set forth in the said deed of trust, be and the same is hereby accepted.

Adopted by the affirmative vote of 15 members.

Approved by the Mayor, November 12, 1937.

A true copy,

Attest: FREDERICK H. BURKE,
City Clerk.

The Superintendent presented the following communication from the State Department of Education and on motion by Mrs. Brooks it was voted that it be received and made part of the records and the action approved:

THE COMMONWEALTH OF MASSACHUSETTS

Department of Education

November 12, 1937.

Mr. John M. Tobin, Director
Central Vocational School,
Cambridge, Mass.

My dear Mr. Tobin:

Miss Wilson has reported to me the situation relative to the increased enrollment in the Girls' General Vocational Department and the present arrangement approved by your School Committee of having these girls use the facilities of the High School from 1:00 to 5:00 p. m. daily.

It is commendable that such an adjustment could be effected in this organization, thus affording more adequate laboratory facilities and thereby more efficient and practical homemaking instruction for these General Vocational girls.

As a temporary arrangement for the balance of this school year, 1937-1938 I can approve this organization of a four-hour day. We shall anticipate some other arrangement by September, 1938 whereby the girls' General Vocational Program will operate on the basis of a six-hour class day.

Respectfully yours,

S/R. O. SMALL, Director,

Division of Vocational Education.

The Superintendent reported that he had conformed to the request as outlined in a communication from His Honor, the Mayor relative to the Red Cross Membership Drive and the suggested organization has been arranged.

The Superintendent presented a communication from the Board of Library Trustees requesting information as to what date and time a room in the Cambridge High and Latin School could be made available for their use between December 6 and December 11 for the purpose of holding an examination for applicants for positions in the Library Department. On motion by

Mr. Robart it was voted that the communication be referred to the Superintendent with power.

The Superintendent presented the following communication from the American Disabled Veterans of the World War:

American Disabled Veterans of the World War
Department of Rehabilitation
Chicago, Illinois.

November 10, 1937.

Mr. Fitzgerald,
City Hall,
Cambridge, Mass.

Dear Sir:

We are writing to you at this time on the request of Mr. L. L. Cleveland, headmaster of the High and Latin School, Cambridge, Massachusetts, for permission to present to the Cambridge High and Latin School, four sets of our publication entitled "Progress of Nations", purchased by Miss C. L. Humphrey of Hotel Beaconfield, Boston, Massachusetts, as a gift to the Cambridge High and Latin School.

These Books have already been offered at your school but refused because your consent had not as yet been received. Your immediate cooperation in getting in touch with Mr. Cleveland at the present time, advising him to accept the shipment would be deeply appreciated.

Sincerely yours,

DISABLED AMERICAN VETERANS
OF THE WORLD WAR
L. POLD

On motion by Mrs. Brooks it was voted that the gift described in this communication be accepted and acknowledged.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools:

PUBLISHED BY
DOUBLEDAY, DORAN & CO.

David Blaize and the Blue Door—by E. F. Benson—for Grade 4

Paul Bunyan and His Great Blue Ox—by Wallace Wadsworth—for Grade 4

Adventures of Pinocchio, translated—by Angelo Patri, for Grade 5
Chi-Wee —by Grace Moon—for Grade 5

The Story of Ab—by Stanley Waterloo—for Grade 6

Star: The Story of an Indian Pony—by Forrestine—by Hooker

Bob, Son of Battle—by Alfred Ollivant—for Grade 7

Secret Cargo—by Howard Pease—for Grade 7

The Story of Fire—by Walter Hough—for Grade 8

Penrod—by Booth Tarkington—for Grade 8

God—by Stewart Edward White—for Grade 9

The Battleground—by Ellen Glasgow—for Grade 11

PUBLISHED BY
L. W. SINGER COMPANY

We See
Through the Year
Sunshine and Rain

The Superintendent presented the following communication from Benedict FitzGerald, Director of Music:

November 15, 1937.

Mr. M. E. Fitzgerald,
City Hall,
Cambridge, Mass.

Dear Mr. Fitzgerald:

Concerning the vacancy occasioned by the resignation of Miss Josephine Wyman of June 1937 as an assistant in the Music Department. We are now functioning without a definite upper grade music assistant. This has necessitated the assistant of the lower grade taking on one of the upper grades, which, apart from being too much of a spread for her efforts, permits of less efficient supervision of the lower grades.

The Department has been trying to cover the upper grades supervision in music but this has not been as satisfactory or as thorough as it was when we had a full time upper grade assistant in music. Therefore, it would be a considerable help for the Music Department if we could have one of our very efficient teachers of music, Miss Mary M. Long transferred from the rating of a special teacher in music, to be one of my assistants for the upper grades, including some high school activities.

It is always a fine thing when we can step-up members of our own teaching force and our own department, especially when they are capable of rendering such efficient service as Miss Long has shown to have rendered while a special teacher of music in the Cambridge Public Schools.

I recommend that this transfer take place as soon as possible in order that the work of the music department may not be hampered.

Respectfully yours,

BENEDICT FITZGERALD,
Director of Music.

The Superintendent recommended that Mary M. Long be transferred temporarily (until such time as the School Committee decides on the examination) from music teacher at the Webster School to Assistant to the Director of Music without change in salary. On motion by Dr. Cassidy it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that the Rindge Technical School and the High and Latin School be granted permission to take part in the Boston Herald Spelling Bee for 1938. On motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted.

On motion by Mr. Robart it was voted that the text books recommended by the Superintendent at the meeting of November 5, 1937 be adopted.

Mr. Robart moved to take from the table the motion submitted at the meeting of September 18 that the examinations for permanent and substitute teachers be held on the regular date in December as provided in the rules. The motion to take from the table was lost on the following roll-call: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no.

It was voted to make part of the records the following communication submitted by the City Solicitor setting forth his opinion as to whether the School Committee can legally pay, from School funds, certain W. P. A. workers, for services rendered to the School Department:

City of Cambridge

Law Department

November 12, 1937.

The Honorable, the Members of the
School Committee,
City Hall, Cambridge, Massachusetts.

Dear Sirs:—

In reply to your request dated October 2, 1937, in which you ask me to render an opinion as to whether the School Committee can legally pay, from school funds, certain W. P. A. workers for services rendered to the School Department, I beg to advise that the funds of the School Department allotted to it by statute are not available for the payment of such employees.

Sincerely yours,

GEORGE A. McLAUGHLIN,
City Solicitor.

Reporting on the matter of supplying bus service to the children living in the vicinity of Alewife Brook Parkway the Superintendent advised the committee that he had measured the distances from the farthest points to the schools in this district and found that from the Ellis School to the corner of Alewife Brook Parkway and Guyette Road the distance is seven-tenths of a mile; from the Ellis School to the corner of Seagrave Road and Whittemore Avenue (via Magoun Street) the distance is nine-tenths of a mile; from the Russell School to Hill's

Crossing, where bus service is now supplied, the distance is one and nine-tenths miles; from Russell School to corner of Sherman and Walden Streets the distance is nine-tenths of a mile; from the Russell School to the corner of Boylston and Eliot Streets the distance is one and five-tenths miles. The Superintendent advised that no money had been provided in this year's budget for this bus service and further that he would not recommend it at the present time as it would incur a great deal of expense. On motion by Mr. Wood it was voted that the matter be referred to the 1938 budget.

The Superintendent recommended that a substitute teacher be assigned to the Boys' Vocational School to take care of the physical program. Dr. Cassidy moved that the Superintendent's recommendation be adopted. Mr. Robert moved to amend Dr. Cassidy's motion by adding "that the teacher of this special class be taken from the existing list in accordance with the priority rules". Mr. Wood moved that the matter be referred to executive session. Mr. Fitzgerald offered a substitute motion that the matter be referred to the Committee on Personnel in accordance with the rules. Mr. Wood seconded the substitute motion. After considerable discussion Mr. Fitzgerald was given permission to withdraw his substitute motion. Mr. Wood's motion to refer the matter to executive session was lost. It was then voted to adopt Dr. Cassidy's motion as amended by Mr. Robert.

Mr. Robart moved that the Committee on Finance be directed to ascertain the anticipated financial needs of the School Department for the year 1938 as soon as possible and to recommend to the full committee, after ascertaining these needs, any legislation that they deem advisable to present for the purpose of providing properly for school administration. Mrs. Brooks seconded this motion. Mr. Wood offered a motion that the motion offered by Mr. Robart be referred to the Committee on Finance for consideration when they work on the budget. After considerable discussion a motion for the previous question prevailed and the chair ordered the main question. On the following roll-call it was voted not to adopt the motion by Mr. Wood to refer Mr. Robart's motion to the Committee on Finance for consideration when it works on the budget. Mr. Galgay and Mr. Wood voting yes; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Robart and Mayor Lynch voting no. It was then voted on the following roll-call to adopt Mr. Robart's original motion that the Committee on Finance be directed to ascertain the anticipated financial needs of the School Department for the year 1938 as soon as possible and to recommend to the full committee after ascertaining these needs, any legislation that they deem advisable to present for the purpose of providing for school administration: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart and Mayor Lynch voting yes; Mr. Wood voting no.

On the following roll-call it was voted to adopt a motion by Mr. Fitzgerald that it is the consensus of opinion of the School Committee that, all things being equal, preference be given to Cambridge photographers in taking the class pictures, and that the persons in charge be given a copy of this order: Mr. Fitzgerald, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Dr. Cassidy and Mr. Galgay voting no.

On motion by Mr. Wood it was voted that John J. Carver, School Committeeman elect, be invited to attend the remaining meetings of the School Committee.

Mr. Galgay moved that the Superintendent render a detailed report to the School Committee as to the so-called shortage of text books in the Cambridge Schools. Mr. Fitzgerald amended this motion by adding "that the report shall include a statement as to the amount and number of requisitions made for other supplies which have been denied the schools". It was voted to adopt this motion as amended.

It was voted to convene in executive session.

It was voted to reconvene in to regular session.

It was voted to ratify the following vote passed in executive session: "That the Superintendent be given power to make an adjustment in the October salary of Beatrice Kelley, head kindergartner at the Russell School.

On the following roll-call it was voted to ratify the following vote passed in executive session: "That the requisition for examination for the position of store-keeper in the Cambridge School Department be cancelled"; Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mr. Robart voting no.

On motion by Mr. Fitzgerald it was voted that His Honor, the Mayor, instruct the Chief of Police to post a traffic officer at Lafayette Square during the time the children are going to and from school.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, December 6, 1937.

REGULAR MEETING:

Members present: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch.

Mayor Lynch in the Chair.

On motion by Dr. Cassidy it was voted that the minutes of the meetings of November 5, 1937 and November 15, 1937 be laid on the table.

The Chairman presented a communication from the Cambridge Teachers' Club requesting permission to use the Quinn Auditorium of Rindge Technical School on Friday, February 11, 1938 and Saturday, February 12, 1938 for the purpose of sponsoring the Gilbert and Sullivan operetta "Pinafore". On motion by Dr. Cassidy it was voted that permission be granted the Teachers' Club at no cost.

The Chairman presented a communication from the Village A. C. requesting permission to use the Morse School Auditorium on Sunday afternoon, December 19 for the purpose of conducting a Christmas party for needy children. On motion by Dr. Cassidy it was voted that the Superintendent be given power to grant permission.

The Chairman read the following communication from Benedict Fitz-Gerald relative to Christmas carols:

December 6, 1937.

To the Cambridge School Committee,
Cambridge City Hall,
Cambridge, Mass.

Dear Sirs:

On the night before Christmas for several years the Cambridge High and Latin School Glee Club has gone about Cambridge visiting the various hospitals singing Christmas carols.

We would appreciate receiving permission to order buses for the transportation of the carolers, as well as being able to make some provision for a collation at the close of the caroling.

Respectfully yours,
BENEDICT FITZGERALD,
Director of Music.

On motion by Dr. Cassidy it was voted that the Superintendent be given power to make the necssary arrangements and that the School Department hire two buses to transport the pupils.

On motion by Dr. Cassity it was voted that the following communication from the Chief of Police be made part of the records:

City of Cambridge

December 1, 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools.

Dear Sir:

In reply to a communication of November 15, from the school committee relative to policing Lafayette Sq. when the children are going to and from school I beg to inform you that at the present time the Police Dept. have about forty schools to attend to with a force of thirty seven men.

I am looking forward to an increase of men in the near future and just as soon as some additional men are assigned to work I will have the post covered.

Very truly yours,
THOMAS F. LEAHY,
Chief of Police.

The Superintendent recommended that the High and Latin School be granted permission to take part in the Good Citizenship Pilgrimage sponsored by the National Society of the Daughters of the American Revolution. The Superintendent advised the committee that one girl is selected by the senior class and the faculty of the school jointly and the girl chosen is then entered in a state wide contest. The winner of the state contest is awarded a trip or pilgrimage to Washington, D. C. On motion by Dr. Cassidy it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented the resignations of Elizabeth Putnam, Assistant Kindergartner at the Agassiz School, effective December 24, 1937, and Helen M. Burns, teacher at the Wellington School, effective January 1, 1938. On motion by Mr. Galgay it was voted that the resignations be accepted.

It was voted on motion by Dr. Cassidy to accept the report of the Superintendent that the contributions made by the teaching force to the Red Cross Drive amounted to $250.00.

On motion by Dr. Cassidy it was voted to adopt the Superintendent's recommendation that each kindergarten be granted the sum of $5.00 for the purpose of providing a Christmas tree celebration for the children.

The Superintendent recommended that the Cambridge Tuberculosis & Health Association be granted permission to distribute and sell Christmas Seals in the Cambridge Public Schools and on motion by Dr. Cassidy it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented a communication of the State Department of Education-Division of University Extension requesting that they be allowed the use of a room, without charge, at the Rindge Technical School for eight Thursdays from 7:30 to 9:00 for a course in the Interpretation of Basket Ball Rules beginning Thursday, December 2, 1937. The Superintendent recommended that the permission be granted and on motion it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the following text books be adopted for use in the Cambridge Public Schools:

PUBLISHED BY
EXPRESSION COMPANY

"Better Speech and Better Reading" by Lucille D. Schoolfield

"Games and Jingles for Speech Development"

PUBLISHED BY
LOYOLA UNIVERSITY PRESS

"First Course in Algebra" by Theissen & McCoy

"Second Course in Algebra" by Theissen & McCoy

PUBLISHED BY
JOHNSON PUBLISHING CO.

"Drive and Live" Fitzgerald, Hoffman, Bayston

Happy Hour Readers:
  Spot
  Jo-Boy
  Good Friends
  Wheels and Wings
  Wide Windows
  Teachers' Edition of Spot and Jo-Boy

Talking Pitcures—Barrett Kiesling

PUBLISHED BY
LAIDLAW BROTHERS

The Lennes Essentials of Arithmetic by N. J. Lennes & Traver

The Lennes Tests and Practice Sheets in Arithmetic by N. J. Lennes

Study Period Projects by Elda L. Merton

Study Period Exercises for Developing Reading Skills by Elma A. Neal and Inez Foster

The United States of America by McClure and Yarbrough

The Story of Ancient Times by McClure.

The Superintendent recommended that the school sessions at the Lowell School be made the same as those at the Russell School, viz; From 8:30 a. m. to 11:30 a. m. and from 12:00 noon to 1:30 p. m. On motion by Mr. Galgay it was voted that this recommendation lay on the table.

The Superintendent recommended that the General Motors Company be granted permission to conduct a scientific exhibition in the Quinn Auditorium of the Rindge Technical School on Monday, December 6, 1937 at ten o'clock in the morning, at twelve o'clock noon and at eight o'clock in the evening; on Tuesday, December 7, 1937 at ten o'clock in the morning, twelve o'clock noon and eight o'clock in the evening; on Wednesday, December 8, 1937 at ten o'clock in the morning and twelve o'clock noon. On motion by Mr. Galgay it was voted that the recomdation be approved.

The Superintendent requested permission to accept two additional sets of books entitled Progress of Nations, published by the American Disabled Veterans of the World War and presented by Mrs. E. A. Grozier of Boston. On motion by Mr. Galgay it was voted that permission requested be granted.

The Superintendent presented for approval the outline of the School Districts. On motion by Dr. Cassidy it was voted that it lay on the table and a copy sent to each member.

On motion by Dr. Cassidy it was voted that before adjournment the committee convene in to executive session.

On motion by Dr. Cassidy it was voted that the Superintendent confer with the Park Department with a view of having a proper recreational director stationed at the Russell School Yard.

The Superintendent presented the following financial report for the month of November, 1937.

FINANCIAL REPORT NOVEMBER, 1937

	Appropriation	Expended to November 1	Expended during Nov.	Total	Balance
Administration Salaries	$68,913.00	$54,848.51	$5,504.23	$60,352.74	$8,560.26
General Expenses	7,125.00	5,987.92	692.05	6,679.97	445.03
Teachers' Salaries Day	1,443,348.09	1,196,302.43	120,596.70	1,316,899.13	126,448.96
" " Substitutes	24,000.00	20,664.00	1,168.00	21,832.00	2,168.00
" " Athletics	7,175.00	5,235.00	1,720.00	6,955.00	220.00
" " Evening	12,000.00	5,461.50	4,472.20	9,933.70	2,066.30
" " Americanization	2,000.00	993.50	499.50	1,493.00	507.00
" " Examination	750.00	—	—	—	750.00
Text Books	18,200.00	16,029.85	1,766.84	17,796.69	403.31
Supplies	30,000.00	20,535.56	4,420.10	24,955.66	5,044.34
Lunch Room Supplies	31,000.00	21,405.87	3,843.80	25,219.67	5,750.33
Tuition to Other Cities	2,500.00	1,947.30	355.25	2,302.55	197.45
Transportation of Pupils	2,000.00	1,424.00	150.00	1,574.00	426.00
Care of Truants	130.00	77.72	—	77.72	52.28
Fuel	23,114.00	19,600.34	541.68	20,142.02	2,971.98
Heat at Rindge	13,343.16	9,209.05	1,179.48	10,388.53	2,954.63
Light	11,500.00	7,567.04	981.84	8,548.88	2,951.12
Power	1,350.00	784.13	98.80	882.93	467.07
Light & Power at Rindge	4,800.00	3,308.34	420.20	3,728.54	1,071.46
Janitors' Salaries	137,727.44	113,603.56	10,431.50	124,035.06	13,692.38
Repairs	8,527.51	6,226.92	1,245.56	7.472.48	1,055.03
Furniture and Furnishings	1,000.00	580.15	88.16	668.31	331.69
Janitors' Supplies	4,000.00	3,508.32	356.48	3,864.80	135.20
Other Expenses	9,003.79	5,528,23	204.27	5,732.50	3,271.29
Minors' License Refunds	65.00	54.75	6.75	61.50	3.50
Athletic Clothing	2,000.00	1,888.41	89.08	1,977.49	22.51
Museum Supplies	500.00	448.65	—	448.65	51.35
Pensions	1,250.00	1,037.11	95.84	1,132.95	117.05
W. P. A. Projects	11,300.00	9,937.43	1,000.00	10,937.43	362.57
	$1,878,621.99	$1,534,195.59	$161,928.31	$1,696,123.90	$182,498.09

W. P. A. REPORT FOR NOVEMBER, 1937

	Appropriation	Expended to November 1	Expended during Nov.	Total	Balance
Agassiz School 65-14-9849	$575.60	$483.58	—	$483.58	$92.02
Ellis School 65-14-2254	1,078.93	1,041.44	2.35	1,043.79	35.14
Fletcher School 65-14-2287	200.00	191.05	7.84	198.89	1.11
Haggerty School 65-14-2250	1,275.00	1,230.75	—	1,230.75	44.25
High & Latin Field 65-14-9703	1,900.40	1,532.84	217.16	1,750.00	150.40
Houghton School 65-14-5541	255.73	222.39	—	222.39	33.34
Longfellow School 65-14-2010	622.17	622.17	—	622.17	—
Kelley School 65-14-2473	1,400.00	1,227.83	157.84	1,385.67	14.33
Lowell School 65-14-2054	200.00	170.17	28.37	198.54	1.46
Peabody School 65-14-2308	1,800.00	1,762.81	2.65	1,765.46	34.54
Russell School 65-14-2270	782.43	625.87	—	625.87	156.56
Webster School 65-14-2316	3,700.00	3,558.78	25.12	3,583.90	116.10
Gannett School 65-14-2473	460.78	415.41	5.00	420.41	40.37
Lincoln School 65-14-2473	1,300.00	384.12	794.37	1,178.49	121.51
Morse School 65-14-2473	315.44	113.16	92.42	205.58	109,86
Book Repairing 65-14-12799	750.00	672.09	72.50	744.59	5.41
Weatherstripping	15.33	2.71	—	2.71	12.62
	$16,631.81	$14,257.17	$1,405.62	$15,662.79	$969.02

On motion by Dr. Cassidy it was voted to take from the table the following proposed amendment to the rules as presented by Mr. Galgay at the meeting of October 18, 1937:

1. A Board of Examiners, to consist of six members of the Supervisory Department of the Cambridge School System shall be chosen for a term of two years to confer with the Superintendent in organizing and conducting examinations for those persons who seek to give instruction in the public schools of Cambridge, and for any promotional or other examinations requested by the School Committee.

2. The results of these examinations shall be listed by the Board of Examiners and appointments shall be made in the order of the candidates rating.

3. The Rules and Regulations pertaining to these examinations shall be submitted by the Board of Examiners to the School Committee for consideration and approval.

4. If a person heading the list in the opinion of the Superintendent should not be appointed, he shall so certify his reasons to the School Committee, and the next person on said list shall be appointed.

5. All data pertaining to any and all examinations conducted by the Board of Examiners shall be kept in the exclusive custody of the Board of Examiners, who shall be directly responsible to the School Committee.

6. An honorarium of one hundred dollars per annum, in addition to their present salary shall be paid to each member of the Board of Examiners for this work, to be performed outside of school hours.

7. The following members of the Supervisory Department shall comprise the board of Examiners:

Chester M. Bliss
Harold B. Blazo
Thomas L. Bramhall
James F. Conlin
Francis T. McCabe
Marie M. Cloran

It was then voted, on the following roll-call, to adopt this amendment to the rules: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes. A motion to reconsider was lost.

On motion by Mr. Wood it was voted to take from the table the motion that the examinations for permanent and substitute teachers be held on the regular date in December as provided in the rules. It was then voted **not** to adopt the motion relative to examinations.

Reporting on the request that he consider the advisability of building an eight room school on the site of the present Taylor School His Honor, the Mayor advised the committee that he had been informed by the Superintendent of Schools that the children in that district were being well cared for in the Thorndike and Putnam Schools and that he therefore did not deem it advisable to erect a new school in the district. On motion by Mr. Galgay it was voted that the report be accepted. Dr. Cassidy is recorded as voting no.

Reporting on the advisability of taking advantage of the National George-Dean Act the Superintendent advised the committee that the State Department of Education had notified him that no allotment of money has as yet been made under this act, and that no allotment will be made for salesmanship classes because in the state-aided vocational classes of Massachusetts salesmanship is not included in the law.

On motion by Mr. Galgay it was voted that the Board of Examiners, appointed under amendment to the rules adopted December 6, 1937, meet and organize forthwith and that said board set a date or dates for examinations in accordance with the rules to be held in the month of January, 1938, and that they notify the School Committee of such dates and of such action which may be essential to the conduct of such examinations. A motion to reconsider this vote was lost.

The Committee on Finance recommended that the sum of $200.00 be transferred from the W. P. A. Allotment to the Lincoln School W. P. A. Project No. 65-14-2473; that the sum of $100.00 be transferred from the W. P. A. Allotment to Book Repairing W. P. A. Project No. 65-14-12797. On motion by Dr. Cassidy it was voted on the following roll-call to approve these transfers; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes.

It was voted that the following reports on School Lunch Rooms be made part of the records:

CAMBRIDGE HIGH AND LATIN SCHOOL LUNCHROOM

Profit and Loss Statement for the Eight Weeks Ending October 30, 1937

CASH SALES			$4,772.34
Deduct—**Cost of Food Sold:**			
Purchases for period		$4,439.14	
Deduct—Differences of Inventories:			
Inventory, October 30, 1937	475.58		
Inventory, June 30, 1937	258.34	217.24	
COST OF FOOD SOLD			$4,221.90
GROSS PROFIT ON SALES			$ 550.44
Deduct—**Operating Expenses:**			
Salary—Lillian A. Kineen (1/5 of $1,040.00)		208.00	
Margaret T. Lynch (1/5 of $1,040.00)		208.00	
Elizabeth H. Murphy		208.00	
Hannah G. Stanton		208.00	
TOTAL OPERATING EXPENSES			832.00
NET LOSS FROM OPERATIONS			$281.56
Deduct—**Other Income**			
Cash Discounts on Purchases			48.25
NET LOSS			$233.31

NOTE: The item of operating expenses provides for the deduction of 1/10 of the yearly salary of each matron employed.

RINDGE TECHNICAL SCHOOL LUNCHROOM

Profit and Loss Statement for the Eight Weeks Ending October 30, 1937

CASH SALES			$2,987.26
Deduct—**Cost of Food Sold:**			
Purchases for Period		$2,696.25	
Deduct—Differences of Inventories:			
Inventory, October 30, 1937	503.61		
Inventory, June 30, 1937	356.24	147.37	
COST OF FOOD SOLD			2,548.88
GROSS PROFIT ON SALES			438.38
Deduct—**Operating Expenses:**			
Salary—Mary M. Kenney (1/5 of $1,040.00		208.00	
Ellen J. McGinn		208.00	
Mary T. Shea		208.00	
TOTAL OPERATING EXPENSES			624.00
NET LOSS FROM OPERATIONS			185.62
Deduct—**Other Income**			
Cash Discounts on Purchases			24.59
NET LOSS			$161.03

NOTE: The item of operating expenses provides for the deduction of 1/10 of the yearly salary of each matron employed.

On motion by Dr. Cassidy it was voted that the Superintendent report on the advisability of adopting "Parent Education" courses one evening a week in the evening schools.

It was voted to convene in to executive session.

It was voted to pay the transportation of the crippled child, recommended by Miss Duffy, Supervisor of Measurement of Adjustment, to and from the Industrial School for Crippled and Deformed Children, 241 St. Botolph Street, Boston at a cost of fifty cents a day.

The Superintendent presented a communication from Joseph L. Coyle relative to the tuition of his son, a student at the High and Latin School, and it was voted that he pay the full rate of tuition.

It was voted to grant the request of William F. Foley, teacher at the High and Latin School, that his leave of absence be extended until June, 1938 with stipend.

It was voted to place on file the communication from L. L. Cleveland, Head Master of the High and Latin School, relative to the head of the Modern Language Department.

The following proposed amendment to the rules was submitted: That the following two positions of master in the Rindge Technical and High and Latin School be abolished and that the two present masters, Edward J. Danehy and Francis T. MaCabe be made Assistant Headmasters at no increase in salary. Under the rules this proposed amendment lays on the "Calendar".

It was voted to reconvene in to open session.

On motion by Mr. Wood it was voted to ratify the votes passed in executive session and that those motions requiring an expenditure of money be voted on by roll-call vote.

On the following roll-call it was voted to pay the transportation of the crippled child as recommended by Miss Duffy: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes.

On the following roll-call it was voted to extend the leave of absence of William F. Foley, with stipend, until June, 1938: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes.

It was voted to adjourn:

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, December 20, 1937.

REGULAR MEETING:

Members present: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch.

The meeting was called to order by Vice-Chairman Wood.

On motion by Mrs. Brooks it was voted that the records of the meeting of December 6, 1937 be laid on the table.

Mayor Lynch in the chair.

The Chairman presented a communication from the Manhattan Market offering to donate to each child in the kindergarten classes a package of Christmas candy. On motion by Mr. Wood it was voted that the offer be accepted and the Superintendent be instructed to inform the Manhattan Market the number of packages of candy which will be needed.

The Chairman presented the following communication from the Election Commissioners and it was voted that it be made part of the records:

City of Cambridge

Board of Election Commissioners

December 9, 1937.

School Committee,
City Hall,
Cambridge.

Gentlemen:

As a result of the balloting on November 2 the following persons appear to have been elected for a term of four years:

JOHN J. CARVER,
324 Columbia Street

JAMES F. FITZGERALD,
117 Spring Street

RUSSELL A. WOOD,
9 Whittier Street

Very truly yours,
HARRY A. PENNIMAN,
Secretary—Board of Election Comm.

It was voted that a communication from John J. Carver, newly elected member of the School Committee, advising that he would be able to attend the meeting later in the evening and thanking the School Committee for their invitation, be received and placed on file.

The Chairman presented the resignations as members of the Board of Examiners of Harold B. Blazo and Thomas L. Bramhall. On motion by Mr. Robart it was voted that these resignations be referred to new business.

The Chairman presented the following communication from the Board of Health and it was voted that it be made part of the records:

OFFICE OF BOARD OF HEALTH

December 7, 1937.

Edward J. O'Connell, Secretary
School Committee,
City of Cambridge.

Dear Sir:

At a meeting of Board of Health held December 6, 1937, the request of the School Committee that the Board of Health provide a Nurse for the evening school held at the Rindge Technical School was considered, and in accordance with vote of the Board I am directed to inform you that the Board of Health does not consider the services of a Nurse at the Evening School as a Public Health matter and consequently does not approve assigning one of its Nurses for the Evening School.

Respectfully
For the Board of Health,
JOHN D. CROWLEY,
Clerk.

The Chairman presented a communication from the Board of Trustees of the Cambridge Public Library requesting the use of the Quinn Auditorium of the Rindge Technical

School for February 10, 1938 from 9:00 a. m. to 5:00 p. m. for the purpose of holding the Mid-Winter Convention of the Massachusetts Library Association. On motion by Mr. Robart it was voted that the permission requested be granted.

The Chairman presented a communication from the Rindge Booster's Club that the time limit for their New Year's Eve Frolic, to be held December 31 at the Al Lassman Gymnasium, Rindge Technical School, be extended until twelve-thirty o'clock in the morning. Dr. Cassidy moved that the permission be granted. After considerable discussion Dr. Cassidy was given unanimous consent to withdraw his motion and it was voted to adopt a motion by Mr. Fitzgerald that the Rindge Booster's Club be granted permission to hold their New Year's Eve Frolic in the Lassman Gymnasium at Rindge Technical School until twelve-thirty o'clock and in the future this club is to request permission to use the hall before making arrangements.

The Chairman presented a communication from the Portuguese-American Civic League requesting that they be allowed to use the auditorium of the Rindge Technical School, at no charge, on February 18, 1938 for the purpose of producing a revue to raise funds for their charity work. Mr. Robart moved that the request be referred to the Assistant Business Agent under the rules. Mr. Fitzgerald offered a substitute motion that the permission requested be granted. The Chairman then ruled that the only way you can give it to them at less than the cost prescribed would be to suspend the rules. Mr. Fitzgerald then announced that he had been authorized to offer $50.00 for the use of the auditorium and moved suspension of the rules in order that they might hire the auditorium at this price. On the following roll-call it was voted not to suspend the rules, (five votes being necessary to suspend the rules): Dr. Cassidy, Mr. Fitzgerald, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Galgay and Mr. Robart voting no. It was then voted on motion by Mr. Robart that the request be referred to the Assistant Business Agent under the rules.

It was voted that the following report of the Board of Examiners be referred to New Business:

BOARD OF EXAMINERS

Cambridge School Department

To the Honorable School Committee:

The Board of Examiners will be prepared to hold examinations eight weeks from the Saturday following the acceptance by the School Committee of the following proposals.

1. The notice of intention to hold such examinations shall be given by publishing, in three papers published in Cambridge, once each week for three successive weeks. The date of last publication shall be not later than three weeks from the Saturday following the above acceptance.

2. The final date for filing with the Board of Examiners, applications, credentials and all other data required of candidates, shall be not later than five weeks from the Saturday following the above acceptance.

3. The examinations will be held at the Rindge Technical School on Saturday from 9 to 12 A. M. and from 1 to 4 p. m. o'clock.

4. The examinations will be conducted according to the rules of the School Committee.

5. Upon consultation with the Superintendent of Schools, Mr. Michael E. Fitzgerald, the Board of Examiners will hold, unless otherwise instructed by vote of the School Committee, the following examinations:

a. For substitutes and permanent teachers in the elementary schools:

Regular Elementary
Kindergarten
Special Class
Art
Music
Physical Education
Domestic Science

b. For substitutes and permanent teachers in the high schools:

English
Oral English
Latin
French
German
Spanish
Italian
Mathematics
Science
History
Commercial

c. Special examinations for the following positions:

In Cambridge High and Latin School
- Director of Art Education
- Dean
- Headmaster's Assistant in Modern Languages
- Headmaster's Assistant in History
- Headmaster's Assistant in Science
- Master of the High Schools Annex.

6. That the sum of fifteen hundred dollars for carrying on the work of this board be appropriated by vote of the School Committee.

Respectfully submitted,

BOARD OF EXAMINERS

FRANCIS T. McCABE
JAMES F. CONLIN
MARIE M. CLORAN
CHESTER M. BLISS
HAROLD B. BLAZO

It was voted to place on file a communication from the State Department of Education thanking the School Committee for allowing them the use of a room at the Rindge Technical School for a course in the interpretation of Basket Ball Rules.

The Superintendent reported the sudden death, on December 15, 1937, of James H. Leonard, Master of the High School Annex. On motion by Dr. Cassidy it was voted that a letter of condolence be sent to Mr. Leonard's family, expressing the deep regret and sincere sympathy of the School Committee.

The Superintendent presented a request from L. L. Cleveland, Head-Master of the High and Latin School that he be permitted to hold a simple memorial service for Mr. Leonard in the Annex on Wednesday, December 22 at 12:30 o'clock; the brief program to include: Music by the High School ensemble orchestra; song by Thomas Quinn; Remarks by some Annex pupil selected by the group, by an Annex teacher, and any others the Committee might suggest. The Superintendent recommended that this program be carried out and on motion by Mrs. Brooks it was voted to adopt the Superintendent's recommendation.

The Superintendent presented a communication from Ruth D. Crawford, Director of the Museum for Children requesting permission to have the museum open on Sundays during January, February and March and that the School Committee appropriate the sum of $100.00 to defray the expenses of an attendant officer, and janitor service. On motion by Mrs. Brooks it was voted that the permission requested be granted and that the sum of $100.00 be appropriated.

It was voted to place on file a communication from Katharine A. Hegarty a retired teacher of the Cambridge Public Schools.

Dr. Cassidy, Chairman of the Committee on Buildings and Grounds, reported that the Gannett School had been broken into but that no loss had been discovered. Dr. Cassidy then presented the following report of the Committee on Buildings and Grounds:

December 20, 1937.

TO THE SCHOOL COMMITTEE:

The Sub-Committee on Buildings and Grounds desires to submit the following report of the work accomplished to December 1, 1937.

It would be impossible to outline the numerous small repairs that are always necessary in any school building and for that reason, your committee will endeavor to give only a general idea of the kind and scope of work done.

This report is divided into two sections; the first having to do with the work done and paid for entirely out of school department funds, and the second a statement of the work accomplished to date under funds granted through the Works Progress Administration, for the furtherance of which the School Committee appropriated the sum of $17,000.00.

Your Committee has endeavored at all times to see that only that work was done which it considered absolutely necessary at this time. To that end neither time nor effort was spared.

The contemplated program is now drawing to a successful conclusion, and it is the opinion of your committee that at the end of this year the school buildings of our city will be in better condition than has been the case for some time past.

The following is a brief summary of the work accomplished:

PART I

Work Paid For Out of School Department Funds

(NOTE: Repairs to boilers is designated as such and any work done in the piping and radiation is designated as "repairs to heating system".)

AGASSIZ SCHOOL

Repairs to: Boilers
Plumbing system
Heating system
Fire alarms
Electric clocks

Also: Pointing of exterior walls and the chimneys.

ELLIS SCHOOL

Repairs to: Heating and ventilating system
Roof
Plumbing system
Fire alarms

FLETCHER SCHOOL

Repairs to: Boilers, including brick work
Heating system
Plumbing system
Fire alarms
Electric clock system

GANNETT SCHOOL

Repairs to: Furnaces and stacks
Plumbing
Fire alarm
Doors and checks

HAGGERTY SCHOOL

Repairs to: Heating and ventilating system
Plumbing
Electric clocks
Fire alarms

HARVARD SCHOOL

Repairs to: Heating system
New brick arches and side wall
New grates
Carpenter work on doors and checks

HOUGHTON SCHOOL

Repairs to: Heating and ventilating system, boilers, inc.
Retubing No. 1 boiler
Brick work
New arches and side wall No. 1 and 2 boilers
Carpenter work on doors, stairs, checks

KELLEY SCHOOL

Repairs to: Boilers
Heating system
New brick arches & side wall No. 1 and 2 boilers
New grated No. 2 boiler
New sump pump in boiler room
General carpenter work

LINCOLN SCHOOL

Repairs to: Heating system
New grates and boilers
Clock system

LONGFELLOW SCHOOL

Repairs to: Brickwork on No. 1 boiler
Electric pumps and ventilators
Sinks and lavatory
Iron fence and gates
Doors and sash

LOWELL SCHOOL

Repairs to: Furnaces and stacks
Plumbing system
Roof

PEABODY SCHOOL

Repairs to: Boilers, inc. Retubing of No. 1 boiler
Brick work in rear combustion chamber
Fire alarms
New clocks and shades

PUTNAM SCHOOL

Repairs to: Heating system
Main smoke stack
Conductors and drains
New stairs at rear exit

ROBERTS SCHOOL

Repairs to: Heating system, inc.
Electric pumps
Brick work on No. 2 boiler
New grates and 2 new tubes
Hot water tank
Fans

RUSSELL SCHOOL

Repairs to: Brick work No. 1 & 2 boilers
Doors and locks
Fire alarms
Electric clocks
Telephone (inside)

THORNDIKE SCHOOL

Repairs to: Boilers
Heating and ventilating system
Roof
Doors, locks and checks
New grates
Fire alarm
Electric clocks
Plumbing system

WELLINGTON SCHOOL

Repairs to: Boilers inc. new tubes in No. 1 boiler
New brick work on side wall and arches
Fire alarm
New sash
Doors, locks and checks

WILLARD SCHOOL

Repairs to: Boilers
Fire alarm

WYMAN SCHOOL

Repairs to: Furnaces and stack
Doors and locks

HIGH AND LATIN SCHOOL

Repairs to: Heating and ventilating system
Brick work on all boilers
Retubing on No. 1 boiler
New tubes on No. 1, 2, and 3 boilers
New grates, checks and arches
Plumbing system
Fire alarm
Roof
Window shades
Electric clocks
Electric pumps
Misc. carpenter work & new lights in Science Room

RINDGE TECHNICAL SCHOOL

Repairs to: Plumbing equipment and laboratories
Heating system inc.
Electric pumps
Elevators
Roof
Floors in gymnasium

SLEEPER SCHOOL

Repairs to: Furnace and stacks
Plumbing system
Fire alarm

IN GENERAL

In addition to the above, kindergarten circles have been repainted, all basements were whitewashed, broken halyards replaced where necessary, broken glass and broken window cords replaced; setting of all broken glass; repairs to locks and door checks; and many other minor repairs. Everything that was possible has been done for this year of 1937.

PART II

W. P. A. Projects

AGASSIZ SCHOOL

The entire interior and exterior of this building has been painted; all necessary plastering and pointing; new metal ceilings have been installed. The fence around the building has been repainted. New burlap has been installed in all class rooms. In the opinion of your committee, this school is now in excellent condition.

FLETCHER SCHOOL

In the report of 1936, this building was reported as having been all painted, inside and outside, with the exception of the assembly hall. The hall has now been done and all other necessary painting and varnishing has been completed, so that today this building is in very favorable condition.

ELLIS SCHOOL

The exterior and interior of this entire building has been painted. All necessary pointing, plastering, plumbing and heating has been done.

New metal ceilings have been installed and the building has been weatherstripped throughout. The iron fence around the building has been painted and repaired and all necessary carpenter work has been done. This building is in very good condition.

GANNETT SCHOOL

The entire exterior and interior of this building has been painted. All necessary pointing, plastering, plumbing and heating, and carpentry work has been done. The fence around the building has been replaced and painted. Today, the building is considered as being in very good condition.

HAGGERTY SCHOOL

The entire exterior and interior of this building has been painted. The plastering of ceilings and walls has been done. Metal ceilings have been installed where necessary. The plumbing has been all gone over and is in very good condition. New tar and gravel roof has been installed and copper flashings renewed. There has been considerable pointing done but it has not been finished as yet. There is still work to be done on the roof and ventilator. This project is about 85% complete.

HOUGHTON SCHOOL

The work done on this project includes painting, plastering, masonry, heating and plumbing work, and carpentry work. Only a bare summary of the work done on this school can be given here. The entire exterior and interior of the building was painted; old worn treads in stairs were replaced with new ones, and the floors and landings throughout the building were renewed where necessary. All new feed and return lines were installed where necessary; all new steam traps were installed in building throughout. General repairs to roof including gutters, flashings, and conductors. The plumbing has been gone over to the extent of installing new copper linings, floats, washers and all necessary work which puts this building now in very good condition.

KELLEY SCHOOL

The entire exterior and interior of this building has been painted. New treads and floor landings installed throughout the building. A new fence on the southside of the building has been erected. The heating and ventilating have all been much safer. The roof was gone over and broken slate and flashings were repaired or renewed. There were so many things done on this project, it would be impossible to mention them all.

HIGH AND LATIN ATHLETIC FIELD

This project is practically completed except minor repairs to fence. This project called for the removing of the existing embankment at the rear of the Latin Building; also

2. The laying of tile for the proper draining of the field.
3. The grading of the entire field with a bed of cinders and a top layer of loam.
4. The building of a brick retaining wall around the field.
5. The building of a hockey rink.
6. The building of a portable board track.
7. The encircling of the entire field with a chain link fence.
8. The building of retaining wall on the rear side of the building.

CONCLUSION

The following projects and schools have been completed to December 1, 1937: Agassiz, Ellis, Fletcher, Gannett, Houghton, Kelley, Longfellow, Lowell, Peabody, Roberts, Sleeper Thorndike, Wellington and Willard. The following schools are nearing completion: Haggerty, Lincoln, Morse, Russell, Webster, and the High and Latin Field.

Respectfully submitted,

SUB-COMMITTEE ON BUILDINGS AND GROUNDS

DR. JAMES J. CASSIDY,
Chairman.

Dr. Cassidy announced that this is the final report o fthe sub-committee on Buildings and Grounds and called attention to the tremendous amount of work accomplished. Dr. Cassidy then expressed his sincere appreciation to the other members of the sub-committee, Mrs. Brooks and Mr. Galgay, and to Chief Custodian Wm. J. Fitzgerald for their fine spirit of co-operation.

On motion by Mr. Robart it was voted that the report be accepted and the sub-committee on Buildings and Grounds be thanked for their fine efforts.

Mr. Robart, Chairman of the Committee on Athletics, presented the following verbal report:

Two years ago there were outstanding bills aggregating approximately Four Thousand Dollars. Shortly thereafter a change in the system was inaugurated which brought into the sub-committee on Athletics Nineteen Hundred Dollars from the Faculty Managers of Rindge Technical School and High and Latin School, most of which came from Rindge Technical School. Fifteen Hundred Dollars has been put in a savings account and Four Hundred Dollars has been put in a checking account for current expenses. Before the termination of the year 1937 all bills will have been paid and there will be a substantial balance; and the Fifteen Hundred Dollars will remain in the savings account.

This is the first time since 1920 that the Athletic Department of the School Committee can report income in excess of expenditures which has not only been sufficient to pay our current bills but bills which have extended over a long period of years.

On motion by Mr. Fitzgerald it was voted that the report be accepted and made part of the records. On motion by Mrs. Brooks it was voted that a vote of appreciation be extended to the members of the sub-committee on Athletics and to the two Faculty Managers.

Mr. Fitzgerald, Chairman of the Committee on Finance presented the following recommendation:

FINANCE COMMITTEE

December 20, 1937.

Members present: Mr. James Fitzgerald, Chairman, Mr. Ralph Robart, Russell A. Wood.

Present: Mr. Church and Mr. Liston.

gone over by installing new feed and return lines, traps and air valves where necessary. New radiators were installed in room 15. The plumbing was all gone over and all necessary repairs to flush tanks, bowls, urinals, sinks, and fountains was done. The roof was repaired by installing new copper valleys and flashings and tar and gravel where necessary. Small roofs over rear exits were all done over by tar and gravel and new flashings. Several rooms where the plaster was in poor condition were all replastered and are now in good condition. This building has been all gone over and is now in good condition.

ABRAHAM LINCOLN SCHOOL

This building has been partially painted inside. The tile roof on the building has been removed and a new 5-ply tar and gravel roof installed with all new copper flashing. Cap stones have been repointed. The retaining wall has been built to stop washing down of embankment onto concrete walk. This project is about 85% complete.

LONGFELLOW SCHOOL

When this building was new, the paint was in very poor condition. Therefore a project to paint the interior and exterior was submitted and approved and completed. Ceilings and walls were plastered and all windows, doors, and dressing rooms have been gone over by the carpenters and repaired so that now this building is in good condition.

LOWELL SCHOOL

The entire exterior and interior of this building has been painted and plastered. All floors and stair treads and landings have been repaired and renewed where necessary. All windows have been tightened and new cords and parting beads installed.

MORSE SCHOOL

This project was reported in 1936. The only addition to that report for 1937 is that there is now in progress a painting project of the entire building. The painting of this school did not stand up as well as expected so I have submitted a new project for 1938.

PEABODY SCHOOL

The entire exterior and interior of this building has been painted, plastered and grained. New cement covering has been installed over coal pockets. New copper roof and gutter have been installed on roof over master's office. New treads, thresholds and general carpenter work have been done throughout the building. This building is now in good condition.

RUSSELL SCHOOL

The entire exterior and interior of this building has been painted, plastered and grained. All floors, doors, and sashes have been repaired or renewed where necessary. Parting beads, window cords and weatherstripping have been installed where necessary. The removing of the cupola from the main building was of great importance as it relieved a tremendous load from the roof. All conductors, gutters, broken slate and drains were repaired or renewed. This building is now in a favorable condition.

WEBSTER SCHOOL

The work covered by this project includes painting, plastering, masonry, heating, plumbing work, carpenter work, and roofing. Only a bare summary of work done on this school can be given here. The entire interior and exterior of the building was painted and grained—something that has not been done for years; old worn treads and stairs were replaced with new ones and the floors throughout the building were renewed where necessary. New radiators were installed in two class rooms. All toilet tanks were cleaned out and new linings and ball cocks and washers installed where necessary. In new section of this building there is 16 new toilets now being installed, also a new sink and a drinking fountain. This section is for the girls and should be ready in a very short time. The large bell was removed from the tower on the roof, therefore making the roof

RECOMMENDED:

That the following transfers be made:

From—Administration Salaries to Heat at Rindge	$1374.00
Administration Salaries to Tuition to Other Cities	500.00
Administration Salaries to Janitor Supplies	35.00
Administration Salaries to Supplies	771.00
Substitutes to Supplies	63.00
Examinations to Supplies	750.00
Furniture and Furnishings to Supplies	331.69
Care of Truants to Supplies	52.28
Teacher's Salaries to Supplies	2497.05
Americanization to Evening School	184.00
W. P. A. Allotment to Book-Mending	62.57
TOTAL	$6620.59

On the following roll-call it was voted on motion by Mr. Fitzgerald that these transfers of appropriation be approved: Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

It was voted that the following report on lunch rooms be made part of the records:

RINDGE TECHNICAL SCHOOL LUNCHROOM

Profit and Loss Statement For The Four Weeks Ending November 23, 1937

CASH SALES			$1,445.45
Deduct — **Cost of Food Sold:**			
Purchases for period		$1,296.87	
Deduct — Difference of Inventories:			
Inventory, November 23, 1937	$512.39		
Inventory, October 30, 1937	503.61	8.78	
COST OF FOOD SOLD			1,288.09
GROSS PROFIT ON SALES			157.36
Deduct — **Operating Expenses:**			
Salary—Mary M. Kenney (1/10 of $1040.00)		104.00	
Ellen J. McGinn		104.00	
Mary T. Shea		104.00	
TOTAL OPERATING EXPENSES			312.00
NET LOSS FROM OPERATIONS			$154.64
Deduct — Other Income:			
Cash Discounts on Purchases			21.75
NET LOSS			$132.89

NOTE: The item of operating expenses provides for the deduction of 1/10 of the yearly salary of each matron employed.

(Continued on following page)

CAMBRIDGE HIGH AND LATIN SCHOOL LUNCHROOM

Profit and Loss Statement For The Four Weeks Ending November 23, 1937

CASH SALES			$2,276.90
Deduct — **Cost of Food Sold:**			
Purchases for period		$1,904.09	
Deduct — Difference of Inventories:			
Inventory, November 23, 1937	$491.07		
Inventory, October 30, 1937	475.58	15.49	
COST OF FOOD SOLD			1,868.60
GROSS PROFIT ON SALES			388.30
Deduct — **Operating Expenses:**			
Salary—Lillian A. Kinneen (1/10 of $1040.00)		104.00	
Elizabeth H. Murphy		104.00	
Hannah G. Stanton		104.00	
Margaret T. Lynch		104.00	
TOTAL OPERATING EXPENSES			416.00
NET LOSS FROM OPERATIONS			$27.70
Deduct — Other Income:			
Cash Discounts on Purchases			32.13
NET PROFIT			$ 4.43

NOTE: The item of operating expenses provides for the deduction of 1/10 of the yearly salary of each matron employed.

On motion by Mr. Robart it was voted that the Text Books recommended for adoption at the meetings of November 15, 1937 and December 6, 1937 be adopted.

The Chairman stated that the question before the committee was the following proposed amendment to the rules, as submitted at the meeting of December 6, 1937: "That the two positions of Master at the Rindge Technical School and the High and Latin School be abolished and that the two present Masters, Edward J. Danehy and Francis T. McCabe be made Assistant Head Masters at no increase in salary." Mr. Robart moved to amend the amendment by striking out the words "at no increase in salary" and placing a period after the word "Master". On the following roll-call it was voted to adopt the amendment to the amendment by striking out the words "at no increase in salary": Mrs. Brooks, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Dr. Cassidy, Mr. Fitzgerald and Mr. Galgay voting no. It was voted on the following roll-call to adopt the amendment as amended: Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Dr. Cassidy, and Mr. Fitzgerald voting no. A motion to reconsider this vote was lost.

It was voted to take from the table the Calendar for the School Year 1938. On motion by Mr. Robart it was voted to adopt the Calendar.

It was voted to take from the table the minutes of the meetings of November 5, 1937 and November 15, 1937. It was voted that they be approved as printed.

In connection with the recommendation of the Superintendent, submitted at the meeting of December 6, 1937 relative to the changing of the school session at the Lowell School, the Superintendent presented the following communication from Miss Boland, Principal of the Lowell School:

Lowell School,
Cambridge, Mass.
Dec. 17, 1937.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

My dear Mr. Fitzgerald:

Every parent was notified by letter of the suggested change in the closing time of our school. The response in favor of the change was unanimous.

Sincerely yours,
MARY A. BOLAND.

It was then voted to take from the table the Superintendent's recommendation that the School sessions at the Lowell School be made the same as those at the Russell School, viz., from 8:30 a. m. to 11:30 a. m. and from 12:00 noon to 1:30 p. m. On motion by Mr. Wood it was voted to approve the Superintendent's recommendation.

On motion by Mr. Fitzgerald and seconded by Mr. Wood it was voted that the salary check returned by Miss Murray be turned over to the City Treasurer.

The City Electrician submitted a report relative to a survey of the electric light poles adjacent to school buildings with a view of determining whether or not their condition warrants replacement. On motion by Mr. Robart it was voted that it be referred to the incoming subcommittee on Buildings & Grounds.

Relative to a request that the Superintendent confer with the Park Department with a view to having a proper recreational director stationed at the Russell School Yard, the Superintendent reported that a director has been placed in charge at the Russell School Yard from one o'clock to five o'clock in the afternoon every day.

Mr. Fitzgerald presented the following resolution:

> Tonight, at the last meeting of the Cambridge School Committee for the year 1937, Mrs. Jessie W. Brooks takes her accustomed place among us to round out her seventeen years of faithful and generous service as a member of the Cambridge School Committee.
>
> From January 1, 1921 to December 31, 1937 the schools of Cambridge have benefited by her intelligent and kindly guidance. Her interest has always been to further the well-rounded development of our children.
>
> As a mother and citizen she has acted upon the sage conviction that the citizenry of the country is just as strong as its educational facilities are far-reaching. Her loyalty to the cause of the children of Cambridge will ever remain as a treasured contribution in the records of the history of the city.
>
> With the eye of a seer, she penetrated into the future to catch a glimpse of the difficulties with which the children might be confronted; and with the loving heart of a mother, she employed all efforts to surround them with the necessary safeguards and armor to face such obstables as lay previsioned before her. For this purpose she graciously accepted the unanimous election as Vice-Chairman of the Committee in 1928 and 1929 and served on the sub-committee on Athletics 1921-22, 1924-25, 1926-27, 1930-31, 1932-33, 1934-35.
>
> The Committee on Buildings and Grounds had the benefit of her wide experience 1936-37. She has been untiring in her efforts to ascertain the conditions of all buildings and to make the structures fitting and comfortable; in every way she encouraged improvements within and without the buildings.
>
> Mrs. Brooks was appointed by Mayor Quinn to serve with our present Governor, Charles F. Hurley, as a committee to represent the School Committee and to act in conjunction with other public bodies to insure the success of the commemoration of

the seventy-fifth anniversary of Cambridge as a city. Her work on this committee was responsible to a great degree for the tremendous success of the celebration.

Her personal interest in the teachers bespoke her keen insight into all that pertains to the betterment of our children in a well-built educational system.

We, the present members of the School Committee of Cambridge, as well as the teachers, parents and children of the city have felt and will feel in the years to come, the benevolence derived from the capable, loyal and kindly years of service so sacrificingly given to the City of Cambridge by Mrs. Brooks.

Be it therefore RESOLVED:

That in acknowledgment of these seventeen years of faithful service, I now move that the School Committee tender to Mrs. Jessie W. Brooks a rising vote of thanks and appreciation, and that a copy of this resolution be engrossed and given to Mrs. Brooks in recognition of her devoted work.
(signed)
JAMES F. FITZGERALD.

It was unanimously voted to adopt the resolution and a rising vote of thanks was extended to Mrs. Brooks.

Mr. Robart moved that the maximum salary of female clerks in the School Department be changed to coincide with the maximum salary now paid to female clerks in other departments of the city. It was then voted on motion by Mr. Robart that this motion be referred to the budget.

Mr. Robart moved that three plans be submitted to the legislature for discussion by the people of Cambridge before the proper legislative committee to determine the best method of financing costs of the School Department and that a subcommittee be appointed by His Honor, the Mayor to draft this legislation. On motion by Mr. Wood it was voted that the matter be referred to next year's business.

On motion by Mr. Robart, and seconded by Mr. Fitzgerald, it was voted on the following roll-call that the school at the corner of Broadway and Inman Street be named the James H. Leonard School in commemoration of the twenty-three years of talented services rendered by the late James H. Leonard. Mrs. Brooks, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lynch voting yes.

Mr. Robart moved to rescind the vote adopting the amendment to the rules establishing a Board of Examiners. On a point of order Mr. Wood quoted the following from Robert's rules of Order (revised): "To rescind is identical with the motion to amend something previously adopted, by striking out the entire bylaw, rule, resolution, section, or paragraph, and is subject to all the limitations as to notice and vote, that may be placed by the rules on similar amendments". The Chairman ruled that the point of order was well taken and under the aforementioned section of Robert's Rules of Order the Committee can take no further action on Mr. Robart's motion except by suspension of the rules as the committee has no rule of its own that contradicts it. Mr. Robart appealed the ruling of the chair. On the following roll-call the ruling of the chair was sustained: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald, and Mr. Robart voting no.

Mr. Robart moved that the report presented by the Board of Examiners be referred to the budget. Mr. Wood offered a substitute motion that the report as submitted be accepted and approved. On a point of order Mr. Robert stated that no report can be accepted which calls for an expenditure of money for which provision has not been made. The chair ruled in favor of the point of order. Mr. Wood then offered the substitute motion that the report as submitted be accepted and approved with the exception of the following: "6. That the sum of Fifteen Hundred Dollars for carrying on the work of this board be appropriated by vote of the School Committee". Mr. Robart raised a point of order that there were two inconsistent rules governing the examinations and moved that the question of having two rules governing the examinations be referred to the City Solicitor for an opinion. A motion for the previous question carried and the Chairman ordered the main question. The motion to refer to the City Solicitor was then lost on the following roll-call: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no. A motion by Mr. Robart that the report of the Board of Examiners lay on the table was lost on the following roll-call: Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting no Dr. Cassidy then moved the previous question on Mr. Wood's substitute motion. The motion for the previous question prevailed and the chairman ordered the main question. It was then voted to adopt Mr. Wood's substitute motion that the report of the Board of Examiners as submitted be accepted and approved with the exception of the following: "6. That the sum of Fifteen Hundred Dollars for carrying on the work of this board be appropriated by vote of the School Committee".

Mr. Robart moved that the resignations of Thomas L. Bramhall and Harold B. Blazo, as members of the Board of Examiners, be accepted as submitted. Mrs. Brooks seconded the motion. A motion by Mr. Wood that these resignations lay on the table was lost. It was then voted to adopt Mr. Robart's motion to accept the resignations.

Mr. Robart moved that the vacancy for master, now existing in the James H. Leonard School, be filled from the existing Master's List forthwith. Mr. Wood raised the point of order that the list applies to the elementary schools only. The Chairman ruled in favor of the point of order and stated that it would be necessary to suspend the rules to appoint a master to this school.

Mrs. Brooks moved that the Superintendent be authorized to compensate the nurse, who has been employed in the evening schools, at the usual stipend. Mr. Robart raised the point of order that this compensation cannot be voted by the School Committee and called attention to a recent ruling of the City Solicitor whereby the School Committee was prohibited from paying for the services of certain W. P. A. workers. The Chairman stated that this was correct and that the point of order was well taken. It was then voted on motion by Mrs. Brooks that the Board of Health be informed of the ruling of the City Solicitor prohibiting the School Committee from compensating the nurse now employed and again requesting that the Board of Health make arrangements to pay her.

Mr. Galgay moved that John J. Curry, Master of the Roberts School be appointed to the Board of Examiners. Mr. Robart raised the point of order that consistent with a previous attitude of the committee, this nomination has to do with a rule, and in effect is a change in that rule, and would have to lay on the table under our rules. Mr. Wood stated that the amendment to the rules providing for a Board of Examiners has already been adopted and the Board is comprised of a personnel of six members and when one of these members resigns and there is a question of filling a vacancy it can be done by a majority vote. The Chairman ruled that Mr. Wood's statement was correct and that the point of order was not well taken. It was then voted on motion by Mr. Robart that the nomination of John J. Curry to the Board of Examiners be laid on the table.

Mr. Robart moved that John M. Tobin, Assistant Superintendent of Schools, be nominated as a member of the Board of Examiners and it was voted that this nomination lay on the table.

On motion by Mrs. Brooks it was voted that any unfinished business before this committee be referred to the new committee.

On the following roll-call it was voted on motion by Mr. Wood and seconded by Dr. Cassidy that it is the opinion of this School Committee that the Board of Examiners continue to function as now constituted: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lynch voting yes; Mrs. Brooks, Mr. Fitzgerald and Mr. Robart voting no.

A motion by Mr. Robart to adjourn sine die was lost on the following roll-call: Mrs. Brooks, Mr. Robart and Mr. Wood voting yes; Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay and Mayor Lynch voting no.

It was then voted on motion by Dr. Cassidy to adjourn in to executive session.

It was voted that the Teacher's Club be granted the use of the Quinn Auditorium for a dress rehearsal on February 10 from 7:00 p. m. to 11:00 p. m. at no cost to the Teacher's Club.

It was voted that the Ladies Auxiliary, Division 27, A. O. H. be granted the use of the Auditorium and Domestic Science Room at the Longfellow School at a cost of $20.00 on March 10, 1938 from 5:00 to 11:00 p. m. for the purpose of sponsoring a cooking demonstration.

It was voted to reconvene in to open session.

On motion by Mrs. Brooks it was voted that the votes taken in executive session be ratified and approved.

It was voted to adjourn sine-die.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, January 3, 1938.

FIRST MEETING OF THE YEAR,

called for the purpose of organization and for such other business as may come before the Committee.

Members present: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lyons.

Mayor Lyons in the chair.

The Committee proceeded to the election of a Vice-Chairman.

Mr. Fitzgerald placed in nomination the name of John J. Carver for Vice-Chairman. This nomination was seconded by Mr. Robart.

Mr. Wood placed in nomination the name of Dr. James J. Cassidy for Vice-Chairman. This nomination was seconded by Mr. Galgay.

It was voted that nominations be closed.

Nominations having been closed the chairman instructed the secretary to call the roll. The following roll-call resulted:

Mr. Carver voted for John J. Carver
Dr Cassidy voted for Dr. James J. Cassidy.

Mr. Fitzgerald voted for John J. Carver.

Mr. Galgay voted for Dr. James J. Cassidy.

Mr. Robart voted for John J. Carver

Mr. Wood voted for Dr. James J. Cassidy.

Mayor Lyons voted for John J. Carver.

The chairman declared that John J. Carver had been elected Vice-Chairman.

The Committee then proceeded to the election of a secretary. Mr. Robart placed in nomination the name of Edward J. O'Connell. This nomination was seconded by Mr. Fitzgerald. On the following roll-call Edward J. O'Connell was unanimously elected Secretary: Mr. Carver, Dr. Cassidy, Mr Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lyons voting yes.

Mr. Wood moved that the rules, of the preceding School Committee be adopted as the rules of this School Committee. Mr. Robart amended this motion as follows: "That the rules in effect as of November 3, 1937, be the rules of this School Committee". Mr. Fitzgerald seconded the amendment. It was then voted on motion by Mr. Wood that the motion as amended, relative to the adoption of rules, be laid on the table until the next meeting.

On motion by Mr. Robart it was voted that until such time as rules are adopted "Robert's Rules of Order (revised)" govern the procedure of this School Committee.

Mr. Carver moved that at future meetings of the School Committee the members occupy the City Council seats rather than sit around a table in the middle of the floor in order that citizens attending the meetings may hear the motions as they are made, the votes cast, and the ensuing discussion. On motion by Mr. Wood it was voted on the followng roll-call that Mr. Carver's motion lay on the table: Dr. Cassidy Mr. Galgay, Mr. Wood and Mayor Lyons voting yes; Mr. Carver, Mr. Fitzgerald and Mr. Robart voting no.

The Chairman appointed John J. Carver to approve bills and payrolls for the month of January.

Mr Wood moved to adjourn until Monday, January 10, 1938 at 8:00 p. m. in Room 24. Mr. Robart offered a substitute motion that the next meeting of the School Committee be held on Monday, January 17, 1938 at 8:00 p. m. in Room 24, City Hall. On the following roll-call it was voted to adopt Mr. Robart's substitute motion: Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

On motion by Mr. Fitzgerald it was voted, on the following roll-call to adjourn: Mr. Carver, Mr. Fitzgerald, Mr. Robart, Mr. Wood, and Mayor Lyons voting yes; Dr. Cassidy and Mr. Galgay voting no.

ADJOURNED:

EDWARD J. O'CONNELL.
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, January 17, 1938.

REGULAR MEETING

Members present: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Mr. Robart it was voted, on the following roll-call, to suspend the rules in order to take from the table and act upon a motion introduced by Mr. Carver at the meeting of January 3, 1938, relative to seating arrangements. Mr. Carver, Mr. Galgay, Mr. Fitzgerald, Mr. Robart, Mr. Wood and Mayor Lyons voting yes; Dr. Cassidy voting no.

It was then voted to take from the table the motion "that at future meetings of the School Committee the members occupy the City Council seats rather than sit around a table in the middle of the floor in order that citizens attending the meetings may hear the motions as they are made, the votes cast and the ensuing discussion". Mr. Robart moved adoption of the motion relative to the seating arrangement of members. Mr. Wood amended the motion by adding "that the members draw for seats". It was voted to adopt this motion as amended.

The Committee then convened to the Council Chamber and drew for seats. Mr. Galgay drew seat number one, Mr. Carver seat number two, Mr. Robart seat number three, Mr. Fitzgerald seat number four, Dr. Cassidy seat number five and Mr. Wood seat number six.

The Chairman presented a communication from Honora M. Nagle, notifying the committee of her retirement as a matron at the Rindge Technical School effective December 2, 1937. It was voted to approve the retirement.

The Chairman presented a communication from Daniel W. Cronin, gardener in the School Department, requesting that he be retired under the provisions of Chapter 290 of the Acts of 1936, said retirement to take effect January 3, 1938. It was voted on motion by Mr. Robart that the resignation be accepted and that Mr. Cronin be retired under the provisions of Chapter 290 of the Acts of 1936, said retirement to take effect January 3, 1938.

It was voted that a communication from the City Council, relative to the pension of William J. Cogan, be received and placed on file.

The Chairman presented the following communication from the Board of Examiners:

Cambridge School Department
Board of Examiners

To the Honorable School Committee:

At the meeting of the School Committee held on December 20, 1937 it was voted to accept and approve the report of the Board of Examiners under date of December 17, 1937 as submitted with the exception of the following paragraph: "6. That the sum of fifteen hundred dollars for carrying on the work of this board be appropriated by vote of the School Committee".

As it now becomes necessary for the Board of Examiners to have the authority to make expenditures in connection with the examinations to be held February 19, 1938, the Board of Examiners rquests that said paragraph 6 of the above report be now approved.

The Board of Examiners submits for the approval of the School Committee the following recommendations of major and minor subjects for the special examinations:

Director of Art Education

Major: Organization, Administration, and Supervision in Art Education

First Minor: Methods of Teaching in Art Education

Second Minor: History of Art

Dean in Cambridge High and Latin School

Major: Counseling and Organization for Guidance in the Secondary Schools

First Minor: Educational and Vocational Guidance

Second Minor: Psychology as Applied to the Adolescent Girl

Headmaster's Assistant in Modern Languages in Cambridge High and Latin School

Major: Organization, Administration, and Supervision and methods of Teaching in the Department of Modern Languages in Secondary Schools

First Minor: Medieval and Modern European History

Second Minor: Translation into French of a selection in either Spanish or Italian

Headmaster's Assistant in History in Cambridge High and Latin School

Major: Organization, Administration and Supervision and Methods of Teaching in the Department of History in Secondary Schools

First Minor: United States or Modern European History

Second Minor: Problems in the Social Sciences

Headmaster's Assistant in Science in Cambridge High and Latin School

Major: Organization, Administration, and Supervision and Methods of Teaching in the Department of Sceince in Secondary Schools

First Minor: History of the Natural Sciences

Second Minor: Choice of Chemistry, Physics, or Biology

Master of the High School Annex

Major: Organization, Supervision, and Administration of Secondary Schools

First Minor: Educational and Vocational Guidance

Second Minor: Methods of Teaching in Secondary Schools

Respectfully submitted,

BOARD OF EXAMINERS
Francis T. McCabe
Chester M. Bliss
Marie M. Cloran
James F. Conlin

December 30, 1937

It was voted on motion by Mr. Wood that this communication be referred to new business.

On motion by Mr. Fitzgerald it was voted that the following communication from the State Department of Education be made part of the records.

DEPARTMENT OF EDUCATION
State House - Boston

December 27, 1937.

To Superintendents of Schools
and Chairman of School Committees:

Under the provisions of Part I of Chapter 70 of the General Laws, which provides State Reimbursements on account of the employment of teachers, I certified on October 27 to the Commissioner of Corporations and Taxation and to the Comptroller that the amount given below was due the town of Cambridge on November 20, 1937.

Amount $133,967.50

Very truly yours,
James G. Reardon
Commissioner of Education

The Chairman presented a communication from A. Paul Ianneciello, a senior at Boston College, asking that he be granted permission to take the forthcoming teacher's examination to be held on February 19, 1938. On motion by Mr. Robart it was voted that the communication be placed on the table until the rules are adopted.

The Chairman appointed Mr. Robart to sign bills and payrolls for the month of February.

The Superintendent presented the resignation of Marion L .Akerman, Head Kindergartner at the Gannett School, affective January 1, 1938. It was voted on motion by Mr. Fitzgerald that the resignation be accepted and that a letter of appreciation be sent to Miss Akerman for her many years of service rendered to the Cambridge School Department.

The Superintendent reported the transfer of Ellen L. Leonard from Assistant Kindergarter at the Longfellow School to Assistant Kindergartner at the Aggasiz School, effective January 10, 1938.

The Superintendent recommended that Alma E. Johnston, Assistant Kindergartner at the Willard School, be appointed Head Kindergartner at the Gannett School, at a salary of $1646.00 per annum, effective January 18, 1938, date of increase to be September 1, 1938. Mr. Fitzgerald moved that the Superintendent's recommendation be adopted. Mr. Wood asked the chairman if the committee could proceed to vote on this motion inasmuch as rules have not been adopted. The chair ruled that the committee could proceed pending adoption of the rules. It was voted **not** to adopt a motion by Dr. Cassidy that Mr. Fitzgerald's motion lay on the table. It was then voted, on the following roll-call to adopt Mr. Fitzgerald's motion that the Superintendent's recommendation, relative to the appointment of Alma E. Johnston, be adopted: Mr. Carver, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, and Mayor Lyons voting yes; Dr. Cassidy and Mr. Wood not voting. Mr. Fitzgerald moved reconsideration of the vote adopting the Superintendent's recommendation trusting it would not prevail. The motion for reconsideration did not prevail.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools:

PUBLISHED BY

RAND McNALLY & COMPANY

The United States in the Modern World — McConnell

Living in Different Lands — McConnell

Living in the Americas — McConnell

Living Across the Seas — McConnell

PUBLISHED BY

BOBBS — MERRILL COMPANY

Making America, Book V (The Curriculum Readers)

GINN AND COMPANY

Biology for Today

The Superintendent presented a request from J. Louis Doyle, Acting Director of Art, asking that the Saturday Morning Art Class, composed of sixty-eight talented children from our public schools, be granted permission to use four classrooms on the first floor of the James H. Leonard School on Saturday mornings from 9 to 12 o'clock and from January 22nd, to May 21st inclusive, omitting March 5, April 16th and May 7th. The Superintendent recommended that permission be granted and on motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented a communication from the Boston City Planning Board requesting permission to use the roof of the Houghton School to do certain survey work in connection with a W. P. A. Project. The Superintendent recommended that it be turned over to Wm. J. Fitzgerald, Chief Custodian, for approval and in order that he may make the proper arrangements. It was voted on motion by Mr. Robart that the Superintendent's recommendation be adopted.

The Superintendent presented a communication from the New England Telephone and Telegraph Company inviting the teachers and pupils of the Cambridge public schools to attend the "Open House" program at the Trowbridge-Eliot-Kirkland exchange of the New England Telephone and Telegraph Company from January 17 to January 21, and from January 24 to January 28 from 2:00 p. m. until 5:00 p.m. and from 7:00 p.m. until 9:00 p. m. The Superintendent recommended that the invitation be accepted and it was voted on motion by Mr. Fitzgerald that the matter be referred to the Superintendent with power.

The Superintendent presented a communication from Frank P. Magann of the Cambridge Taxi Company requesting permission to distribute in the Schools blotters having safety messages printed on them. The Superintendent advised the committee that the blotters would also include company advertising. Mr. Robart moved that the offer of Mr. Magann be accepted. This motion was lost on the following roll-call: Mr. Carver, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lyons voting no.

The Superintendent presented a communication from the Dix Lumber Company inviting the pupils of the manuel training department to visit an exhibit of Cypress to be held at their office. It was voted to adopt a motion by Mr. Robart that, consistent with the vote relative to the request of the Cambridge Taxi Company, that the invitation be not accepted.

On the following roll-call it was voted, on motion by Dr. Cassidy that the Superintendent explain to the Dix Lumber Company and the Cambridge Taxi Company why the invitations were not accepted: Mr. Carver, Mr. Galgay, Dr. Cassidy, Mr. Wood, and Mayor Lyons voting yes; Mr. Fitzgerald and Mr. Robart voting no.

The Superintendent presented a communication from the Reserve Officers Association of the United States advising that they will again sponsor National Defense Week from February 12 to 22, 1938 inclusive and requesting permission to have an Army Officer address an assembly of the high school students on National Defense. On motion by Dr. Cassidy it was voted that the Superintendent look into the advisability of granting this request and report at the next meeting of the School Committee.

The Superintendent presented to the committee the matter of supplying food to the nursery classes which is a W. P. A. Project. Reporting on this matter the Superintendent said: "According to the present policy in the W. P. A. Educational Program, as established by the W. P. A., it is expected that funds for food for children in attendance at these classes shall be provided from a local adequate source. While it has been considered satisfactory that this obligation may be assumed by established charitable organizations of a semi-public nature it has been definitely established now that such funds shall be public money. Accordingly it has been suggested - and in a great many communities this suggestion has been adopted - that the allocation shall be made, for this specific purpose of purchasing food, from local money which has been appropriated for the conduct of local W. P. A. projects". The Superintendent advised that an amount of approximately $900.00 will be needed and recommended that this sum be appropriated by the School Committee. Mr. Fitzgerald moved that the Superintendent's recommendation be adopted. Mr. Fitzgerald was then given unanimous consent to withdraw this motion and moved that the Superintendent's recommendation be referred to the budget. Mr. Robart presented the substitute motion that the matter be referred to the City Solicitor requesting his opinion as to the right of the School Committee to appropriate money for food for children in pre-nursery classes . Dr. Cassidy offered another substitute motion that the matter be referred to the Superintendent with power. Mr. Robart raised the point of order that a substitute motion cannot be offered while another substitute motion is pending. The chair stated that the point was well taken. It was then voted not to adopt Mr. Robart's motion to refer same to the City Solicitor. Dr. Cassidy then offered his substitute motion that the matter be referred to the Superintendent with power. The chair ruled the motion out of order as the Superintendent had not the power to make an appropriation. Mr. Fitzgerald was then given unanimous consent to withdraw his motion to refer the matter to the budget and Dr. Cassidy moved that the amount of $900.00 be appropriated for the purpose of buying food for the nursery classes. By unanimous consent Dr. Cassidy withdrew his motion and it was voted, on the following roll call, to adopt a motion by Mr. Galgay that $75,00 be appropriated to purchase food for the W. P. A. Nursery Classes, said sum to be included in the budget for 1938: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lyons voting yes; Mr. Robart voting no. On motion by Mr. Fitzgerald, and seconded by Dr. Cassidy, it was voted that the remainder of the Superintendent's report be referred to the budget.

On motion by Mr. Fitzgerald it was voted that the minutes of the meetings of December 6, 1937 and December 20, 1937 be approved as printed.

On motion by Mr. Fitzgerald it was voted that action on the nominations of John M. Tobin, Assistant Superintendent of Schools, and John J. Curry, Master of the Roberts School, as members of the Board of Examiners be postponed until the matter relating to the rules and regulations of the Galgay Plan are acted upon.

On motion by Mr. Fitzgerald it was voted to lay on the table the request that the Superintendent render a detailed report to the School Committee as to the so-called shortage of text books in the Cambridge Schools and that the report shall include a statement as to the amounts and number of requisitions made for other supplies which have been denied the schools.

On motion by Mr. Robart it was voted that before adjournment is taken the committee convene into executive session.

Mr. Wood moved that the rules governing the School Committee in 1937 be adopted as the rules for the School Committee in 1938 and 1939. Mr. Robart raised the point of order that this motion is now on the table and has not been taken from the table. The chair stated that the point of order was well taken.

Mr. Wood moved to take from the table the motion that the rules of the preceding School Committee be adopted as the rules of this school committee as amended that the rules in effect as of November 3, 1937 be the rules of this School Committee. Mr. Carver advised the committee that he has not had sufficient time to study the various plans for the appointment of teachers and requested that the matter lay on the table. Mr. Wood withdraw his motion by unanimous consent.

On motion by Mr. Robart it was voted that solicitation of any kind within the school buildings, either during school hours or after school hours, be stopped and that the Superintendent notify each school principal or administrator it being understood that this order shall include insurance solicitors.

Dr. Cassidy presented the following communication from Miss Cloran, Principal of the Gannett School, relative to a break in her school.

Gannett School,
Cambridge, Mass.
December 22, 1937.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

When I made the report to you of the Gannett School having been entered on December 19, I reported that nothing had been taken.

Since then we find that a boys Ingersoll watch, the property of Mrs. Moynahan, was taken.

Yours respectfully,
MARIE CLORAN
Principal

It was voted on motion by Dr. Cassidy that the communication be referred to the incoming committee on Buildings and Grounds.

Mr. Robart moved that the proposed examination and all other activities of the so-called Board of Examiners be suspended until such time as rules are adopted. Mr. Wood moved that Mr. Robart's motion be laid on the table. After considerable discussion Mr. Wood asked unanimous consent to withdraw his motion to table. Mr. Robart objected and raised the point of order that a motion to table was not debateable. The chair sustained the point of order. It was voted to adopt Mr. Wood's motion to lay on the table the motion "that the proposed examination and all other activities of the so-called Board of Examiners be suspended until such time as rules are adopted".

On motion by Mr. Wood it was voted to convene in to executive session.

The Superintendent reported that Mrs. Mullins and Miss Doherty, teachers in the Domestic Science Department at the High and Latin School were out sick and it will be some time before they will be able to return.

The Superintendent recommended that Miss Kennedy of the Domestic Science Department be assigned to help out in Mrs. Mullins and Miss Doherty's classes. It was voted to adopt the Superintendent's recommendation.

It was voted on the following roll-call that Mrs. Agnes Rogers be appointed permanent cook at the High and Latin School at a salary of $1040.00 per annum: Mr. Carver, Dr. Cassidy, Mr. Galgay, Mr. Fitzgerald, Mr. Robart, Mr. Wood and Mayor Lyons voting yes.

It was voted that the Superintendent consider the advisability of allowing Miss Delaney and Miss Trant, sewing and cooking teachers in the evening school, to take the regular teacher examination for the Domestic Science Department of the elementary schools and bring in his recommendation.

A motion was offered that the vacancy at the High and Latin School Annex, located in the James H. Leonard School, be filled from the existing masters' list. A point of order was raised that the motion was out of order as it calls for a suspension of rules. The chair ruled that the motion was in order. A motion to lay the matter on the table was lost on the following roll-call: Dr. Cassidy, Mr. Galgay, and Mr. Wood voting yes; Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting no. The point of order was again raised that the motion called for suspension of the rules and the chair ruled that no rules had been adopted. On the following roll-call it was then voted to adopt the motion that the vacancy at the High and Latin School Annex located in the James H. Leonard School be filled from the existing master's list: Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay, and Mr. Wood voting no.

A motion to reconsider this vote was lost on the following roll-call: Dr. Cassidy, Mr. Galgay and Mr. Wood voting yes;Mr. Carver Mr. Fitzgerald, Mr. Robart, and Mayor Lyons voting no.

It was voted to adopt a recommendation of the Superintendent that in the event of an emergency where the department must have a substitute teacher and there is none available on our present list that he be granted authority to select someone who has applied to take the forthcoming examination to do the substitute work, the persons being the longest out of school to be given the preference in the order of their graduations.

The Superintendent recommended that John J. Sheehan, teacher at the High and Latin School, who is first on the master's list be appointed to fill the vacancy at the High School Annex, located in the James H. Leonard School. The Chairman was asked if he would rule that Mr. Sheehan was eligible under Robert's Rules of Order. The chair stated that he would so rule unless he could be shown a rule from Robert's Rules of Order to the contrary. On the following roll-call it was voted to adopt the Superintendent's recommendation: Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

On the following roll-call it was voted that John J. Sheehan's salary be $3400.00 per annum: Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay, and Mr. Wood voting no.

It was voted to reconvene in to regular session.

Mr. Robart moved that all votes taken in executive session be reconsidered. Mr. Wood moved to adjourn and on the following roll-call it was voted not to adopt the motion to adjourn: Dr. Cassidy, Mr. Galgay and Mr. Wood voting yes; Mr. Carver, Mr. Fitzgerald, Mr. Robart, and Mayor Lyons voting no. Mr. Robart then moved that all votes taken in executive session be reconsidered. The motion to reconsider the votes taken in executive session was lost. Dr. Cassidy is recorded as voting yes.

On motion by Mr. Robart it was then voted, on the following roll-call, to ratify all votes taken in executive session: Mr Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay, and Mr. Wood voting no.

It was voted to adjourn

ADJOURNED

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, February 9, 1938.

Meeting called by His Honor, the Mayor for the transaction of School Committee business in accordance with Robert's Rules of Order.

Members present: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Mr. Robart it was voted that the minutes of the meeting of January 17 be approved as printed.

The Chairman presented the following communication from the Board of Examiners:

Cambridge School Department

Board of Examiners

February 4, 1938.

To the Honorable School Committee:

The Board of Examiners in communications dated December 17, 1937 and December 30, 1937 requested "that the sum of fifteen hundred dollars for carrying on the work of this board be appropriated by vote of the School Committee". Since the School Committee did not take action on these requests at its last meeting it now becomes necessary to postpone the examinations scheduled for February 19, 1938. This postponement is necessary because the preparation of the examinations requires six weeks and the Board of Examiners cannot make arrangements for the preparation of the examinations until it is authorized by the School Committee to make expenditures.

The Board of Examiners will be prepared to hold the examinations not less than six weeks after the funds have been appropriated by the School Committee.

Notice will be sent by mail to each of the 217 candidates that the examinations will not be held on February 19, 1938.

Respectfully submitted,

BOARD OF EXAMINERS,
FRANCIS T. McCABE
JAMES F. CONLIN,
CHESTER M. BLISS,
MARIE M. CLORAN.

On motion by Mr. Robart it was voted that this communication be referred to "New Business".

The Chairman presented a communication from the graduates of the Cambridge High and Latin School Annex requesting the School Committee's approval to their presentation of a plaque to the High School in memory of the late James H. Leonard in appreciation for his splendid example to and his unselfish co-operation with all his past students. On motion by Mr. Robart it was voted that the gift be accepted with thanks and that the committee in charge of the presentation be requested to submit a drawing of the plaque to the Superintendent of Schools for his approval.

On motion by Mr. Robart it was voted that the Phi Club be granted permission to use the James H. Leonard School Auditorium on Tuesday, March 1, 1938 at 8:00 p. m. to 11:00 p. m. for the purpose of presenting a plaque in memory of the late James H. Leonard, former Master of the High and Latin School Annex.

It was voted to place on file a communication from the City Council advising that the Board of Health has been designated and directed to expend such money as may be appropriated by the City Council from time to time for the purpose of providing eyeglasses and spectacles for school children eighteen years of age or under who are in need thereof and whose parents or guardians are financially unable to furnish the same.

On motion by Mr. Robart it was voted to place on file the communication from George H. Rockwell requesting the School Committee to include in the 1938 budget a sum to cover the cost of the Sousaphone which he delivered in January, 1934, to the School Department.

The Chairman presented a communication from the engineering division of Harvard College advising that the condensate return line from the Rindge Technical School to the Harvard tunnel is in bad repair and that very little condensate is now being returned to their mains, and hence credit for this condensate and the heat therein cannot be given.

On motion by Mr. Robart it was voted that the communication be referred to the Committee on Buildings and Grounds when appointed.

The Chairman read the following communications from the City Council relative to the abandoned Boardman School in Windsor Street:

IN CITY COUNCIL

January 25, 1938.

RESOLVED:—

That the School Committee be requested to release for city purposes the abandoned Boardman School on Windsor Street.

Adopted by the affirmative vote of 14 members.

A true copy.

Attest FREDERICK H. BURKE
City Clerk

Introduced by President McNamara.

IN CITY COUNCIL

January 25, 1938.

WHEREAS:—

Because of lack of available sites the residents of Ward Two have never been able to enjoy the advantages of a public building for recreational purposes and

WHEREAS:—

By the judicious use of a comparatively small sum of money this abandoned building could be used for many purposes, namely

1. A children's play room in the basement providing an interesting, instructive and inexpensive social and recreational room for the small children of the ward.
2. A series of rooms on the second floor for basket ball, lounging rooms, lecture rooms, shower baths, etc., where older boys and girls under proper supervision will become better citizens of our city, and where fathers and mothers could enjoy an occasional evening's entertainment.
3. A Branch Library on the third floor to care for the intellectual needs of the residents of Ward Two and which for years have received no attention from the proper authorities. It is therefore

RESOLVED:—

If such release as proposed is acceded to by the School Committee that His Honor, the Mayor, be and hereby is requested to proceed immediately to give the residents of Ward Two a Municipal Building worthy of the name and to take the necessary steps to procure funds for the purpose of remodelling this building as a W. P. A. project.

Adopted by the affirmative vote of 14 members.

A true copy,

Attest: FREDERICK H. BURKE
City Clerk

Introduced by President McNamara.

Mr. Robart moved that the communication be referred to the Committee on Buildings and Grounds, when appointed, for investigation and report. Mr Galgay amended the motion by adding "that the secretary write to Stephen Mahoney, Supervisor of Recreation, requesting him to inspect the building to determine if it is possible to turn it into a recreation center". It was voted to adopt the motion as amended.

On motion by Mr. Robart it was voted that the communication from the Department of Public Safety, relative to the inspection of all public schools made last year, be referred to the Committee on Buildings and Grounds when appointed.

The Superintendent reported the death, on February 4, 1938, of Daniel Cronin, gardener at the High and Latin School. On motion by Mr. Robart it was voted that the Superintendent communicate with Mr. Cronin's nearest of kin expressing the sincere sympathy of the School Committee.

The Superintendent presented the following recommendation from John M. Tobin, Assistant Superintendent of Schools, relative to evening school graduations:

IN SCHOOL COMMITTEE

February 7, 1938.

RECOMMENDED:

That the following dates for the Americanization meeting and the evening school graduations be approved.

Americanization meeting and elementary evening school graduation on Tuesday, March 15, at 8:00 p. m. in the Latin School Hall.

Evening Industrial School and Evening High School on Thursday, March 17, at 7:30 p. m., respectively.

This gives us an evening school year for 1937-1938 of thirty-five evenings. The evening school year of 1936-1937 consisted of only twenty-nine evenings. It is my belief that our evening school year should consist of at least forty evenings if funds permit.

JOHN M. TOBIN,
Assistant Superintendent of Schools.

On motion by Mr. Fitzgerald it was voted that the Assistant Superintendent's recommendation be adopted.

The Superintendent requested permission to distribute to the teachers pledge cards for contributions to the Greater Boston Community Fund. Mr. Robart moved that the Community Fund Drive be endorsed by the School Committee and the faculty and personnel be urged to contribute to the limit of their ability. Dr. Cassidy raised a point of order that at the last meeting a motion was adopted that no solicitation of any kind be permitted within the school buildings during or after school hours. Mr. Wood moved suspension of the rules and the chair ruled that there were no rules to suspend. Mr. Wood then moved suspension of the rule adopted at the last meeting of the School Committee prohibiting solicitation of any kind within the school bulidings during or after school hours. The Chairman ruled that inasmuch as such an order was adopted at the last meeting of the School Committee it would be necessary to suspend the rule. It was unanimously voted to adopt Mr. Wood's motion that the rule relative to solicitation in the school buildings be suspended. It was then voted on motion by Mr. Wood that permission be granted to conduct the Community Fund Drive as outlined.

On the following roll-call it was voted that the following communication from John J. Sheehan, Master of the High and Latin School Annex, be made part of the records: Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

58 Trowbridge Street
Cambridge, Mass.
Feb. 4, 1938.

Mr. Michael Fitzgerald,
Superintendent of Schools,
City Hall, Cambridge, Mass.
Dear Mr. Fitzgerald:

Please accept my appreciation for my appointment as Master at the High Schools Annex.

Will you please extend my gratitude to the members of the School Committee for this appointment.

Sincerely,
JOHN J. SHEEHAN.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools:

PUBLISHED BY
HOUGHTON MIFFLIN CO.

First Year Latin by Marion Pratt.

PUBLISHED BY
HOUGHTON MIFFLIN CO.

"Exploring New Fields" by Parker & Harris (Child Development Reader — 4th).

"What the World Eats" by Webster and Polkinghorne. 5th grade.

PUBLISHED BY
THE MACMILLAN COMPANY

"Helpers" by Waddell-Nemec-Bush for grade three.

"Story Book of Nick and Dick" by Gates-Baker-Peardon for grade two.

"A Full-Grown Nation" by Maguire for grades six to eight.

"My Addition Drill Book" by Wilson for grades three to five.

"My Subtraction Drill Book" (Borrowing Method) by Wilson for grades three to five.

"My Multiplication and Short Division Drill Book" by Wilson for grades three to five.

"My Long Division Drill Book" by Wilson for grades three to five.

"Living Safely" by Bowman-Boston for grades seven and eight.

"The Progress Arithmetic" Book E by Boyer-Cheyney-White for grade seven.

PUBLISHED BY
D. C. HEATH AND COMPANY

"Plutarch's Lives" by Grace Voris Curl.

OUR ANIMAL BOOKS

Fuzzy Tail—Primer.
Sniff—Book I.
Pets and Friends—Book II.
The Pet Club—Book III.
On Charlie Clark's Farm—Book IV.
Our Town and City Animals—Book V.
Paths to Conservation—Book V.

PUBLISHED BY
THE WORLD BOOK COMPANY

"Science in Our Lives" by Gruenberg-Unzicker.

"Mathematics in Life" by Schorling-Clark.

"Modern School Algebra" first course by Schorling-Clark-Smith.

"Modern-School Mathematics" Books 1, 2, 3, by Schorling-Clark-Smith.

"Living Through Biography Series." by Starbuck.
The High Trail
Actions Speak
Real Persons

"Modern-Life Spellers" by Ayer-Oberholtzer-Woody; Books 1, 2, and 3.

"Modern-School Arithmetics" (New Edition) by Clark-Otis-Hatton for grades 3 and 4.

The Superintendent recommended that the Cambridge Tuberculosis and Health Association be granted permission to send speakers to the spring Parent-Teacher-Pupil meetings in order that they might give short practical talks on the prevention of cancer. Mr. Fitzgerald moved that the Superintendent's recommendation be adopted. Mr. Robart moved that it be referred back to the Superintendent with the request that he confer with the masters at the next Master's Meeting to determine their reaction on the lectures that have been given in the past by this organization and bring in his recommendation at the next meeting. It was voted to adopt Mr. Robart's motion.

The Superintendent recommended that the Cambridge School of Liberal Arts be granted permission to display a poster, advertising their annual essay contest, in the two high schools. The Superintendent advised the committee that the prizes in this contest were one year's free tuition at the Cambridge School of Liberal Arts, valued at two hundred dollars, for the boy, and another for the girl writing the best essay submitted. On motion by Mr. Galgay it was voted that the Superintendent's recommendation be adopted.

The Superintendent advised the committee that William J. Toomey was appointed to the Junior Industrial Class at the Houghton School from the high school list. At the time Mr. Toomey accepted the appointment he qualified his acceptance by writing on his contract "I gladly accept the appointment with the provision that same does not impair my standing on high school list". The Superintendent stated that as he did not receive back the signed contract he was unaware of this and therefore removed his name from the high school list. The Superintendent then recommended that William J. Toomey's name be placed back on the high school list at the mark he received in the examination.

On motion by Mr. Galgay it was voted that this recommendation be deferred until later in the meeting.

On motion by Mr. Fitzgerald it was voted on the following roll-call that before adjournment is taken the committee convene in to executive session: Mr. Carver, Mr. Fitzgerald, Mr. Robart, and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

The Superintendent announced that he had received notice that bills relative to school revenue would be heard before the Committee on Municipal Finance at the State House on Wednesday at 10 o'clock in the morning.

On motion by Mr. Galgay it was unanimously voted that the Superintendent of Schools be ordered to attend the hearings before the Committee on Municipal Finance at the State House to speak for the School Committee on behalf of its petition to permit the School Committee to expend $9.50 per $1000. valuation of the assessed valuation.

A motion by Mr. Robart that the School Committee endorse the bill filed by His Honor, the Mayor, was lost on the following roll-call: Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting yes; Mr. Carver, Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

Mr. Wood submitted the following motion: "That the rules governing the School Committee in 1937 be adopted as the rules for the School Committee in 1938 and 1939". Mr. Robart moved to amend this motion by adding "that the printed rules dates 1933 be the rules governing the Cambridge School Committee for the years 1938-1939, and that the adoption of said rules shall in no way effect the titles and salaries of members of the personnel or any lists previously voted to exist for a fixed time". Mr. Wood asked that the rules of 1933 be read as provided in Robert's Rules of Order. The Chair admitted his inability to find the rule referred to and Mr. Wood called the Chair's attention to Page 38 of Robert's Rules of Order. The Chair then ruled that Mr. Wood's interpretation of the rule was incorrect. Mr. Wood then asked a ruling of the Chair and said: "Do you understand that the adoption of the rules of 1933 means the rescinding of all other rules and in particular the rescinding of the Galgay Plan"? The Chairman answered in the affirmative. After considerable discussion Mr. Robart moved the previous question. The motion for the previous question having prevailed the Chairman ordered the main question. On the following roll-call it was voted to adopt the amendment submitted by Mr. Robart "That the printed rules dated 1933 be the rules governing the Cambridge School Committee for the years 1938-1939, and that the adoption of said rules shall in no way effect the titles and salaries of members of the personnel or any lists previously voted to exist for a fixed time": Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no. On the following roll-call it was then voted to adopt Mr. Wood's motion as amended by Mr. Robart: Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor

Lyons voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no. A motion to reconsider these votes was lost.

Vice-Chairman Carver in the chair.

A motion by Mr. Wood to adjourn was lost on the following roll-call: Dr. Cassidy and Mr. Wood voting yes; Mr. Carver, Mr. Fitzgerald, Mr. Galgay and Mr. Robart voting no; Mayor Lyons absent.

Mr. Robart presented the following proposed amendment to the rules which lays on the "Calendar": "Sub-masters in the elementary schools shall be limited to six in number. The maximum salary of sub-masters effective April 1, 1938 shall be $2900.00 a year".

Mr. Fitzgerald presented the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules: "The Superintendent shall nominate from the permanent list in use in accordance with the rules of the School Committee, names of certified applicants to fill vacancies as they occur. No appointment shall be made, however, until a request for the same has been made in writing from the principal, or one in charge of the school wherein the vacancies exist. All rules inconsistent herewith are hereby repealed".

Mr. Fitzgerald presented the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules:

All applicants for teaching positions in the Cambridge Public School System shall, before taking the examinations as prescribed by the rules of the School Committee, fill out the following questionaire:

Date ____________________

Name ________________________________

Address ______________________________

Parents Name ___________________________

Address ______________________________

How Long Have You Lived at Your Present Address? ____________________

Give Address for the Five Years Preceding Date Hereon ______________

____

____

____

Whom Do You Live With? __________

____

What Schools Have You Attended? (Give Dates) __________________________

____

Degrees Received (Give Dates) _____

____

Telephone Number: ____________________

It is understood and agreed that the foregoing statements are true and correct and made under the penalty of perjury.

Signed __________________________

Date __________________________

NOTE: If any of the answers to the foregoing questions are made with the intention of misleading the examiners or those in charge of examinations, or for the purpose of receiving benefits or preference it shall be considered grounds to have the applicants name removed from any list on which it appears and shall deprive the applicant from being considered for a teaching position in the Cambridge Public School System.

Mr. Fitzgerald presented the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules: "That the secretary of the School Committee shall act as secretary to all sub-committees as part of his regular duties".

Mr. Fitzgerald moved that the following salary schedule be adopted for the secretary of the School Committee: Minimum $30.00 per week; end of first year $33.00 per week; end of second year $36.00 per week; end of third year $39.00 per week; end of fourth year $42.00 per week; end of fifth year $45.00 per week. It was voted that this motion be referred to the budget.

Mr. Robart moved that there shall be an examination for substitute teachers and for teachers who have served the required substitute hours to take examinations for permanent appointment, and examinations for other existing vacancies, be held on the third Saturday in March; That the applications now on file with the former examining board be transmitted to the Superintendent and that further applications to take the examination be accepted up to and including the first Saturday in March: That the Superintendent shall submit to the School Committee at its next meeting a list of the existing vacancies—supervisory, departmental and other vacancies consistent with the curriculum. Mr. Fitzgerald seconded the motion. Dr. Cassidy raised a point of order that these motions should come under the head of "New Business". The Chair sustained the point of order.

On motion by Mr. Robart it was voted to take from the table the communication from A. Paul Ianneciello asking that he be granted permission to take the forthcoming teachers' examination. It was voted that the communication be referred to the Superintendent for reply in accordance with the rules.

On the following roll-call it was voted **not** to take from the table the motion that the proposed examinations and all other activities of the so-called Board of Examiners be suspended until such time as rules are adopted: Mr. Carver, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

On motion by Mr. Fitzgerald it was voted to take from the table the Superintendent's recommendation submitted at the meeting of January 17, 1938 relative to Text Books. It was voted to approve these text books.

On motion by Mr. Robart it was voted to take from the table the Superintendent's recommendation relative to new district lines. It was voted to adopt the Superintendent's recommendation.

Relative to the request that the Superintendent report on the advisability of granting permission to the Reserve Officers Association of the United States to have an army officer address an assembly of the high school students on national defense in conjunction with the observance of National Defense Week to be held from February 12 to February 22, it was voted on motion by Mr. Fitzgerald that the matter be referred back to the Superintendent with power to act in the matter.

Reporting on the advisability of allowing Miss Delaney and Miss Trant, sewing and cooking teachers respectively in the evening schools, to take the regular teachers' examination for the domestic science department of the elementary schools, the Superintendent advised the committee that Miss Trant has had over three years experience and will be approved by the State and will therefore be eligible to take the examination; and while Miss Delaney may be approved by the State later the Superintendent requested that this portion of the report be held in abeyance. On motion by Mr. Robart it was voted that the Superintendent's report be accepted.

Mr. Robart again presented his motion "that there shall be an examination for substitute teachers and for teachers who have served the required substitute hours to take examinations for permanent appointment, and examinations for other existing vacancies, be held on the third Saturday in March: That the applications now on file with the former examining board be transmitted to the Superintendent and that further applications to take the examinations be accepted up to and including the first Saturday in March; that the Superintendent shall submit to the School Committee at its next meeting a list of the existing vacancies—supervisory, departmental and other vacancies consistent with the curriculum". Mr. Fitzgerald seconded the motion. On the following roll-call it was voted **not** to lay Mr. Robart's motion on the table: Mr. Carver and Mr. Fitzgerald voting yes; Dr. Cassidy, Mr. Galgay, Mr. Robart and Mr. Wood voting no; Mayor Lyons absent. It was then voted on the following roll-call **not** to adopt Mr. Robart's motion: Mr. Carver, Mr. Fitzgerald and Mr. Robart voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no; Mayor Lyons absent.

On motion by Mr. Fitzgerald it was voted that the following financial report be accepted and made part of the records:

FINANCIAL REPORT FOR DECEMBER, 1937

	Appropriation	Expended to December 1	Expended during December	Total	Balance
Administration Salaries	$66,233.00	60,352.74	5,877.25	$66,229.99	$3.01
General Expenses	7,125.00	6,679.97	444.38	7,124.35	.65
Teachers Salaries Day	1,441,851.04	1,316,899.13	118,959.39	1,435,858.52	5,992.52
" " Substitutes	23,937.00	21,832.00	2,105.00	23,937.00	——
" " Athletics	7,175.00	6,955.00	220.00	7,175.00	——
" " Evening	12,184.00	9,933.70	2,230.00	12,163.70	20.30
" " Americanization	1,816.00	1,493.00	323.00	1,816.00	——
Text Books	18,200.00	17,796.69	376.91	18,173.60	26.40
Supplies	34,465.02	24,955.66	9,497.40	34,453.06	11.96
Lunch Room Supplies	31,000.00	25,349.67	5,648.56	30,898.23	101.77
Tuition to other Cities	3,000.00	2,302.55	504.07	2,806.62	193.38
Transportation of Pupils	2,000.00	1,574.00	285.50	1,859.50	140.50
Care of Truants	77.72	77.72	——	77.72	——
Fuel	23,114.00	20,142.02	2,430.04	22,572.06	541.94
Heating at Rindge	14,717.16	10,388.53	1,587.62	11,976.15	2,741.01
Light	11,500.00	8,548.88	2,188.00	10,736.88	763.12
Power	1,350.00	882.93	268.92	1,151.85	198.15
Light and Power at Rindge	4,800.00	3,728.54	963.78	4,692.32	107.68
Janitors Salaries	137,727.44	124,035.06	13,497.77	137,532.83	194.61
Repairs	8,527.51	7,472.48	1,045.31	8,517.79	9.72
Furniture and Furnishings	668.31	668.31	——	668.31	——
Janitors Supplies	4,035.00	3,864.80	170.20	4,035.00	——
Other Expenses	9,003.79	5,732.50	3,215.39	8,947.89	55.90
Minors' Licenses	65.00	61.50	3.00	64.50	.50
Athletic Clothing	2,000.00	1,977.49	——	1,977.49	22.51
Museum Supplies	500.00	448.65	8.52	457.17	42.83
Pensions	1,250.00	1,132.95	117.05	1,250.00	——
W. P. A. Allottment	11,300.00	10,937.43	362.57	11,300.00	——
	$1,879,621.99	$1,696,123.90	$172,329.63	1,868,453.53	$11,168.46
			Shortage in Estimated Receipts		5,151.68
				Net Balance	$6,016.78

(Continued on following page)

W. P. A. ALLOTTMENTS REPORT DECEMBER, 1937

	Appropriation	Expended to December 1	Expended during December	Total	Balance
Agassiz School 65-14-9849	$575.60	$483.58	—	$483.58	$92.02
Ellis School 65-14-2254	1,078.93	1,043.79	—	1,043.79	35.14
Fletcher School 65-14-2287	200.00	198.89	—	198.89	1.11
Haggerty School 65-14-2250	1,275.00	1,230.75	29.52	1,260.27	14.73
High and Latin Field 65-14-9703	1,900.40	1,750.00	54.09	1,804.09	96.31
Houghton School 65-14-5541	255.73	222.39	27.52	249.91	5.82
Longfellow School 65-14-2010	622.17	622.17	—	622.17	—
Kelley School 65-14-2473	1,400.00	1,385.67	5.88	1,391.55	8.45
Lowell School 65-14-2054	200.00	198.54	—	198.54	1.46
Peabody School 65-14-2308	1,800.00	1,765.46	.98	1,766.44	33.56
Russell School 65-14-2270	782.43	625.87	—	625.87	156.56
Webster School 65-14-2316	3,700.00	3,583.90	91.91	3,675.81	24.19
Gannett School 65-14-2473	460.78	420.41	30.15	450.56	10.22
Lincoln School 65-14-2473	1,500.00	1,178.49	313.98	1,492.47	7.53
Morse School 65-14-2473	314.55	205.58	3.92	209.50	105.05
Book Mending 65-14-12799	912.57	744.59	159.08	903.67	8.90
Weatherstripping	12.62	—	—	—	12.62
Roberts School 65-14-1817	117.00	117.00	—	117.00	—
Wellington School 65-14-1720	6.69	6.69	—	6.69	—
	$17,114.47	$15,783.77	$717.03	$16,500.80	$613.67

APPROPRIATION RECEIPTS AND EXPENDITURES FOR 1937

Tax Levy	$1,627,206.12
Income Tax	52,688.38
Chap. 70, G. L.	133,967.50
Balance	11,178.90
Receipts	48,907.57
	$1,873,948.47
From 1936 W. P. A.	521.85
	$1,874,470.31
Expended	$1,868,453.53
Balance	$6,016.78

EXPENDED IN JANUARY, 1938

Administration Salaries	$5,495.51
General Expenses	72.55
Teachers Salaries	118,367.32
Substitues	2,387.00
Athletics	220.00
Evening School	3,362.00
Americanization	405.50
Text Books	3.00
Supplies	1,091.34
Lunch Room Supplies	2,145.27
Janitors Salaries	10,465.54
Repairs	162.97
Janitors Supplies	293.86
Athletic Clothing	52.84
Minors License Refunds	6.00
Pensions	99.26
	$144,629.96

It was voted on motion by Dr. Cassidy that the School Committee commend the excellent services rendered by Officer Patrick F. Shea during his eleven years as head of school safety patrol. Officer Shea was one of the first in the country to organize such a service and has won praise on all sides for his splendid work.

Mr. Robart in the Chair.

Mr. Carver offered a motion that the position of Director of Athletics be established in the high school system of the City of Cambridge. It was then voted that this motion be referred to the Committee on Athletics when appointed.

On motion by Mr. Wood it was voted that Joseph R. Little, teacher at the Rindge Technical School be granted leave of absence with stipend for the remainder of the year.

On motion by Mr. Wood it was voted that John J. Garvey, Master's Assistant at the Rindge Technical School be granted leave of absence with stipend for the remainder of the year.

Mayor Lyons, Dr. Cassidy, Mr. Galgay and Mr. Wood having left the chamber the Chair declared the meeting adjourned for lack of a quorum.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee

SCHOOL COMMITTEE

Official Report

Monday, February 21, 1938.

REGULAR MEETING:

Members present: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lyons.

Mayor Lyons in the chair.

The following communication was received from the Citizens' Committee relative to raising funds to defray the expenses of an educational trip for the championship Rindge Technical School Hockey Team:

February 21 1938.

Mr. Edward O'Connell, Secretary,
Cambridge School Committee,
City Hall,
Cambridge, Mass.

Dear Sir:

At a meeting of the Citizens' Committee, which has been organized to raise funds to defray the expenses of an educational trip for the championship Rindge Technical School Hockey Team, it was voted that your honorable body be solicited for financial assistance.

The Citizens' Committee plans to have this trip during the next school vacation period provided your honorable body sanctions the trip.

It is contemplated that at least one game will be played by the Rindge Hockey team with an outstanding opponent during the course of the trip. It is estimated that the approximate cost of this trip for the entire squad, coach and faculty manager will be $1500.

It is hoped that your honorable body will take favorable action on this request at your meeting to-night that plans might be completed. The Citizens' Committee will guarantee $500., at this time that this first championship Hockey Team in the long and illustrious history of Rindge may be given just and deserved recognition.

Very truly yours,
JOHN LACEY DELANEY - Chairman
Citizens' Committee

On motion by Mr. Wood it was voted that the communication be laid on the table until later in the meeting.

On motion by Mr. Wood it was voted to place on file the communication from the Massachusetts Library Association thanking the committee for allowing them the use of the Rindge Technical School.

On motion by Mr. Wood it was voted to place on file a communication from Joseph R. Little, teacher at the Rindge Technical School, expressing his appreciation to the School Committee for granting him leave of absence.

On motion by Mr. Wood it was voted that the following communication from His Honor, the Mayor, relative to sub-committees, be made part of the records:

OFFICE OF THE MAYOR
Cambridge, Mass.

February 9, 1938.

To the Honorable, the School Committee.

I hereby appoint the following sub-committees of the School Committee for the year 1938:

COMMITTEE ON BUILDINGS AND GROUNDS:

James F. Fitzgerald — Chairman
Wm. F. Galgay
Russell A. Wood

COMMITTEE ON ATHLETICS

John J. Carver, — Chairman
Ralph W. Robart
Dr. James J. Cassidy

Respectfully,
JOHN W. LYONS
Mayor and Chairman of School Committee.

It was voted to receive and place on file a communication from the City

Council relative to establishing the Bullock Fund.

On motion by Mr. Fitzgerald it was voted that the following communication from the Board of Health be made part of the records:

OFFICE OF BOARD OF HEALTH

February 8, 1938.

To the Honorable, The School Committee:

Gentlemen:

At a meeting of the Board of Health held February 7, 1938 your request of December 20, 1937 that the Board of Health reconsider its action wherein it voted "that the Board of Health does not consider the services of a Nurse at the Evening Industrial School as a public health matter, and consequently does not approve assigning one of its Nurses at the Evening School" was considered, and it was voted not to reconsider its action of December 6, 1937.

Respectfully,
For the Board of Health
JOHN D. CROWLEY
Clerk of the Board

The Superintendent presented the following communication from the Registry of Motor Vehicles:

COMMONWEALTH OF MASSACHUSETTS

Registry of Motor Vehicles

February 14, 1938.

Michael F. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Sir:

Relative to our conversation this morning in regard to the Educational Safety Program sponsored by His Excellency, the Governor, Charles F. Hurley, and the Register of Motor Vehicles, Frank A. Goodwin, I will be pleased to arrange this program for the Cambridge Schools at your convenience.

We will arrange to have it in local theatres in the morning and in the auditorium of the Rindge High School. The speaking program and the talking pictures, donated by the Massachusetts Safety Council, under the direction of Carl Goodwin, will take about one hour.

We will expect to be present His Honor, Mayor Lyons, of Cambridge, Chief of Police Leahy, the Chairman of your School Committee, a representative clergy, and a representative of the Parent-Teachers' Club, if that organization is active in your city.

I will meet you in a few days and arrange a definite schedule for the month of March. This Safety Program has the enthusiastic support of your Chief of Police and of your Mayor.

Sincerely yours,
WILLIAM A. REARDON, Inspector
Educational Division.

The Superintendent recommended that the program as outlined be endorsed by the School Committee and explained that the pupils will be marched to the places where the program will take place and will be in charge of the teachers and members of the police force and that it will necessitate the pupils being out of the school for approximately one hour and a half. On motion by Mr. Fitzgerald it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools:

PUBLISHED BY HARCOURT BRACE & CO:

"The Rise of American Democracy" by Casner & Gabriel

PUBLISHED BY RAND McNALLY & CO:

"Living in Country and City" by McConnell

The Superintendent recommended that the sum of $100 be appropriated for food for children in attendance upon W.P.A. Nursery Schools. On motion by Mr. Fitzgerald it was voted on the following roll-call to adopt the Superintendent's recommendation: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lyons voting yes.

The Superintendent recommended that $100.00 be appropriated for travel allowance for Mr. Tobin, Assistant Superintendent of Schools, to represent the School Department at the convention of the American Association of School Administrators to be held at Atlantic City from February 26 to March 3, 1938: On motion by Mr. Fitzgerald it was voted on the following roll-call to adopt the Superintendent's recommendation: Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mr. Wood voting yes; Dr. Cassidy, Mr. Galgay and Mayor Lyons voting no. Mr. Robart moved reconsideration of this vote hoping it would not prevail. The motion for reconsideration did not prevail.

The Superintendent requested the Chairman to assign speakers for the evening school graduations. The chair assigned Vice-Chairman Carver to preside at the Americanization Meeting and Elementary Evening School Graduation. The chair further assigned Mr. Galgay as speaker at the Evening Industrial School Graduation and Mr. Fitzgerald as speaker at the Evening High School Graduation.

The Superintendent presented a request from Caroline A. Sullivan, a teacher at the Willard School, asking tht she be reimbursed for salary lost because of absence from school, said absence having been caused by an injury received at the Willard School. On motion by Mr. Galgay it was voted that the matter be referred to the Superintendent for investigation and report at the next meeting.

On motion by Mr. Robart it was voted on the following roll-call that the sum of $200.00 be appropriated for W.P.A. Book Mending Project 65-14-12799: Mr. Carver Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr Wood and Mayor Lyons voting yes.

It was voted on motion by Mr. Carver, Chairman of the Committee on Athletics, that the following resolution be spread upon the records: "That the Rindge Technical Hockey Team and their coach be complimented for the splendid season they enjoyed. In winning the Suburban League Championship they brought credit not only to themselves but to the School Department as a whole." Mr. Carver then presented the following report of the Committee on Athletics:

COMMITTEE ON ATHLETICS

Thursday, February 17, 1938.

MEMBERS PRESENT: John J. Carver, Maj. Ralph W. Robart.

It was voted to recommend adoption of the following proposed amendement to Section 1308 of the Rules of the School Committee:

> "There shall be a Director of High School Athletics, who shall be selected from the regular teaching personnel of the high schools, and whose duties shall be in addition to regular teaching functions. All activities in connection with the position of Director of High School Athletics shall be carried on outside of regular school hours. The salary shall be seven hundred ($700.00) dollars per annum. and the specific duties shall be outlined from time to time by the Committee on Athletics in addition to specific duties herein submitted.
>
> "The Director of High School Athletic Activities shall be responsible to the Committee on Athletics.
>
> "The direct control and regulation of high school athletics shall be under the supervision of the Director of High School Athletics.
>
> "The Committee on Athletics is hereby authorized to promulgate regulations governing the specific duties of the Director of High School Athletics, Faculty Managers, Coaches, Director of Physical Education and Athletic Physicians".

It was voted to recommend that the schedule of the Grammar School Baseball League, as submitted by Mr. Smith, be adopted.

It was voted to recommend approval of the schedules of Boys' Basketball Finals, Girls' Basketball Finals, High School Boys' Demonstration, High and Latin School Girls' Demonstration, Posture Team Finals and Elementary School Demonstrations, as submitted by Mr. Smith.

It was voted to adjourn:

JOHN J. CARVER, Chairman,
Committee on Athletics.

On motion by Dr. Cassidy it was voted that the report lay on the table and that each member be given a copy of the report.

Mr. Fitzgerald, chairman of the Committee on Buildings and Grounds presented a communication from Chief Custodian Wm. J. Fitzgerald and it was voted that the transfer of appropriation as recommended be approved and the balance of the report made part of the records:

DEPARTMENT OF BUILDINGS
AND GROUNDS

CAMBRIDGE SCHOOL DEPT.

February 21, 1938.

Committee on Buildings and Grounds,
School Committee,
Cambridge, Mass.
Gentlemen:

I wish to report that the condensate return line from the Rindge Technical School to the Harvard Tunnell will be repaired during the week of school vacation, February 28 to March 5, 1938.

Because of the poor condition of the base of the flagpole at the Ellis School I have had to have the flagpole taken down and the same will be reset as soon as the soil permits the installing of a concrete base.

I recommend the sum of $64.42 be transferred from the Agassiz School W. P. A. Project No. 65-14-9849 to the Abraham Lincoln School W. P. A. Project No. 65-14-2473.

Very truly yours,
WM. J. FITZGERALD
Chief Custodian.

Mr. Fitzgerald presented a communication from James E. White, Master of the Houghton School, advising that the school had been broken into on February 15, 1938. On motion by Mr. Carver it was voted that the matter be referred to the Police Department for action.

Mr. Fitzgerald presented a communication from John W. Woods, Head-Master of the Rindge Technical School, relative to needed repairs, and it was voted that this communication be referred to the Committee on Buildings and Grounds for investigation.

On motion by Mr. Robart it was voted to lay on the table the following proposed amendment to the rules as presented at the meeting of February 7, 1938:

"Sub-masters in the elementary schools shall be limited to six in number. The maximun salary of submasters effective April 1, 1938 shall be $2900.00 per year".

On motion by Dr. Cassidy it was voted to lay on the table the following proposed amendment to the rules as presented at the meeting of February 7, 1938:

"The Superintendent shall nominate from the permanent list in use in accordance with the rules of the School Committee, names of certified applicants to fill vacancies as they occur. No appointment shall be made until a request for the same has been made in writing by the principal, or one in charge of the school wherein the vacancies exist".

On motion by Mr. Fitzgerald it was voted to adopt the following proposed amendment to the rules as submitted at the meeting of February 7, 1938:

"The secretary of the School Committee shall act as secretary to all sub-committees as part of his regular duties".

Mr. Fitzgerald moved adoption of the proposed amendment to the rules, as submitted at the meeting of February 7, 1938, requiring all applicants for teaching positions to fill out the following questionaire:

Mr. Robart amended the motion by adding "What teaching experience have you had".

All applicants for teaching positions in the Cambridge Public School System shall, before taking the examinations as prescribed by the rule of the School Committee, fill out the following questionaire:

DATE ....

NAME ....

ADDRESS ....

PARENTS NAME ....

ADRESS ....

HOW LONG HAVE YOU LIVED AT YOUR PRESENT ADDRESS ....

GIVE ADDRESS FOR THE PAST FIVE YEARS PRECEDING DATE HEREON ....

....

....

....

....

....

....

....

....

WHOM DO YOU LIVE WITH........

WHAT SCHOOLS HAVE YOU ATTENDED (Give Dates) ....

....

....

DEGREES RECEIVED (Give Date)..

WHAT TEACHING EXPERIENCE HAVE YOU HAD ....

....

....

....

TELEPHONE NUMBER ....

It is understood and agreed that the foregoing statements are true and correct and made under the penalty of perjury.

SIGNED ....

DATE ....

NOTE: If any of the answers to the foregoing questions are made with the intention of misleading the examiners or those in charge of examinations, or for the purpose of receiving benefits or preference it shall be considered grounds to have the applicants name removed from any list on which it appears and shall deprive the applicant from being considered for a teaching position in the Cambridge Public School System.

It was voted to adopt this amendment as amended.

On motion by Mr. Robart it was voted to take from the table the request that the Superintendent render a detailed report to the School Committee as to the so-called shortage of text books in the Cambridge Schools and that the report shall include a statement as to the amounts and number of requisitions made for other supplies which have been denied the schools. It was then voted that this request be referred to the budget.

On motion by Mr. Robart it was voted to take from the table the motion that the proposed examintions and all other activities of the so-called Board of Examiners be suspended until such time as the rules are adopted. It was voted that this motion be given leave to withdraw.

On motion by Mr. Fitzgerald it was voted to take from the table the following proposed amendment to the rules: "The Superintendent shall nominate from the permanent list in use in accordance with the rules of the School Committee, names of certified applicants to fill the vacancies as they occur. No appointment shall be made, however, until a request for the name has been made in writing by the principal or one in charge of the school wherein the vacancies exist". Mr. Fitzgerald then moved that this amendment be adopted. After considerable debate it was voted on motion by Mr. Fitzgerald that the proposed amendment lay on the table.

Reporting on the advisability of allowing Miss Delaney, Sewing teacher in the evening schools, to take the regular teachers examination for the Domestic Science Department of the Elementary Schools. the Superintendent recommended that Miss Delaney be allowed to take the elementary substitute examination. On motion by Dr. Cassidy it was voted, on the following roll-call, to adopt the Superintendent's recommendation: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, and Mr. Wood voting yes; Mr. Galgay, Mr. Robart and Mayor Lyons voting no.

Mr. Carver in the chair.

Relative to the communication from the City Council. presented at the meeting of February 7. 1938, requesting the School Committee to abandon the Boardman School in order that the city might establish a recreational center therein. Mayor Lyons moved that the Boardman School be released to the City for use as a recreational center. Mr. Robart seconded the motion Mr. Robart moved the previous question. The previous question having prevailed it was voted on the following roll-call to adopt Mayor Lyons motion that the Boardman School be released to the City for use as a recreational center: Mr. Carver, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lyons voting yes; Dr. Cassidy voting no. A motion by Mr. Fitzgerald to reconsider this vote failed.

Relative to the recommendation referred back to the Sperintendent "that the Cambridge Tuberculosis and Health Association be granted permission to send speakers to the Spring Parent-Teacher-Pupil meetings in order that they might give short talks on the prevention of cancer and that the Superintendent confer with the masters to determine their reaction", the Superintendent reported that he called a meeting of the masters and they unanimously approved granting permission to the Cambridge Tuberculosis and Health Association to send speakers for ten minute talks at the Spring Parent-Teacher-Pupil meetings. The Superintendent recommended that permission be granted. On motion by Dr. Cassidy it was voted that the Superintendent's recommendation be adopted.

On motion by Mr. Wood it was voted to take from the table the communication from the Citizens' Committee relative to raising funds to defray the expenses of an educational trip for the championship Rindge Technical School Hockey Team. It was then voted that the matter be referred to the Committee on Athletics with power, with the understanding that no money will be appropriated by the School Committee.

Mr. Robart presented the following motion: "That there shall be an examination for substitute teachers and for teachers who have served the required substitute hours to take examinations for permanent appointment, and examinations for other existing vacancies, be held on the third Saturday in March: That the Applications now on file with the former examining board be transmitted to the Superintendent and that further applications to take the examinations be accepted up to and including the first Saturday in March: That the Superintendent shall submit to the School Committee at its next meeting a list of the existing vacancies - supervisory, departmental and other vacancies consistent with the curriculum". A motion by Dr. Cassidy that this motion lay on the table was lost on the following roll-call: Dr. Cassidy, Mr. Galgay and Mr. Wood voting yes; Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting no. It was then voted on the following roll-call to adopt Mr. Robart's motion relative to examinations: Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

The Chairman appointed Dr. Cassidy to approve bills and payrolls for the month of March.

It was voted NOT to adopt a motion by Dr. Cassidy to adjourn.

Mr. Terry, Superintendent of Public Buildings, presented blue print drawings of the proposed addition to the Webster School. On motion by Mr. Carver it was voted to take a ten minute recess to discuss the plans.

The Committee reconvened into regular session.

On motion by Mr. Carver it was voted that the plans be left in the custody of the Superintendent of Schools until the next meeting and that the Committee on Buildings and Grounds be instructed to visit the property and bring in a report.

It was voted to adjourn.

ADJOURNED :

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, March 7, 1938.

REGULAR MEETING:

Members present: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Mr. Robart it was voted that the minutes of the meeting of February 21, 1938 be approved as printed.

A communication was presented from George R. McCoubrey, Field Supervisor for the Commercial Casualty Insurance Company, with reference to an order of the Cambridge School Committee prohibiting representatives of insurance companies from vitising the schools, or calling upon the teachers while the schools are in session and requesting the privilege of appearing before the committee for the purpose of presenting reasons why he believed that it would be in the best interest of the teachers if the order were modified to some extent. Mr. Robart moved that the communication be placed on file. Dr. Cassidy presented a substitute motion that Mr. McCoubrey be heard. It was voted on the following roll-call to adopt the substitute motion: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lyons voting yes; Mr. Robart voting no. It was then agreed that Mr. McCoubrey be heard later in the meeting.

It was voted not to adopt a motion by Mr. Robart to dispense with the reading of a communication from the Cambridge Taxpayers Association because each member had received a copy. On motion by Mr. Wood it was voted on the following roll-call that the communication from the Cambridge Taxpayers be made part of the records: Mr. Carver, Dr. Cassidy, Mr. Galgay, Mr. Robart and Mr. Wood voting yes; Mr. Fitzgerald and Mayor Lyons voting no. A motion by Dr. Cassidy to reconsider this vote did not prevail.

CAMBRIDGE TAXPAYERS ASSOCIATION

Cambridge, Mass.

Cambridge School Committee,
City Hall,
Cambridge, Mass.
Att.: Mayor John W. Lyons, Chairman:

My dear Mr. Mayor:

The Cambridge Taxpayers Association, Inc., desires the Cambridge School Committee not to take immediate action on the motion, now on the table, which, if passed, will authorize the creation of a new position of director of athletics in the High Schools at a salary of $700.00 a year.

The motion, if passed, will authorize the appointment of a present member of the high school faculty whose duties as director of athletics would be in addition to those which he now performs as a full time member of the teaching staff.

The Cambridge Taxpayers Association, Inc., is anxious that before any action is taken on this motion, all the reasons, if there are any, for the need of an addition to the present athletic staff in the high schools be fully explained to all the taxpayers.

The association seeks to be informed as to whether or not there exists any emergency in the athletic situation in the schools which calls for immediate action or the creation of this entirely new position of director of athletics at this particular time — so close to the end of the present school year.

The association is at present conducting its own survey and desires to review thoroughly the recreational and educational program in the Cambridge Schools.

The information obtained in the School Department indicates that at present there are 31 salaries—which total $38,484.00 — being paid to those engaged in the recreational and athletic program in the Cambridge Schools.

This figure does not include any portion of the full time teachers' salaries paid to faculty members who devote a portion of their paid time to the athletic program. The true salary cost therefore, is greater than $38,484.00, it appears.

The $38,484.00 salary cost is based on the following schedule:

One—Director of Physical Education	$3,850.
Two—Assistant Directors @ $3,152.	6,304.
One—Assistant Director	2,400.
Ten—Teachers of Physical Education	19,230.
Three—Physicians @ $400. each	1,200.

(Latin School Athletics)

One—Faculty Manager	$500.
One—Football Coach	500.
One—Ass't. Football Coach	250.
One—Basketball Coach	400.
One—Baseball Coach	400.
One—Hockey Coach	400.
One—Track Coach	300.

(Rindge School Athletics)

One—Faculty Manager	$500.
One—Football Coach	500.
One—Ass't, Football Coach	250.
One—Baseball Coach	400.
One—Hockey Coach	400.
One—Track Coach	300.
31 Salaries	Total $38,484.

If the new position of Director of Athletics at the high schools is created, $700.00 will have to be added, making more than $39,000. which the School Department will be paying for salaries alone in its recreational and athletic program.

The personnel for this program seems to be sufficient. No fact has yet been revealed and certainly no need has yet been made known to justify the creation of an entirely new position of director of athletics in the High Schools.

There is no apparent emergency to be met which requires that action on this motion be taken by the School Committee at this time.

The Cambridge Taxpayers Association, through the president, Mr. Stoughton Bell, has requested me to communciate with you to ask that action on this motion be delayed.

The Taxpayers Association desires the opportunity to complete its study of the situation.

Sincerely yours,
PAUL J. FRANK,
Assistant Secretary.

The Superintendent presented a communication from the Peabody School Parents' Association requesting permission to stage a marionette show at the Peabody School sometime in March. The Superintendent recommended permission be granted. On motion by Mr. Fitzgerald it was voted that the Superintendent's recommendation be adopted and the Peabody School Parents' Association be granted permission to use the hall at a nominal fee, said fee to include the services of the janitor.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools:

PUBLISHED BY
SCOTT, FORESMAN AND CO.

The Old World Past and Present by Campbell, Webb and Nida.

PUBLISHED BY
THE WORLD BOOK COMPANY

Good English through Practice:
  Book One for Grade 7 by Webster
  Book Two for Grade 8 by Webster
  Book Three for Gr. 9 by Webster

Daily Drills for Better English Grades 9 and 10

Busy Carpenters by Tippett for Grade 1

Singing Farmer by Tippett for Grade 1

Henry and the Garden by Tippett for Grade 1

Stories about Henry by Tippett

Baby Animals on the Farm by Agnew-Coble for Grade 1

The Poet's Craft by Daringer-Eaton for Grades 8, 9, 10

Lad of Dundee by Cuthbert-King for Grades 5, 6

On Jungle Trails by Buck for Grades 5, 6.

PUBLISHED BY NOBLE AND NOBLE PUBLISHERS, INC.

Reading for Enjoyment by Reynolds: Books 2, 3, 4, 5 and 6

The Beginning of our Nation by Reynolds

The Progress of our Nation by Reynolds,

The Superintendent recommended that the date of filing applications for examinations be extended to March 12, 1938 at 12:00 o'clock noon. On motion by Mr. Wood it was voted to amend the Superintendent's recommendation by striking out "March 12" and inserting "March 15". It was voted to adopt the Superintendent's recommendation as amended.

The Superintendent recommended that a course in Salesmanship be organized in the High and Latin School and that an examination be held for such a position on March 19, 1938. On motion by Mr. Wood it was voted on the following roll-call that the reocmmendation be laid on the table: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Robart, and Mr. Wood voting yes; Mr. Galgay and Mayor Lyons voting no.

The Superintendent recommended that the following list of "Subjects of Examinations" be approved:

ELEMENTARY SCHOOLS

Regular Elementary

Major	English
First Minor	History
Second Minor	Arithmetic

Kindergarten

Major	Theory and Practice of Kindergarten
First Minor	English
Second Minor	Music

Special Class

Major	Special Class Methods
First Minor	English
Second Minor	History or Arithmetic

Art

Major	Free-Hand Drawing or Mechanical Drawing
First Minor	History of Art
Second Minor	Composition and Design

Music

Major	Musical Composition
First Minor	History of Music
Second Minor	Biography of Musical Composers

Physical Education

Major	Principles of Physical Education
First Minor	Physiology
Second Minor	Hygiene

Domestic Science

Major	Cooking or Sewing
First Minor	Sewing or Cooking
Second Minor	English

HIGH SCHOOLS

English

Major	English and American Literature
First Minor	English History
Second Minor	Grammar, Composition and Rhetoric

Oral English

Major	Oral English
First Minor	English and American Literature
Second Minor	Grammar, Composition and Rhetoric

Latin

Major	Latin
First Minor	English
Second Minor	Ancient History, (Greece and Rome) or French or Spanish or Italian

French

Major	French
First Minor	English
Second Minor	Mediaeval and Modern History of France or German or Spanish or Italian or Latin

German

Major	German
First Minor	English
Second Minor	Mediaeval and Modern History of Germany or French or Spanish or Itallian

Spanish

Major	Spanish
First Minor	English
Second Minor	Mediaeval and Modern History of Spain or French or German or Italian or Latin

Italian

Major	Italian
First Minor	English
Second Minor	Mediaeval and Modern History of Italy or French or German or Spanish or Latin

Mathematics

Major	Algebra
First Minor	Plane Geometry
Second Minor	Solid Geometry or Trigonometry

Science

Major	Physics or Chemistry or Biology
First Minor	Chemistry or Physics or Biology
Second Minor	General Science

History

Second Minor	U. S. History
Major	Civics
First Minor	Mediaeval or Modern History

Commercial

Major	Stenography or Bookkeeping
First Minor	Typewriting or Office Practice
Second Minor	Commercial Law or Commercial Arithmetic or Commercial Geography

Director of Art Education

Major	Organization, Administration and Supervision in Art Education
First Minor	Methods of Teaching in Art Education
Second Minor	History of Art

Dean

Major	Counseling and Organization for Guidance in the Secondary Schools
First Minor	Education and Vocational Guidance
Second Minor	Psychology as Applied to the Adolescent Girl

Headmaster's Assistant in Modern Languages

Major	Organization, Administration, and Supervision and Methods of teaching in the Department of Modern Languages in Secondary Schools
First Minor	Mediaeval and Modern European History
Second Minor	Translation into French, or Spanish or Italian of selections in English

Headmaster's Assistant in History

Major	Organization, Administration, and Supervision and Methods of Teaching in the Department of History in Secondary Schools
First Minor	United States or Modern European History
Second Minor	Problems in the Social Sciences

Headmaster's Assistant in Science

Major	Organization, Administration, and Supervision and Methods of Teaching in the Department of Science in Secondary Schools
First Minor	History of the Natural Sciences
Second Minor	Choice of Chemistry, Physics, or Biology

Tests and Measurements

Major	Theory of Tests and Measurements
First Minor	Educational Statistics
Second Minor	Problems in Vocational Guidance

Economics

Major	Theory of Economics
First Minor	Industrial History
Second Minor	History of Commerce

Assistant in the Music Department

Major	Organization, Administration and Supervision in Elementary School Music
First Minor	History in Music
Second Minor	Biography of Musical Composers

Bookbinding

Major	Theory of Bookbinding
First Minor	Trade English
Second Minor	Practical Demonstration of Bookbinding

Electricity

Major	Theory of Electricity
First Minor	Trade English
Second Minor	Practical Demonstration of Electricity

Printing

Major	Theory of Printing
First Minor	Trade English
Second Minor	Practical Demonstration of Printing

Woodworking

Major	Theory of Woodworking
First Minor	Trade English
Second Minor	Practical Demonstration of Woodworking

On motion by Mr. Robart it was voted that the Superintendent's recommendation be approved with the exception of the title "Salesmanship".

The Superintendent recommended that a candidate for the position of Headmaster's Assistant in History or Master's Assistant in History in the high schools must have had at least seven years' experience in teaching history in the High and Latin School, Rindge Technical School or both. On motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that a candidate for the position of Headmaster's Assistant in Modern Languages or Master's Assistant in Modern Languages in the high schools must have had at least seven years' experience in teaching Modern Languages in the High and Latin School, Rindge Technical School or both. It was voted on motion by Mr. Robart to adopt the Superintendent's recommendation.

The Superintendent recommended that a candidate for the position of Headmaster's Assistant in Science or Master's Assistant in Science in the High Schools must have had at least seven years' experience in teaching Science in the High and Latin School, Rindge Technical School or both. On motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that the sum of $1500.00 be appropriated to cover the expense of conducting the examinations to be held on March 19, 1938 said sum to be included in the budget for the year 1938. On the following roll-call it was voted to adopt the Superintendent's recommendation: Mr. Carver, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lyons voting yes; Dr. Cassidy voting no.

The Business Agent recommended that the sum of $5.82 be transferred from the Houghton School W. P. A. Project 65-14-5541 to the Lincoln School W. P. A. Project 65-14-2473. On motion by Mr. Robart it was voted to adopt this recommendation.

It was voted that the following Financial Report be made part of the records:

FINANCIAL REPORT FOR FEBRUARY, 1938

	Expended in Jan.	Expended in Feb.	Total
Administration Salaries	$5,495.51	$5,539.23	$11,034.74
General Expenses	72.55	1,187.62	1,260.17
Teachers Salaries	118,367.32	118,473.97	236,841.29
" " Substitutes	2,387.00	2,709.00	5,096.00
" " Athletics	220.00	1,820.00	2.040.00
" " Evening	3,362.00	2,848.50	6,210.50
" " Americanization	405.50	336.00	741.50
Text Books	3.00	664.03	667.03
Nursery Class Supplies	——	47.91	47.91
Supplies	1,091.34	3.547.39	4,638.73
Lunch Room Supplies	2,145.27	3,030.27	5,175.54
Tuition to Other Cities	——	641.13	641.13
Transportation of Pupils	——	100.00	100.00
Travel Outside State	——	100.00	100.00
Fuel	——	313.23	313.23
Heating at Rindge	——	6,515.79	6,515.79
Janitors' Salaries	10,465.54	10,674.00	21,139.54
Repairs	162.97	318.17	418.14
Janitors' Supplies	293.86	598.07	891.93
Furniture and Furnishings	——	18.98	18.98
Other Expenses	——	62.12	62.12
Athletic Clothing	52.84	408.07	460.91
Minors' License	6.00	3.75	9.75
Pensions	99.26	166.36	265.62
	$144,629.96	$160,123.59	$304,753.55

REPORT FOR W. P. A. PROJECTS — FEBRUARY 1938

	Appropriation and Balance	Expended in January	Expended in February	Total	Balance
Ellis School 65-14-2254	$35.14	— —	— —	— —	$35.14
Fletcher School 65-14-2287	1.11	— —	— —	— —	1.11
Haggerty School 65-14-2250	14.73	— —	— —	— —	14.73
High & Latin Field 65-14-9703	96.31	— —	— —	— —	96.31
Houghton School 65-14-5541	5.82	— —	— —	— —	5.82
Kelley School 65-14-2473	8.45	— —	— —	— —	8.45
Lowell School 65-14-2054	1.46	— —	— —	— —	1.46
Peabody School 65-14-2308	33.56	— —	— —	— —	33.56
Russell School 65-14-2270	156.56	— —	— —	— —	156.56
Webster School 65-14-2316	24.19	18.11	4.97	23.08	1.11
Gannett School 65-14-2473	10.22	— —	— —	— —	10.22
Lincoln School 65-14-2473	71.95	— —	34.51	34.51	37.44
Morse School 65-14-2473	105.05	— —	— —	— —	105.05
Book Repairing 65-14-12799	208.90	8.13	134.75	142.88	66.02
Weatherstripping	12.62	6.61	— —	6.61	6.01
	$786.07	$32.85	$174.23	$207.08	$578.99

Mr. Fitzgerald, Chairman of the Committee on Buildings and Grounds presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

Thursday, March 3, 1938.

Present: James F. Fitzgerald, Chairman, William F. Galgay, Russell A. Wood, Chief Custodian Wm. J. Fitzgerald, Superintendent of Public Buildings John J. Terry, Mr. Walsh, Architect's representative.

The committee visited the site of the proposed new addition to the Webster School and made a thorough study of the plans with Mr. Walsh. After very careful consideration the Committee on Buildings and Grounds recommend that the following be incorporated in the plans:

That the platform on the stage as shown in the original drawings be eliminated and the stage made level.

That the floor of the auditorium be constructed with a proper gradient and that seats be permanently fastened and of the opera chair type.

That doors be hung in girl's lavatory and that all doors and partitions be of metal construction.

That the entire grounds not covered by the building be surfaced with cork asphalt, and that a new flag pole be erected in a suitable place in the yard.

It is further recommended that at the completion of the building the Street Department be requested to re-lay the street and sidewalk of Pleasant Place.

The Committee reports that sometime between Wednesday night and Thursday morning the Head-Master's office at the High and Latin School was broken into. On checking with the Head-Master it was found that there was no loss. This matter has been referred to the Police Department for investigation.

It is recommended that a six foot chain-link fence, top and bottom rails with seven foot gate opening be installed at the Thorndike School at an approximate cost of $125.00.

During the last week the trouble which had arisen in the condensate line of the steam tunnel on Broadway, which supplies steam to the Rindge Technical School and Fire Headquarters has been repaired. The weather being extremely cold it was found necessary to shut down the entire line in the Harvard College meter room. Because of this the Fire Headquarters and Electrical Department were without heat for a period of many hours while the repairs were being made. In the opinion of the Chief Custodian if a branch line were placed to the fire house and properly valved and that an extra valve were placed in the main line supplying the Rindge School, that by operating these valves no inconvenience would be experienced in case of trouble. The Committee on Buildings and Grounds recommend the above installation of two valves and branch line as of extreme necessity.

On March 4 the custodian of the Morse School called the School Department office and requested that a piece of fire apparatus be sent to the school. The custodian reported that he could smell smoke coming from one of the heat registers. Upon arrival of the fire apparatus firemen found that lint and dust which had collected in this register and lain against the hot steam pipes created a very bad smoke odor. By removing metal compartment around register and cleaning out the lint and dust the condition was quickly remedied without damage as it was not necessary to use either chemicals or water to extinguish same.

Respectfully submitted,

JAMES F. FITZGERALD,

Chairman: Committee on Buildings and Grounds.

Mr. Fitzgerald moved that the report be approved and the recommendations adopted. Mr. Robart moved to amend by adding "that the section of the report applying to 'Furniture & Fixtures' be referred to the Mayor". It was voted to adopt the motion as amended.

Mr. Fitzgerald moved that the architect's plans for the erection of the Webster School be approved with the changes recommended by the Committee on Buildings & Grounds. Mr. Wood amended the motion by adding "that His Honor, the Mayor, in consultation with the Superintendent of Public Buildings, be empowered to make such incidental changes as may be required". It was voted to adopt this motion as amended.

On motion by Mr. Robart it was voted that the text books recommended by the Superintendent at the meeting of February 21, 1938 be approved.

Mr. Carver offered a motion to adopt the following proposed amendment to the rules, as recommended by the Committee on Athletics at the meeting of February 21, 1938: "There shall be a Director of High School Athletics, who shall be selected from the regular teaching personnel of the high schools, and whose duties shall be in addition to regular teaching functions. All activities in connection with the position of Director of High School Athletics shall be carried on outside of regular school hours. The salary shall be seven hundred ($700.00) dollars per annum, and the specific duties shall be outlined from time to time by the Committee on Athletics in addition to specific duties herein submitted. The Director of High School Athletic Activities shall be responsible to the Committee on Athletics. The direct control and regulation of high school athletics shall be under the supervision of the Director of High School Athletics. The Committee on Athletics is hereby authorized to promulgate regulations governing the specific duties of the Director of High School Athletics, Faculty Managers, Coaches, Director of Physical Education and Athletic Physicians". A motion by Mr. Wood to lay the matter on the table was lost on the following roll-call: Dr. Cassidy, Mr. Galgay, and Mr. Wood voting yes; Mr. Carver, Mr. Fitzgerald, Mr. Robart, and Mayor Lyons voting no. Mr. Robart moved the previous question. Mr. Wood raised a point of order and stated that Dr. Cassidy was the first to ask for an opportunity to speak on the main question but he was not in order to speak until the vote was announced and the chair has only just announced the vote. The Chair ruled the point of order was not well taken. The motion for the previous question prevailed and the chair ordered the main question. On the following roll-call it was voted to adopt the amendment to the rules establishing the position of Director of High School Athletics: Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no. It was voted **not** to reconsider this vote.

On motion by Mr. Robart it was voted to take from the table the balance of the report of the Committee on Athletics as presented at the meeting of February 21, 1938. It was then voted that the balance of the report, consisting of various schedules of events as presented by Mr. Smith, Director of Physical Education, be approved.

It was voted on motion by Mr. Robart to take from the table the minutes of the meeting of February 21, 1938. It was voted that the minutes of the meeting of February 21, 1938 be approved as printed.

Relative to the request that the Superintendent report on the petition of Caroline A. Sullivan that she be reimbursed for loss of salary caused by absence from the school, said absence having been caused by an injury received at the Willard School, the Superintendent recommended that Miss Sullivan be reimbursed for salary deducted during absence caused by said injury. On motion by Mr. Robart it was voted that the Superintendent's recommendation be adopted.

At the request of Committeeman Wood, Assistant Superintendent Tobin submitted a detailed report of the convention of the American Association of School Administrators which was held at Atlantic City from February 26 to March 3, 1938.

Mr. Carver, Chairman of the Committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

Thursday, March 3, 1938.

Present: John J. Carver, Chairman, Maj. Ralph W. Robart, Dr. James J. Cassidy.

It was voted to recommend that Leander MacDonald be appointed to the position of Director of High School Athletic Activities for the year 1938.

Dr. Cassidy is recorded as voting no.

Respectfully submitted

JOHN J. CARVER,
Chairman: Committee on Athletics.

Mr. Galgay raised the point of order that under Section 413 of the rules no nomination, except of candidates for re-election and of principals of evening and vacation schools, shall be acted upon before the next regular meeting succeeding that at which it is made. Mr. Wood also raised a point of order that the Committee on Athletics could not vote to fill a position that was not in existence at the time of the meeting of the Committee on Athletics. The Chair sustained the points of order.

At the request of Mr. Carver the chairman declared a five minute recess.

The committee reconvened in to regular session.

Mr. Carver announced that during the recess the Committee on Athletics had met and that their report was now in the hands of the Superintendent for recommendation. The Superintendent then presented the following report of the Committee on Athletics together with his recommendation:

COMMITTEE ON ATHLETICS

Monday, March 7, 1938.

Present: John J. Carver, Chairman, Maj. Ralph W. Robart, Dr. James J. Cassidy.

It was voted to recommend that Leander MacDonald be appointed to the position of Director of High School Athletic Activities for the year 1938.

Dr. Cassidy is recorded as voting no.

Respectfully submitted,

JOHN J. CARVER,
Chairman: Committee on Athletics.

The Superintendent recommended that Leander MacDonald be appointed to the position of Director of High School Athletics for the year 1938 at a salary of $700.00.

Mr. Wood raised a point of order that the report should be brought in by the Committee on Athletics and not by the Superintendent. Mr. Carver informed the chair that according to Section 1308 of the rules "the Superintendent shall be responsible to the Athletic Committee; shall report at regular intervals on all matters pertaining to athletics, and shall transmit all recommendations after consideration". The chair stated that Mr. Wood's point of order was not well taken. The Chairman then ruled that the Superintendent's recommendation relative to filling the position of Director of High School Athletics must lay on the table in accordance with the rules.

On motion by Mr. Wood it was voted to refer to the budget a request of Mr. George A. Rockwell that he be reimbursed for a certain band instrument which was delivered to the School Department in 1934.

It was voted to adjourn:

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee

SCHOOL COMMITTEE

Official Report

Monday, March 21, 1938.

REGULAR MEETING:

Members present: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood, and Mayor Lyons:

Mayor Lyons in the chair.

On motion by Mr. Robart it was voted that the minutes of the meeting of March 7, 1938 be approved as printed.

On motion by Mr. Wood it was voted to refer to the Committee on Buildings and Grounds a communication from the City Council requesting the School Committee to consider the advisability of allowing the use of the Lincoln School Gymnasium for a recreational center.

The chair ordered placed on file a communication from the Lithuanian -American Citizen's Club.

On motion by Mr. Wood it was voted to make part of the records the following report from the Superintendent: "The Cambridge High and Latin School's monthly magazine 'The Review' was awarded the highest honors in a contest sponsored by the Columbia Scholastic Press Association, officials of Columbia University announced. 'The Review', issued by the entire student body of the Latin School also placed first among the New England entries in the recent competion."

The Superintendent presented the schedule of Spring Parent - Teacher - Pupil Meetings and members were assigned to speak at these meetings as follows:

PARENT - TEACHER MEETINGS

Morse	March 23	(Wednesday) — 7:30 p. m.	Mr. Carver.
Abraham Lincoln	March 24	(Thursday) — 8:00 p. m.	Dr. Cassidy.
Ellis	March 28	(Monday) — 7:30 p. m.	Mr. Galgay
High and Latin	March 30	(Wednesday) — 7:30 p,. m.	Mr. Fitzgerald.
High and Latin Annex	March 30	(Wednesday) — 7:30 p. m.	Mr. Galgay.
Agassiz	April 5	(Tuesday) — 7:30 p. m.	Mr. Fitzgerald.
Roberts	April 5	(Tuesday) — 7:30 p. m.	Mr. Carver.
Thorndike	Aprill 5	(Tuesday) — 7:30 p. m.	Dr. Cassidy.
Fletcher	April 6	(Wednesday) — 8:00 p. m.	Mr. Wood.
Sleeper	April 7	(Thursday) — 7:30 p. m.	Mr. Fitzgerald.
Houghton	April 12	(Tuesday) — 7:30 p. m.	Mr. Wood.
Lowell	April 13	(Wednesday) — 1:30 p. m.	Mr. Galgay.
Opportunity Class	April 13	(Wednesday) — 2:00 p. m.	Mayor Lyons.
Rindge Technical	April 13	(Wednesday) — 7:30 p. m.	Mr. Carver.
Haggerty	April 20	(Wednesday) — 7:30 p. m.	Mr. Galgay.
Webster	April 20	(Wednesday) — 8:00 p. m.	Dr. Cassidy.

(Continued on following page)

PARENT - TEACHER MEETINGS

(Continued)

Longfellow	April 21	(Thursday) — 7:15 p.m. — Mr. Wood.
Peabody	April 21	(Thursday) — 7:30 p. m. Dr. Cassidy.
Putnam	April 21	(Thursday) — 7:30 p. m. Mr. Galgay.
Russell	April 21	(Thursday) — 7:30 p. m Mr. Fitzgerald.
Willard	April 22	(Friday) — 2:30 p. m. — Mr. Galgay.
Kelley	April 25	(Monday) — 7:30 p. m. — Mr. Carver.
Boy's Vocational	April 26	(Tuesday) — 7:30 p. m. Mayor Lyons.
Wellington	April 27	(Wednesday) — 7:30 p. m. Mr. Carver.
Gannett	April 28	(Thursday) — 7:45 p. m. Mayor Lyons.

The Superintendent presented the following communication from the Federal Music Project:

WORKS PROGRESS ADMINISTRATION

Federal Music Project

Boston, Mass.

March 15, 1938.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge School Department
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

This letter written at the request of Mr. Benjamin Russell, Booker for the Federal Music Project.

For a limited time, we are allowing the State Symphony Ochestra to give afternoon student concerts at the schools without guarantee to cover cost involved. Tickets can be sold at fifteen cents, and gross receipts divided on the basis of a 50 - 50 percentage with sponsoring department or organization of the school. This is a special concession because of the educational aspect involved.

Personnel of the ochestra is the same as has been used and will be used for concert series at Sanders Theatre, Harvard University.

A rare opportunity is possible for students to hear a really fine symphony ochestra at their own school. This opportunity has never been possible before and this school concession is for a limited time only.

Mr. Russell has contacted Mr. Cleveland at the English High and Latin School, and Mr. Wood at Rindge Technical. These two schools have expressed their willingness to unite and sponsor a concert in the Rindge Technical High School Auditorium.

Dr. Benedict FitzGerald has been approached on this subject and he is very enthusiastic about having the ochestra come to the school. He is familiar with the work done by the State Symphony Ochestra and is aware of the excellent reputation this unit enjoys. Dr. FitzGerald has volunteered to assist in the selection of the program to be played by the orchestra.

The Federal Music Project would be pleased to present a concert at the Rindge Technical High School and will offer every co-operation possible to make the concert an outstanding success.

Yours very truly,

WILLIAM HADDON - State Director

(By) Thomas W. Lander - Asst. Director

On motion by Mr. Robart it was voted that the communication be referred to the Director of Music for report.

The Superintendent recommended that the rules be amended as follows:

"Any candidate dissatisfied with his rating may on request, go over his papers with the person in charge of the examination, and if still dissatisfied he shall submit in writing very definite reasons why certain questions should receive higher grades, giving specific references in support of his claims. The person in charge of the examination shall submit the papers in the case to the examiner for review. Should the examiner hold to his original mark the candidate may request that his papers be reviewed by a board of three persons competent to pass on them. The decision of this board shall be final." Mr. Robart submitted the recommendation as an amendment to the rules. Mr. Wood moved to amend the amendment by adding before the last sentence "The candidate may require a review of any other matter concerned with his examination". The chairman ruled that the proposed amendment as amended lay on the table in accordance with the rules.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools: (under the rules this recommendation lays on the table):

PUBLISHED BY
CHARLES E. MERRILL COMPANY:
Let's Grow
Let's Stay Well
By Hahn - Winslow

On the following roll-call it was voted to adopt the Superintendent's recommendation that the sum of $275.00 be appropriated for W. P. A. Bookmending Project: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Robart, Mr. Wood and Mayor Lyons voting yes.

The following majority and minority reports of the Committee on Athletics were submitted:

COMMITTEE ON ATHLETICS
(Majority Report)
Monday, March 14, 1938.

MEMBERS PRESENT:
Mr. Carver - Chairman,
Mr. Robart, Dr. Cassidy.

It was voted to extend the congratulations of the Committee to the Rindge Technical School Basketball team for its splendid work in winning the Suburban League Basketball Championship and their outstanding performance in the Tech. Tournament.

It was voted to recommend that the following named persons be re-elected at the salaries set forth and that the re-election of football coaches and assistant football coaches be held in abeyance:

High and Latin School

James F. Foley — Coach of Baseball (1938 season) — $400 for season.
Joseph A. Kozlowsky — Coach of Basketball (1938-39 season) — $400 for season.
Francis J. Culhane — Coach of Hockey (1938-39 season) — $400 for season.
John V. Murphy — Coach of Track (1938-39 season) — $300 for season.

Rindge Technical School

John R. Curry — Coach of Baseball (1938 season) — $400 for season.
Thomas J. Murphy — Coach of Basketball (1938-39 season) — $400 for season.
William H. Mahoney — Coach of Hockey (1938-39 season) — $400 for season.
Thomas F. Duffy — Coach of Track (1938-39 season) — $300 for season.

It was voted to recommend that the following named physicians be re-elected for the school year 1938 - 39 at the salaries set forth:

Dalton C. O'Brien, M. D. High and Latin School $400. per year.
Robert E. Driscoll, M. D. Rindge Technical School $400. per year.
Cornelius T. O'Connor, M. D. Elementary Schools $400. per year.

It was voted to recommend that Henry C. Lynch be re-elected Faculty Manager of the Rindge Technical School for the school year 1938 - 39 at a salary of $500. per year and Garrett Foley be re-elected Faculty Manager of the High and Latin School for the school year 1938 - 39 at a salary of $500. per year.

It was voted to recommend that the sum of $5200.00 be appropriated to cover the above listed salaries for coaches, physicians and faculty managers.

Respectfully submitted,
JOHN J. CARVER
Chairman: Committee on Athlectics.

COMMITTEE ON ATHLETICS
(Minority Report)

Dr. Cassidy dissents from the report of the Committee on Athletics insofar as it concerns the re-election of the baseball coaches and submits this minority report recommending that the name of William McLaughlin be substituted for coach of baseball at Rindge Technical School.

Respectfully submitted,
DR. JAMES J. CASSIDY

Mr. Wood stated that under the rules all nominations lay on the table. The chair ruled that the reports are to be tabled. Mr. Robart raised a point of order and called the attention of the chairman to Section 413 which states that "no nomination, except of candidates for re-election and of principals of evening and vacation schools, shall be acted upon before the next regular meeting succeeding that at which it is made". The chair then reversed its ruling and ruled that the positions mentioned in the majority report were re-elections.

On motion by Mr. Wood it was then voted on the following roll-call to lay on the table until the next regular meeting the marjority and minority reports of the Committee on Athletics: Dr. Cassidy, Mr. Galgay, Mr. Wood and Mayor Lyons voting yes; Mr. Carver, Mr. Fitzgerald and Mr. Robart voting no.

Mr. Fitzgerald, chairman of the Committee on Buildings and Grounds presented the following report:

COMMITTEE ON BUILDINGS & GROUNDS

Monday, March 21, 1938

MEMBERS PRESENT:

Mr. Fitzgerald - Chairman

Mr. Galgay, Mr. Wood.

Also present: Chief Custodian Wm. J. Fitzgerald and Superintendent of Buildings John J. Terry.

It was voted to recommend that granolithic walks be laid on the loam exposed in front of the Longfellow School, said work to be done under a W.P.A. project at an approximate cost to the School Department of $375.00.

W.P.A. Projects are being prepared for painting, plumbing, carpentry work and general repairs for the Lincoln, Harvard and Putnam Schools. (Lincoln School is in need of painting and caulking of windows and other minor repairs; Harvard School is in need of painting, plumbing repairs, heating repairs, carpentry work and general repairs; Putnam School is in need of painting, plumbing repairs, heating repairs, carpentry work and general repairs).

It was voted to recommend that his Honor, the Mayor, be requested to have a police signal box installed in front of the Taylor School. Inasmuch as this school is now being used as a store house the Committee feels that this added police protection is essential.

The Committee recommends that Superintendent of Buildings John J. Terry and Chief Custodian Wm. J. Fitzgerald be empowered to remove all furniture, fixtures and other salvage building material that may be used for repairs to other school buildings, before bids are asked for demolition of the Webster School Building.

It was voted to recommend that it is the opinion of the Committee on Buildings and Grounds that the new Webster School shall be equipped with oil burning apparatus which shall meet the approval of the Superintendent of Buildings.

It was voted to recommend that his Honor, the Mayor, in conjunction with the Chairman of the Committee on Buildings and Grounds, be requested to make an investigation and take action for the completion of the organ in the Rindge Technical School in accordance with the agreement made with the City of Cambridge.

Respectfully submitted,
JAMES F. FITZGERALD
Chairman: Committee on Buildings and Grounds.

On the following roll-call it was voted on motion by Dr. Cassidy that the report be approved with the exception of the paragraph relative to equipping the new Webster School with oil burning apparatus and that this section of the report be laid on the table: Mr. Carver, Dr. Cassidy, Mr. Fitzgerald, Mr. Galgay, Mr. Wood and Mayor Lyons voting yes; Mr. Robart voting no.

Mr. Robart moved that the text books recommended for approval by the Superintendent at the meeting of March 7, 1938 be approved. It was voted **not** to adopt a substitute motion offered by Dr. Cassidy that the Superintendent submit to the School Committee at each meeting a list of the books that are going to be purchased and used. It was then voted to adopt Mr. Robart's motion that the text books recommended for approval by the Superintendent at the meeting of March 7, 1938 be approved.

It was voted **not** to adopt a motion by Dr. Cassidy to refer to the budget the Superintendent's recommendation presented at the meeting of March 7, 1938, that Leander MacDonald be appointed to the position of Director of High School Athletic Activities for the year 1938 at a salary of $700.00: Dr. Cassidy, Mr. Galgay, and Mr. Wood voting yes; Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting no. On the following roll-call it was then voted on motion by Mr. Carver to adopt the Superintendent's recommendation submitted at the meeting of March 7, 1938, that Leander MacDonald be appointed to the position of Director of High School Athletic Activities for the year 1938 at a salary of $700.00: Mr. Carver, Mr. Fitzgerald, Mr. Robart, and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

On the following roll-call it was voted on motion by Mr. Carver to appropriate the sum of $700.00 to cover the salary of the position of Director of High School Athletic Activities, said sum to be included in the budget for 1938: Mr. Carver, Mr. Fitzgerald, Mr. Robart and Mayor Lyons voting yes; Dr. Cassidy, Mr. Galgay and Mr. Wood voting no.

The chairman appointed the following members to approve bills and payrolls:

April	Mr. Fitzgerald.
May	Mr. Galgay.
June	Mr. Wood.

A motion to adjourn, offered by Dr. Cassidy, was lost.

It was voted to adopt a motion by Mr. Robart that the names of members of the School Committee appear on all official papers and correspondence as certified by the election commission.

It was then voted to adopt a motion by Dr. Cassidy to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, April 4, 1938

REGULAR MEETING:

Members present: Committeemen John J. Carver, James J. Cassidy, James F. Fitzgerald, William F. Galgay, Ralph W. Robart, Russell A. Wood, and Mayor John W. Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Robart it was voted that the minutes of the meeting of March 21, 1938 be approved as printed.

A communication was received from Geo. R. McCoubrey, Field Supervisor for the Commercial Casualty Insurance Company requesting the privilege of a hearing at this meeting in executive session relative to the modification of any order which was passed by the committee some time ago, excluding all insurance men from the Cambridge Schools. On motion by Committeeman Fitzgerald it was voted on the following roll-call to suspend the rules: Committeeman Carver, Cassidy, Fitzgerald, Galgay, Wood, and Mayor Lyons voting yes; Committeeman Robart voting no. Committeeman Fitzgerald moved that the committee convene in to executive session for the purpose of hearing Mr. McCoubrey. Committeeman Fitzgerald was then given unnanimous consent to withdraw this motion and it was voted that Mr. McCoubrey be heard in open session. Mr. McCoubrey then explained to the committee that the reason he desired to have the order in question modified was that about fourand one-half years ago at the request of a committee of teachers and with the consent of the School Committee and the Superintendent of Schools, his company had installed a group plan insurance especially designed for teachers. This plan has been installed in hundreds of school systems throughout the United States and is working to the advantage of the Cambridge teachers at present, but in order that it may continue to work in this advantageous manner it must be serviced. Mr. McCoubrey advised the committee that during the four and one-half years the plan has been in operation he has never at any time taken any liberties or violated any of the rules and regulations of the School Department and that it has been his custom at all times to proceed to the Master's Office and request the privilege from the Master of talking to certain teachers after school was over and at no time during class-room hours. The rules were suspended and on motion by Committeeman Fitzgerald it was voted on the following roll-call that Mr. McCoubrey be given permission to enter the schools, as has heretofore been the custom, by obtaining permission from the Master of the school, and with the provision that he is not to interview teachers during school hours: Committeemen Carver, Cassidy, Fitzgerald, Wood, and Mayor Lyons voting yes; Committeemen Galgay and Robart voting no.

On motion by Committeeman Wood it was voted to lay on the table until later in the meeting a communication transmitted by Superintendent of Buildings John J. Terry, from Richard Shaw, Architect, relative to the proposed new addition to the Webster School.

The Chairman ordered received and placed on file a communication from the Lithuanian American Citizen's Club requesting an abatement of the amount of $20.00 paid to the School Department for the rental of the basket-ball court in the Roberts School.

A communication was received from St. Paul's Young Mens' Club inviting the members of the School Committee to be present at their final gym. night to be held at the Rindge Gymnasium on Thursday evening, April 7, 1938. On motion by Committeeman Robart it was voted that the invitation be acknowledged and accepted with thanks.

A communication was received from the Chief of the Fire Department advising that the Roberts School Hall is hired by a Portuguese Society to run Portuguese motion pictures and that under the present arrangements of seats there are no spaces left for centre aisles and requesting a re-arrangement of the seats to allow for centre aisles. The Chairman, with the consent of the committee, ordered the matter referred to the Superintendent of Schools with power to act.

The Assistant Superintendent of Schools advised the committee that the Superintendent would not be present at this meeting because of illness.

The Assistant Superintendent presented a request from the Public Library requesting permission to have someone from the staff of the library visit the various schools and explain to the children the use of the library and the kind of books available. The Assistant Superintendent advised the committee that the Superintendent recommends that permission be granted. On motion by Committeeman Fitzgerald it was voted that the Superintendent's recommendation be adopted.

The Assistant Superintendent presented a request from the Edward W. Quinn Debating Society of the Knights of Columbus asking permission to conduct a public speaking contest for the pupils of the high schools, the winners of the competition to be awarded the Edward W. Quinn Public Speaking Medals. The Assistant Superintendent advised the committee that this permission has been granted for the past few years and that the Superintendent recommends granting permission for this year. On motion by Committeeman Fitzgerald it was voted that the recommendation be adopted.

The Assistant Superintendent presented a letter from Ingolf V. Bockmann, teacher at Rindge Technical School asking for leave of absence to make a visit to Norway to do some research in industrial training and pratice in social legislation and youth recreation. The Assistant Superintendent advised the committee that the Superintendent recommends that Mr. Bockmann be granted leave of absence with stipend from June 4, 1938 to the re-opening of schools in September, 1938. On motion by Committeeman Robart it was voted that the Superintendent's reommendation be adopted. Committeeman Galgay is recorded as voting no.

The Assistant Superintendent presented the resignation of Margaret F. O'Neill, clerk in the School Department, effective April 30, 1938. The Assistant Superintendent stated that the Superintendent has asked him to inform the School Committee that Miss O'Neill has served in the School Department for eight years. During that period she has co-operated in every way; has been an efficient, careful, loyal member of the personel and her loss will be sorely felt in the next few years and the Superintendent desires to express his appreciation to Miss O'Neill for her service in the School Department.

On motion by Committeeman Robart it was voted that the resignation be accepted and the well-wishes of the committee be extended to Miss O'Neill for her future happiness and prosperity.

The Assistant Superintendent advised the committee that the Superintendent recommends the adoption of the following text books:

PUBLISHED BY
CHARLES SCRIBNER'S SONS:

"Childhood Readers Series": by Grady, Klapper & Gifford.

New Stories for Boys and Girls - Fourth Grade

New Stories of Today and Yesterday - Fifth Grade

New Stories of Life and Adventure - Sixth Grade

The Assistant Superintendent presented the following financial report and on motion by Committeeman Robart it was voted that it be made part of the records:

REPORT OF EXPENDITURES APRIL 1, 1938

	Expended March 1, 1938	Expended during March	Total
Administration Salaries	$11,034.74	$5,524.24	$16,558.98
General Expenses	1,260.17	765.87	2,026.04
Teachers Salaries	236,841.29	118,798.96	355,640.25
“ Substitutes	5,096.00	1,982.00	7,078.00
“ Athletics	2,040.00	370.00	2,410.00
“ Evening	6,210.50	1,546.00	7756.50
“ Americanization	741.50	160.00	901.50
Text Books	867.03	889.89	1,556.92
Nursery Class Supplies	47.91	29.20	77.11
Supplies	4,638.73	3,744.45	8,383.18
Lunch Room Supplies	5,175.54	2,294.46	7,470.00
Tutition to Other Cities	641.13	50.42	691.55
Transportation of Pupils	100.00	150.00	250.00
Travel Outside State	100.00	....	100.00
Fuel	313.23	8,663.98	8,977.21
Heat at Rindge	6,515.79	3,726.14	10,241.93
Light & Power	....	475.83	475.83
Lighting	....	1,079.20	1,079.20
Power	....	173.34	173.34
Janitors Salaries	21,139.54	10,690.47	31,830.01
Repairs	481.14	269.86	751.00
Janitors Supplies	891.93	124.22	1,016.15
Furniture & Furnishings	18.98	79.90	98.88
Other Expenses	62.12	258.69	320.81
Athletic Clothing	460.91	....	460.91
Minors License Refund	9.75	7.50	17.25
Pensions	263.62	119.80	385.42
	$304,753.55	$161,974.42	$466,727.97

Committeeman Carver, Chairman of the sub-committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

Monday, April 4, 1938

MEMBERS PRESENT:

Mr. Carver - Chairman,

Dr. Cassidy, Mr. Robart. Also present: Mr. Joseph Smith and Mr. Leander Maconald.

It was voted that the Faculty Managers submit forthwith a budget for the year.

It was voted to recommend that John C. Landrigan and George Mokaba be appointed umpires for the Grammar School Baseball League at a salary not to exceed $50.00 for the season.

It was voted to recommend that the removal and storage of the board track at the High and Latin School be referred to the Committee on Buildings and Grounds.

It was voted to recommend that the Board of Health be requested to have the school physician co-operate with the Department of Physical Education in the examination and referring for treatment of children with poor posture.

I was voted to recommend to refer to the Committee on Buildings and Grounds for report the request of the Director of Physical Education that a ladder be installed in the Kelly School Corrective Gym. and all ladders in corrective gyms. be made adjustable for height and further that chinning bars to be installed in all elementary schools for poor posture groups and tests.

It was voted to recommend that a meeting be planned in May and that all members of the Physical Education staff be invited to attend.

It was voted to recommend that golf teams be established at the High and Latin School and Rindge Technical School at no cost to the School Department.

Respectfully submitted,

JOHN J. CARVER

Chairman: Committee on Athletics

On motion by Committeeman Robart it was voted that the report be approved and the recommendations adopted.

On motion by Committeeman Robart it was voted that the text books recommended by the Superintendent at the meeting of March 21, 1938 be adopted.

On motion by Committeeman Robart it was voted to adopt the following proposed amendment to the rules as submitted at the meeting of March 21, 1938: "Any candidate dissatisfied with his rating may on request go over his papers with the person in charge of the examination, and if still dissatisfied he shall submit in writing very definite reasons why certain questions should receive higher grades, giving specific references in support of his claims. The person in charge of the examination shall submit the papers in the case to the examiner for review. Should the examiner hold to his original mark the candidate may request that his papers be reviewed by a board of three persons competent to pass on them. The candidate may require a review of any other matter concerned with his examination. The decision of this board shall be final."

The Chairman advised that the minority and majority reports of the Committee on Athletics as submitted at the meeting of Mach 21, 1938 were now before the committee for action. Committeeman Cassidy moved that Leander MacDonald and William McLaughlin be invited to be heard in executive session before the close of the meeting. Committeeman Robart raised a point of order that this motion was out of order as the reports of the Committee on Athletics were before the committee and the question comes on the minority report. The Chairman ruled the point of order well taken. Committeeman Cassidy then moved adoption of the following minority report of the Committee on Athletics as submitted at the meeting of March 21, 1938:

> Dr. Cassidy dissents from the report of the Committee on Athletics insofar as it concerns the re-election of the baseball coaches and submits this minority report recommending that the name of William McLaughlin be substituted for coach of baseball at Rindge Technical School.

On the following roll-call it was voted **not** to adopt this minority report:

Committeemen Cassidy and Galgay voting yes; Committeemen Carver, Fitzgerald, Robart, Wood, and Mayor Lyons voting no.

Committeeman Carver moved adoption of the following Majority Report of the Committee on Athletics as submitted at the meeting of March 21, 1938.

COMMITTEE ON ATHLETICS

Monday, March 14, 1938.

MEMBERS PRESENT:

Mr. Carver - Chairman,
Mr. Robart, Dr. Cassidy.

It was voted to extend the congratulations of the Committee to the Rindge Technical School Basketball team for its splendid work in winning the Suburban League Basketball Championship and their outstanding performance in the Tech. Tournament.

It was voted to recommend that the following named persons be re-elected at the salaries set forth and that the re-election of football coaches and assistant football coaches be held in abeyance:

High and Latin School

James F. Foley — Coach of Baseball (1938 season) — $400 for season.
Joseph A. Kozlowsky — Coach of Basketball (1938-39 season) — $400 for season.
Francis J. Culhane — Coach of Hockey (1938-39 season) — $400 for season.
John V. Murphy — Coach of Track (1938-39 season) — $300 for season.

Rindge Technical School

John R. Curry — Coach of Baseball (1938 season) — $400 for season.
Thomas J. Murphy — Coach of Basketball (1938-39 season) — $400 for season.
William H. Mahoney — Coach of Hockey (1938-39 season) — $400 for season.
Thomas F. Duffy — Coach of Track (1938-39 season) — $300 for season.

It was voted to recommend that the following named physicians be re-elected for the school year 1938 - 39 at the salaries set forth:

Dalton C. O'Brien, M. D. High and Latin School $400. per year.
Robert E. Driscoll, M. D. Rindge Technical School $400. per year.
Cornelius T. O'Connor, M. D. Elementary Schools $400. per year.

It was voted to recommend that Henry C. Lynch be re-elected Faculty Manager of the Rindge Technical School for the school year 1938 - 39 at a salary of $500. per year and Garrett Foley be re-elected Faculty Manager of the High and Latin School for the school year 1938 - 39 at a salary of $500. per year.

It was voted to recommend that the sum of $5200.00 be appropriated to cover the above listed salaries for coaches, physicians and faculty managers.

Respectfully submitted,
JOHN J. CARVER
Chairman: Committee on Athletics.

On the following roll-call it was voted to adopt this marjority report:

Committeemen Carver, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes; Committeeman Cassidy voting no. Committeeman Robart moved reconsideration of this vote, hoping it would not prevail. The motion for reconsideration was lost.

On motion by Mr. Galgay it was voted to take from the table the follow- proposed amendment to the rules: "Sub-masters in the elementary schools shall be limited to six in number. The maximum salary of sub-masters effective April 1, 1938 shall be $2900.00 per year". On motion by Committeeman Galgay it was voted that this proposed amendment be referred to the budget.

On motion by Committeeman Robart it was voted to take from the table the Superintendent's recommendation that a course in salesmanship be organized in the High and Latin School and that examinations be held for such a position on March 19, 1938. On motion by Committeeman Robart it was voted that this recommendation be given leave to withdraw.

Relative to the request that the Director of Music submit a report on the communication from the Federal Music Project with reference to the State Symphony Orchestra giving afternoon student's concerts in the schools, the secretary presented a lenghty report from Benedict FitzGerald, Director of Music. On motion by Committeeman Robart it was voted that the report be referred to the Superintendent with the request that he submit a digest at the next meeting.

On motion by Committeeman Wood it was voted to take from the table the following communication, presented earlier in the meeting from Richard Shaw, Architect, relative to the proposed new addition to the Webster School:

RICHARD SHAW
Architect
Boston, Mass.

April 2, 1938

Mr. John J. Terry,
Supt. of Public Bldgs.
City Hall, Cambridge, Mass.

Re: Webster Schoolhouse
Cambridge, Massachusetts.

Dear Sir.

This will record my understanding, from our conversation yesterday that the School Committee insists upon the floor of the Hall being pitched instead of level as now shown.

In commencing work upon the revised plan to accomplish this I am faced with the problem of determining the degree of pitch desirable. Your code, I believe, limited the gradient to 1″ in 10″ and the State regulations establish a maximum of 2″ in 10″. If I adopt the former and keep the floor level to the first line of supports, as suggested, a distance of 18′ - 0″ from the stage and pitch the remainder 1″ in 10″ it will raise the level at entrances about 32″. This will necessitate five additional steps to reach this level from the street and these can only be accomodated by shortening the hall about seven feet. Please submit this data to the Committee for approval at the first opportunity so that I may have a definite basis upon which to effect the alteration.

I hope to have the revised floor plans ready for consideration before an award if any is made. The permanent fixing of seats will not be involved at this time as this will concern only the furniture which is not included in the work at present contemplated.

I enclose, herewith, Certificate of Approval received today from the Dept. of Public Safety indicating that the plans and specifications filed last week meet with all requirements of State Law.

If the hall is to be revised a new application must be made for approval of the change.

Very truly yours,
RICHARD SHAW

It was voted to adopt a motion by Committeeman Wood that a conference be arranged with the architect, said conference to be called at the discretion of the Mayor.

On motion by Committeeman Fitzgerald it was voted that the Committee on Athletics study the advisability of having included in the athletic program the sport of tennis and soccer.

It was voted to adjourn:

ADJOURNED:

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, May 2, 1938

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart and Wood.

Vice-Chairman Carver in the chair.

On motion by Committeeman Wood it was voted that the records of the meeting of April 4, 1938 be approved as printed.

A communication was presented from the League of Women Voters requesting the co-operation of the School Committee in their annual Garden Project and asking permission to circularize the children of the public schools for the purpose of giving publicity to the undertaking. On motion by Committeeman Robart it was voted that the project be endorsed and the permission requested be granted.

On motion by Committeeman Robart it was voted to make part of the records the following communication from the City Council:

IN CITY COUNCIL

March 29, 1938.

ORDERED:-

That the City Council of the City of Cambridge does hereby approve of the bill filed by John W. Lyons, Mayor of the City of Cambridge, and now before the Legislature of Massachusetts, entitled, "An Act Authorizing the City of Cambridge to Borrow Money for School Purposes".

In City Council, April 5, 1938
Ordered adopted by a yea and nay vote -

Yeas 13; Nays 2; Absent 0.
Approved by the Mayor, April 6, 1938.

A true copy,

Attest:- FREDERICK H. BURKE
City Clerk

A communication was received from Frederick H. Burke, City Clerk, advising that at a meeting of the City Council held on April 5th, 1938 a report of the Committee on Finance was adopted recommending that the order requesting His Honor the Mayor to consider the advisability of allowing a certain number of school children the privilege of acting for one hour or more in each of the various city offices as department heads, the children of the schools to be picked by the school masters, be referred to the School Committee. On motion by Committeeman Fitzgerald it was voted that permission requested be granted and the movement endorsed.

It was voted to receive and place on file a communication from the Cantab Club thanking the School Committee for their co-operation extended throughout the basketball season.

On motion by Committeeman Robart it was voted to refer to the Superintendent for study and recommendation the communication from Westinghouse Electric and Manufacturing Company relative to the establishment of a group of scholarships at the Carnegie Institute of Technology by the Westinghouse Electric & Manufacturing Co.

The Superintendent advised the Committee that His Honor, the Mayor, had informed him that he wished to have a special meeting of the School Committee to consider the budget on Monday, May 9, 1938 in Room 24, City Hall at eight o'clock provided this date was suitable to all the members. As several of the members would be unable to attend on May 9 it was voted on motion by Committeeman Wood that the Secretary be empowered to contact each of the members to determine what date would be satisfactory to all the members.

The Superintendent reported the death, on April 11, 1938, of Joseph R. Little, a teacher at the Rindge Technical School. The Superintendent advised the committee that Mr. Little was an exceptional teacher and a man whose influence was felt not only in the classroom, and the School Department has suffered a tremendous loss by his death. On motion by Committeeman Robart it was voted that the home-room in which Joseph R. Little served be permanently dedicated to his memory and a suitable plaque placed therein for the purpose of so dedicating.

On motion by Committeeman Fitzgerald it was voted to make part of the records the following communication from Mrs. Louise A. Little, wife of the late Joseph R. Little, teacher at the Rindge Technical School:

To the members of the Cambridge School Committee:

Please except my sincere thanks to you for the beautiful flowers received and your help and many kindnesses extended at this time of great sorrow.

Sincerely,

LOUISE A. LITTLE

April 21, 1938.

The Superintendent reported the retirement of Anna L. Crane, Head Kindergartner at the Roberts School, effective March 29, 1938 and the Superintendent advised the Committee that Miss Crane has been a teacher in the Cambridge School System for over thirty-four years. On motion by Committeeman Fitzgerald it was voted that a suitable letter of appreciation be sent to Miss Crane for her many years of service to the Cambridge School Department.

The Superintendent reported the transfer of Helen M. Whoriskey from Head Kindergartner at the Willard School to Head Kindergartner at the Roberts School effective May 9, 1938.

The Superintendent presented the following communication from His Honor, the Mayor, relative to Clean-Up-Week:

OFFICE OF THE MAYOR

CAMBRIDGE, MASSACHUSETTS

April 18, 1938.

CLEAN-UP-WEEK

The week beginning May 1, 1938, has been designated by our Board of Health as annual Spring Clean-Up-Week in this city, and a campaign for this purpose is proceeding under its direction.

I shall request the several departments of this city including the School, Street, Police, Fire, Engineering and Building Departments, to co-operate with the Board of Health in every way possible to make the campaign a success.

The newspapers and moving picture houses will, I am sure, co-operate in giving the subject publicity.

I earnestly urge the owners of property and tenants to do their part in this clean-up Campaign. If all will place accumulated rubbish and refuse in proper containers, and place the same in convenient places at their property, the city collectors will then remove the same and see that it is properly disposed of in regular routine.

It is truly in the public service when civic minded men and women, in co-operation with our city and other public officials, unite for the accomplishment of greater health and beauty in our homes and communities. After all, there is nothing that can replace that pride which comes from a clean and well-kept home and a well developed and beautiful city in which to live.

Yours respectfully,

JOHN W. LYONS, Mayor

The Superintendent recommended that the School Department join with the Board of Health to help make this annual Clean-Up-Week a success. On motion by Committeeman Fitzgerald it was voted to adopt the Superintendent's recommendation and that the School Committee endorse the Clean-Up-Week movement.

The Superintendent advised the committee that the following communication from the Girl Scouts had been transmitted to him by His Honor, the Mayor:

April 23, 1938.

Mayor John W. Lyons,
Cambridge City Hall,
Cambridge, Mass.

My Dear Mayor Lyons:

At the request of Miss Emma Ward I am taking this opportunity to ask the School Committee, through you, for the use of a few school buildings as meeting places for Girl Scout troops. At the moment we are dependent almost entirely on churches, which, although they are most generous in their attitude, cannot take care of as many or as diversified groups as we should like to be able to include in our Girl Scout program.

We have surveyed our present troop distribution and the demand we have had from children this year, and have found that we need to start new groups in North and East Cambridge. If the following schools have suitable facilities, they are in the locations that would best take care of our needs:

Russell School, Peabody School, Agassiz School, High School Annex (old Harvard School), Roberts School.

As you know, Scouting aims to be as inexpensive a recreational project as possible, and for that reason we are unable to afford janitor or rental fees. We should be very grateful, therefore, if the School Committee would grant us the use of each of the above schools for two hours a week, from October through May of next year. The meet-days would have to be arranged when our troops open in the fall, and we understand, of corse, that they would have to fit in with the school programs.

We would be most appreciative of any help that you can give us and of any arrangement that the Committee can make.

Thank you for your interest.

Very cordially yours,

MRS. C. LESLIE GLENN
Commissioner.

The Superintendent informed the Committee that because evening school and recreational programs are being carried on in the school buildings mentioned he was of the opinion that the Girl Scouts could be accomodated at no cost to the School Department. The Superintendent recommended that the matter be referred to his office. On motion by Committeeman Fitzgerald it was voted that the request be referred to the Superintendent with power.

On motion by Committeeman Wood it was voted that the following communication relative to the National Conference on Federal Aid to Education be made part of the records and placed on file:

OFFICE OF THE MAYOR

CAMBRIDGE, MASSACHUSETTS

April 29, 1938.

Mr. M. E. Fitzgerald
Superintendent of Schools,
Cambridge, Mass.

Dear Sir:

Enclosed herewith please find communication I received from the National Conference on Federal Aid to Education, advising me of a meeting to be held at the National Press Club Auditorium on Saturday and Sunday, May 7th and 8th.

Will you kindly represent me at this conference, if possible?

Yours truly,

JOHN W. LYONS, Mayor

NATIONAL CONFERENCE
on
FEDERAL AID TO EDUCATION

April 27, 1938.

Dear Mayor Lyons:

We enclose program of the Conference on Federal Aid to Education, to be held at the National Press Club Auditorium, Saturday and Sunday Morning, May 7th and 8th, and summary of the recommendations of the President's Advisory Committee on Education.

We are sure you are deeply interested in this subject and most sincerely hope that you can attend the sessions and take part in the discussion.

With the large expenditures for military and naval purposes and for relief, the needs of the school children of our nation, and particularly of our rural areas, are apt to be neglected.

This ,we are sure you will agree, makes this Conference of supreme importance, and we confidently count on your active co-operation in securing legislation to carry out the principles of the report of the President's Advisory Committee on Education.

If you cannot attend yourself, will you designate someone to represent you?

Yours sincerely,
JEROME DAVIS, Chairman.

The Superintendent presented the dates of graduations and members were assigned to attend these various graduations as follows:

High and Latin	(Tuesday)	8:00 p.m.	June 7	Mr. Galgay
Rindge Technical	(Wednesday)	7:30 p.m.	June 8	Mr. Wood
Wellington	(Thursday)	9:30 a.m.	June 9	Mr. Carver
Webster	(Thursday)	2:30 p.m.	June 9	Mr. Wood
Kelly	(Friday)	9:30 a.m.	June 10	Mr. Galgay
Longfellow	(Friday)	11:00 p.m.	June 10	Dr. Cassidy
Fletcher	(Monday)	9:30 a.m.	June 13	Mr. Carver
Morse	(Monday)	11:00 a. m.	June 13	Dr. Cassidy
Putnam	(Monday)	2:30 p.m.	June 13	Mr. Wood
Roberts	(Tuesday)	9:30 a.m.	June 14	Mr. Fitzgerald
Houghton	(Tuesday)	11:00 a. m.	June 14	Mr. Galgay
Ellis	(Tuesday)	2:00 p.m.	June 14	Dr. Cassidy
Boys Vocational and Girls Vocational	(Tuesday)	8:00 p.m.	June 14	Mr. Fitzgerald
Agassiz	(Wednesday)	9:30 a.m.	June 15	Mr. Wood
Thorndike	(Wednesday)	11:00 a.m.	June 15	Mr. Carver
Peabody	(Wednesday)	2:00 p.m.	June 15	Mr. Galgay
Russell	(Thursday)	9:30 a.m.	June 16	Dr. Cassidy
Haggerty	(Thursday)	11:00 a.m.	June 16	Mr. Carver
Opportunity Class	(Thursday)	2:00 p.m.	June 16	Mr. Galgay

Committeeman Robart moved that in the case of graduations that the School Committee sit as as a committee of the whole and prepare discourses and with respect to Parent-Teacher Pupil meetings that the attendance of School Committee members be without assignment and for the purpose of being in attendance and not as speakers. After considerable discussion Committeeman Fitzgerald moved the previous question. The previous question having prevailed the Chairman ordered the main question. On the following roll-call it was voted not to adopt Committeeman Robart's motion: Committeemen Fitzgerald and Robart voting yes; Committeeman Carver, Cassidy, Galgay and Wood voting no. Committeeman Cassidy moved reconsideration of this vote hoping it would not prevail. On the following roll-call the motion to reconsider was lost: Committeeman Carver, Cassidy, Galgay and Wood voting no.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" under the rules:

PUBLISHED BY AMERICAN BOOK COMPANY

"Consumer Goods" by Reich Siegler

WORLD BOOK COMPANY

"Modern School Arithmetics" (New Edition) by Clark-Otis-Hatton for Grades 7 and 8.

"Instructional Tests in Biology" by Blaidsdell for Jr. and Sr. High School.

"Instructional Tests in Plane Geometry" by Bishop-Irwin for Jr. and Sr. High School.

"Instructional Tests in General Science" by Glenn-Gruenberg, for Jr. and Sr. High School.

"Instructional Tests in Physics" by Glenn-Oburne for Jr. and Sr. High Schools.

"Instructional Tests in Chemistry" by Glenn-Welton for Jr. and Sr. High Schools.

PUBLISHED BY HOUGHTON MIFFLIN COMPANY

"Tales and Travels" by Hahn for fifth grade (Child Development Series)

"Highways and Byways" by Parker & McKee for sixth grade (Child Development Series.)

"The Hole in the Dike" by Stevenson

PUBLISHED BY CHARLES SCRIBNER'S SONS:

"Real Life Arithmetics" by Bond, Reynolds, Schuster and West, for Grade Three, Four, Five and Six.

"How People Work Together" by Freeland, Ayer and Moore for Grade Four (New Frontier Social Science Series.)

The Superintendent recommended that $100.00 be appropriated each month during the fiscal year for food for the children of the Federal Emergency Nursery Schools. On motion by Committeeman Robart it was voted to refer this recommendation to the budget.

The Superintendent recommended that the rating of William F. Donovan be changed from Secretary to Executive Secretary, subject to the approval of the Civil Service Commission. Committeeman Robart moved that the Superintendent's recommendation be adopted. Committeeman Cassidy offered a substitute motion that the recommendation lay on the table until the next meeting. It was voted to adopt Committeeman Cassidy's substitute motion.

The Superintendent recommended that the vacancy caused by the resignation of Miss Margaret O'Neill, clerk in the School Department, be filled by the transfer of Miss Katherine V. Ryan, clerk in the Street Department, at no change in salary. On motion by Committeeman Robart it was voted that the recommendation be refered to the budget.

The Superintendent recommended that the Trustees of the Dowse Institute be permitted to use the halls of Thorndike, Roberts and the Webster Schools on the nights of May 16, 18, and 20 respectively, subject to the usual conditions the purpose being to hold a series of free talks on Americanism vs Communism, Nazism and Fascism. After considerable discussion Committeman Robart was given unanimous permission to withdraw his motion. Committeeman Robart then moved that the recommendation be referred to the Assistant Business Agent under the rules. Committeeman Wood moved to amend this motion by adding "with the approval of the project by the School Committee". It was voted to adopt this motion as amended.

The Superintendent recommended that the Children's Museum be granted permission to hold their Annual Award Night on Wednesday evening, May 11, 1938. On motion by Committeeman Fitzgerald it was voted that the Superintendent's recommendation be adopted .

The Superintendent recommended that the Massachusetts Associated Body of High School Students Councils be granted permission to hold their annual meeting at the Quinn Auditorium of the Rindge Technical School on Saturday morning and afternoon, May 21st, 1938. On motion by Committeeman Galgay it was voted that the Superintendent's recommendation be adopted.

On motion by Committeeman Robart it was voted that the following communication from J. Louis Doyle, Acting Director of Art, be made part of the records:

DEPARTMENT OF ART EDUCATION

April 25, 1938.

Mr. M. E. Fitzgerald,
Superintendent of Cambridge Public Schools.

Dear Mr. Fitzgerald:

I have received a list, of the prize winners in the recent "Highway Safety Poster Contest", conducted by Cambridge Post No. 27 American Legion in the Cambridge Schools.

Cambridge Public School children have been awarded forty-eight Third Prizes; and forty-eight Honorable mentions.

This contest was conducted in the Fifth, Sixth, Seventh and Eight Grades, in the Cambridge High and Latin School and the Rindge Tchnical School.

Cordially yours,

J. LOUIS DOYLE, Acting Director.

The Superintendent presented a request from J. Louis Doyle, Acting Director of Art, asking permission to hold an exhibition of Art Work, done in the Cambridge Public Schools, in the Longfellow School Hall during the week of May 16th to 21st, and that the exhibitions be open on school days from 1:00 p. m. to 4:00 p. m. and on Saturday from 9:00 a. m. to 1:00 p. m. with a member of the Art Department in charge. On motion by Committeeman Robart it was voted that the plan be approved and the permission requested be granted.

The Superintendent presented the following communication from the John B. Whoriskey Memorial Association:
Dear Mr. Fitzgerald:

Shortly after the Whoriskey Music Festival, whose resounding success owed so much to your interest and support, I wrote to you, giving assurance that the profit derived from that affair would be used in the interest of school music.

I am happy to inform you that the Association is now prepared to give practical effort to that assurance.

We have decided to award bronze plaques yearly to three pupils for outstanding achievement in music; one to be choosen from each high school ad one from the grade schools. These plaques will bear a bas-relief portrait busto of Mr. Whoriskey and have a value of about twenty dollars apiece.

The Association has no wish to participate in the choice of the recipients. I respectfully request the honorable members of the School Committee to grant permission for such awards to be made, and the recipients selected in the manner described, and beg you to transmit this request to them for their consideration.

Respectfully,

EDMUND POWERS

President-John B. Whoriskey Memorial Assn.

On motion by Committeeman Robart it was voted that the plan outlined by the John B. Whoriskey Memorial Association be endorsed by the School Committee.

The Superintendent presented the following communication from John D. Crowley, Chairman of the City Employees Group of the Cambridge Hospital Fund Drive.

April 21, 1938

M. E. Fitzgerald, Esq.,

Supt. of Schools

City of Cambridge

Dear Sir:

I have been requested by Mayor Lyons to head a committee of city officials to give all city employees the opportunity to contribute to the Cambridge Hospital Fund of $100,000 to be raised during the period May 9 to May 19 and consequently, as head of your department, you are requested to see that all the employees in your department are informed of this very worthy effort to raise funds to keep this hospital, now over seventy years serving our people, abreast of the best modern practice.

This fund is necessary for indispensable scientific equipment, as well as to make alterations and improvements resulting in greater safety for the patients and personel at the hospital, but most important to provide for care of worthy 'free patients' in the Cambridge neighborhood.

You are most cordially invited to attend a meeting of City Department Heads and other leaders of Groups to be held at the Wyman House Library at the Cambridge Hospital on Monday Afternoon at 5:15 o'clock to become familiar with Colonel Frederick Washburn, M. D., Director of the Hospital, and learn about the progress being made under his able leadership to make the Camridge Hospital the Medical Center of Cambridge and Vicinity.

Inasmuch as Spring Vacation starts April 29th it is suggested that the School Department contributions be received by that date rather than wait until after the vacation period.

Assuring you of our appreciation of your co-operation in this matter,

Very truly yours,

JOHN D. CROWLEY,

Chairman City Employees Group

The Superintendent requested permission to bring this matter before the employees of the School Department with the strict understanding that donations are entirely voluntary. Committeeman Robart moved that the Cambridge Hospital Drive be endorsed and the Superintendent be empowered to represent the School Committee in th voluntary solicitations of members of the faculty. After considerable discussion Mr. Galgay moved the previous question. The previous question having prevailed the Chairman ordered the main question and it was voted to adopt Committeeman Robart's motion.

It was voted to receive and place on file a communication from the Boston Chamber of Commerce relative to the observance of National Foreign Trade Week.

Mr. Galgay in the chair.
Vice - Chairman Carver, Chairman of the sub-committee on Athletics presented the following reports:

COMMITTEE ON ATHLETICS

Thursday, April 14.

MEMBERS PRESENT:

Mr. Carver - Chairman,

Mr. Robart.

Also present: Joseph J. Smith, Leander MacDonald, Henry C. Lynch and Garrett D. Foley.

Mr. Smith reported that the following named teachers have volunteered to act as coaches for the Grammar School Boy's Baseball League. All coaching is done after school hours and at no cost to the department and in addition to coaching these teachers have all volunteered to attend the league games and assist the players.

Agassiz School	Bernard Duffy and John Culhane.
Ellis School	Gerard Desrosier
Fletcher School	John Fitzgerald
Houghton School	Norton McFadden
Kelley School	George Mokabo
Morse School	Henry Igo
Peabody School	Tom Egan
Putnam School	Dave Creedon
Webster School	John Callahan

Coaching in other schools is performed by sub-masters as part of their regular duties.

It was voted to recommend that a vote of thanks be extended to these teachers who have volunteered to do this coaching work for giving so unselfishly of their time and efforts.

Your committee recommends that it would be inexpedient to include the sports of soccer and tennis in the athletic program at this time since after investigation there seems to be no demand for same.

It was voted to recommend approval of the baseball schedules for the High and Latin School and Rindge Technical School for the 1938 season as submitted by th Dirctor of High School Activities Leander MacDonald.

It was voted to recommend that the Faculty Managers and Director of High School Athletic Activities prepare and submit a budget for athletic equipment.

It was voted to recommend that the Faculty Managers and Director of High School Athletic Activities be appointed a sub-committee to work out the best possible method of awarding letters and sweaters to high school athletes.

It was voted to adjourn.

Respectfully submitted,
JOHN J. CARVER,
Chairman-Committee on Athletics

COMMITTEE ON ATHLETICS

Monday, May 2, 1938.

MEMBERS PRESENT:

Mr. Carver - Chairman,

Mr. Robart.

Your chairman wishes to report that on April 22 a conference was held for all High School Coaches. All branches of sport were discussed and all present were of the opinion that a great deal of benefit will be derived from the many helpful suggestions advanced. The committee desires to express its thanks to the coaching staff for giving so generously of its time.

The sub-committee comprised of the Faculty Managers and Director of High School Athletic Activities, appointed to work out the best possible method of awarding letters and sweaters to high school athletes, presented the following report and it was voted to recommend that the rules for awarding of letters and sweaters be adopted.

LETTER AWARDS FOR BOTH HIGH SCHOOLS

FOOTBALL: In order to win a letter in football a boy must play in the Thanksgiving Day Game.

HOCKEY: A boy must play in at least three league games.

BASEBALL: A boy must play in at least five games. In the case of pitchers and catchers, three games.

TRACK: The winning of five points in dual meets, or the winning of one point in a State or Invitation meet shall entitle a boy to a letter.

BASKETBALL: A boy must play in at least five games in order to win a letter

In the matter of the award of letters, the Coach shall recommend in accordance with the above conditions, and his recommendations shall be approved by the Advisory Committee.

No boy shall be recommended for a letter or sweater who has not returned or paid for all athletic equipment and material loaned to him.

Studies, conduct and attendance shall be considered by the Coach when making recommendations.

In special cases a letter may be awarded to a boy when recommended by the Coach and approved by the Advisory Committee even if the boy has not playsd in the required number of games, or scored the required number of points. Such approval, however, must be unanimous.

SWEATER AWARDS FOR BOTH SCHOOLS

In the matter of the award of sweaters, the Coach shall recommend and his recommendations must be approved by the Advisory Committee. Awards are to be limited as follows:

A boy shall be awarded a football sweater when he firsts makes his letter; however, he shall not be entitled to a second sweater in that sport.

In baseball, basketball and hockey, in order to win a sweater a boy must play on a team which wins a championship. In any event, no boy shall receive more than one sweater per sport during his school career.

In order to qualify for a sweater in track, a boy must win first place in a State High School or an Invitation Meet.

Respectfully submitted,
JOHN J. CARVER
Chairman: Committee on Athletics

On motion by Committeeman Robart it was voted that the report be accepted and the recommendations adopted. Vice-Chairman Carver in the chair:

Committeeman Fitzgerald, Chairman of the sub-committee on Buildings and Grounds, presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

Wednesday, April 27, 1938

MEMBERS PRESENT:

Mr. Fitzgerald - Chairman,

Mr. Galgay.

Also present: Chief Custodian William J. Fitzgerald.

Reporting on a request of the City Council the committee recommends that it is inexpedient at this time to allow the use of the Abraham Lincoln School Gymnasium as a recreational center.

Your sub-committee made a tour of inspection and surveyed the following school buildings: Wyman Open Air, Ellis, Sleeper, Morse, Rindge, Russell, Lowell, Putnam and High and Latin Schools.

WYMAN OPEN AIR SCHOOL: A visit was made to this school for the purpose of checking the required repairs as outlined in the report of the State

Building Inspector. This building, which is well over fifty years of age, is used as a health unit and it is the opinion of your sub-committee that it would be unwise and wasteful to spend the amount of money necessary to put this very old school house in proper condition. We, therefore, recommend that a new and modern health unit be erected on this site. However, in the event that the School Committee as a whole should feel that this not feasible, it will be necessary to proceed in accordance with the demands of the State Building Inspector.

ELLIS SCHOOL: It is recommended that new curtains be installed where necessary and repairs made to the roof where needed.

SLEEPER SCHOOL: The furnaces at this school are in bad condition, having been installed over forty years ago, and your slub-committee recommends that estimates be obtained for the installation of a new heating system.

MORSE SCHOOL: It is recommended that all basement windows in rear of yard be screened and the flag pole be taken down and re-erected in the yard facing on Brookline and Allston Streets.

RINDGE TECHNICAL SCHOOL: It is recommended that electric lights be installed in the stairway of the Lassman Gymnasium.

RUSSELL SCHOOL: Because of the great number of windows being broken in this school your sub-committee recommends that the auditorium windows be screened.

The committee on Buildings and Grounds wishes to report that the WPA. Project at the Abraham Lincoln School is 95% finished, the balance of the work necessary to be completed within the next few weeks.

It was voted to recommend that the track and hockey rink be disassembled and stored on the premises and the grounds be graded and rolled.

It was voted to adjourn.

Respectfully submitted,

JAMES F. FITZGERALD,
Chairman: Committee on Buildings and Grounds.

On motion by Committeeman Robart, and seconded by Committeeman Wood, it was voted that the section of the report dealing with the construction of a new health unit be taken from the report and that His Honor, the Mayor, be requested to proceed in the proper manner to provide for a health school to replace the present Wyman School now utilized for that purpose. It was then voted that the balance of the report of the Committee on Buildings and Grounds be accepted and the recommendations approved.

On motion by Committeeman Fitzgerald it was voted that the text books recommended by the Superintendent at the meeting of April 4, 1938 be adopted.

Committeeman Galgay moved to take from the table the following proposed amendment to the rules: "The Superintendent shall nominate from the permanent list in accordance with the rules of the School Committee, names of certified applicants to fill the vacancies as they occur. No appointment shall be made. however, until a request for the same has been made in writing from the principal or one in charge of the school wherein the vacancies exist". On the following roll-call it was voted not to adopt this motion: Committeeman Galgay voting yes; Committeemen Carver, Cassidy, Fitzgerald, Robart and Wood voting no.

Relative to the request that the Superintendent submit a digest of the report made by the Director of Music concerning the State Symphony Orchestra giving afternoon student's concert's, the Superintendent reported that the Director of Music approved of this concert which is to be given in the afternoon for the children of the High and Latin and Rindge Technical School, the price of admission being

15¢ each and half of the proceeds going to the schools. The Superintendent recommended that permission be granted the Federal Music Project to carry on these concerts. On motion by Committeeman Galgay it was voted to adopt the Superintendent's recommendation.

On motion by Committeeman Wood it was voted that at all meetings of the School Committee in the Council Chamber only members of the Committee, officers and personel of the Administrative staff, and accredited representatives of the press shall be allowed within the enclosure or in the anteroom adjacent to the Council Chamber. Exceptions to this rule may be made by a majority vote of the School Committee. Special seats shall be assigned members of the press.

Mr. Robart in the Chair:

Vice-Chairman Carver moved that the plans of the Webster School be changed to provide a school hall suitable for recreational purposes. This would include a level surface without seats being bolted to the floor. On motion by Committeeman Wood it was voted that Vice-Chairman Carver's motion be laid on the table.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Wednesday, May 11, 1938.

SPECIAL MEETING: (Executive Session). Called for the purpose of considering and acting upon the budget.

MEMBERS PRESENT:

Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

It was voted that the salary of Edward J. O'Connell, Secretary of the School Committee be made $40.00 per week effective August 14, 1938.

It was voted that the salary of Robert W. Holland, Assistant Storekeeper, be made $35.00 per week effective June 1st, 1938.

It was voted that the salary of Kenneth W. Geopper, Master of the Fletcher School, be made $3250.00 per year effective September 1, 1938.

It was voted that the salary of Eva M. McGinness, Janitress at the High and Latin School be made $20.00 per week effective June 1st, 1938.

It was voted that the position of Gardner at the High and Latin School be vacated.

Mr. Carver in the chair.

It was voted that the sum of $1000 be appropriated for the purchase of a new car for the School Department.

It was voted to strke from the budget the item "$100.00 for repairs to Superintendent's automobile."

It was voted to strke from the budget the item "$75.00 for Upkeep of Superintendent's automobile."

It was voted to strike from the budget the item "$50.00 for Upkeep of Building and Grounds' Automobile."

It was voted that the item "Car Tickets" be reduced from $1,000.00 to $700.

It was voted that the Superintendent be allowed to garage the School Department automobile at the place most convenient for him, rental charges not to exceed $120.00

Mayor Lyons in the chair.

It was voted to strke from the budget the item "$200.00 for Travel Outside State".

It was voted to appropriate the sum of $250.00 for "Committee Expenses".

The Chairman appointed the following sub-committee to purchase the new automobile for the School Department: Committeemen Robart, Carver, and Wood.

It was voted that the item "Substitute Salaries" be reduced from $25,000. to $20,000.00

It was voted that the item "Evening Schools" be reduced from $14,000.00 to $12,163.70.

It was voted that the item "Janitors' Salaries-Evening Schools" be reduced from $900.00 to $812.50.

Vice-Chairman Carver in the chair.

It was voted that the item "Supplies" be reduced from $45,000.00 to $44,000.00.

It was voted that the sum of 1,175. be appropriated for the W.P.A. Nursery School Classes.

It was voted that the sum of $12,031.41 be appropriated for "Pension Accumulation Fund of the Retirement System".

It was voted that the sum of $2500. be appropriated for "Athletic Clothing".

It was voted that the sum of $11,025. be allotted for W.P.A. projects.

Mayor Lyons in the chair.

It was voted that the sum of $20,000. be appropriated for "Repairs".

It was voted that the budget as approved at this meeting, item by item, be adopted and favorably reported to

the School Committee at the next meeting.

Relative to the organ at the Rindge Technical School, installation of which has not been completed in accordance with the contract, it was voted that the City Solicitor be instructed to enter suit under the bond.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday May 16, 1938.

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

Committeeman Robart in the chair.

On motion by Committeeman Fitzgerald it was voted that the minutes of the meeting of May 2, 1938 be approved as printed.

Vice-chairman Carver in the chair.

On motion by Committeeman Robart it was voted to accept the invitation extended to the School Committee by J. Louis Doyle Acting Director of Art, to attend the exhibition of the Art Work of the children in the Cambridge Public Schools, to be held during the week of May 16 to 21 in the Longfellow School Hall.

On motion by Committeeman Robart it was voted to refer to the Superintendent for recommendation the communication from the WPA-MDC Recreation Project advising that a group of Recreational Instructors are conducting weekly outings for children in the elementary schools, the work being sponsored by the Metropolitan District Commission, and asking permission to contact the Masters of the elementary schools relative to these outings.

A communication was presented from St. Hedwig's Parochial School asking permission to use the Thorndike School Hall on Sunday, June 19, at 4:00 o'clock for Commencement Exercises and also permission to use the hall for rehearsals several times during the month of May, and on June 18 from 1:00 to 2:30 o'clock. It was voted on motion by Committeeman Fitzgerald that the permission requested be granted and that St. Hedwig's School be notified that the rehearsals are to be held during school hours.

Committeeman Robart moved to receive and place on file a communication from the Chief of Police relative to the location of a police signal box at the old Taylor School. Committeeman Fitzgerald amended this motion by adding "that a letter be transmitted to the Chief of Police requesting him to see to it that the officers patrolling that section take every precaution to prevent damage to school property". It was voted to adopt this motion as amended.

The Superintendent advised the committee that the graduation exercises of the Cambridge Tuberculosis Hospital would take place on June 10, 1938 at 2:30 p. m. On motion by Committeeman Robart it was voted that the graduation date at the tuberculosis hospital be approved.

Vice-Chairman Carver was assigned to attend the graduation exercises of the Cambridge Tuberculosis Hospital.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" under the rules:

PUBLISHED BY GREGG PUBLISHING COMPANY:

"Gregg Medical Shorthand Manual", by Effie B. Smither.

PUBLISHED BY W. B. SAUNDERS COMPANY:

"American Medical Dictionary" (non-illustrated), edited by W. A. Newman Dorland in collaboration with C. C. L. Miller (Physician's Desk Model — 15th or later edition.

PUBLISHED BY GINN & COMPANY:

Korona-Rowe Business & Personal Typewriting (Complete Course).

PUBLISHED BY LITTLE, BROWN & COMPANY:

"Problems & Values of Today" Vol. Two.

PUBLISHED BY LONGMANS, GREEN & COMPANY:

"Thought & Expression" by Thomas & Paine.

PUBLISHED BY THE MACMILLAN COMPANY:

"America Yesterday" by Bagley and Beard for grade Seven.

"America Today" by Nichols, Bagley and Beard for Grade Eight.

On motion by Committeeman Robart it was voted that the following communication from the Whoriskey Memorial Association be made part of the records and arrangements made for presentation of awards:

247 Hampshire St.
Cambridge, Mass

Dear Mr. Fitzgerald:

The awards committee of the Whoriskey Memorial Association would like to suggest as judges for the prizes to be presented to the three pupils excelling in music the following members of the music department of the Cambridge Public Schools:

Miss Mary Long Elementary
Miss Claire Waite High & Latin School
Mr. Hugh Curry Rindge Technical School.

These people were former pupils of Mr. Whoriskey.

The Association would like to present these prizes at the graduation exercises if this could be arranged.

Thank you for your kind co-operation.

Respectfully,
JOHN F. McCABE
Secretary-Whoriskey Memorial Association.

The Superintendent recommended that Katharine E. Leahy be transferred from Assistant Kindergartner at the Longfellow School to Head Kindergartner at the Willard School at a salary of $1646.00 per year to take effect May 18, 1938. On the following roll-call it was voted to adopt the Superintendent's recommendation Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart and Wood voting yes; Mayor Lyons absent.

The Superintendent recommended that the following candidates be appointed permanent teachers. This recommendation lays on the "Calendar" under the rules:

Helen M .Fay, Assistant Kindergartner at the Willard School at a salary of $1190. per annum, effective September 1, 1938 date of increase to be September 1, 1939.

John M. Cody, Teacher at the High and Latin School at a salary of $1850. per annum, effective September 1, 1938, date of increase to be September 1, 1939.

Philip H. Diehl, Teacher at the Rindge Technical School at a salary of $1850. per annum, effective September 1, 1938, date of increase to be September 1, 1939.

Adam F. Elcewicz, Teacher at the High and Latin School, at a salary of $1850. per annum, effective September 1, 1938, date of increase to be September 1, ,1939.

Charles M. Doyle, Teacher at the High and Latin School, at a salary of $1850. per annum, effective September 1, 1938, date of increase to be September 1, 1939.

The Superintendent recommended that William J. Toomey, Junior Prevocational Teacher at the Houghton School, be transferred to Teacher at the High and Latin School at a salary of $2150. per annum, effective September 1, 1938, date of increase to be September 1, 1939. On motion by Committeeman Robart and seconded by Committeeman Fitzgerald it was voted to adopt the Superintendent's recommendation: Committeemen Cassidy, Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Mayor Lyons absent.

On motion by Committeeman Robart it was voted that the following Financial Report be made part of the records:

REPORT OF EXPENDITURES MAY 1, 1938

	Expended to April 1, 1938	Expended during April	TOTAL
Administration Salaries	$16,558.98	$5,868.86	$22,427.84
General Expenses	2,026.04	652.64	2,678.68
Teachers Salaries Day	355,640.25	118,380.83	474,021.08
" " Substitutes	7,078.00	3,696.00	10,774.00
" " Athletics	2.410.00	834.83	3,244.83
" " Evening	7,756.50		7,756.50
" " Americaniaztion	901.50	102.00	1.003.50
Text Books	1,556.92	1,093.72	2,650.64
Supplies	8,383.18	2,312.79	10,695.97
W. P. A. Nursery Classes	77.11	36.67	113.78
Lunch Room Supplies	7,470.00	3,510.48	10,980.48
Tuition to Other Cities	691.55	311.89	1,003.44
Transportation of Pupils	250.00	135.00	385.00
Travel Outside State	100.00		100.00
Fuel	8,977.21	2,475.50	11,452.71
Heat at Rindge	10,241.93	2578.26	12,820.19
Light and Power at Rindge	475.83	520.27	996.10
Lighting	1,079.20	1,119.39	2,198.59
Power	173.34	149.44	322.78
Janitors Salaries	31,830.01	13,084.95	44,914.96
Repairs	751.00	504.86	1,255.86
Janitors Supplies	1,016.15	154.38	1,170.53
Furniture and Furnishings	98.88	35.06	133.94
Other Expenses	320.81	141.50	462.31
Athletic Clothing	460.91	770.69	1,231.60
Minors License Refunds	17.25	3.00	20.25
Pensions	385.42	95.84	481.26
	$466.727.97	$158,568.85	$625,296.82

The Superintendent presented bids to supply coal to the School Department and on motion by Committeeman Cassidy it was voted that these bids lay on the table until next meeting.

On motion by Committeeman Fitzgerald it was voted that the Text Books recommended by the Superintendent at the meeting of May 2, 1938 be approved.

Mayor Lyons in the chair.

On the following roll-call it was voted not to adopt a motion by Committeeman Wood to lay on the table until the next meeting the recommendation of the Superintendent submitted at the meeting of May 2, 1938 "that the rating of William F. Donovan be changed from Secretary to Executive Secrtary, subject to the approval of the Civil Service Commission:" Committeemen Galgay and Wood voting yes; Committeemen Carver, Cassidy, Fitzgerald, Robart, and Mayor Lyons voting no. Committeeman Robart then moved that the Superintendent's recommendation be adopted. Committeeman Fitzgerald moved to amend by adding "that the duties of Executive Secretary be defined by the Superintendent of Schools and submitted to the School Committee at the next regular meeting". Committeeman Galgay moved to amend by adding "that the recommendation name those who would be in charge when the Superintendent and Assistant Superintendent is out of the office". No action was taken on Committeeman Galgay's amendment. Committeeman Wood raised a point of order that Committeeman Fitzgerald's amendment was a motion in itself or a substitute motion. The Chairman ruled that the amendment as such, was in order. On the following roll-call it was voted not to adopt a motion by Committeeman Cassidy that the Superintendent's recommendation as amended lay on the table until the Superintendent submits his definition of the duties of Executive Secretary". Committeemen Cassidy, Galgay, and Wood voting yes; Committeemen Carver, Fitzgerald, Robart, and Mayor Lyons voting no.

It was voted to adopt Committeeman Fitzgerald's amendment "That the duties of Executive Secretary be defined by the Superintendent of Schools and submitted to the School Committee at the next meeting". It was then voted on the following roll-call to adopt the Superintendent's recommendation as amended "that the rating of William F. Donovan be changed from Secretary to Executive Secretary, subject to the approval of the Civil Service Commission and that the duties of Executive Secretary be defined by the Superintendent of Schools and submitted to the School Committee at the next meeting": Committeemen Carver, Fitzgerald, Robart and Mayor Lyons voting yes: Committeemen Cassidy, Galgay and Wood voting no.

On motion by Committeeman Fitzgerald it was voted to take from the table the recommendation of the Committee on Buildings & Grounds that the new Webster School shall be equipped with oil burning apparatus which shall meet the approval of the Superintendent of Buildings. It was voted to adopt this recommendation.

On motion by Committeeman Carver it was voted to take from the table the motion that the plans of he Webster School be changed to provide a school hall suitable for recreational purposes which would include a level surface without seats being bolted to the floor. It was voted on the following roll-call not to adopt this motion: Committeemen Carver, Cassidy, and Mayor Lyons voting yes; Committeemen Fitzgerald, Galgay, Robart and Wood voting no.

The Superintendent recommended that the Scholarships established at the Carnegie Institute of Technology under a plan of co-operative engineering education between Carnegie Institute of Technology and the Westinghouse Electric and Manufacturing Company be approved. It was voted on motion by Committeeman Robart that the Superintendent's recommendation be adopted.

On motion by Committeeman Robart it was voted that His Honor, the Mayor consider the advisability of having constructed a central heating plant for the purpose of heating Rindge Technical School, Cambridge High & Latin

School, Fire Headquarters Building, Municipal Hospital and the Public Library Building.

It was voted on motion by Committeeman Wood that the budget be taken up a this time.

On the following roll-call it was voted that the budget as approved at the Special Meeting be adopted: Committeemen Carver, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes; Committeeman Cassidy voting no.

On motion by Committeeman Robart it was voted that the sum of $1500. be earmarked under the item "Supplies" for the purpose of accepting the proposal made to the museum by which a donation of $1500. is to be made in accordance with the offer contained in the communication from the Yale University Press and Ruth D. Crawford, Director of the Cambridge Museum for Children.

Vice-Chairman Carver in the chair.

On motion by Mayor Lyons it was voted on the following roll-call that in addition to the amount already appropriated for "Pension Accumulation-Retirement System" that an additional amount of $5,792.76 be appropriated: Committeemen Carver, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes; Committeeman Cassidy voting no.

Committeeman Robart moved reconsideration on the vote adopting the Budget as amended. No action was taken on this motion.

A motion to adjourn by Committeeman Wood was lost on the following roll-call: Committeemen Cassidy, and Wood voting yes; Committeemen Carver, Fitzgerald, Galgay, Robart and Mayor Lyons voting no.

Mayor Lyons in the chair.

The Superintendent recommended that the salary of the Supervisor of Tests and Measurements be adjusted to equal that of the Supervisors of Kindergartens and Primary Schools. Committeeman Cassidy raised a point of order that the budget has already been adopted. The Chair ruled that the budget could still be amended. Committeeman Wood raised a point of order that it would require suspension of the rules to adopt this recommendation. The Chair ruled that the recommendation was in order. Committeeman Wood raised a point of order and stated that "in order to straighten the matter out would it not be well to vote for Committeeman Robart's motion to reconsider the vote adopting the budget which would require only a majority vote and then the budget would be again open to discussion and amendment". The Chairman ruled that the point of order was not well taken. On the following roll-call it was voted not to adopt the recommendation of the Superintendent that the salary of the Supervisor of Tests and Measurements be establishd at $2800: Committeemen Carver, Robart and Mayor Lyons voting yes; Committeemen Cassidy, Fitzgerald, Galgay and Wood voting no.

At the request of the Superintendent the Chairman appointed Committeemen Carver, Galgay and Robart to read the Annual Report.

The Superintendent recommended that the salary of William F. Donovan be established at $50.00 a week in the 1938 budget. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Carver, Fitzgerald, Robart, and Mayor Lyons voting yes; Committeemen Cassidy, Galgay and Wood voting no.

Committeeman Robart moved that the appropriations for the year 1938 as adopted by the School Committee be reconsidered, hoping it would not prevail. The motion to reconsider did not prevail.

It was voted to adopt a recommendation of the Superintendent that Katherine V. Ryan be transferred from the Street Department to fill the position of clerk left vacant by the resignation of Miss O'Neill, at a salary of $33.00 per week, to be effective May 23, 1938.

It was voted on motion by Committeeman Robart that the annual appropriations for 1938, as adopted by the School Committee in the following budget, be sent to His Honor, the Mayor for approval.

SUMMARY

	COMMITTEE RECOMMENDS 1938	PREVIOUSLY APPROPRIATED 1938	
ADMINISTRATION SALARIES	68,177.83		
TEACHERS SALARIES Day	1,454,038.94		
" Substitutes	20,000.00		
" Athletics	7,325.00	3-21	700.00
" Evening School	12,163.70		
" Americanization	2,000.00		
" Examination	600.00	3-7	1500.00
" Additional Teachers	5,000.00		
	1,501,127.64		2200.00
JANITORS' SALARIES Day	102,183.91		
Special Matrons (10)	11,000.00		
Matrons (13)	13,520.00		
' Lunch Rooms (8)	8,278.73		
Evening School	812.50		
Americanization	30.00		
Boy Scout Meetings	75.00		
Museum	246.00		
Extra Work	1000.00		
Basket Ball	300.00		
W. P. A. Entertainments	....		
" " " Sewing	....		
	137,446.14		2200.00
TOTAL SALARIES	$1,706,751.61		2200.00
TEXT BOOKS	20,000.00		
SUPPLIES	44,000.00		
W. P. A. NURSERY CLASS SUPPLIES	1,000.00		
LUNCH ROOM SUPPLIES	31,000.00	(1-17	75.00)
TUITION TO OTHER CITIES	3,500.00	(2-21	100.00)
TRANSPORTATION OF PUPILS	2,000.00		
CARE OF TRUANTS	....		
MUSEUM SUPPLIES	500.00		
MINORS LICENSE REFUNDS	1,320.49		
FUEL	70.00		
HEATING AT RINDGE	25,000.00		
LIGHTING	20,000.00		
POWER	11,000.00		
LIGHT & POWER AT RINDGE	1200.00		
FURNITURE & FURNISHINGS	4,889.00		
JANITORS' SUPPLIES	5,000.00		
GENERAL EXPENSES	4,000.00		
OTHER EXPENSES	7,975.00		
ATHLETIC CLOTHING	8,700.00		
TRAVEL OUTSIDE STATE	2,500.00		
REPAIRS		2-21	100.00
W. P. A. ALLOTMENT	20,000.00		
PENSION ACCUMULATION - RETIREMENT SYSTEM	11,025.00	(2-31-3-21)	475.00
	17,284.17		2950.00
TOTAL AMOUNT FOR BUDGET	1,949,265.27		$1,925,215.27

On motion by Committeeman Fitzgerald it was voted that Mrs. Jessie W. Brooks, former member of the School Committee, be invited to the next meeting of the School Committee for the purpose of presenting to her the engrossed resolutions adopted by the School Committee at the meeting of December 20, 1937.

Committeeman Galgay presented the following proposed amendment to the rules: That Section 705 of Chapter VII of the Rules be amended to read: "And that in the absence of the Superintendent from the School Department business offices that for the purpose of establishing authority that the following be designated as in charge in the following sequence - Assistant Superintendent; Business Agent; Assistant Business Agent.

Committeeman Galgay presented the following proposed amendment to the rules: That Section 1003 of Chapter X of the Rules of the School Committee, under the title "Eligibility" and paragraph headed "Special Teachers" be amended by striking out the following: "Holders of Kindergarten certificates will be eligible as teachers of mentally defective classes and open air schools if they have taken the regular course for such work in the State Normal School or in a Graduate School of Education, or if they have had the proper training in the Cambridge School System".

Committeeman Galgay presented the following proposed amendment to the rules:

RULES GOVERNING LUNCH ROOMS

The lunch rooms of the Rindge Technical School, and the Cambridge High and Latin School, shall be under the direct supervision of the Superintendent of Schools.

The Head Master of the High and Latin School, and the Head Master of the Rindge Technical School, shall control and operate the lunch room service in their respective buildings and their aim should be to render maximum food values to pupils and teachers at mimimum cost.

The Supervisors, Matrons, and all employees assigned to the lunch rooms by the Superintendent, shall be under the direct supervision of the Head Master.

He shall see that all supplies, food, candy, etc; used in the lunch rooms are properly accounted for, and that all food sold is paid for upon receipt, the amount of each sale being rung up on a cash register. The keys of said cash register shall be kept by the Business Agent who shall read the totals as often as necessary.

All money received for food shall, at the close of the day's business, be turned over to the Business Agent with report on form supplied for that purpose, and he shall deposit same with the City Treasurer. No cash payments for food or service of any kind shall be made from lunch room receipts. The Statues provide that all payments be made by check through the office of the City Treasurer.

The Head Masters shall have an inventory taken on the last school day of each month of all lunch room supplies on hand, and shall submit such inventory to the Business Agent on the form provided for the purpose.

A complete financial statement of the operation of both lunchrooms shall be made annually to the School Committee by the Business Agent, and he shall keep an up-to-date financial statement on hand at all times.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT

Monday, June 6, 1938.

REGULAR MEETING:

Members present: Committeemen Carver, Fitzgerald, Galgay, Wood and Mayor Lyons.

Mayor Lyons in the chair.

The Secretary presented the following communication from Committeeman Fitzgerald, filed in accordance with the rules, and relative to his intention to move reconsideration:

May 16, 1938.

Mr. Edward J. O'Connell,
Secretary of the School Committee,
Cambridge, Massachusetts.
Dear Sir:

Having voted with the prevailing side, I hereby give notice of my intention to move reconsideration at the next meeting of the School Committee of the following vote passed at the meeting of May 16, 1938:

> "That the rating of William F. Donovan be changed from Secretary to Executive Secretary subject to the approval of the Civil Service Commission and that the duties of the Executive Secretary shall be defined by the Superintendent of the School Department and submit same to the School Committee at the next meeting.

Very truly yours,
JAMES F. FITZGERALD

It was voted not to adopt a motion by Committeeman Fitzgerald to reconsider the vote, passed at the meeting of May 16, 1938, adopting the Superintendent's recommendation as amended "that the rating of William F. Donovan be changed from Secretary to Executive Secretary, subject to the approval of the Civil Service Commission and that the duties of executive secretary be defined by the Superintndent of Schools and submitted to the School Committee".

The Superintendent requested that the minutes of the meeting of May 16, 1938 be corrected by changing the salary of William J. Toomey, who was transferred from teacher at the Houghton School to teacher at the High and Latin School, from $2,000. to $2150. per annum, effective September 1, 1938, and date of increase to be September 1, 1939. On motion by Committeeman Fitzgerald it was voted that the correction be made and the minutes of the meeting of May 16, 1938 be approved as corrected.

It was unanimously voted to suspend the rules for the purpose of presenting Mrs. Brooks, former member of the School Committee, with an engrossed copy of the resolutions spread upon the records of the School Committee meeting held on December 20, 1937. Committeeman Fitzgerald presented Mrs. Brooks with the resolutions and Mrs. Brooks expressed her deep appreciation for the presentation of the engrossed resoluions.

On request of Corporal Russell. E. Hoyt Post 299, V. F. W. it was voted to grant leave of absence with stipend to John J. Moran and John P. Campbell to atend the annual state encampment of the Veterans of Foreign Wars to be held at Northhampton, Mass., from June 23, to 26.

The following communication was received from the City Council:

IN CITY COUNCIL

May 24, 1938.

WHEREAS:

The School Committee at its recent meeting voted to approve plans providing for a sloping floor in the Webster School Auditorium, and

WHEREAS:

The sloping floor will have seats permanently attached to the floor for assembly purposes only, and

WHEREAS:

The district is sadly in need of recreational centers and if a flat floor were to be constructed in the Auditorium the residents of the ward would be able to use the same for various functions, It is therefore

ORDERED:
That the School Committee be and hereby is requested to again consider this matter and rescind its vote on the construction of a sloping floor and substitute in said plans provisions for a flat floor with movable seats for the benefit of the residents of the ward, and it is further

ORDERED:
That the City Clerk be requested to send a copy of this order to each member of the School Committee.

Adopted by the affirmative vote of 15 members.

A true copy,

Attest:- FREDERICK H. BURKE,
City Clerk

Introduced by Councillors Banks and Winslow.

On motion by Committeeman Carver it was voted that the request and communication be referred to the Committee on Buildings and Grounds.

On motion by Committeeman Galgay it was voted to place on file a communication from the City Council relative to the bill authorizing the City of Cambridge to borrow money for school purposes.

The Superintendent reported the retirement of Olive L. Cook, a teacher at the Kelly School, effective June 1, 1938 and the resignation of Irene Hurley, teacher at the Abraham Lincoln School effective July 1, 1938. On motion by Committeeman Fitzgerald it was voted to accept Miss Hurley's resignation. It was voted on motion by Committeeman Fitzgerald that a letter of appreciation be sent to Miss Cook for her long years of service to the School children of Cambridge.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" under the rules:

PUBLISHED BY GINN AND CO.

A SURVEY OF SCIENCE by Powers, Neuner and Bruner:

1. The world around us
2. This changing world
3. Man's Control of his environment.

The Superintendent advised the Committee that the American Legion had sent Miss Buckley, a senior of the High and Latin School and winner of the American Legion Eastern States Public Speaking Contest, and Miss Lillian Hartigan, Head of the Oral English Department at the High and Latin School, to Oklahoma to attend and participate in the National Contest. Inasmuch as it was neccessary for Miss Hartigan to be absent from her classes for four days the Superintendent recommended that she suffer no loss of pay. On motion by Committeeman Fitzgerald it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the following teachers, having completed successfully three years service in the Cambridge Public Schools, be placed on tenure from September 1, 1938; in accordance with the rules of the School Committee, this recommendation to lay on the "Calendar" in accordance with the rules:

High and Latin
- Mary P. Burke
- David E. Hockman
- David T. Hunter
- Margaret M. Kelley
- Margaret M. Leahy
- Carolyn E. Noonan
- Mary B. O'Brien
- Margaret J. Sullivan
- William J. Toomey

Rindge Technical
- Henry O. Delaney
- Gunard E. Haugh
- John F. Manning

Agassiz
- Alice E. Powers

Fletcher
- Helen G. Fitzgerald
- Mary P. Kearns
- Helen G. Madden

Houghton
- Eileen Barrett
- M. Claire Fallon -K

Morse
- Marie Mullen

Webster
- M. Joseph O'Donnell

Wellington
Evelyn A. Hefferman - K

Boys' Vocational
Edward F. Cassidy
John T. McDonald
Roger F. O'Sullivan

Physical Education
Marie A. Hyde
Peter H. Igo

Sewing
Anna E. McBride

Physically Handicapped Children
Mary E. Downey
Helen P. Shea
Katherine A. Tobin

Kelley
Mary M. Cronin
Blanche E. Wetmore

Tuberculosis Hospital
James D. Dudley

Longfellow
Margaret M. Mulqueeney

The Superintendent recommended that the following teachers be re-elected for one year from September 1, 1938, in accordanc with the rules of the School Committee, this recommendation to lay on the "Calendar" in accordance with the rules:
High and Latin

Gerald M. Barry
John M. J. Barry
Alan S. Cohen
Viola M. Driscoll
Mary E. Halloran
Florence M. Hunter
Thomas J. Kenney
Margaret Morrissey
Mary J. Mullane
Harry A. Pariss
Gertrude C. Parsons
David D. Ronan
Joseph L. C. Santora
Temperance G. Veale

Rindge Technical
Hugh J. Curry
William P. Fahey

Abraham Lincoln
Rose J. Keane

Ellis
Marion E. Rancatore

Fletcher
John T. Fitzgerald
Janet W. Rugglie - K

Haggerty
Alice H. Landrigan

Houghton
Mary A. Barrow
Miriam C. McDonald - K
Rose L. Evans
Norton S. McFadden
Ellen F. Monahan
Suzanne E. Revaleon
Helen L. Shea
Winifred M. Twohig

Kelley
Caroline V. Ciani
Mary J. Lundergan
Muriel A. Lyons - K
Rose Maybush
Cecilia M. McManus
George Mokaba

Lowell
Margaret Berkeley
Elizabeth M. Dempsey
Anna M. Lehane

Morse
Ann Goverman

Peabody
Margaret M. Lorenzen
Margaret M. Magee

Putnam
Kathleen E. Conroy - K
Francis A Curry
Edith F. Maybush

Roberts
Ada Z Callum
Margaret M. Conroy - K
Ethel R. Hedman
John C. Landrigan
William G. Traveis

Russell
Catherine E. Pray - K

Thorndike
Frances L. Musgrave
Mary G. Sullivan

Webster
John J. Callahan
Mary J. Conlin
Anne M. Hogan
Helen P. Leahy
Thomas J. O'Loughlin
Eleanor M. O'Reagan

Wellington
Jeannette L. Donnolly
Dorothy A. Hooker
Catherine Howard
Wilma L. Johnston
Rose C. Rooney

Girls' Vocational
Irene L. Braithwaite

Art
Barbara Shevlin

Music
Joseph F. Freni

Physical Education
Mary F. Valente

Opportunity Class
Catherine L. Good

Physically Handicapped Children
Marie E. Quinlan

The Superintendent presented the following communication from the Director of Music:

Director of Music
School Department
April 21, 1938

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Mr. Fitzgerald:

Most large American Cities provide Symphony Concerts for young people. Boston does'nt neither does Cambridge. This will be remedied in the autumn of 1938.

The Board of Trustees and the Manager of the Boston Symphony Orchestra will provide three (3) concerts at Symphony Hall in Boston this Fall for school children.

The three (3) concerts will cost 33 ¢ each or $1.00 for the three. They will take place on Wednesday afternoons at 3:30 o'clock, at intervals of about once a month. Special busses will be provided by the Boston Elevated Railway to bring the young people from a central point in Cambridge to Symphony Hall, wait there, and return the children to the Cambridge starting point. The cost of this will be $7.50 per bus, seating about 50 passengers. This will make a round-trip transportation expense of about 15c per person.

So that there shall be no oversubscription for the concerts - which shall be open to all school children of Greater Boston - a Symphony Club plan has been adopted. Membership is open to pupils in the 6th, 7th and 8th grades of the elementaryy schools, and to studens in the high schools who pay 50¢ before May 20 - the money to remain in each school until the Fall. A pin will be issued as insignia of membership in the Symphony Club and the remaining 50¢ is to be paid in the Fall when tickets will be distributed.

Other cities and towns are grasping this opportunity with avidity. A great number of public and parochial schools have joined the Club. Many parents in Cambridge are anxious that their children be afforded the same opportunity. Brookline has already a couple of hundred memberships. Places as far away as Acton, Concord and Gloucester have several memberships. It would be a pity to have the Cambridge school children deprived of this opportunity. Therefore, I respectfully request that permission be given as early as possible to participate in this opportunity.

Respectfully yours,
BENEDICT FITZ GERALD
Director of Music

On motion by Committeeman Wood it was voted that the permission reuested be granted.

The Superintendent presented a communication from Stoughton Bell, Treasurer of the Douse Institute, enclosing bills for the rental of the Thorndike, Roberts, and Russell School Halls amounting to $60.00 and requesting that this charge be modified. In relation to this a communication was also presented from His Honor, the Mayor suggesting that the charges for the use of these school halls be limited to janitor service. On motion by Committeeman Carver it was voted that the matter lay on the table.

The Superintendent presented a communication from Stoughton Bell, Treasurer of the Dowse Institute requesting that the Quinn Auditorium be reserved for the nights of June 24 and July 1st for an address on Youth Movement by Deputy Superintendent Morris of New York. It was voted that the request be referred to the Assistant Business Agent under the rules.

The Superintendent presented a communication from George H. Rockwell asking that he be allowed to appear before the School Committee at some future meeting to discuss the matter of the sousaphone. On motion by Committeeman Wood it was voted that Mr. Rockwell be given the opportunity to appear before the School Committee at the next meeting.

The Superintendent recommended that the sum of $500.00 be transferred from the W.P.A. Allotment to the W.P.A. Bookmending Project No. 65-14-12799. On motion by Committeeman Carver it was voted that the transfer be approved.

The Superintendent recommended that the following transfers in appropriations for W.P.A. Projects be made:

From: Ellis School No. 65-14-2254 $13.37
Fletcher School No. 65-14-2287 $1.11
Lowell School No. 65-14-2054 $1.46
Webster School No. 65-14-2316 .36
Gannett School No. 65-14-2473 $10.22
Russell School No. 65-14-2270 $12.51
To: Abraham Lincoln School No. 65-14-2473 $39.03

On motion by Committeeman Wood it was voted that these transfers of appropriations be approved.

It was voted that the following financial report be made part of the records:

FINANCIAL REPORT FOR MAY, 1938

	Appropriation	Expended to May 1, 1938	Expended during May	Total	Balance
Administration Salaries	$68,177.83	$22,427.84	$5,487.00	$27,915.74	$40,262.09
General Expenses	7,975.00	2,678.68	579.44	3,258.12	4,716.88
Teachers Salaries, Day	1,459.038.94	474,021.08	118,389.75	592,410.83	866,628.11
" " Substitutes	20,000.00	10,774.00	2,311.00	13,085.00	6,915.00
" " Athletics	8,025.00	3,244.83	278.33	3,523.16	4,501.84
" " Evening	12,163.70	7,756.50		7,756.50	4,407.20
" " Americanization	2,000.00	1,003.50		1,003.50	996.50
" " Examinations	2,100.00				2,100.00
Text Books	20,000.00	2,650.64	259.21	2,909.85	17,090.15
Supplies	44,000.00	10,695.97	2,781.59	13,477.56	30,522.44
W. P. A. Nursery Supplies	1,175.00	113.78	15.58	129.36	1,045.64
Lunch Room Supplies	31,000.00	10,980.48	2,575.85	13,556.33	17,443.67
Tuition to other Cities	3,500.00	1,003.44	363.98	1,367.42	2,132.58
Transportation of Pupils	2,000.00	385.00	164.50	549.50	1,450.50
Travel outside State	100.00	84.01		84.01	15.99
Fuel	25,000.00	11,452.71	3,235.42	14,688.13	10,311.87
Heat at Rindge	20,000.00	12,820.19		12,820.19	7,179.81
Light and Power at Rindge	4,899.00	996.10	463.14	1,459.24	3,439.76
Light	11,000.00	2,198.59	1,028.25	3,226.84	7,773.16
Power	1,200.00	322.78	127.80	450.58	749.42
Janitors Salaries	137,446.14	44,914.96	10,388.08	55,303.04	82,143.10
Repairs	20,000.00	1,255.86	376.11	1,631.97	18,368.03
Janitors Supplies	4,000.00	1.170.53	77.20	1,247.73	2,752.27
Furniture and Furnishings	5,000.00	133.94	19.62	153.36	4,846.44
Other Expenses	8,700.00	462.31	228.27	690.58	8,009.42
Athletic Clothing	2,500.00	1,231.60	410.47	1,642.07	857.93
Museum Supplies	500.00				500.00
Pensions	1,320.00	481.26	95.84	577.10	743.39
Minors License Refunds	70.00	20.25	4.50	24.75	45.25
Pension Accumulation - Retirement	17,824.17		17,824.17	17,824.17	
W. P. A. Allotment	11,500.00	475.00		475.00	11,025.00
	$1,925,215.27	$625,755.83	$167,486.00	$793,241.83	$1,158,973.44

REPORT ON W. P. A. PROJECTS FOR MAY, 1938

	Balances and Approiations	Expended to May 1	Expended in May	Total	Balance
Ellis School 65-14-2254	$35.14	$21.77	....	$21.77	$13.37
Fletcher School 65-14-2287	1.11	....	....	....	1.11
Haggerty School 65-14-2250	14.73	....	....	....	14.73
High and Latin Field 65-14-9703	96.31	....	....	....	96.31
Kelley School 65-14-2473	8.45	....	....	....	8.45
Lowell School 65-14-2054	1.48	....	....	....	1.46
Peabody School 65-14-2308	33.56	....	....	....	33.56
Russell School 65-14-2270	156.56	....	....	....	156.56
Webster School 65-14-2316	24.19	23.83	....	23.83	.36
Gannett School 65-14-2473	10.22	....	....	....	10.22
Lincoln School 65-14-2473	77.77	77.51	....	77.51	.26
Morse School 65-14-2473	105.03	32.99	....	32.99	72.06
Book Repairing 65-14-12799	483.90	449.00	3.00	452.00	31.90
	$1,048.45	$605.10	$3.00	$608.10	$440.35

Committeeman Fitzgerald, Chairman of the sub-committee on Buildings and Grounds, presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

Friday, June 3, 1938

MEMBERS PRESENT:

Mr. Fitzgerald - Chairman,

Mr. Wood.

At a previous meeting of your sub-committee all the masters and principals were instructed to survey their buildings and submit a list of the needed repairs. These reports have been carefully studied by the Committee on Buildings and Grounds and it was voted that the Chief Custodian be instructed to complete as much of the necessary work as possible during the summer vacation.

It was voted to recommend that the WPA. officials be requested to obtain prompt approval of all school projects now in their possesion in order that work may be started as soon as possible and completed before the opening of schools in the fall.

It was voted to recommend that all present brick sidewalks and yard walks needing repairs be replaced with granolithic, and further recommends that the School Committee avail itself of the benefits of the present W.P.A. Granolithic Sidewalk Project. The net cost to the School Department would be twelve cents ($.12) per square foot or about one-half of the regular outside contract price. This work should be done during the summer months.
It was voted to adjourn.

JAMES F. FITZGERALD
Chairman-Committee on Buildings
Grounds.

On motion by Committeeman Fitzgerald it was voted that the Text Books recommended by the Superintendent at the meeting of May 16, 1938 be approved.

Committeeman Fitzgerald moved to adopt the Superintendent's recommendation, as presented at the meeting of May 16, 1938, that the following candidates be elected teachers:

Charles M. Doyle, Teacher at the High and Latin School, at a salary of $1850. per annum, effective September 1, 1938, date of increase to be September 1, 1939.

Adam F. Elcewicz, Teacher at the Rindge Technical School, at a salary of $1850. per annum, effective September 1, 1938, date of increase to be September 1, 1939.

Philip H. Diehl, Teacher at the Rindge Technical School, at a salary of $1850. per annum, effective September 1, 1938. date of increase to be September 1, 1939.

John M. Cody, Teacher at the High and Latin School, at a salary of $1850. per annum, effective September 1, 1938, date of increase to be September 1, 1939.

Helen M. Fay, Asst. Kindergartner at the Willard School at a salary of $1190. per annum, effective September 1, 1938, date of increase to be September 1, 1939.

On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Carver, Fitzgerald, Galgay, Wood and Mayor Lyons voting yes; Committeemen Cassidy and Robart absent.

Vice-Chairman Carver in the chair.

On motion by His Honor, the Mayor, and seconded by Committeeman Wood it was voted that the City Solicitor be requested to render an opinion as to whether or not the School Committee or the Purchasing Agent has the power to award the contract for the purchase of coal for school buildings under Chapter 182 of the General Laws, as approved on April 7, 1938.

On motion by Committeeman Galgay it was voted to adopt the following amendment to the rules as proposed at the meeting of May 16, 1938: That Section 705 of Chapter VII of the Rules of the School Committee be amended to read: "and that in the absence of the Superintendent from the School Department business offices that for the purpose of establishing authority that the following be designated as in charge in the follow-sequences: Assistant Superintendent; Business Agent; Assistant Business Agent."

Committeeman Galgay moved adoption of the following proposed amendment to the rules presented at the meeting of May 16, 1938: That Section 1003 of Chapter X of the Rules of the School Committee, under the title "Eligibility" and paragraph headed "Special Teachers" be amended by striking out the following: "Holders of Kindergarten certificates will be eligible as teachers of mentally defective classes and open air schools if they have taken the regular course for such work in the State Normal School or in a Graduate School of Education, or if they have had the proper training in the Cambridge School System". On the following roll-call it was voted to adopt this amendment: Committeemen Galgay, Wood and Vice-Chairman Carver voting yes: Committeeman Fitzgerald voting no; Committeemen Cassidy, Robart and Mayor Lyons absent.

On motion by Committeeman Galgay it was voted to adopt the following amendment to the rules, relative to the lunch rooms, as proposed at the meeting of May 16, 1938:

RULES GOVERNING LUNCH ROOMS

The lunch rooms of the Rindge Technical School, and the Cambridge High and Latin School, shall be under the direct supervision of the Superintendent of Schools.

The Head Master of the High and Latin School, and the Head Master of the Rindge Technical School, shall control and operate the lunch room service in their respective buildings, and their aim should be to render maximum food values to pupils and teachers at minimum cost.

The Supervisors, Matrons, and all employees assigned to the lunch rooms by the Superintendent, shall be under the direct supervision of the Head Master.

He shall see that all supplies, food, candy, etc., used in the lunch rooms are properly accounted for, and that all food sold is paid for upon receipt, the amount of each sale being rung up on a cash register. The keys of said cash register shall be kept by the Business Agent who shall read the totals as often as necessary.

All money received for food shall, at the close of the day's business, be turned over to the Business Agent with report on form supplied for that purpose, and he shall deposit same with the City Treasurer.

No cash payments for food or service of any kind shall be made from lunch room receipts. The Statutes provide that all payments be made by check through the office of the City Treasurer.

The Head Master shall have inventory taken on the last school day of each month of all lunch room supplies on hand, and shall submit such inventory to the Business Agent on the form provided for the purpose.

A complete financial statement of the operation of both lunchrooms shall be made annually to the School Committee by the Business Agent and he shall keep an up-to-date financial statement on hand at all times.

Reporting on the request of the School Committee that the Superintendent submit his recommendation relative to the proposed weekly outings for children in the elementary schools being sponsored by the WPA-MDC Recreation Project, the Superintendent advised the committee that the children would have to pay for the buses and bring their own lunches, and that furthermore he was opposed to taking too many children outside of the city. For these reasons the Superintendent recommended that the project be not approved. It was voted to adopt the Superintendent's recommendation.

On the following roll-call it was voted that the sum of $200.00 be appropriated to defray the cost of the teachers at the Boys' Vocational School for their required attendance at state courses to be held at Fitchburg: Committeemen Fitzgerald, Galgay, Wood and Vice-Chairman Carver voting yes; Committeemen Cassidy, Robart and Mayor Lyons absent. A motion to reconsider this vote, hoping it would not prevail was lost, The Business Agent advised the committee that this sum could not be appropriated, as the budget has already been adopted, and that it would have to be transferred from some item already in the budget. Committeeman Fitzgerald was given unanimous consent to withdraw his motion and it was voted on motion by Committeeman Wood that the Business Agent be instructed to present a recommendation, at the next meeting of the School Committee, as to what item in the budget this amount should be transferred from for that purpose as outlined in Committeeman Fitzgerald's motion.

On motion by Committeeman Fitzgerald it was voted that the Cambridge Police Mutual Aid Society be granted the use of the Thorndik School Hall, on Sunday, June 12 for the purpose of holding a Communion Breakfast, the cost of the janitors services to be paid by the Police Mutual Aid Society.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, June 20, 1938.

REGULAR MEETING:

Members present: Committeemen Cassidy, Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver.

Vice-Chairman Carver in the chair.

The Superintendent requested that the minutes of the meeting of June 6, 1938 be corrected by changing the appointment of Adam Elcewicz from High and Latin School to Rindge Technical School. On motion by Commiteeman Robart it was voted that the correction be made.

On motion by Committeeman Robart it was voted that the minutes of the meeting of June 6, 1938, be approved as corrected.

On motion by Committeeman Robart it was voted to accept the proposal of the Yale University Press Film Service, Inc., for the furnishing of films and slides to the Children's Museum at a cost of $1500.00.

A communication was presented from His Honor, the Mayor requesting that the courtyard of the Longfellow School be made available for playground purposes for children under twelve years of age. On motion by Committeeman Robart it was voted that the communication and request be referred to the Park Department to determine if supervision is available in the event that the School Committee votes to allow the use of the yard for playground purposes.

A communication was presented from the City Council requesting the School Committee to consider the advisability of allowing the playground in the rear of the High School to be used as a playground for the younger children in the neighborhood, under the supervision of the Recreation Department. On motion by Committeeman Fitzgerald it was voted that the request be referred to the Committee on Buildings and Grounds.

On motion by Committeeman Robart it was voted that the following communication from the City Solicitor be made part of the records:

CITY OF CAMBRIDGE

LAW DEPARTMENT

June 14, 1938.

Edward J. O'Connell, Esq.,
Secretary of the School Committee,
City Hall,
Cambridge, Mass.

Dear Sir:

This is in reply to your letter of June 10th informing me of the vote of the School Committee by which I have been requested to render an opinion as to whether the School Committee or the Purchasing Agent has the power to award the contract for the purchase of coal for school buildings under the law recently enacted by the Legislature on April 17, 1938.

In my opinion that law does not change the powers of the School Committee with reference to contracting for the purchase of coal. The act simply relates to the method in which the School Committee budget is adopted.

Yours very truly,

s- RICHARD C. EVARTS
City Solicitor

The Chairman assigned the following members to approve bills:

July	Mr. Carver
Alternate	Dr. Cassidy
August	Dr. Cassidy
Alternate	Mr. Fitzgerald
September	Mr. Fitzgerald
Alternate	Mr. Galgay
October	Mr. Galgay
Alternate	Mr. Robart
November	Mr. Robart
Alternate	Mr. Wood
December	Mr. Wood
Alternate	Mr. Carver

The Superintendent reported the retirement of Annie A. Rea, a teacher in the Putnam School, effective July 1, 1938. On motion by Committeeman Fitzgerald it was voted that the Superintendent express to Miss Rea the School Committee's appreciation for her long and faithful service to the School children of Cambridge.

The Superintendent presented the resignation of Nadine F. Wright, a teacher at the Roberts School, effective July 1, 1938 and on motion by Committeeman Fitzgerald it was voted that the resignation be accepted.

The Superintendent recommended that the following text books be approved for use in the Cambridge School System:

PUBLISHED BY LITTLE, BROWN & CO.

Plays and the Theatre by Thomas

PUBLISHED BY LONGMANS, GREEN & CO.

Thought and Expression Book II by Thomas & Paine

PUBLISHED BY GINN & COMPANY.

Businesss: Its Organization and Operation by Odell, Clark & Others.

PUBLISHED BY PITMAN PUBLISHING CO.

Airplane & Engine Maintenance by Brimm & Boggess.

PUBLISHED BY L. W. SINGER COMPANY.

Winter Comes and Goes (Book Two-Sciientific Living Series) by Frasier, Dolman and Van Noy.

The Superintendent presented a communication from Budget Examiner Owen F. McCall advising that a city-wide inventory project, embracing all City Departments has been inaugurated under the sponsorship of the Budget Examiner and requesting the School Department to supply complete information as to the exact location of all equipment and supplies in the possession of the School Department. The Superintendent recommended that the projects be approved and it was voted on motion by Committeeman Fitzgerald that the recommendation be adopted and the Superintendent be empowered to comply with the request relative to supplying necessary information.

The Superintendent presented a communication from the Cambridge Lodge of Elks seeking the endorsement and assistance of the School Committee in the work of the Social Welfare Committee of the Cambridge Lodge of Elks to send children, whose parents are on the welfare rolls, on a two or three weeks vacation at camp. The communication further requested that the School Masters be given permission to accept voluntary contributions from teachers to assist in this work. On motion by Committeeman Robart it was voted that the School Committee endorse the plan of the Cambridge Lodge of Elks to send children to camp, but that the School Committee does not at this time, approve of solicitation within the School System.

The Superintendent recommended the certificates granted as a result of the examinations held on March 19, 1938 expire three years from June 20, 1938. On motion by Committeeman Robart and seconded by Committeeman Wood, it was voted that all teacher lists remain in effect for three years from date of promulgation.

The Superintendent presented a communication from Albert M. Sateriale, Headmaster's Assistant at the High and Latin School requesting the privilege of being excused on September 12 and September 13 without loss of pay, said absence to be caused by the late arrival of Mr. Sateriale's boat from Europe. The Superintendent recommended that the request be granted. On motion by Committeman Robart it was voted that Mr. Sateriale be granted leave of absence, without loss of pay, on September 12 and 13.

On motion by Committeeman Wood it was voted, on the following roll-call to place on file a communication from Frank J. Dennehy, a teacher at the Rindge Technical School, requesting leave of absence with stipend: Committeemen Cassidy, Fitzgerald, Galgay and Wood voting yes; Committeemen Robart and Vice-Chairman Carver voting no; Mayor Lyons absent.

The Assistant Superintendent presented the members with a list showing the results of the examinations given on March 19, 1938.

Committeeman Fitzgerald in the chair.

Vice-Chairman Carver, chairman of the sub-committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

June 14, 1938.

Members present:
Mr. Carver, Chairman
Mr. Robart.

Your committee wishes to extend its congratulations to the High and Latin Baseball team and to Coach Sonny Foley for winning the Suburban League Baseball Championship.

It was voted to recommend that sweaters be awarded the championship baseball team.

It was voted to recommend that letters be awarded the Rindge Baseball Team and to the Track Team at the High and Latin School.
It was voted to adjourn.

Respectfully submitted,
JOHN J. CARVER
Committee on Athletics

On motion by Committeeman Wood it was voted that the report be accepted and the recommendations adopted.

Vice-Chairman Carver in the chair.

On motion by Committeeman Wood it was voted that the text books recommend for adoption at the meeting of June 6, 1938 be adopted.

On motion by Committeeman Fitzgerald it was voted to adopt the Superintendent's recomendation relative to re-election and tenure of teachers, as presented at the meeting of June 6, 1938.

On motion by Committeeman Robart it was voted to take from the table the communication from Stoughton Bell, Treasurer of the Douse Institute, requesting modification of the charge of $60.00 representing rental of the Thorndike, Roberts and Russell Schools. On motion by Committeeman Fitzgerald it was voted that the matter be referred to the Business Agent under the ruls.

On the following roll-call it was voted, on motion by Committeeman Fitzgerald, to accept the bid of the White Fuel Corporation of 900 East First Street, South Boston for supplying Bituminous Coal requirements to the School Department of the City of Cambridge, at a price of $5.83 per ton: Committeeman Cassidy, Fitzgerald Robart and Vice-Chairman Carver voting yes; Committeeman Galgay and Wood voting no; Mayor Lyons absent. A motion to reconsider this vote did not prevail.

On the following roll-call it was voted on motion by Committeeman Cassidy to accept the bid of the Stetson Fuel Corporation of 675 Concord Avenue, Cambridge, for 'supplying Egg Coal requirements to the School Department of the City of Cambridge, at a price of $9.94 per ton: Committeemen Cassidy, Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Mayor Lyons absent.

On motion by Committeeman Robart it was voted, on the following roll-call, that the sum of $225.00 be transferred from the appropriation for "Furniture and Furnishings" to the appropriations "Other Expenses" for the purpose of defraying the expenses of the Teachers of the Boys' Vocational School and the Girls' Vocational School who are required to attend State Courses to be held at Fitchburg. Committeemen Cassidy, Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Mayor Lyons absent.

On the following roll-call it was voted not to adopt a motion by Committeeman Cassidy that at the conclusion of the regular meeting the Committee adjourn to executive session to consider qualifications as prescribed by the rules: Committeemen Cassidy, Fitzgerald, and Robart voting yes; Committeemen Galgay, Wood and Vice-Chairman Carver voting no; Mayor Lyons absent.

It was voted to lay on the table the following order presented by Committeeman Wood: "The regular meetings of the School Committee shall be held in th Council Chamber in City Hall and the arrangements of members shall be the same as prior to the adoption of the order whereby members are at present seated in chairs of members of the City Council.

Committeeman Fitzgerald moved that the Superintendent be authorized to grant Saturday's off during the summer months for as many employees as can be spared from the School Department offices. Committeeman Robart offered a substitute motion that the School Department offices be closed on Saturday from July 1st through Labor Day. On the following roll-call it was voted not to adopt Committeeman Robart's substitute motion: Committeemen Fitzgerald, and Robart voting yes; Committeemen Cassidy, Galgay, Wood and Vice-Chairman Carver voting no. It was then voted to adopt Committeeman Fitzgerald's original motion that the Superintendent be authorized to grant Saturday off during the summer months for as many employees as can be spared from the School Department offices.

Comitteeman Fitzgerald presented the following proposed amendment to the rules, which lays on the "Calendar" in accordance with the rules: "That the salary of the watchman be on the same scale as that of a janitor, entering the service on the minimum salary and receiving increments until the maximum is reached".

Committeeman Cassidy moved that His Honor, the Mayor and City Council reconsider a motion passed by the Cambridge School Committee to consider the advisability of putting a municipal weighing scales in operation. It was voted that this motion lay on the table.

Committeeman Cassidy moved that His Honor, the Mayor, and the Board of Library Trustees consider the advisability of moving the branch library from the Abraham Lincoln School to a suitable place in the same vicinity. On motion by Committeeman Galgay it was voted that this motion be laid on the table.

It was voted to lay on the table a motion by Dr. Cassidy that the Superintendent of Schools consider the advisability of opening the Abraham Lincoln School as a grammar school beginning with the fall, 1938, term.

It was voted to lay on the table a motion by Committeeman Cassidy that a previous motion passed by the School Committee relating to instruction in rules and regulations of the motor vehicle laws be put in operation at the beginning of the school year in September.

On motion by Committeeman Robart it was voted that the Business Agent bring in a recommendation, at the next meeting, transferring funds from some item in the budget for the purpose of reimbursing Mr. George Rockwell for a sousaphone supplied to the Rindge Technical School Band, and that the Superintendent of Schools render a report as to how the Sousaphone came to be in the possession of the School Department.

On motion by Committeeman Robart it was voted that the Superintendent of Schools report to the School Committee, no later than the first regular meeting in September, the advisability of absorbing the Boys' Vocational School at Rindge Technical School and also the advisability of concentrating the Girls' Vocational School and the Girls' Opportunity Classes at the St. Mary's Gymnasium.

A motion to adjourn, by Committeeman Wood, was lost on the following roll-call: Committeemen Wood and Vice-Chairman Carver voting yes; Committeemen Cassidy, Fitzgerald, Galgay, and Robart voting no.

Committeeman Robart submitted the following proposed amendment to the rules: "That the position of Director of Measurements and Adjustments be on the same salary basis as that of the Supervisor of Kindergartens and Supervisor of Primary Grades.

A motion by Committeeman Cassidy that the committee convene into executive session, was lost on the following roll-call: Committeemen Cassidy, Fitzgerald, and Robart voting yes; Committeemen Galgay, Wood and Vice-Chairman Carver voting no.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, July 25, 1938.

SPECIAL MEETING:

Called in Room 24, City Hall, at 8:00 p. m., by His Honor, the Mayor for the following purposes:

1. To consider and act upon the request of His Honor, the Mayor, for permission to use the Taylor School Building for the purpose of housing a W. P. A. Sewing Project.

2. To consider and act upon bids for paper, pencils, etc.

3. To consider and act upon bids for installing boilers in the Putnam School.

4. To consider and act upon the purchase of a new automobile for the School Departent.

5. To consider and act upon the appointment of a football coach.

Members present: Committeemen Cassidy, Fitzgerald, Galgay, Robart, Wood, Mayor Lyons and Vice-Chairman Carver.

Vice-Chairman Carver in the chair.

On motion by Committeeman Robart it was voted that the Special Meeting be transferred to the Council Chamber.

The Chairman with the consent of the Committee, deferred action on the matter of opening the Taylor School for W. P. A. Projects until later in the meeting and ruled that the question of bids for pencils, paper, etc., was now before the Committee. A motion by Committeeman Cassidy that these bids lay on the table was lost on the following roll-call: Committeeman Cassidy and Wood voting yes; Committeemen Fitzgerald, Galgay, Robart, and Carver voting no; Mayor Lyons absent. Committeeman Galgay moved that the Assistant Business Agent be given power to select the firms to be awarded the bids inasmuch as he is familiar with the quality of merchandise concerned. Committeeman Robart offered a substitute motion that the low bid in each instance by Cambridge firms be awarded the contract and that the Assistant Financial Agent shall distribute, everything being equal, the business among those Cambridge firms who are low bidders. After considerable debate Committeeman Robart was given unanimous consent to withdraw his motion. Committeeman Robart then offered a substitute motion that the awards be made in each instance to the lowest responsible bidder and in the event that Cambridge firms are tied for the low bid the awards shall be divided equally among such Cambridge firms. A motion for the previous question by Committteeman Wood prevailed on the following roll-call: Committeemen Galgay, Robart, Wood, Mayor Lyons, and Vice-Chairman Carver voting yes; Committeemen Cassidy and Fitzgerald voting no. The previous question having prevailed the chair ordered the main question and it was voted on the following roll-call to adopt Committeeman Robart's substitute motion: Committeemen Cassidy, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Committeemen Fitzgerald and Mayor Lyons voting no.

His Honor, the Mayor recommened that the City be granted permission to reopen the Taylor School for the purpose of housing several W. P. A. Projects. Mayor Lyons advised the Committee that these projects have been located in the old telephone building on Inman Street but that if he can move them to the Taylor School Building the City will effect a saving of between six and ten thousand dollars a year. His Honor, the Mayor further advised that any and all expenses necessary to put this building in proper condition, as well as the cost of janitor service, will be borne by the City. On the following roll-call it was voted on motion by Committteeman Robart to adopt the Mayor's recommendation, providing that janitor service and necessary repairs will be accomplished at no expense to the School Department: Committeemen Fitzgerald, Robart, Wood and Mayor Lyons, and Vice-Chairman Carver voting yes; Committeemen Cassidy and Galgay voting no.

Bids were presented for the installation of two new boilers in the Putnam School. On motion by Committeeman Cassidy and seconded by His Honor, the Mayor, it was voted on the following rollcall, to accept the bid of H. L. Rose, Inc., of 282 Franklin Street, Cambridge, for $4,249.00, said concern being the lowest responsible bidder; Committeemen Cassidy, Fitzgerald, Galgay, Robart, Wood, Mayor Lyons and Vice-Chairman Carver voting yes;

Relative to bids received for the purchase of a new Studebaker automobile for the School Department, it was voted on motion by Committeeman Robart that all bids be rejected and deposits returned to the bidder until such time as the sub-committee appointed to purchase the new automobile has met and submitted their report.

Committeeman Robart moved that the Committee take a short recess for the purpose of allowing the Sub-Committee on Athletics to meet. Committeeman Wood raised a point of order that in accordance with the rules twenty-four hours notice must be given the members before a special meeting of a sub-committee can take place. The Chairman stated that the point of order was not well taken. Committeeman Wood appealed the ruling of the chair. No action was taken on the appeal and it was voted to adopt Committeeman Robart's motion. The Committee recessed. The Committee reconvened and Vice-Chairman Carver, Chairman of the Sub-Committee on Athletics reported that a rather unusual condition existed inasmuch as three candidates were proposed for the position of Coach of Footbal at the High and Latin School and the Committee on Athletics were unable at this time to present a majority report.

Mayor Lyons in the chair.

On motion by Committeeman Robart it was voted that nominations for the position of football coach at the High and Latin School be made from the floor.

Vice-Chairman Carver placed in nomination the name of Adam F. Elcewicz.

Committeeman Robart placed in nomination the name of William M. Fraser.

Committeeman Cassidy placed in nomination the name of William P. Elbery.

The Chairman ruled that voting would be by roll-call vote and that it would be necessary for a candidate to receive four votes for election.

The following roll-call resulted:

Committeeman Cassidy voted for William P. Elbery.

Committeeman Fitzgerald voted for William M. Fraser.

Committeeman Galgay voted for Adam F. Elcewicz.

Committeeman Robart voted for William F. Fraser.

Committeeman Wood voted for William P. Elbery.

Mayor Lyons voted for Adam F. Elcewicz.

Vice-Chairman Carver voted for Adam F. Elcewicz.

No candidate having received the necessary four votes the chair again ordered the roll called. The following roll-call resulted.

Committeeman Cassidy voted for William P. Elbery.

Committeeman Fitzgerald voted for William M. Fraser.

Committeeman Galgay voted for Adam F. Elcewicz.

Committeeman Robart voted for William M. Fraser.

Committeeman Wood voted for William P. Elbery.

Mayor Lyons voted for William M. Fraser.

Vice-Chairman Carver voted for Adam F. Elcewicz.

The chair announced that no candidate had received four votes and declared a recess for the purpose of allowing the Sub-Committee on Athletics to again meet.

The Committee reconvened and Committeeman Wood asked to have entered on the records his protest against the meeting of the Sub-Committee on Athletics as contrary to the rules. Vice-Chairman Carver, Chairman of the Sub-Committee on Athletics, reported that no decision had been reached. The Chairman ordered the roll called The following roll-call resulted.

Committeeman Cassidy voted for William P. Elbery.

Committeeman Fitzgerald voted for William M. Fraser.

Committeeman Galgay voted for Adam F. Elcewicz.

Committeeman Robart voted for William M. Fraser.

Committeeman Wood voted for William P. Elbery.

Mayor Lyons voted for William P. Elbery.

Vice-Chairman Carver voted for Adam F. Elcewicz.

The chair again announced that no candidate had received the necessary four votes.

On motion by Vice-Chairman Carver it was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Friday, September 9, 1938

SPECIAL MEETING: Called at the request of Committeemen John J. Carver, James F. Fitzgerald, and Ralph W. Robart, for the purpose of considering and acting upon the appointment of football coaches at the High and Latin School and Rindge Technical School, and to consider and act upon the purchase of an automobile for the School Department.

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

On the following roll-call it was voted to adopt a motion by Committman Carver that Wilfred J. Metevier be appointed head coach of Football at the Rindge Technical School: Committeemen Carer, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

On the following roll-call it was voted to adopt a motion by Committeeman Carver that Thomas E. Smith be appointed Assistant Coach of Football at the Rindge Technical School: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

Committeeman Robart placed in nomination the name of Adam F. Elcewicz for the position of Head Coach of Football at the High and Latin School.

Committeeman Robart placed in nomination the name of William M. Fraser for the position of Head Coach of Football at the High and Latin School.

Committeeman Wood placed in nomination the name of William P. Elbery for the position of Head Coach of Football at the High and Latin School.

The Chairman ordered the roll-called and the following roll-call resulted:

Committeeman Carver voted for Adam F. Elcewicz.

Committeeman Cassidy voted for William P. Elbery.

Committeeman Fitzgerald voted for Adam F. Elcewicz.

Committeeman Galgay voted for William P. Elbery.

Committeeman Robart voted for William M. Fraser.

Committeeman Wood voted for William P. Elbery.

Mayor Lyons voted for Adam F. Elcewicz.

No candidate having received the necessary four votes for election, the Chairman again ordered that the roll be called and the following roll-call resulted:

Committeeman Carver voted for Adam F. Elcewicz.

Committeeman Cassidy voted for William P. Elbery.

Committeeman Fitzgerald voted for Adam F. Elcewicz.

Committeeman Galgay voted for William P. Elbery.

Committeeman Robart voted for William M. Fraser.

Committeeman Wood voted for William P. Elbery.

Mayor Lyons voted for William P. Elbery.

The Chairman ruled that William P. Elbery, having received the required four votes, has been elected Head Coach of Football at the High and Latin School.

Committeeman Carver placed in nomination the name of Adam F. Elcewicz for the position of Assistant Coach of Football at the High and Latin School.

Committeeman Cassidy placed in nomination the name of Frank Frisoli for the position of Assistant Coach of Football at the High and Latin School. Mr. Frisoli declined the nomination, and asked to have his name withdrawn as a candidate for the position. Committeeman Cassidy withdrew the nomination.

Committeeman Wood placed in nomination the name of William M. Fraser for the position of Assistant Coach of Football at the High and Latin School.

A motion to postpone the selection of an Assistant Coach of Football at the High and Latin School until the next meeting was lost on the following roll-call: Committeeman Robart voting yes; Committeemen Carver, Cassidy, Fitzgerald, Galgay, Wood and Mayor Lyons voting no.

Committeeman Robart then advised the committee that it was his opinion that William M. Fraser would not be available for the position of Assistant Coach at the High and Latin School if elected. The Chairman asked Committeeman Wood if he desired to withdraw the nomination. Committeeman Wood did not desire to withdraw the nomination. It was then voted that a recess be taken for the purpose of calling Mr. Fraser at his home and learn from him if he would accept the position if elected.

The committee reconvened into regular session and the secretary reported that he had contacted Mr. Fraser at his home and that Mr. Fraser advised that he was not interested in the position of Assistant Coach of Football at the High and Latin School. The Chairman again asked Committeeman Wood if he desired to withdraw the nomination and Committeeman Wood declined to withdraw. The Chairman then ordered that the roll be called and the following roll-call resulted:

Committeeman Carver voted for Adam F. Elcewicz.

Committeeman Cassidy voted for Adam F. Elcewicz.

Committeeman Fitzgerald voted for Adam F. Elcewicz.

Committeeman Galgay voted for Adam F. Elcewicz.

Committeeman Robart voted for Adam F. Elcewicz.

Committeeman Wood voted for William M. Fraser.

Mayor Lyons voted for Adam F. Elcewicz.

The Chairman ruled that Adam F. Elcewicz, having received the required four votes, has been elected Assistant Coach of Football at the High and Latin School.

Committeeman Robart, chairman of the sub-committee appointed to purchase a new automobile for the School Department, reported that the sub-committee had met and had authorized the Assistant Financial Agent to prepare bids, said action being in accordance with the mandate of the School Committee, and when bids have been received further report will be made to the School Committee.

Committee Cassidy moved to suspend the rules for the purpose of taking up general business. The Chairman ruled that the motion was out of order.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

REGULAR MEETING

Monday, September 19, 1938.

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

In the temporary absence of Mayor Lyons and Vice-Chairman Carver it was voted on motion by Committeeman Wood that Committeeman Robart act as chairman.

On motion by Committeeman Cassidy it was voted that the minutes of the Meeting of June 20, and the Special Meetings of July 25, and September 9, 1938 be laid on the table.

A communication was presented from the Parents Association of the Peabody School requesting permission to use the Kindergarten room at the Peabody School Wednesday afternoons after school hours, for twenty weeks beginning October 5th. The chairman ruled that it be referred to the committee on Buildings and Grounds for report.

It was voted to refer to the Committee on Buildings and Grounds for further investigation the communication from Frederick E. Rice relative to excess drainage of water from the Russell School yard on to his property.

On motion by Committeeman Fitzgerald it was voted that the following communication from the Superintendent of Schools be made part of the records:

To the School Committee of
Cambridge.

Please accept this acknowledgement of our deep appreciation and gratitude for your kind expression of sympathy on the occasion of the death of our dear brother.

Regretfully,
M. E. Fitzgerald
Hannah G. Fitzgerald

July 19, 1938.

On motion by Committeeman Cassidy it was voted that permission be granted Troop 10, Boy Scouts, to use the Agassiz School Hall on Friday evenings, beginnning with September 30th, for the purpose of holding meetings.

On motion by Committeeman Fitzgerald it was voted that the English Folk Dance Society of America be granted permission to use the Agassiz School Hall for classes on Wednesday evenings from 7:30 p.m. to 10:00 p.m.

On motion by Committeeman Cassidy it was voted that the following communications from the City Council and the Board of Health be made part of the records:

IN CITY COUNCIL

August 9, 1938.

ORDERED:

That, upon recommendation of the Board of Health in a communication dated July 28, 1938, in addition to the amounts previously appropriated the sum of one hundred fifty dollars ($150.00) be and the same hereby is appropriated to the Health Department, General Maintenance, Schedule A-1, employment of a school physician to be assigned to posture work beginning August 15, 1938; said sum to be provided by transfer from the Reserve Fund.

Adopted by the affirmative vote 15 members

Approved by the Mayor, August 11, 1938.

A true copy,

Attest: Frederick H. Burke,
City Clerk.

OFFICE OF THE BOARD OF HEALTH

July 28, 1938.

To the Honorable, the School
Committee, of the City of Cambridge.
Gentlemen:

At a meeting of the Board of Health held July 27, 1938, your communication of July 26, requesting the appointment of a Physician for the examination and referring for treatment of children with poor posture, was considered, and in accordance with vote of the Board you are hereby notified that Dr. Jeremiah J. Boyle, No. 1446 Cambridge Street, Cambridge, has been appointed as School Physician and assigned to Posture Work.

Respectfully
(for) BOARD OF HEALTH
John D. Crowley
Clerk of the Board.

A communication was presented from the Board of Health requesting, inasmuch as the use of the Webster School has been discontinued temporarily, that the Dental Clinic be transferred from that school to the Morse School until such time as the new Webster School is ready for use, and also that Dr. Dalton C. O'Brien has been assigned to posture work in place of Dr. Jeremiah J. Boyle. It was voted that the matter of the change of physician assigned to posture work be acknowledged, and the request for the dental clinic be referred to the Committee on Buildings and Grounds in view of the fact that it involves an expenditure.

On motion by Committeeman Galgay it was voted that the Election Commissioner be granted permission to use the schools for the purpose of registration, and for the Primary Election on Tuesday, September 20, 1938 and the Election on Tuesday, November 8, 1938.

On motion by Committeeman Fitzgerald it was voted to place on file a communication from the Board of Park Commissioners relative to furnishing a Supervisor for the Longfellow School yard during the summer months.

On motion by Committeeman Fitzgerald it was voted to refer to the Committee on Buildings and Grounds a request from the City Council asking the School Committee to consider the advisability of allowing the public to use the shower baths at the Longfellow School during afternooons and evenings.

It was voted that the following communications relative to the Retirement Allowance of William J. Cogan be made part of the records:

(CHAPTER 366)

AN ACT RELATIVE TO THE RETIREMENT ALLOWANCE OF WILLIAM J. COGAN, A FORMER EMPLOYEE OF THE CITY OF CAMBRIDGE.

Be it enacted, etc., as follows:

Section 1. The retirement allowance payable by the City of Cambridge to William J. Cogan, who was retired under the provisions of Chapter four hundred and fifty-three of the acts of nineteen hundred and thirty-one on July first, nineteen hundred and thirty six, after serving said city faithfully as an attendance officer in its school department for more than twenty years, may be increased to an amount equal to one half the annual compensation received by him at the time of his retirement, any provision of said chapter four hundred and fifty-three to the contrary notwithstanding
Section 2. This act shall take full effect upon its acceptance during the current year by vote of the city council of said city, subject to the provisions of its charter, but not otherwise.

Approved May 26, 1938.

IN CITY COUNCIL

July 21st, 1938.

ORDERED:

That the provisions of Chapter 366, Acts of the year 1938, the same being "An Act Relative to the Retirement Allowance of William J. Cogan, a Former Employee of the City of Cambridge," be and the same hereby are accepted.

Adopted by the affirmative vote of 15 members.

Approved by the Mayor, July 23, 1938
A true copy,

Attest: Frederick H. Burke,
City Clerk.

It was voted to refer to the Committee on Buildings and Grounds a request from the City Council that the School Committee conside the advisability of erecting a chain link fence around the Wellington School on Lincoln and Columbia Streets for the purpose of preventing loiterers from standing around there.

It was voted to refer to the Committee on Athletics a request from the City Council requesting His Honor, the Mayor, and Board of Park Commissioners with the approval of the School Committee to provide equipment for a small playground in the rear of the Longfellow School.

It was voted to make part of the records the following communications from the City Council relative to the erection of the proposed addition to the Webster School.

IN CITY COUNCIL

June 14, 1938.

A RESOLUTION AUTHORIZING HIS HONOR, THE MAYOR, TO FILE AN APPLICATION TO THE UNITED STATES OF AMERICA THROUGH THE FEDERAL EMERGENCY ADMINISTRATION OF PUBLIC WORKS FOR A GRANT TO AID IN FINANCING THE CONSTRUCTION OF AN ADDITION TO THE WEBSTER SCHOOL, AND THE EQUIPMENT NECESSARY THEREFORE, AND DESIGNATING HIS HONOR, THE MAYOR, TO FURNISH SUCH INFOMATION AS THE GOVERNMENT MAY REQUEST.

Be it resolved by the City Council:

Section 1. That His Honor, the Mayor, be and hereby is authorized to execute and file an application on behalf of the City Council of the City of Cambridge, to the United States of America, for a grant to aid in financing the construction of an addition to the Webster School and the equipment necessary therefor.

Section 2. That His Honor, the Mayor be and hereby is authorized and directed to furnish such information as the United States of America, through the Federal Emergency Administration of public works, may reasonably request in connection with the application which is herein authorized to be filed.

Adopted by the affirmative vote of 15 members June 21, 1938.

Approved by His Honor, the Mayor, June 23, 1938.

A true copy,

Attest: Frederick H. Burke,
City Clerk.

IN CITY COUNCIL

August 3, 1938.

RESOLVED:

That the offer of the United States of America to the City of Cambridge in the sum of one hundred sixty thousand three hundred sixty-two dollars ($160,362.00), to aid by way of grant in financing alterations and additions to the Webster School and the equipment necessary therefor, be and the same is hereby in all respects accepted.

In City Council, Special Meeting, August 3, 1938.
Adopted by a Yea and Nay vote - Yeas 12; Nays 1; Absent 2.
Executive Department, August 4, 1938
Approved, John W. Lyons, Mayor.
A true copy,
Attest: Frederick H. Burke,
City Clerk.

IN CITY COUNCIL

ORDERED:

That for the purpose of making alterations and additions to the Webster School and equipment and to enable the city to secure the benefits of funds under the Public Works Administration granted by the Federal Government Appropriation Act of 1938 the sum of three hundred fifty-six thousand three hundred sixty dollars ($356,360.00) be and the same hereby is appropriated and the city treasurer with the approval of the mayor be and hereby is authorized to borrow the sum of two hundred thirteen thousand dollars ($213,000.00) to meet the city's share of the cost of said construction and equipment, the remainder to be provided by a Federal grant.

That from time to time as the city treasurer deems necessary bonds of the city may be issued, under authority of and in accordance with the provisions of Chapter 50 of the Acts of 1938, not exceeding in the aggregate the said sum of two hundred thirteen thousand dollars ($213,000.00) either in the form of registered or coupon bond, one or both, to be styled

SCHOOLHOUSE LOAN

said bonds to be payable in accordance with the provisions of Chapter 44, of Section 19, General Laws, so that the whole loan shall be paid in not more than twenty years from the date of the first bond issued or at such earlier date and with such rate of interest as may be fixed by the Emergency Finance Board: that the mayor, city auditor, and city treasurer be and hereby are authorized and instructed to sign and execute said bonds and all transfers and exchanges of the same in the manner directed by the ordinances of the city and that the city treasurer be and hereby is directed to bargain and sell and hereby is authorized to transfer and exchange the same.

All moneys received by way of grant from the Federal Government on account of this project, shall be applied first to meet the cost of construction thereof and any balance shall be applied to the payment of the loan herein authorized.

The mayor is hereby authorized and directed to accept on behalf of the city for use in carrying out such project, a Federal grant of money pursuant to the Public Works Administration Appropriation Act of 1938, and the mayor and the superintendent of buildings are authorized to proceed with the construction of said project and to enter into all necessary and proper contracts and agreements in respect thereto, all subject to applicable Federal regulations, and the mayor is authorized to do all other acts and things necessary or convenient for obtaining said grant making said loan and constructing said project.

In City Council, Special Meeting, August 16, 1938.

Adopted as amended by a yea and nay vote

Yeas 14; Nays 0; Absent 1.
Albert T. Doyle, Asst. City Clerk.

Executive Department, August 17, 1938.

Approved, John W. Lyons, Mayor.
A true copy,

Attest:- Albert T. Doyle,
Asst. City Clerk.
September Seventh, 1938

VOTED:

To approve the project of the Construction of Additions and Alterations, including equipment and furnishings, to the Webster School for the City of Cambridge as shown in the application of the Mayor of the City, at a cost not to exceed Three Hundred Fifty Six Thousand, Three Hundred Sixty Dollars ($356,360.00), also to approve the application of the CITY OF CAMBRIDGE for a grant from the United States of America, and to borrow a sum not to exceed Two Hundred Thirteen Thousand Dollars ($213,000.00). The proceeds of the loan and Grant are to be used for the purpose of the Construction of Additions and Alterations, including equipment and furnishings, to the Webster School as shown in the application. Any money received by the CITY OF CAMBRIDGE by way of a Grant shall be applied to the cost of said project, or, in case the amount of the loan authorized is in excess of the city's share of the cost, it shall be applied to the loan herein authorized to the extent of such excess.

Authorization for the above project is in accordance with the provisions of Chapter 366 of the Acts of 1933, as most recently amended by Chapter 50 of the Acts of 1938.

The term of the loan is set at twenty years; and the rate of interest is not to exceed three and one-half percent (3½%).

Emergency Finance Board by:
s/ Paul E. Soulliere, Chairman
s/William B. McCoy
s/Daniel F. Doherty
s/Theodore N. Waddell

CITY OF CAMBRIDGE

Additions and Alterations to the Webster School

Cost - $356,360.00

Terms - Twenty years.

Approved:
s/Charles F. Hurley, Governor

Attest:-
s/Wm. G. Grundy,
Deputy Secretary of the
Commonwealth
A true copy,
Attest: Frederick H. Burke,
City Clerk.

It was voted make part of the records the following communications from the City Council relative to the erection of the proposed addition to the High and Latin School:

IN CITY COUNCIL

June 14, 1938.

A RESOLUTION AUTHORIZING HIS HONOR, THE MAYOR, TO FILE AN APPLICATION TO THE UNITED STATES OF AMERICA, THROUGH THE FEDERAL EMERGENCY ADMINISTRATION OF PUBLIC WORKS FOR A GRANT TO AID IN FINANCING THE CONSTRUCTION OF AN ADDITION TO THE CAMBRIDGE HIGH AND LATIN SCHOOL AND THE EQUIPMENT NECESSARY THEREFOR, AND DESIGNATING HIS HONOR, THE MAYOR, TO FURNISH SUCH INFORMATION AS THE GOVERNMENT MAY REQUEST.

Be it resolved by the City Council:
Section 1. That His Honor, the Mayor, be and hereby is authorized to execute and file application on behalf of the City of Cambridge, to the United States of America, for a grant to aid in financing the construction of an addition to the Cambridge High and Latin School and the equipment necessary therefor.

Section 2. That His Honor, the Mayor, be and hereby is authorized and directed to furnish such information as the United States of America, through the Federal Emergency Administration of Public Works, may reasonbly request in connection with the application which is herein authorized to be filed.

Adopted by the affirmative vote of 14 members June 21, 1938.

Approved by His Honor, the Mayor, June 23, 1938.

A true copy,
Attest:- Frederick H. Burke,
City Clerk.

IN CITY COUNCIL

July 26, 1938.

RESOLVED:

That the offer of the United States of America to the City of Cambridge, in the sum of three hundred eighty-two thousand five hundred dollars ($382,500.00) to aid by way of grant in financing alterations and the construction of an addition to the High and Latin School and the equipment necessary therefor, be and the same is hereby in all respects accepted.

In City Council, Special Meeting, August 3, 1938.

Adopted by a yea and nay vote - Yeas 11; Nays 1; Absent 3.

Executive Department, August 4, 1938

Approved, John W. Lyons, Mayor.

Frederick H. Burke, City Clerk.

IN CITY COUNCIL

July 26, 1938.

ORDERED:

That, for the purpose of making alterations and the construction of an addition including equipment to the High and Latin School, and to enable the City to secure the benefits of funds granted by the Federal Government under the Public Works Administration Act of 1938 the sum of eight hundred fifty thousand dollars ($850,000.) be and the same hereby is appropriated and the city treasurer with the approval of the mayor be and hereby is authorized to borrow the sum of ($510,000.00) to meet the city's share of the cost of said construction and equipment, the remainder to be provided by a Federal grant.

That from time to time as the city treasurer deems necessary, bonds of the city may be issued, under authority of and in accordance with the provisions of Chapter 50 of the Acts of 1938, not exceeding in the aggregate the said sum of five hundred ten thousand dollars ($510,000.00) either in the form of registered or coupon bonds, one or both, to be styled

BUILDING LOAN

(Alterations and Additions - High and Latin School)

said bonds to be payable in accordance with the provisions of Chapter 44, Section 19, General Laws, so that the whole loan shall be paid in not more than twenty years from the date of the first bond issued, or at such rate of interest as may be fixed by the Emergency Finance Board; that the mayor, city auditor and city treasurer be and hereby are authorized and instructed to sign and execute said bonds and all transfers and exchanges of the same in the manner directed by the ordinances of the city and that the city treasurer be and hereby is directed to bargain and sell and hereby is authorized to transfer and exchange the same.

All moneys received by way of grant from the Federal Government on account of this project, shall be applied first to meet the cost of construction thereof and any balance shall be applied to the payment of the loan herein authorized.

The mayor is hereby authorized and directed to accept on behalf of the city, for use in the carrying out such project, a Federal grant of money pursuant to the Public Works Administration Appropriation Act of 1938, and the mayor and superintendent of buildings are authorized to proceed with the construction of said project and to enter into all necessary and proper contracts and agreements in respect thereto, all subject to applicable Federal regulations, and the mayor is authorized to do all other acts and things necessary or convenient for obtaining said grant, making said loan and constructing said project.

In City Council, Special Meeting, August 16, 1938.

Adopted by a yea and nay vote - yeas 12; nays 2; absent 1.

Albert T. Doyle,
Asst. City Clerk.

Executive Department, August 17, 1938.

Approved John W. Lyons, Mayor.
A true copy,

Attest:- Albert T. Doyle,
Asst. City Clerk.

September Seventh, 1938

VOTED:

To approve the project of the Construction of Additions and Alterations, including equipment and furnishings, to the Cambridge High and Latin School for the CITY OF CAMBRIDGE as shown in the application of the Mayor of said City, at a cost not to exceed Eight Hundred and Fifty Thousand Dollars ($850,000.00), also to approve the application of the CITY OF CAMBRIDGE for a Grant from the United States of America, and to borrow a sum not to exceed Five Hundred and Ten Thousand Dollars ($510,000.). The proceeds of the Loan and Grant are to be used for the purpose of the Construction of Additions and Alterations, including equipment and furnishings to the Cambridge High and Latin School as shown in the application. Any money received by the CITY OF CAMBRIDGE by way of a grant shall be applied to the cost of said project. or, in case the amount of the loan authorized is in excess of the City's share of the cost, it shall be applied to the loan herein authorized to the extent of such excess, or the amount to be borrowed shall be reduced by the amount of such excess. Authorization for the above project is in accordance with the provisions of Chapter 366, of the Acts of 1933, as most recently amended by Chapter 50 of the Acts of 1938.

The term of the loan is set at twenty years; and the rate of interest is not to exceed three and one-half percent (3½%).

Emergency Finance Board by:

s/Paul E. Soulliere, Chairman.

s/William B. McCoy

s/Daniel F. Doherty

s/Theodore N. Waddell

CITY OF CAMBRIDGE

Additions and Alterations to High and Latin School

Cost - $850,000.00

Term - Twenty Years

Approved:

s/C. F. Hurley, Governor

Attest:

s/Wm. G. Grundy,
Deputy Secretary of the
Commonwealth.

A true copy,
Attest:- Frederick H. Burke,
City Clerk.

The Chairman ruled that the communication from the City Council, requesting the School Committee to advise the City Council whether or not they approve the plans or sketches of Mr. Greco for the addition to the High and Latin School and whether or not the needs of said addition could be satisfied by any other plans such as those drawn in 1937 which are now on file in the office of the Superintendent of Public Buildings, be referred to new business.

Mayor Lyons in the chair.

On motion by Committeeman Robart it was voted to accept the following resignations:

Esther Goverman Teacher at the Webster School Effective July 1, 1938

M. Lorette Wetmore Teacher at the Webster School Effective July 1. 1938

Helen L. McLaughlin Teacher at the Wellington School Effective July 1, 1938

Janet W. Ruggle Asst. Kindergartner at the Wellington School Effective July 1, 1938.

Katherine A. Doherty Teacher at the Fletcher School Effective July 1, 1938

M. Lucille Schoonover Teacher at the Webster School Effective July 1, 1938.

Helen McNabb Teacher at the High and Latin School Effective July 1, 1938.

Mary J. Willhauck Teacher at the Music Department Effective July 1, 1938.

Alice Landrigan Teacher at the Haggerty School Effective July 1, 1938

Mary Walsh Teacher at the Longfellow School Effective Oct. 7, 1938.

The Superintendent recommended that Anna R. Crane, a teacher at the High and Latin School, be granted leave of absence without stipend from September 1, 1938 to September 1, 1939. On motion by Committeeman Wood it was voted that the recommendation be adopted.

The Superintendent recommended, that in accordance with Section 2603 of the Rules of the School Committee, the following teachers and matron who did not resume their duties on the day that the schools re-opened be excused:

Natalie A. Browing High and Latin
Personal Illness

Ethel E. Carr High and Latin
Personal Illness

Josephine M. Mullins High and Latin
Personal Illness

Lillian A. Welsh High and Latin
Personal Illness

Katherine A. Tobin Physically Handicapped Children - Travel

Olive L. Oleson Morse Kindergarten
Personal Illness

Helen F. Moynihan Roberts School
Personal Illness

Elen T. Fitzgerald Children's Museum
Serious Illness of Mother

Agnes J. Dennehy (matron) Abraham Lincoln School Personal Illness.

On motion by Committeeman Robart it was voted to adopt the Superintendent's recommendation.

The Superintendent reported the transfer of Mary E. Leahy from teacher at the Willard School to teacher at the Abraham Lincoln School, effective September 1, 1938. On motion by Committeeman Carver it was voted to approve the Superintendent's report.

The Superintendent recommended that Catherine L. Good be transferred from the Opportunity Class to Teacher of Cookery at the High and Latin School at a salary of $1534. per year, effective September 13, 1938. On the following roll-call it was voted to approve this transfer: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

The Superintendent recommended that Thomas J. O'Loughlin be transferred from the Webster School Elementary Teacher to Webster School 8th Grade Teacher, at a salary of $1438. per year effective September 1, 1938. On the following roll-call it was voted to approve this transfer: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

The Superintendent recommended that Eleanor M. O'Reagan be transferred from the Webster School Elementary Teacher to Webster School Prevocational Teacher at a salary of $1446. per year effective September 1, 1938. On motion by Committeeman Galgay it was voted that this recommendation be laid on the table.

The Superintendent recommended the transfer of Anna H. McInnes from 8th grade teacher at the Haggerty School to Elementary Teacher at the Haggetry School and Mary A. O'Toole from Prevocational Teacher at the Putnam School to Elementary Teacher at the Putnam School, both transfers effective September 1, 1938. It was voted to approve these transfers.

The Superintendent recommended that the evening schools open on October 18, 1938, and it was voted to adopt this recommendation.

The Superintendent advised that he had received a resignation which in his opinion should be acted upon in Executive session. On motion by Committeeman Robart it was voted that this resignation be referred to executive session.

The Superintendent presented the following communication from the Cambridge Museum for Children:

Cambridge Museum for Children

September 14, 1938.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Mr. Fitzgerald:

A difficulty has arisen over a technicality in the wording of the contract whereby the museum was to acquire forty-seven reels of the "Chronicles of America" photo plays and the one thousand lantern slides of the "Pageant of America" from the Yale University Press. The price for the material is three thousand dollars of which fifteen hundred, you remember, was generously given by an anonymous donor, the museum being one of six New England educational institutions to be so honored. The School Committee authorized the allocation of fifteen hundred dollars from the appropriation for supplies for the purchase of this material. The contract was drawn up according to this vote but when it was sent to the Yale University Press for acceptance it was found that this material must be acquired under the term "lease" not "purchase".

Mr. Liston, I believe, has a letterfrom the business office of the Press explaining that this wording would in no way affect our real ownership of the material and I have correspondence saying the same thing.

The only limitations are that the material could not be reproduced and that it is for use only by the museum in the schools of Cambridge (the purpose of the donor in making his gift.) Since, as I have said before, this would not interfere in the least with our real ownership and use of the material I hope that at the next meeting the School Committe will give permission to have the contract wording changed to "lease" instead of "purchase".

This acquisition will not only double our library of films and slides but will open up an entirely new field, that of history, for our work in the schools.

Sincerely yours,

RUTH A. CRAWFORD

On motion by Committeeman Wood it was voted that this matter be referred to the City Solicitor for an opinion.

On motion by Committeeman Fitzgerald it was voted that the following communication from Mr. Liston, Asst. Business Agent, be made part of the records:

September 19, 1938.

Mr. M. E. Fitzgerald,
Supt. of Schools,
Cambridge, Mass.

Re: Installation of organ at Rindge.

Dear Sir:

I have been notified by the City Solicitor that the suit of the City of Cambridge against Walter F. Shaw of Melrose and the Surety Company on his bond has been marked up for trial and it is expected that the trial will commence on September 29, 1938.

This suit against Mr. Shaw and the Bonding Company is a result of a vote at the meeting of the School Committee held on May 11, 1938.

Very truly yours,

GERALD F. LISTON,
Asst. Business Agent.

The Superintendent advised the Committee that at a previous meeting the members of the Committee informally instructed him to grant the use of the Agassiz School without charge to the Ladies Auxiliary of the Veterans of Foreign Wars on October 29, 1938 from 1:00 p.m. until 6:00 p.m. for the purpose of holding a meting. On motion by Committeeman Cassidy it was voted that the Superintendent's action in assigning this hall without charge be approved.

On motion by Committeeman Robart it was voted that the following report of the Total Enrollment on the opening day of school, as submitted by the Superintendent, be made part of the records:

TOTAL ENROLLMENT

	9-17-37	9-16-38	Loss	Gain
High and Latin (including Annex)	3331	3504	....	173
Rindge Technical	1429	1587	....	158
Abaraham Lincoln	248	266	....	18
Agassiz	390	384	6	....
Ellis	340	335	5	....
Fletcher	433	421	12	....
Gannett	112	112	....	....
Haggerty	355	328	27	....
Houghton	810	758	52	....
Kelley	540	506	34	....
Longfellow	1062	975	87	....
Lowell	51	57	....	6
Morse	501	518	....	17
Peabody	515	500	15	....
Putnam	449	420	29	....
Roberts	855	951	....	96
Russell	751	743	5	....
Sleeper	207	202	8	....
Thorndike	654	627	27	....
Webster	757	701	56	....
Wellington	680	656	24	....
Willard	435	442	....	7
Wyman Open Air	85	59	26	....
Boys' Vocational	154	120	34	....
Girls' Vocational	64	65	....	1
Opportunity Class	34	37	....	3
TOTAL	15242	15274	447	479

On motion by Committeeman Robart it was voted that the following Financial report be made part of the records:

FINANCIAL REPORT FOR JUNE, JULY, AND AUGUST 1938

	Appropriation	Expended to June 1	Expended during June, July, Aug.	Total	Balance
Administration Salaries	$68,177.83	$27,915.74	$17,115.20	$45,030.94	$23,146.89
General Expenses	7,975.00	3,258.12	2,006.69	5,264.81	2,710.19
Teachers Salaries Day	1,459,038.94	592,410.83	357,262.70	949.673.53	509,365.41
" " Substitutes	20,000.00	13,085.00	3,976.00	17,061.00	2,939.00
" " Athletics	8,025.00	3,523.16	1,663.34	5,186.50	2,838.50
" " Evening	12,163.70	7,756.50	....	7,756.50	4,407.20
" " Americanization	2,000	1.003.50	102.00	1,105.50	894.50
" " Examination	2,100	....	1,828.00	1,828.00	272.00
Text Books	20,000.00	2,909.85	3,288.73	6,198.58	13,801.42
Supplies	44,000.00	13,477.56	3,566.39	17,043.95	26,956.05
W.P.A. Supplies	1,175.00	129.36	337.53	466.89	708.11
Lunch Room Supplies	31,000.00	13,556.33	3,580.59	17,136.92	13,863.08
Tuition to other Cities	3,500.00	1,367.42	1,047.73	2415.15	1,084.85
Transportation of Pupils	2,000	549.50	501.50	1,051.00	949.00
Travel Outside State	100.00	84.01	....	84.01	15.99
Fuel	25,000	14,668.13	1,213.08	15,901.21	9,098.79
Heat at Rindge	20,000.00	12,820.19	3,970.40	16,790.59	3,209.41
Light and Power at Rindge	4,899.00	1,459.24	1,318.06	2,777.30	2,121.70
Light	11,000.00	3,226.84	3,086.50	6,313.44	4,686.56
Power	1,200.00	450.58	233.22	683.80	516.20
Janitors Salaries	137,446.14	55,303.04	34,197.99	89,501.03	47,945.11
Repairs	20,000.00	1,631.97	3,055.91	4,687.88	15,312.12
Janitors Supplies	4,000.00	1,247.73	1,289.17	2,536.90	1,463.10
Furniture and Furnishings	4,475.00	153.56	372.32	525.88	4,249.12
Other Expenses	8,925.00	690.58	3,959.09	4.649.67	4,275.33
Athletic Clothing	2,500.00	1,642.07	....	1,642.07	857.93
Museum Supplies	500.00	....	....	....	500.00
Pensions	1,320.49	577.10	311.48	888.58	431.91
Minors License Refunds	70.00	24.75	20.25	45.00	25.00
Pension Accumulation Retirement	17,824.17	17,824.17	....	17,824.17	....
W.P.A. Allotment	11,500.00	475.00	500.00	975.00	10,525.00
	$1,952,215.27	$793,241.83	$449,803.97	$1,243,045.80	$709,169.47

REPORT ON W. P. A. EXPENDITURES JUNE, JULY, AUGUST, 1938

	Appropriations & Balances Jan. 1.	Expended to June 1, 1938	Expended during June, July, Aug.	Total	Balance
Haggerty School 65-14-2250	$14.73				
High and Latin Athletic Field	96.31	....	....	....	$14.73
Kelley School 65-14-2473	8.45	....	....	....	96.31
Peabody School 65-14-2308	33.56	....	....	....	8.45
Russell School 65-14-2270	144.05	....	....	....	33.56
Lincoln School 65-14-2473	116.80	....	....	....	144.05
Morse School 65-14-2473	105.05	$77.51	38.50	$116.01	.79
Book Repairing 65-1412799	983.90	32.99	10.12	43.11	61.94
		452.00	381.06	833.06	150.84
	$1,502.85	$562.50	$429.68	$992.18	$510.67

The Superintendent recommended that the sum of $3,000.00 be transferred from the appropriation for Teachers Salaries to the Appropriation for Teachers' Salaries-Substitutes. On motion by Committeeman Fitzgerald it was voted to approve this transfer.

The Superintendent recommended that the sum of $5,000.00 be transferred from the appropriation for Teachers' Salaries to the appropriation for Text Books. On motion by Committeeman Robart it was voted that this recommendation be laid on the table until the Committee has determined the actual number of vacancies.

The Superintendent recommended that the sum of $25.00 be transferred from the appropriation for Furnishings and Furniture to the appropriation for other Expenses to provide for the expenses of Francis V. Casey for attendance at the course required at the Fitchburg Teachers College for Vocational School Teachers held on July 5 to July 9, 1938. On motion by Committeeman Fitzgerald it was voted that the recommendation be adopted.

The Superintendent presented the following communication from John W. Wood, Head-Master of the Rindge Technical School:

RINDGE TECHNICAL SCHOOL

September 19, 1938.

Mr. M. E. Fitzgerald,
Supt. of Schools,
Cambridge, Mass.

Dear Sir:

In studying ove the teachers situation last June we found that there were five periods of physics which we could not take care of with our existing staff. This, of course, is in addition to the physics classes which Mr. O'Reilly is carrying. We need now to take care of the room to which these classes have been assigned, a high grade teacher of science, preferably one who has made a study of physics, It is being taken care of now by teachers who have spare periods, who go to the room simply to maintain order. I hope I have made it clear that we would have had both Mr. O'Reilly and the new physics teacher for Room 245 even if we had no increased numbers this fall.

In addition to the above there will be certain teachers needed to take care of the increased numbers that have come to us this year, but I am not quite ready to say definitely what these should be except that we need a teacher of drawing who can teach both free-hand and mechanical.

Very truly yours,
JOHN W. WOOD,
Head-Master.

The Superintendent advised the committee that Mr. Wood desired a physics teacher and all the candidates on the physics list are working. He further advised that there is one more person on the Science Department list, a Mr. Robert Sweeney, who, although he majored in chemistry, has taken physics as one of his minor subjects and after an examination of his work as a teacher the Superintendent advised that he would recommend that Mr. Sweeney be assigned as substitute teacher in charge of this class. Committeeman Wood moved that the recommendation be adopted. Committeeman Robart moved that the recommendation be referred back to the Superintendent for the purpose of allowing him to bring in a complete list of those assigned to fill positions of a semi-permanent nature. The chair ruled that the motion was out of order inasmuch as there is already a motion before the committee. It was then voted to adopt Committeeman Wood's motion that the Superintendent's recommendation be adopted.

The Superintendent reported that at the request of His Honor, the Mayor, he had called on Professor Green of Harvard College relative to the matter of finding accomodations for the High and Latin School Students during the time the Old English Building is being torn down. "I was advised that every available space was being used during the time we wanted it, namely from eight thirty o'clockin the morning until twelve noon, but that there would be some vacant room here and there in the afternoon but not nearly enough to take care of approximately one thousand pupils for whom we are trying to locate room. Assistant Superintendent Tobin and I then went to Mass. Institute of Technology and we were advised that they have only 72 rooms in the whole building and they are being used every morning and afternoon. We will require at least thirty-one rooms. We then went to Radcliffe College and some gentleman whose name I did not get, advised us that there was no available room at Radcliffe that he knew of, but that he would talk to the Dean and let me know. As I have not heard from him since, I presume he found that there was no room available."

Referring back to the temporary appointment of a physics teacher at the Rindge Technical School, Committeeman Robart read Section 712 of the Rules of the School Committee as follows: "Substitute Teachers: He shall have authority to employ as many substitute and temporary teachers as may be necessary to take the places of absent teachers. Vacancies of a semi-permanent nature shall be filled by the Committee upon the recommendation of the Superintendent who shall in each instance submit the first name on the priority list, as established by the annual examination for substitute teachers". Committeeman Robart contended that the Superintendent has advised the committee of the filling of three positions of a semi-permanent nature and should have brought in a complete list of such appointments. The Chairman advised Committeeman Robart that the Superintendent will bring in a complete report at the next meeting.

The Superintendent reported that he had been notified by the State Department of Safety to the effect that the Webster School could only be opened for two days for the purpose of organization.

The Superintendent further advised that he had assigned the Webster School classes as follows:

Grades 4 and 5 at the Morse School from 12:30 p.m. to 4:00 p.m.
Grades 6, 7, and 8 at the Houghton School from 12:30 p.m. to 4:00 p.m.
Kindergarten at the Willard School from 12:30 p.m. to 2:15 p.m.
Morse and Houghton School sessions are from 8:30 a.m. to 12:00 noon (all grades).

On motion by Committeeman Robart it was voted that the temporary assignment of pupils of the Webster School, as reported by the Superintendent, be approved.

Committeeman Fitzgerald, Chairman of the sub-committee on Buildings and Grounds reported that James M. Farrell, Custodian at the Wyman School died on August 17, 1938. Mr. Farrell was appointed December 21, 1932 and has been custodian at the Wyman School since May 1, 1933. On motion by Committeeman Galgay it was voted that notice of the death be spread upon the records and a letter of condolence sent to Mr. Farrell's family.

Committeeman Fitzgerald, reporting further for the Committee on Buildings and Grounds, recommended that the following transfers of appropriations be made for W. P. A. Projects from the amount allotted for W.P.A.

Putnam School	$1,000.00
Lincoln School	500.00
Weatherstripping No. 65-14-2-79	
Thorndike $300-Peabody 250	550.00
Kelley School No. 65-14-2473	48.43

It was voted to approve these transfers of appropriations.

On motion by Committeeman Robart it was voted that the text books recommended by the Superintendent at the meeting of June 20, 1938 be adopted.

On motion by Committeeman Wood it was voted to lay on the table the proposed amendment to the rules as submitted at the meeting of June 20, 1938 "that the salary of the Watchman be on the same scale as that of a janitor, entering the service on the minimum salary and receiving increments until the maximum is reached".

On motion by Committeeman Cassidy it was voted to lay on the table the proposed amendment to the rules as submitted at the meeting of June 20, 1938 "that the position of Director of Measurements and Adjustments be on the same salary basis as that of the Supervisor of Kindergartens and Primary grades".

On motion by Committeeman Robart it was voted that action on all tabled matters be deferred.

Conforming to the request of the School Committee the Business Agent recommended that the necessary funds to reimburse Mr. George Rockwell for a Sousaphone supplied to the Rindge Technical School Band be transferred from the item "Supplies". On motion by Committeeman Wood it was voted that the Business Agent's recommendation be accepted and the amount of $225.00 be paid out of the item "Supplies".

Relative to the request that the Superintendent report on the advisability of absorbing the Boys' Vocational School in Rindge Technical School and also of concentrating the Girls' Vocational School and the Girls' Opportunity Classes at St. Mary's Gymnasium, the Superintendent reported that Mr. Cleveland, Head-Master of the High and Latin School would like to have this matter postponed until such time as it is determined how to take care of the pupils at the High and Latin School during the time of the demolition of the English Building.

A motion by Committeeman Cassidy to adjourn was lost.

The Chairman advised that the Superintendent of Buildings had presented a set of plans for the proposed-new addition to the High and Latin School.

On motion by Committeeman Robart it was voted that the plans presented by the Superintendent of Buildings and His Honor, the Mayor be presented to the Committee of the Whole for study.

A motion by Committeeman Robart to convene in to executive session was lost.

The Superintendent then presented the following communications from John A. Warnock, Prevocational Teacher at the Longfellow School and the Teachers' Retirement Board:

60 Highland Ave.,
Cambridge,
July 20, 1938.

Mr. M. E. Fitzgerald,
Supt. of Schools,
Cambridge.

Dear Sir:

Please accept my resignation as a teacher of woodwork in the Longfellow School. I would like to have it take effect as of today.
I am entering another field and cannot continue my duties as a member of the system.

I wish you to know that I feel that you are as honest and humane a person as I have ever come in contact with to have charge of a group of people or any organization, and I hope you will have the strength and perseverance to continue in your present capacity for years more.

Sincerely,
s/John A. Warnock.

60 Highland Ave.,
Cambridge, Mass.
August 30, 1938.

Mr. Fitzgerald and
Members of the School Committee.

Dear Sirs:

I resigned from the system July 20, 1938, because I was offered a chance to increase my earnings greatly.
I have found that I made a serious mistake in not investigating deeper before resigning.

I sincerely hope you will allow me to withdraw my resignation, and make it possible for me to resume the duties which I have performed faithfully for the past eleven years.

If favorable action is accorded me I agree to any demands or requirements that the School Committee or the Retirement Board states or makes.

I know I am not entitled to consideration, but, in view of my expernence, I believe you can do more for the benefit of the children as well as myself by allowing the withdrawal than appointing a person new to the district, or without my experience.

Knowing your desire for the best

teachers available I feel and hope you will grant my request.

Sincerely,
John A. Warnock

TEACHERS' RETIREMENT BOARD

100 Nashua St., Boston
September 9, 1938.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

My Dear Mr. Fitzgerald:

On July 20, 1938 Mr. John A. Warnock applied for a refund of the amount to his credit in the Teachers' Retirement Fund. We were informed by the school department of Cambridge that he had resigned his position and the refund was made.

Mr. Warnock now informs me that he wishes the School Committee to allow him to withdraw his resignation. If his resignation is withdrawn, he will have received the refund in error and the amount refunded must be returned to the Retirement Fund.

If it is impossible for him to return the amount in one sum, I believe the Retirement Board would be willing to accept installments, the length of time during which the installments may be paid, I cannot say. Mr. Warnock has suggested that he be permitted to pay installments for a period of three years the installments to be deducted for ten months to the school year, with his regular assessment. The installments for a three year period would be $44 in addition to the regular monthly assessment.

While I cannot say definitely that this arrangement will be accepted by the Board, I believe there will be no objection. It would seem that if he is permitted to withdraw his resignation, it should be with a definite understanding that the amount refunded will be returned in a manner such as outlined above.

Yours very truly,
CLAYTON L. LENT

Committeeman Wood moved that the resignation be not accepted. Committeeman Galgay amended the motion by adding "he be not reinstated until he has made a satisfactory agreement with the Retirement Board". On Motion by Committeeman Cassidy it was voted that this matter lay on the table for further study.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, September 26, 1938

SPECIAL MEETING: Called for the purpose of considering and acting upon the plans for the High and Latin School.

Members Present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

The chairman advised the committee that Mr. Greco the architect was present for the purpose of answering any questions concerning the plans. Mr. Greco presented the plans.

The Committee carefully examined the plans presented and after a discussion with Mr. Greco relative to same Committeeman Robart moved that the interior plans as presented by Mr. Greco be endorsed by the School Committee and that final approval await the presentation of a prospectus. On the following roll-call it was voted to adopt Committeeman Robart's motion: Committeemen Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeemen Carver, Cassidy, and Galgay voting no.

It was then voted to adjourn.

Adjourned:

EDWARD J. O'CONNELL
Secretary to the School Committee

SCHOOL COMMITTEE

Official Report

Monday, October 3, 1938.

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, and Mayor Lyons.

Mayor Lyons in the chair.

Committeeman Fitzgerald moved that the minutes of the meeting of September 19, 1938 be approved with the elimination of the motion approving payment of $225.00 for the Souzaphone supplied to the Rindge Technical School Band. Committeeman Galgay raised a point of order and stated that the motion approving payment has already been passed and the time for filing reconsideration has passed and it could not, therefore, be eliminated from the records. Committeeman Fitzgerald stated that even though the motion approving payment was passed at the meeting of September 19, 1938 it is necessary to have four votes recorded in the affirmative before payment can be made. On motion by Committeeman Cassidy it was voted that the matter lay on the table.

On motion by Committeeman Fitzgerald it was voted to refer to the Assistant Business Agent under the rules the request of A. R. Hyde & Sons Company that they be allowed to use either the Rindge Technical School Gymnasium or the St. Mary's Gymnasium for basketball.

On motion by Committeeman Fitzgerald it was voted that the following communication from the City Solicitor be made part of the records:

CITY OF CAMBRIDGE
LAW DEPARTMENT
September 28, 1938.

The Honorable, Members of the School Committee:
Dear Sirs:

I am today in receipt of a letter from Walter F. Shaw regarding completion of the installation of the organ at the Rindge Technical School which reads as follows:

"Mr. Harrington has explained to me the conversation he had with you yesterday, with reference to the necessity of my completing the installation of the organ at Rindge Technical School within thirty days of date. (September 27, 1938).

I hereby assent to this agreement, and will start the work on Monday, October 3, 1938.

Very truly yours,
(signed) Walter F. Shaw"

The suit pending against Mr. Shaw and the bonding company has been continued for thirty days and will not be tried unless Mr. Shaw fails to complete the work.

Very truly yours,
RICHARD C. EVARTS
City Solicitor

On motion by Committeeman Cassidy it was voted that the communication from the Teachers' Retirement Board relative to the establishment of the rate of assessment be referred to the Sunperintendent, who shall confer with the Cambridge Teachers' Club and report back to the School Committee.

On motion by Committeeman Fitzgerald it was voted to lay on the table a communication from John A. Warnock until communications previously received from Mr. Warnock, which are already on the table, are taken up.

On motion by Committeeman Fitzgerald it was voted to place on file a communication from the Public School Association, relative to the plans for the proposed new addition to the High School.

The Superintendent reported the death, on September 21, 1938, of Saville Moore who was for eighteen years the woodworking teacher at the Rindge Technical School. On motion by Committeeman Cassidy it was voted that a letter be sent to Mr. Moore's nearest of kin expressing the School Committee's sincere sympathy.

The Superintendent reported the resignation of Gertrude Gately, a teacher at the Russell School, effective October 28, 1938. On motion by Committeeman Fitzgerald it was voted that the resignation be accepted.

The Superintendent recommended that Susan L. Senter be transferred from elementary teacher at the Agassiz School to eighth grade teacher at the Agassiz School at a salary of $1938. per year effective September 1, 1938. On the following roll-call it voted to approve this transfer: Committeemen Carver, Cassidy, Fitzgerald, Galgay, and Mayor Lyons voting yes; Committeemen Robart and Wood absent.

The Superintendent recommended the transfer of Thomas H. Regan, from Prevocational Class Teacher to Teacher of Woodworking at the Rindge Technical School at a salary of $2450. per year effective October 10, 1938. On the following roll-call it was voted to approve this transfer: Committeemen Carver, Cassidy, Fitzgerald, Galgay and Mayor Lyons voting yes; Committeemen Robart and Wood absent.

On motion by Committeeman Fitzgerald it was voted the the following communication from Mass. Institute of Technology be made part of the records:

MASSACHUSETTS INSTITUTE OF TECHNOLOGY

September 16, 1938.

Mr. L. F. Cleveland, Principle,
Cambridge High and Latin School,
Cambridge, Massachusetts.

Dear Mr. Cleveland:

It gives me pleasure to advise you that Elliott N. Shaw, who came to the Institute of Technology as a member of the freshman class of 1941 from your school, has been designated as one of the winners of the newly established series of "Technology Awards" which are to be given annually to secondary schools from which we have received outstanding freshmen. Mr. Shaw has been named as one of the five best students in English.

It has been suggested that the presentation of the award, which is in the form of a volumn for the school Library, might appropriately be made by Professor F. G. Fassett, of the Department of English, at some assembly in October. Therefore, I am sending him a copy of this letter.

If this proposal meets with your approval will you please advise me when it would be convenient for such a ceremony?

Very truly yours,
(signed) T. P. Pitre
Assistant Dean

The Chairman ordered referred to new business a communication from the Cambridge Museum for Children relative to certain films and slides.

The Superintendent presented a communication from J. Louis Doyle, Acting Director of Art, advising that the Studio School of Individual Art of Cambridge has again this year offered three scholarships to students of the Cambridge Public Schools and in addition will award two other scholarships for their juvenile class to those now in the Grammar School who attended the Saturday Moring Classes regularly last year. The Superintendent recommened that these scholarships be accepted and it was voted to approve the Superintendent's recommendation and the Studio School of Individual Art be thanked for their kindness.

The Superintendent presented a communication from J. Louis Doyle, Acting Director of Art, advising that the Art Department plans to hold art classes for the teachers in the public school system on October 13, 20, 21, November 3, 8, and 17th in the Art room of the Longfellow School at 3:00 p.m. and requested permission to use the art rooms on the above mentioned dates from 3:00 to 4:30 p.m. The Superintendent recommended that the permission requested be granted and it was voted to approve the Superintendent's recommendation.

The Superintendent presented a communication from John W. Wood, Head Master of the Rindge Technical School requesting permission to place before the boys of the electrical department and others interested a demonstration of the Westinghouse Company of the latest forms of lighting, together with the scientific background, and the importance of lighting in saving sight. The Superintendent recommended that the permission requested be granted and it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools:

PUBLISHED BY SCOTT, FORESMAN & COMPANY:

Discovering Our World - Book Two

PUBLISHED BY IROQUOIS PUBLISHING COMPANY:

New Standard Arithmetic - Grade 5

PUBLISHED BY LYONS & CARNAHAN:

Safety, Your Problems and Mine

PUBLISHED BY AMERICAN BOOK COMPANY:

The Road to Safety - Pre-primer to Box Six

The Superintendent recommended that the Cambridge Teachers' Club be granted permission to use the Longfellow School Auditorium for the purpose of conducting a lecture to be given by Mr. James H. Powers, Editor of Foreign Affairs for the Boston Globe. This lecture it to take place Thursday evening, October 6, at 8:00 p.m. and there is to be no admission charge. It was voted that the Superintendent's recommendation be adopted.

The Superintendent reported that the following substitute teachers have been assigned to fill vacancies of a semi-permanent nature:

Maquire, Agatha C. F. — High and Latin (Leave of Absence of Miss Crane.)

O'Keefe, Mary J. — High and Latin (Resignation of Madeline Connelly)

Cohen, Samuel J. — Rindge Technical (Death of Mr. Little.)

Novak, Louis — Rindge Technical.
O'Reilly, Edmond W. — Rindge Technical.

Sweeney, Robert R. — Rindge Technical

Madden, Alice B. — Fletcher (Resignation of Miss Mooney).

Ryan, William J. — Fletcher (Resignation of Miss Doherty)

Brooks, Rosemary W. — Fletcher K (Resignation of Miss Ruggli)

Burke, John F. Jr., — Houghton (Jr. Ind.) (Transfer of Mr. Toomey to H. and L.)

Rafferty, Mary R. — Kelley (Retirement of Miss Cook)

Dyer, Margaret G. — Longfellow (Retirement of Miss Street)

Holmes, Edith G. — Longfellow K (Transfer of Miss Leonard)

Masse, Dorothea E. — Longfellow K (Transfer of Miss Leahy)

Carr, Frances V. — Morse

Andelman, Ruth L. — Putnam

Conley, Edward A. — Putnam (Retirement of Miss Rea)

Donovan, Margaret M. — Roberts

Doolin, Margaret L. — Roberts (Resignation of Miss Wright)

Grant, Elizabeth — Russell

Barry, Marie B. — Thorndike
Blessington, Mary A. — Webster

Cahalane, Mary F. — Webster (Retirement of Miss Ashley)

Key, Regina B. — Webster (Promotion of Miss Goverman)

McGlinchey, Genevieve — Webster (Resignation of Miss Schoonover)

Rooney, Mary C. — Webster (Resignation of Miss Wetmore)

Curran, Mary C. — Wellington (Resignation of Miss Igo)

Shannon, Margaret R.—Wellington (Retirement of Mrs. Tuttle)

Fallon, Eleanor A. — Willard (Transfer of Miss Leahy)

Behlen, Mark K. — Cooking (Opportunity) (Transfer of Miss Good)

Ghizzoni, Dorothy L. — Cooking (Thorndike & Roberts) Transfer of Miss Ready)

DeGugliemo, Mary A. — Home Teaching

Hillner, Emma H. — Girl's Vocational.

The Superintendent presented a communication from Clara W. Ruggli, teacher at the Agassiz School requesting that she be granted leave of absence with stipend for two days inasmuch as she has been summoned to appear in Court as a witness at Plymouth. It was voted not to grant this request.

The Superintendent recommended that the following teachers be appointed principals of the evening schools:

William J. Cunningham — High
Ingolf V. Bockman — Industrial
John V. Healey — Elementary

On motion by Committeeman Fitzgerald it was voted that these appointments lay on the table until the next meeting.

The Superintendent presented the following list of applicants for teaching positions in the Evening Elementary, Evening High and Evening Industrial School:

Andrew, William F. L.
Banne, Evelyn H.
Barton, Marion C.
Bean, Harry T.
Berkeley, William P.
Bland, Marie E.
Blessington, Mary A.
Boyle, Mary P.
Buckley, Daniel J.
Burgess, John J.
Burke, John F.
Cahalane, Mary F.
Cahill, Ada M.
Casey, Anne M.
Cohen, Samuel J.
Colbert, Margaret M.
Conlan, Charles F.
Coughland, William J.
Coyne, Albert L.
Creedon, Jonh D.
Cunningham, Anne
Curtis, James T.
Delaney, Alice J.
DeMello, Manuel
Dergay, Nicholas J.
Donnelly, George W.
Doolin, Margaret L.
Doran, Agnes A.
Doyle, Charles M.
Dyer, Margaret G.
Erlandson, Catherine A.
Eyrick, Grace L.
Foley, Daniel P.
Giduz, Fred J.
Grant, Elizabeth
Gray, Edward E.
Guiney, James E.
Hahn, Fred P.
Harrington, John A.
Haugh, Gunard E.
Hayes, William T.
Higgins, Jerome S.
Hockman, David E.
Hurley, Edward F.
Hyland, Anna
Ianneciello, Anthony P.
Joyce, Maurice F.
Joyce, William J.
Kelleher, William
Kelley, Alice P.
Kelly, Mary F.
Ladd, Lester W.
Landrigan, James M. Jr.,
Landrigan, Richard B.
Lovett, George J. Jr.,
Lynch, William S.
MacDonald, James A.
MacDonald, James A. Jr.,
Maher, Charlotte A.
Manning, James F.
Manning, John F.
Marshall, Herbert H.
McAuliffe, Edward F.
McCabe, James E.
McCaffrey, Margaret A.
McCarthy, Mari, Elizabeth
McCormack, Mary E.
McDonald, Mary E.
McGlinchey, Genevieve
McGlinchey, Grace
McGloin, Marie A.
McKenna, John J.
McKenna, Joseph G.
McLaughlin, John J.
Mellen, John T.
Meyer, R. V.
Mooney, George P.
Morash, Arthur F. L.
Moriarty, John M.
Mulqueeney, Pauline
Murray, John Y.
Newton, Herbert L.
Novak, Louis
O'Connell, Catherine C.
O'Connell, Margaret M.
O'Connor, Charles L.
O'Loughlin, Thomas J.
O'Rourke, Anne T.
O'Rourke Mary A.
Owens, Joseph V.
Paine, Abbott, O.
Pitts, Eileen
Rafferty, Mary R.
Reagan, Frances E.
Reagan, William J.
Regan, Mary P.
Rooney Mary C.

Ryan, Elizabeth A.
Ryan, William J.
Rynne, Anna M.
Schuler, Mary E.
Schoo, Raymond F.
Shannon, Margaret R.
Shea, David W.
Shea, Helen P.
Sheehan, John J.
Sheehan, Thomas J. Jr.,
Sherwin, Ida
Spitzer, Richard
Sullivan, John J.
Sweeney, Robert R.
Temple, John F.
Terry, John J. Jr.,
Tierney, Martin, L.
Turbet, Bartholomew, B.
Walsh, Elizabeth, T.
Walsh James J.
Walsh, Katherine J.
Welch, Dorothy M.
Whoriskey, John G.
Wollins, Pauline R.
Frisoli, Frank J.
Kennedy, Mary A.
McCann, Charles J.
McCann, Paul J.
McCarthy, Anna G.
Monahan, Mary M.
Nissen, Joseph
DeGugliemo, Mary A.
Dennehy, Frank J.
Landrigan, John C.
McDonald, Esther M.
O'Reilly, Edmond W.

The Superintendent reported that Mr. Cleveland, Head-Master of the High and Latin School has informed him that the High and Latin School graduates have been awarded twenty-eight honors by the College Entrance Board. Among the awards are twenty-three honors and five high honors.

Committeeman Fitzgerald, Chairman of the Committee on Buildings and Grounds presented the following report:

COMMITTEE ON BUILDINGS & GROUNDS

Wednesday, September 28, 1938.

PRESENT:

Committeeman James F. Fitzgerald Chairman.
Committeeman William F. Galgay.
Committeeman Russell A. Wood.
William A. Fitzgerald - Chief Custodian.

Your Committee recommends that the Parents Association be granted permission to use the kindergarten room at the Peabody School for a dancing class on Wednesday afternoons after school for twenty weeks, beginning October 5th, provided that the association makes satisfactory finacial arrangements with the janitor. Relative to the matter of excess drainage of water from the Russell School Yard on to the property of Frederick H. Rice, your committee, after an investigation, recommends that a drain be installed approximately ten feet in from the Grozier Road side. Final action is withheld pending estimated cost.

It was voted to recommend that the dental clinic formerly at the Webster School be transferred to the Morse School temporarily.

It was voted to recommend that the request of the City Council to allow the public to use the shower baths at the Longfellow School be considered not advisable at the present time and the Committee on Buildings & Grounds will give the matter further study. Having investigated the request of the City Council relative to a fence at the Wellington School, this committee recommends that a chain link fence be erected around the Wellington School. It was voted to recommend that a wire mesh fence be erected at the Morse School.

It was voted to recommend that the following notice be sent to all the schools: "That the master or principal of a building shall notify the Chairman of the Committee on Buildings and Grounds of the absence of any custodian, janitor or fireman employed in their building, and shall file a complete list of the full names and addresses of persons employed in the building by the custodian, janitor or fireman with the Chairman of the Committee on Buildings and Grounds. This report shall be submitted once a month and is in addition to any other reports heretofore required of them.

The Committee on Buildings and Grounds being dissatisfied with the services of certain janitors it was voted that said janitors be notified to appear before a special meeting of the Committee on Buildings & Grounds to be held on Thursday, October 6, at 7:30 p. m.

Early Thursday morning (September 22) immediately following the recent severe hurricane, the Committee on Buildings and Grounds, together with the Superintendent of Schools and Chief Custodian Wm. Fitzgerald called an emergency meeting, for the purpose of surveying all our school buildings to determine whether or not they were safe for occupancy by the children. It was found that the buildings suffered damage as follows:

ABRAHAM LINCOLN SCHOOL:

Ventilator hoods loosened; Radio antennae broken down; window sash and glass broken.

AGASSIZ SCHOOL:

Ventilator hoods loosened; window sash loosened and glass broken.

ELLIS SCHOOL:

Many squares of slate were ripped off. All ridge flashings were broken and many of the copper flashings were loosened. Snow guards loosened and broken;window sash loosened and glass broken.

FLETCHER SCHOOL:

Skylight broken; ventilator hoods loosened; window sash and glass broken.

GANNETT SCHOOL.

Flashings and slate ripped off. Window sash loosened and glass broken.

HAGGERTY SCHOOL.

Ventilator hoods loosened. Windows broken and trees blown down in yard.

HIGH AND LATIN SCHOOL:

Numerous squares of slate and copper flashings blown down. Window sash loosened and many windows broken.

JAMES H. LEONARD SCHOOL BUILDING:

Window sash blown in and glass broken. Ventilator hoods loosened.

HOUGHTON SCHOOL:

Part of ventilator hood blown off. Sash loosened and window glass broken.

KELLEY SCHOOL:

Many squares of slate ripped off. Ridge flashings broken off and others loosened.

LONGFELLOW SCHOOL:

Ventilator hoods on roof loosened.

LOWELL SCHOOL:

Window sash and glass broken.

MORSE SCHOOL:

Numerous windows and sash broken. Ridge flashings broken off and others loosened.

PUTNAM SCHOOL:

Great deal of slate broken off and others loosened. Ridge flashings blown off and copper valleys loosened. Several lights of glass blown in.

PEABODY SCHOOL:

Many squares of slate blown off and many others loosened. Some Ridge flashings blown off and many others loosened. Window sash loosened and glass blown in.

ROBERTS SCHOOL:

Window sash and glass broken. Ventilator hoods loosened.

RUSSELL SCHOOL:

Ventilator hood in one section partly blown off and others badly loosened. Six window sash broken in and a great deal of glass broken. Ridge flashings loosened and some slate blown off.

SLEEPER SCHOOL:

Ridge flashings blown off and some loosened. Some slate blown off.

THORNDIKE SCHOOL:

Skylight blown off and ventilator hoods loosened.

WELLINGTON SCHOOL:

Flag pole blown down. Window sash and glass broken.

WILLARD SCHOOL:

One ventilator hood blown off. Three skylights blown off. Sash and glass broken.

WYMAN OPEN AIR SCHOOL:

One chimney blown down. Bricks of another chimney loosened. All flashings loosened and some ripped off. Falling bricks broke through roof into building. Window sash and glass broken. A great deal of slate ripped off and much more loosened.

The Committee on Buildings and Grounds, having viewed the extent of the damage, ordered all repairs attended to immediately with the result that all the schools were ready for occupancy the following day, with the exception of the Wyman Open Air School which could not be opened until the following Monday. It is estimated that the cost for repairing the Wyman Open Air School is approximately $2500.

Upon completion of the necessary repairs your committee was unanimously agreed that our school buildings were in a safe condition.

Respectfully submitted,
(for) THE COMMITTEE ON BUILDINGS & GROUNDS
James F. Fitzgerald,
Chairman.

It was voted that this report be accepted and the recommendations approved.

On motion by Committeeman Cassidy it was voted to take from the table a motion submitted at the meeting of June 20, 1938 requesing that His Honor, the Mayor and City Council reconsider a motion passed by the Cambridge School Committee to consider the advisability of putting a municipal weighing scales in operation. After considerable discussion in which His Honor, the Mayor advised that the New England Inspection Bureau weighs and tests all materials bought by the city (excluding the School Department) it was voted on motion by Committeeman Galgay that the matter be again laid on the table to allow Committeeman Cassidy to investigate further.

On motion by Committeeman Fitzgerald it was voted to take from the table the proposed amendment to the rules, as presented at the meeting of June 20, 1938 that the salary of the Watchman be on the same salary scale as that of a janitor entering the service on the minimum salary and receiving increments until the maximum is reached. On the following roll-call it was voted to adopt this amendment: Committeemen Carver, Cassidy, Fitzgerald and Mayor Lyons voting yes; Committeeman Galgay voting no; Committeemen Robart and Wood absent.

It was voted not to adopt a motion by Committeeman Fitzgerald to take from the table the proposed amendment to the rules, as presented at the meeting of June 20, 1938, that the position of Director of Measurements and Adjustments be on the same salary basis as that of the Supervisor of Kindergartens and Supervisor of Primary grades.

On motion by Committeeman Fitzgerald it was voted to take from the table the minutes of the meetings of June 20, July 25, and September 9, 1938. It was voted to approve the minutes of these minutes as printed.

On motion by Committeeman Fitzgerald it was voted to take from the table the recommendation of the Superintendent, presented at the meeting of September 19, 1938 that Eleanor M. O'Reagan be transferred from the Webster School-Elementary Teacher, to Webster School-Prevocational Teacher at a salary of $1,446. per year effective September 1, 1938. On motion by Committeeman Fitzgerald it was voted, on the following roll-call to adopt the Superintendents recommendation: Committeemen Carver, Cassidy, Fitzgerald, Galgay and Mayor Lyons voting yes; Committeemen Robart and Wood absent.

On motion by Committeeman Galgay it was voted to take from the table the recommendation of the Superintendent, presented at the meeting of September 19, 1938, that the sum of $5000. be transferred from the Appropriation "Teachers Salaries - Day Schools" to Text Books". Committeeman Galgay moved that a portion of this sum be transferred to the evening schools. Committeeman Galgay withdrew his motion and it was voted to adopt a motion by Committeeman

Cassidy that the Superintendent's recommendation be adopted.

It was voted to lay on the table the matter of the films and slides as mentioned in the communication from the Children's Museum.

Committeeman Fitzgerald presented the following order: "ORDERED: Inasmuch as teachers of the Jewish faith are obliged to be absent on the Jewish New Year which falls on September 26 and 27 and again on the Day of Atonement which falls on October 5th, it is ordered that teachers and other employees of the Jewish faith be granted leave of absence without loss of stipend on the above mentioned dates; and it is further ordered that such absences shall be considered part of the ten day leave of absence without loss of pay allowed by the Rules of the School Committee for personal illness". On motion by Committeeman Cassidy it was voted that this order lay on the table.

On motion by Committeeman Fitzgerald it was voted that no credit for experience obtained in the pre-nursery classes be allowed candidates who make application to take examinations for elemtary or high school teaching positions.

On motion by Committeeman Galgay it was voted that the Superintendent confer with officials of Harvard College to find out how many scholarships have been awarded to Cambridge pupils every year during the last ten years under the provisions of the Buckley Will, and under the 1914 agreement with the Cambridge City Council, and report at the next regular meeting.

On motion by Committeeman Fitzgerald it was voted that the Superintendent bring in at the next meeting names of applicants who successfully passed the examination for promotion, in order that appointments may be made to fill the existing vacancies of heads of the departments.

Committeeman Galgay presented the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules of the School Committee "That evening school principals be appointed in the following manner: The Senior male teacher of the Rindge Technical School if acceptable to the Superintendent shall be appointed as principal of the Rindge Night School; the Senior male teacher of the High and Latin School, if acceptable to the Superintendent shall be appointed as principal of the High and Latin Night School; the senior male teacher in the High and Latin and Rindge Technical Schools shall alternately be appointed as principals in the elementary night school. The term of appointment shall be for two years."

It was voted to adjourn:

ADJOURNED:

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, October 10, 1938.

SPECIAL MEETING: Called by His Honor, the Mayor ,for the purpose of considering and acting upon the plans of the proposed new addition to the High and Latin School.

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart and Mayor Lyons.

Mayor Lyons in the chair.

Committeeman Galgay moved that the plans as submitted be held in abeyance for two or three weeks in order to allow outside educational experts the opportunity of going over these plans and determine whether or not the needs of the Cambridge School System were being well served. The Chairman advised the Committee that the architect had informed him that work on this project must start not later than Monday, October 17, 1938 in order to take advantage of the Federal Grant. Committeeman Fitzgerald offered a substitute motion that the meeting adjourn until Thursday, at 8:00 p.m. in the Council Chamber, City Hall, Cambridge Mass., and an invitation be extended to the opposition to be present and to have with them experts to assist in studying the plans. After considerable discussion Committeeman Fitzgerald moved the previous question. The motion for the previous question having prevailed it was voted to adopt Committeeman Fitzgerald's substitute motion.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Thursday, October 13, 1938.

SPECIAL MEETING: Called by His Honor, the Mayor, for the purpose of considering and acting upon the plans of the proposed new addition to the High and Latin School.

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Fitzgerald it as voted that the following communication be made part of the records :

FEDERAL EMERGENCY ADMINISTRATION OF PUBLIC WORKS

Mr. John J. Terry,
Superintendent of Public Buildings,
Cambridge, Massachusetts.

Re: Award of Contract:

Dear Sir:

We have received the certified copies of the tabulation of bids for demolition which were opened on October 4, 1938 but have not received the recommendation for the award of the contract.

Inasmuch as the grant offer stipulates that construction must start on or before October 17, 1938 you are urged to submit your recommendation of award promptly.

Very truly yours,
M. E. GILMORE
Regional Director
By: F. O. Dufour
Regional Engineer
for the Administrator

CC: Charles R. Greco, Inc.

Committeeman Cassidy moved that the meeting be conducted as a public hearing. The Chairman ruled that this special meeting is for the purpose of considering and acting upon the plans of the proposed new addition to the High and Latin School and therefore the motion is out of order.

Committeeman Robart offered a motion to approve the plans for the addition to the High and Latin School as submitted by Charles R. Greco, Inc. On the following roll-call it was voted to adopt this motion: Committeemen Carver, Fitzgerald, Robart and Mayor Lyons voting yes; Committeemen Cassidy and Galgay voting no; Committeeman Wood absent. A motion by Committeeman Fitzgerald to reconsider this vote failed.

It was voted not to adopt a motion by Committeeman Carver that the Educational Department of Boston Univesity, Boston College, Harvard University and Massachusetts Institute of Technology be asked to conduct a study and submit a report concerning the suitability of the plans as submitted and approved.

It was voted to adjourn.

ADJOURNED:

EDWARD J.O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, October 17, 1938.

REGULAR MEETING:

Members present: Committeemen Cassidy, Galgay, Robart and Vice-Chairman Carver.

Vice-Chairman Carver in the chair.

Committeeman Cassidy presented the following notice of intent to move reconsideration:

October 3, 1938.

Mr. Edward J. O'Connell,
Secretary to the School Committee,
Cambridge, Mass.

Dear Sir:

Having voted with the prevailing side, I hereby give notice of my intention to move reconsideration at the next meeting of the School Committee of the motion passed at the meeting of October 3, 1938 by which it was voted to place on file a communication from the Publil School Association relative to the plans for the new High School Building.

Very truly yours,

s/DR. JAMES J. CASSIDY

On the following roll-call it was voted on motion by Committeeman Cassidy to reconsider the vote passed at the meeting of October 3, 1938 by which it was voted to place on file a communication from the Public School Association relative to the plans for the new High School Building: Committeemen Cassidy, Galgay, and Vice-Chairman Carver voting yes; Committeeman Robart voting no. Committeemen Fitzgerald, Wood and Mayor Lyons absent. On motion by Committeeman Cassidy it was then voted that the following communication from the Public School Association be made part of the records:

PUBLIC SCHOOL ASSOCIATION OF CAMBRIDGE

October 3, 1938.

To the members of the School Committee,
Hon. John W. Lyons, Chairman.
Dear Sirs:

In view of the large expenditure of money to which the School Committee is now committing itself, the Executive Committee of the Public School Association wishes to place itself on record as follows:

1. The Executive Committee feels strongly that the plans for a new High School building should not be adopted without consultation with outside experts who are readily available.

2. We are convinced that no set of plans should be adopted without further study of alternative sets of plans.
3. Special study should be given to the sketches already presented as to circulation in the basement, the seating capacity of the stage (which seems to us to accomodate about 400) and further study of the cafeteria for light, location, and general organization. We feel that no set of plans for only one half of the proposed unit should be approved without at least a thorough study of the preliminaray plans for the total unit.

I respectfully ask you to give consideration to the foregoing resolutions made at a special meeting of the executive committee this afternoon.

signed MRS. NORMAN NASH

On motion by Committeeman Robart it was voted that the minutes of the regular meeting of October 3, 1938 and the Special Meetings of October 10 and October 13, 1938 be approved as printed.

On motion by Committeeman Robart it was voted to accept with thanks an invitation from the New England Museum of Natural History to attend a lecture by Dr. Kirtley F. Mather.

On motion by Committeeman Robart it was voted that the following communication from the City Solicitor be made part of the records:

CITY OF CAMBRIDGE

LAW DEPARTMENT

October 5, 1938.

Edward J. O'Connell, Esq.,
Secretary of the School Committee,
City Hall,
Cambridge, Massachusetts.

Dear Sir:

This is in reply to your letter of October 1st in which you enclose copy of letter from Ruth D. Crawford, Director of the Cambridge Museum for Children, relating to the acquiring of forty-seven reels of the "Chronicles of America" photo plays and one thousand lantern slides of the "Pageant of America" from the Yale University Press.

I understand that after due advertisement in accordance with the law, a contract for the purchase of this property was prepared but it now develops the material must be leased and not purchased. The lease I understand will give the city the right to use the material as fully as if it were purchased, except that it cannot be reproduced and must be used only in the schools of Cambridge.

In my conversation with Mr. Liston about this material, I think I told him that it might be wise to readvertise in order to lease this property. However, on examining the law further, I am of the opinion that if the property is leased the contract need not be readvertised. G.L., (Ter. Ed.) C. 43, S. 28, which provides for the advertiseing of contracts, applies only to construction work and to the purchase of apparatus, supplies or materials. The material in question is not to be purchased but leased.

In my opinion, the School Committee has the right to lease the materials, as G.L. (Ter. Ed.) C. 71, S. 48, gives the School Committee the power to purchase text books and other school supplies and further provides:

> "It shall also, at like expense, procure such apparatus , reference books and other means of illustration, as may be needed".

The word "procure" would include the right to lease, and it is my opinion therefore, that the School Committee may, if it wishes, vote to lease the material in question without advertising.

Yours very truly,
s/RICHARD C. EVARTS
City Solicitor

On motion by Committeeman Robart it was voted that the Assistant Financial Agent be authorized to complete the contract in order that the leasing of the films and slides for the museum may be accomplished.

A communication was presented from the Board of Park Commissioners requesting the use of the Roberts, Russell and Thorndike buildings for use in its recreation center program as in previous years, and advising that the buildings would be used on Monday, Wednesday and Friday evenings between 7:30 and 9:30 o'clock from November 1, 1938 to April 1, 1939 except during the periods when the schools are not in session. On motion by Dr. Cassidy it was voted that permission be granted.

The Superintendent presented the following list of applicants for evening school teaching positions:

Alcock, Esther S.
Allenbury, Lawrence J.
Brooks, Rosemary W.
Cabral, Louis M.
Cassidy, Peter
Cogswell, Leo
Collins, Thomas F.
Conley, Anne
Conley, Edward
Connell, Katherine
Crowley, Corinne M.
Daly, Joseph F.
Delaney, Henry O.
Diehl, Philip H.
Donovan, Margaret M.
DuBios, Edna G.
Dynan, Mary T.
Elcock, Elinor
Fallon, Eleanor A.
Flynn, Joseph M.
Gately, John J.
Gomes, Walter H.
Griffin, Mary R.
Harrington, Charles A.
Harrington, John H.
Haverty, Thomas W.

Hillner, Emma M.
Horgan, Barbara
Hurley, Charles A.
Hurley ,Edward A.
Hyde, Joseph
Jason, Walter J.
MasDonough, John E.
Maguire, Loretto A.
McCarthy, John V.
McDonald, Beatrice M.
McKeever, William J.
Moran, Joseph D.
O'Callahan, Edward J.
O'Reilly, Mary F.
Powers, Joseph H.
Scavingi, Joseph (M.D)
Skinner, John D.
Solano, Joseph F.
Veale, Temperance G.
Mahler, John G.

The Superintendent presented the resignation of Winifred M. Twohig, a teacher of the Houghton School, effective October 8, 1938. On motion by Committeeman Robart it was voted that the resignation be accepted.

The Superintendent recommended that Eva M. Bosquet be transferred from elementary teacher at the Thorndike School to 8th grade teacher at the Thorndike School at a salary of $1938. per year, effective September 1, 1938. On the following roll-call it was voted on motion by Committeeman Robart that the Superintendent's recommendation be adopted: Committeemen Cassidy, Galgay, Robart and Vice-Chairman Carver voting yes; Committeemen Fitzgerald, Wood and Mayor Lyons absent.

The Superintendent presented a request from the Salvation Army that they be granted permission to call the attention of the teachers to the Annual Maintenance Campaign and to give them an opportunity to make a voluntary contribution to the fund. The Superintendent recommended that permission be granted and it was voted to adopt the Superintendent's recommendation.

The Superintendent presented a communication from the Metropolitan Conservatory of Music of Cambridge requesting permission to distribute circulars and enrollment blanks in the schools. On motion by Committeeman Robart it was voted that the request be acknowledged and the Metropolitan Conservatory of Music be notified that to allow permission would be inconsistant with School Department policy.

The Superintendent recommended that the Art Department be granted permission to hold a meeting of the Saturday Morning Art Class in the James H. Leonard Building from 9:00 A. M. to 12 M. on Saturday, October 29, 1938. On motion by Committeeman Robart it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented a communication from Mr. Stuart Bruce, Director of the Cambridge School of Art offering two scholarships to the Cambridge High School children under the same conditions under which they were offered last year. On motion by Committeeman Robart it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that Elizabeth L. Huling be appointed Head-Master's Assistant in History at the High and Latin School at a salary of $2614. per year. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Cassidy, Galgay, Robart and Vice-Chairman Carver voting yes; Committeemen Fitzgerald, Wood and Mayor Lyons absent.

The Superintendent recommended that William J. Cunningham be appointed Head-Master's Assistant in Modern Languages at the High and Latin School at a salary of $3260. per year. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Cassidy, Galgay, Robart and Vice-Chairman Carver voting yes; Committeemen Fitzgerald, Wood and Mayor Lyons absent.

The Superintendent recommended that Joseph G. McKenna be appointed Head-Master's Assistant in Science at the High and Latin School at a salary of $3260. per year. On the following roll-call it was voted to adopt the Superintendent's Recommendation: Committeemen Cassidy, Galgay, Robart and Vice-Chairman Carver voting yes; Committeemen Fitzgerald, Wood and Mayor Lyons absent.

The Superintendent recommended that J. Louis Doyle be appointed Director of Art at a salary of $3100 per year, date of increment to be September1, 1938. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Cassidy, Galgay, Robart and Vice-Chairman Carver voting yes; Committeemen Fitzgerald, Wood and Mayor Lyons absent.

The Superintendent recommended that Mary M. Long be appointed Assistant in the Music Department at a salary of $2000. per year, date of increase to be September 1, 1939. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Cassidy, Galgay, Robart and Vice-Chairman Carver voting yes; Committeemen Fitzgerald, Wood and Mayor Lyons absent.

The Superintendent recommended that Mary P. Bligh be appointed Dean in the High and Latin School at a salary of $2614 per year. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Cassidy, Galgay, Robart and Vice-Chairman Carver voting yes; Committeemen Fitzgerald, Wood and Mayor Lyons absent.

On motion by Committeeman Robart it was voted that all the above appointments be effective as of October 1, 1938.

On motion by Committeeman Robart it was voted that the text books recommended by the Superintendent at the meeting of October 3, 1938 be approved for use in the Cambridge Public Schools.

Committeeman Robart moved adoption of the Superintendent's recommendation presented at the meeting of October 3, 1938 that the following teachers be appointed principals of evening schools: William J. Cunningham - High;Ingolf V. Bockman - Industrial; John J. Healey - Elementary. Because of the fact that William J. Cunningham has, at this meeting been appointed Head-Master's Assistant, the Superintendent withdrew his recommendation that Mr. Cunningham be appointed principal of the Evening High School and recommended in place thereof the name of John J. Balfe as principal of the Evening High School. On motion by Committeeman Robart it was voted on the following roll-call to adopt the Superintendent's recommendation with the substitution recommended: Committeemen Cassidy, Galgay, Robart and Vice-Chairman Carver voting yes; Committeemen Fitzgerald, Wood and Mayor Lyons absent.

It was voted to take from the table the motion that His Honor, the Mayor and City Council reconsider a motion passed by the Cambridge School Committee to consider the advisability of putting a municipal weighing scales in operation. Committeeman Cassidy moved adoption of this motion. Committeeman Galgay amended the motion to read "and the Mayor consider the advisability of affording the School Department some method of knowing that we are getting the proper weight in coal". On the following roll-call it was voted to adopt this motion as amended: Committeemen Cassidy, Galgay, Robart and Vice-Chairman Carver voting yes. Committeemen Fitzgerald, Wood and Mayor Lyons absent.

It was voted to take from the table the motion "that a previous motion passed by the School Committee relating to instruction in rules and regulations of the motor vehicle laws be put in operation at the beginning of the school year in September." On motion by Committeeman Cassidy it was voted to adopt this motion.

On motion by Committeeman Robart it was voted to take from the table the matter of the films and slides for the Children's Museum as it has already been disposed of.

On motion by Committeeman Robart it was voted to take from the table the following order as presented at the meeting of October 3, 1938. "Ordered. Inasmuch as teachers and other employees of the Jewish Faith are obliged to be absent on the Jewish New Year which falls on September 26 and 27 and again on the Day of Attonement which falls on October 5th, it is ordered that teachers and other employees of the Jewish Faith be granted leave of absence without loss of stipend on the above mentioned dates; and it is furthered ordered that such absences shall be considered part of the ten day leave of absence without loss of pay allowed by the Rules of the School Committee for personal illness". An amendment to the motion, offered by Committeeman Robart "that the provision concerning the deduction from the ten day sick leave be withdrawn", was lost on the following roll-call: Committeemen Carver and Robart voting yes; Committeemen Cassidy and Galgay voting no; Committeemen Fitzgerald, Wood and Mayor Lyons absent. It was voted not to adopt a motion by Committeeman Robart to place the matter back on the table. It was then voted to adopt the order as originally presented at the meeting of October 3, 1938.

It was voted on the following roll-call to take from the table the motion that the minutes of the meeting of September 19, 1938 be approved with the elimination of the motion approving payment of $225.00 for the Sousaphone supplied to the Rindge Technical School Band: Committeemen Cassidy, Galgay and Robart voting yes; Committeeman Carver voting no; Committeemen Fitzgerald, Wood and Mayor Lyons absent. Committeeman Robart raised the point of order that the money was appropriated and ordered payed, and payment of money could not be withheld by simply holding up the approval of the minutes inasmuch as approval of the minutes is only based on whether or not they are correct, and in addition the Committee had no right to lay the matter on the table unless the motion was printed in the minutes incorrectly. The chair stated that the point of order was well taken.

Relative to the request that the Superintendent report on the communication from the Teachers' Retirement Board concerning the establishment of the rate of assessment, the Superintendent advised the committee that the communication simply notified the committee, as well as all other School Committees in the State, of the law relating to assessments to be deducted from teachers' salaries by the Mass. Teachers' Retirement Board. It was voted to approve the Superintendent's report.

REPORT OF SPECIAL COMMITTEE ON PURCHASE OF AUTOMOBILE

October 17, 1938.

Your committee has received two proposals for the furnishing of an automobile to this department - one from Ryan and McMath of 306 Mass. Avenue, Cambridge, offering a Buick and the other from the Porter Station Garage, Inc., of 820 Somerville Avenue, Cambridge, offering a Studebaker. Proposals and duplicates of same are attached hereto. No other quotations were received as 1939 models of other manufacture and of the type requested have not yet been offered for sale to the public.

The committee reports that the proposal of the Porter Station Garage, Inc., is the lower of the two submitted, and it is therefore --

RECOMMENDED: That the sum of $40.00 be transferred from the appropriation "Supplies" to the appropriation "General Expenses" in order to make the total amount available for a new automobile $1,040.00 - there being $1,000.00 already appropriated. It is further --

RECOMMENED: That the Studebaker Sedan shall be for the use of the School Committee and the Superintendent of Schools shall be the custodian of such automobile. No other person other than the Superintendent of Schools, the Assistant Superintendent of Schools or such other employee of the School Department as may be designated by the Superintendent shall operate the car without the express approval of the School Committee. The car shall be garaged in Cambridge and shall not be taken out of the city to be kept away over night unless approved by vote of the School Committee.

Respectfully submitted,
RALPH W. ROBART
Chairman.

Committeeman Robart moved that the report be approved and the recommendations adopted. After considerable debate it was voted that the report lay on the table.

On motion by Committeeman Cassidy it was voted that the Armenian Relief Corps., be granted the use of the Roberts School and the Kelley School every Tuesday and Thursday afternoon from 2:30 p. m. to 4:30 p. m. at no cost, for the purpose of teaching Americanization to Armenian Children.

On motion by Committeeman Robart it was voted that the following communication from Harvard College be made part of the records:

HARVARD COLLEGE

October 10, 1938.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzberald:

Your request of October 4th to Dr. Gummere for information regarding scholarships awarded to Cambridge pupils under the Buckley will has been referred to me.

On the enclosed memorandum you will find the number of awards made to Cambridge students in Harvard College either as "scholarships" or "aids" and the total amount of such awards for each of the last ten academic years.

It should be pointed out that these awards were paid from the Daniel A. Buckley Fund insofar as the recipients were eligible for such award, and the others paid from our general funds. In addition to these awards to undergraduates, awards were also made from the Buckley Fund to eligible students from the Cambridge schools who were registered in the various graduate schools. We have added to the memorandum only the totals of such awards to graduate students, as we understand from your letter that you are interested only in the number of individual awards to undergraduates.

The enclosed memorandum refers only to awards from the Buckley Fund and from our general funds. We do not have any record of "the 1914 agreement with the Cambridge Council" referred to in your letter.

I shall be glad to talk the matter over with you at your convenience and give you any further information you wish.

Very truly yours,

s/A. C. HANFORD

Scholarships or Aids Awarded to Cambridge Students in Harvard College 1929-30 - 1938-39, inc.

Year	Number of Awards	Total Amount
1929-30	26	$9,750
1930-31	21	8,350
1931-32	30	11,550
1932-33	28	10,350
1933-34	27	8,950
1934-35	34	12,650
1935-36	34	11,200
1936-37	37	13,500
1937-38	32	10,700
1938-39	30	10,700

Scholarships or Aids Awarded to Cambridge Students in the Graduate Schools, 1929-30 1938-39, inc.

Year	Total Amount
1929-30	$6,450
1930-31	5,000
1931-32	7,000
1932-33	3,200
1933-34	2,800
1934-35	2,800
1935-36	3,200
1936-37	3,200
1937-38	2,000
1938-39	2,800

On motion by Committeeman Robart it was voted that the Superintendent ascertain, prior to the second meeting in November, the actual class room vacancies for teachers in all schools and submit nominations to fill said vacancies.

At the request of Committeeman Galgay the committee referred back to the "Calendar". It was unanimously agreed to allow Committeeman Galgay to change the proposed amendment to the rules, relative to the appointment of evening principals, to read as follows: "Evening School principals be appointed in the following manner: The senior teacher of the Rindge Technical School, if acceptable to the Superintendent, and providing that an application has been received from such teacher, shall be appointed as principal of the Rindge Technical Evening School; the senior teacher of the High and Latin School, if acceptable to the Superintendent and providing that an application has been received from such teacher, shall be appointed as principal of the High and Latin Evening School; the senior teacher in the High and Latin and Rindge Technical School shall alternately be appointed as principal of the elementary school. The term of appointment shall be for two years.

It was then voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, November 21, 1938.

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Robart it was voted that the records of the meeting of October 17, 1938 be approved as printed.

It was voted that the Girl Scouts be granted permission to use the Peabody School one afternoon a week as a meeting place.

It was voted that the following communication from the Ladies Auxiliary, Veterans of Foreign Wars, be made part of the records:

October 31, 1938.

School Committee,
City Hall,
Cambridge, Mass.

Gentlemen:

On behalf of the Department of Massachusetts Ladies Auxiliary, V.F.W., may I extend to you our sincerest thanks for allowing us the use of one of your schools, the Agassiz, on Saturday, October 29, 1938.

I can assure you that we were very happy to have our meeting in Cambridge, and that your many kindnesses were greatly appreciated.
Again thanking you, I remain,

Loyally yours,

MARION D. GOUCHER,
Department President.

KATHERINE KELLEY,
Department Secretary

It was voted to refer to His Honor, the Mayor, for action a communication from Katherine J. Bartlett relative to the playground at the High and Latin School.

A petition, signed by ten residents of Grozier Road, was presented, requesting that the small children of the district be allowed to play in the yard of the Russell School. On motion by Committeeman Cassidy it was voted that the Chief of Police be notified that there is to be no further interference by the Police Department with the small children playing in the Russell School Yard and that the Supervisor of Recreation be requested to provide suitable supervision.

On motion by Committeeman Cassidy it was voted that the following communications from Local 204, Book Binder's Union be made part of the records; and insofar as possible the School Committee will co-operate:

BOOK BINDER'S LOCAL 204 OF CAMBRIDGE.

November 18, 1938.

Hon. John W. Lyons, Chairman,
School Committee, City Hall,
Cambridge, Mass.

Your Honor:
Following you will find a list of School Book Publishers who employ either under Union Shop of Fair Shop conditions.

Any action the School Committee may take will, we feel sure, be favorable to the membership of Local No. 240.
Thanking you for your co-operation, I am,

Respectfully yours,

s/ FRANK S. CURTIN - Secretary

Allyn & Bacon	Boston, Mass.
Farquhar & Albright Co.	Chicago, Illinois.
Gregg Publishing Company,	New York City, N.Y.
Harcourt, Brace & Co.	Boston, Mass.
Laidlow Brothers,	Chicago, Illinois.
Scott, Foresman Co.	Chicago, Illinois.
Ginn & Company	Cambridge, Mass.
John C. Winston Co.	Philadelphia, Penna.

Chas. Scribners Sons Co.
New York City, N.Y.

Rand McNally & Company,
Chicago, Illinois.

A communication was presented advising of the formation of the National Organization of School Board Members and inviting the members of the School Committee to attend the first convention to be held Monday and Tuesday, December 5th and 6th at the Hotel Morrison in Chicago. On motion by Committeeman Wood it was voted that the entire School Committee accept the invitation to attend the convention at their own expense, and the National Organization be so notified.

The Superintendent reported the death, on November 19, 1938, of Mabel O. Phelps, Head Kindergartner at the Agassiz School, who has been a teacher in the Cambridge School Department for over eighteen years. On motion by Committeeman Fitzgerald it was voted that a letter of condolence be sent to Miss Phelps' nearest of kin.

The Superintendent reported that Martha B. Perkins, teacher in the Fletcher School will retire on January 1, 1939. The Superintendent further advised that Miss Perkins has been a teacher in the Cambridge Public Schools for over thirty-four years. On motion by Committeeman Robart it was voted that the resignation be accepted and a letter of appreciation for her long years of service be sent to Miss Perkins.

The Superintendent recommended Lillian A. Welsh, a teacher at the High and Latin School, be granted leave of absence, with stipend, from November 1, 1938 to July 1, 1939. On motion by Committeeman Robart it was voted that the Superintendent's recommendation be adopted.

On motion by Committeeman Robart it was voted to grant permission to the Boy Scout Troop, sponsored by the Children's Museum, to use the Russell School hall on Tuesday afternoon each week from three to four thirty for the purpose of holding meetings.

The Superintendent presented the following Calendar for the School Year 1939 and on motion by Committeeman Robart it was voted that action be postponed until the next meeting.

Second Term: From January 3, 1939 to February 24, 1939.

Third Term: From March 6, 1939 to April 28, 1939.

Fourth Term: From May 8, 1939 to June 23, 1939.

The Superintendent presented a communication from John J. Sullivan, Supervisor of Attendance for over twenty-five years, advising that he would be seventy years old on December 19, 1938 and asking that his employment be extended for one year. On motion by Committeeman Cassidy it was voted that his employment be extended for one year. On motion by Committeeman Cassidy it was voted that the request be referred to the City Council with the recommendation that Mr. Sullivan's request be granted.

On motion by Committeeman Robart it was voted to refer to the Superintendent with power the request of Dr. Moran, Trustee of the Bullock Fund, for permission to give lectures on dental care to the school children of the grammar schools.

On motion by Committeeman Robart it was voted that the Cambridge Tuberculosis and Health Association be again granted permission to sell Christmas Seals in the schools.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY THE MACMILLAN CO.

THE MAIL COMES THROUGH
THROUGH BY RAIL
SKYWAYS
By Charles G. Hall
for Grades Five and Six.

CARAVAN OF NICK AND DICK:
by Gates, Barker and Reardon-Grade 3.

ALWAYS BE SAFE,
by McCracken - Primer

READING TO LEARN-INTRODUCTORY BOOK, by Yoakam, Bagley, and Knowlton - Grade 5.

PUBLISHED BY THE WORLD BOOK CO.

GRAMMAR FOR EVERYDAY USE by Daringer, for Grades 6 to 9.

PUBLISHED BY CHARLES E. MERRIL COMPANY:

SOCIAL STUDIES, Intermediate Grades, Book Three: by Bruner-Smith.

THE STORY OF TOOLS AND MACHINES, by Bruner-Smith.

TRANSPORTATION AND COMMUNICATION: by Bruner-Smith.

CONSERVING OUR NATURAL RESOURCES: by Bruner-Smith.

NEW TREND ARITHMETIC, by Gillet-Durell, for Seventh Grade.

NEW TREND ARITHMETIC, by Gillet-Durell, for Eight Grade.

On motion by Committeeman Wood it was voted to lay on the table the following recommened transfers of appropriations:

From Teachers Salaries-Day Schools To Teachers Salaries-Substitutes $3,800.00

From Teachers Salaries-Day Schools To "Text Books" 800.00

It was voted to make part of the records the following schedule of Parent - Teacher - Pupil meetings:

PARENT-TEACHER-PUPIL MEETINGS

Longfellow November 14
(Monday) 7:30 p.m.

Agassiz November 14
(Monday) 7:30 p.m.

Rindge Technical November 16
(Wednesday) 7:30 p.m.

Fletcher November 16
(Wednesday) 7:30 p.m.

Morse November 16
(Wednesday) 7:30 p.m.

Thorndike November 16
(Wednesday) 7:30 p.m.

Houghton November 17
(Thursday) 7.00 p.m.

Ellis November 17
(Thursday) 7:30 p.m.

Putnam November 17
(Thursday) 7:30 p.m.

Abraham Lincoln November 17
(Thursday) 8:00 p.m.

High and Latin November 18
(Friday) 7:30 p.m.

H. and L. Annex November 18
(Friday) 7:30 p.m.

Webster November 28
(Monday) 7:30 p.m.
(Grades 6, 7, 8, at Houghton School)
(Grades 4, 5, at Morse School)
(Exercises at Houghton School)

Haggerty November 30
(Wednesday) 7:30 p.m.

Roberts December 8
(Thursday) 7:30 p.m.

Kelley December 12
(Monday) 7:15 p.m.

Boys' Vocational December 14
(Wednesday) 8:00 p.m.

Opportunity Class December 14
(Wednesday) 2:00 p.m.

Wellington December 14
(Wednesday) 7:30 p.m.

Sleeper December 15
(Thursday) 2:45 p.m.

Peabody December 15
(Thursday) 7:30 p.m.

Russell December 15
(Thursday) 7:30 p.m.

Lowell December 16
(Friday) 1:00 p.m.

Willard December 16
(Friday) 2:30 p.m.

Gannett December 16
(Friday) 2:45 p.m.

On motion by Committeeman Robart it was voted that the following Financial Report for the months of September and October, 1938, be made part of the records:

FINANCIAL REPORT FOR SEPTEMBER & OCTOBER, 1938

	Appropriation	Expend to September 1	Expend during September	Expend during October	Total	Balance
Administration Salaries	$68,177.83	$45,030.94	$5,843.48	$5,535.24	$56,409.66	$11,768.17
General Expenses	7,975.00	5,264.81	943.93	232.44	6,441.18	1,533.82
Teachers Salaries Day	1,451,038.94	949,673.53	118,296.71	118,291.54	1,186,261.78	264,777.16
" " Substitutes	23,000.00	17,061,00	570.00	2,862.00	20,493.00	2,507.00
" " Athletics	8,025.00	5,186.50	278.33	278.33	5,743.16	2,281.84
" " Evening	12,163.70	7,756.50	——	——	7,756.50	4,407.20
" " Americanization	2,000.00	1,105.50	——	——	1,105.50	894.50
" " Examinations	2.100.00	1,828.00	——	——	1,828.00	272.00
Text Books	25,000.00	6,198.58	506.46	3,083.29	19,788.33	5,211.67
Supplies	44,000.00	17,043.95	3,948.69	4,840.92	25,833.56	18,166.44
W.P.A. Supplies	1,175.00	466.89	178.08	27.40	672.37	502.63
Lunch Room Supplies	31,000.00	17,136.92	1,152.67	3,414.34	21,703.93	9,296.07
Tutition to Other Cities	3,500.00	2,415.15	——	30.40	2,445.55	1,054.45
Transportation of Pupils	2,000.00	1,051.00	——	100.00	1,151.00	849.00
Travel Outside State	100.00	84.01	——	——	84.01	15.99
Fuel	25,000.00	15,901.21	4,971.95	129.29	21,002.45	3,997.55
Heat at Rindge	20,000.00	16,790.59	——	——	16,790.59	3,209.41
Light & Power at Rindge	4,899.00	2,777.30	100.00	——	2,877.30	2,021.70
Light	11,000.00	6,313.44	——	355.09	6,668.53	4,331.47
Power	1,200.00	683.80	——	——	683.80	516.20
Janitors Salaries	137,446.14	89,501.03	12,809.22	10,111.64	112,421.89	25,024.25
Repairs	20,000.00	4,687.88	5,200.84	2,280.71	12,169.43	7,830.57
Janitors Supplies	4,000.00	2,536.90	268.64	134.96	2,940.50	1,059.50
Furniture and Furnishings	4,750.00	525.88	556.80	95.38	1,178.06	3,571.94
Other Expenses	8,950.00	4,649.67	148.15	39.83	4,837.65	4,112.35
Athletic Clothing	2,500.00	1,642.07	——	570.60	2,212.67	287.33
Museum Supplies	500.00	——	——	——	——	500.00
Pensions	1,320.49	888.58	119.80	95.84	1,104.22	216.27
Minors License Refunds	70.00	45.00	6.75	5.25	57.00	13.00
W.P.A. Allotment	11.500.00	975.00	2,098.43	——	3,073.43	8,426.57
Pension Accumulation Fund	17,824.17	17,824.17		——	17,324.17	——
	$1,952,215.27	$1,243,045.80	$157,998.93	$162, 514.49	$1,563,559.22	$388,,656.05

It was unanimously agreed to take from the table the recommendation that $3,800. be transferred from "Teacher's Salaries-Day Schools" to "Teacher's Salaries-Substitutes", and that $800.00 be transferred from "Teachers' Salaries-Day School" to "Text Books". On motion by Committeeman Robart it was voted, on the following roll-call to approve these transfers of appropriations: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

The Superintendent submitted the following report of the actual vacancies with the names of persons eligible for permanent appointment to these vacancies in the order of their position on the eligible list:

(NOTE: *To be filled by transfer of a permanent teacher)

HIGH AND LATIN:

1. Oral English No one on permanent list
1 History Charles J. Bridey
*1 Sewing Lewis A. Downey (promotion from elementary division)

RINDGE TECHNICAL:

1 Physics I Edmond W. O'Reilly
1 Physics II No one on permanent list
2 Chemistry Samuel J. Cohen and Robert R. Sweeney
1 English Leon C. Fitzgerald
1 Art Arthur W. McMurtry
*1 Mathematics Norton S. McFadden (from Houghton School)

ABRAHAM LINCOLN:

None

AGASSIZ:

*1 Head Kindergartner Ellen L. Leonard (promotion)
1 Assistant Kindergartner Gertrude L. Quinlan

ELLIS:

None

FLETCHER:

1 Grade VII William J. Ryan
Grade II Margaret L. Doolin
1 Asst. Kindergartner Rosemary W. Brooks

GANNETT:

None

HAGGERTY:

None

HOUGHTON:

1 Grade VI Regnia B. Key
1 Jr. Industrial (academic) Joseph F. Gould
*1 Open Air Mary C. Tracy (from Wyman Open Air)

KELLEY:

1 Grade IV Mary R. Rafferty

LONGFELLOW:

2 Asst. Kindergartners Edith G. Holmes and Dorothea E. Masse
1 Grade 1 Mary A. O'Rourke
*1 Pre-Vocational (academic) Alice G. Lynch (from Special Class)
1* Special Class N. Frances Shea from Elementary)

LOWELL:

None

MORSE:

1 Grade I Mary K. Falvey

PEABODY:

None

PUTNAM:

*1 Combination Grades II & III Ethel F. Maloney (from Houghton School)
1 Combination Grades VII & VIII Frank J. Frisoli

ROBERTS:

None

RUSSELL:

1 Music No one on permanent list

SLEEPER:

None

THORNDIKE:

None

WEBSTER:

1 Grade IV Mary A. Blessington
3 Grade V Mary C. Rooney, Mary F. Calahane and Geneve McGlinchey

WELLINGTON:

1 Grade III Marie B. Barry

1 Foreign Class Margaret R. Shannon

WILLARD:

*1 Grade III Margaret F. Dwyer (from Houghton Open Air)

COOKING:

1 Opportunity Class & Longfellow Mary K. Bohlen

1 Roberts and Thorndike Mary K. Drinan

SEWING:

1 Elementary Schools Emma M. Hillner

GIRLS' VOCATIONAL:

1 Sewing Anne T. O'Rourke (Approved by State Dept. of Edu.)

TESTS AND MEASUREMENTS:

2 Teachers Grace McGlinchey and Ruth E. Boland

Committeeman Wood raised a point of order that under the rules the Superintendent's nominations do not come in at this time of year. The Chairman asked to have read the rules relating to nominations. The Secretary then read Section 707 of Chapter VII of the Rules of the School Committee as follows: "NOMINATIONS OF TEACHERS. He shall make all nominations of teachers to the Committee in writing, presenting at the same time the qualifications and recommendations of the person nominated". The point of order was then raised that the Superintendent has not presented the qualifications of the teachers he wished to nominate. The chair sustained the point of order. After considerable discussion the Chairman stated that he would accept the Superintendent's report for exactly what it is, namely a list of the actual vacancies, and ruled that no nominations have been made in accordance with the rules at this time. Committeeman Robart appealed from the Chairman's ruling and on the following roll-call the chair was sustained: Committeeman Carver, Cassidy, Fitzgerald, Wood and Mayor Lyons voting yes; Committeeman Galgay and Robart voting no.

Committeeman Fitzgerald, Chairman of the Committee on Buildings and Grounds, presented the following report, and the Chairman ruled that, there being no objection, the report would lay on the table:

COMMITTEE ON BUILDINGS AND GROUNDS

Meeting of Oct. 17, 1938.

Members present: James F. Fitzgerald-Chairman
Russell A. Wood

In view of the fact that many bills are being submitted by the janitors of the schools for extra stipend, due to their work in connection with the Americanization Classes, it is voted to recommend that the Director of the Americanization Classes submit to the Committee on Buildings and Grounds a report setting forth the various schools now used for Americanization Classes, the hours during which the classes are held, number of pupils attending, and the number of teachers employed for these classes.

Your committee recommends that in schools where the janitor service is performed by one person, said person shall receive payment of 75 cents per hour for each hour worked after 3:00 p.m. No payment shall be made for like work performed in schools where the janitor work is done by more than one man and is to be considered part of the routine work.

It was voted to recommend that a drain be installed in the Russell School Yard at an approximate cost of $175. The Committee on Buildings and Grounds recommends that partition walls be installed in the cooking rooms at the High and Latin School in accordance with the recommendations of Head - Master Leslie L. Cleveland. It was voted to recommend that a flag pole be placed at the side of the Wellington School Building to replace the one blown down by the hurricane. It was voted to recommend that the sum of $2000. be transferred from the amount allocated to W.P.A. to the item "Repairs".

It was voted to recommend that the following transfers of appropriations be made:

That the sum of $150. be transferred from the amount allocated for W.P.A. to the Fletcher School Weatherstripping Project.

From High & Latin Athletic Field W.P.A. to Lincoln School W.P.A. 65-14-2-79 96.31

From Haggerty School W.P.A. to Thorndike School W.P.A. 65-14-2-79 1473

From Kelley School W.P.A. to Lincoln School W.P.A. 65-14-2-326 1.13

From Peabody School W.P.A. 65-14-2308 to Lincoln School W.P.A. 65-14-2-79 35.56

From Russell School W.P.A. 65-14-2270 to Lincoln School 65-14-2-79 144.65

Your Committee wishes to report that projects have been started at the Putnam School and Abaraham Lincoln School.

Respectfully submitted,

JAMES F. FITZGERALD

Chairman - Committee on Buildings and Grounds.

COMMITTEE ON ATHLETICS

November 21, 1938.

Members present: Mr. Carver-Chairman

Dr. Cassidy

Mr. Robart.

It was voted to recommend that Wm. Fitzgerald, Head Custodian, be authorized to put up the outdoor track at the High and Latin School playground.

Respectfully submitted,

JOHN J. CARVER

Chairman: Committee on Athletics.

It was voted to approve the report.

Committeeman Galgay moved adoption of the following proposed amendment to the rules, as presented at the meeting of October 17, 1938: "Evening School principals shall be appointed in the following manner: The senior teacher of the Rindge Technical School, if acceptable to the Superintendent and providing that an application has been received from such teacher, shall be appointed as principal of the Rindge Technical Evening School; the senior teacher of the High and Latin School, if acceptable to the Superintendent and providing that an application has been received from such teacher, shall be appointed as principal of the High and Latin Evening School; the senior teacher in the High and Latin and Rindge Technical Schools shall alternately be appointed as principal of the elementary evening school. The term of appointment shall be for two years". On motion by Committeeman Galgay it was voted, on the following roll-call to adopt this amendment to the rules: Committeemen Carver, Cassidy, Galgay and Wood voting yes; Committeeman Fitzgerald, Robart and Mayor Lyons voting no. A motion to reconsider this vote was lost.

On motion by Committeeman Robart it was voted to take from the table the following proposed amendment to the rules, as submitted by Committeeman Fitzgerald at the meeeting of February 7, 1938: "The Superintendent shall nominate from the permanent list in use in accordance with the rules of the School Committee, names of certified applicants to fill vacancies as they occur. No appointment shall be made, however, until a request for the same has been made in writing from the principal or one in charge of the school wherein the vacancies exist". On motion by Committeeman Robart it was voted, on the following roll-call, to adopt this amendment to the rules: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart and Mayor Lyons voting yes; Committeeman Wood voting no. A motion to reconsider this vote was lost.

On motion by Committeeman Fitzgerald it was voted to take from the table the motion that the Board of Library Trustees and His Honor, the Mayor, consider the advisability of moving the branch library from the Abraham Lincoln School to a suitable place in the same vicinity. Committeeman Fitzgerald, who is a member of the Library Board, advised the Committee that it is impossible to find other quarters due to a shortage of funds and moved that the motion be given leave to withdraw. No action was taken on a motion by Committeeman Robart to refer the matter to the Mayor for further study. Committeeman Cassidy then offered a substitute motion that this motion relative to moving the branch library from the Abraham Lincoln School be considered jointly with another motion, now on the table, requesting the Superintendent to consider the advisability of opening the Abraham Lincoln School as a Grammar School beginning with the fall term. It was voted to adopt this substitute motion. It was then voted on motion by Committeeman Robart that both motions be given leave to withdraw.

On motion by Committeeman Robart it was voted to take from the table the proposed amendment to the rules, as submitted by Committeeman Fitzgerald at the meeting of June 20, 1938, "that the position of Director of Measurements and Adjustments be on the same salary basis as that of the Supervisor of Kindergartens and Supervisor of Primary Grades". On motion by Committeeman Robart it was then voted, on the following roll-call to adopt this amendment: Committeemen Carver, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes; Committeeman Cassidy, voting no. On motion by Committeeman Robart it was voted that the salary shall be effective as of November 15, 1938.

On motion by Committeeman Fitzgerald it was voted to take from the table the communications from John A. Warnock, relative to his resignation as a pre-vocational teacher at the Longfellow School. On motion by Committeeman Robart it was voted, on the following roll-call, to refer these communications to executive session: Committeeman Cassidy, Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeeman Carver and Galgay voting no. On motion by Committeeman Robart it was voted that Mr. Warnock be sent for immediately so that he will be available when the Committee convenes in executive session.

On motion by Committeeman Robart it was voted to take from the table the report of the sub-committee appointed to purchase an automobile for the School Department. On motion by Committeeman Robart it was voted that the following report of the sub-committee be adopted and that the lowest responsible bidder be awarded the contract:

REPORT OF SPECIAL COMMITTEE ON PURCHASE OF AUTOMOBILE

October 17, 1938.

Your committee has received two proposals for the furnishing of an automobile to this department - one from Ryan and McMath of 306 Mass. Avenue, Cambridge offering a Buick and the other from the Porter Station Garage, Inc., of 820 Somerville Avenue, Cambridge, offering a Studebaker. Proposals and duplicates of same are attached hereto. No other quotations were received as 1939 models of other manufacture and of the type requested have not yet been offered for sale to the public.

The committee reports that the proposal of the Porter Station Garage, Inc., is the lower of the two submitted, and it is therefore

RECOMMENED: That the sum of $40. be transferred from the appropriation "Supplies" to the appropriation "General Expenses" in order to make the total amount available for a new automobile $1,040.00, there being $1,000.00 already appropriated. It is further

RECOMMENED: That the proposal of the Porter Station Garage, Inc., under date of October 3, 1938 for the sale and delivery of a new 1939 President Model Studebaker Sedan to this department for the sum of $1,040.00 be accepted. It is further

RECOMMENED: That the Studebaker Sedan shall be for the use of the School Committee and the Superintendent of Schools shall be the custodian of such automobile. No person other than the Superintendent of Schools, the Assistant Superintendent of Schools or such other employee of the School Department as may be designated by the Superintendent shall operate the car without the express approval of the School Committee. The car shall be garaged in Cambridge and shall not be taken out of the city to be kept away over-night unless approved by vote of the School Committee.

Respectfully submitted,

s/RALPH W. ROBART
Chairman

A motion to reconsider the vote adopting this report was lost.

Committeeman Robart asked permission to talk on a matter now under "Waiting for Report" which requested the Superintendent to ascertain, prior to the second meeting in November, the actual class room vacancies for teachers in all schools and submit nominations to fill said vacancies. Mr. Wood raised a point of order and asked if the matter was not already settled by the adoption, at this meeting, of the amendment to the rules relative to appointments of teachers as vacancies occured. The Chairman stated that in his opinion the passage of that amendment would not affect any matter on the Calendar for this meeting. After considerable discussion Committeeman Wood again raised the point of order that there has been an amendment to the rules adopted at this meeting and is now a part of the School Committee Rules. Committeeman Wood read the rules relating to appointment of teachers as vacancies occured. The Chairman ruled that the point of order was not well taken. Committeeman Fitzgerald raised the point of order that this matter is now old business and if Committeeman Robart wanted to refer back to it he would have to move reconsideration. The Chairman stated that he made a ruling solely on the fact that he was handed a list but that he now finds that the Superintendent has made nominations. The Superintendent then submitted the following nominations of teachers:

SCHOOL	NAME OF TEACHER	RANK	SAL.	EFFECTIVE	DATE OF INCREASE
Rindge Technical	Edmond W. O'Reilly	Teacher	$1850.	Dec. 1, '38	Sept. 1, '39
Rindge Technical	Samuel J. Cohen	Teacher	1850	"	"
Rindge Technical	Robert R. Sweeney	Teacher	1850	"	"
Rindge Technical	Leon C. Fitzgerald	Teacher	2150.	"	”
Rindge Technical	Arthur W. McMurtry	Teacher	2000.	"	”
Rindge Technical	Norton S. McFadden	Teacher	1850.	"	"
Fletcher	William J. Ryan	Teacher	1278.	"	"
Houghton	Joseph F. Gould	Teacher	1278.	"	"
Putnam	Frank J. Frisoli	Teacher	1278.	"	"
Webster	Mary C. Rooney	Teacher	1278.	"	"
Webster	Mary F. Cahalane	Teacher	1278.	"	"
Webster	Mary A. Blessington	Teacher	1278.	"	"
Longfellow	Mary A. O'Rourke	Teacher	1374.	"	"
Webster	Genevieve McGlinchey	Teacher	1278.	"	"
Morse	Mary K. Falvey	Teacher	1278.	"	"
Fletcher	Margaret L. Doolin	Teacher	1278.	"	"
Wellington	Margaret R. Shannon	Teacher	1278.	"	"
Kelley	Mary R. Rafferty	Teacher	1278.	"	"
Houghton	Regina B. Key	Teacher	1278.	"	"
Wellington	Marie B. Barry	Teacher	1278.	"	"
Longfellow	Edith G. Holmes	Assistant Kinder.	1190.	"	"
Longfellow	Dorothea E. Masse	Assistant Kinder.	1190.	"	"
Fletcher	Rosemary W. Brooks	Assistant Kinder.	1190.	"	"
		Assistant			

SCHOOL	NAME OF TEACHER	RANK	SAL.	EFFECTIVE	DATE OF INCREASE
Agassiz	Gertrude L. Quinlan	Kinder.	1190.	"	"
Opportunity Class And Longfellow	Mary K. Behlen	Teacher of Cooking	1274.	"	"
Roberts and Thorndike	Mary W. Drinan	Teacher of Cooking	1370.	"	"
Elementary Schools	Emma M. Hillner	Teacher of Sewing	1262.	"	"
Girls'		Teacher	1564.	"	"
Vocational	Anne T. O'Rourke	Sewing	1450.	"	"
High and Latin	Charles J. Bridey	Teacher	2300.	"	"
Tests and Measurements	Grace McGlinchey	Teacher	1534	"	"
Tests and Measurements	Ruth F. Boland	Teacher	1654.	"	"
High and Latin	Louise A. Downey	Teacher of Sewing	1894.	"	"
Agassiz	Ellen L. Leonard	Head Kindergartner	1646	"	"

No action was taken on a motion by Committeeman Fitzgerald that the nominations be referred to a personnel committee consisting of the entire membership of the School Committee to be acted on sometime during the week of November 28, 1938. The Chairman ruled that the nominations be accepted and laid on the "Calendar" in accordance with the rules.

On motion by His Honor, the Mayor, it was voted that an examination be held as soon as possible in order to establish an eligible list in Oral English and Physics. Committeeman Galgay amended the motion to include any examinations that the Superintendent deems advisable at this time, and Committeeman Robart further amended the motion by requiring that the persons taking the examination in Oral English must have a proper certificate from a school of Oral English or Elocution. It was voted to adopt this motion as amended. A motion to reconsider this vote was lost.

Committeeman Carver offered a motion to establish a cooking class at the Houghton School which will cater to the pupils of the Webster, Morse, and Houghton Schools. On motion by Committeeman Robart it was voted that this motion be referred to the Superintendent for report.

On motion by Committeeman Carver it was voted to open all school yards in the afternoon in the interest of the safety of the children.

Committeeman Fitzgerald advised that he had received a communication from the Lithuanian Citizens Club requesting that they be granted permission to use the Roberts School Hall for basketball. Committeeman Fitzgerald moved that permission be granted to use the hall each Tuesday at a cost of $15.00 per evening. Committeeman Carver amended the motion by substituting the sum of $10.00 for $15. Committeeman Robart raised a point of order that the rules specifically set forth certain fees for the use of the school halls and the rules must be suspended to rent them for any less figure. The Chair ruled that the point of order was well taken. A motion by Committeeman Fitzgerald to suspend the rules failed to receive the necessary five votes on the following roll-call: Committeemen Carver, Cassidy, Fitzgerald and Mayor Lyons voting yes; Committeemen Galgay, Robart and Wood voting no. It was then voted on motion by Committeeman Robart that the request be referred to the Assistant Business Agent under the rules.

It was voted to lay on the table the following order submitted by Committeeman Wood: "The Superintendent shall notify all members of the School Committee of the death of any teacher or employee in the system. Said notice shall be issued as soon as the information reaches him and shall be by letter delivered at once by messenger at the home of members. All information available at the time shall be incorporated in such notice.

It was voted on motion by Committeeman Cassidy that the Superintendent bring in a report on the advisability of providing bus service for the school children living at the Arlington Line in North Cambridge district.

On motion by Committeeman Robart it was voted to convene in to executive session.

It was voted to reconvene in to regular session.

It was voted to ratify the following votes passed in executive session:

Voted that Anna Crane, who is now on leave of absence, be granted full pay for the duration of her leave of absence extending from September 1, 1938, to September 1, 1939.

Voted to postpone, until the next meeting, the matter of Joseph F. Freni.

Voted to hold in abeyance the matter of the communications from John A. Warnock.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

Monday, December 5, 1938.

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Robart it was voted that the minutes of the meeting of November 21, 1938 be approved as printed.

It was voted on motion by Committeeman Robart that permission be granted the Girls Scouts to use the Longfellow School as a meeting place on Thursday afternoon at 3:15 p.m.

A communication was presented from the Village A. C. requesting permission to use the hall of the Morse School at no charge on Sunday, December 18th for the purpose of conducting their annual Christmas Party for the children of the neighborhood. Committeeman Wood moved suspension of the rules in order to take action on this request. Committeeman Robart raised a point of order and stated that this is a courtesy usually granted for the benefit of the children of the neighborhood and as there is to be no admission charge it is not necessary to suspend the rules. The chair ruled that the point of order was not well taken. It was then voted to suspend the rules. On motion by Committeeman Robart it was voted that the permission requested be granted.

A communication was presented from the Boston-Herald-Traveler asking the School Committee to give its sanction for the Rindge Technical School and Cambridge High and Latin School to take part in the spelling bees in the spring of 1939. On motion by Committeeman Robart it was voted that permission be granted.

It was voted on motion by Committeeman Robart to refer to the Committee on Buildings and Grounds the communication from the City Council requesting the School Committee to consider the advisability of allowing the use of the Lincoln School for recreational purposes under the supervision of the Park Department.

The Superintendent reported the following transfers of teachers at no change in salary: Harry A. Parris from the High and Latin School to the Rindge Technical School, effective December 6, 1938; James D. Dudley from the Tuberculosis Hospital to the High and Latin School, effective Desember 6, 1938; Mary C. Tracy from the Wyman Open Air to the Houghton Open Air, effective December 1, 1938, Ethel F. Moloney from the Houghton School to the Putnam School, effective December 1, 1938.

It was voted to approve the transfer of Margaret F. Dwyer from the Houghton Open Air to the Webster School.

On the following roll-call it was voted, on motion by Committeeman Robart, to approve the transfer of Alice G. Lynch from the Longfellow Special Class to the Longfellow Pre-Vocational Class at a salary of $2046. per year, effective December 1, 1938: Committeemen Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeemen Carver, Cassidy and Galgay absent.

On motion by Committeeman Fitzgerald it was voted to accept the resignation of Helen V. Leahy, teacher in the Webster School, to take effect January 1, 1939.

On motion by Committeeman Robart it was voted that the following report submited by the Superintendent be made part of the records:

> Change transfer of Margaret F. Dwyer from Willard School to Webster School.
>
> Change assignment of Mary K. Falvey to Willard School from the Morse School.
>
> Misses O'Rourke and Falvey are now working in Lexington and Westwood permanently and will not report for a week or two in

order to give these towns an opportunity to fill their places.

Miss Doolin who has been assigned to the Fletcher can fill in at the Longfellow (grade 1) until Miss O'Rourke reports and then she can go to the Fletcher to take Miss Perkins' class.

Miss Dwyer will take over grade 5 at the Webster and Miss Blessingtonwill take over Miss Leahy's class (grade 4) at the Webster..

The Superintendent recommended the election of the persons named below to the school and with the rank indicated in each case to take effect on the date set opposite each name, and certified that these recommendations are in accordance with the regulations of the School Committee:

SCHOOL	NAME OF TEACHER	RANK	SAL.	EFFECTIVE	DATE OF INCREASE
Morse	Frances V. Carr	Teacher	$1278.	Dec. 6. '38	Sept. 1. '39
Gannett	Ruth L. Andelman	“	“	“	“
Fletcher	Alice B. Madden	“	“	“	“
High and Latin	Marie F. O'Connor	Teacher	$1774.	“	“
Physically Handicapped Children	Helen G. Walsh	Teacher (High School)	$1894.	“	“
Physically Handicapped Children	Mary A. DeGuglielmo	Teacher (High School)	$1534.	“	“

The chairman ruled that these nominations lay on the "Calendar" in accordance with the rules.

On the following rollcall it was voted, on motion by Committeeman Robart, to approve the recommendation of the Superintendent that each Kindergarten be granted the sum of five dollars for the purpose of providing a Christmas Tree Celebration for the children: Committeeman Cassidy, Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeemen Carver and Galgay absent.

The Superintendent recommended that special examinations for permanent appointment in the subjects listed below be given Saturday, January 21, 1939 at 9:00 a.m. in the High and Latin School:

ELEMENTARY SUJECTS:

Special Class, Music and Pre-Vocational (Woodworking).

HIGH SCHOOL SUBJECTS:

Mathematics, Oral English, Science and Electricity.

On motion by Committeeman Galgay it was voted that this recommendation be laid on the table. The chair ruled that a further recommendation of the Superintendent, that the sum of $250.00 be appropriated to cover the cost of the above special examinations to be held on January 21, 1939, be also laid on the table.

The Superintendent presented a communication from Miss O'Keefe, principal of the Abraham Lincoln School, advising that Mr. Roscoe Hazen, whose mother was a nurse in the Civil War, wished to present to the school, on February 11, 1939, a bronze bas relief of Lincoln in memory of his wife, Etta Taine Hazen who was prominent in patriotic circles and who secured for the Abraham Lincoln School the silk classroom flags. The Superintendent recommended that the gift be accepted and it was voted to approve the Superintendent's recommenation.

It was voted to approve the plan outlined in the following communication from the Committee for the celebration of the President's birthday:

THE COMMITTEE FOR THE CELEBRATION OF THE PRESIDENT'T BIRTHDAY

November 30, 1938.

My dear Mr. Fitzgerald:

On November 10th, the Trustees of the National Foundation for Infantile Paralysis adopted a plan to put the work of this Foundation on a permanet basis.

Briefly, the plan is as follows:

After January 30th, or upon concluding this year's campaign for funds, the National Foundation will establish permanent Chapters, embracing every county in in the United States - each Chapter to be made up of representatives from all of the communities who have played a part in this fight.

The successful County Chairman of the Committee for the Celebration of the President's Birthday will be invited by the National Chapter to assist in the establishment of these new Chapters.

The Trustees of the National Foundation, in voting for the establishment of a permanent Chapter Plan, recognized the need for placing funds in the hands of these Chapters, so that they can combat the local problems and give immediate aid to those suffering from this horrible affliction.

Therefore, the Trustees decided that this year the funds are to be divided on a 50-50 basis - half is to be sent to this Committee, and half is to be held in trust by the County Chairman of the Committee for the Celebration of the President's Birthday, until the new chapters of the National Foundation have been set up.

The national fight against Infantile Paralysis, which was started by President Roosevelt twelve years ago, has reached such permanence, size and organization, that you must realize the time has arrived when we all mean business in endeavoring to bring this dreaded disease under control and perhaps someday stamping it out.

The Committee for the Celebration of the President's Birthday is re-establishing that distinguished group, the Educational Council, and I am inviting you to become a vital part of the fight against Infantile Paralysis by accepting membership in this Council. May we count on your valuable cooperation.

Your immediate letter of acceptance and views on our plans will be tremendously helpful.

The fear in the eyes of every Mother and Father that their youngster might be stricken with this terrible affliction, has solidly united the nation in our fight to eventually stamp out Infantile Paralysis.

With best personal wishes, I am,

Very sincerely yours,

KEITH MORGAN,

Chairman.

On motion by Committeeman Robart it was voted that the following communication from the Flag Association of America be made part of the records:

M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Sir:

I would like to have you approve for circularization in the Cambridge Public Schools, my booklet entitled "The Constitution of the United States".

Very truly yours,

Lieut. Hardenbrook.

The Superintendent presented a communication from the Cambridge Community Federation and it was voted on motion by Committeeman Robart that the Community Fund Campaign be endorsed and the letter returned to the Superintendent with power.

It was voted to grant permission to St. Paul's Church to use the auditorium of the Rindge Technical School on the evening of Monday, December 5th at no charge for the purpose of conducting a lecture on cooking.

The Superintendent recommended that the sum of $2,600. be transferred from the appropriation for "Teachers' Salaries-Day Schools" to the appropriation for "Evening Schools". On the following rollcall it was voted to approve this recommendation: Committeemen Cassidy, Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeeman Carver absent.

The Superintendent recommended that the sum of $175. be transferred from the appropriation for "Teachers' Salaries-Day Schools" to the appropriation for "Americanization Teachers' Salaries". On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes; Committeeman Carver absent.

The Superintendent recommnded that the sum of $500. be transferred from the appropriation for "Lunch Room Supplies" to the appropriation for "Other Expenses". On the following roll-call it was voted to approve the Superintendent's recommendation: Committeeman Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

Committeeman Fitzgerald, chairman of the Committee on Buildings and Grounds, reported that his committee recommended the transfer of $2,000. from the W.P.A. allotment to the appropriation for the Putnam School W.P.A. Project No. 66514-2-326 and that Civil Service Commission be requisitioned for a list of persons eligible for appointment to the position of janitor in the School Department. On the following roll-call it was voted on motion by Committeeman Robart to approve the recommendation that $2,000 be transferred from the W.P.A. Allotment to Putnam School Project No. 665-14-2-326: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes. On motion by Committeeman Galgay it was voted that the matter of requisitioning Civil Service Commission for a list of persons eligible for appointment as jantor be laid on the table, until the next meeting.

On motion by Committeeman Fitzgerald it was voted that the text books recommended for adoption by the Superintendent at the meeting of November 21, 1938 be approved.

On motion by Committeeman Robart it was voted that the following school calendar be adopted:

Second Term: From January 3, 1939
to February 24, 1939.
Third Term: From March 6, 1939 to
to April 28, 1939.
Fourth Term: From May 8, 1939 to
June 23, 1939.
First Term: From September 11, 1939
to June 23, 1939.

Committeeman Robart moved that the nominations of candidates for permanent teaching positions, as submitted by the Superintendent at the meeting of November 21, 1938 be approved. Committeeman Fitzgerald offered a substitute motion that the committee convene into executive session for the purpose of considering these nominations. On the following roll-call it was voted to adopt Committeeman Fitzgerald's substitute motion: Committeemen Cassidy, Fitzgerald, Galgay, and Wood voting yes; Committeemen Carver, Robart and Mayor Lyons voting no.

On motion by Committeeman Cassidy it was voted that the Teachers' Club be granted permission to use the auditorium of the Rindge Technical School on Friday, February 3, 1939 and Saturday, February 4, 1939, for the purpose of presenting the Gilbert & Sullivan operatta "Pirates of Penzance" for the benefit of the Teachers' Club Sick Benefit Fund.

On motion by Committeeman Robart it was voted to take from the table the following report of the Committee on Building and Grounds as presened on November 21, 1938:

COMMITTEE ON BUILDINGS AND GROUNDS

Meeting of October 17, 1938.

Members present: James F. Fitzgerald-
Chairman
Russell A. Wood

In view of the fact that many bills are being submitted by the janitors of the school for extra stipend, due to their work in connection with the Americanization classes, it is voted to recommend that the Director of the Americanization Classes submit to the Committee on Buildings and Grounds a report setting forth the various schools used for Americanization classes, the hours during which the classes are held, number of pupils attending, and the number of teachers employed for these classes.

Your committee recommends that in schools where the janitor service is performed by one person, said person shall receive payment of 75 cents an hour for ea ch hour worked after 3:00 p.m. No payment shall be made for like work performed in schools where janitor work is done by more than one man and is to be considered part of the routine work.

It was voted to recommend that a drain be installed in the Russel School Yard at an approximate cost of $175.

The Committee on Buildings and Grounds recommends that partition walls be installed in the cooking rooms at the High and Latin School in accordance with the recommendations of Head-Master Leslie L. Cleveland.

It was voted to recommend that a flag pole be placed along side of the Wellington School Building to replace the one blown down by the hurricane.

It was voted to recommend that the sum of $2000. be transferred from the amount allocated to WPA. to the item "Repairs".

It was voted to recommend that the following transfers of appropriations be made:

That the sum of $250 be transferred from the amount allocated for WPA. to the Fletcher School Weatherstripping Project.

That the sum of $14.73 be transferred from the Haggerty School WPA. Project to the Thorndike School WPA. Project.

From High and Latin Track Project to Lincoln School WPA. Project	$96.31
From Kelley School Project to Lincoln School Project	$1.13
From Peabody School Project to Lincoln School Project	$33.56
From Russell School Project to Lincoln School Project	$144.06

Your Committee wishes to report that projects have been started at the Putnam School and Abraham Lincoln School.

On the following roll-call it was voted on motion by Committeeman Fitzgerald to adopt this report and approve the recommendations: Committeemen Carver, Cassidy, Fizgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

On motion by Committeeman Wood it was voted to take from the table the motion that the Superintendent shall notify all members of the School Committee of the death of any teacher or employee in the system. Said notice shall be issued at once by messenger at the home of members. All information available at the time shall be incorporated in such notice". On motion by Committeeman Wood it was voted to adopt this motion.

Relative to the motion referred to the Superintendent for report "that a cooking class be established in the Houghton School which will cater to the pupils of the Webster, Morse and Houghton Schools", the Superintendent recommended that temporary arrangements for these classes be made as soon as possible and that he would report at a later meeting concerning the cost of establishing these classes.

Reporting on the request that he consider the advisability of providing bus service for school children living at the Arlington Line in the North Cambridge District, the Superintendent recommended that this matter be referred to next year's budget. On motion by Committeeman Robart it was voted to adopt the Superintendent's recommendation.

Vice-Chairman Carver in the chair.

It was voted to lay on the table the following motion presented by His

Honor the Mayor: ORDERED: On and after December 31, 1938 that all teaching positions in the elementary schools, with the exception of Masters and Sub-Masters, be filled only by women teachers who have graduated from one of the State Teachers' Colleges.

Committeeman Robart moved that a sum not exceeding $1000. be appropriated for the purpose of purchasing a beach wagon to replace the custodian's car. On motion by Committeeman Fitzgerald it was voted that this motion be referred to the Committee on Buildings and Grounds.

On motion by Committeeman Cassidy it was voted that the Superintendent consider the advisability of allowing the students at the High and Latin School an opportunity to bring a light lunch.

Committeeman Fitzgerald moved suspension of the rules for the purpose of allowing the Lithuanian Citizens Club the right to use the Roberts School Hall at a charge of $15.00 per evening. On the following roll-call the motion failed to receive the necessary five affirmative votes: Committeemen Cassidy, Fitzgerald, Wood and Vice-Chairman Carver voting yes; Committeeman Galgay voting no; Comitteeman Robart and Mayor Lyons absent.

It was voted to convene into executive session.

It was voted to recess for a short time for the purpose of allowing the Committee on Buildings and Grounds to meet.

The committee reconvened in to executive session.

It was voted to reconvene in to regular session.

On motion by Committeeman Fitzgerald it was voted, on the following roll-call to confirm the following nominations of permanent teachers as submitted by the Superintendent at the meeting of November 21, 1938: Committeemen Cassidy, Fitzgerad, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Mayor Lyons absent. Committeeman Robart moved reconsideration on this voting hoping it woud not prevail. The motion to reconsider did not prevail:

SCHOOL	NAME OF TEACHER	RANK	SAL.	EFFECTIVE	DATE OF INCREASE
Rindge Technical	Edmond W. O'Reilly	Teacher	$1850.	Dec. 1, '38	Sept. 1, '39
Rindge Technical	Samuel J. Cohen	Teacher	1850	"	"
Rindge Technical	Robert R. Sweeney	Teacher	1850	"	"
Rindge Technical	Leon C. Fitzgerald	Teacher	2150.	"	"
Rindge Technical	Arthur W. McMurtry	Teacher	2000.	"	"
Rindge Technical	Norton S. McFadden	Teacher	1850.	"	"
Fletcher	William J. Ryan	Teacher	1278.	"	"
Houghton	Joseph F. Gould	Teacher	1278.	"	"
Putnam	Frank J. Frisoli	Teacher	1278.	"	"
Webster	Mary C. Rooney	Teacher	1278.	"	"
Webster	Mary F. Cahalane	Teacher	1278.	"	"
Webster	Mary A. Blessington	Teacher	1278.	"	"
Longfellow	Mary A. O'Rourke	Teacher	1374.	"	"
Webster	Genevieve McGlinchey	Teacher	1278.	"	"
Morse	Mary K. Falvey	Teacher	1278.	"	"
Fletcher	Margaret L. Doolin	Teacher	1278.	"	"
Wellington	Margaret R. Shannon	Teacher	1278.	"	"
Kelley	Mary R. Rafferty	Teacher	1278.	"	"
Houghton	Regina B. Key	Teacher	1278.	"	"
Wellington	Marie B. Barry	Teacher	1278.	"	"
Longfellow	Edith G. Holmes	Assistant Kinder.	1190.	"	"
Longfellow	Dorothea E. Masse	Assistant Kinder.	1190.	"	"
		Assistant			

SCHOOL	NAME OF TEACHER	RANK	SAL.	EFFECTIVE	DATE OF INCREASE
Fletcher	Rosemary W. Brooks	Kinder.	1190.	"	"
Agassiz	Gertrude L. Quinlan	Assistant Kinder.	1190.	"	"
Opportunity Class And Longfellow	Mary K. Behlen	Teacher of Cooking	1274.	"	"
Roberts and Thorndike	Mary W. Drinan	Teacher of Cooking	1370.	"	"
Elementary Schools	Emma M. Hillner	Teacher of Sewing	1262.	"	"
Girls'		Teacher	1564.	"	"
Vocational	Anne T. O'Rourke	Sewing	1450.	"	"
High and Latin	Charles J. Bridey	Teacher	2300.	"	"
Tests and Measurements	Grace McGlinchey	Teacher	1534	"	"
Tests and Measurements	Ruth F. Boland	Teacher	1654.	"	"
High and Latin	Louise A. Downey	Teacher of Sewing	1894.	"	"
Agassiz	Ellen L. Leonard	Head Kindergartner	1646	"	"

It was voted to refer back to "Reports of Committees".

Comitteeman Fitzgerald, chairman of the Committee on Buildings and Grounds presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

December 5, 1938.

Members present: Mr. Fitzgerald - Chairman
Mr. Galgay
Mr. Wood.

It was voted to recommend that a sum not to exceed $900.00 be expended for the purchase of a 1939 sedan automobile for the Committee on Buildings and Grounds.

Respectfully submitted,
JAMES F. FITZGERALD
Chairman: Committee on Buildings and Grounds.

On motion by Committeeman Fitzgerald it was voted, on the following roll-call to adopt the report of the Committee on Buildings and Grounds and approve the recommendations contained therein: Committeemen Cassidy, Fitzgerald, Galgay, Wood and Vice-Chairman Carver voting yes; Committeeman Robart voting no; Mayor Lyons absent.

A motion to adjourn was withdrawn by unanimous consent.

Committeemán Cassidy moved that Joseph Freni be placed on the same salary basis as that of other assistants in the Music Department. Committeeman Robart offered a substitute motion that Mr. Freni be made permanent Band Master at the salary of $2400. per annum. It was then voted to adopt a motion by Committeeman Wood, as amended by Committeeman Fitzgerald, that the Superintendent send each member of the School Committee a complete report of the facts and the present status of Mr. Freni, and that said report shall include the reasons why, if Mr. Freni took an examination, he accepted the position of temporary bandmaster.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

December 19, 1938.

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Woods and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Wood it was voted that the minutes of the meeting of December 5, 1938 be approved as printed.

A communication was presented from Benedict FitzGerald, Director of Music, asking if the School Committee desired to have the Music Department continue this year the custom of having 40 or 50 children sing Christmas Carols to the shut-ins in the various homes and hospitals run by the city or other semi-public agencies the night before Christmas. On motion by Committeeman Wood it was voted the custom be continued and the Director of Music be empowered to conduct the Carols. It was further voted on motion by Committeeman Wood that the Business Agent be empowered to provide busses to transport those taking part in this program. His Honor, the Mayor announced that he would supply a collation for the Carolers.

On motion by Committeeman Wood it was voted to accept with thanks the invitation extended by the Vocational School for Boys to attend their annual Christmas Party to be held on Tuesday evening, December 20, 1938, at St. Mary's Gym Building.

On motion by Dr. Cassidy it was voted to refer to the Committee on Buildings and Grounds for report at the next meeting the communication from the New England Tel. and Tel. Company relative to the proposed validation of existing manhole and conduit enlargement in private property, Rindge Manuel Training School, Broadway and Cambridge Street, Cambridge, Mass.

On motion by Committeeman Robart it was voted to accept the resignation of Charlotte F. Calanan, Head-Kindergartner at the Webster School, effective January 16, 1939.

The Superintendent presented the following letter from the D.A.R. Good Citizenship Pilgrimage:

D.A.R. GOOD CITIZENSHIP PILGRIMAGE

The National Society Daughters of the American Revolution offers to one public high school girl in every state the opportunity of a trip to Washington. This trip is an award for strength of character. No emphasis is put on scholarship; scholastic standing is the result of dependability.

The plan provides for the selection in each high school of a girl in the senior class of outstanding character - she to be chosen by the members of her class and the faculty.

They shall be chosen as follows:

1. Senior Students (boys and girls) select by vote three girls in their class who possess the following four qualities of character to an outstanding degree--

   DEPENDABILITY - which includes truthfulness, loyalty, punctuality.

   SERVICE - cooperation, courtesy, consideration of others.

   LEADERSHIP - personality, self-control, ability to assume responsibility.

   PATRIOTISM - unselfish interest in family, school community and nation.

2. The faculty of the school shall select from these three girls chosen by the class the one girl who will become the Good Citizenship Pilgrim from her school. She must be graduating in June, 1939.

3. This selection shall be completed not later than the first part of February. Immediately the name of the girl, her home address and the name and address of the high school shall

be sent by the principal to the State Chairman of the Good Citizenship Pilgrimage Committee.

No girl whose name is received after March 1, 1939 will be eligible.

At the D.A.R. State Conference in March all names will be in sealed envelopes. One will be drawn in public and the name announced. The girl whose name is drawn becomes the Good Citizenship Pilgrim for the State of Massachusetts. Two alternates will be drawn in case for any reason the chosen girl should be unable to go to Washington in April.

All State Pilgrims will be the guests of the National Society Daughters of the American Revolution in Washington from Friday, April 14, until Tuesday, April 18, 1939. Their traveling expenses to and from Washington will be paid.

The Superintendent recommended that the communication be referred to Mr. Cleveland, Head-Master of the High and Latin School, and the purpose of the letter carried out. It was voted to approve the Superintendent's recommendation.

The Superintendent presented a communication from the Children's Museum asking permission to have the museum open on Sundays from January 8 through March 26 and asking that $112.00 be appropriated to cover the expense of a museum worker.

The Chairman ruled that this request be referred to the 1939 budget.

On motion by Committeeman Cassidy it was voted to grant permission to the Teachers' Club to use the Longfellow school hall on Wednesday, January 11, 1939, at no charge, for the purpose of holding a literary meeting.

The Superintendent presented the following communication from Miss Duffy, Supervisor of Measurements and Adjustments:

November 9, 1938.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

May I call to your attention the fact that the Junior Prevocational Class at the Houghton School is badly overcrowded. The present enrollment is forty-four (44) pupils, all of whom must, under the State Law, be cared for in classes of this type.

For some years it has been apparent that a second class of this type will soon be a necessity. In the present class there are sixteen boys who would be better served by a school in the Thorndike-Kelley district than by a school which they are now attending. It is not desirable that boys of this group be assigned to classes at any great distance from their homes, the dangers and temptations being too obvious to need enumeration. Any additional class in the eastern end of the city would be a very distinct advantage. In addition to the boys already attending the Junior Prevocational Class, the State Examiners have certified for such placement, five other boys for whose transfer we have not been able to arrange owing to the crowded conditions at the Houghton Junior Prevocational Class. Since, under Chapter 71, section 46, General Laws, as amended by Statutes, 1922, Chapter 231, we must make adequate provision for all of these boys, I shall be grateful if you will give this matter your consideration.

Yours very truly,

GERTRUDE B. DUFFY,
Supervisor of Measurement and Adjustment.

The Superintendent recommended that the class suggested by Miss Duffy be organized in the Wellington School. On motion by Committeeman Robart it was voted that the Superintendent's recommendation be adopted. On motion by Committeeman Galgay it was further voted that a substitute teacher be used for this particular class for the time being.

The Superintendent recommended that the following changes be made in the recommendation for special examinations submitted at the meeting of December 5, 1938:

1. That the date of the examinations be made February 11, 1939.
2. That "Woodworking" be added to the list of High School subjects.

3. That the amount of money to cover the cost of the examinations be made $300.

Committeeman Fitzgerald moved to amend the original recommendation by striking out "High School-Mathematics". The chair ruled that this matter was not before the committee at the present time. It was then voted to adopt the Superintendent's recommendation relative to changes in his recommendation for special examinations.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY LAIDLAW BROTHERS:

Merton-McCall Readers:

Bob and Jane	Primer
At Work and Play	Grade 1
From Day to Day	Grade 2
Here and Away	Grade 3

A Junior Anthology -Books 1, 2, 3 for Grades 7, 8, and 9.
High School Anthology
World Literature
Literary Types
American Literature
English Literature
Studies in Prose and Poetry for Grades 7 and 8
Indians of the Pueblos
Story of Ancient Times-Written on 4th Grade level
Story of Middle Ages - Written on 5th Grade level
Language Art Speller, Grades 2, 3, 4, 5, 6, 7 and 8.
Plane Geometry Revised
Solid Geometry Revised.

PUBLISHED BY HENRY HOLT & COMPANY:

Story of Our Land and People by Moon.

The Superintendent presented a communication from the Reserve Officers Association of the United States advising that this organization is again sponsoring National Defense Week from February 12th to February 22nd, 1939 inclusive, and requesting permission to address an assembly of high school students during the above dates at any hour convenient to the Superintendent. The talk will be on National Defense, and will be delivered by an officer of the United States Army in uniform. The Superintendent recommended that the permission requested be granted and the students be assembled for a half hour talk. On motion by Committeeman Robart it was voted that the matter be referred to the Superintendent with power.

On motion by Committeeman Robart it was voted that the following report of the Committee on Buildings and Grounds, as submitted by Committeeman Fitzgerald, Chairman of the Committee on Buildings and Grounds, be made part of the records:

December 19, 1938.

TO THE SCHOOL COMMITTEE:

The sub-committee on Buildings and Grounds desires to submit the following report of the work accomplished to December 19, 1938.

It would impossible to outline the numerous small repairs that are always necessary in any school building and for that reason, your committee will endeavor to give only a general idea of the kind and scope of work done.

This report is divided into two sections; the first having to do with the work done and paid for entirely out of school department funds and the second a statement of the work accomplished to date under funds granted through the Works Progress Administration, for the furtherance of which the School Committee appropriated the sum of $10,000.

Your committee has endeavored at all times to see that only that work was done which it considered absolutely necessary at this time. To that end neither time nor effort was spared. As you know, this has been an unusual year for the committee with the demolition of the English Building and the Webster School and the hurricane that caused considerable damage to the schools.

The Webster School was closed for occupancy after the first week of the school year. Therefore, it was necessary to have two sessions in the Morse and Houghton Schools. In making this change it was necessary to move all desks and chairs, furniture and other equipment to these schools and all that could not be used was stored. It was therefore necessary to use the basement of the Roberts school for storage of the material.

During the demolition of the English Building it was necessary to have two shifts in the Latin School. This made necessary the moving of all furniture and equipment from the English to the Latin Building and what could not be used was stored in the first floor of the Taylor School.

You are aware that, in the changing of one school to another, there is considerable work to be done such as the building of partitions, changing of sinks and plumbing and changing of fire alarm systems, gas lines and water lines, and many other small items too numerous to mention:

PART I

Work Paid For Out of School Department Funds

(**NOTE:** Repairs to boilers are designated as such and any work done in the piping and radiation is designated as "repairs to heating system.")

AGASSIZ SCHOOL

Repairs to:
- Boilers
- Plumbing system
- Heating system
- Roof
- Ventilator hoods

New curtains installed

ELLIS SCHOOL

Repairs to:
- Heating & ventilating system
- Plumbing & sanitary system
- Roof

New curtains installed

New Flag Pole erected

Removal of trees blown down by Hurricane

FLETCHER SCHOOL

Repairs to:
- Heating & ventilating system
- Plumbing & sanitary system
- Roof
- Fire Alarms

Installation of new hot water boilers

Installation of new curtains

Installation of new electrical plugs in hall

Carpentry work

GANNETT SCHOOL

Repairs to:
- Furnaces
- Plumbing
- Doors and locks
- Roof

Erecting two new smoke stacks and hoods

HAGGERTY SCHOOL

Repairs to:
- Heating & ventilating system
- Roof and gutters
- Electric clocks
- Ventilators
- Fire Alarm

New curtains installed

HARVARD SCHOOL

Repairs to:
- Heating & ventilating system
- Roof
- Doors
- Brick works in boilers
- Electrical system

HOUGHTON SCHOOL

Repairs to:
- Heating & ventilating system
- Boilers
- Brick works in boilers
- Fire Alarm system
- Plumbing & sanitary system
- Floors and doors
- Pumps

New curtains installed

KELLEY SCHOOL

Repairs to:
- Boilers
- Brick work in boilers
- Roof
- Plumbing & sanitary system
- Fire Alarm system
- Telephones

Installing:
- New curtains
- New conductors
- New grates in No. 1 boiler

LINCOLN SCHOOL

Repairs to:
- Pumps and ventilators
- Iron work around school
- Motors on ventilators
- Drain in yard

LOWELL SCHOOL

Repairs to:
- Furnaces
- Furnace pipe
- Plumbing

Carpenter work on doors, stair treads and walks around school

MORSE SCHOOL

Repairs to:
- Boilers
- Fire alarm
- Electrical equipment
- Roof

Installing:
- New valleys & conductors
- New plumbing equipment

Erecting:
- Partitions for dental office
- New wire fence

Carpenter work repairing and erecting of screens on windows

PEABODY SCHOOL

Repairs to:
- Heating & ventilating system
- Electrical equipment
- Roof
- Brick work on side of building

Installing:
- 10 new toilet bowls and seats
- New bubblers and sinks
- New curtains
- New grates

Erection of new wooden fence

PUTNAM SCHOOL

Repairs to:
- Heating & ventilating system
- Roof and conductors
- Electrical fixtures

Installing:
- Two new boilers
- New main steam valves
- Ash hoist and new bulkhead over boiler room
- New bubblers
- New curtains
- New grates

ROBERTS SCHOOL

Repairs to:
- Brick work on boilers
- Tubes
- Hot water tank
- Pumps

RUSSELL SCHOOL

Repairs to:
- Plumbing & sanitary system
- Roof conductors and gutters
- Ventilators and hoods
- Electrical clocks
- Heating & ventilating system
- Motors and Fans

Erecting new screens on windows

Installing:
- New curtains
- New drains in yard
- New grates

SLEEPER SCHOOL

Repairs to:
- Heating & ventilating system
- Plumbing & sanitary system
- Roof
- Electrical fixtures

Installation of new furnaces

THORNDIKE SCHOOL

Repairs to:
- Boilers
- Heating & ventilating system
- Roof and drains
- Plumbing & sanitary system
- Brick work on No. 1 and No. 2 boilers

Installing:
- New grates in No. 1 and No. 2 boilers
- Safety valves on No. 1 and No. 2 boilers
- New wooden play roof for open air classes
- New curtains
- New chain link fence
- New electrical fixtures
- New granolithic walks
- New tubes on No. 1 boiler
- New grates on No. 1 boiler

Retubing No. 2 boiler

Repairing and renewing screens on windows

WELLINGTON SCHOOL

Repairs to:
- Boilers (3 tubes in No. 2 boilers)
- Brick work on side walls and arches on No. 2 boiler
- Roof
- Plumbing & sanitary system
- Electrical clocks

Erecting new flag pole

WILLARD SCHOOL

Repairs to:
- Heating & ventilating system
- Roof

Erecting new ventilators and skylights blown down by hurricane

WYMAN OPEN AIR SCHOOL

Repairs to:
- Furnaces and pipes
- Plumbing & sanitary system

Rebuilding brick smoke chimney blown down by hurricane

Repairing roof and conductors and skylights blown down by hurricane

Installing new hot water tank

RINDGE TECHNICAL SCHOOL

Repairs to:
- Heating system
- Electric pumps
- Floor of gym
- Folding doors in gym
- Main steam line on Broadway

Installing of new expansion joints and sleeves and packing of all joints, repair and clean traps

Repairs to skylight over gym by useing waterproofing
(This is only temporary remedy. Next year we would suggest the erecting of new skylight)

HIGH AND LATIN SCHOOL

Repairs to:
- Boiler tubes in Nos. 1, 2, and 3 boilers
- Brick work in Nos. 1, 2, and 3 boilers
- New check and archer No. 1 boiler
- Pumps
- Plumbing & sanitary system
- New bubblers on first and second floors
- Fire alarms
- Electrical clocks
- Gas lines
- Roof and gutters

Taking down of Board track and reassembling in fall

Grading of playground

IN GENERAL

In addition to above, kindergarten circles and basketball courts have been repainted.

All flag poles have been repaired, repainted and new halyards installed. All basements and fresh air rooms were whitewashed. All broken glass and sash and window cords replaced. Settings of all broken glass. Repairs to locks, door checks and gates and other small repairs. Everything that was possible has been done for the year 1938.

PART II

W. P. A. PROJECTS

Installation of new granolithic walks have been completed in the following schools:
- Longfellow
- Morse
- Peabody
- High and Latin
- High and Latin Annex

Work on the following schools is now in progress or will be finished during the year 1938:

Weatherstripping:
- Peabody
- Thorndike
- Fletcher

Pointing:
- Morse

PUTNAM SCHOOL

Painting interior and exterior

Installing:
- 14 metal ceilings
- 14 new floors
- New stair treads
- 21 New toilets with metal partitions
- New sinks

Renew old steam and return lines

General repairs to entrance and roof of building

LINCOLN SCHOOL

Painting interior and exterior
Pointing and waterproofing entire building

Respectfully submitted,

(for) THE COMMITTEE ON BUILDINGS AND GROUNDS

JAMES F. FITZGERALD,
Chairman.

Committeeman Fitzgerald, chairman of the Committee on Buildings and Grounds submitted the following report of the meeting of the Committee on Buildings and Grounds:

COMMITTEE ON BUILDINGS AND GROUNDS

December 15, 1938.

MEMBERS PRESENT:
Mr. Fitzgerald - chairman
Mr. Galgay

Relative to the Americanization Classes conducted at the Roberts School by the Armenian Group, from 2:30 to 4:00 p.m., this committee has made a thorough survey of this matter and reports the following findings and recommendations:

The Students attending these classes are children from six to sixteen years of age. We wish to call the attention of the School Committee to the fact that Americanization classes are primarily intended for adults who desire to become citizens and that these children are students in our regular day schools where they receive the regularly prescribed education of the American children.

Further, that these children are being taught the Armenian language by a teacher employed and paid by a private group and it has always been the policy of the School Committee to refuse the use of our school halls at no cost where there is a monetary return received by any individual.

This Committee also feels that the best interest of the child is not being served by having him study a foreign language in the afternoon. In addition to the fact that these children are running around the school building in the afternoon and causing a great deal of disturbance, the use of the building to conduct these classes involves considerable expense to the School Department in extra janitor service, light, heat, etc.

For these reasons the Committee on Buildings and Grounds recommends that the permission previously granted the Armenian Group to hold classes in the Roberts School from 2:30 to 4:00 p.m., be withdrawn.

It was voted to hold in abeyance the report on the request of the City Council to have the Lincoln School used for recreational purposes under the supervision of the Park Department, and the Supervisor of Recreation be asked to determine for what recreational purposes the School could be used for.

It was voted to recommend that the following transfers of appropriations be approved:

From W. P. A. Allotment

To: Putnam School W. P. A.	$3,000.00
Lincoln School W. P. A.	$500.00
Morse School W. P. A.	$676.57

Your Committee wishes to report that the Sleeper, Wyman and Ellis Schools were broken into. These breaks were reported to the Police Department and the persons responsible have been apprehended.

Respectfully submitted.
s/ JAMES F. FITZGERALD
Chairman.

On request of His Honor, the Mayor, it was agreed to lay on the table the section of the report having to do with the Americanization Classes conducted at the Roberts School by the Armenian Group. On motion by Committeeman Fitzgerald it was voted to adopt the balance of the report.

It was voted to approve the Superintendent's recommendation that the following transfers of appropriations be made:

From Teachers' Salaries-Day Schools To General Expenses	$1,500.00

From Teachers' Salaries-Day Schools
To General Expenses for Car 900.00
From Teachers' Salaries-Day Schools
To Heating at Rindge 2,300.00
From Teachers' Salaries-Day Schools
To Supplies 2,000.00

On motion by Committeeman Robart it was voted, on the following roll-call, to elect for one year the following candidates nominated for permanent teaching positions by the Superintendent at the meeting of December 5, 1938:

SCHOOL	NAME OF TEACHER	RANK	SAL.	EFFECTIVE	DATE OF INCREASE
Morse	Frances V. Carr	Teacher	$1278.	Dec. 6. '38	Sept. 1. '39
Gannett	Ruth L. Andelman	"	"	"	"
Fletcher	Alice B. Madden	"	"	"	"
High and Latin	Marie F. O'Connor	Teacher	$1774.	"	"
Physically Handicapped Children	Helen G. Walsh	Teacher (High School)	$1894.	"	"
Physically Handicapped Children	Mary A. DeGuglielmo	Teacher (High School)	$1534.	"	"

Vice-Chairman Carver in the chair.

His Honor, the Mayor received unanimous permission to amend the proposed amendment to the rules, as submitted by him at the meeting of December 5, 1938 by adding "or a Liberal Arts College or University which has a Department of Education, and offers training for teachers in elementary schools", so as to read as follows: "On and after December 31, 1938, all teaching positions in the Elementary Schools, with the exception of Masters and Sub-Masters, shall be filled only by women teachers who have graduated from one of the State Teachers' Colleges, or a Liberal Arts College or University, which has a Department of Education and offers training for teachers in Elementary Schools". On motion by Committeeman Wood it was voted that the proposed amendment to the rules, as amended at this meeting, be laid on the table until the next meeting of the School Committee.

On motion by Committeeman Wood it was voted to take from the table the motion that the regular meetings of the School Committee shall be held in the Council Chamber, in City Hall and the arrangement of members shall be the same as prior to the adoption of the order whereby members are at present seated in chairs of the members of the City Council. On the following roll-call it was then voted to adopt this motion: Committeemen Cassidy, Fitzgerald, Galgay and Wood voting yes; Committeemen Carver, Robart, and Mayor Lyons voting no. Committeeman Wood moved reconsideration of this vote, hoping it would not prevail. On the following roll-call the motion for reconsideration did not prevail: Committeemen Robart and Mayor Lyons voting yes;Committeemen Carver, Cassidy, Fitzgerald, Galgay and Wood voting no. On motion by Commiteeman Wood it was voted, on the following roll-call, that this seating arrangement become operative at the next regular meeting: Committeemen Cassidy, Fitzgerald, Galgay, and Wood voting yes; Committeemen Carver, Robart and Mayor Lyons voting no.

On motion by Committeeman Cassidy it was voted to convene in to executive session later in the evening to discuss the matter of the communication from John A. Warnock.

Relative to the motion passed at the meeting held on December 5, 1938 that "A person taking the examination in Oral English must have a proper certificate from an accredited school of Oral English or Elocution" it was voted on motion by Committeeman Fitzgerald that this requirement shall be in addition to the requirements already set forth in the rules.

It was voted to take from the table the Superintendent's recommendation relative to special examinations and the appropriation to cover the cost of same as submitted at the meeting of December 5, 1938. It was voted to adopt this recommendation, as corrected at this meeting, so as to read as follows: "That special examinations for permanent appointments in the subjects listed below be given Saturday, February 11, 1939, at 9:00 a.m., in the High and Latin School:

Elementary Subjects: Special Class,, Music and Pre-Vocational (Woodworking)

High School Subjects: Mathematics, Oral English, Science, Electricity, and Woodworking.

"That the sum of $300 be appropriated to cover the cost of the above special examinations to be held on February 11, 1939".

It was voted to take from the table the recommendation submitted by the Committee on Buildings and Grounds at the meeting of December 5, 1938, that the Civil Service Commission be requisitioned for a list of persons eligible for appointment to the position of janitor in the School Department. On motion by Committeeman Fitzgerald it was voted to adopt this recommendation.

Relative to the request that the Superintendent consider the advisability of allowing the students at the High and Latin School an opportunity to bring a light lunch the Superintendent advised that he had taken the matter up with Mr. Cleveland, Head-Master, and that he would be glad to accomodate anybody who desired this privilege.

The Superintenent reported that he has made further study with reference to the establishing of a cooking class in the Houghton School to cater to the pupils of the Webster, Morse and Houghton Schools and recommended that an amount of $200. be transferred from "Teachers' Salaries-Day Schools" to "Furniture and Furnishings" in order that the class may be started at the beginnning of the new term. It was voted to adopt the Superintendent's recommendation.

Committeeman Robart offered a motion that teachers and prospective teachers be allowed to qualify on as many lists as they are capable of so doing under the examination system. Committeeman Fitzgerald raised the point of order that under the rules they can be on only one list and contended that Committeeman Robart's motion constituted an amendment to the rules and must remain on the "Calendar" until the next meeting. The chair sustained the point of order. Committeeman Robart moved that the rules be suspended in order to take action on this motion at this meeting. On the following roll-call it was voted not to suspend the rules: Committeemen Robart voting yes; Committeemen Carver, Cassidy, Fitzgerald, Galgay and Mayor Lyons voting no; Committeeman Wood absent. Committeeman Robart then submitted the motion as an amendment to the rules which lays on the "Calendar" in accordance with the rules.

On motion by Committeeman Fitzgerald it was voted that the Head-Master of the High and Latin School, Head-Master of the Rindge Technical School, Supervisor of Measurements and Adjustments, Director of Physical Education and all Masters and Principals of the elementary schools shall submit, in writing, to the School Committee at its next meeting the names of all substitutes working in their school (or department) since September 1, 1938. The names of substitutes working only a day or two may be omitted from this report.

Committeeman Fitzgerald submitted the following proposed amendments to the rules, which lay on the "Calendar" until the next meeting in accordance with the rules:

That, with respect to examinations for permanent teachers, the Assistant Superintendent of Schools shall submit to the School Committee the allocation of the 40 points allowed each applicant before submitting the written papers for marking.

That the Assistant Superintendent of Schools report to the School Committee as to the exact method used in determining distribution of the 40 points allowed to applicants under the rules.

That all applicants for examination must be actually domiciled in Cambridge for the three years preceeding the date of the examination.

That the Head-Masters of both High Schools, the Masters and Principles of Elementary Schools, the Supervisor of Measurements and Adjustments and the Director of Physical Education shall, after a substitute teacher has been assigned to their respective school (or department) submit, at the first regular meeting thereafter, a report setting forth the substitute teacher's name, the name of the teacher who is absent, and the probable duration of the substitution.

That the Assistant Superintendent shall check the payroll records of the School Department with the Business Agent to determine the number of teaching hours credited to each applicant for appointment to a permanent teaching position in the School Department. If the applicant states that the substitute hours were worked outside of Cambridge then the Assistant Superintendent of Schools shall receive from the head of the School wherein the experience was gained an affidavit, sworn to by a Justice of the Peace or a Notary Public, setting forth the necessary information as to hours taught by the applicant.

There shall be established a Committee on Personnel consisting of the full membership of the School Committee. The presiding officer of the Committee on Personnel shall be the Mayor, or in his absence, the Vice-Chairman of the School Committee. The general rules applying to meetings and special meetings of the School Committee shall apply to the calling of meeting. of the Committee on Personnel. The Committee on Personnel shall consider and advise on all proposed nominations for permanent appointment, prior to their submission to the School Committee in regular session. Any question relating to the personnel may, on motion of any members, come before the Committee on Personnel for action. The Secretary of the School Committee shall serve as secretary to the Committee on Personnel as part of his regular duties. The Superintendent of Schools shall attend all meetings of the Committee on Personnel unless otherwise ordered. The presence of any other employee of the School Department may be required at any time.

That the expiration date of the list for Master of Elementary Schools be extended for one year.

It was voted to lay on the table a motion submitted by Committeeman Fitzgerald that in addition to the cards and equipment used to contain full information of teachers now in the system that the School Department furnish the Superintendent of Schools with cards and equipment for the purpose of maintaining a permanent file to contain full information concerning candidates on the permanent list who are awaiting appointment as permanent teachers in the system.

On the following roll-call it was voted to suspend the rules in order to change the date of the next regular meeting which falls on a holiday: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, and Mayor Lyons voting yes; Committeeman Wood absent. No action was taken on a motion by Committeeman Fitzgerald that the next meeting of the School Committee be held on Tuesday, December 26, 1938.

Committeeman Fitzgerald advised the Committee that his reason for wanting to call another meeting of the School Committee before the end of the year was that bids will be received in a day or two for the purchase of an automobile for the Committee on Buildings and Grounds and action must be taken on these bids during the present year. Committeeman Robart moved that the Chairman of the Committee of Buildings and Grounds be authorized to purchase the car from the lowest responsible bidder. Committeeman Galgay amended the motion by striking out the words "Chairman of" so that the motion will read "The Committee on Buildings and Grounds be authorized to purchase the automobile from the lowest responsible bidder". It was voted to adopt this motion as amended.

On motion by Committeeman Cassidy it was voted that the position of Storekeeper in the School Department be filled at a salary of $35.00 per week and the Commissioner of Civil Service be so notified. Committeeman Cassidy moved reconsideration of this vote hoping it would not prevail. The motion for reconsideration did not prevail.

It was voted to convene into executive session.

The committee reconvened in regular session and the Superintendent recommended that Thomas M. Maynard of 56 Cherry Street, Cambridge, be appointed Temporary Storekeeper in the School Department at a salary of $35.00 per week until such time as the Civil Service Commission certifies an applicant. It was voted to adopt the Superintendent's recommendation.

On motion by Committeeman Cassidy it was voted that the resignation of John A. Warnock be laid on the table and he be permitted to return to his position as a Pre-Vocational Teacher.

Committeeman Cassidy moved that Joseph Freni, Bandmaster, be granted a $300. yearly increase, effective January 1, 1939. Committeeman Galgay moved that the motion be referred to the budget. Committeeman Robart offered a substitute motion that the Permanent Band Master be granted an increase of $300. per year effective as of December 19, 1938. The chair ruled that the substitute motion was out of order inasmuch as a motion to refer take precedence. On the following roll-call Committeeman Galgay's motion to refer the motion was lost: Committeemen Carver, Fitzgerald and Galgay voting yes; Committeemen Cassidy, Robart, and Mayor Lyons voting no; Committeeman Wood absent. Committeeman Fitzgerald then raised the point of order that the motion to increase Mr. Freni's salary is contrary to the rules as the rules provide for certain increases and there is no provision in the rules for this increase. The chair ruled the point of order well taken and Committeeman Cassidy then offered the motion as an amendment to the rules which lays on the "Calendar" in accordance with the rules.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee.